STRATHFIELD COUNCIL

COUNCIL MEETING

AGENDA

Tuesday 2 May 2023

6:30pm

Council Chambers

65 Homebush Road, Strathfield

And

By Audio Visual Link



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MICH	AEL MA	MO			

GENERAL MANAGER

STRATHFIELD COUNCIL

COUNCIL MEETING

MINUTES

Tuesday 4 April 2023

6:30pm

Council Chambers

65 Homebush Road, Strathfield



Minutes of the Council Meeting of Strathfield Municipal Council held on 4 April 2023, in the Council Chambers, 65 Homebush Road, Strathfield.

COMMENCING: 6:30pm

PRESENT: Councillor Karen Pensabene

Councillor Matthew Blackmore

Councillor Benjamin Cai Councillor Raj Datta Councillor Nella Hall

Councillor Sharangan Maheswaran

Councillor Sandy Reddy

STAFF: Michael Mamo, General Manager

Kristy Watts, Director Corporate and Community Clare Harley, Director Planning and Environment

Cathy Edwards-Davis, Director Engineering and Operations

Don Johnston, Chief Financial Officer Melissa Mallos, General Counsel

David McQuade, Senior Governance Officer

1. **PRAYER:** The Prayer was read.

- 2. **RECOGNITION OF TRADITIONAL CUSTODIANS:** The Recognition was read.
- 3. APOLOGIES

Nil.

4. DISCLOSURE OF INTERESTS (NATURE OF INTEREST TO BE DISCLOSED)

Councillor Blackmore declared a Non-Pecuniary/Significant conflict of interest for item *EO4 Confidential* – *Expression of Interest* – *1/29-35 Burlington Road, Homebush* and managed the conflict of interest by leaving the meeting during discussion and voting on this item. Councillor Blackmore declared that he is a contractor for the company who advertised this property, although this was well after the fact.

Councillor Cai declared a Non-Pecuniary/Significant conflict of interest for item *PE2 North Homebush* (Parramatta Road Corridor Urban Transformation Strategy) Affordable Housing Contributions Scheme and Infrastructure Needs Study and managed the conflict of interest by leaving the meeting during discussion and voting on this item. Councillor Cai declared that he leases a property in the Sydney Markets which is in the PRCUTS zone.

Councillor Hall declared a Non-Pecuniary/Significant conflict of interest for item *PE2 North Homebush* (Parramatta Road Corridor Urban Transformation Strategy) Affordable Housing Contributions Scheme and Infrastructure Needs Study and managed the conflict of interest by leaving the meeting during discussion and voting on this item. Councillor Hall declared an association with persons with a lease on property on Parramatta Road.

Councillor Maheswaran declared a Non-Pecuniary, Significant conflict of interest for item *PE2 North Homebush (Parramatta Road Corridor Urban Transformation Strategy) Affordable Housing Contributions Scheme and Infrastructure Needs Study* and managed the conflict of interest by leaving the meeting during discussion and voting on this item. Councillor Maheswaran declared that he acted for the charity and companies associated with land nearby to the corner of Underwood Road and Olympic Drive.

Councillor Pensabene declared a Non-Pecuniary/Non-Significant conflict of interest for item *EO3 Leases and Licences – Land property Strategy* and managed the conflict of interest by remaining in the meeting during discussion and voting on the item. Councillor Pensabene had chaired an Annual General Meeting for the Strathfield One Stop Child Care Service (SOCCS).

5. ACKNOWLEDGEMENTS

5.1 Community After Care – Councillor Sharangan Maheswaran

The greatest challenge that society faces is the lack of civic participation and any challenge can be faced by a community that works together. We've seen that today outside the Council Chambers where members of the community have come to make their position very clear, that they support community care and Council's ongoing and continued support for that system.

The first time I dealt with community after care was when my sister pointed out the bus near the public school and stated that it's for the kids whose parents don't love them and realised after that she knew I was going to community after care later that afternoon for the first time. Since that time I've seen it first hand and seen what it does in the community and we acknowledge their achievements.

5.2 Mr Qinghui Huang, Strathfield Council Resident – Councillor Benjamin Cai

I would like to acknowledge Mr Qinghui Huang, who resides at 50 Noble Avenue, Strathfield. He is 100 years old and contributes a lot to our multicultural local community.

MOTION: (Pensabene / Cai)

That Council send a card and fruit bowl to Mr Huang to congratulate him on his 100th birthday.

75/23

RESOLVED: (Pensabene / Cai)

That Council send a card and fruit bowl to Mr Huang to congratulate him on his 100th birthday.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

6. CONFIRMATION OF MINUTES

76/23

RESOLVED: (Blackmore / Hall)

That the Minutes of the Ordinary Council Meeting held on 7 March 2023, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairperson and General Manager be authorised to sign such minutes.

Voting on this item was unanimous

7. MAYORAL MINUTE(S) IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE

7.1 Mayoral Minute 12-23 - Strathfield Cricket Club

MOVED: (Pensabene)

That the Strathfield Cricket Club be congratulated for their achievement on winning the First Grade Grand Final and to be recognised at the next Council Meeting. The winning team will be presented with certificates from Council as an acknowledgement of this achievement, for this local club.

77/23

RESOLVED: (Pensabene)

That the Strathfield Cricket Club be congratulated for their achievement on winning the First Grade Grand Final and to be recognised at the next Council Meeting. The winning team will be presented with certificates from Council as an acknowledgement of this achievement, for this local club.

1st Grade Cricket Final – Team Members

- 1. Paul Donovan (Captain)
- 2. Cosikan Beadle
- 3. Jake Fawcett
- 4. Sibghat Khan
- 5. Daniel Scheinflug
- 6. Sean Reynolds
- 7. Aaron Sylvester
- 8. Ariful Hasan Sobuj
- 9. Ben Walkden
- 10. Sam Wotton
- 11. Lachlan Bennetts-Inkster

 $Mr\ Daryl\ Chappelow-President$

Mr Sutha Siva – Committee Member

Mr David Spears - Volunteer

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

7.2 Mayoral Minute 13-23 - NSW State Election 2023 Results - Congratulations to the Australian Labor Party

MOVED: (Pensabene)

That the Mayor of Strathfield Council send a congratulations acknowledgement letter on behalf of Strathfield Council, to the new NSW Premier, The Hon. Chris Minns, MP and Member for Strathfield, Mr Jason Yat-Sen Li, MP on the successful NSW State Election 2023 result for the Australian Labor Party.

MOTION: (Pensabene)

That the Mayor of Strathfield Council send a congratulations acknowledgement letter on behalf of Strathfield Council, to the new NSW Premier, The Hon. Chris Minns, MP and Member for Strathfield, Mr Jason Yat-Sen Li, MP on their successful NSW State Election 2023.

78/23

RESOLVED: (Pensabene)

That the Mayor of Strathfield Council send a congratulations acknowledgement letter on behalf of Strathfield Council, to the new NSW Premier, The Hon. Chris Minns, MP and Member for Strathfield, Mr Jason Yat-Sen Li. MP on their successful NSW State Election 2023.

For the Motion: Councillors Pensabene, Cai, Datta and Maheswaran

Against the Motion: Councillors Blackmore, Hall and Reddy

7.3 Mayoral Minute 14-23 - Mr and Mrs Bell Retirement, Owners of Bar Cortona, Homebush - Acknowledgement

Councillor Pensabene withdrew the Mayoral Minute.

7.4 Mayoral Minute 15-23 - Maintenance on State Rail Infrastructure

79/23

RESOLVED: (Pensabene)

That Council write to Transport for NSW and request that they increase their maintenance on rail infrastructure land, including graffiti removal, weed management and litter collection. If Transport for NSW is unable to increase their maintenance on their infrastructure, that they grant Council permission to undertake graffiti removal, weed management and litter collection on their infrastructure and property.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

7.5 Mayoral Minute 16/23 - Acknowledgement Ms Cheryl Brown

80/23

RESOLVED: (Pensabene)

That Council send flowers and a card to Cheryl Brown's daughter Rosemary in memory and thanks for her mother's service to the Strathfield Community.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

8. ITEMS BY EXCEPTION

81/23

RESOLVED: (Blackmore / Hall)

I move that that in accordance with Section 13 of Council's Code of Meeting Practice the items below be dealt with by exception and that they be adopted as recommended by a single Motion:

CCS1 Investment Report as at 28 February 2023

CCS3 Current Status of Council Resolutions

CCS4 Tenders Advertised and Awarded February and March 2023

CCS5 Library Strategy 2023-2028

CCS6 Small Grant Application - Strathfield Junior Rugby League Football Club

EO1 Investigation into Possible Speed Bumps and Safety Cameras for Courallie Avenue

(Resolution 276/22)

11.1 Report from Traffic Committee Meeting on 21 March 2023

11.2 Report from Multicultural and Diversity Advisory Committee Meeting on 8 February 2023

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

CCS1 Investment Report as at 28 February 2023

82/23

RESOLVED: (Blackmore / Hall)

That the record of cash investments as at 28 February 2023 be received and noted.

RESOLVED BY EXCEPTION

CCS3 Current Status of Council Resolutions

83/23

RESOLVED: (Blackmore / Hall)

That the report on the status of Council resolutions be noted.

RESOLVED BY EXCEPTION

CCS4 Tenders Advertised and Awarded February and March 2023

84/23

RESOLVED: (Blackmore / Hall)

That Council tenders advertised and awarded in February and March 2023 be received and noted.

RESOLVED BY EXCEPTION

CCS5 Library Strategy 2023-2028

85/23

RESOLVED: (Blackmore / Hall)

- 1. That the draft Library Strategy be adopted by Council.
- 2. That the draft Library Strategy to be placed on public exhibition for 4 weeks (28 days).

RESOLVED BY EXCEPTION

CCS6 Small Grant Application - Strathfield Junior Rugby League Football Club

86/23

RESOLVED: (Blackmore / Hall)

That Council approves the Small Grant Application from Strathfield Junior Rugby League Football Club to support the sporting activities for children and youth development in the Strathfield Local Government Area.

RESOLVED BY EXCEPTION

EO1 Investigation into Possible Speed Bumps and Safety Cameras for Courallie Avenue (Resolution 276/22)

87/23

RESOLVED: (Blackmore / Hall)

- 1. That Council does not install speed humps or cameras in the private or public road sections of Courallie Avenue, based on the traffic speed and volume results in the report.
- 2. That Council undertake follow-up traffic surveys in 12-months' time to monitor any changes in traffic behaviour.

RESOLVED BY EXCEPTION

11.1 Report from Traffic Committee Meeting on 21 March 2023

88/23

RESOLVED: (Blackmore / Hall)

That the Minutes of the Traffic Committee Meeting held on 21 March 2023 be noted and the recommendations be adopted.

RESOLVED BY EXCEPTION

11.2 Report from Multicultural and Diversity Advisory Committee Meeting on 8 February 2023

89/23

RESOLVED: (Blackmore / Hall)

- 1. That the Minutes of the Multicultural and Diversity Advisory Committee Meeting held on 8 February 2023 be noted and the recommendations be adopted.
- 2. That Council amend Part 7 Quorum of the Terms of Reference for the Multicultural and Diversity Advisory Committee so that quorum is two (2) Councillors and three (3) Community Members.

RESOLVED BY EXCEPTION

Adjournment of Meeting

90/23

RESOLVED: (Pensabene)

That the meeting be adjourned for 10 minutes, the time being 7:01pm.

The meeting reconvened at 7:10pm.

9. PUBLIC FORUM

Mrs Tina Webster, Homebush Out-of-School Hours Care (HOOSH) addressed the meeting to discuss item *EO3 Leases and Licences – Land and Property Strategy.* HOOSH is a not-for-profit organisation that provides childcare services and has been a tenant at 25 Broughton Road for over 35 years and wish to remain a tenant at the property.

Mr Luke Symonds, Strathfield One Stop Child Care Service (SOCCS) addressed the meeting to discuss item *EO3 Leases and Licences – Land and Property Strategy.* SOCCS is a not-for-profit early learning centre and has been a tenant at Upper Level, 2A Fraser Street for over 24 years and want to negotiate a new lease to remain at the property.

Mr Nasser Matta, St Johns Eagles Junior Rugby League Football Club addressed the meeting to discuss item 12.4 Sports Field Policy – Councillor Matthew Blackmore. Mr Matta provided a history of the club and opportunities the club offers for children wishing to participate in sport.

Mr George Agha, St Johns Eagles Junior Rugby League Football Club addressed the meeting to discuss item 12.4 Sports Field Policy – Councillor Matthew Blackmore. Mr Agha raised concerns for the need to develop a policy to prioritise local clubs.

Mr Carl Karam, Strathfield Raiders addressed the meeting to discuss item 12.4 Sports Field Policy – Councillor Matthew Blackmore. Mr Karam provided a history of the club and is in support of Council developing a policy to prioritise local clubs using parks and fields in the Strathfield Local Government Area.

Suspension of Standing Orders

91/23

RESOLVED: (Pensabene / Maheswaran)

That Standing Orders be suspended to allow consideration of the following matters:

EO3 Leases and Licences – Land and Property Strategy 12.4 Sports Field Policy – Councillor Matthew Blackmore

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

EO3 Leases and Licences - Land and Property Strategy

RECOMMENDATION:

- 1. That Council staff prepare a draft Land and Property Strategy and report this to Council with the intention to place the Strategy on public exhibition.
- 2. That Council gives public notice, in accordance with Section 47 of the Local Government Act, that it proposes to grant a lease for the following properties: 25 Broughton Road, Strathfield; Upper Level, 2A Fraser Street, Homebush; and 1A Bates Street, Strathfield.

- 3. That Council advertise a Tender, in accordance with Section 46A and Division 1 of Part 3 of the Local Government Act, calling for Expressions of Interest for a lease for the following properties: 25 Broughton Road, Strathfield; Upper Level, 2A Fraser Street, Homebush; and 1A Bates Street, Strathfield.
- 4. That Council note and endorse the proposed arrangements for 28 Pomeroy Street, Homebush and Airey Park as contained within the report.

MOTION: (Hall / Maheswaran)

- 1. That Council staff prepare a draft Land and Property Strategy and report this to Council with the intention to place the Strategy on public exhibition.
- 2. That Council note and endorse the proposed arrangements for 28 Pomeroy Street, Homebush and Airey Park as contained within the report.
- 3. That Council gives public notice, in accordance with Section 47 of the Local Government Act, that it proposes to grant a lease for the following properties: 25 Broughton Road, Strathfield; Upper Level, 2A Fraser Street, Homebush; and 1A Bates Street, Strathfield.
- 4. That Council give consideration to any submissions received as part of the public notice process in relation to the proposal to grant a lease and should the submissions provide negative feedback, a further report will be provided back to Council.
- 5. That Council give consideration to any submissions received as part of the public notice process in relation to the proposal to grant a lease and should the submissions provide negligible negative feedback, that Council delegate for the General Manager to enter into negotiations with the current tenants, in accordance with the negotiation parameters (as a minimum) outlined in the report, for the following properties: 25 Broughton Road, Strathfield; Upper Level, 2A Fraser Street, Homebush; and 1A Bates Street, Strathfield.
- 6. Should negotiations with the current operators be unsuccessful in achieving the minimum negotiation parameters, Council is to advertise a Tender, in accordance with Section 46A and Division 1 of Part 3 of the Local Government Act, calling for Expressions of Interest for a lease for the following properties: 25 Broughton Road, Strathfield; Upper Level, 2A Fraser Street, Homebush; and 1A Bates Street, Strathfield.

92/23

RESOLVED: (Pensabene / Maheswaran)

1. That Council staff prepare a draft Land and Property Strategy and report this to Council with the intention to place the Strategy on public exhibition.

- 2. That Council note and endorse the proposed arrangements for 28 Pomeroy Street, Homebush and Airey Park as contained within the report.
- 3. That Council gives public notice, in accordance with Section 47 of the Local Government Act, that it proposes to grant a lease for the following properties: 25 Broughton Road, Strathfield; Upper Level, 2A Fraser Street, Homebush; and 1A Bates Street, Strathfield.
- 4. That Council give consideration to any submissions received as part of the public notice process in relation to the proposal to grant a lease and should the submissions provide negative feedback, a further report will be provided back to Council.
- 5. That Council give consideration to any submissions received as part of the public notice process in relation to the proposal to grant a lease and should the submissions provide negligible negative feedback, that Council delegate for the General Manager to enter into negotiations with the current tenants, in accordance with the negotiation parameters (as a minimum) outlined in the report, for the following properties: 25 Broughton Road, Strathfield; Upper Level, 2A Fraser Street, Homebush; and 1A Bates Street, Strathfield.
- 6. Should negotiations with the current operators be unsuccessful in achieving the minimum negotiation parameters, Council is to advertise a Tender, in accordance with Section 46A and Division 1 of Part 3 of the Local Government Act, calling for Expressions of Interest for a lease for the following properties: 25 Broughton Road, Strathfield; Upper Level, 2A Fraser Street, Homebush; and 1A Bates Street, Strathfield.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

12.4 Sports Fields Policy – Councillor Matthew Blackmore

93/23

RESOLVED: (Blackmore / Maheswaran)

- That Council develop a Sports Fields Policy that gives consideration to local clubs as a priority.
- 2. That the Draft Sports Fields Policy be prepared and reported to Council, prior to public exhibition.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

Adjournment of Meeting

94/23

RESOLVED: (Pensabene)

That the meeting be adjourned for 5 minutes, the time being 8:24pm.

The meeting reconvened at 8:29pm.

Councillor Hall left the meeting, the time being 8:29pm.

Resumption of Standing Orders

95/23

RESOLVED: (Maheswaran / Reddy)

That Standing Orders be resumed.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Maheswaran and Reddy

Against the Motion: Nil

10. REPORTS TO COUNCIL

GMU1 Victor Chang School Science Awards 2023

Councillor Hall returned to the meeting, the time being 8:32pm.

RECOMMENDATION:

That Council:

- Support the achievements of participating local schools by hosting the 2023 Victor Chang School Science Awards during National Science Week 12-20 August 2023
- 2. Host the 2023 Victor Chang School Science Awards in a suitable Council owned venue i.e. Strathfield Council Library and Innovation Hub or Community Centre
- 3. Approve funding of \$3,000 to be allocated in the draft 2023/24 budget for the hosting of the 2023 Victor Chang School Science Awards

MOTION: (Reddy / Blackmore)

That Council:

1. Support the achievements of participating local schools by hosting the 2023 Victor Chang School

- Science Awards during National Science Week 12-20 August 2023
- 2. Host the 2023 Victor Chang School Science Awards in a suitable Council owned venue i.e. Strathfield Council Library and Innovation Hub or Community Centre
- 3. Approve funding of \$3,000 to be allocated in the draft 2023/24 budget for the hosting of the 2023 Victor Chang School Science Awards
- 4. If the Council is being invited, that all Councillors be invited and included in the ceremony

96/23

RESOLVED: (Reddy / Blackmore)

That Council:

- Support the achievements of participating local schools by hosting the 2023 Victor Chang School Science Awards during National Science Week 12-20 August 2023
- 2. Host the 2023 Victor Chang School Science Awards in a suitable Council owned venue i.e. Strathfield Council Library and Innovation Hub or Community Centre
- 3. Approve funding of \$3,000 to be allocated in the draft 2023/24 budget for the hosting of the 2023 Victor Chang School Science Awards
- 4. If the Council is being invited, that all Councillors be invited and included in the ceremony

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

CCS2 Councillor Workshop 21 March 2023

97/23

RESOLVED: (Datta / Reddy)

That the report be received and noted.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

PEI Update: Gateway Determination Strathfield Local Environmental Plan 2021

98/23

RESOLVED: (Datta / Reddy)

That Council:

1. Resolve, under the provisions of s3.35 (4) of the *Environmental Planning and Assessment Act 1979*, to request that the Minister determine that the draft Planning Proposal for the Strathfield Local

Environmental Plan 2021 not proceed; and

2. Be provided with a briefing, at a Councillor Workshop, to confirm next steps for progressing key

components contained within the draft Local Environmental Plan 2021, in a new Planning Proposal to

amend the Strathfield Local Environmental Plan 2012.

3. Note that the process for progressing the draft Planning Proposal for Strathfield Local Environmental

Plan 2021 did not comply with the requirements of Ministerial Direction ('Local Planning Panels

Direction - Planning Proposals') given under Section 9.1 of the Environmental Planning and

Assessment Act 1979.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

PE2 North Homebush (Parramatta Road Corridor Urban Transformation Strategy) Affordable Housing Contributions Scheme and Infrastructure Needs Study

Councillors Cai, Hall and Maheswaran declared a conflict of interest and left the meeting, the time being 8:36pm.

99/23

RESOLVED: (Datta / Reddy)

That Council confirms endorsement of the preparation of an Affordable Housing Contributions Scheme and Infrastructure Needs Study in conjunction with the NSW Department Planning and Environment, who will fund and procure consultants.

For the Motion: Councillors Blackmore, Pensabene, Datta and Reddy

Against the Motion: Nil

Councillors Hall, Maheswaran and Cai returned to the meeting, the time being 8:37pm.

EO2 Coronation Parade War Memorial

RECOMMENDATION:

That Council receive and note the report.

MOTION: (Blackmore / Reddy)

- 1. That Council receive and note the report.
- 2. That a briefing be presented to a future Councillor Workshop after the applications for grants has been determined with alternative options.
- 3. That Council write to State Member of Strathfield and Federal Member for Reid to seek the balance of any funding if available.

100/23

RESOLVED: (Blackmore / Reddy)

- 1. That Council receive and note the report.
- 2. That a briefing be presented to a future Councillor Workshop after the applications for grants has been determined with alternative options.
- 3. That Council write to State Member of Strathfield and Federal Member for Reid to seek the balance of any funding if available.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

11. REPORTS OF COMMITTEES

Items 11.1 Report from Traffic Committee Meeting on 21 March 2023 and 11.2 Report from Multicultural and Diversity Advisory Committee Meeting on 8 February 2023 were dealt with by exception.

12. MOTIONS PURSUANT TO NOTICE

12.1 Strathfield Local Government Election 2024 - Constitutional Referendum for Popularly Elected Mayor – Councillor Nella Hall

101/23

RESOLVED: (Hall / Blackmore)

That on the day of the next Local Government Election a constitutional referendum be held to seek the
approval of electors to change the basis on which the Mayor attains office so that the Mayor of
Strathfield is elected to office by electors so that the Strathfield Council area becomes an area that
section 227 and section 227(b) of the Local Government Act, 1993 applies with 6 Councillors to represent
the Strathfield Local Government Area, and that Council notify the NSW Electoral Commission within

the required timeframe.

2. That an appropriate budget be included in the 2023/24 and 2024/25 budgets for the one question

referendum on this matter.

3. That Council delegate authority to the General Manager:

a) To execute any variation of contract with the NSW Electoral Commission for the conduct of a

constitutional referendum; and

b) Approve any minor modifications to the referendum question on advice from the NSW Electoral

Commission and/or Office of Local Government; and

c) Undertake the public awareness campaign including the preparation of a balanced case for the

referendum question in accordance with any directives and guidelines provided by the NSW

Electoral Commission and/or the Office of Local Government

For the Motion:

Councillors Blackmore, Hall, Maheswaran and Reddy

Against the Motion:

Councillors Pensabene, Cai and Datta

12.2 Parramatta Road Signs – Councillor Raj Datta

MOVED: (Datta / Maheswaran)

That the Traffic Committee investigate and report back to Council raising the road sign on Parramatta Road to turn left into Courallie Avenue. It is highly unsafe for everyone. The sign needs to be located much higher

so that it does not block the view of drivers.

MOTION: (Datta / Maheswaran)

That the Traffic Committee investigate and the Traffic Committee Minutes be reported back to Council Meeting raising the road sign on Parramatta Road to turn left into Courallie Avenue. It is highly unsafe for

everyone. The sign needs to be located much higher so that it does not block the view of drivers.

102/23

RESOLVED: (Datta / Maheswaran)

That the Traffic Committee investigate and the Traffic Committee Minutes be reported back to Council Meeting raising the road sign on Parramatta Road to turn left into Courallie Avenue. It is highly unsafe for

everyone. The sign needs to be located much higher so that it does not block the view of drivers.

For the Motion:

Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion:

Nil

12.3 Pedestrian Crossings at Homebush West Public School – Councillor Raj Datta

MOVED: (Datta / Blackmore)

That the Traffic Committee investigate and report back to Council installing two pedestrian crossings around the Homebush West Public school as below on an urgent basis:

- i. Across the Exeter Road around the intersection of the Eastbourne Road and Exeter Road
- ii. Across the Eastbourne Road, near the small park built, at the other end of the Eastbourne Road

MOTION: (Datta / Blackmore)

That the Traffic Committee investigate and a briefing be prepared for the June 2023 Councillor Workshop considering the installation of two pedestrian crossings around the Homebush West Public school as below on an urgent basis:

- Across the Exeter Road around the intersection of the Eastbourne Road and Exeter Road
- ii. Across the Eastbourne Road, near the small park built, at the other end of the Eastbourne Road

103/23

RESOLVED: (Datta / Blackmore)

That the Traffic Committee investigate and a briefing be prepared for the June 2023 Councillor Workshop considering the installation of two pedestrian crossings around the Homebush West Public school as below on an urgent basis:

- i. Across the Exeter Road around the intersection of the Eastbourne Road and Exeter Road
- ii. Across the Eastbourne Road, near the small park built, at the other end of the Eastbourne Road

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

12.5 Rates Aggregation Policy – Councillor Matthew Blackmore

104/23

RESOLVED: (Blackmore / Hall)

That Council amend its Revenue Policy in the Strathfield 2035 Delivery Program 2022-2026 and draft Operational Plan 2023-2024 so that the aggregation of rates in accordance with Section 548A of the *Local Government Act 1993* will only apply in the following circumstances:

For all lots categorised as Residential or Business for rating purposes, one separately titled car space and/or one separately titled utility lot that are in the same ownership as the residential or business lot and are within the same building or strata plan. All aggregations will only apply from the commencement of the quarter following the lodgement of the application with Council. An application fee is applicable to all applications for aggregation.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

12.6 Code of Meeting Practice – Councillor Sharangan Maheswaran

105/23

RESOLVED: (Maheswaran / Hall)

That the Code of Meeting Practice 2023 be reviewed and a report be presented to the next Ordinary Council Meeting to consider amending Clause 5.18 so that the word "emergency" be replaced with the word "extenuating or other".

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

13. QUESTIONS WITH NOTICE

Nil.

14. MATTERS OF URGENCY

Nil.

15. CONFIDENTIAL MATTERS

Councillor Blackmore declared a conflict of interest and left the meeting, the time being 9:09pm.

Closed Session

MOTION: (Pensabene / Hall)

That in accordance with Section 10A (2) (c) of the *Local Government Act 1993* the following matter be considered in Closed Session for the reason stated:

EO4 Confidential - Expression Of Interest - 1/29-35 Burlington Road, Homebush

In accordance with Section 10A (2) (c) of the Local Government Act 1993 this matter will be considered

in Closed Session as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

For the Motion: Councillors Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

The meeting moved into Closed Session at 9:10pm.

The meeting commenced Open Session at 9:50pm.

OPEN COUNCIL RESUMED

15.1 EO4 Confidential - Expression Of Interest - 1/29-35 Burlington Road, Homebush

RECOMMENDATION:

That Council delegate the General Manager to finalise negotiations and execute a Licence with Innovative Surveying Associates Pty Ltd as set out in the report with the initial Licence being for a period of three years, with a two-year option.

MOTION: (Pensabene / Maheswaran)

That Council delegate the General Manager to finalise negotiations and execute a Licence with Innovative Surveying Associates Pty Ltd as set out in the report with the initial Licence being for a period of three years, with a two-year option.

FORESHADOWED MOTION: (Maheswaran / Reddy)

In accordance with Section 178(3) of the *Local Government General Regulation 2021*, Council reject all tenders and determines that Council go out to community providers for utilisation of the space.

The Motion was put.

MOTION: (Pensabene / Maheswaran)

That Council delegate the General Manager to finalise negotiations and execute a Licence with Innovative Surveying Associates Pty Ltd as set out in the report with the initial Licence being for a period of three years, with a two-year option.

For the Motion: Councillors Pensabene and Hall

Against the Motion: Councillors Cai, Datta, Maheswaran and Reddy

The Mayor declared the Motion Lost.

The Foreshadowed Motion became the Motion.

MOTION: (Maheswaran / Hall)

That Council move into Closed Session to discuss matter further.

106/23

RESOLVED: (Maheswaran / Hall)

That Council move into Closed Session to discuss matter further.

For the Motion: Councillors Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

The meeting moved into Closed Session at 9:55pm.

MOTION: (Pensabene / Hall)

That the meeting commence Open Session.

107/23

RESOLVED: (Pensabene / Hall)

That the meeting commence Open Session.

For the Motion: Councillors Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

The meeting commenced Open Session 9:58pm.

The Motion was put.

MOTION: (Maheswaran / Reddy)

In accordance with Section 178(3) of the *Local Government General Regulation 2021*, Council reject all tenders and determines that Council go out to community providers for utilisation of the space.

108/23

RESOLVED: (Maheswaran / Reddy)

	tion 178(3) of the <i>Local Government General Regulation 2021</i> , Council reject all that Council go out to community providers for utilisation of the space.
For the Motion:	Councillors Cai, Datta, Hall, Maheswaran and Reddy
Against the Motion:	Councillor Pensabene
16. CONCLUSION OF	MEETING
THERE BEING NO FURTH	HER BUSINESS THE MEETING CLOSED AT 10pm.
The foregoing Minutes w May 2023.	ere confirmed at the meeting of the Council of the Municipality of Strathfield on 2
Chairperson	General Manager



GMU1 HARDSHIP POLICY

AUTHOR: Cathy Jones, Chief Strategy Officer
APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That the draft Hardship Policy 2023 be adopted.

PURPOSE OF REPORT

The draft Hardship Policy was approved at the 7 March 2023 meeting to be placed on public exhibition.

This report has been prepared in response to the exhibition process.

REPORT

Council resolved at the meeting of 7 March 2023 to place the draft Hardship Policy on public exhibition the draft Hardship Policy from Thursday 9 March 2023 to Thursday 5pm 6 April 2023.

The draft policy was exhibited on Council's website, Customer Service Centre and Library and notified via Council's weekly eNews.

