

Parklet Application Form

SECTION A - Applicant Details

Name: _____

Address: _____

Email: _____

Phone: _____

PRIVACY STATEMENT

Strathfield Municipal Council (the 'Council') manages privacy and personal information in accordance with relevant legislation and Council's Privacy Management Plan. Information on how Council handles your personal information is explained in Council's Privacy Management Plan.

Council collects and stores personal information from this application for the purposes of assessing and determining the application for uploading a listing to the Community Directory. You accept the provision of personal information is voluntary but failing to provide all or part of the sought after information may mean Council may not process your application. Information provided by you may be accessed by government agencies and members of the public in accordance with relevant legislation. Council is to be regarded as the agency that holds the information.

Under the Privacy and Personal Information Protection Act 1998 and the Government Information (Public Access) Act 2009 you can apply to access records of personal information Council holds about you, and then apply to amend or correct personal information.

You can access your personal information by writing to Council's Privacy Contact Officer at PO Box 120, Strathfield NSW 2135. You can view Council's Privacy Management Plan by visiting www.strathfield.nsw.gov.au/page/council/privacy-management

SECTION B – Parklet Proposal Details

Please read the following prompts carefully and provide a tick to indicate your response.

The parking bay configuration I want to install a parklet in is:

- ☐ Parallel
- ☐ Perpendicular

I would like the parklet to occupy:

- ☐ 1 parking bay
- ☐ 2 parking bays

My business is located in:

- ☐ Strathfield Town Centre
 - ☐ Homebush Town Centre
 - ☐ Homebush West Town Centre
 - ☐ Cave Road Village
 - ☐ Other:
-

My business is a:

- ☐ Café
 - ☐ Restaurant
 - ☐ Bar
 - ☐ Cultural Venue
 - ☐ Other:
-

SECTION C - Applicant Checklist (you must tick all boxes for your application to be reviewed)

- ☐ I have read [The Parklet Policy](#) and [The Parklet Toolkit](#) and my proposed design meets the outlined criteria to the best of my knowledge.
- ☐ I currently hold an existing Outdoor Dining Permit, or plan to obtain one.
- ☐ My business serves food which is consumed on premises (my business is not a takeaway store).
- ☐ My business is located within a business, employment, or mixed-use land zone under the [Strathfield Local Environmental Plan \(LEP\) 2012](#).
- ☐ My business holds an existing development consent to operate as a food premises and/or hold a liquor licence.
- ☐ I have completed the required documentation within my application as outlined on Page 4 within [The Parklet Policy](#), and I have the documentation attached in this application.
- ☐ I have paid the parklet application fee, as outlined within Council's Fees and Charges.
- ☐ I have read and understand Council's Fees and Charges associated with operating a parklet.
- ☐ I understand that this application is not a guarantee of approval and design amendments to the proposed Parklet may be requested by Council.

OFFICE USE ONLY

SECTION D – Approval Checklist

Has the applicant paid the parklet application fee alongside this application form?

☐ Yes ☐ No

Are all required types of documentation provided by the applicant?

☐ Yes ☐ No

If no, what type(s) of documentation are missing?

Does the applicant and the proposed parklet meet the required criteria?
(location of proposed parklet, proposed occupancy, type of business)

☐ Yes ☐ No

If no, why does the applicant and/or the proposed parklet not meet the required criteria?

Is the proposed parklet approved?

☐ Yes ☐ No

If no, why is the proposed parklet not approved?

SECTION E – Declaration

This parklet has been approved under the design documentation and details provided within this application. Council holds the right to revoke this parklet permit if the parklet is found to be in non-compliance with the approved design documentation and details. The applicant agrees to abide by the guidelines of operating a parklet as outlined in [The Parklet Policy](#).

Applicant Name

Applicant Signature and Date

This parklet application has been approved by Council, the design documentation and details contained within have been reviewed and scrutinised, and the parklet permit above is true and proper.

Council Officer Name

Council Officer Signature and Date

DISPLAY CERTIFICATE

**APPROVED TO CONSTRUCT AND USE A PARKLET AS DEFINED UNDER THE PARKLET POLICY FOR
OUTDOOR DINING PURPOSES**

ROADS ACT 1993 (NSW)

Section 125

Please print this page in full and have displayed clearly in front of house to enable routine inspection by the Strathfield Council compliance team. Failure to display this certificate appropriately may result in cancellation of this Parklet Permit.

PARKLET PERMIT



Dates of Validity _____

Approved by _____

Signature _____



APPROVED PLAN