

## Minor Works & Maintenance to Heritage Places

This form is a request under Clause 5.10 (3) of the Strathfield Local Environmental Plan 2012 for the written authorisation to carry out minor works and/or maintenance to a heritage item or a place within a heritage conservation area without development consent. Your application must be assessed and approval granted in writing before you can proceed with your proposed activity/works. If Council declines to grant an exemption, a Development Application must be lodged for the proposed works.

## What works can be granted an exemption?

Clause 5.10 (3)(a)(i) and (ii) of the Strathfield LEP 2012 state that the relevant works can only be carried out without development consent when:

- (a) *the applicant has notified the consent authority of the proposed development and the consent authority has advised the applicant in writing before any work is carried out that it is satisfied that the proposed development:*
- (i) *is of a minor nature or is for the maintenance of the heritage item, Aboriginal object, Aboriginal place of heritage significance or archaeological site or a building, work, relic, tree or place within the heritage conservation area, and*
  - (ii) *would not adversely affect the heritage significance of the heritage item, Aboriginal object, Aboriginal place, archaeological site or heritage conservation area*

## Documentation

Applicants should submit an electronic copy of supporting documentation. As a guide, the following should be provided as a minimum:

- Description of the proposed works
- Coloured photographs identifying the area of works
- Plans (if available)
- Samples of materials and finishes

Additional information may be requested.

## Other approvals

Although the Council may advise an applicant that development consent is not required under the Strathfield LEP 2012, another type of consent or approval may be required from the Council or another authority. For example, minor works and maintenance to heritage items which are also listed on the State Heritage Register, may require consent under the Heritage Act 1977.

Aboriginal objects in NSW are protected under the National Parks and Wildlife Act 1974 and Archaeological relics in NSW are protected under the Heritage Act 1977.

Applicants will need to provide the relevant consent, approval or permit from other authorities as part of their application to Council under clause 5.10(3) of Strathfield LEP 2012.

APPLICANT	
Name:	
Address:	
Phone:	
Email:	

NAME OF ALL OWNER(S)

SIGNATURE OF ALL OWNER(S)

PROPERTY DESCRIPTION	
Lot/DP or SP:	
Unit/Street No and Street:	
Suburb/Town:	

HERITAGE LISTING DETAILS		
Is the site a heritage item listed in Strathfield LEP 2012?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the site located within a heritage conservation area (HCA) listed in Strathfield LEP 2012?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

DESCRIBE PROPOSED WORK IN DETAIL

## HAVE YOU CONSULTED WITH COUNCIL'S HERITAGE ADVISOR?

Yes	No	Appointment Date:
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**SUPPORTING DOCUMENTS:** Please attach the following documents to support your application

- Plans, sections and elevations
- Photographs
- Samples of materials, finishes and colours
- Details of the area affected by the development
- Pictures of any structures or elements to be demolished

## APPLICANT(S) CONSENT

**SIGNATURE:**

**DATE:**

**Privacy Notice** Strathfield Council is required under the Privacy and Personal Information Protection Act 1998 to collect, maintain and use your personal information in accordance with the Information Privacy Principles. Your personal information is being collected to process your application. Council may use your personal information for the purposes of processing your application. Council is regarded as the agency that holds the information and will not disclose your personal information without your consent unless authorised or required by law. You may apply to access or amend your information by contacting Council on 9748 9999 or at [council@strathfield.nsw.gov.au](mailto:council@strathfield.nsw.gov.au)