The draft policy has been prepared in accordance with the *Local Government Act 1993*, *Local Government Regulation 2021* and the Office of Local Government's Debt Management and Hardship Guidelines and is aimed at ensuring Council manages recovery of outstanding debt fairly and with sensitivity to ratepayers who may be experiencing financial hardships.

No submissions were received in response to the exhibition of the draft policy. Therefore, it is recommended that Council adopt the draft policy. This policy will repeal and replace the previous Hardship Policy last adopted in June 2021.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

1. Draft Hardship Policy

STRATHFIELD COUNCIL

HARDSHIP POLICY

XX 2023



STRATHFIELD COUNCIL	HARDSHIP POLICY		
RESPONSIBILITY	Corporate Services		
DATE ADOPTED	Xx May 2023	MINUTE	xx
REVISED	n/a	REVIEW	2025
CM10 No	Xx		
ASSOCIATED POLICIES	Code of Conduct Strathfield Council Operational Plan - Revenue Policy Office of Local Government, Debt Management and Hardship Guidelines (2018)		
ASSOCIATED LEGISLATION	Local Government Act 1993 (NSW) Local Government (General) Regulation 2021 Privacy and Personal Information Protection Act 1998 (NSW) Valuation of Land Act 1916 (NSW) Commonwealth Social Security Act 1991 (Cth) Veterans' Entitlement Act 1986 (Cth)		

1.0 Introduction

1.1 Title and Commencement

This policy is titled 'Hardship Policy'. This policy was first adopted by Council on xx 2023, following public exhibition from 9 March to 6 April 2023. This policy repeals and replaces the previous Hardship Policy last adopted June 2021.

1.2 Background and Purpose of Policy

Council has a responsibility to recover monies owing to it in a timely, efficient and effective manner to finance its operations and ensure effective cash flow management. However, there may be circumstances in which the payment of an amount owed to Council (e.g. rates and annual charges) may create financial hardship for ratepayers and customers of Strathfield Council.

The purpose of this policy is to provide a framework for determining forms of assistance to ratepayers and customers of Strathfield Council who are suffering genuine financial hardship in meeting their financial obligations to Council.

This Policy relates to the Responsible Leadership theme of 'Strathfield 2035' Community Strategic Plan.

1.3 Policy principles

Council is committed to the following principles when considering an application for assistance due to financial hardship with regard to the payment of an amount owing to Council:

- Respect for the privacy of applicants
- Compliance with relevant statutory legislation, policy and guidelines
- Application of the principles of fairness and integrity.

1.4 Coverage of the Policy

The policy applies to all ratepayers and customers of Strathfield Council.

1.5 Definitions

Term	Meaning
Ad valorem	A variable charge set as a proportion of the unimproved land value
	(UV) of the rateable property – that is, the value of the property
	without any buildings, houses or other capital investments.
Annual charges	Charges for services provided by Council or a contracted service
	provider on behalf of Council that are levied on an annual basis.
	Examples include Domestic Waste Charge (DWC), and Stormwater
	Charges.
Debtor	The person(s) or business responsible for the payment of an amount
	owed to Council.
Deferment	The deferral of payment of the rates and charges for no more than 19
	years from the original year of levy.
Eligible pensioner	An eligible pensioner is a person in receipt of a pension, benefit or
	allowance under the Commonwealth Social Security Act 1991 (Cth), or
	a service pension under the Veterans' Entitlement Act 1986 (Cth), or
	entitled to a Commonwealth Pensioner Concession Card or
	Commonwealth Seniors Health Care Card.
Hardship	Where debtors are able to demonstrate that changed circumstances
	has resulted in the debtor experiencing genuine financial hardship and
	are unable to meet their financial obligations to Council.
Interest	A charge raised in relation to unpaid rates and annual charges in
	accordance with Section 566 of the Act.
Rates	A levy paid by home and business property owners towards services
	provided by their Council.
Ratepayer	The person/s who are the owner of rateable land or a person/s
	responsible for a lease where the Local Government Act (1993)
	provides that a rate is to be paid to Council.
Sundry debt	Refers to any debt owed to Council that is not a rate or charge which
	is raised in accordance with Council's Revenue Statement

2.0 Policy

This Policy seeks to administer rates, annual charges and sundry debt in accordance with the Act, Regulations, and Council's Revenue Statement, as identified in Council's annual Operational Plan. It also ensures Council fulfils its legislative obligations in accordance with *Local Government Act 1993, Local Government (General) Regulation 2021* and other relevant legislation in relation to the recovery of Council-related rates, charges, fees and other debts.

It also enables a debtor experiencing genuine hardship to make an application to Council for assistance, in accordance with the Act, associated Regulations and this Policy.

2.1 Rates and annual charges

Council rates and annual charges may be paid in a single payment or by quarterly instalments. Council issues instalment notices (separately from the annual rates and charges notice) to each person paying by quarterly instalments.

2.2 Hardship assistance to ratepayers and customers

Council recognises that in some circumstance debtors may experience hardship in paying an amount owed to Council. The Act provides for the following assistance to ratepayers and customers:

- Periodical payment arrangements for overdue rates and charges (Section 564)
- Writing off or reducing interest accrued on rates or charges (Section 564 and 567)
- Waiving, reducing or deferring the payment of the increase in the amount of rate payable because of hardship resulting from general revaluation of land in the local government area (Section 601)
- Waiving, or reducing rates, charges and interest of eligible pensioners (Section 575 and 582); and
- Waiving or reducing a fee (Section 610E).

Applications for hardship assistance will be considered by Council in keeping with the principles outlined in this Policy. A debtor may be eligible for consideration for hardship assistance in the payment of an amount owed to Council where:

- The debtor is unable to pay due rates, charges, fees or accrued interest when due and payable for reasons beyond the person's control, or
- Payment when due would cause the debtor genuine financial hardship.

Council may utilise a number of criteria to determine eligibility for hardship relief, including but not limited to:

- Requiring requests to be made in writing
- Documented proof of financial hardship
- Reasons for financial hardship
- Income and assets test from Services Australia

 Requesting debtor to attend an interview to assist Council in understanding the issues causing financial hardship.

2.3 Hardship assistance by periodical payment arrangements

Debtors encountering difficulties with paying amounts owed should contact Council in the first instance to discuss their situation.

Council may enter into a formal agreement with a debtor eligible for alternative periodical payment arrangements for due and payable amounts. Such proposals for a periodical payment agreement can be initiated by Council or the debtor. In accordance with s564 of the Act, if the debt is rates and annual charges, payments will be applied towards the payment of rates and charges in the order in which they became due. Applications are required to be confirmed in writing.

Council may also write-off or reduce the accrued interest and costs on rates and annual charges if the ratepayer complies with the periodical agreement.

If the debtor fails to make the periodical payments in accordance with the agreement, the payment plan may be cancelled, and the full payment of the amount outstanding will become due for payment.

2.4 Hardship assistance by writing off accrued interest and costs.

Council applies interest rates to the maximum allowable under the Act. However, Council may write off accrued interest and costs on rates or annual charges payable by a person under the Act and Regulation where:

- The debtor was unable to pay the rates or charges when they became due for reasons beyond the debtor's control; or
- The debtor is unable to pay accrued interest for reasons beyond the debtor's control; or
- Payment of the accrued interest would cause the debtor genuine financial hardship.

2.5 Hardship assistance due to certain valuation changes

In accordance with the Act, any ratepayer who incurs a rate increase in the first year following a revaluation of land may apply to Council for rate relief, if the increase in the amount would cause them substantial hardship. In such circumstances, Council has a discretion to waive, reduce or defer payment of the whole or any part of the increase in the amount of the rate payable by the ratepayer. A ratepayer who is dissatisfied with Council's decision may request review of the decision.

2.6 Assistance to eligible pensioners

2.6.1 Pensioner rebates

Concessions for pensioner rates and annual charges are provided under the Act. Eligible pensioners must apply to Council for a reduction in rates and annual charges not exceeding fifty

percent (50%), provided this does not exceed \$250 in accordance with Council's Revenue Policy set out in the Annual Operational Plan.

Eligible pensioner property owners are entitled to a rate rebate not exceeding \$250 per annum in accordance with the Act. In accordance with the Act, these rate rebates can only be provided where the pensioner is the registered owner and title holder of the property.

Council may extend the pensioner concession to ratepayers who jointly occupy a dwelling and are jointly liable for the rates and annual charges with an eligible pensioner in order avoid hardship.

2.6.2 Deferral of payment of rates and annual charges for eligible pensioners

Council recognises that eligible pensioners may encounter difficulties in meeting their rate payments and may enter into a written agreement for deferral of the payment of their rates, annual charges and applicable interest.

Council can allow overdue rates and annual charges by eligible pensioners to be accrued to a maximum of 19 years. Where an eligible pensioner requests a delay in recovery action to allow outstanding rates, charges, and interest to accrue against their estate, and is willing to enter into an agreement, Council will not take action to recover outstanding amounts until:

- there is a change in ownership of the property
- either or both ratepayers leave the property (except where the pensioner is in a care facility and the property is not being rented while they are in aged care)
- the property passes to the beneficiary of an estate
- the pensioner ratepayer(s) become ineligible for a concession
- The pensioner ratepayer(s) withdraws the agreement

Should any of these events occur, rates annual charges and interest will become due and payable.

Council will continue to provide an annual rate notice of all outstanding rates, annual charges, and interest as it does for all ratepayers as well as appropriate instalment reminders.

The pensioner(s) ratepayer may at any time pay any amount to reduce the accrued balance of rates and annual charges while a deferral agreement is in place.

The following conditions will apply to Council's agreement to defer recovery action:

- Interest will accrue on the deferred rates and annual charges in accordance with the Act.
- The application to allow accruing of rates against future estate or sale of the property must be in writing, signed by each owner or person having an interest in that land.
- An eligible pensioner ratepayer must notify Council if the pensioner no longer uses it as their principal place of living or rents it out within 30 days of vacating the premises.

Council may revoke the deferral of recovery action of rates or charges against land in any of the following circumstances and all overdue rate or annual charges and interest will become payable immediately when the pensioner sells the property, the pensioner ceases to occupy the property as his/her principal place of living, or the pensioner rents the property out.

Where an eligible pensioner does not enter into such an agreement, Council will advise the eligible pensioner of their right to negotiate a periodical payment arrangement.

2.7 Writing off of rates, charges and interest

Any rates and/or charges will be written off in accordance with the Regulation. Subject to Council's Instrument of Delegation, the General Manager may write off certain amounts for individual ratepayers.

2.8 Assistance and recovery of outstanding sundry debts (other than rates and annual charges)

Subject to Council's Delegations, any application for hardship assistance in relation to Council's fees or charges, other than rates or annual charges, by waiving or reducing the fees or charges will be assessed using the eligibility and determination criteria outlined in this Policy.

The General Manager or delegate may approve, in writing, a periodical payment arrangement with debtors experiencing genuine difficult circumstances, subject to written agreement from the debtor. This may include allowing a debtor to pay an outstanding account in weekly, fortnightly or monthly instalments, provided the arrangement will have the amount paid in full within 24 months, if approved by the General Manager.

The General Manager is authorised to write-off amounts in accordance with their Instrument of Delegation. Amounts that are written off are reported in Council's Annual Report.

In cases of not-for-profit organisations, charities, and unincorporated community groups, the General Manager retains discretion in relation to the manner in which outstanding debts are recovered.

2.9 Customer Contact

All customer contact will be made in accordance with the Office of Local Government 'Debt Management and Hardship Guidelines' (2018). Council will make every reasonable action to contact a customer with an overdue account before instigating a legal recovery action.

3.0 Version Control

Date	Туре	Minute
7 March 2023	Council resolved to place draft policy on public exhibit.	



GMU2 DRAFT DELIVERY PROGRAM 2022-2026, DRAFT OPERATIONAL PLAN 2023-2024, DRAFT

BUDGET 2023-2024 AND DRAFT FEES AND CHARGES 2023-2024

AUTHOR: Cathy Jones, Chief Strategy Officer

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

1. That:

- a. The draft Delivery Program 2022-26, and draft Operational Plan, including the draft Statement of Revenue Policy incorporating the draft Budget and draft Schedule of Fees and Charges for 2023-24, attached to the report, be placed on public exhibition for a period of not less than 28 days in accordance with the requirements in the Local Government Act 1993. Pursuant to the Local Government Act 1993, Strathfield Council has reviewed and developed the following plans for public exhibition for 28 days.
- b. The period of exhibition be from 3 May 31 May 2023.
- c. A further report be prepared and submitted to an Extra-Ordinary meeting of Council to be held on 27 June 2023 following the exhibition period.
- 2. That in regard to management of various sportsgrounds that:
 - a. Council replace the existing natural turf pitch at Hudson Park with a synthetic pitch after November 2025, when the current Licence expires.
 - b. Council not enter into a new Licence for Hudson Park after November 2025 and that it be managed similarly to other sporting grounds and that it be booked through the normal Council seasonal hire process.
 - c. Strathfield Park sporting grounds not be made available for use for cricket.
 - d. The new Licence for the Croquet Club at 50 Redmyre Road, Strathfield, after July 2026, includes the full annual cost incurred by Council for maintenance of the greens.

PURPOSE OF REPORT

It is the recommendation of this report that Council adopt for public exhibition for the required statutory period of 28 days, Delivery Program 2022-2026 and Operational Plan 2023-2024 including Revenue, Budget and Fees and Charges 2023-2024. Following public exhibition, Council will consider submissions made to the plans prior to their adoption in June 2023.

REPORT

Background

The Local Government Act (Planning & Reporting) 2009 (NSW), established the Integrated Planning and Reporting (IPR) framework to improve long-term financial sustainability, asset management, community engagement, and organisational planning in local government. This legislation requires all councils in NSW to take an integrated approach to strategic planning and financial management.



The IPR framework connects Council's various strategic plans. Drawing these plans and resources together supports closer collaborations between Council, the community and our partners to realise the community vision. The statutory context for this work is set out in sections 402 to 406 of *the Local Government Act* 1993.

In June 2022, Council adopted the new Community Strategic Plan – Strathfield 2035. The Community Strategic Plan (CSP) was informed by extensive community engagement and alignment with regional and local strategies including the Local Strategic Planning Statement (LSPS). The CSP is set out across five themes which include:

- 1. Connectivity Theme reflects on the centrality and connectivity of the Strathfield LGA to Greater Sydney and beyond through infrastructure, transport and communications which includes planning for and the delivery of regional, state and local infrastructure to meet the needs of increasing populations, ensuring regional and local transport networks are integrated, connected and safe, and that service delivery and information access is optimised through integration of communications and digital technology.
- 2. Community Wellbeing Theme concerns supporting Strathfield's culturally diverse and socially cohesive, connected, and safe communities with access to public spaces and community facilities, and opportunities to participate in programs and activities.
- Celebrating Culture and Place Theme relates to creating vibrant and enticing public domains, especially our town, village, and commercial centres, which blend access to services with opportunities for social connectivity and events, cultural programs and acknowledgement of civic and community achievements which promote a sense of civic pride and belonging.
- 4. Liveable Neighbourhoods Theme concerns ensuring well planned urban design, protection, and maintenance of the built and natural environment of the Strathfield LGA and involve high quality, well planned, sustainable, clean and well-maintained urban and natural environments, balance of new development with established local character and healthy, thriving and resilient natural environments.
- 5. Responsible Leadership Theme concerns leadership, accountable and efficient Council services, decision making based on priorities and values that are responsive to the needs of the community.

Delivery Program 2022-2026

To support the goals and strategies of the CSP, Council adopted a new Delivery Program for the period 2022 to 2026. This was operational from 1 July 2022. Following an extensive review of Council's financial sustainability, in November 2022, Council resolved to apply to IPART for a Special Rate Variation (SRV). The Delivery Program 2022-2026, Operational Plan 2022-2023 and Long-Term Financial Plan were reviewed and amended to align with the SRV proposal. The amended plans were adopted in February 2023.

At the time of preparation of the Operational Plan and Budget for 2023-2024, the SRV application has not been determined. Therefore, the draft Operational Plan and Budget includes possible scenarios which may be determined by IPART by June 2023.

The IPR suite of documents reviewed and prepared for public exhibition include:

 Delivery Program 2022-2026 and Operational Plan 2023-2024 including Annual Budget 2023-2024 and Fees and Charges 2023-2024.



Key deliverables for 2023-2024

At the time of preparation of the draft plan, the outcome of Council's SRV proposal has not been determined. The outcome of SRV will impact on delivery of services, programs, projects and capital works. It is expected that the determination will be notified in June 2023.

The Delivery Program and Operational Plan includes the following initiatives:

- Improvements to the maintenance and cleanliness of Strathfield's public domains, parks and residential streets, with particular emphasis on illegal dumping and upgrading of Gateway Signage.
- Service Reviews of Council's street sweeping service and capital works are scheduled for 2023-2024.
- Improvements to local infrastructure and reductions of backlogs through investment of \$2.4M in road renewals and \$4.5M in footpath renewals to deliver assets that meet community standards of service.
- Grant funding was awarded to Council by the NSW Government under the WestInvest program. Detailed plans will be prepared for projects in Airey Park, Strathfield Park, Hudson Park and Begnell Field for implementation in late 2024.
- Development of a proposal for a Community Service Centre to provide support for migrants, seniors and domestic violence.
- Improving community access to Council services and bookings through the implementation of iConceirge.
 This system will enable access to online bookings, payments and lodging of requests.
- The continued operations of Council's works areas, parks and gardens, compliance activities, town planning/development approval, natural resource management, environmental initiatives and waste collection services.
- The continued operations of governance and administration and secretariat activities consistent with
- legislative requirements.
- The provision of corporate services to support the operational areas of Council such as human resources, records management, finance and technology infrastructure.
- Facilitation and delivery of a range of community programs to support the social, recreation, health and leisure needs of Strathfield's multi-cultural and diverse community.
- Continued operation of community and library services, facilities and programs for local residents including children, youth, aged, people with special needs, and the general community.

Draft 2023/24 Budget

The draft 2023/24 Budget has been prepared with a focus on maintaining existing services and asset renewal, consistent with Council's IPART Special Rates Variation (SRV) application. Guided by the current year's budget, new organisational structure and the need to provide additional resources in several areas, the draft Budget presented in the 2023/24 Operational Plan is balanced and assumes approval of the IPART SRV application.

Item



Special Rate Variation Application

To recap, the IPART SRV application is designed to be completed over a four (4) year period and cumulatively increases rates by 92.8% as presented in the table below.

2023/24	2024/25	2025/26	2026/27	Cumulative
35.1%	13%	17.5%	7.5%	92.8%

Creating a more financially sustainable future for Council is necessary in order to ensure we are able to provide a safe and growing community, which provides all the services that our residents and businesses come to expect and enjoy.

Councils are required to follow principles of sound financial management. Council must ensure its spending is responsible and sustainable, undertake responsible and sustainable investments in infrastructure for the benefit of the local community, implement effective financial and asset management, and have regard to achieving intergenerational equity.

Simply put, if our finances are not in order we will find it difficult to offer all of our current services and we will put our Council at a significant operational risk.

Council undertook a financial sustainability review in 2022 and identified a significant residual funding gap that places Council's financial sustainability at risk unless additional action is taken. Given Council's obligations to employ sound financial management principles and ensure that it generates sufficient revenue to provide the level and scope of services and infrastructure agreed with its community, it is critical that Council acts urgently to ensure its ongoing financial sustainability.

Considering the residual funding gap of both operational and capital requirements, Council reviewed its rates and rating structure to:

- Have a more equitable rating structure
- Create a sustainable rating structure for the future
- Maximise the rates income from future rate assessment growth
- Rebalance the income generated for provision for general fund services.

As a result, Council has reviewed its options and considers that the application for an SRV to IPART is necessary for a sustainable future and must commence in the 2023/24 financial year.

The 2023/24 increase of 35.1% includes the transfer of \$4M from domestic waste management (DWM) to general operations, reducing the DWM Charge from \$795 to \$550, a reduction of \$245. The \$4M transfer represents 20.3% of the 35.1% increase. A full breakdown is provided below.

2023/24 Rate Peg	3.7%
DWM transfer	20.3%
Special variation	11.1%
Total	35.1%



In conjunction with the IPART SRV application, Council has applied to introduce a minimum rate of \$1,040 in 2023/24, increasing to \$1,200 in 2024/25. This application facilitates moving from the existing base amount rating structure to a minimum rate rating structure.

Council has also resolved to introduce additional sub-categories into its business rates category as follows:

- Business CBD;
- Business North; and
- Business South.

Council's total rates and DWM charges for 2022/23 is \$33.5M. The 35.1% increase will generate an additional \$7M in rates, and the \$4M reduction in the DWM charge will reduce that increase to \$3M. A large part of the increase in 2023/24 rates will be directed toward the new sub-categories as set out in the table below.

	2022/23 Rates	2023/24 Rates	\$'000 Increase/
Category / Sub-Category	(\$'000)	(\$'000)	(Decrease)
Residential	14,065	18,781	4,716*
Domestic Waste Management	13,570	9,565	(4,004)*
Business North & South	3,000	4,856	1,856
Business CDB & General	2,901	3,336	435
	33,536	36,538	3,003

^{*} The net increase in Rates & Annual Charges for Residential properties, noting the \$4M reduction in the DWM Charge, will be \$712k.

Full details of the 2023/24 rating structure are set out later in the report and will be included in the Statement of Revenue Policy in the 2023/24 Operational Plan.

Draft 2023/24 Operating Budget

The draft 2023/24 operating budget anticipates total income from continuing operations of \$60.886M and total expenses from continuing operations of \$56.703M, resulting in a net operating surplus of \$4.184M inclusive of capital grants and contributions. Excluding capital grants and contributions, the net operating result is a deficit of \$5.928M.

At the outset, it should be noted that the income statement bottom line is generally consistent with the 2022/23 adopted and revised budgets. This in itself is a quite significant achievement given the changes incorporated into the budget, notably the reduction in domestic waste management overhead cost allocations (of up to \$4M) along with a much-reduced capitalisation of salaries and wages (of up to \$1.3M).

Staffing costs aside, expenditure has been maintained at a level consistent with the revised 2022/23 Budget. The draft operating budget is summarised below with the current year's adopted and revised budgets as comparatives.



Income Statement	Adopted 2022/23 (\$)	Revised 2022/23 (\$)	Estimated 2023/24 (\$)
Rates and annual charges	(33,580)	(33,683)	(36,948)
User charges and fees	(4,155)	(4,830)	(4,939)
Other revenues	(3,814)	(4,010)	(3,944)
Grants and contributions provided for operating purpose	(2,225)	(2,769)	(2,606)
Grants and contributions provided for capital purposes	(26,966)	(18,149)	(10,112)
Interest and investment income	(441)	(920)	(1,714)
Net gain from the disposal of assets	(351)	(351)	(625)
Total Income from Continuing Operations	(71,531)	(64,712)	(60,886)
Expenses			
Employee benefits and on-costs	22,344	20,896	25,694
Materials and services	16,939	20,230	20,065
Borrowing Costs	489	-	179
Depreciation and amortisation	9,345	9,345	9,551
Other expenses	1,063	1,200	1,215
Total Expenses from Continuing Operations	50,180	51,671	56,703
Net Operating (Surplus)/Deficit from Continuing Operations	(21,351)	(13,041)	(4,184)
Net Operating (Surplus)/Deficit before Capital Grants & Contributions	5,615	5,108	5,928

A brief commentary on each line item is provided below.

Rates and annual charges

Rates and annual charges are made up of Council's residential and business rates, domestic waste management charges, stormwater management charge and Section 611 charges (AGL's payment for pipelines in the area) net of pensioner rebates. The draft 2023/24 Budget includes year one (1) of the IPART SRV application, a 35.1% increase in rates offset by a \$4M reduction in domestic waste management charges. The net increase in income, compared to this year's adopted budget, is \$3.4M or 10.0%.

User charges and fees

Council receives income from the wide range of fees and charges adopted in its schedule of Fees and Charges each year. For 2023/24, a comprehensive review of our fees and charges has been undertaken together with a review of neighbouring Councils' fees and charges to identify opportunities to introduce new income streams. Total income anticipated in 2023/24 is \$4.9M, an increase over the current year's adopted budget of \$784K or 18.9%.

There is a wide range of changes to numerous income streams when comparing to this year's adopted budget. These arise from changes in utilisation / activity or simply more realistic budgeting. The largest variations are listed in the table below.



	2022/23	Draft	
	Adopted	2023/24	
Fee / Charge	Budget	Budget	Difference
Hoardings	315,200	100,000	(215,200)
Stand Plant	153,800	350,000	196,200
Road Closures	30,800	200,000	169,200
Driving Range	1,050,600	1,875,000	824,400
DA Fees	512,500	350,000	(162,500)
Neighbour Notification	250,000	175,000	(75,000)
			737,100

Other Revenues

Other Revenues, as the name suggests, is the catch-all income classification for everything that does not fall into the other classifications. More than half of it comes from fines, with the other main sources being leases/licences, rates legal cost recovery and ex gratia rates. Total income anticipated for 2023/24 is \$3.9M, an increase over the current year's adopted budget of \$131K or 3.4%. The table below shows the main sources of income and differences between the two budgets.

	2022/23 Adopted Budget	2023/24 Draft Budget	Difference
Fines	2,101	2,305	204
Leases	693	895	202
Legal Recovery	283	50	(233)
Ex Gratia Rates	181	187	6
Other	556	507	(49)
	3,814	3,944	131

Grants & contributions for operating purposes

Operating grants include the Financial Assistance Grant (general and roads components), Library per capita subsidy and special grant, RMS Block Grants, Roads to Recovery and programs, and the traffic route streetlighting subsidy. An occasional grant is received for a specific operational project. The 2023/24 Budget anticipates income of \$2.6M, an increase over the current year's adopted budget of \$381K or 17.1%. The increase is largely due to Strathfield Festival grants (\$244k) and the indexation of our Financial Assistance Grants.

Grants & Contributions for Capital Purposes

Capital grants and contributions include developer contributions levied under Council's Contributions Plans (which will be renewed in the 2023/24 financial year) and numerous grants for specific projects and can vary significantly from year to year. The table below lists the capital grants and contributions in the 2022/23 adopted budget and draft 2023/24 budget.



	2022/23	Draft	Future
	Adopted	2023/24	Years'
	Budget	Budget	Grants
Strathfield Leisure Centre	21,185,000		
Developer Contributions	5,781,000	5,730,000	
WestInvest - Strathfield Park		161,540	1,453,860
WestInvest - Hudson Park		823,360	7,410,240
WestInvest - Airey Park		415,400	3,738,600
WestInvest - Begnell Reserve		781,200	7,030,800
WestInvest Contestible - Upgrade			
to Cooke Park Skatepark		250,000	323,000
Begnell Drainage		500,000	500,000
Homebush Lighting & Safety			
Measures		350,000	
Hudson Park West		500,000	
Ford Park Drainage*		600,000	
	26,966,000	10,111,500	

^{*} Subject to grant approval

The projects listed for 2023/24 have been staged over a number of years with the four (4) WestInvest parks projects budgeted at 10% in 2023/24, 40% in 2024/25 and 50% in 2025/26. The total grant for these projects is \$21.8M, replacing the Strathfield Leisure Centre in the 2022/23 adopted budget.

Interest and investment income

Council has around \$50M invested and earning interest. These investments are reported to Council monthly. The 2022/23 adopted budget would have been based on interest rates around 1% while the 2023/24 draft budget has been based on interest rates around 4%. This has resulted in interest earnings increasing from \$441K to \$1.714M in the draft 2023/24 budget.

Net gain on disposal of assets

A net gain or loss on sales of assets largely arises from the turnover of Council's plant and vehicles but also provides for writing off the book value of infrastructure assets that have been renewed. The draft 2023/24 budget does not, at this stage, include the book value of assets sold. Details of plant and vehicle replacement programs are yet to be finalised. Once available, the book values of assets to be sold or renewed will be updated into the budget.

It is important to note that the inclusion of the book value of assets sold is a non-cash item and will not affect the net cash result of the budget, but will increase the deficit on Council's income statement.



Employee benefits & on-costs

Council staff salaries and wages are subject to annual increases that are determined by the New South Wales Local Government State Award. This Award is currently under negotiation which creates a need to estimate the outcome of those negotiations for the purpose of budgeting staff salaries and wages. Currently we are considering that the increase will be higher than what we have experienced in prior years (between 2-3% per annum) due to current economic challenges such as an increased Consumer Price Index.

Salaries and wages and associated costs such as superannuation and workers' compensation insurance represent the largest expenditure in Council's operating budget. The biggest increases in these costs arise from the annual Award increase and changes to the superannuation guarantee percentage. Remaining competitive in a tight employment market can also contribute to increased costs.

As the 2023/24 Award increase is currently unknown, and subject to a negotiation process that will not finalise for some time, our best guess is that the increase will be in the 4.5% to 5.5% range for 2023/24. Based on this a 5% increase has been budgeted. The superannuation percentage also increases in 2023/24 from 10.5% to 11%.

The table below steps through the increase in staffing costs at a high level.

	\$'000
2022/23 Adopted Budget	22,344
Capitalised salaries & wages	2,955
Gross 2022/23 staffing costs	25,299
Award increase @ 5%	1,265
Superannuation 10.5 to 11%	156
Salary step progression	200
Long Service transfers	100
Restructure / Market changes	361
Draft 2023/24 Budget	27,381
Draft 2023/24 Budget	25,694
Capitalised salaries & wages	1,687
	27,381

The increase arising from the organisational restructure and market impacts, is partly funded from s.7.11 developer contributions to cover the cost of Council's Contributions Planner. Net of this funding, the increase is \$229k or 0.9% of 2022/23 gross staffing costs. Given the quantum of organisational change and tight employment market, to move to the new organisational structure and recruit a new senior management team with a cost impost on the budget of less than 1% is a strong reflection of management's commitment to budgetary restraint.



Materials & services

From \$16.9M, the adopted budget for materials and services has been significantly revised during the current financial year to \$20.2M, an increase of \$3.3M. The draft 2023/24 Budget is generally consistent with that level of expenditure, reducing slightly to \$20.1M.

While these have been previously reported to Council in the September and December 2022 quarterly budget reviews, the table below lists the largest increases in expenditure incorporated into the 2022/23 budget.

