

Construction Traffic Management Plan Assessment (CTMP)

Before applying for a CTMP assessment, please read the following notes:

1. The objective of a Construction Traffic Management Plan (CTMP) is to plan works so as to minimise the impacts of construction activities and is often required as a post-consent condition for development applications.
2. The process of approval of a CTMP can take up to 8 weeks.
3. Some CTMPs due to the impacts may be subject to Local Traffic Committee approval that may refuse the application or give conditional approval.
4. Inadequate information may delay the process of the application. A CTMP must be prepared in accordance with the requirements outlined in Section C of this form.
5. A CTMP (once approved) defines the way that the construction work will be carried out. It may not be revised once approved.
6. Work must not commence until the CTMP is approved. Failure to comply with this condition may result in fines and proceedings to stop work.
7. Council reserves the right to cancel the approval or request for revision of the CTMP.
8. The assessment of a CTMP is subject to the payment of Review Assessment of Traffic Management Plan Fee as published in Council's current Fees and Charges available at www.strathfield.nsw.gov.au.

Completed forms are returned to Strathfield Council, PO Box 120, STRATHFIELD NSW 2135, fax: (02) 9764 1034 or in person: 65 Homebush Road Strathfield or email council@strathfield.nsw.gov.au. Council can be contacted on (02) 9748 9999 or email: council@strathfield.nsw.gov.au or website: www.strathfield.nsw.gov.au. ABN No: 52 719 940 264

SECTION A – MANDATORY INFORMATION (APPLICANT TO COMPLETE)

Company Name			
Contact Person			
Postal Address			
Suburb		Postcode	
Phone		Mobile	E-mail
Proposed Location of Works			
Street Address			
Suburb		Postcode	

SECTION B – DA CONSENT DETAILS

DA number: _____ DA Approval Date: _____

	Yes	No
Is a Works Zone required as part of the DA Consent?	☐	☐
Is a Construction Traffic Management Plan (CTMP) required as part of the DA Consent?	☐	☐

Your Works Zone application will not be assessed until your CTMP has been approved.

SECTION C – PLAN REQUIREMENTS

A Construction Traffic Management Plan (CTMP) is to be prepared by an appropriately qualified Traffic Management Consultant and submitted to and approved by Council's Traffic Section, prior to the commencement of any works including demolition.

	Yes	No
Is a Construction Traffic Management Plan (CTMP) attached?	☐	☐

The following matters should be addressed in the CTMP (where applicable):

	Yes	No
1. Detail the scope of the works to be completed including details of the various stages, e.g. Demolition, Excavation, Construction etc. and the duration of each stage.	☐	☐
2. Identify local traffic routes to be used by construction vehicles.	☐	☐
3. Identify ways to manage construction works to address impacts on local traffic routes.	☐	☐
4. Detail how construction workers will travel to and from the site and parking arrangements for those that drive.	☐	☐
5. Identify any proposed road closures, temporary traffic routes, loss of pedestrian or cyclist access or reversing manoeuvres onto a public road and provide Traffic Control Plans (TCPs) prepared by an accredited traffic controller to manage these temporary changes.	☐	☐
6. Detail the size (including dimensions), numbers and frequency of arrival of the construction vehicles that will service the site for each stage of works.	☐	☐
7. Provide for the standing of vehicles during construction.	☐	☐
8. If trucks are to be accommodated within the development site, provide a scaled drawing showing where the construction vehicles will stand and the vehicle swept path to show that these vehicles can access and egress the site in a forward direction (including dimensions and all adjacent traffic control devices, such as parking restrictions, pedestrian facilities, kerb extensions, etc.).	☐	☐
9. If trucks are to be accommodated on Council property, provide a scaled drawing showing the location of any proposed Works Zone (including dimensions and all adjacent traffic control devices, such as parking restrictions, pedestrian facilities, kerb extensions, etc.).	☐	☐
10. Show the location of any site sheds and any anticipated use of cranes and concrete pumps and identify the relevant permits that will be required.	☐	☐
11. If a crane/s are to be accommodated within the development site, detail how the crane/s will be erected and removed, including the location, number and size of vehicles involved in the erection/removal of the crane/s, the duration of the operation and the proposed day and times, any full or partial road closures required to erect or remove the crane/s and appropriate Traffic Control Plans (TCPs) prepared by an accredited traffic controller.	☐	☐
12. Make provision for all materials, plant, etc. to be stored within the development site at all times during construction.	☐	☐
13. State that any oversized vehicles proposed to operate on Council property (including Council approved Works Zones) will attain a Permit to Stand Plant on each occasion. (Note: Oversize vehicles are vehicles longer than 7.5m or heavier than 4.5T).	☐	☐
14. Show the location of any proposed excavation and estimated volumes.	☐	☐
15. All vehicular movements associated with this work via school zones shall only be undertaken outside school pick up and drop off times, in order to minimise disruption to the road network traffic.	☐	☐
16. Show the location of all Tree Protection (Exclusion) zones (Note: storage of building materials or access through Reserve will not be permitted without prior approval by Council).	☐	☐

DECLARATION AND PRIVACY STATEMENT

I have read the conditions of approval set out above and agree to abide by them.

Privacy Statement: The personal information requested on this form is required for purposes of assessing and determining the management plan requirements. Supply of information is voluntary but Council may not be able to process this application without supply of information. Information provided on this form may be accessible to the public through access to information provisions. Council is the agency which holds this information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

Signature _____ Date _____

Name _____ Title _____

OFFICE USE ONLY

CHECKLIST

- ☐ All Sections of the application are completed.
- ☐ Non-refundable Application Fee
- ☐ A CTMP document
- ☐ A copy of notice of determination issued by Council must be attached

Reviewed in September 2020