

WORKS ZONE APPLICATION

Before applying for a Works Zone, please read the following notes:

1. Works Zones are provided to facilitate the efficient operation of construction projects and to minimise traffic disruption.
2. Application must be submitted six weeks prior to commencement of works.
3. If Council Officers support the proposal, it will be subject to Local Traffic Management Committee approval that may refuse the application or give conditional approval.
4. Inadequate information may delay the process of the application. A plan indicating actual existing kerbside restrictions and proposed Works Zone length is required.
5. If your Works Zone is related to a Development Consent and a Construction Traffic Management Plan is required as a condition of this Development Consent, please do not submit this application until your Construction Traffic Management Plan has been approved.
6. Provision of a Works Zone is subject to the payment of Works Zone Fees and Charges as published in Council's current Fees and Charges available at www.strathfield.nsw.gov.au.

Completed forms are returned to Strathfield Council, PO Box 120, STRATHFIELD NSW 2135, fax: (02) 9764 1034 or in person: 65 Homebush Road Strathfield or email council@strathfield.nsw.gov.au. Council can be contacted on (02) 9748 9999 or email: council@strathfield.nsw.gov.au or website: www.strathfield.nsw.gov.au. ABN No: 52 719 940 264

SECTION A – MANDATORY INFORMATION (APPLICANT TO COMPLETE)

Company Name _____

Contact Person _____

Postal Address _____

Suburb _____ Postcode _____

Phone _____ Mobile _____ E-mail _____

Proposed Location of Works Zone

Street Address _____

Suburb _____ Postcode _____

SECTION B – DA CONSENT DETAILS

DA number: _____ DA Approval Date: _____

	Yes	No
Is a Works Zone required as part of the DA Consent?	☐	☐
Is a Construction Traffic Management Plan (CTMP) required as part of the DA Consent?	☐	☐
If Yes, has a CTMP been submitted?	☐	☐

Your Works Zone application will not be assessed until your CTMP has been approved.

SECTION C – WORKS DETAILS

A sketch plan showing the location and dimensions of the proposed Works Zone must be attached to this application. Ensure you include details of any existing parking restriction signs in the vicinity of the Works Zone. Include property No's, location of sign posts, driveways, trees and power poles.

	Yes	No
Plan Attached	☐	☐

Required Length of the Works Zone (m) _____

No. of Weeks Required for Works Zone: _____ Approximate Start Date for Works Zone: _____

SECTION D - SCHEDULE OF CONDITIONS

The applicant must comply the following conditions:

1. The relevant fees (application fee, rental charges and deposit) must be paid in full before the Works Zone is established.
2. The applicant must provide safe pedestrian access through the Works Zone area during the hours of operation.
3. Vehicles parked in a Works Zone shall comply with rule 181 of the Australian Road Rules for a Works Zone: A driver must not stop in a Works Zone unless the driver is driving a vehicle that is either engaged in construction works in or near the Zone; or be permitted to stop in the Works Zone under another law of this jurisdiction. A Works Zone is a length of road to which a Works Zone sign applies.
4. Goods and materials are not to be stored in Works Zones. A separate permit must be obtained in advance from Council for storage of materials on the nature strip and or footpath. Additional fees apply.
5. All building waste containers (skip bins) should be located within the construction site boundaries and not in the Works Zone area. Permission to locate a skip bin in the Works Zone area will only be granted in exceptional circumstances where no storage space is available within the site. A separate application will be required to locate a skip bin on a road reserve and relevant fees paid.
6. The applicant must notify Council in writing at least two weeks in advance of the date upon which the Works Zone expires and would be no longer required. Failure to do so will result in the applicant being held legally liable for the continued Works Zone rental charges for the period of time that it takes to remove the Works Zone.
7. Applicants wishing to extend the Works Zone must notify Council in writing no less than two weeks in advance of the Works Zone expiry date. Extension of the Works Zone is subject to Council's consideration and payment of the additional rental fees.
8. During the full period of construction of the project, the applicant shall be responsible for maintaining all traffic and parking restriction signs associated with the implementation of the Works Zone adjacent to the building site. This includes Works Zone signs and/or other parking restriction signs introduced by Council to facilitate the building works. At no time shall the applicant, builder, or any sub-contractor attempt to remove, add or relocate such signs.
9. The applicant's use of the Works Zone is to comply with the requirements of Works Cover Authority of NSW and all other conditions under this application.
10. Strathfield Council reserves the right to cancel the Works Zone and any other kerbside allocation near the building site at any time.
11. The applicant will be held responsible for injury to any person and/or any property which may occur as result of the occupation of the roadway.

SECTION E - PUBLIC LIABILITY INSURANCE

A copy of the company's public liability insurance indemnifying Council must be submitted with this application (value to exceed \$10 million and must be current)

	Yes	No
Is a copy of the Public Liability Insurance policy attached?	☐	☐

DECLARATION AND PRIVACY STATEMENT

I have read the conditions of approval set out above and agree to abide by them.

Privacy Statement: The personal information requested on this form is required for purposes of assessing and determining the application for road closure in accordance with legislative requirements. Supply of information is voluntary but Council may not be able to process this application without supply of information. Information provided on this form may accessible to the public through access to information provisions. Council is the agency which holds this information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

Signature _____ Date _____

Name _____ Title _____

OFFICE USE ONLY

APPROVAL CHECKLIST

- ☐ All Sections of the application are completed.
- ☐ Non-refundable Application Fee
- ☐ Insurance attached - note date of expiry
- ☐ Sketch of Works Zone

Reviewed in January 2020