	\$'000
Domestic waste management – tipping fees and operational	615
Strathfield Festival (50% grant funded)	468
Infrastructure repairs & maintenance	410
Financial Sustainability and Asset Improvement	320
IT maintenance contracts	314
Buildings repairs & maintenance	235
Service Reviews	200
Asset Management System	190
Saleyard Creek floodplain management (grant funded)	150
Medium density housing study consultation	150
Internal audit	150
Litigation expenses	100
	3,302

Where this additional expenditure is not ongoing, the budget has been re-allocated to other services and projects and the overall level of spend maintained.

Borrowing costs

The borrowing costs in the 2022/23 adopted budget were associated with proposed borrowings for the Strathfield Leisure Centre project of up to \$22M, which is a project that has subsequently been cancelled by Council in 2022.

The draft 2023/24 budget provides for borrowing costs associated with borrowing \$7M to commence the acceleration of reducing Council's asset renewal backlog. Councillors will recall that the IPART SRV application included borrowing up to \$42M for this purpose. This borrowing will be stage over a number of years as Council gears up to being able to manage the additional projects being funded from borrowings.

The draft 2023/24 budget also anticipates borrowing \$1M for works at the golf driving range. The drawdown of this loan will be made late in the financial year, resulting in there being only a small amount of accrued interest impacting on the budget. Full repayments of this loan will commence in 2024/25, funded from driving range income.



Depreciation and amortisation

Depreciation is calculated to account for the annualised consumption of long-term assets. For example, a \$100,000 newly constructed segment of footpath that has a life of 50 years will be depreciated at \$2,000 a year. Depreciation is also indicative of how much Council should be spending each year on asset renewal. This is, in large part, what the IPART SRV application is planned to do – fully fund annual depreciation which, in turn, allows Council to spend that money on asset renewal. Fully funding depreciation contributes significantly to Council's long-term financial sustainability.

Depreciation will typically increase from one year to the next based on construction of any new assets and revaluation / indexation of existing assets.

Other expenses

Other expenses include Council's statutory contributions (Fire Brigades, SES and Department of Planning), Community & Cultural Grants and bad debt provisioning. The increase in expenditure from \$1.1M in the adopted 2022/23 budget to \$1.2M in the draft 2023/24 budget is largely due to the indexation of statutory contributions.

Council's Improvement Plan actions

During 2022, Council undertook a review of its current operations and considered several ways in which it could minimise expenditure. An Improvement Plan and actions resulted from this process. This review has been considered in the formulation of the draft 2023/24 budget which includes forecast savings of \$300K relating to the cessation of Connector Bus weekend services. Further potential savings may arise from the external review of the Connector Bus service, but until that review is completed and considered by Council, any additional savings have not been anticipated in the draft budget.



Capital Funding calculation

To conclude the overview of the draft operating budget, it is important to understand how the operating budget provides funding toward the capital budget. The table below steps through this calculation.

Available Capital Fundings	2023/24 Draft
Available Capital Funding:	Budget
Net Operating (Surplus)/Deficit Before Capital Grants &	F 020
Contributions	5,928
ADD:	
Transfers to Reserve from Operating:	
S.7.11 & S.7.12 Interest	357
Stormwater Management Charge	309
Election	100
IT	118
Driving Range	300
Repayment of Principal on Loans	103
LESS:	
Transfers from Reserve to Operating:	
S.7.11 Admin	(282)
Domestic Waste Management	(280)
Non-cash items	
Depreciation	(9,551)
Available Capital Funding	(2,898)

The starting point of the calculation is the operating result before capital grants and contributions. Transfers to reserves from the operating budget are added to the operating result, together with the repayment of principal on loans. Transfers from reserves to fund operational projects/activities are then deducted, together with any non-cash items which in the draft 2023/24 budget is only depreciation at this stage.

The bottom line is that, following funding all of Council's day-to-day services and making necessary and appropriate transfers to and from reserve, Council has \$2.9M available from the operating budget to go toward funding its capital works program, noting that this is under the assumption that Council's IPART SRV application is approved in full and implemented.



Draft 2023/24 Capital Budget

The draft 2023/24 Capital Budget, and how it is funded, is presented in the table below.

Capital Budget	
<u>Expenditure</u>	
Plant & Equipment	2,650
IT	122
Roads, bridges & footpaths	8,850
Traffic Management	393
Stormwater drainage	309
Buildings	700
Parks & Reserves	200
Major Projects	5,382
Other	196
	18,802
<u>Funding</u>	
Operating Budget	(2,898)
Grants & Contributions	(4,382)
Loans	(8,000)
External Reserves	(1,828)
Internal Reserves	(1,700)
	(18,807)
Budget Result (Surplus)	(5)

In addition to the \$2.9M from the operating budget, there is funding from grants, loans and external and internal reserves that produce a net budget result of a \$5K surplus.

A detailed Capital Budget can be found in the Operational Plan.

Special Rates Variation and Minimum Rates Applications determination

Council is anticipating determination of its applications on 8 June 2023. If the applications are not approved, or approved in part, Council will need to reduce its operating and capital expenditure budgets in 2023-2024. This results from the need for Council to proceed with the \$550 domestic waste management change regardless of the outcome of the applications. Based on the current draft budget, expenditure reductions in the order of \$4M will need to be found which will inevitably impact on services and service levels.

Draft 2023/24 Fees & Charges

As noted in the budget overview above, a comprehensive review of our fees and charges has been undertaken together with a review of neighbouring Councils' fees and charges to identify opportunities to introduce new income streams. The outcomes of this work have been included in the schedule of Fees and Charges 2023/2024 attached to this report.

Since circulating the draft 2023/24 Fees & Charges at the 11 April Councillor Workshop, the following changes have been made. Page numbers have been included for ease of reference.



Change	Page No.
Increase Planning Proposal fees to better align with neighbouring Councils	24
Correction of Pricing Principle and fees - Fire Safety Statement Registration — late	27
lodgement	
Removal of Food Shop Follow-up reinspection fee	27
Update Interest on Overdue Rates following advice from Office of Local Government	31
(6% to 9%)	
Correct Legal Services Fees to include GST	32
Standardisation / simplification of Park Hire fees – grass field and hard court rather	40
than sports groups based	
Set single Lighting Fee per hour rather than per utility usage – another Lighting Fee	40
removed below	
Increase seasonal Kiosk Canteen hire to better align with neighbouring Councils	40
Removal of Lighting Fee – single fee set above	42
Addition of Golf professionals Annual Permit in Personal Trainers fees	43
Removal of Store Room Hire fee and Amenities Hire fee – not required	44
Increase Standing Plant Permit to better align with neighbouring Councils	50
Addition of Standing Plant Express Approval fee	50
Addition of Advertising on Council Property fees	50
Addition of Road Closure Urgency Fee	51
Re-introduce Extra Service Charge for Green and Yellow bins	53

Before Council can adopt its fees and charges for 2023/24 the draft fees and charges need to be placed on public exhibition. This is done in conjunction with the Delivery Program and Operational Plan as part of the Statement of Revenue Policy.



Draft 2023/24 Rating Structure

Council has resolved to change its rating structure from a base amount structure to an ad valorem structure subject to a minimum rate. To facilitate this, included with Council's IPART SRV application is its application to increase the amount of the minimum rate to \$1,040 in 2023/24 and \$1,200 in 2024/25.

In addition to changing the structure of the rate, Council will be introducing sub-categories into its business category. The sub-categories will be Business General, Business CBD, Business North and Business South. The table below sets out the rating structure proposed for 2023/24 and are subject to IPART approval, either in part or in full.

All Categories and sub-categories – ad valorem rates subject to a minimum

Category /	No. of	Rate in \$	Land Value	Land Value	No. of	2023/24
sub-	Assessments	and		subject to	Mins	Yield
category		Minimum		Minimum		
		Rate				
Residential	16,698	0.04562	17,284,289,647	6,521,159,647	13,337	18,780,620
		\$1,040				
Business	461	0.21800	1,170,802,717	24,702,027	156	2,660,740
General	401	\$1,040				
Business	85	0.18423	263,766,120	19,911,885	67	518,933
CDB	83	\$1,040	203,700,120	19,911,005	0,	210,733
Business	574	0.22786	601,060,111	71,529,125	461	1,686,029
North	3/4	\$1,040				
Business	400	0.22786	1,435,136,340	37,155,414	135	3,325,839
South	\$1,040		1,433,130,340	37,133,414	155	3,323,037
TOTAL	1,520		3,470,765,288	153,298,451	819	8,191,541
BUSINESS	1,520		3, 17 0,7 03,200	155,270,751	017	0,171,571
TOTAL	18,218		20,755,054,935			26,972,161
RATES	10,210		20,7 33,034,733			20,772,101

It should also be noted that, in response to Council's resolution on 4 April, the Statement of Revenue Policy has been updated to include the adopted position on aggregation, that is:

a) Aggregation of rates in accordance with S.548A of the Local Government Act will apply in the following situations: for all lots categorised as Residential or Business for rating purposes, one separately titled car space and/or one separately titled utility lot that are in the same ownership as the residential or business lot and are within the same building or strata plan. All aggregations will only apply from the commencement of the instalment period following the lodgement of the application with Council. An application fee is applicable to all applications for aggregation.

Further, given that IPART is yet to determine our SRV and minimum rates applications and following discussion with the Office of Local Government, alternate rating structures have been included in the Operational Plan. These alternate structures are:



- Neither the SRV nor minimum rates applications are approved 3.7% rate peg only
- DWM adjustment only approved in addition to the rate peg and minimum rate of \$1,040 approved
- DWM adjustment only approved in addition to the rate peg, minimum rate not approved so the maximum minimum rate of \$590 introduced.

These scenarios will provide an indication to the community of potential outcomes of Council's applications.

Sportsground Management

At the Council meeting on the 7 February 2023, it was resolved:

- 1. As part of considering the draft 2023/24 budget and other cost savings initiatives, a review be presented to on the maintenance costs associated with our cricket pitches.
- 2. The report includes alternative options available to save on annual maintenance costs in the long term.
- 3. Council to look into our Alan Davidson Oval, which is our premier cricket ground and have consultations with the Strathfield Cricket Club about this pitch.

Council has three natural turf wickets, located at Airey Park, Bark Huts Reserve and Hudson Park.

Airey Park has a premium turf wicket, which is used by Strathfield Cricket Club as part of the First Grade Shires competition. Bark Huts Reserve is also used by Strathfield Cricket Club for the third and fourth grade competitions.

Hudson Park is used by St Patricks College on Saturdays only. Lower grade cricket clubs use the grounds on Sundays. It is noted that the grounds are prepared prior to each weekend, however the grounds are not always used.

During the cricket season, the grounds are mowed twice per week. Regardless of whether the pitch is natural or synthetic turf, Council will still need to undertake all outfield mowing and maintenance. The cost to maintain the natural turf includes weekly wicket preparation and rolling. It also includes annual renovations, wicket soil and nutrition. The approximate cost to maintain the turf cricket wicket each year (excludes the outfield) is as follows:

1.	Airey Park	2.	\$52,000
3.	Bark Huts Reserve	4.	\$46,000
5.	Hudson Park	6.	\$41,000
7.	Total	8.	\$139,000

Should Council be of a mind to reduce the number of natural turf pitches, Hudson Park is the lowest priority, and it is recommended to be removed. The natural turf pitch would be replaced with a synthetic pitch. The outfield would remain natural turf.

St Patricks College have a Licence with Council to use Hudson Park and the adjacent Pavilion. This Licence expires on 29 November 2025. The Licence is silent with regards to the cricket pitch. However, it could be assumed that the turf pitch is a key feature of the tenancy. It is therefore recommended that the natural



turf pitch be removed after the Licence has expired. Alternatively, that the maintenance costs be passed on in full to the new Licensee.

Strathfield Park Cricket Wicket

The existing synthetic sporting ground at Strathfield Park is generally used for soccer. It can be modified to allow for cricket to be played by uncovering of a cricket pitch area. The cost to make this change is substantial. It is approximately \$7,000 to uncover the cricket pitch and \$15,000 to cover it back up again for use by soccer.

There are limited requests for this ground to be used for cricket. Given the high cost of allowing for cricket, it is recommended that this ground not be used for cricket into the future.

Croquet Club Maintenance

The Strathfield Croquet Club has a Licence Agreement for use of the premises at 50 Redmyre Road, Strathfield. The current Licence expires on the 11 July 2026. With regards to maintenance, the Licence requires the Croquet Club to pay a quarterly maintenance levy.

Council staff undertake weekly maintenance of the croquet court and undertake one renovation per year. The approximate cost of this work is \$18,000 per annum, which greatly exceeds the maintenance levy paid by the Club.

Once the existing Licence expires, it is recommended that the full maintenance cost be passed on to the Club. Alternatively, the level of maintenance provided could be reduced.

Performance Monitoring and progress of Delivery Program, Operational Plan & Budgets

Council reports regularly to the community on the progress of the implementation of the Delivery Program and Operational Plan. This includes:

- Budget is reported at the end of each financial quarter
- Progress reports on the principal activities in the Delivery Program are reported every six months
- An annual report which outlines Council's achievements in implementing its Delivery Program and performance of the annual Operational Plan as well as a financial summary showing key income expenditure areas for the financial year.

A State of Strathfield report on the progress of the implementation of the Community Strategic Plan will be presented to Council after the commencement of the next Council term in 2024.

FINANCIAL IMPLICATIONS

The financial implications have been identified in this report.



ATTACHMENTS

- 1. DRAFT Operational Plan 2023-2024
- 2. DRAFT 2023-2024 Fees & Charges



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Recognition of Traditional Custodians

Strathfield Council would like to show respect and acknowledge the Wangal people, the Traditional Custodians of the land on which the Strathfield area is located. We pay respect to Elders past, present and emerging.

Mayor's Message

I am pleased to present the Strathfield Council Delivery Program 2022-2026 and Operational Plan 2023-2024.

This document sets out the programs, services, projects and capital works as well as Council's draft budget and fees and charges for 2023-2024.

Council provides a wide array of services and programs to our community including waste collections, library services, street sweeping, parks and sportsgrounds and community services. In my consultations with the community, I am particularly aware of the importance to the local community of safety, cleanliness and maintenance of the Strathfield area, particularly our streets, public domains and parks.

I am pleased that Council in 2023-2024 will be prioritising programs to improve the maintenance of our local area including a review of our street sweeping service. Another initiative in this Operational Plan is a proposal to develop a Community Service Centre to facilitate support services for our residents.

The Councillors and I monitor and oversee the progress of the implementation of Council's Delivery Program and Operational Plan, though regular reviews and reports to the community.

Thank you for taking the time to read our draft Operational Plan for 2023-24. Community feedback is welcomed at this time and more information about how you can have your say can be found at https://haveyoursay.strathfield.nsw.gov.au/

Cr Karen Pensabene Mayor of Strathfield 2023

General Manager's Message

I am pleased to present Strathfield's Delivery Program 2022-2026 and Operational Plan and Budget 2023/24.

The Delivery Program outlines the strategic priorities of our Council to deliver the vision and aspirations of the community contained in the Community Strategic Plan: Strathfield 2035.

The document sets out the principal activities that Council intends to implement over this term of Council, guided by the goals and strategies of the Strathfield Community Strategic Plan 2035.

The Operational Plan contains the activities and actions Council has identified as valuable to the community and will endeavor to undertake for the financial year in accordance with the adopted budget. These actions directly align to the themes in Strathfield 2035, which residents told us were important to them:

• Theme One: Connectivity

Theme Two: Community Wellbeing

Theme Three: Celebrating Culture and Place

• Theme Four: Liveable Neighbourhoods

• Theme Five: Responsible Leadership.

Council is committed to prioritising the needs of our residents by focusing on efficient planning, building long-term financial sustainability and consulting with the community to ensure Council meets the demands of our existing and new residents.

In the previous year, Council undertook a review of its operations and finances, which identified significant funding gaps. A series of actions were proposed to address Council's financial sustainability, including making an application to the Independent Pricing and Regulatory Tribunal (IPART) for a Special Rate Variation (SRV).

If approved by IPART, the SRV will allow us to complete works to improve our roads and footpaths, improve community facilities and green spaces, pruning our street trees, making our Town Centres attractive and ensuring our streetscapes are clean and tidy.

We are also excited that Council has been successful in securing over \$21 million in WestInvest Grant Funding. This will allow us to deliver improvements to our open spaces and community infrastructure at Airey Park, Begnell Field, Hudson District Park East and Strathfield Park. Each project will improve access to quality sport, recreation and other community facilities that bring people together and enable a diverse range of activities.

The activities and projects detailed in this Delivery Program and Operational Plan will be subject to regular review as part of our integrated planning and reporting responsibilities.

Council prides itself on its commitment to serving the community and providing the best services we can, and I look forward to working with my Executive Team, the elected representatives and the community over the next 12 months to continue building a strong and resilient Strathfield.

Michael Mamo

General Manager

2023

Introduction

Strathfield Council's Delivery Program 2022–2026 and Operational Plan and Budget 2023-2024 has been prepared in response to the Strathfield Community Strategic Plan 2035. The Community Strategic Plan is prepared on behalf of the Strathfield community and sets out our community's shared vision and aspirations for the next 10-years and beyond.

The Delivery Program provides an overview of the services, activities and projects that Council intends to deliver to meet the needs of its diverse and growing community from 2022 to 2026. The Delivery Program and Operational Plan sets out Council's capital works programs, new projects and delivery of Council services and programs across all areas of Council. The Operational Plan also includes the proposed rates, fees and charges for the financial year.

The Delivery Program and Operational Plan is informed by the priorities of the elected Council following extensive community engagement. These plans are supported by Council's Resourcing Strategy, which sets out how Council manages its workforce, assets and long-term financial planning to ensure the Council is sustainable in the longer term.

Many issues facing the Strathfield Council area are often beyond the direct control of Council, such as public transport, health, schools, housing, regional planning and employment. Council's role, depending on the activity being undertaken, is to deliver, collaborate/partner with others or to represent the community through advocacy to other tiers of government and agencies. However, in adopting these plans, Council is committed to working with various stakeholders and partners including other levels of government and agencies, local businesses and industry, educational institutions, community groups, and other service providers.

Council regularly reviews and updates its Community Strategic Plan documents. A full revision is undertaken following Council elections to align plans with the local government election cycle. This helps to ensure that Council's response remains flexible and responsive to the social, economic, civic and environmental needs of the community.

Key initiatives 2023-2024

At the time of preparation of the draft plan, the outcome of Council's SRV proposal has not been determined. It is expected that the determination will be notified in June 2023. The outcome of SRV determination may impact on the capacity of Council to deliver services, programs, projects and capital works set out in this Plan.

The Delivery Program and Operational Plan includes the following initiatives:

- Improvements to the maintenance and cleanliness of Strathfield's public domains, parks and residential streets, with particular emphasis on illegal dumping and upgrading of Gateway Signage.
- Service Reviews of Council's street sweeping service and capital works are scheduled for 2023-2024.
- Improvements to local infrastructure and reductions of backlogs such as road and footpath renewals to ensure assets meet community service standards.
- Grant funding was awarded to Council by the NSW Government under the WestInvest program.
 Detailed plans and consultative processes will be prepared for projects in Airey Park, Strathfield

Park, Hudson Park and Begnell Field for implementation with expected implementation from late 2024.

- Development of a proposal for a Community Service Centre to provide support for migrants, seniors and those affected by domestic violence.
- Improving community access to Council services and bookings through the implementation of iConceirge. This system will enable access to online bookings, payments and lodging of requests.
- The continued operations of Council's works areas, parks and gardens, compliance activities, town planning/development approval, natural resource management, environmental initiatives, and waste collection services.
- The continued operations of governance and administration and secretariat activities consistent with legislative requirements.
- The provision of corporate services to support the operational areas of Council such as human resources, records management, finance and technology infrastructure.
- Facilitation and delivery of a range of community programs to support the social, recreation, health and leisure needs of Strathfield's multi-cultural and diverse community.
- Continued operation of community and library services, facilities and programs for residents including children, youth, aged, people with special needs, and the general community.

Service Reviews

To ensure that our services are efficiently and effectively delivered within a framework of accountability, Strathfield Councill undertake formal Service Reviews from 2023-2024. In reviewing our services, Council will engage with the community and other stakeholders to determine service levels and appropriate measures. Council's service reviews will examine costs, quality and efficiency of delivery through the collection and analysis of service data that will enable informed decision making. Council is committed to a review of at least two (2) services annually. In 2023-2024, Council intends to undertake a Service Review of the Street Sweeping Service, Civic Works section and the Golf Driving Range Operations. Service Reviews will be monitored by the Audit, Risk and Improvement Committee.

About Strathfield

The Local Government Area (LGA) of Strathfield has a total area of approximately 13.9 square kilometres. Strathfield Council is located in Sydney's Inner West about 10.5 kilometres from the city centre and halfway between Parramatta and the city. Hornebush Bay Unive bounds the LGA to the north, Powell's Creek, The Boulevarde and Coronation Parade to the east, Punchbowl Road and Juno Parade in the south and Roberts Road, Chullora rail yards, Rookwood Cemetery and the Sydney Olympic Park rail line to the west.

Strathfield Council includes the suburbs of Strathfield (postcode 2135), Strathfield South 2136), Homebush (2140), Homebush West (2140), part of Belfield (2191) and part of Greenacre (2190). Sydney Markets is also located within the LGA and has its over postcode, 2129.

Strathfield is predominantly residential but has significant commercial and industrial areas. The major commercial centre is the Strathfield Town Centre adjacent to Strathfield Train Station, with commercial areas also located at Homebush, Homebush West, Sydney Markets, Strathfield South and Cave Road. Strathfield Train Station, one of the largest and busiest railway stations in New South Wales (NSW) and lies in the heart of the LGA and services an average of 10,000 commuters per day. There are also train stations at Homebush and Flemington.

Residential growth commenced in the late 1800s and early 1900s promoted by access to rauturansport at Homebush, Strathfield and Flemington.

Significant population growth occurred after World War I and with the addition of the former Homebush Council in 1947 and part of Enfield Council in 1949, the population stabilised around 27,000 to 29,000 until the 2000s, when population increased due to redevelopment of land for multi-unit dwellings particularly in town centres and transport hubs. The latest Census was held a 2021, and COVID measures restricted movements, therefore, a population of 45,390 was recorded which was lower than estimated in previous years.

Strathfield Council

Strathfield Council was incorporated on 2 June 1885, which included the suburbs of Redmyre (renamed Strathfield), Homebush and Druitt Town (renamed Strathfield South).

The unincorporated area of Temington (now Hemebush West) was added to the Strathfield Council area on 19 February 1892.

From 1892, the Council was divided into the (3) wards: Strathfield, Flemington and Homebush Wards.

In 1916, wards were abolished, and all Aldermen were elected by those eligible to vote. On 19 August 1930, parts of Homebush West were transferred from the Lidcombe Municipality to Strathfield Council. The former Municipality of Homebush was added to Strathfield Council on 25 May 1947. The west ward of the former Municipality of Enfield was added to Strathfield Council on 1 January 1949.

There have been two (2) minor boundary adjustments. In 1953, Strathfield Council's southwestern boundary at Roberts Road Greenacre was altered when the site of the former Bankstown Sanitary Depot came under Bankstown Council control. In 1992, the western boundary of the Strathfield Municipality was adjusted involving land exchanges between Strathfield and Auburn Councils.

Note: The term 'Alderman' was changed to 'Councillor' and 'Town Clerk' was changed to General Manager' with the implementation of the Local Government Act 1993.

Strathfield's demographics

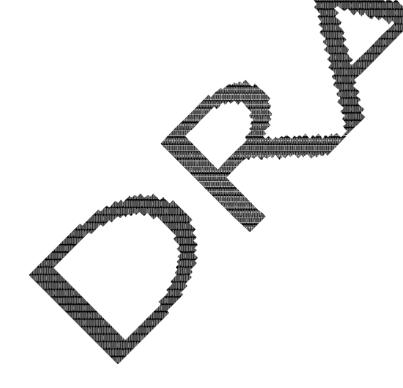
In 2021 the estimated resident population of Strathfield LGA was 45,3500 The LGA has a GDP of over \$4.2 billion, over 28,000 jobs and more than 6,500 businesses. Census 2021 indicates that over 44% of the residential population have a degree or higher qualification and 33.8% of residents aged over 15 are professional workers.

The below table provides key LGA population demographics.

Aboriginal and Torres Strait Islander	0.4%
Born overseas	58.0%
Speaking a language other than English at home including Mandarin,	65%
Nepali, Cantonese, Korean and Arabic.	
Population density	3,312 persons per square kilometre
Medium age	33 years
Aged from 25-34 (the largest population segment)	24.3%
Aged over 65 years	12%

The below table outlines the housing demographics for the LGA.

Medium and high-density housing	67%	Compared 46% in Greater Sydney
Separate dwelling housing	31%	Compared to 53% in Greater Sydney
Own or are purchasing	48%	
Renting	44%	
Living in family households	40%	
Living in one person households	20%	
Average household size	2.73 people	



Councillors

Strathfield's Councillors were elected in December 2021 to serve until the next election in September 202

Cr Karen Pensabene and Cr Matthew Blackmore were elected as Mayor and Deputy Mayor in March 2023

- The current Councillors are:
- Cr Matthew Blackmore
- Cr Benjamin Cai
- Cr Raj Datta
- Cr Nella Hall
- Cr Sharangan Maheswaran
- Cr Karen Pensabene
- Cr Sandy Reddy.

Councillor 2022-2026 Priorities

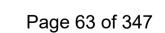
The elected Council sets the strategic and policy direction for Council and oversees the affairs of Council. The Delivery Program generally aligns with the Council term. These priorities provide focus on Council's medium-term priorities for the next four years.

Civic Leadership

- Restore good governance; accountability anspare and openness in Council's decision-making processes.
- Improve community confidence in Council leadership.
- Ensuring Council is financially sustainable and provides value for money and deliver high quality customer focussed services across all Council areas.
- Ensure the community are well-informed about Council and community activities through improved Council communications.
- Strengthen connections with other levels of government and participate in regional leadership.

Environment

- Develop detailed strategies for design and planning to manage change and increases in densification and population.
- Continue to review how we may approach the development and design of the Strathfield Town Centre.
- Improve and deliver the her standards of quality of urban and building design.
- Ensure new development is compatible with local character, preserves integrity of established streetscapes and positively addresses environmental impacts.



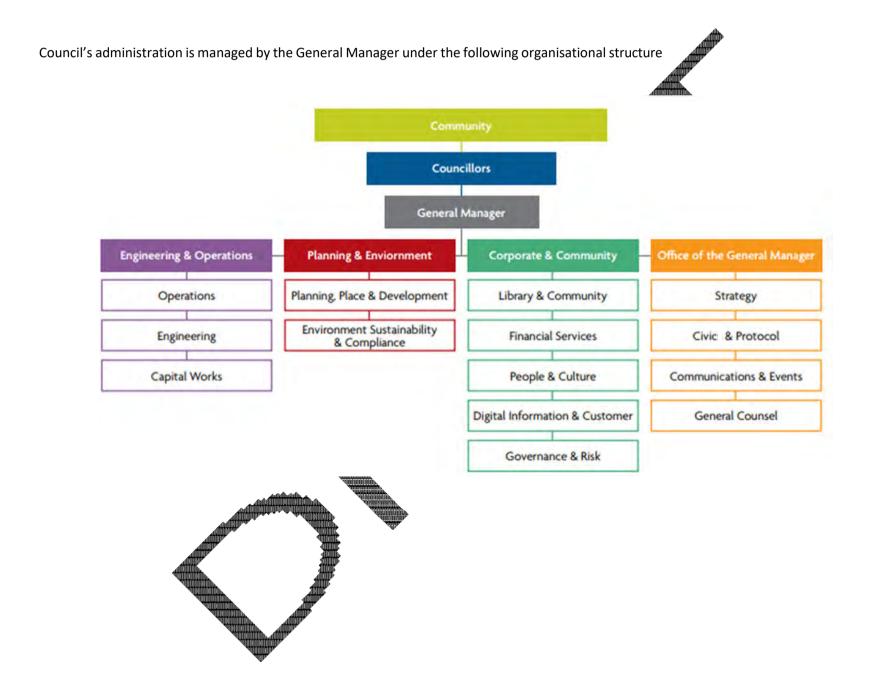
- Increase healthy tree coverage, green spaces and corridors with access to quality open space, parks are natural environment especially near high density development.
- Address urban heat impacts, climate change and improve sustainability practices and programs across Council operations.
- Ensure new population and housing growth are supported by local, regional and state infrastructure and services.
- Improve management and support of heritage conservation and places of local character
- Maintain clean and attractive public areas and streets and ensure delivery of regular and scheduled waste and reasing programs.

Social

- Provide access to community, library and recreational facilities and provide a range of ages and interests.
- Provide and facilitate awareness of and support for First Nation peoples and Culturally and Linguistically Diverse (CALD) communities especially newly arrived migrants .
- Address community safety across all areas of Council operations to main Strathfield as a safe place to live, work, visit or study.

Economic

- Review and evaluate Council's Connector Bus service and access to community transport services.
- Manage and respond to transport and parking issues to maintain safety and provide fair access to services and parking.
- Promote active public domains and improved commercial centres.
- Integrate smart technologies into Council operations to improve access and delivery of services and information.
- Council Organisational Structure and Values.



Planning for Strathfield's Future THE IPR FRAMEWORK 10 YEAR PLAN 4 YEAR PLAN **Delivery Program** orkforce Management Strategy including Local Strategic Asset Management Strategy and Plans TYFAR PLAN Operational Plan Annual Reports State of Strathfield Report Biannual Progress Reports

The Local Government Act (Planning and Reporting 2009 (NSW) established an Integrated Planning and Reporting (IPR) framework designed to improve long-term financial sustainability, asset management, community engagement and organisational planning in local government. This legislation requires all councils to take a rigorous approach to strategy planning and financial management.

Using the IPR framework, Corncil connects its various strategic plans. Drawing these plans and resources together supports closer collaboration between Council, the community and our partners, to achieve a shared vision and committed action.

The Community Strategic Part is prepared for a period of at least 10 years and is informed by Community Engagement. The legislation directs that the plan must have a minimum 10-year framework. The Community Strategic Plan identifies the main priorities and aspirations for the Strathfield LGA, the strategies to achieve these objectives, and now progress will be measured.

The Resourcing Strategy details how Council will provide the financial, human and infrastructure resources needed to achieve the objectives of the Community Strategic Plan and Delivery Program. The Resourcing Strategy includes the Long-Term Financial tran, Workforce Management Strategy and Asset Management Strategy and plans.

The Delivery Program 2022-2026 is a four-year plan that sets out the activities that Council will undertake to meet the community aspirations detailed in the Community Strategic Plan. The Delivery Program broadly aligns with the term of the elected council and focuses on those activities where Council has a certain level of control over the outcome.

The Operational Plan is adopted annually and includes a budget and fees and charges. The plan incorporates all the actions Council will undertake in the financial year and details how the delivery of these actions will be measured.

Community Vision and Values

The Strathfield 2035 Community Strategic Plan guides and informs Council's medium to long terminanning and decision making by setting goals and strategies for Strathfield's growth to 2035. The Community Strategic Plan is guided by the community vision for the Strathfield LGA.

Located in the heart of Greater Sydney, Strathfield is highly connected to transport, education and employment. It's culturally diverse and socially cohesive community is proud of its heritage and residential character, safe neighbourhoods, leafy environments and parklands. Strathfield is a place that embraces learning, culture, productivity and opportunity.

Community Engagement

An extensive community engagement process was undertaken in 2021-2022 to enable the community to have their say on their priorities for the LGA. A wide range of engagement methods were used including surveys focus groups, interviews, forums and stakeholder meetings. Engagement feedback has influenced the preparation of the IPR plans and actions the key engagement activities included:

- The Strathfield Community Survey was provided in multiple languages and sent to all households in Strathfield LGA to enable members of the public to have a say on community values, provided in multiple languages and sent to all households in Strathfield LGA to enable members of the public to have a say on community values, provided in multiple languages and sent to all households in Strathfield LGA to enable members of the public to have a say on community values, provided in multiple languages and sent to all households in Strathfield LGA to enable members of the public to have a say on community values, provided in multiple languages and sent to all households in Strathfield LGA to enable members of the public to have a say on community values, provided in multiple languages.
- The Strathfield Liveability Survey was independently commissioned from social researchers ID Profile and conducted in August and September 2021 involving interviews with 654 residents; the overall liveability was rated at 67.2 and when benchmarked performed above Australia (65.2), NSW (65.3), Greater Synney (66.4), and Sydney Middle-Ring Suburbs (66.9). Access and satisfaction with performance of transport and community safety were ranked highly. Residents also rated shopping, leisure and dining, natural environment and affordable housing as important issues.

- The Community Survey was independently commissioned from Taverner Research in September 2021 and sought community comments on a wide range of services, programs and infrastructure in the LGA. A total of 400 interviews were conducted using random sampling, which aligned to the LGA demographic profile. The results indicated an overall positive level of satisfaction in Council speciformance, services and infrastructure.
- Focus group meetings were held in February 2022 on topics including apartment dwellers, any ronmental, women and general issues. A Seniors Forum was held in December 2021 with 23 participants. Invitations were issued to local community organisations, schools, churches etc to participate in focus groups or interviews. A total of 35 interviews from September 2021 to February 2022 were conducted with representatives of the following: private and public schools, Australian Catholic University, recreations and sporting clubs, Aubura and Burwood Police command, churches, early childhood and out of hours (OOSH) centres, Culturally and Linguistically Diverse (CALD) groups and organisations, disability organisations, Aboriginal, LGBTQIA+ and government agencies.
- A pop-up stall was held at Strathfield Library on 13 February 2022.
- Workshops were held with Councillors in January and February 2022.

Community Values and Key Issues

- Community engagement with the local community and stakeholders for introlan identified the features and characteristics of the LGA that are highly valued and important to the Strathfield community.
- Connectivity of Strathfield's location and transport networks and services to, from and across the Greater Sydney region
- Access to well-maintained transport services and infrastructure that support the community is easily and safely getting around the local area.
- Ensuring that Strathfield LGA is a safe community to live, work or visit
- That Strathfield is a culturally diverse and welcoming community which promotes a sense of belonging and social cohesiveness.
- That Strathfield Council provides exemplary local governance to its community by being approachable and responsive, accountable and transparent in its decision making and open about its activities and ensures the community is well-informed and engaged.
- There is equitable access and availability of a wide range of local community, recreation and leisure facilities, programs and activities to meet diverse community needs.
- Clean and well-maintained streets, parks and publicareas are supported by high standards of public health and amenity and regulatory compliance.
- New development, particularly medium to high density housing, is well-planned and compatible with local character and has high quality standards of building and aesthetic design.
- Areas of housing density and population growth are supported by access to transport, infrastructure, open space and services.
- Retention of established streetscapes with wide leafy tree lined avenues, grassed nature strips, landscaped front setbacks and tree canopies.
- Protection and enhancement of biodiversity corridors, public parks and open spaces.
- Protection of heritage buildings, landscapes and conservation areas

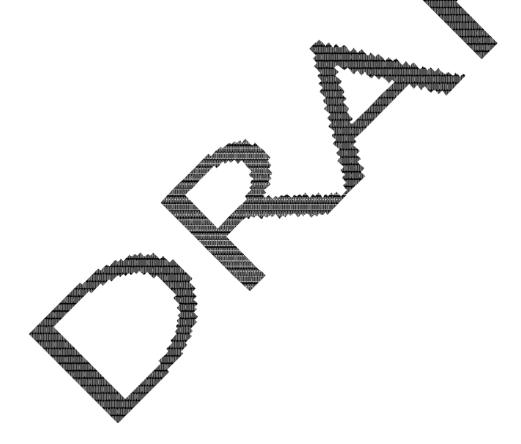
• Respect for the histories, heritage and experiences of our First Nation peoples and successive communities that have contributed to Strathfield's residential, economic and social development.

That Strathfield has vibrant and enticing town and village centres with a diverse range of shops and places to meet.

Promotion of Strathfield as the education centre of Sydney's Inner West featuring a good mix of molic and private schools and tertiary institutions.

Leveraging Strathfield's proximity to regional entertainment, sporting, cultural and shopping facilities in the Inner West and Sydney Olympic Park

That Strathfield's employment based, and urban services lands are more compatible with other land uses in the LGA and deliver environmental, economic and social outcomes for the community.



What the Community told us

The Strathfield community places high value on community safety and generally feels safe at home and in the streets and suburbs of the LGA. The issue of safety spans across crime prevention and anti-social behaviours to the maintenance of public areas and standards of public health. There is an expectation that Strathfield is a safe, clean and well-maintained place to live, work or visit.

The community highly values Strathfield's transport networks and highly rates satisfaction with access and availability of public transport systems, however there are community concerns about access to on-street parking, traffic congestion and transport access across the LGA to key locations and services. Access to community transport especially by seniors was raised frequently.

The community has significant concerns about population and housing towth and their impact on the local area. Impacts range from increasing demand tor transport parking and additional traffic congestion, demand for new and upgraded local facilities and infrastructure to support new populations with diverse needs and the impact of new development on the built and natural environment and streetscapes of the Strathfield LGA.

The community expressed concerns about overdevelopment and incompatibility with local character of new development. There is an expectation that new development should be well-designed, highly liveable and sustamable in order to maintain the value of the property in the long-term. There is an expectation that buildings should have high quality external and internal design, well-a anned public domains, accessible open space and well-maintained tree fined streetscapes preserved. Heritage and local character are considered the essence of Strathfield and should be protected and preserved with compatible new development with the established character of LGA.

Top 10 Community Issues

- 1. Managing traffic, parking and connected transport systems including public transport, walking and cycling
- 2. Healthy tree coverage, green spaces and corridors throughout the Strathfield area
- 3. Population and housing growth are supported by infrastructure and services
- 4. Access to quality open space, parks and natural environment
- 5. That Strathfield is a safe place to live, work or study
- 6. High standards of built and natural environments which are sympathetic to local character and streetscapes
- 7. That Council is responsive, accountable and includes community in decision making processes
- 8. Street and public spaces are attractive and well maintained
- 9. Advocacy to State Government on health, education, transport, community and other services to support growing population
- 10. Managing urban heat impacts and promoting efficient use of water, energy and waste resources

Access to affordable decent housing and to a tange of housing choices is of concern to many residents. Housing choice and affordability concerns are not unique to the LGA and is a major regional issue in Sydney. The LGA has negative internal migration (more people leave than arrive) with an increasingly

transient population. Many stakeholders commented that residents are leaving the LGA due to high costs of housing and lack of choices especially for families in medium-high rise units.

Issues relating to the natural environment, particularly access to open space and provision of tree can pressure considered highly important in a range of engagements. The high value of trees, green and open spaces featured prominently in community consultations as well as the need for action on climate change. Access to natural environment was rated the 4th most important liveability aspect for Strathfield Council residents overall and three key environmental issues (trees, open space and climate change/urban heat) featured in the top 10 of priorities in the Strathfield Community Survey (2021-2022).

Residents place a high value on and have positive local area experiences regarding sectal cohesion and cultural diversity. In the Liveability Survey, Strathfield residents placed more importance on 'social cohesion' when considering what makes semewhere a good place to live relative to the average Australian experience (38% vs. 22%) and, by extension, also report better local area experiences in that regard. Social cohesion and cultural diversity is viewed as a positive local area strength.

Community engagement highlighted diverse needs for community-based programs and facilities. Many raised concerns with the cost of hire of facilities, difficulties in accessing community transport to attend events and programs, lack of incar programs and activities especially for seniors, lack of migrant support resources as well as insufficient local community facilities.

Improving communication and information access in the community and with council was a theme throughout most consultations as information on Council initiatives and events as well as reporting on local community affairs was not always reaching the community at large. For some migrant groups and young people there is a lack of awareness or understanding of evice engagement and participation, which is an area that requires education and awareness.

Improving local area experiences regarding shopping, leisure and dining were of high importance to the community and comments were made about the need for greater diversity of shops and services.

Delivery Program 2022-2026

Council's Delivery Program details the principal activities that will guide Council in the period 2022-2026 to prioritise resources and actions to achieve the community's strategic priorities and goals of the Community Strategic Plan. All of Council's services, programs and projects are aligned to these outcomes. The Operational Plan 2023-2024 is focused on delivery over a financial year.

The Community Strategic Plan addresses community outcomes across five themes or priority areas:

- Connectivity
- Community Wellbeing
- Celebrating Culture and Place
- Liveable Neighbourhoods
- Responsible Leadership.

While the Community Strategic Plan puts the strategies in place for the tong-term, the Delivery Program and Operational Plan translates these strategic goals into clear, measurable actions that Council is committed to delive

Performance Monitoring

Council reports regularly to the community on the progress of the implementation of the Delivery Program and Operational Plan. This includes:

- Budget is reported at the end of each financial quarter.
- Progress reports on the principal activities in the Delivery Programmer e reported every six (6) months.
- An annual report which outlines Counculs achievements in implementing its Delivery Program and performance of the annual Operational Plan as well as a financial summary showing key income expenditure areas for the financial year.

Theme 1: Connectivity Them

This theme reflects on the centrality and connectivity of the Strathfield LGA to Greater Sydney and beyond through infrastructure, transport and communications. The high levels of connectivity are significant attractors for residents, businesses, students and visitors to the Strathfield LGA.

The theme is concerned with planning for and the delivery of regional, state and local infrastructure to meet the needs of increasing populations, ensuring regional and local transport networks are integrated, connected and safe, and that service delivery and information access is optimised through integration of communications and digital technology.

Theme/Priority Area 1: Connectivity				
Community Strategic Plan Goal	Community Strategic Plan Strategies	Delivery Program 2022-2026 - Principal Activity		
1.1 Sustainable growth supported by well-planned and accessible infrastructure and services	1.1.1 Collaborate with NSW Government and agencies to plan and deliver high quality and accessible infrastructure to support population growth and increasing density 1.1.2 Plan and deliver high quality and strategically located local infrastructure to support current and future population needs	1.1.1.1 Collaborate with NSW Severnment and agencies to plan and deliver high quality and accessible infrastructure to support population growth and increasing density 1.1.2.2 Plan and deliver upgraded or new high quality and strategically located locat infrastructure to support current and future population needs		
1.2 All areas of Strathfield LGA are connected by integrated and safe transport networks	1.2.1 Ensure transport networks are integrated and connected and offer efficient and safe movement to, from and around Strathfield LGA. 1.2.2 Ensure local transport	1.2.1.1 Manage effective and safe local traffic and transport services and		
and safe transport networks	infrastructure, networks and services ar connected, safe and well-maintained across the Strathfield LGA	well-maintained infrastructure 1.2.2.2 Review and manage plans and initiatives to improve road safety and provide fair access to parking		
1.3 Optimised service and information access and deliver through effective	1.3 The liver effective communications using values media forms that inform and engage with diverse communities	1.3.1.1 Deliver effective, accurate, timely and informative communications that improves awareness and connections with local communities		
communications and distral technology	1.3.2 Assess and develop digital technolog frameworks and systems to	1.3.2.1 Design and implement technology-based solutions that support enhanced and improved public information access and service delivery		

Theme/Priority Area 1: Connectiv	rity	CONTROL CONTRO			
Community Strategic Plan Goal Community Strategic Plan Strategies Delivery Program 2022-2026 - Principal Activity					
	improve and expand service delivery and information access				

Theme 2: Community Wellbeing Theme

This theme concerns supporting culturally diverse and socially cohesive, connected and safe communities with access to public spaces and community facilities, and opportunities to participate in programs and activities that enhance healthy active lifestyles.

Council plays an important role in facilitating opportunities for participation in learning, recreation, community programs and activities, in the promoting healthy and active communities through provision of facilities and collaborating with partners in delivering programs and enhancing safety and wellbeing of the community by providing safe, clean, healthy and attractive environments and working with Police on community safety and crime prevention.

Theme/Priority Area 2: Communit	y Wellbeing		
Community Strategic Plan Goal	Community Strategie Plan Strategies Delivery Program 2022-2026 - Principal Activity		
2.1 Culturally diverse, socially	2.1.1 Provide opportunities and programs to build community capacity and resilience	 1.1.1 Broaden access and availability of community facilities and programs and support local community groups and networks. 2.1.1.2 Facilitate programs that provide support and connections for culturally and linguistically diverse communities, particularly new settlers. 	
cohesive and connected communities	2.1.2 Deliver programs to meet identified mmunity needs in	2.1.2.1 Facilitate and partners with key stakeholders to support aged and disability	
	partnership with key stakeholders, community and government	2.1.2.2 Facilitate programs that support children, youth and their families	
	agencies	2.1.2.3 Provide recognition and support for community organisations and volunteer programs	

Theme/Priority Area 2: Community Wellbeing				
Community Strategic Plan Goal	Community Strategic Plan Strategies	Delivery Program 2022-2026 Principal Activity		
	2.2.1 Manage open space, recreation and community facilities and programs to provide fair access and	2.2.1.1 Prepare and in the ment strategies for open space, community and recreational facilities.		
2.2 Healthy and Active Communities	meet community, leisure and recreational needs	2.2.1.2 Manage and optimise use of parks sportsgrounds and recreational facilities to provide fair access and meet the needs of our diverse community.		
	2.2.2 Promote healthy and active living programs	2.2.2.1 Collaborate and provide opportunities to improve community participation in healthy living programs and activities		
2.3 Safe, resilient and accessible local areas	2.3.1 Collaborate and deliver public safety programs and promote community safety awareness	2.3.1.1 Enhance Strathfield's reputation as a safe community by developing partnerships and building community awareness and capacity 2.3.1.2 Maintain safe public environments and manage reductions of hazards		
		213.1.3 Promote and build community resilience, capacity and self-reliance		

Theme 3: Celebrating Culture and Place

The theme relates to creating vibrant and enticing public domains, especially our town, village and commercial centres, which blend access to services with opportunities for social connectivity.

The theme also celebrates Strathfield as a place of learning, culture and creativity supported by events, cultural programs and acknowledgement of civic and community achievements which promote a sense of case pride and belonging.

Theme/Priority Area 3: Celebrating Culture and Place				
Community Strategic Plan Goal	Community Strategic Plan Strategies	Delivery Program 2022-2026 Principal Activity		
3.1 Enticing, vibrant and safe centres blending services and social connectivity	3.1.1 Plan and deliver vibrant attractive and safe town and village centres and commercial areas	3.1.1.1 In collaboration, plan, deliver and promote vibrant attractive and safe town and village centres and commercial areas		
	3.1.2 Support programs to promote activity and sustain local business	3.1.2.1 Promote a range of activities and experiences to attract local community and visitors to the Strathfield area 3.1.2.2 Implement programs to educate, improve and monitor business regulation compliance		
3.2 Place of creativity, culture and	3.2.1 Facilitate and support learning community and cultural programs events and activities	3.2.1.1 Provide access to library and information services to support and promote community learning, literacy, knowledge and social cohesion		
3.2 Place of creativity, culture and learning	3.2.2 Foster and celebrate local identity	3.2.1.2 Explore and reflect on shared culture, history and heritage of Strathfield's communities 3.2.2.1 Promote and deliver events that connect communities and celebrate achievements		

Theme 4: Liveable Neighbourhoods

This theme concerns ensuring were planned urban design, protection and maintenance of the built and natural environment of the LGA. Liveable Neighbourhoods involve high quality, well planned, sustainable, clean and well maintained urban and natural environments that balance new development with the retention and reflection of established real character and healthy thriving and resilient natural environments.

Development, changing litestyles and increasing population also create higher levels of waste, resource usage and pollution, creating pressure on the local area, at a regional and local level to maintain the high standards of amenity, character and liveability of the Strathfield LGA.

Community Strategic Plan Goal	Community Strategic Plan Strategies	Delivery Program 2022-2026 - Principal Activity
	4.1.1 Urban design and development	4.1.1.1 Prepare, review and implement planning controls that respect local
	that balances growth with quality	character, heritage and deliver quality liveability, aesthetics and sustainable
4.1 Quality, liveable and	living, sustainable and aesthetic	development in the Strathfield LGA
sustainable urban design and development	outcomes	
	4.1.2 Deliver effective and efficient	4.1.2.1 sure effective and efficient planning and development processes
	planning and development processes	and outcomes that reflect community values
	4.2.1 Provide high quality, efficient	4.2.1.1 Deliver efficient, effective and responsive waste services and
	and sustainable waste services and	education to improve resource recovery and reduce illegal dumping
	education to reduce landfill and	
4.2 Clean, attractive and well-	improve recycling and reuse	
maintained neighbourhoods and public domains		4.2221 Deliver compliance inspection, monitoring and education programs to
public domains	4.2.2. Maintain night standards of	maintain high standards of public health and community safety
	public health, amenity and safety	4.2.2.2 Deliver street and public domain cleansing programs and community
		ducation to improve public amenity and clean streets and waterways
		4.3.1.1 Protect, monitor and expand urban forest and tree canopies across
		the Strathfield LGA
	43.1 Tooserve, restore and enhance	4.3.1.2 Engage community, protect and improve biodiversity, ecological
4.3 Healthy, thriving, sustainable	Strathfield biodiversity, ecological	health and resiliency of Strathfield's natural environment and waterways
and resilient environments	health, tree canopies and resiliency	(refer: LSPS P13)
		4.3.1.3 Collaborate and engage with NSW Government agencies, other
		Councils, schools and general community to participate in environmental and
		stormwater education and programs

Theme/Priority Area 4: Liveable N	Neighbourhoods	
Community Strategic Plan Goal	Community Strategic Plan Strategies	Delivery Program 2022-2026 Principal Activity
	4.3.2 Implement sustainable practices and efficiencies in resource use to support a healthy built environment	4.3.2.1 Monitor, educate and implement programs for sustainable renewable energy, reduction of emissions and water, and promote transport efficiencies in Council operations and in Strathfield CA.

Theme 5: Responsible Leadership

The theme of Responsible Leadership is concerned with leadership and accountable Council setulities directed by the priorities of an engaged and connected community. Responsible leadership requires the community having confidence in the Council to make decisions based on community priorities and values reflecting meaningful and informed community engagement. Effective management of Council's operations is underpinned by transparent, effective and accountable governance which is responsive to the needs of the community.

Theme/Priority Area 5: Responsible Leadership			
Community Strategic Plan Goal	Community Strategic Plan Strategies	Delivery Program 2022-2026 - Principal Activity	
5.1 Council's leadership and	5.1.1 Strathfield community is well informed, engaged and represented in Council policy making and advocacy	5.1.1.1 Engage and provide opportunities for the community to participate in decision making processes.	
decision making reflects community priorities and values	5.11.2 Deliver ethical, effective and responsible eadership and transparent and	5.1.2.1 Facilitate Council and Committee meetings and ensure compliance with statutory and policy obligations	
	accountable decision making	5.1.3.1 Provide support to Councillors to enable effective and representative decision making based on community priorities	
	5.2.1 Prepare and implement plans and strategies to deliver and resource efficient	5.2.1.1 Prepare and implement Integrated Planning and Reporting framework and provide reports on Council performance	

Community Strategic Plan Goal	Community Strategic Plan Strategies	Delivery Program 2622-2026 - Principal Activity
	and accountable services, programs and	5.2.1.2 Maintain Council Strancial sustainability and provide
	infrastructure	accountable transparent and value for money services
		5.2.1,3 Insure Council is properly resourced to meet challenges of
5.2 Council is effectively and		implementing the Delivery Program
esponsibly managed and		1 Respond to customer requests, complaints and access to
esponds to community needs		information to a high standard of customer service
	5.2.2 Deliver efficient and effective customer	
	services to the community	

Resourcing the Delivery Program 2022-2026

Council's Financial Sustainability

Creating a more financially sustainable future for Council is necessary to ensure we can provide a set and growing community, which provides all the services that our residents and businesses come to expect and enjoy.

Councils are required to follow principles of sound financial management. Council must ensure its spending is responsible and sustainable, undertake responsible and sustainable investments in infrastructure for the benefit of the local community, implement effective financial and asset management, and have regard to achieving intergenerational equity. Simply put, if our finances are not in order, we will find it difficult to offer all of our current services and we will put our Council at a significant operational risk.

Council undertook a financial sustainability review in 2022 and identified a significant residual funding gap that places Council's financial sustainability at risk unless additional action is taken. Given Council's obligations to employ sound financial management principles and ensure that it generates sufficient revenue to provide the level and scope of services and infrastructure agreed with its community, it is critical that Council acts urgently to ensure its ongoing financial sustainability.

Considering the residual funding gap of both operational and capital requirements, Council reviewed its rates and rating structure to:

- Have a more equitable rating structure
- Create a sustainable rating structure for the future
- Maximise the rates income from ture rate assessment grown
- Rebalance the income generated for provision forgeneral and services.

As a result, Council has reviewed its options and made the decision to submit an application for a special rate variation (SRV) to the Independent Pricing and Regulatory Tribunal (IPART) to establish a sustainable future for the long term.

Special Rate Variation Application to IPART

The IPART SRV application is designed to be implemented over a four (4) year period and cumulatively increases rates by 92.8% as presented in the table below.

2023/24	2024/25	2025/26	2026/27	Cumulative
35.1%	13%	17.5%	7.5%	92.8%

The 2023-2024 increase of 35.1% includes a \$4M re-allocation of overheads from domestic waste management (DWM) to general operations. This will reduce Council's domestic waste management charge from \$795 to \$550, a reduction of \$245. A full breakdown is provided below.

2023-2024 Rate Peg	3.7%	(approved by IPART for all NSW Councils)
DWM transfer	20.3%	(offset by a corresponding reduction in the DWM charge)
Special variation	11.1%	
Total	35.1%	

In conjunction with the IPART SRV application, Council has applied to introduce a minimum rate of \$1,040 in 2023/24, increasing to \$1,200 in 2024/25. This application facilitates moving from the existing base amount rating structure to a minimum rate rating structure. Council has also resolved to introduce additional sub-categories into its business rates category as follows:

- Business Strathfield Town Centre CBD;
- Business North; and
- Business South.

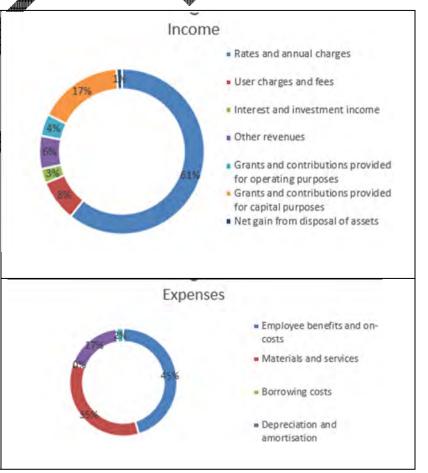
IPART will determine Council's applications early and June 2023. The budget included in this plan anticipates approval of the applications. In the event the special variation is not approved in part, Council will need to reduce its operating and capital expenditure budgets to balance its budget. Inevitably this will impact on services and service levels. The quantum of these expenditure reductions could be in the order of \$4M.

Operational Plan 2023-2024 Budget

Operating Budget

The 2023-2024 draft operating budget anticipates total income from continuing operations of \$60,886M and total expenses from continuing operations of \$56.703M, resulting in a net operating surplus of \$4.184M inclusive of capital grants and contributions. Excluding capital grants and contributions, the net operating result is a deficit of \$5.928M.

INCOME	\$'000	
Rates and annual charges	36,948	61%
User charges and fees	4,939	8%
Interest and investment income	1,714	3%
Other revenues	3,94	6%
Grants and contributions provided for operating purposes	2,606	14%
Grants and contributions provided for capital purposes	10,117	17%
Net gain from disposal of assets	625	11%
Total income from continuing operations	60,886	
Employee benefits and on-costs	25,694	45%
Materials and services	20,065	35%
Borrowing costs		0%
Depreciation and amortisation	9,551	17%
Other expenses	1,215	2%
Total expenses from continuing operations	56,703	
Net operating result from continuing operations	4,184	
Net operating result from continuing operations before capital grants and contributions	-5,928	
Further details of Council soperating budget are provided else	ewhere in this	plan.



Available Capital Funding

This table shows how available capital funding is calculated, that is how the operating budget contributes to funding capital works. The starting point of the calculation is the operating result before capital grants and contributions. Transfers to reserves from the operating budget are added to the operating result, together with the repayment of principal on loans. Transfers from reserves to fund operational projects/activities are then deducted, together with any non-cash items.

	\$'000	
Net operating result from continuing operations before capital grants and contributions	(5,928)	
ADD:		
Transfers to Reserve from operating:	Antino	
Developer contributions interest		
Stormwater Management Service Charge	309	7
Council Elections	100	
Information Technology	118	
Golf Driving Range	300	
Repayment of principal on loans	103	
LESS:		-
Transfers from Reserve to operating		
Developer contributions	(282)	-
Domestic Waste Management	(280)	
Non-cash items:		
Depreciation	(9,551)	
Available Capital Funding	2,898	

After funding all of council's day-to-day services and making necessary and appropriate transfers to and from reserves, council has \$2.898M available from the operating budget to go toward funding its capital works program.

Capital Works Program and Budget Result

Council plans to spend \$18.8M in 2023-2024 funded by grants and contributions, loans and reserves in addition to funding from the operating budget. Subject to approval of the SRV application, \$7M will be spent on asset renewal as the first tranche of renewal works to reduce Council's asset renewal backlog. More detail on the capital works program is provided elsewhere in this plan.

Description	Amount \$'000	
Expenditure:		
Roads, bridges and footpaths	8,850	
Traffic management	393	
Stormwater drainage	309	
Buildings	700	
Parks and reserves	200	
Major projects	5,382	
Plant and equipment	2,650	
Information Technology	22	
Other	196	
Total Capital Works Program	18,802	
Funding:		
Operating budget	2898	
Grants and contributions	4,382	
Loans	8,000	
Externally restricted Reserves	1,828	
Internally restricted Reserves	1,700	
Total Capital Funding	18,807	
Budget Result (surplus)	5	

Statement of Revenue Policy 2023-2024

Council's Statement of Revenue Policy identifies the proposed revenue from each of the following sources of funding:

- Rates
- Domestic waste annual charge
- Fees and charges
- Private works
- Borrowings
- Investments.

The total income that can be raised from levying rates on property is capped by the NSW State Government ('rate peg') through the IPART which has determined that 15W Councils may increase general income from rates by a maximum of 3.7% in 2023-2024.

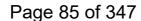
Rating statement

Revenue will be raised by way of residential and business rates, based on land values of all rateable properties in the Council area. Council's Rating Structure is based on an ad-valorem rate subject to a minimum.

The method of ad valorem (rate per dollar multiplied by land value) and minimum rate is used to determine what rates are paid by each property owner. If the valuation multiplied by the rate per dollar falls below the minimum rate, the minimum rate will be marged.

The rating structure comprises:

- Ordinary Rate Residentia
- Ordinary Rate Business General
- Ordinary Rate Business Strathfield CBD
- Ordinary Rate # Business North
- Ordinary Rate Business South.



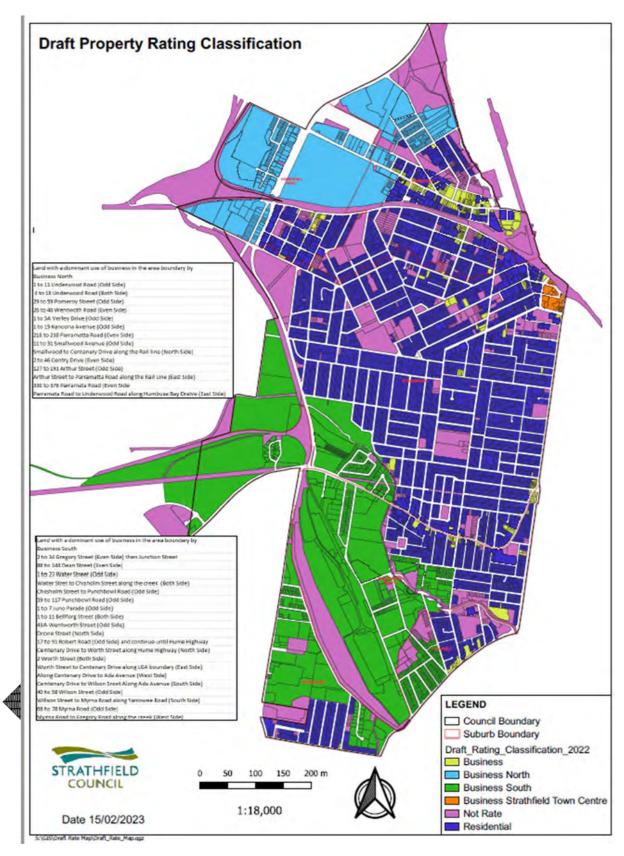


FIGURE 1 DRAFT PROPERTY RATING CLASSIFICATION MAP

2023-2024 Rating Structure including Special Rate Variation

Council made applications to IPART in March 2023 for a SRV and to increase the minimum rate. At the time of preparation of this draft plan, IPART's determination was not known. Scenario one (1) sets out the rating structure if IPART approves the SRV of 35.1% in full and approves increasing the minimum rate for 2023-2024 to \$1,040.

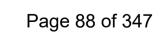
Scenario 1

Category / sub-	No. of	Rate in \$ and		Land Value subject to		
category	Assessments	Minimum Rate	Land Value	Minimum	No. of Mins	2023/24 Yield
Residential	16,698	0.04562 \$1,040	17,284,289,647	6521,159,647	13,337	18,780,620
Business General	461	0.21800 \$1,040	1,170,802,717	24,702,027	156	2,660,740
Business Strathfield CBD	85	0.18423 \$1,040	263,766,120	19,911,885	67	518,933
Business North	574	0.22786 \$1,040	601,060,111	71,529,125	461	1,686,029
Business South	400	0.22786 \$1,040	1,435,136,349	37,155,414	135	3,325,839
TOTAL BUSINESS	1,520		3,470,765,288	153,298,451	819	8,191,541
TOTAL RATES	18,218		20,755,054,935			26,972,161

Scenario 2

Scenario two (2) sets out the rating structure if the application to IPART for the SRV is not approved, nor is council's application to increase the minimum rate. This scenario increases rates by the approved rate peg of 3.7% and sets the minimum rate at the maximum permissible, \$590.

Category / sub- category	No. of Assessments	Rate in \$ and Minimum Rate	Land Value	Land Value subject to Minimum	No. of Mins	2023/24 Yield
Residential	16,698	0.05548 \$590	17,284,289,647	2,690,356,846	10,997	14,584,943
Business General	461	0.20100 \$590	1,170,802,717	16,016,836	132	2,399,000
Business Strathfield CBD	85	0.17460 \$590	263,766,120	6,658,335	32	467,790
Business North	574	0.16350 \$590	601,060111	56,024,176	422	1,140,114
Business South	400	0.14525 \$590	1,435,136,340	3,784,384	127	2,110,394
TOTAL BUSINESS	1,520		3,470,765,288	112,483,731	713	6,117,298
TOTAL RATES	18,218		20,755,054,935			20,702,241



Scenario 3

Scenario three (3) sets out the rating structure if the application to IPART for the SRV is partly approved and Council's application to increase the minimum rate is also approved. The partial approval is to increase rates by the 3.7% rate peg plus 20.3% to facilitate the domestic waste management cost allocation adjustment. This scenario increases rates by 24% and sets the minimum rate at \$1,040.

Category / sub-	No. of	Rate in \$ and		Land Value subject to		
category	Assessments	Minimum Rate	Land Value	Minimum	No. of Mins	2023/24 Yield
Residential	16,698	0.05548 \$590	17,284,289,647	6,779,369,647	13,448	18,598,630
Business General	461	0.20100 \$590	1,170,802,717	27,289,027	161	2,399,579
Business Strathfield CBD	85	0.17460 \$590	263,766,120	19.911.885	67	467,894
Business North	574	0.16350 \$590	601,060,111	92,365,291	498	1,140,054
Business South	400	0.14525 \$590	1,435,136,340	64,265,674	185	2,110,248
TOTAL BUSINESS	1,520		3,470,765,788	203,831,877	911	6,117,775
TOTAL RATES	18,218		20,755,054,935			24,716,405

Scenario 4

Scenario four (4) sets out the rating structure if the application to IPART for the SRV is partly approved and council's application to increase the minimum rate not approved. The partial approval is to increase rates by the 3.7% rate peg plus 20.3% to facilitate the domestic waste management cost allocation adjustment. This scenario increases rates by 24% and sets the minimum rate at the maximum permissible, \$390.

Category / sub-	No. of	Rate in \$ and		Land Value subject to		
category	Assessments	Minimum Rate	Land Value	Minimum	No. of Mins	2023/24 Yield
Residential	16,698	0.08242 \$590	17,284,289,647	2,303 185,595	10,594	18,597,886
Business General	461	0.20100 \$590	1,170,802,717	,016,836	132	2,399,577
Business Strathfield CBD	85	0.17460 \$590	263,766,120	6,658,335	32	467,790
Business North	574	0.16350 \$590	601,060,111	56,024,176	422	1,140,114
Business South	400	0.14525 \$590	1,435,136,540	33,784,384	127	2,110,534
TOTAL BUSINESS	1,520		3,470,765,1288	112,483,731	713	6,118,015
TOTAL RATES	18,218		20,755,054,935			24,715,901

IPART rate calculations are based on land valuations with a nase date of tour 2022 provided by the Valuer General. Interest is charged on all overdue rates and annual charges in accordance with section 366 (3) of the Local Government Act.

Interest is to be charged on overdue rates and domestic waste management charges in accordance with s.566 (3) of the Act. The maximum interest rate is set by the Minister for Local Government and will be charged at a rate of 9.0% per annum and calculated daily for the 2023-2024 financial year.

Rate and charges reductions for eligible pensioners

Council provides for rate reductions to eligible pensioners who are holders of a Pensioner Concession Card, up to a maximum of \$250.00. In 2013 with the establishment of the Stormwater Management Service Charge (minute 132/13) that eligible pensioners and Commonwealth Seniors Health Care Card Holders be exempted from the charge. This policy has continued since it was first resolved.

Rate Instalments

Rates and charges are levied annually in July each financial year (July – June) and can either be paid in furtor by quarterly instalments. Instalments are due on 31 August, 30 November, 28 February and 31 May each year.

Other Specific Rating Issues

Aggregation of rates in accordance with S.548A of the Local Government Act will apply in the following situations: for all lots categorised as Residential or Business for rating purposes, one separately titled car space and/or one separately titled utility lotterat are in the same ownership as the residential or business lot and are within the same building or strata plan. All aggregations will only the from the commencement of the instalment period following the lodgement of the application with Council. An application fee is applicable to all applications for aggregation.

Council will, upon registration of a new strata or deposited plan, re-rate the property(ies) from the first instalment date following the date of registration.

At the end of each month all outstanding rates debts up to a maximum of \$5.00 per assessment will be written off and the resulting abandonments shall be incorporated in Council's final accounts.

Carrying out work on private land

Under the provisions of s.67(1) of the Local Government (1993, Council may, by agreement with the owner or occupier of any private land, carry out on the land any kind of work that may be lawfully carried out on the land.

Any work carried out in this regard will be done a full cost covery (user pays) basis including design, supervision and staff overheads.

Council may, on request or by agreement with the owner or occupier of land, or pursuant to an order or notice issued under the Local Government Act 1993 or other relevant legislation, carry out any kind of work on the land which may lawfully be carried out on that land.

The types of works are, but not limited to, the following:

- Paving and roadmaking
- Kerbing and guttering
- Fencing and ditching
- Tree planting and tree maintenance.
- Demolition and excavation:

- Land clearing and tree felling
- Water, sewerage and drainage connections
- Gas and electricity connections.

Giving effect to, or compliance with, an order issued pursuant to Section 124 of the Local Government Act 1993. The amounts or rates to be charged, together with applicable GST, shall be the actual cost to Council, plus on-costs and subject to resolution of Council.

Domestic Waste Management Charges

The full cost of providing a domestic waste management service, including general waste recycling, and household clean up must be met from specific fees and charges payable by owners of rateable residential properties. The domestic waste management service charge includes the full cost of administration, service provision, State Government levies and tipping fees.

Section 496 of the Local Government Act 1993 provides that:

A council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.

A council may make an annual charge for the provision of a domestic was the management service for a parcel of land that is exempt from rating if:

- (a) the service is available for that land, and
- (b) the owner of that land requests or agrees to the provision of the serve to that land, and
- (c) the amount of the annual charge is limited to recovering the cost of providing the service to that land.

The Local Government Act 1993 requires Council to recover the full cost of providing the Domestic Waste Management Service.

This resulted in the following charges for 2023-2024:

Service			Cost (
Domestic Waste Manag	gement Charge		\$550
Domestic Waste Man	agement Charge	(pensioners)	\$515
Additional service - 120	L Garbage		\$795
Additional service - 240	L Garden vegetati	20	\$275

Additional service - 240L Recycling \$275 Availability Charge \$175

Service

- Details of the Domestic Waste Management Service
- Weekly collection of 120L bin of domestic waste
- Fortnightly collection of recyclable materials
- Fortnightly green waste service (single unit dwellings only)
- 3 clean up collections
- Collection and monitoring costs for illegal dumping of domestic/residential waste.

Stormwater Management Service Charge

Council has established a Stormwater Management Service Charge to rate payers used to fund capital costs associated with stormwater management programs. The Stormwater Management Service Charge is made in accordance with legislation allowing Councils to charge a Stormwater Management Services Charge (Local Government Amendment (Stormwater) Act 2005 and amendments to the Local Government (General) Regulation 2021). All funding collected must be applied to stormwater management projects. The following charges are to be made for 2023-2024:

Land categorised as residential \$25.00	r a single residential dwelling
Residential strata lots \$12.50	For each strata unit
Residential flats, community title, tenants-in- common residential units	For each flat/unit
Land categorised as Business \$25.00	Plus an additional \$25.00 for each 350 square metres or part of 350 square metres by which the area of the parcel of land exceeds 350 square metres up to a maximum charge of \$200.00
Business Strata Lots, Business Company Title \$5.00	Minimum \$5 or the relevant portion of the maximum annual charge that would apply to the strata scheme if it were a parcel of land subject to the land categorised as business charge of \$200

The estimated income from the charge is approximately \$309K.

Borrowings

Council intends to borrow \$8M during the 2023-2024 financial year. \$7M will be used to fund asset renewal projects and \$1M will fund works at Council's golf driving range at Hudson Park. Council will seek funding from TCorp NSW for the \$7M loan which will be repaid from rates income raised over a 20-year period. The \$1M will be sourced from a major Australian bank through a competitive quotation process for a term of 10 years which will be repaid from driving range income.

National Competition Policy

National Competition Policy and the principles of competitive neutrality apply to Council business activities. Council is required to identify those business activities in accordance with the guidelines set down by the Office of Local Government.

Category 1 Businesses are those with an annual gross operating income greater than \$2 million. Based on Council's annual financial statements, the following activities have a turnover of \$2 million or more, and are therefore classified as Category 1 business activities:

Domestic Waste Management

Category 2 Businesses are those with an annual gross operating income less than \$2 million. Council has identified no Category 2 business activities.

Pricing Policy and Principles for Council Fees and Charg

In accordance with Section 608 of the Local Government Act 1993 and other elevant legislation, Council charges and recovers approved fees and charges for services it provides.

The 2023-2024 Fees and Charges Schedule is issued as an attachment to this plan.

The fees and charges are generally intended to be imposed on the following services provided by Council under the Local Government Act or any other Act or regulations. This can include:

- supply of a product service or commodit
- giving information
- providing a service in connection with the exercise of the council's regulatory functions, including receiving an application for approval, granting an approval, making an inspection and ssuing a certificate
- inspection of premises associated with commercial activity or building approval or compliance

- allowing admission to any building or enclosure
- possession, occupation or enjoyment of a rail, pipe, wire, pole, cable, tunnel or structure laid, erecter, suspended, constructed or placed on, under or over a public place (s.611 Local Government Act)
- allowing use or benefit from Council's assets and facilities etc
- fees for business activities (s.610A Local Government Act).

In cases where the amount of fees and charges for service is determined under another Act or regulatory bodies, Council will apply the amount determined under the other Act or Regulation such as Environmental Planning and Assessment Act 1979 and Companion Animals Act 2008.

In determining the amount of fees and charges, Council has considered the following tactors:

- the cost of providing the service
- the importance or benefit of the service to the community
- prices fixed by the relevant industry bodies
- any factors specified in the Local Government regulations.

In accordance with the Section 610D of the Local Government Act 1993. Council charges a higher fee or an additional fee for an expedited serviced provided, for example, in case of urgency. In accordance with Section 610s of the Local Government Act 1993, Council may provide for reductions in the cost of use of Council facilities in accordance with Council policy.

All of Council's fees and charges, not subject to statutory controls, are reviewed on an annual basis prior to finalisation of Council's annual operating budget. However, in special circumstances, fees and charges can be reviewed and approved by Council in accordance with the Local Government Act 1993 and Regulations.

In accordance with Section 610F of the Local Government Act 1993, Strathfield Council will give public notice for at least 28 days of changes in fees and charges already adopted or any new fees and charges.

The predominant consideration in reviewing Council's fees and charges is recovery of the cost of providing the service.

Goods and Services Tax (G

The Goods and Services (GST) applies to several goods and/or services supplied by Council. Those goods and/or services subject to GST have been identified in Council's Schedule of Fees and Charges, and in accordance with the legislation, the prices shown for those goods and/or services are the GST inclusive price.

Operational Plan 2023-2024

Council, in consultation with the community, developed Strathfield 2035, our Community Strategic Plan, this plan reflects the aspirations and needs of the community for the area they live and operate in. Strathfield 2035 was adopted following extensive community consultation. The program is regularly reviewed to ensure the strategic directions set in the Plan are achievable, particularly in consideration of Council presourcing capacity and state and regional planning frameworks.

Council's Operational Plan 2023-2024 is focused on actions to be implemented during a financial year relating to the Delivery Program which details the principal activities and resources allocated to achieve the community's strategic priorities and goals of the Community Strategic Plan. All of Council's services, programs and projects are aligned to these outcomes. While the Community Strategic Plan puts the strategies in place for the long-term, the Delivery Program and Operational Plan translates these strategic goals into clear, measurable actions that Council is committed to deliver.

In developing the Operational Plan, assumptions are made about the Council's capacity to detrenthe targets identified, however as noted, should financial, workforce and capital resources or the framework in which local government operates change, under the review of programs and plans will occur which may change priorities and activities undertaken by Council.

How to read this plan

Strathfield 2035 is aligned to the community vision through five themes. Fact theme includes goals (where do we want to be) and strategies (how do we get there). The Delivery Program and Operational Plan are combined, which shows how the plans are linked. The Delivery Program outlines the Council's plans for the next four years and the one-year Operational Plan, outlines was actions Council will implement to support the plan and how it will be resourced over a financial year.

Theme 1 Connectivity

Community Goal 1.1 Strategic Plan		Sustainable growth supported by well-planned and acces	ssible intrastructure and ser	vices	
'Strathfield	C+ra+agy 1 1	Collaborate to deliver state and regional infrastructure to sustain increasing and diverse populations and development			
Delivery P	rogram Principal Act	vity Collaborate with NSW Government and agencies to plan	and deliver high quality an	d accessible infrastructure to	
2022-2026	1.1.1.1	support population growth and increasing density (LSPS	P1)		
Operation	al Plan 2023-2024 Actio	s	Responsibility	Measures/Target	
1.1.1.1.1		to deliver Parramatta Road Urban Amenity Improvement Plan e with the relevant project milestones.	Engineering and Operations	# meetings Target: 6 month report	
1.1.1.1.2	Commence Open Sp LSPS A31 and A94)	ce, Recreation, Sporting and Community Facilities Study (refer	Planning and Environment	Study commenced Target: June 2024	
1.1.1.3	Seek funding and res	ources to prepare masterplan for PRCUIS.	Planning and Environment	Resourcing achieved Target: June 2024	
1.1.1.1.4	Prepare and review reserves (refer: LSPS	lans of Management for community land including Crown Land Action A93)	ds Office of GM	Status of reviews Target: 6 month report	
1.1.1.1.5	Advocate and/collab	orate with NSW Government and agencies for regional	Planning and	# meetings	
		es and provisions to support impact of growth of population an trathfield LGA and neighbouring areas (refer: LSPS Action A1)	d Environment	Target: 6 month report	

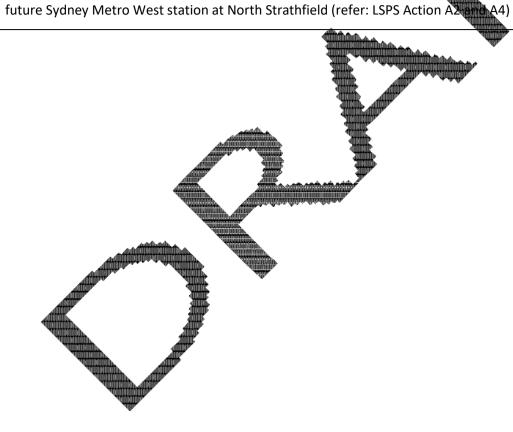
Community	Goal 1.1	Sustainable growth supported by well-planned and accessible infrastructure and services
Strategic Plan 'Strathfield 2035'	Strategy 1.1.2:	Plan and deliver local infrastructure to meet future increases in copulations and to meet diversity of community needs (LSPS P5)
Delivery Program 2022-2026	Principal Activity 1.1.2.1:	Plan and delivery upgraded or new high quality and strategically located local infrastructure to support current and future population needs

Operation	al Plan 2023-2024 Actions	Measures/Targets	Responsibility
1.1.2.1.1	Review and prepare supporting studies for Council Development Contribution Plan	Review and prepare studies Target: Milestones achieved	Planning and Environment
1.1.2.1.2	Continue to progress WestInvest projects, including community engagement	Progress of program implementation Target: 6 month report	Engineering and Operations
1.1.2.1.3	Develop and implement a Project Management Framework for management of capital works projects	Framework developed Target: December 2023	Engineering and Operations
1.1.2.1.4	Implement capital works program for roads, kerbs and gutter, footpath, building and parks projects 2023-2024 in accordance with the relevant project milestones.	% of works implemented Target: 6 month report	Engineering and Operations

Community	Goal 1.2:	All areas of Strathfield LGA are connected by integrated and s	safe transport networks	
Strategic Plan 'Strathfield 2035'	Strategy 1.2.1:	Ensure transport networks are integrated and connected and around Strathfield LGA.	d offer efficient and safe m	ovement to, from and
Delivery Program 2022-2026	Principal Activity 1.2.1.1:	Collaborate with neighbouring councils and State Government transport options	nt to improve access and co	onnections to regional
Operational Plan 2	023-2024 Actions		Measures/Targets	Responsibility
1.2.1.1.1 Mee	et with neighbouring	councils, TfNSW, Sydney Metro West and the Department of	# meetings	Planning and

Target: 6 month report

Environment



Planning and Environment (DPE) to facilitate improved public transport, active travel

infrastructure and place-based outcomes along the Parramatta Road Conudor and

Community Strategic Plan	Goal 1.2:	All areas of Strathfield LGA are connected by integrated and safe transport networks
'Strathfield 2035'	Strategy 1.2.1:	Ensure transport networks are integrated and connected and effer efficient and safe movement to, from and around Strathfield LGA.
Delivery Program 2022-2026	Principal Activity 1.2.1.2:	Manage effective and safe local traffic and transport services and well-maintained infrastructure

Operation	nal Plan 2023-2024 Actions	Measures/Targets	Responsibility
Operation	iai Fidii 2023-2024 Actions	ivieasures/ raigets	Responsibility
1.2.1.2.1	Review parking strategy for off-street parking pricing and meter and review residents parking permit fee.	Engineering and Operations	Review complete Target: June 2024
1.2.1.2.2	Monitor impact of heavy vehicles and traffic from freight corridors on local roads are residential areas and take action as required.	# complaints Target: 6 month report	
1.2.1.2.3	Advocate to the NSW Government for traffic controls on Managoroush Road and Arthur St/Centenary Drive for improved pedestrian access.	Planning and Environment	Representation made Target: Each quarter
1.2.1.2.4	Review Strathfield Connector Bus Service	Planning and Environment	Review complete Target: 6 month report
1.2.1.2.5	Progress the LGA wide transport and traffic study.	Engineering and Operations	Study progressing in accordance with milestones Target: 6 month report

		Allow I
Community Strategic Plan	Goal 1.2:	All areas of Strathfield LGA are connected by integrated and safe transport networks
'Strathfield 2035'	Strategy 1.2.2:	Ensure transport networks are integrated and connected and deer efficient and safe movement to, from and around Strathfield LGA.
Delivery Program 2022-2026	Principal Activity 1.2.2.2:	Review, manage and implement plans to improve traffic movement and manage resident access to on-street parking in areas of high parking demand.

Operational	Plan 2023-2024 Actions	Measures/Targets	Responsibility
1.2.2.2.1	Review, manage and implement plans to improve traffic movement and manage resident access to on-street parking in areas of high parking demand.	# resident parking permits issued Target: 6 monthly reports	Engineering and Operations
1.2.2.2.2	Monitor traffic and operate parking patrols in areas with high volume movement or parking demand	% Schedules met, # complaints, # fines issued Target: 6 monthly report	Engineering and Operations
1.2.2.2.3	Deliver roads safety program and campaigns	Program implemented Target: 6 month report	Engineering and Operations

Community Strategic Plan	Goal 1.3:	Optimised service and information access and delivery through effective communications and digital technology
'Strathfield 2035'	Strategy 1.3.1:	Deliver effective communications using various media forms that inform and engage with diverse communities
Delivery Program 2022-2026	Principal Activity 1.3.1.1:	Deliver effective, accurate, timely and informative communications that improves awareness and connections with local communities

Operationa	al Plan 2023-2024 Actions	Measures/Targets	Responsibility
1.3.1.1.1	Prepare Council Communications Strategy	Strategy prepared Target: June 2024	Office of GM
1.3.1.1.2	Respond to and monitor media for reports related to the LGA, local government and issues of community impact or interest	# media releases Target: June 2024 Monitor media daily Target: 6 month report	Office of GM
1.3.1.1.3	Provide Mayoral communications and media support	Fortnightly meeting Target: 6 month report	Office of GM
1.3.1.1.4	Provide regular community updates on actions, proposals and decisions affecting the local community across Council's media	# updates issued Target: 6 month reporting	Office of GM
1.3.1.1.5	Maintain, monitor and publish accurate and up-to-date communications in various formats including print, website and social media.	# services delivered in each format, # website visits, # social media followers, # monthly printed newsletter issued Target: 6 month report	Office of GM

Operationa	l Plan 2023-2024 Actions	Measures/Targets	Responsibility
1.3.1.1.6	Provide online access to a wide range of Council services. Implement iConcierge CRM App and browse-based customer self-service system including the ability for customers to submit service requests, waste bookings, venue bookings and parking permit applications.	implementation Target 6 month report	Office of GM
1.3.1.1.7	Upgrade Council's website to enable improved provision of information and community engagement.	Review completed Target: 6 month report	Office of GM
1.3.1.1.8	Manage banner and filming requests	# requests as required Target: 6 month report	Office of GM

Onevetional Blan 20	22 2024 Actions	Manage / Taurata Page and it like		
2022-2026	1.3.2.1:	access and service delivery		
Delivery Program	Principal Activity	Design and improved public information		
		information access		
'Strathfield 2035'	Strategy 1.3.2:	Assess and develop digital technology frameworks and systems to improve and expand service delivery and		
Strategic Plan	300, 1.5.	Topamised service and mioritations and digital technology		
Community	Goal 1.3:	Optimised service and information access and helivery through effective communications and digital technology		

Operational Pl	an 2023-2024 Actions	Measures/Targets	Responsibility
1.3.2.1.1	Prepare Information and Communications Technology (ICT) Plan. Manage Council's IT systems to maintain and improve organisational efficiency, capacity	Progress of plan Target: June 2024	Corporate and Community
	and security.		,
1.3.2.1.2	Instal audio visual equipment to enable professional presentations in venues	Equipment installed	Corporate and
	including the Town Hall, Council Chambers and Homebush West Community Centre	Target: 6 month report	Community

Theme 2 Community Wellbeing Theme

Community Strategic Plan	Goal 2.1:	Culturally diverse, socially cohesive and connected communities
'Strathfield 2035'	Strategy 2.1.1:	Provide opportunities and programs to build community capacity and resilience
Delivery Program	Principal Activity	Broaden access and availability of community facilities and programs and support local community groups and
2022-2026	2.1.1.1:	networks.

Operationa	l Plan 2023-2024 Actions	Measures/Targets	Responsibility	
2.1.1.1.1	Review and update Council's Social Plan and identify strategies to sustain and improve community wellbeing in the Strathfield LGA	Plan prepared Target: June 2024	Corporate and Community	
2.1.1.1.2	Council's Community Directory is continually updated and prompted to include new organisations and groups in the Strathfield Local Government Area.	# updates Target: 6 month report	Corporate and Community	
2.1.1.1.3	Schedule detailed maintenance and condition improvements to the Bates Street Community Centre	Update completed Target: June 2024	Corporate and Community	
2.1.1.1.4	Provide support for Council's Community Advisory Committees	# committee meetings held Target: 6 month report	Corporate and Community	

Community Strategic Plan	Goal 2.1:	Culturally diverse, socially cohesive and connected communities
'Strathfield 2035'	Strategy 2.1.1:	Provide opportunities and programs to build community capacity and resilience
Delivery Program 2022-2026	Principal Activity 2.1.1.2:	Facilitate programs that provide support and connections for culturally and linguistically diverse communities, particularly new settlers.

Operational	Plan 2023-2024 Actions	Measures/Targets	Responsibility
2.1.1.2.1	Provide information to CALD communities to assist in settling and obtaining access to resources.	Brief prepared Target: June 2024	Corporate and Community
2.1.1.2.2	Prepare plan for the establishment of a Community Service Centre to provide support and resources for migrants, seniors and domestic violence in the Strathfield	Brief prepared Target: December 2023	Corporate and Community
2.1.1.2.3	Review and update 'Discover your Council' and Council formation and provide multi-language translations.	Information provided; Document translations Target: 6 month report	Corporate and Community
2.1.1.2.4	Develop and implement civic education program	Program prepared Target: 6 month report	Office of GM

Community Strategic Plan	Goal 2.1:	Culturally diverse, socially cohesive and connected communities
'Strathfield 2035'	Strategy 2.1.2:	Deliver programs to meet identified community needs in pattership with key stakeholders, community and government agencies
Delivery Program 2022-2026	Principal Activity 2.1.2.1:	Facilitate and partners with key stakeholders to support aged and a sability

		VIII.	
Operational	Plan 2023-2024 Actions	Measures/Targets	Responsibility
2.1.2.1.1	Partner with disability and carer providers, promote disability inclusion and access and review Council actions in accordance with Disability Inclusion Action Plan	# disability information sessions: Target: 6 month report	Corporate and Community
2.1.2.1.2	Undertake playground safety audits on a quarterly basis and implement the prioritised actions arising.	Audits completed Target: Quarterly	Engineering and Operations
2.1.2.1.3	Collaborate with disability organisation to coordinate program to support work experience for people with disabilities.	Work experience program implemented Target: December 2023	Corporate and Community
2.1.2.1.4	Continue to review pedestrian access and mobility and implement accessibility improvements for people with disabilities or who are less mobile	Annual Review Target: June 2024	Engineering and Operations
2.1.2.1.5	Work with partners including NSW Health, Police and seniors organisations, to facilitate range of seniors programs and events for health, wellbeing and community safety.	Programs and services delivered Target: 6 month report	Corporate and Community
2.1.2.1.6	Deliver a range of activities and programs to support older residents health and social interaction	# activities	Corporate and Community

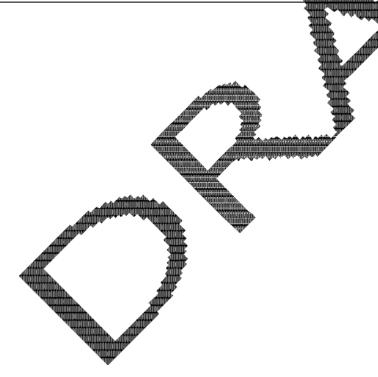
		Targe: 6 month	
2.1.2.1.7	Liaise and support access to community transport for older residents to services and activities.	Tage 6 month report	Corporate and Community

Community Strategic Plan	Goal 2.1:	Culturally diverse, socially cohesive and connected communities
'Strathfield 2035'	Strategy 2.1.2:	Deliver programs to meet identified community needs in partnership with key stakeholders, community and government agencies
Delivery Program 2022-2026	Principal Activity 2.1.2.2	Facilitate programs that support children, youth and their families

Operational F	Plan 2023-2024 Actions	Measures/Target	Responsibilities
2.1.2.2.1	Collaborate with schools and service providers to develop school holidays programs.	Measures: # school holiday program Target: 6 month report	Manager, Library and Community
2.1.2.2.2	Facilitate provision of children's programs	Measures: # services provided Target: 6 month report	Manager, Library and Community

Community	Goal 2.1:	Culturally diverse, socially cohesive and connected communities
Strategic Plan 'Strathfield 2035'	Strategy 2.1.2	Provide opportunities and programs to build community capacity and resilience
Delivery Program 2022-2026	Principal Activity 2.1.2.3	Provide recognition and support for community organisations and total teer programs

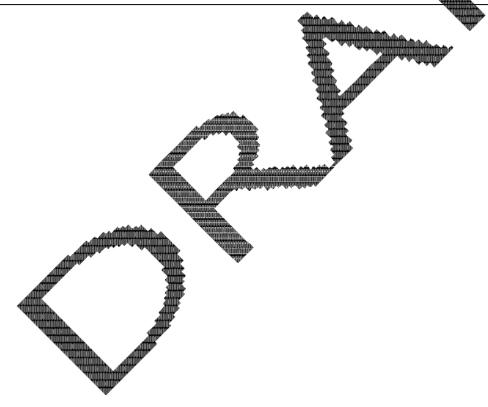
Operational	Plan 2023-2024 Actions	Measures/Targets	Responsibility
2.1.2.3.1	Deliver recognition program for community volunteers and organisations	Programs delivered Target: June 2024	Office of GM
2.1.2.3.2	Review, promote and administer financial assistance and local community grants programs in accordance with guidelines	Grants allocated Target: June 2024	Corporate and Community



Community	Goal 2.2	Healthy and Active Communities			
Strategic Plan 'Strathfield 2035	Strategy 2.2.1	Manage open space, recreation and community facilities and programs to provide fair access and meet community, leisure and recreational needs			
Delivery Prograr 2022-2026	m Principal Activity 2.2.1.2	Manage and optimise use of parks, sportsgrounds and recreational recinities to provide fair access and me needs of our diverse community.		fair access and meet	
Operational Pla	n 2023-2024 Actions		Measures/Targets	Responsibility	
2.2.1.2.1	Ensure Council's proper requirements.	ties and facilities are fit for purpose and meet statutory	>95% inspection and maintenance program completed; asbestos register reviewed; electrical tag and test program completed; fire safety system inspections completed and certificates issued Target: 6 month report	Engineering and Operations	
2.2.1.2.2		sonal hire agreements for use of sportsgrounds, parks and thin Council's adopted policy	# bookings, # seasonal hire agreements Target: 6 month report	Corporate and Community	
2.2.1.23	Prepare, adopt and imp	lement sportsground allocation policy.	Policy adopted % sportsgrounds allocated Target: 6 month report	Engineering and Operations	
2.2.1.2.4	Manage and maintain phigh standards of safety	parks, thenities, playgrounds and recreational facilities to a menity	% service standards met Target: 6 month report	Engineering and Operations	

Community	Goal 2.2	Healthy and Active Communities
Strategic Plan 'Strathfield 2035'	Strategy 2.2.2:	Promote healthy and active living programs
Delivery Program 2022-2026	Principal Action 2.2.2.1	Collaborate and provide opportunities to improve community participation in healthy living programs and activities

Operational P	an 2023-2024 Actions	Measures/Targets	Responsibility
2.2.2.1.1	Promote programs that deliver health, fitness and social wellbeing for incorporation community	# agreements Target: 6 month report	Corporate and Community



Community	Goal 2.3:	Safe and accessible places			
Strategic Plar 'Strathfield 2	C+ro+om, 2 2 1.	Collaborate and deliver public safety programs and promote community safety awareness			
Delivery Program Principal Activity 2022-2026 2.3.1.1:		Enhance Strathfield's reputation as a safe community by awareness and capacity	eloping partnerships and b	uilding community	
Operational	Plan 2023-2024 Actions		Measures/Targets	Responsibility	
2.3.1.1.1		e and community stakeholders to target and deriver and awareness campaigns to raise awareness of community	# Police meetings attended, # information sessions delivered Target: 6 month report	Corporate and Community	
2.3.1.1.2	Review Strathfield Community Safety Plan. Review plan Target: 6 month report Community				
2.3.1.1.3	Prepare Graffiti Management Policy		Prepare Graffiti Management Policy Target: December 2023	Corporate and Community	
2.3.1.1.4	Deliver Cyber Safe Strathfield community in formation programs to raise community awareness of scams and cyber attacks.		# information sessions Target: 6 month report	Corporate and Community	
2.3.1.1.5	Deliver Strathfield Community Safety Plan actions including safety audits in collaboration with Police		# safety audits conducted, # actions implemented Target: 6 month report	Corporate and Community	
2.3.1.1.6		policies and programs in collaboration with Police. Manage systems and access to footage.	Program review Target: June 2024 CCTV needs assessment complete Target: June 2024	Corporate and Community	

requests for access to

CCTV 6 otage
Target: 6 month report

Community Strategic Plan	Goal 2.3:	Safe and accessible places
'Strathfield 2035'	Strategy 2.3.1:	Collaborate and deliver public safety programs and promote community safety awareness
Delivery Program 2022-2026	Principal Activity 2.3.1.2	Maintain safe public environments and marrage reductions of hazards

Operation	nal Plan 2023-2024 Actions	Measures/Targets	Responsibility
2.3.1.2.1	Collaborate with Ausgrid to continue to install upgraded LED street lighting	Review complete Target: 6 month report	Engineering and Operations
2.3.1.2.2	Continue to implement a proactive maintenance program to improve street trees through crown lifting and pruning. Respond to requests and complaints regarding trees in public areas.	% of LGA trees treated Target: 6 month report # requests actioned Target: 6 month report	Engineering and Operations
2.3.1.2.3	Maintain day and night patrols and respond to complaints and reports of anti-social behaviours, graffiti, vandalism and lifegal waste oumping.	# Penalties issued Target: 6 month report % of infringement types Target: 6 month report.	Engineering and Operations

			ALL DE LA CALLED	
Community	Goal 2.3:	Safe and accessible places		
Strategic Plan 'Strathfield 203	Strategy 2.3.3:	Promote and build community resilience, capacity and self-re	iance	
Delivery Progra 2022-2026	Principal Activity 2.3.1.3:	Build community resilience and capacity to manage and	ond to snocks and emerger	ncies
Operational Plan 2023-2024 Actions		-	Measures/Targets	Responsibility
2.3.2.1.1	7 7	input into local emergency recovery plans. Actively ocal Emergency Management Committee (LELVIC) and ngs.	Attend quarterly LEMC Committee Target: 6 Month Report	Engineering and Operations

Theme 3: Celebrating Culture and Place

Community Strategic Plan		Goal 3.1:	Enticing, vibrant and safe centres blenting services and social connectivity			
'Strathfield 2		Strategy 3.1.1:	Plan and deliver vibrant attractive and safe town and village centres and commercial areas			
Delivery Program 2022-2026 Principal Activity 3.1.1.1: In collaboration, olan and deliver vibrant, active and diverse services and activities in local town and centres and commercial areas.				ocal town and village		
Operational	Plan 2023	3-2024 Actions		Measures/Targets	Responsibility	
3.1.1.1.1	Continue	e to review the Str	thrield Town Centre	Update on review every 6 months Target: 6 month reports	Planning and Environment	
3.1.1.1.2	Manage	monitor outdo	oor diding and footpath display agreements in town centres	# current agreements Target: 6 month reports	Planning and Environment	

Community Strategic Plan	Goal 3.1:	Enticing, vibrant and safe centres blending services and social compectivity
'Strathfield 2035'	Strategy 3.1.2:	Support programs to promote activity and sustain local business
Delivery Program	Principal Activity	Promote a range of activities and experiences to attract local community and visitors to the Strathfield area
2022-2026	3.1.2.1:	

Operationa	Plan 2023-2024 Actions	Measures/Targets	Responsibility
3.1.2.1.1	Design, facilitate and promote an annual program of major events that provide opportunities for a wide range of community participation	Events annual program adopted Target: August 2023 # events completed; # participants Target: 6 monthly report	Office of GM
3.1.2.1.2	Provide festive decorations throughout LGA during Christmas New Year season.	Decorations installed Target: November 2023	Office of GM

Community Strategic Plan	Goal 3.1:	Enticing, vibrant and safe centres blending services and social connectivity
'Strathfield 2035'	Strategy 3.1.2:	Support programs to promote activity and sustain local business
Delivery Program 2022-2026	Principal Activity 3.1.2.2:	Facilitate plans and programs to promote business productivity and improve compliance

Operational	Plan 2023-2024 Actions	Measures/Targets	Responsibility
3.1.2.2.1	Conduct inspections of food businesses. Participate and award businesses in the 'Score on Doors' food safety program	Annual Inspection program completed; 80% of inspections rate 3 stars and above Food Safety 'Scores on Doors' program Target: June 2024	Planning and Environment
3.1.2.2.2	Conduct business compliance and environmental audit programs	Annual program completed Target: 6 monthly report	Planning and Environment

Community	Goal 3.2:	Place of creativity, culture and learning
Strategic Plan 'Strathfield 2035'	Strategy 3.2.1:	Facilitate and support learning, community and cultural programs events and activities
Delivery Program 2022-2026	Principal Activity 3.2.1.1:	Provide access to library and information services to support and promote community learning, literacy, knowledge and social cohesion

Operational	Plan 2023-2024 Actions	Measures/Targets	Responsibility
3.2.1.1.1	Deliver and facilitate library based learning, literacy and technology mograms across all age and cultural groups.	# programs held e.g. Storytime, toddler, baby bounce etc# participants Target: 6 month report	Corporate and Community
3.2.1.1.2	Provide access to library and information services in curiling loans, reference services, target group collections and digital resources including 3. D printing	# loans, # visitors, # visitors (in extended hours) # library members, # wifi sessions, % resources allocated to target collections eg CALD Target: 6 month report	Corporate and Community
3.2.1.1.3	Prepare and promote digital literacy programs and services to the community to improve digital awareness and skills.	# programs delivered Target: 6 month report	Corporate and Community
3.2.1.1.4	Deliver services, activities and programs in partnership with agencies, community organisations and service providers	# services delivered # JP sessions held Target: 6 month report	Corporate and Community
3.2.1.1.5	Investigate demand for additional Library book lockers and suitable locations	Report prepared Target: June 2024	Corporate and Community

Community	Goal 3.2:	Place of creativity, culture and learning
Strategic Plan		
'Strathfield 2035'	Strategy 3.2.2:	Foster and celebrate local identity
Stratillelu 2035		
Delivery Program	Principal Activity	Explore and reflect on shared culture, history and heritage of Strathfields communities
2022-2026	3.2.2.1:	

Operational I	Plan 2023-2024 Actions	Measures/Targets	Responsibility
3.2.2.1.1	Partner and present exhibitions and learning programs that educate and reflect on culture, art, heritage and environment with emphasis on connections to Strathfield LGA.	# exhibitions held, # visitors Target: 6 month report	Corporate and Community
3.2.2.1.2	Prepare an oral history project focused on undocumented histories or curtorally and linguistically diverse groups and their experiences in Strathfield LGA	Project progress Target: June 2024	Corporate and Community
3.2.2.1.3	In collaboration with partners, prepare and deliver education on first nation history in the Strathfield LGA and refebrate NAIDOC Week	Program delivered; Events held Target: June 2024	Corporate and Community

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Community	Goal 3.2:	Place of creativity, culture and learning
Strategic Plan		
	Strategy 3.2.2:	Foster and celebrate local identity
'Strathfield 2035'	Strategy 3.2.2.	Toster and eclesiate local identity
Delivery Program	Principal Activity	Promote and deliver civic programs and events that connect and ceremate community
, ,	' '	
2022-2026	3.2.2.2:	

Operational Pla	an 2023-2024 Actions	Measures/Targets	Responsibility
3.2.2.2.1	Coordinate citizenship ceremonies and celebrate civic events and achievements	# citizenship ceremonies and conferees Target: 6 month report # civic events Target: 6 month report	Office of GM
3.2.2.2.2	Facilitate Council's Sister City commitments	Commitments implemented Target: June 2024	Office of GM

Theme 4: Liveable Neighbourhoods Theme

Community Strategic Pla	Goal 4.1:	Quality, liveable and sustainable urban design and develo	opment		
'Strathfield 2	C+40+001 / 1 1 1	Urban design and development that balances growth with quality with sustainable and aesthetic outcomes reflecting local character and heritage			
Delivery Program Principal Activity 4.1.1.1:			Prepare, review and implement planning controls that respect local character, heritage and deliver quality livability, aesthetics and sustainable development in the Strathfield LGA		
Operational	l Plan 2023-2024 Action		Measures/Targets	Responsibility	
4.1.1.1.1	Review Strathfield Lo	cal Environment Plan (LEP) to align with District Plan	Review progress	Planning and	
	priorities.		Target: 6 month report	Environment	
4.1.1.1.2	Commence review of Development Control Plans (DCP) to align with the Local		Report progress	Planning and	
	Environmental Plan (EP).	Target: 6 month report	Environment	
4.1.1.1.3	Provide heritage advi	ory services. Manage heritage grant acogram to support	# Heritage advices	Planning and	
	owners of heritage pr	operties.	provided, # Heritage grants	Environment	
			delivered		
			Target: June 2024		
4.1.1.1.4	Prepare affordable ho	using contributions scheme or policy	Milestone progress	Planning and	
			Target: 6 month report	Environment	
4.1.1.1.5	Identify, investigate a	nd prepare options for social housing in LGA	Discussion paper prepared	Planning and	
			Target: 6 month report	Environment	
4.1.1.1.6	Identify implementat	on mechanism for design excellence.	Plan prepared	Planning and	
			Target: Milestone progress	Environment	
4.1.1.1.7	Continue to develop	nd review Council's flood risk management studies including	Study completed	Engineering and	
	completion of the Sal	eyards treek floodplain management study	Target: June 2024	Operations	

Community	Goal 4.1:	Quality, liveable and sustainable urban design and development
Strategic Plan		
•	Strategy 4.1.2:	Deliver effective and efficient planning and development processes:
'Strathfield 2035'	<i>37</i>	
Delivery Program	Principal Activity	Deliver effective and efficient planning and development processes focused on best community outcomes
2022-2026	4.1.2.1	
2022 2020	7.1.2.1	

Operational	Plan 2023-2024 Actions	Measures/Targets	Responsibility
4.1.2.1.1	Notify, assess and determine development applications and planning proposals. Update planning agreement registers. Provide support for planning panels.	# notifications issued, # DA determined, VPA register publish weekly update	Planning and Environment
		Target: 6 month report	

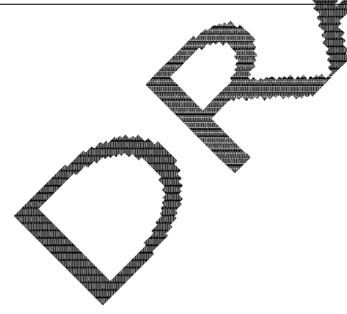
Community	Goal 4.2:	Clean, attractive and well-maintained neighbourhoods and public demains		
Strategic Plan 'Strathfield 20	C+ro+om, 1 2 1.	Provide high quality, efficient and sustainable waste services and education to reduce landfill and improve recycling and reuse		
Delivery Program Principal Activity 2022-2026 4.2.1.1		Deliver efficient waste services and community education that respond to community demand and improve resource recovery and waste management practices		
Operational P	Plan 2023-2024 Actions		Measures/Targets	Responsibility
_		ral, green waste, recycling services to residental call waste collection services	# services, # tonnage waste collected for MUDS and SUDS, % waste diverted from landfill, # tonnage of on-call waste collection services Target: 6 monthly report	Planning and Environment
4.2.1.1.2	Prepare Waste Manage	Prepare Waste Management Strategy		Planning and Environment
4.2.1.1.3	Prepare community education programs a med at reducing littering and dumping and improving recycling and reuse.		Community Education programs prepared Target: 6 monthly report	Planning and Environment
4.2.1.1.4	Review on-call collection	n processes for residents living in multi-unit development	Review completed Target: June 2024	Planning and Environment
4.2.1.1.5	Facilitate and monitor R	eturn and Earn recycling service	# collections, # tonnes collected Target: 6 monthly report	Planning and Environment

Community	Goal 4.2:	Clean, attractive and well-maintained neighbourhoods ar	Clean, attractive and well-maintained neighbourhoods and public domains		
Strategic Plai 'Strathfield 2	Stratogy / 2 2	Maintain high standards of public health, amenity and safety			
Delivery Prog 2022-2026	Principal Activity 4.2.2.1:	Deliver compliance inspection, monitoring and education and community safety.	n programs to maintain high sta	andards of public heal	
Operational	Plan 2023-2024 Actions		Measures/Targets	Responsibility	
4.2.2.1.1	Investigate and monitoring breaches	or pollution events and take action on compliance	# pollution events Target: 6 monthly report	Planning and Environment	
4.2.2.1.2		s and/or breaches of permits including standing plants, ntainers , sediment and erosion control etc.	# complaints and permit breaches Target: 6 monthly report	Planning and Environment	
4.2.2.1.3	Report on updated Companion Animal Policy. Prepare Companion Animal Education Program.		# animals impounded, #animals returned and rehomed, # dangerous dogs reported Target: 6 monthly report Report to Council. Target: June 2024	Planning and Environment	
4.2.2.1.4	4.47	ducation and administer fire safety, swimming pool safety, appliance and public health protection and compliance	>95% compliance program implemented Target: 6 monthly report	Planning and Environment	

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Community	Goal 4.2:	Clean, attractive and well-maintained neighbourhoods a	and public demains		
Strategic Plan 'Strathfield 203	Strategy 4.2.2:	Maintain high standards of public health, amenity and safety			
Delivery Progra	m Principal Activity	Deliver street and public domain cleansing programs an	d public domain cleansing programs and provide community education to improve public		
2022-2026 4.2.2.2:		domains, streets and waterways			
Operational Pla	an 2023-2024 Actions		Measures/Targets	Responsibility	
4.2.2.2.1			Engineering and Operations		
4.2.2.2.2	three (3) weekly cycle. education prograscheduled streets service delivered; collected (tonnes)		Deliver stormwater education programs; % of scheduled street sweeping service delivered; # collected (tonnes) Target: >95% schedule met	Planning and Environment	

Community Strategic Plan	Goal 4.3:	Healthy Thriving Sustainable and Resilient Environments
'Strathfield 2035'	Strategy 4.3.1:	Conserve, restore and enhance Strathfield's biodiversity, ecological health, tree canopies and resiliency (P13)
Delivery Program 2022-2026	Principal Activity: 4.3.1.1:	Protect, monitor and expand urban forest and tree canonies across the Strathfield LGA.

Operationa	perational Plan 2023-2024 Actions Measures/Targets Responsibility				
4.3.1.1.1	Commence preparation of an Urban Forest Strategy including Street and Park Tree Masterplan (Strathfield Greening Strategy) which identifies quality open space and thriving green corridors to ameliorate impact of growth across nor reduce urban heat and improve the quality of Strathfield's urban landscape, parks and open spaces (refer: Biodiversity Strategy actions A13 and LSPS Action P15)	Progress project in accordance with project milestones Target: June 2024	Engineering and Operations		
4.3.1.1.2	Administer tree application process and investigate breashes and complaints	# Tree permits completed, % <=14 days from receipt Target: 6 month report	Engineering and Operations		



Community Strategic Plan	Goal 4.3:	Healthy Thriving Sustainable and Resilient Environments
'Strathfield 2035'	Strategy 4.3.1:	Conserve, restore and enhance Strathfield's biodiversity, ecological health, tree canopies and resiliency (P13)
Delivery Program 2022-2026	Principal Activity: 4.3.1.2	Engage community, protect and improve biodiversity, ecological hearth and resiliency of Strathfield's natural environment and waterways (LSPS P13)

Operational	Plan 2023-2024 Actions	Measures/Targets	Responsibility	
4.3.1.2.1	Provide report to Council on the Metropolitan Greenspace Spatial Tramework	Report adopted Target: December 2023	Planning and Environment	
4.3.1.2.2	Apply for grants to fund improved informational signage in natural areas and installation of a sluice gate to improve tidal flushing (Biodiversity Strategy Action A7)	Grant awarded Target: 6 monthly report	Planning and Environment	
4.3.1.2.3	Inspect and enforce management of biosecurity. Prepare weed education program.	# Inspections, Education program prepared Target: 6 monthly report	Planning and Environment	
4.3.1.2.4	Apply for grant funding to conduct a bird survey	Grant awarded Target: June 2024	Planning and Environment	
4.3.1.2.5	Seek agreement with Australia Post regarding conservation of remnant patch of Cooks River/Castlereagh rombark Forest (CRCIF) at Weeroona Road (Biodiversity Plan Action A5)	Agreement signed Target: 6 month report	Planning and Environment	
4.3.1.2.6	Complete annual survey on Green and Golden Frog status and population.	Annual survey completed; Changes in status and population of GGBF Target: Annual Report	Planning and Environment	
4.3.1.2.7	Develop and deliver Backyard Habitat program and Creating Backyard Habitat guide for residents. (Biodiversity Strategy A14)	Program and guide prepared Target: December 2023	Planning and Environment	

		ALL P			
Operational P	lan 2023-2024 Actions	Measures/Targets	Responsibility		
4.3.1.2.8	Remove 10% of weeds at Coxs Creek Reserve plant a diverse and complex canopy, midstory and understory of indigenous plant species reflecting CRCIF community	Project Completed. Target:	Planning and Environment		
4.3.1.2.9	Measure W. Backhousei species cover, abundance, and condition. Monitor annually during December along transects, at low tide	Project Completed, Target: June 2024	Planning and Environment		
4.3.1.2.10	Adopt a Biodiversity section in the DCP (refer: LSPS A86)	DCP review developed Target: January 2024	Planning and Environment		
4.3.1.2.11	Collaborate with schools, community groups and other Councils to prepare and deliver sustainability and environment workshops	# programs delivered Target: 6 month report	Planning and Environment		

Community Strategic Plan	Goal 4.3:	Healthy Thriving Sustainable and Resilient Environments
'Strathfield 2035'	Strategy 4.3.1:	Conserve, restore and enhance Strathfield's biodiversity, ecological health, tree canopies and resiliency (P13)
Delivery Program 2022-2026	Principal Activity: 4.3.2.1	Collaborate and engage with NSW Government agencies other Councils, schools and general community to participate in environmental and stormwater education and programs

Operation	al Plan 2023-2024 Actions	Measures/Targets	Responsibility
4.3.1.2.1	Participate in multi-council and regional partnerships to improve urbannecosystems across regional or catchment areas including Cooks River Alliance and Random River Catchment Group	# meetings attended, progress of key projects Target: 6 monthly report	Planning and Environment
4.3.1.2.2	Conduct monthly water monitoring to ascertain health of waterways and detect pollution incidences (Biodiversity Strategy A9)	Condition of water quality, # pollution incidents Target: Annual Report	Planning and Environment
4.3.1.2.3	Identify necessary environmental infrastructure upgrades in particular for energy and water systems (refer: LSPS Action A109)	Progress of plan and actions Target: 6 monthly report	Planning and Environment

Community Strategic Plan 'Strathfield 2035'		Goal 4.3:	Healthy Thriving Sustainable and Resilient Environments		
		Strategy 4.3.3:	Implement sustainable practices and efficiencies in resource use to support a healthy built environment (P16)		
Delivery P	rogram	Principal Activity	Monitor, educate and implement programs for sustainal	renewable energy, reduction	n of emissions and
2022-2026	6	4.3.3.1:	water, and promote transport efficiencies in Council of	rations and in Strathfield LGA.	
Operation	nal Plan 20	23-2024 Actions		Measures/Targets	Responsibility
4.3.3.1.1				Planning and Environment	
4.3.3.1.2	Join Citie	oin Cities Power Partnerships Partnership formed Target: December 2023 Planning and Environment			
4.3.3.1.3	Prepare a 4 year Environmental Education Programme Program prepared Target: June 2024 Planning and Environment			•	
4.3.3.1.4	.4 Maintain and promote availability of existing Electrical Vehice Charging Stations. # use of EV charging stations, # emissions from fleet Target: Annual Report		· ·		

Theme 5: Responsible Leadership

Community Strategic Plan	Goal 5.1:	Council's leadership and decision making reflects community artesties and values
'Strathfield 2035'	Strategy 5.1.1:	Strathfield community is well informed, engaged and represented in council policy making and advocacy
Delivery Program 2022-2026	Principal Activity 5.1.1.1:	Engage and provide opportunities for community to participate in decision making processes.

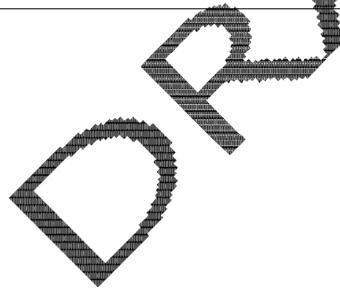
Operationa	Plan 2023-2024 Actions	Measures/Targets	Responsibility
5.1.1.1.1	Publish public notifications and coordinate major community engagements in accordance with Council's Community Engagement Strategy.	# engagements # public notifications Target: 6 month report	Office of GM
5.1.1.1.2	Provide timely and effective advocacy and/or submissions concerning legislative and/or policy proposals affecting the Strathfield LGA	Submissions made Target: 6 month reports	Office of GM
5.1.1.3	Prepare and review Council policies. Maintain currency of Council's policy register.	# policies reviewed Target: 6 monthly reports	Office of GM

Community Strategic Plan	Goal 5.1:	Council's leadership and decision making reflects community priorities and values
'Strathfield 2035'	Strategy 5.1.1:	Strathfield community is well informed, engaged and represented in Council policy making and advocacy
Delivery Program 2022-2026	Principal Activity 5.1.2.1	Facilitate Council and Committee meetings and ensure compliance with statutory and policy obligations

Operational I	Plan 2023-2024 Actions	Measures/Targets	Responsibility
5.1.2.1.1	Provide support and administer Council and Committee meetings and prepare and publish Council minutes within service standards.	# council meetings Target: Target: 10 meetings annual (minimum)	Corporate and Community
		registered speakers, # committee meetings, >95% business papers and minutes issued within standards Target: 6 month report	
5.1.2.1.2	Respond to Council resolutions and assess and review of anisational and resource impacts in quarterly budget review	% council resolution completed Target: 6 month report	Corporate and Community

Community	Goal 5.1:	Council's leadership and decision making reflects community priorities and values
Strategic Plan 'Strathfield 2035'	Strategy 5.1.1:	Strathfield community is well informed, engaged and represented in Council policy making and advocacy
Delivery Program 2022-2026	Principal Activity 5.1.2.2	Provide support to Councillors to enable effective and real esentative decision making based on community priorities

Operational	Plan 2023-2024 Actions	Measures/Targets	Responsibility
5.1.2.2.1	Prepare, deliver and report on councillor induction and learning and	Prepare program	Corporate and
	development programs	Target: Oct 2023	Community
		Report on Councillor	
		development	
		Target: Annual Report	
5.1.2.2.2	Provide Councillor briefings and provide timely and accurate responses to	# bulletins issued,	Corporate and
	requests	# briefings held	Community
		# requests finalised,	
		Target: 6 month report	



Community Strategic Plan	Goal 5.2:	Council is effectively and responsibly managed and responds to community needs
'Strathfield 2035'	Strategy 5.2.1:	Prepare and implement plans and strategies to deliver and resource efficient and accountable services, programs and infrastructure
Delivery Program 2022-2026	Principal Activity 5.2.1.1:	Prepare and implement Integrated Planning and Reporting framework and provide reports on Council performance

Operationa	l Plan 2023-2024 Actions	Measures/Targets	Responsibility		
5.2.1.1.1	Prepare and revise IPR plans and conduct community engagement as the bired under the Integrated Planning and Reporting framework	Prepare and conduct community engagement Target: 6 month report	Office of GM		
5.2.1.1.2	Monitor and report on implementation of Integrated Planning and Reporting framework plans and strategies including six monthly Delivery Program and Annual Report	Prepare Annual Report Target: November 2023	Office of GM		
5.2.1.1.3	Coordinate and report on Council Performance Survey	Report on Performance Survey results Target: December 2023	Office of GM		

Community	Goal 5.2:	Council is effectively and responsibly managed and resp	onds to community needs		
Strategic Plan 'Strathfield 2035	Strategy 5.2.1:	Prepare and implement plans and strategies to deliver and researce efficient and accountable services, programs and infrastructure			
Delivery Program Principal Activity 5.2.1.2:		Maintain Council's financial sustainability and provide	countable, transparent and va	alue for money services	
Operational Pla	Operational Plan 2023-2024 Actions Measures/Targets			Responsibility	
5.2.1.2.1	Implement new rating s	tructure.	Actions implementation Target: June 2024	Corporate and Community	
	Plan (LTFP), Annual Buc	ancial plans and reports including Long Term Financial liget, Quarterly Budget reviews, investments reports, I statements and other statutory report requirements.	Investment report resented Target: Monthly report to Council LTFP, Budget and and Fees and Charges adopted Target: June 2024 FBT report lodged Target: 30 April 2024 Quarterly financial review Target: Quarterly report to Council Financial Statements prepared Target: October 2024	Corporate and Community	
	Prepare and ual and issu timefratives	ue quality reminder rate notifications within statutory	Annual Rates Levy and Issue of Notices Target: June 2024	Corporate and Community	

Issue rates reminder Target: Issued quarterly

Operational F	Plan 2023-2024 Actions	Measures/Targets	Responsibility
5.2.1.2.4	Effectively manage Council's annual rates and sundry debtors	% overathe rates 60 daysTarget Annual Report	Engineering and Operations
5.2.1.2.5	Commence preparation of a Land and Property Strategy	Progress of program implementation Target: 6 month report	Engineering and Operations
5.2.1.2.6	Undertake review of leases and licences	Review completed Target: June 2024	Engineering and Operations
5.2.1.2.7	Coordinate actions related to the change of the Belfield suburb name.	Progress of program implementation Target: 6 month report	Engineering and Operations
5.2.1.22\.8	Continue to undertake asset conditions audits, including commitment of a parks and drainage asset audit and commence preparation of the relevant Asset Management Plans	Progress of program implementation Target: 6 month report	Engineering and Operations

Community	Goal 5.2:	Council is effectively and responsibly managed and responds to community needs
Strategic Plan		
'Strathfield 2035'	Strategy 5.2.2:	Promote organisational culture of safety, best practice and quality improvement
Stratniieid 2035	<i>37</i>	
Delivery Program	Principal Activity	Ensure Council is properly resourced to meet challenges dimplementing the Delivery Program
2022-2026	5.2.2.1:	

Operationa	l Plan 2023-2024 Actions	Measures/Targets	Responsibility	
5.2.2.1.1	Prepare and implement Council's Workforce Plan including EEO Management Plan. Implement actions scheduled for 2023-2024.	Progress of implementation of actions Target: 6 month report	Corporate and Community	
5.2.2.1.2	Monitor and provide reporting on current and projected workforce data and employment trends to ensure Council has an agile and canable workforce which is resourced to deliver effective programs and services	# staff, # vacancy/turnover, gender Target: 6 month report	Corporate and Community	
5.2.2.1.3	To facilitate and promote informed decision making and constructive working relationships, support and conduct regular engagement with Council staff. Hold meetings of the Joint Consultative Committee (JCC) on a regular basis and notify agendas and minutes in a timely manner.	# JCC meetings held Target: 6 month report	Corporate and Community	
5.2.2.1.4	Review, implement and monitor are effective and compliant interprise wide Risk Management Program to effectively manage and minimise Council's risk exposure.	Risk management programs implemented, Business continuity plans updated, Staff awareness program developed and implemented Target: 6 month report	Engineering and Operations	
5.2.2.1.5	Coordinate the Audit, Risk and Improvement Committee.	# Meetings held Target: 6 month report	Corporate and Community	

Operationa	Plan 2023-2024 Actions	Measures/Targets	Responsibility
5.2.2.1.6	Ensure Council has an effective compliance Internal Audit Program including an internal audit plan	# Ardits completed, % recommendations of audits implemented Target: Yearly audit plan delivered Actual: 2 audits completed Notes: Awaiting finalisation	Corporate and Community
5.2.2.1.7	Review, monitor and update Council's insurance program.	Insurance policies reviewed and current, # insurance claims arget: 6 monthly report	Corporate and Community
5.2.2.1.8	Prepare and implement Work, Health and Safety (WHS) programs and consult through JCC. Manage Workers Compensation claims.	Program progress and consultations, # workers compensation claims Target: 6 monthly report	Corporate and Community
5.2.2.1.9	Deliver Service Reviews of Civic Works and Street Sweeping Services in 2023- 2024	Actions completed Target: June 2024	Corporate and Community

Community Strategic Plan	Goal 5.2:	Council is effectively and responsibly managed and responds to community needs
'Strathfield 2035'	Strategy 5.2.3:	Deliver efficient and effective customer services to the community
Delivery Program 2022-2026	Principal Activity 5.2.3.1:	Respond to customer requests, complaints and access to formation a high standard of customer service

Operationa	l Plan 2023-2024 Actions	Measures/Targets	Responsibility	
5.2.3.1.1	Monitor and manage Council's complaint management processes in accordance with policy requirements.	# complaints received Target: 6 monthly report	Corporate and Community	
5.2.3.1.2	Provide access to information (GIPAA) formal and informal requests within timeframes	# formal and informal applications, % formal and informal applications determined within timeframe/service standard Target: 6 monthly report	Corporate and Community	
5.2.3.1.3	Review Privacy Management Plan, manage disclosure reporting and Public Interest Disclosures	# Privacy breaches, # disclosures received Target: 6 monthly report	Corporate and Community	
5.2.3.1.4	Improve Council compliance with record keeping requirements under the State Records Act including the annual Records Management Assessment Tool (RMAT) program, document disposal and retention requirements.	>=3.67 Annual RMAT Assessment Results, % documents registered with >5 days of receipt, # records training sessions Target: 6 month report	Corporate and Community	
5.2.3.1.5	Manage Council's fraud and corruption prevention framework	# fraud or corruption incidents reported Target: 6 month report	Corporate and Community	

Operational	Plan 2023-2024 Actions	Measures/Targets	Responsibility				
5.2.3.1.6	Develop a Customer Experience and Digital Transformation Strategy with focus on improving the efficiency of Council's services and operations and the provision of secure online self-service systems to Strathfield's residents.	# calls to Customer Service Centre, # visits to Customer Service Centre, % abandoned calls, GOS >80% Target: 6 month report	Corporate and Community				

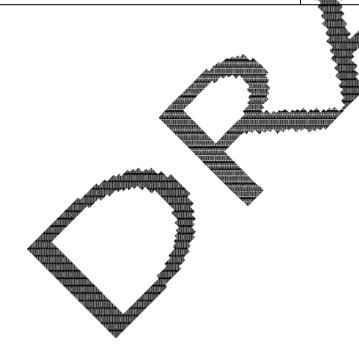
Capital Works 2023-2024

Renewal Works	\$	Responsibility	Timeframe
Road renewal - priorities identified by asset audit	2,435,000	Manager Capital Works	Complete June 2024
Footpath renewal - priorities identified by asset audit	4,550,000	Manager Capital Works	Complete June 2024
Kerb and Gutter renewal - priorities identified by asset audit	315,000	Manager Capital Works	Complete June 2024
Stormwater priorities to address flooding	309,375	Manager Capital Works	Complete June 2024
Building renewal - priorities identified by asset and it	90,000	Manager Capital Works	Complete June 2024
Strathfield Park rotunda	250,000	Manager Capital Works	Complete June 2024
Telopea Ave bridge	450,000	Manager Capital Works	Complete June 2024
Playground renewal based on safety audit priorities	200,000	Manager Operations	Complete June 2024
Bates Street CC Stage 1 (design)	150,000	Manager Capital Works	Complete June 2024
Staff ergonomic accommodation	500,000	Manager Capital Works	Complete June 2024
Pedestrian crossing renewal- High Street, Stratureld South Primary	50,000	Manager Capital Works	Complete June 2024
Total	9,299,375		

New Works	\$	Responsibility	Timeframe					
Pram ramps	50,000	Manager Capital Works	Complete June 2024					
South Strathfield planter boxes	50,000	Manager Capital Works	Complete June 2024					
New street tree plantings	100,000	Manager Operations	Complete June 2024					
Henley Road, Homebush West pedestrian crossing	80,000	Manager Capital Works	Complete June 2024					
Priorities identified through Traffic Committee	313,300	Manager Capital Works	Complete June 2024					
Gateway signage	140,000	Manager Capital Works/ Manager Communications and	Design complete. One site completed by June 2024					
Council admin building sensor lights	20,000	Manager Operations	Complete June 2024					
Admin building renew roof frame (Y1) and solar panels (Y2)	100,000	Manager Capital Works	Roof frame complete June 2024					
Town Hall additional technology	50000	Manager Capital Works/ Manager ICT	Complete June 2024					
Homebush West additional Technology	50,900	Manager Capital Works/ Manager ICT	Complete June 2024					
Sydney Water Land Fitzgerald Cres	100,000	Manager Capital Works	Complete June 2024					
Ismay Reserve (WestConnex) fencing/ furniture	100,000	Manager Capital Works	Complete June 2024					
Total	1,153,300							

Major Projects	\$	Responsibility	Timeframe
Golf Driving Range Nets	1,000,000	Manager Capital Works	Works procured and commenced June 2024
WestInvest - Strathfield Park	161,540	Manager Capital Works	Design complete and procurement underway June 2024
WestInvest - Hudson Park	823,360	Manager Capital Works	Design complete and procurement underway June 2024

		A	uur
WestInvest - Airey Park	415,400	Manager Capital Work	Design complete and procurement
			underway June 2024
WestInvest - Begnell Reserve	781,200	Manager Capital works	Design complete and procurement
			underway June 2024
Begnell Drainage	500,000	Manager Capital Works	Works procured and commenced June
			2024
WestInvest Contestible - Upgrade to Cooke Park Skatepark	250,000	Manager Capital Works	Design complete and procurement
			underway June 2024
Homebush Lighting and Safety Measures	350,000	lanager Capital Works	Works procured and commenced June
			2024
Hudson Park West	500,000	Manager Capital Works	Works procured and commenced June
	·		2024
Ford Park Drainage (subject to grant funding)	600,000	Manager Capital Works	Works procured and commenced June
			2024
Total	5,381,500		



Strathfield Council Service Area Budgets

OFFICE OF THE GENERAL MANAGER

Operational budget

			AUNIC	A			
Service / Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
Office of the General Manager Administration	General Manager	Executive support to Council's elected representatives and Council business areas	-	731,879	(265,823)	466,026	3
Corporate Strategy	Chief Strategy Officer	Preparation of Council's Community Strategic Plan and other plans required under the Integrated Planning and Reporting framework and Local Government Act including Plans of Management Community angagement Organisational performance management and reporting Analysis and provision of society and strategic advice on key projects		296,480	9,751	306,231	1

Service / Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
Communications and Events	Manager Communication and Events	Communicate and engage with Community Council events Provide Strathfield community and its visitors with a range of experiences through the delivery of an annual calendar events coordination of decorations banners and flags	(265,550)	1,864,424	6,663	1,605,547	5
General Counsel	General Counsel	Legal Services	-	600	-	810,600	1

CORPORATE and COMMUNITY

Operational budget

Service / Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
Corporate and Community Administration	Director Corporate and Community	Leaders hip of the Corporate	(4,000)	899,640	(1,320,897)	(425,257)	3
Finance	Chief Financial Officer	mancial reporting	30,266,920	11,572,021	(3,347,654)	(22,042,553	10.4

Service / Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
		Revenue management (including rates and accounts receivable) Accounts Payable Treasury (Banking and Investment) Asset Management (financial) Annual budgets and Long Term Financial Plan		(includes Depreciation of Council's Assets)			
People and Culture	Manager People and Culture	Human Resources Recruitment Learning and Development Organisational Development Employee Relations Workers Compensation Health and Safety Workforce Planning	(150,000)	2,655,716	7,392	2,513,108	7.6
Digital Information and Customer	Manager Digital Information and Customer	Technology infrastructure Core systems, applications, oftware and user connectivity Cyber Security V network	-	3,192,936	118,000	3,432,936	9

Service /	Responsible Officer	Key Functions	Income	Expenditure	Internal	Cost of	Staff (FTE)
Department	Responsible officer	Rey Functions	liicome	Experiantare	Charges	Service	Stan (112)
Customer Services	Manager Digital Information and Customer	Customer Experience	(81,000)	532,995	-	451,995	5
Records	Manager Digital Information and Customer	Record management	-	600,329	-	600,329	4
Governance and Risk	Manager Governance and Risk	Governance Risk Management Insurance Program Procurement Fleet administration	(1,500)	460,832	-	1,459,332	7
Councillor Support	Manager Governance and Risk	Mayoral and Councillors allowances Councillors Travel Councillors Travel Pacilities and Other Expenses Councillors Evorkshop support Councillors Elections	_	315,329	105,879	421,208	-
Library	Manager Library and Community Services	revide and promote reading, meracy and lifelong learning rovides specialised programs and publications and digital	(265,800)	1,782,939	3,612	1,646,851	13.1

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Service / Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
		platforms and use of community spaces					
Community Services	Manager Library and Community Services	Support community wellbeing and achieve a safe, healthy and harmonious Strathfield Local Government Area Manage Multicultural programs, Community Safety and Crime Prevention, Access Programs, Street Libraries programs Facilitate programs for seniors, youth, Cultural and Linguistically Diverse communities, people with disabilities Review and monitor Disability the lesion Action Plan	(7,500)	308,817	_	301,317	2

Capital Projects

Program	Project	Income	Expenditure	Net	Funding Source
Information Technology					

			<u> </u>		
Program	Project	Income	Expenditure	Net	Funding Source
	Mobile devices for field staff	-	72,000	(72,000)	General Revenue
	Council Chamber audio visual pgrade	-	52,000	(52,000)	General Revenue
Library					
	Library book	-	126,100	(126,100)	General Revenue

ENGINEERING and OPERATIONS

Operational budget

Service/ Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
Engineering and Operations Administration	Director Engineering and Operations	Leadership of the Engineering and Operations Directorate	-	643,361	(333,808)	309,553	2
Engineering (including Asset Management, Design, Development,	Manager Engineering	Maintain and improve local transport infrastructure sure development works hat impact on Council's	(1,084,046)	2,522,874	18,995	1,457,823	9.6

Service/ Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
Road Safety and Traffic)		assets are properly repaired and reinstated Provide street lighting is maintained and operating to specifications Road Safety officer and program (grant funded) Long-term management of Council's \$505M of buildings, roads and pages					
Strategic Property	Manager Engineering	Development of a Land and Property Strategy Management of Council's property portfolio	(1,185,269)	171,515	-	(1,014,754)	1
Capital Projects	Manager Capital Projects	project delivery of Council's nuildings, roads, parks and major capital projects	_	122,996 (net of capitalised salaries)	334,780	457,776	4
Civil Works	Manager Operations	Maintain and improve local transport facilities and intrastructure Maintain Council's roads and footpaths	(1,190,278)	2,813,627	140,534	1,763,883	21

Service/ Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
		Ensure development works that impact on Council's assets are properly repaired and reinstated Maintain and clean Council's stormwater drainage system.					
Building Facilities	Manager Operations	Maintain Council's property portfolio including arranging suitable trade	-	1,969,967	47,613	2,017,580	12
Open Space and Sports Field Maintenance	Manager Operations	Manage and maintain open space, parks and facilities Maintain recreation facilities to cater to a range of community groups	(514,784)	*3,173,103	341,262	3,000,081	31
Golf Driving Range	Manager Operations	Provide Golf Driving Range and Hudson District Park for public recreation	(1,881,000	843,524	330,679	(706,797)	6
Civic Space Maintenance	Manager Operations	Mointain cruis spaces to a standard of cleanliness	-	854,800	-	854,800	12
Urban Forest	Manager Operations	Manage Council's urban forest, including public and private trees	(37,000)	711,005	-	674,005	3

Service/ Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
		Plant new trees Investigate and manage permits for private tree pruning and removal Promote the protection trees as a means to provide a sustainable environment, manage heat and provide habitat					
Depot	Manager Operations	Provide civic works staff administrative and depot facilities		217,245	-	217,245	1
Fleet Management	Manager Operations	Plant, vehicles and equipment maintenance	(228,050)	1,681,529	(2,056,745)	(603,266)	3

Capital projects

Program	Project	Income	Expenditure	Net	Funding Source
Renewal Works					
	Road renewal - priorities identified by asset audit	(2,435,000)	2,435,000	-	Loan and Reserve

			<u> </u>		
Program	Project	Income	Expenditure	Net	Funding Source
	Footpath renewal - priorities identified by asset audit	(4,550,000)	4,550,000	-	Loan and Reserve
	Kerb andGutter renewal - priorities identified by asset audit	(315,000)	315,000	-	Loan and Reserve
	Stormwater priorities to address flooding	(309,375)	309,375	-	Stormwater Mgt Charge Reserve
	Building renewal - priorities identified by asset audit	(90,000)	90,000	-	Loan and Reserve
	Strathfield Park rotunda	(250,000)	250,000	-	Loan and Reserve
	Telopea Ave bridge	(450,000)	450,000	-	Loan and Reserve
	Playeround renewal based on safety audit priorities	(200,000)	200,000	-	Loan and Reserve
	Bates Street Community Centre Stage 1 (design)	(150,000)	150,000	-	Loan and Reserve

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Program	Project	Income	Expenditure	Net	Funding Source
	Staff ergonomic accommodation	(210,000)	500,000	290,000	Loan, Reserve and General Revenue
	Pedestrian crossing renewal - High Street, Strathfield South Primary	(50,000)	50,000	-	Loan and Reserve
New Works		•	1		I
	Pram ramps	-	50,000	50,000	
	South Strathfield planter boxes	-	50,000	50,000	
	New street tree plantings	-	100,000	100,000	
	Henley Road, Homebush West pedestrian crossing	(80,000)	80,000	-	Section 7.11 Reserve
	Traffic priorities identified through Traffic Committee	(313,300)	313,300	-	Section 7.11 Reserve
4	Gateway signage	-	140,000	140,000	

Program	Project	Income	Expenditure	Net	Funding Source
	Council admin building sensor lights	-	20,000	20,000	
	Administration building renew roof frame	-	100,000	100,000	
	Town Hall additional technology	-	50,000	50,000	
	Homebush West additional Technology	-	50,000	50,000	
	Sydney Water Land Fitzgerald Cres	-	100,000	100,000	
	Ismay Reserve (WestConnex) fencing/ furniture	-	100,000	100,000	
Major Projects		1		l	
	Golf Driving Range Nets	(1,000,000)	1,000,000	-	Loan
	WestInvest - Strathfield Park Stage 1	(161,540)	161,540	-	Grant
	WestInvest - Hudson Park Stage 1	(823,360)	823,360	-	Grant
	WestInvest - Airey Park Stage 1	(415,400)	415,400	-	Grant
	WestInvest - Begnell Reserve Stage 1	(781,200)	781,200	-	Grant

Program	Project	Income	Expenditure	Net	Funding Source
	Begnell Drainage Stage 1	(500,000)	500,000	-	Grant
	WestInvest Contestible - Upgrade to Cooke Park Skatepark Stage 1	(250,000)	250,000	-	Grant
	Homebush Lighting and Safety Measures	(350,000)	350,000	-	Grant
	Hudson Park West	(500,000)	500,000	-	Grant
	Ford Park Drainage (subject to receiving grant)	(600,000) (subject to approval)	600,000	-	Grant
Plant and Vehicle Repla	cement	I	<u> </u>		<u> </u>
	Domestic Waste Management	(1,250,000)	1,250,000	-	Domestic Waste Reserve, Sale Proceeds
A	Major Plant	(60,000)	600,000	540,000	Sale Proceeds
	Sedans and Light Vehicles	(440,000)	800,000	360,000	Sale Proceeds

PLANNING and ENVIROMENT

Operational budget

Service/ Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
Planning and Environment Administration	Director Planning and Environment	Leadership of the Planning and Environment Directorate Development assessmen	-	597,291	(893,282)	(295,991)	2
Planning, Place and Development	Manager Planning, Place and Development	administrative support services Land use and planning of Strathfield local government area to meet the needs and aspirations of residents Advise other sections of	(6,579,500)	2,953,333	(104,392)	(3,730,559)	18
		Council on planning matters Advise Council on the development of strategic sites Advise Council on regional planning and local planning and local planning advise including district plans advise and heritage matters					

Service/ Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
		Review and prepare LEP and DCP Part 5 environmental assessments Development assessment administrative support services Development control Assessment of development applications, engagement with applicants, provision of advice and duty planner					
Waste Services	Manager, Environment, Sustainability and Compliance	Provide waste management services Educate the community and visitors to make responsible decisions in relation to waste management. Deliver targeted waste avoidance and resource recovery initiatives	(9,593,990)	6,186,235	3,407,755	-	12

					AUUV		
Service/ Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
Community Bus	Manager, Environment, Sustainability and Compliance	Operate Council's Community Bus Service	-	292,440	240,713	533,153	No FTE casual used
Environmental Services	Manager, Environment, Sustainability and Compliance	Provide inspection services including food inspections, public health premises, infringements relating to building compliance and inspections, assessment of construction certificate and complying development certificate Water and Energy Cycle Management Sustainability Biodiversity Education for Sustainability and Environmental Advocacy and information Interement projects, services and programs of the Environmental Services Team	(103,500)	2,044,868	60,596	2,001,964	5

Service/ Department	Responsible Officer	Key Functions	Income	Expenditure	Internal Charges	Cost of Service	Staff (FTE)
Compliance and Regulatory Service	Manager, Environment, Sustainability and Compliance	Provide Law Enforcement Service over 7 days between 6am and 5am on weekdays and 6am to 5am on weekends.	(2,454,125)	1,962,422	52,845	(438,858)	16

Capital projects

Program	Project	Income	Expenditure	Net	Funding Source
Domestic Waste Ma	anagement				
	Bin Replacement	70,000)	70,000	-	Domestic Waste Charge



Draft Fees & Charges 2023/2024

(March 2023)

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Explanation Table

Classifications Keys

Pricing Principles

b	Full Recovery of Operating Cost
c	Partial Recovery of Operating Cost
d	Market Rate
e	Free
f	Full Recovery of Operating Costs plus an appropriate Profit Margin within current Market Rates
Statutory	Statutory Fee by Regulation

Strathfield Municipal Council

Development Control

1. Development Applications

NOTE: All development applications involving costs of such development in excess of \$50,000 are required to pay for the planning reform ("PlanFirst") fee calculated as $P = (\$0.64 \times E / 1000) - \5 , to the Department of Planning, where P = amount payable, and E = estimated cost of such development.

Development involving erection of buildings (including temporary structures), the carrying out of work, demolition of a work or a building

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Up to \$5,000		\$129.00	\$129.00	N	Statutory
\$5,001 – \$50,000		\$198 plus additional \$3.00 for each \$1,000 or part thereof	\$198 plus additional \$3.00 for each \$1,000 or part thereof	N	Statutory
\$50,001 – \$250,000		\$412 plus additional \$3.64 for each \$1,000 or part thereof by which the estimated cost exceeds \$50,000	\$412 plus additional \$3.64 for each \$1,000 or part thereof by which the estimated cost exceeds \$50,000	N	Statutory
\$250,001 - \$500,000		\$1,356 plus an additional \$2.34 for each \$1,000 or part thereof by which the estimated cost exceeds \$250,000	\$1,356 plus an additional \$2.34 for each \$1,000 or part thereof by which the estimated cost exceeds \$250,000	N	Statutory
\$500,001 - \$1,000,000		\$2,041 plus additional \$1.64 for each \$1,000 or part thereof by which the estimated cost exceeds \$500,000	\$2,041 plus additional \$1.64 for each \$1,000 or part thereof by which the estimated cost exceeds \$500,000	N	Statutory
\$1,000,001 — \$10,000,000		\$3,058, plus additional \$1.44 for each \$1,000 or part thereof by which the estimated cost exceeds \$1,000,000	\$3,058, plus additional \$1.44 for each \$1,000 or part thereof by which the estimated cost exceeds \$1,000,000	N	Statutory
More than \$10,000,000		\$18,565 plus additional \$1.19 for each \$1,000 or part thereof by which the estimated cost exceeds \$10,000,000	\$18,565 plus additional \$1.19 for each \$1,000 or part thereof by which the estimated cost exceeds \$10,000,000	N	Statutory
Development involving the erection of a dwelling house or dwelling alterations with an per application estimated construction cost of less than \$100,000		\$532.00	\$532.00	N	Statutory
Development not involving the erection of a building (including temporary structures), per application the carrying out of a work, the subdivision of land or the demolition of work or a building (change of use, including the use of a building as a PoPE)		\$333.00	\$333.00	N	Statutory

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles			
Development involving the subdivision of land								
NOTES: 1. Subdivision of land includes a plan of subdivision under Section 195 of the Conveyancing Act 1919 or a strata plan of subdivision. 2. All development applications involving costs of such development in excess of \$50,000 are required to pay for the planning reform ("PlanFirst") fee calculated as P = (\$0.64 x E /1000) - \$5, to the Department of Planning, where P = amount payable, and E = estimated cost of such development.								
Subdivision Involving Opening of a Public Road		\$777 plus \$65/ additional lot created	\$777 plus \$65/ additional lot created	N	Statutory			
Subdivision Not Involving the Opening of a Public Road		\$386 plus \$53/ additional lot created	\$386 plus \$53/ additional lot created	N	Statutory			
Strata Subdivision		\$386 plus \$53/ additional lot created	\$386 plus \$65/ additional lot created	N	Statutory			
Subdivision Certificate Fee (Release of plan)		\$640.00	\$1000 plus \$100/lot	N	Not Statutory			
Where no new lots are proposed, ie. simple common boundary adjustments and consolidation (non Legislative)		\$825.00	\$866.00	N	Not Statutory			
Linen Checking Fee		\$880.00	\$924.00	N	Not Statutory			
Resigning Subdivision Plans by Chief Executive Officer, General Manager or Authorised Officer		\$880.00	\$924.00	N	Not Statutory			
Execution of Positive Covenant/Section 88B Instrument (Under the Conveyancing Act 1979) where Council is not the	Certifying Authority	NEW	\$880.00	Y	Not Statutory			
Integrated Development								
Administration Fee		\$164.00	\$164.00	N	Statutory			
Approval Fee to each approval body	per approval body	\$374.00	\$374.00	N	Statutory			
Designated Development								
Designated Development Fee		\$1,076.00	\$1,076.00	N	Statutory			
(\$920 plus any other DA scale fee in this schedule)				N				
Submission of Amended Plans – prior to determination of development app	lication							
Amendment Fee		50% of original fee PLUS advertising fee if readvertising is required - refer to Section 9	50% of original fee PLUS advertising fee if readvertising is required - refer to Section 9	N	Not Statutory			

required - refer to Section 9
"Advertising Fees"

required - refer to Section 9
"Advertising Fees"

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Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Modification of a Development Consent (Section 4.55) – after consent has b NOTES: 1. No fee charged if agreed council error. 2. An additional fee for notification of the modification application may apply (refer to "Advertising Fees").	een issued				
Modification under Section 4.55(1)					
Modification involving a correction of a minor error, misdescription or miscalculation under Section 4.55(1)		\$83.00	\$83.00	N	Statutory
Modification under Section 4.55(1A) (modifications of minor environmental impact) or 4.56(1) (minor environmental impact)		\$754 or 50% of the original fee, whichever is the lesser amount	\$754 or 50% of the original fee, whichever is the lesser amount	N	Statutory
Modification under Section 4.55(2) or 4.56(1)					
(a) If the original development application fee was less than \$100					
Modification Fee		50% of the original fee	50% of the original fee	N	Statutory
(b) If the original development application fee was \$100 or more					
For applications not involving the erection of buildings (including temporary structures), the carrying out of a work or the demolition of work or a building (change of use, including the use of a building as a PoPE)		50% of the original fee	50% of the original fee	N	Statutory
Development involving erection of buildings (including temporary structures), the carrying out of work, demolition of work or a building with an estimated cost of construction of \$100,000 or less		\$222.00	\$222.00	N	Statutory
plus an additional amount if notice of the application is required to be given under Section 4.55(2) or 4.56(1) of the Act.		\$665.00	\$665.00	N	Statutory
(c) Any other cases other than (a) and (b) above					
Up to \$5,000		\$64.00	\$64.00	N	Statutory
\$5,001 – \$250,000		\$99 plus an additional \$1.50 for each 1,000 or part thereof	\$99 plus an additional \$1.50 for each 1,000 or part thereof	N	Statutory
\$250,001 - \$500,000		\$585 plus an additional \$0.85 for each 1,000 (or part thereof) by which the estimated cost exceeds \$250,000	\$585 plus an additional \$0.85 for each 1,000 (or part thereof) by which the estimated cost exceeds \$250,000	N	Statutory
\$500,001 – \$1,000,000		\$833 plus an additional \$0.50 for each 1,000 (or part thereof) by which the estimated cost exceeds \$500,000	\$833 plus an additional \$0.50 for each 1,000 (or part thereof) by which the estimated cost exceeds \$500,000	N	Statutory

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
\$1,000,001 – \$10,000,000		\$1154 plus an additional \$0.40 for each 1,000 (or part thereof) by which the estimated cost exceeds \$1,000,000	\$1154 plus an additional \$0.40 for each 1,000 (or part thereof) by which the estimated cost exceeds \$1,000,000	N	Statutory
More than \$10,000,000		\$5,540 plus an additional \$0.27 for each 1,000 (or part thereof) by which the estimated cost exceeds \$10,000,000	\$5,540 plus an additional \$0.27 for each 1,000 (or part thereof) by which the estimated cost exceeds \$10,000,000	N	Statutory

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Name Review of a Development Determination (Division 8.2)	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
NOTES:1. This must be determined within 6 months after the date the determination is issued.2. An additional fee for notification	n of the application may a	pply (refer to "Advertising Fees").			
(a) For applications not involving erection of buildings (including temporary structures), land, the carrying out of work, demolition of work or a building (change of use, including building as a PoPE).					
Review Fee		50% of Original Fee	50% of Original Fee	N	Statutory
(b) Development involving erection of buildings (including temporary structures), the call with an estimated cost of construction of \$100,000 or less	rrying out of work,	demolition of work or a bu	uilding		
Review Fee		\$222.00	\$222.00	N	Statutory
(c) Any other cases other than (a) and (b) above				·	
Up to \$5,000		\$64.00	\$64.00	N	Statutory
\$5,001 – \$250,000		\$100, plus an additional \$1.50 for each 1,000 (or part thereof) of the estimated cost	\$100, plus an additional \$1.50 for each 1,000 (or part thereof) of the estimated cost	N	Statutory
\$250,001 – \$500,000		\$585, plus an additional \$0.85 for each 1,000 (or part thereof) by which the estimated cost exceeds 250,000	\$585, plus an additional \$0.85 for each 1,000 (or part thereof) by which the estimated cost exceeds 250,000	N	Statutory
\$500,001 - \$1,000,000		\$833, plus an additional \$0.50 for each 1,000 (or part thereof) by which the estimated cost exceeds 500,000	\$833, plus an additional \$0.50 for each 1,000 (or part thereof) by which the estimated cost exceeds 500,000	N	Statutory
\$1,000,001 – \$10,000,000		\$1154, plus an additional \$0.40 for each 1,000 (or part thereof) by which the estimated cost exceeds 1,000,000	\$1154, plus an additional \$0.40 for each 1,000 (or part thereof) by which the estimated cost exceeds 1,000,000	N	Statutory
More than \$10,000,000		\$5,540, plus an additional \$0.27 for each 1,000 (or part thereof) by which the estimated cost exceeds 10,000,000	\$5,540, plus an additional \$0.27 for each 1,000 (or part thereof) by which the estimated cost exceeds 10,000,000	N	Statutory
(d) Deferred Commencement of Consent Compliance (plus satisfaction of conditions)					
Deferred commencement		\$300.00	\$315.00	N	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Review of a Decision to Reject (Division 8.2)(1)(C)					
Up to \$100,000		\$64.00	\$64.00	N	Statutory
\$100,000 – \$1 M		\$175.00	\$175.00	N	Statutory
More than \$1M		\$292.00	\$292.00	N	Statutory
Advertising Fees					
(a) Advertised Development		\$1,105.00	\$1,105.00	N	Statutory
(b) Designated Development		\$2,220.00	\$2,220.00	N	Statutory
(c) Prohibited Development		\$1,105.00	\$1,105.00	N	Statutory
(d) Integrated Development		\$1,105.00	\$1,105.00	N	Statutory
(e) Development for which a community participation plan requires notice to be given.		\$1,105.00	\$1,105.00	N	Statutory
(f) Modification of a Development Consent (Only if previously advertised or required by Consolidated DCP 2005 Part L to be notified)		\$778.00	\$778.00	N	Statutory
(g) S8.2A Review		\$620.00	\$620.00	N	Statutory
Development for the purpose of one or more advertisements					
DA Advertising Sign		\$333.00	\$333.00	N	Statutory
Each Additional Sign		\$93.00	\$93.00	N	Statutory

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Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Notification Fees					
Up to \$5,000		\$305.00	\$320.00	N	b
\$5,001 - \$100,000		\$335.00	\$352.00	N	b
\$100,001 – \$500,000		\$320 plus an additional \$0.80 for each 1,000 (or part thereof) by which the estimated cost exceeds \$100,000	\$336 plus an additional \$0.80 for each 1,000 (or part thereof) by which the estimated cost exceeds \$100,000	N	b
\$500,001 – \$9,999,999		\$650 plus an additional \$0.50 for each 1,000 (or part thereof) by which the estimated cost exceeds \$500,000	\$683 plus an additional \$0.50 for each 1,000 (or part thereof) by which the estimated cost exceeds \$500,000	N	b
Greater than \$10,000,000		\$4,650 plus an additional \$0.50 for each 1,000 (or part thereof) by which the estimated cost exceeds \$10,000,000	\$4,883 plus an additional \$0.50 for each 1,000 (or part thereof) by which the estimated cost exceeds \$10,000,000	N	b

2. Construction Certificates

NOTES:

- 1. Construction Certificate fees are in addition to the required development application fee.
- 2. A discount of 10% will be given on the Construction Certificate fee but only if lodged at the same time as the development application.
- 3. The Construction Certificate application shall be accompanied by working drawings, building specifications and engineering plans (where relevant).

Building Class 1 & 10 Structures - Building Code of Australia:

Packages: When Council has been elected to both issue the Construction Certificate and act as the Principal Certifying Authority (PCA), then the package dimensions include a Construction Certificate, building inspections up to the maximum for the structure under assessment and a single Occupation Certificate. Awnings, Pergolas, Open Structures and other class 10 structures including retaining and civil works

(a) Package (includes mandatory building inspections) - minimum ONE inspection		\$985.00	\$1,034.00	Υ	d
(b) Construction Certificate only		\$405.00	\$425.00	Υ	d
(c) Principal Certifying Authority only (when Council has been elected as PCA and the Construction Certificate has been issued by another authority only (when Council has been elected as PCA and the Construction Certificate has been issued by another authority only (when Council has been elected as PCA and the Construction Certificate has been issued by another authority only (when Council has been elected as PCA and the Construction Certificate has been issued by another authority only (when Council has been elected as PCA and the Construction Certificate has been issued by another authority only (when Council has been elected as PCA and the Construction Certificate has been issued by another authority only (when Council has been elected as PCA and the Construction Certificate has been issued by another authority only (when Council has been elected as PCA and the Construction Certificate has		\$815.00	\$856.00	Y	d
PLUS Charges for external BCA consultant		Cost of consultant plus 10%	Cost of consultant plus 10%	Υ	d

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A Construction Certificate requires payment of the construction certificate fee and inspection fee. Other charges as levied by the State Government and/or Development Consent are required to be paid prior to determination. The Construction Certificate application shall be accompanied by working drawings, building specifications and engineering plans (where relevant) A discount of 10% will be given on the Construction Certificate fee but only if lodged at the same time as the development application and Council is elected the PCA. (Discount does not include inspection fees)

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Swimming Pools and Garages					
(a) Package (includes mandatory building inspections)		\$1,370.00	\$1,439.00	Y	d
(b) Construction Certificate only		\$425.00	\$446.00	Y	d
(c) Principal Certifying Authority only (when Council has been elected as PCA and the Construction Certificate has be	en issued by another autl	\$1,285.00	\$1,349.00	Υ	d
Additions and Alterations					
(a) Package (includes mandatory building inspections) - Minimum 4 Inspections		\$2,100.00	\$2,205.00	Υ	d
(b) Construction Certificate only		\$845.00	\$887.00	Y	d
(c) Principal Certifying Authority only (when Council has been elected as PCA and the Construction Certificate has be	en issued by another autl	\$1,705.00	\$1,790.00	Υ	d
Construction Certificate where combined with a Development Application - Cancellation/withdrawal of Construction Certificate during assessment - After completion of assessment					
Single Storey New Dwellings					
(a) Package (includes mandatory building inspections)		\$2,605.00	\$2,735.00	Y	d
(b) Construction Certificate only		\$905.00	\$950.00	Y	d
(c) Principal Certifying Authority only (when Council has been elected as PCA and the Construction Certificate has be	en issued by another autl	\$1,750.00	\$1,838.00	Υ	d
(d) Mandatory Building Inspection only					
Two Storey New Dwellings					
(a) Package (includes mandatory building inspections)		\$3,215.00	\$3,376.00	Υ	d
(b) Construction Certificate only		\$1,520.00	\$1,596.00	Y	d
(c) Principal Certifying Authority only (when Council has been elected as PCA and the Construction Certificate has be	en issued by another autl	\$2,360.00	\$2,478.00	Y	d
New Dwellings - Muti dwelling development					
Town houses / Villas		\$3,915.00	\$4,111.00	Y	d
More than two units - cost per unit		\$630.00	\$662.00	Y	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	(incl. GST) (proposed through exhibition)	GST	Pricing Principles
Dual Occupation					
(a) Package (includes mandatory building inspections)		\$4,155.00	\$4,363.00	Y	d
(b) Construction Certificate only		\$2,200.00	\$2,310.00	Y	d
(c) Principal Certifying Authority only (when Council has been elected as PCA and the Construction Certificate has be	een issued by another autl	\$2,720.00	\$2,856.00	Y	d
NOTE: If an inspection is deemed unsatisfactory then a re-inspection is required. Re-inspections of unsatisfactory work will be subject to an additional inspection fee and charged as follows:					
Additional Inspection fee as follows:					
Major Re-Inspections		\$365.00	\$383.00	Υ	d
Minor Re-Inspections		\$260.00	\$273.00	Y	d
Demolition Inspections		\$365.00	\$383.00	Y	d
NOTE: If the applicant requests an Interim Occupation Certificate as part of the package then an additional Final Occu	upation Certificate is requ	\$337.00	\$354.00	Y	b & d
Building Class 2 to 9 Structures - Building Code of Australia: NOTE: The following Package fees (include all mandatory Building Inspections) for structures under building classes under building classes ranging from 2 to 9 are based on the estimated cost of construction Where estimated cost of construction is:					
\$1 to \$50,000		\$1,290.00	\$1,355.00	Υ	b & d
\$50,000 to 100,000		\$2,020.00	\$2,121.00	Υ	b & d
Greater than \$100,000 and less than or equal to \$500,000		\$4,966.00	\$5,214.00	Y	b & d
Greater than \$500,000 and less than or equal to \$1,000,000		\$9,146.00	\$9,603.00	Y	b & d
Greater than \$1,000,000 and less than or equal to 2,500,000.00		\$9,510.00	\$9,986.00	Y	b & d
Greater than 2,500,000.00 and less than or equal to \$5000000		\$10,450.00	\$10,973.00	Y	b & d
Construction Certificate Only		50% of the package fee	50% of the package fee	Y	b & d
Where Council has been elected as Principal Certifying Authority and the Construction Certificate has been issued by	another authority	75% of the package fee	75% of the package fee	Y	b & d

Year 23/24 Draft Fee

Modification of Construction Certificate

For the purposes of Section 96 of EP&A Act

Class 1 or 10 buildings	50% of the original fee for Con	st 50% of the original fee for Const	v	A
	Cert	Cert	1	u
Class 2 to 9 buildings greater than 25% change to development	50% of the package fee	50% of the package fee	Υ	d
	22.7.2.1.1.3	or to the parameter of		
Class 2 to 9 buildings less than 25% change to development	25% of the package fee	25% of the package fee	Υ	d
NOTE: Minimum Fee - applicable to all building classes	\$205.00	\$215.00	Υ	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
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3. Complying Development Certificates Application of a Complying Certificate

For the purposes of Part 4, Division 3 and Part 4A of EP&A Act the following fees apply: Packages: When Council has been elected to both issue the Complying Development Certificate and act as the Principal Certifying Authority (PCA), then the package dimensions include a Complying Development Certificate, building inspections up to the maximum number for the structure under assessment and a single Occupation Certificate Complying development certificates submitted under affordable SEPP

Granny Flats:

Package (includes mandatory building inspections)		\$2,039.00	\$2,141.00	Υ	d
Complying Development Certificate only		\$927.00	\$973.00	Y	d
Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority)					

Complying Development Certificates submitted under State Environmental Planning Policy (Exempt and Complying Codes) 2008

1. General Housing Code

New Single dwelling houses SSH

Package (includes mandatory building inspections)	\$2,580.00	\$2,709.00	Υ	d
Complying Development Certificate only	\$940.00	\$987.00	Υ	d
Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority)	\$1,590.00	\$1,670.00	Υ	d
New two storey dwelling houses SSH				
Package (includes mandatory building inspections)	\$3,435.00	\$3,607.00	Υ	d
Complying Development Certificate only	\$1,795.00	\$1,885.00	Y	d
Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority)	\$2,445.00	\$2,567.00	Υ	d
Alterations and additions to existing single storey and two storey dwelling houses (includes internal alterations)				
Package (includes mandatory building inspections)	\$2,040.00	\$2,142.00	Υ	d
Complying Development Certificate only	\$930.00	\$977.00	Y	d
Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority)	\$1,840.00	\$1,932.00	Υ	d

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Ancillary development SH 1. Demolition or removal of dwelling houses or ancillary development (class 10 structures excluding swimming pools) Package (Includes mandatory building inspections) S860.00 \$800.00	Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Package (includes mandatory building inspections) Complying Development Certificate only Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) 2 swimming Pool Service (including Compliance Certificate and re-inspection fee of \$100 which will be refunded if re-inspection does not occur). 3 shorts of agraes SSH Package (includes mandatory building Inspections) No fee No fee Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) Package (includes mandatory building Inspection fee of \$100 which will be refunded if re-inspection does not occur). 3 shorts & Garages SSH Package (includes mandatory building Inspections) No fee	Ancillary development SH					
Complying Development Certificate only S805.00 S805.00 S805.00 Y d N d S805.00 S805.00 Y d N d S805.00 S805.00 Y d N d S805.00 S805.00 Y d S805.00 Y d S805.00 S805.00 Y d S805.00 Y d S805.00 S805.00 Y d S805.00 S805.00 Y d S805.00 Y d S805.00 S805.00 S805.00 Y d S805.00	 Demolition or removal of dwelling houses or ancillary development (class 10 structures excluding swimming pools) 					
Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) 2. Swimming pools \$1,710.00 \$1,796.00 Y d Complying Development Certificate only Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) 8. Sheds & Garages SSH Package (includes mandatory building inspections) No fee No fee No fee No fee No fee No fee Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) 8. Sheds & Garages SSH Package (includes mandatory building inspections) No fee			\$860.00	\$903.00	Y	d
has been issued by another authority) 2. Swimming pools Package (includes mandatory building inspections) S1,710.00 S1,796.00 Y d Complying Development Certificate only Principal Certifying Authority only (when COP has been elected as PCA and the Complying Development Certificate has been issued by another authority) Swimming Pool Inspection Fee (including Compliance Certificate and re-inspection fee of \$100 which will be refunded if re-inspection does not occury. 3. Sheak & Garages SSH Package (includes mandatory building inspections) No fee	Complying Development Certificate only		\$605.00	\$635.00	Y	d
Package (includes mandatory building inspections) \$1,710.00 \$1,796.00 Y d Complying Development Certificate only Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) Swimming Pool Inspection Fee (including Compliance Certificate and re-inspection fee of \$100 which will be refunded if re-inspection does not occur). 3. Sheds & Garages SSH Package (includes mandatory building inspections) No fee No fee Complying Development Certificate only Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) 4. Minor Structures (decks, carports, retaining walls) SSH Package (includes mandatory building inspections) No fee No fee No fee No fee Principal Certificate only No fee	has been issued by another authority)		\$520.00	\$546.00	Υ	d
Complying Development Certificate only Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate sissued by another authority) Swimming Pool Inspection Fee (including Compliance Certificate and re-inspection fee of \$100 which will be refunded if re-inspection does not occur). 3. Sheds & Garages SSH Package (includes mandatory building inspections) No fee						
Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) Swimming Pool Inspection Fee (including Compliance Certificate and re-inspection fee of \$100 which will be refunded if re-inspection does not occur). 3. Sheds & Garages SSH Package (includes mandatory building inspections) No fee	Package (includes mandatory building inspections)		\$1,710.00	\$1,796.00	Υ	d
has been issued by another authority) Swimming Pool Inspection Fee (including Compliance Certificate and re-inspection fee of \$100 which will be refunded if re-inspection does not occur). 3. Sheds & Garages SSH Package (includes mandatory building inspections) No fee Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) 4. Minor Structures (decks, carports, retaining walls) SSH Package (includes mandatory building inspections) No fee	Complying Development Certificate only		\$760.00	\$798.00	Y	d
refunded if re-inspection does not occur). 3. Sheds & Garages SSH Package (includes mandatory building inspections) No fee Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) 4. Minor Structures (decks, carports, retaining walls) SSH Package (includes mandatory building inspections) No fee			\$1,620.00	\$1,701.00	Y	d
Package (includes mandatory building inspections) No fee No fee No fee No fee Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) 4. Minor Structures (decks, carports, retaining walls) SSH Package (includes mandatory building inspections) No fee	refunded if re-inspection does not occur).		No fee	No fee		
Complying Development Certificate only Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) 4. Minor Structures (decks, carports, retaining walls) SSH Package (includes mandatory building inspections) No fee No fee No fee No fee No fee Principal Certifying Authority only (when CoP has been elected as PCA and the Complying No fee No fee No fee No fee	3. Sheds & Garages SSH					
Principal Certifying Authority only (when CoP has been elected as PCA and the Complying Development Certificate has been issued by another authority) 4. Minor Structures (decks, carports, retaining walls) SSH Package (includes mandatory building inspections) No fee	Package (includes mandatory building inspections)		No fee	No fee		
has been issued by another authority) 4. Minor Structures (decks, carports, retaining walls) SSH Package (includes mandatory building inspections) No fee	Complying Development Certificate only		No fee	No fee		
Package (includes mandatory building inspections) No fee	has been issued by another authority)		No fee	No fee		
Complying Development Certificate only No fee	4. Minor Structures (decks, carports, retaining walls) SSH					
Principal Certifying Authority only (when CoP has been elected as PCA and the Complying No fee No fee No fee	Package (includes mandatory building inspections)		No fee	No fee		
No lee No lee	Complying Development Certificate only		No fee	No fee		
	Principal Certifying Authority only (when CoP has been elected as PCA and the Complying		No fee	No fee		

Development Certificate has been issued by another authority)

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Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
2. General Commercial & Industrial Code					
1. Building Alterations (Internal, per floor of works) SSH					
(a) Package (includes mandatory building inspections)		\$1,770.00	\$1,859.00	Υ	d
(b) Complying Development Certificate only		\$885.00	\$929.00	Y	d
(c) Principal Certifying Authority only (when Council has been elected as PCA and the Complying Development Certificate has been issued by another authority 2. Change of use of premises SSH		\$1,180.00	\$1,239.00	Y	d
(a) Package (includes mandatory building inspections)		\$1,480.00	\$1,554.00	Υ	d
(b) Complying Development Certificate only		\$885.00	\$929.00	Υ	d
(c) Principal Certifying Authority only (when Council has been elected as PCA and the Complying Development Certificate has been issued by another authority		\$1,180.00	\$1,239.00	Υ	d
3. Mechanical ventilation systems SSH					
(a) Package (includes mandatory building inspections)		\$1,480.00	\$1,554.00	Υ	d
(b) Complying Development Certificate only		\$885.00	\$929.00	Υ	d
(c) Principal Certifying Authority only (when Council has been elected as PCA and the Complying Development Certificate has been issued by another authority 4. Shop front and awning alterations SSH		\$1,180.00	\$1,239.00	Υ	d
(a) Package (includes mandatory building inspections)				.,	
(b) Complying Development Certificate only		\$1,480.00	\$1,554.00	Y	d
		\$885.00	\$929.00	Y	d
(c) Principal Certifying Authority only (when Council has been appointed as PCA and the Complying Development Certificate has been issued by another authority 5. Skylights and roof windows SSH		\$1,135.00	\$1,135.00	Y	d
(a) Package (includes mandatory building inspections) Yes \$1,480.00		\$1,480.00	\$1,554.00	Υ	d
(b) Complying Development Certificate only Yes \$885.00		\$885.00	\$929.00	Υ	d
(c) Principal Certifying Authority only (when Council has been elected as PCA and the Complying Development Certificate has been issued by another authority		\$1,180.00	\$1,239.00	Y	d
Commercial & Industrial Code Yes No Fee		No Fee	No Fee		

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Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
3. Modification of Complying Development Application					
For the purpose of Section 87 of EP&A Act: Application Fee L & N Yes		50% of the original fee for Comp Dev Cert	50% of the original fee for Comp Dev Cert	Υ	b & d
NOTE: Minimum Fee		\$245.00	\$257.00	Υ	b & d
4. Building Certificates					
Building Certificates					
Class 1 & 10 Buildings					
Application for each dwelling contained in building or in any other building on the allotment.		\$250.00	\$250.00	N	Statutory
Any Other Class of Buildings					
Up to 200 m ²		\$250.00	\$250.00	N	Statutory
Between 200 m² and 2,000 m²		\$250 plus 50 cents/m ² over 200 m ²	\$250 plus 50 cents/m ² over 200 m ²	N	Statutory
Greater than 2,000 m ²		\$1,165 plus 75 cents/m ² over 2,000 m ²	\$1,165 plus 75 cents/m ² over 2,000 m ²	N	Statutory
Where application relates to external wall or does not have a floor area		\$250.00	\$250.00	N	Statutory
Where a Building Certificate Application involves Unauthorised Works (not exceeding ap	plication fee for D	A & CC)			
Note: The applicable Development Application fees and/or Construction Certificate fees are payable for unauthorised works (Refer to the relevant fee within the Schedule of Fees & Charges		\$250.00	\$250.00	N	
Construction Certificate Fees (Refer to the Schedule of Fees & Charges for Construction Certificate Applications)	per application	Fee as per Schedule	Fee as per Schedule	Y	d
Development Application Fee (Refer to the Schedule of Fees & Charges for Development Fees)	per application	Fee as per Schedule	Fee as per Schedule	N	Statutory
Other					
Additional Inspection before issuing a building certificate if necessary per inspection		\$90.00	\$90.00	N	Statutory
Copy of Building Certificate with owner's consent		\$20.00	\$20.00	N	d
5. Planning Certificates					
Section 10.7(2)		\$62.00	\$62.00	N	Statutory
Section 10.7(2) & (5)		\$156.00	\$156.00	N	Statutory
Section 10.7 Certificate – Urgent Processing Fee (plus above fee)		\$153.00	\$161.00	N	Not Statutory

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
6. Occupation Certificates					
Occupation Certificate for a New Building					
Where Council nominated as the PCA, has inspected the building works during construction and an inspection package is purchased from Council		\$681.00	\$715.00	Y	d
Where Council has not inspected the works or done the critical stage inspection		\$6,995 minimum (quotes will be provided)	\$6,995 minimum (quotes will be provided)	Y	d
Occupation Certificates for a Change of Building Use (where no building wo	orks are propose	d)			
Up to 200 m ²		\$350.00	\$368.00	Y	d
Between 200 m² and 2,000 m²		\$350.00	\$368.00	Y	d
Greater than 2,000 m ²		\$650.00	\$683.00	Y	d
7. Inspection Fees					
NOTES: 1. Inspection fees are payable in addition to the construction certificate or complying development certificate application fee wh 2. Council inspection packages include the cost of all necessary inspections and the issue of one Occupation Certificate for all 3. There will be no refund of package fees where the applicant or builder has failed to provide Council with any or adequate not	Building Classes, except Classes	lass 1a Dwellings, or Class 10a & 10b			
General					
Building Inspection Fees (for building categories not specifically mentioned in this table)		\$250.00	\$263.00	Υ	d
Multi-Unit Housing					
Townhouses or Villas	per unit	\$350.00	\$368.00	Y	d
Flats	per unit	\$350.00	\$368.00	Υ	d
Commercial/Industrial Buildings					
New Commercial/Industrial Buildings (up to 2,000 m²)		\$850.00	\$893.00	Y	d
New Commercial/Industrial Buildings (over 2,000 m²)		\$2,150.00	\$2,258.00	Υ	d
Other					
Change of Use (no building work)	per inspection	\$350.00	\$368.00	Υ	d
Re-inspection Fee (for defective work or not ready at time of inspection, fee must be paid before final clearance)		\$250.00	\$263.00	Υ	d

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Sum of fee

Sum of fee

Cancellation Fee

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
8. Security Deposits Eastimated Cost					
Damage Security Deposit					
Up to \$5,000		\$265.00	\$278.00	N	b
\$5,001 - \$10,000		\$330.00	\$347.00	N	b
\$10,001 – \$15,000		\$430.00	\$452.00	N	b
\$15,001 – \$25,000		\$630.00	\$662.00	N	b
\$25,001 – \$50,000		\$1,400.00	\$1,470.00	N	b
\$50,000 - \$100,000		\$2,700.00	\$2,835.00	N	b
\$100,001 - \$250,000		\$5,250.00	\$5,513.00	N	b
\$250,001 - \$500,000		\$8,100.00	\$8,505.00	N	b
\$500,001 - \$1,000,000		\$12,200.00	\$12,810.00	N	b
\$1,000,001 - \$2,000,000		\$15,000.00	\$15,750.00	N	b
\$2,000,001 - \$3,000,000		\$18,000.00	\$18,900.00	N	b
\$3,000,001 - \$4,000,000		\$21,000.00	\$22,050.00	N	b
\$4,000,001 - \$5,000,000		\$24,000.00	\$25,200.00	N	b
\$5,000,001 - \$6,000,000		\$27,000.00	\$28,350.00	N	b
\$6,000,001 - \$7,000,000		\$30,000.00	\$31,500.00	N	b
\$7,000,001 and above		\$33,000.00	\$34,650.00	N	b
Tree Bonds (per tree):					
Under 5 metres high		\$3,050.00	\$3,203.00	N	b
5 metres – 10 metres high		\$10,150.00	\$10,658.00	N	b
10 metres – 15 metres high		\$20,300.00	\$21,315.00	N	b
15 metres – 20 metres high		\$30,450.00	\$31,973.00	N	b
Over 20 metres high		\$40,600.00	\$42,630.00	N	b
Significant Trees: up to 50 years old & 50 – 100 years old		\$50,750.00	\$53,288.00	N	b

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	(incl. GST) (proposed through exhibition)	GST	Pricing Principles
Administration Fee of Bond Deposit & Bank Guarantee					
Builders Damage Deposit	per application	\$130.00	\$137.00	N	d
Tree Bond	per application	\$130.00	\$137.00	N	d
Bank Guarantee up to \$50,000 (not refundable)		\$160.00	\$168.00	N	b
9. Tree Pruning					
NOTE: Tree Removal Fees refer to Section 1 Development Applications.					
Remove/Prune 1-5 trees	per tree	\$123.00	\$129.00	N	b
Remove/Prune 6-10 trees	per tree	\$180.00	\$189.00	N	b
Remove/Prune 11-20 trees	per tree	\$236.00	\$248.00	N	b
Remove/Prune more than 20 trees	per tree	\$350.00	\$368.00	N	b
Request for Review of Tree Permit Application Determination - Private tree	per application	\$569.00	\$597.00	N	b
Extension of Approved Tree Work		\$53.00	\$56.00	N	b

Note: 1 Previously the Development Application could have unlimited trees for a set Development Application fee.

10. Miscellaneous Applications

Outstanding Notices (Section 735A & 121ZP)

NOTE: Joint fee is charged for both applications

Section 121ZP of the EPA Act 1979		\$153.00	\$153.00	N	Statutory		
(Relates to Outstanding Notices and Orders relevant to development and building activities that would be notified by Council under EPA Act)							
Section 735A of the LG Act 1993		\$153.00	\$153.00	N	Statutory		

(Relates to Outstanding Notice, Order, direction or Demand but only to those matters issued under the LG Act.)

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Year 23/24 Draft Fee

^{2.} The fees set out above are to be charge per tree. For example, 3 trees will be charged at a rate of \$123 per tree being \$123 X 3 = \$369

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Section 68 Application					
Install a manufactured home, moveable dwelling or associated structure on land		\$220.00	\$220.00	N	Statutory
Install or operate an amusement device		\$374.00	\$374.00	N	Statutory
For All Other Activities Requiring Approval under Section 68		\$220.00	\$220.00	N	Statutory
(eg. carry out water supply, sewerage connection, stormwater drainage work, install temporary structure or public activities/mee	etings on Council land & Ro	nads)			
Review of a Determination of Activity Application (Section 100)		\$114.00	\$114.00	N	Statutory
Amendment of an Activity Approval (Section 106)		\$187 or 50% of original fee, whichever is greater	\$187 or 50% of original fee, whichever is greater	N	Statutory
Extension of an Activity Approval (Section 107)		50% of original fee to a maximum of \$150	50% of original fee to a maximum of \$150	N	Statutory
Section 88G Certificates					
Certificate under S88G of Conveyancing Act – no inspection		\$10.00	\$10.00	N	Statutory
Certificate under S88G of Conveyancing Act – requiring inspection		\$35.00	\$35.00	N	Statutory
11. Other Fees					
Registration Fee for Certificates Issued by External PCA					!
Registration Fee for Lodgement of Certificates Issued by External PCA (CDC, CC, OC, compliance and subdivision certificates)	rtificate)	\$36.00	\$36.00	N	Statutory
Principal Certifying Authority Signs		\$25.00	\$26.00	Y	d
Development Application Site Notices		\$189.00	\$198.00	Y	d
Refund of Withdrawn Applications (prior to determination)					

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Refund 50% of original fee

Refund 50% of original fee

Where no assessment done

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Refund of Withdrawn Application (prior to determination) [continued]					
If assessment partially done		Refund 20% of original fee	Refund 20% of original fee	N	d
Professional Services Charges					
Professional Officer Charge Rate (not referred to specifically elsewhere)	per hour	\$250.00	\$263.00	Y	f
This fee applied to call outs for pollution outbreaks, compliance certificates, construction certificates, development application as surveys of buildings, written professional advise, other specialised services and those associated with related council programs					'
DA Pre-lodgement Application					
Dwelling Houses < \$1,000,000	per meeting	\$159.00	\$167.00	Υ	f
Dwelling Houses > \$1,000,000	per meeting	\$261.00	\$274.00	Υ	f
Minor Commercial / Industrial	per meeting	\$313.00	\$329.00	Y	f
Multi-unit Residential, Commercial / Industrial Development	per meeting	\$923.00	\$969.00	Y	f
Refer to Review Panel					
Additional Fee – Residential Apartment Development referred to a design review panel		\$3,508.00	\$3,508.00	N	Statutory
Additional Fee – Modified Application referred to a design review panel		\$3,508.00	\$3,508.00	N	Statutory
Additional Fee for referral to an independent professional expert where applications with significant impact on the built, social and natural environments		\$3,000 minimum or quotes will be provided	\$3,000 minimum or quotes will be provided	N	Not Statutory
Scanning of Plans					
NOTE: Scanning Fee required when lodgement of DA Plans, Complying Development Applications and Unauthorised Works A	pplications.				
Estimated Cost \$0 - \$150,000					
		\$85.00	\$89.00	N	f
\$150,001 – \$300,000		\$105.00	\$110.00	N	f
\$300,000 - \$500,000		\$155.00	\$163.00	N	f
\$500,001 – \$1,000,000		\$305.00	\$320.00	N	f
\$1,000,001 or more		\$605.00	\$635.00	N	f
Stamping of Plans					
Up to 2 Plan Sets		Free	Free	N	f
Additional Set	per set	\$70.00	\$74.00	N	f

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	(incl. GST) (proposed through exhibition)	GST	Pricing Principles
Stamping of Plans [continued]					
CD with NOD and Stamped Plans	per CD	\$30.00	\$32.00	N	f
Information Requests					
Information Request involving staff research or a written response	per hour (with owner's consent)	\$200.00	\$210.00	N	b
(minimum charge 1 hour, exact fee will be dependant upon staff time involved)					
Sale of Building Development Approvals Records					
Sale of Building and Development Approvals Records (per year)		\$1.061.00	\$1.114.00	N	f

Builders Indemnity Insurance

Construction Certificates and Complying Development Certificates cannot be issued unless the applicant provides a Certificate of Insurance issued by an approved insurer under the Home Building Act 1989.

Persons who wish to do building work on their own home may apply to the Department of Fair Trading for an owner-builder permit where:

- (a) the cost of the work exceeds 5,000;
- (b) the work relates to a single dwelling house or dual occupancy; and

Sale of Building and Development Approval Records (per month)

(c) the work requires development consent or is complying development.

An owner-builder who sells their dwelling within 7 years of completion of the work must take out home warranty insurance.

Works valued less than \$12,000 value, no insurance is required when carried out by a licensed builder.

Long Service Levy

For building or subdivision works that exceed a value of \$250,000, payment of the Long Service Levy to the Long Service Levy Payments Corporation is required prior to Council (or an accredited certifier) issuing the Construction or Complying Development Certificate.

Council acts as an agent for collection of this levy. The amount payable is currently fixed at 0.25% of the total cost of the work and is GST exempt.

Development Contribution Plans

Refer to Section 7.11 & 7.12 Contribution Plans.

- Direct Development Contributions Plan 2010-2030 (effective 27 September 2016)
- Indirect Development Plan (effective 3 September 2010)
- Strathfield Value Sharing Contributions Policy

Other Works related to Development Control

Other works related to Development Controls, for example Road Openning Permit, Work Zone, Hoarding etc, refer to the details under "Civil & Urban Services".

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Year 23/24 Draft Fee

\$112.00

\$107.00

Strategic Planning

1. Assessment of Planning Proposals

NOTES:

- 1. Minor LEP amendment planning proposal with no map change (ie no zone, FSR or height change);
- 2. Major Non Complex located outside the Parramatta Road Corridor; located outside the Planned Precinct; not Industrial zoned land;
- 3. Major Complex within the Parramatta Road Corridor and/or Planned Precinct or rezoning proposals related to industrial zoned land.

Name	Unit	(adopted 7 June 2022)	(proposed through exhibition)	GSI	Principles			
Pre-Planning Proposal Consultation (prior to the lodgement of the Planning Proposal and mandatory for all applications)								
Minor LEP Amendment		\$2,500.00	\$5,000.00	N	f			
Major Non Complex		\$5,000.00	\$10,000.00	N	f			
Major Complex		\$10,000.00	\$20,000.00	N	f			
Additional meeting		25% of Original Fees	25% of Original Fees	N	f			

Stage 1 – Assessment of Planning Proposal (payable on lodgement of PP)

NOTES:

- 1. Preparation of a planning report to council with recommendations, and where endorsed by Council, the submission of the Department for a Gateway Determination
- (including submission of additional information to the Department as a result of conditions relating to the Gateway Determination.
- 2. If the planning proposal does not proceed to Gateway, a refund of a maximum 30% of the Stage 1 fee may apply, subject to Council's discretion).

Minor LEP Amendment	\$20,000.00	\$20,000.00	N	f
Major Non Complex	\$45,000.00	\$60,000.00	N	f
Major Complex	\$80,000.00	\$125,000.00	N	f

Stage 2 - Review and Finalisation

Lodgement of Amended Planning Proposal

NOTE: Preparation of report post exhibition and finalisation of the documentation to the Department.

Minor LEP Amendment	\$10,000.00	\$10,500.00	N	f
Major Non Complex	\$20,000.00	\$21,000.00	N	f
Major Complex	\$60,000.00	\$63,000.00	N	f

Advertisement and Notification (payable by applicant upon receipt of Gateway Determination and applicable to all application types)

Advertisement	per advertisement	\$4,100.00	\$4,305.00	N	f
Notification	per property notified	\$5.00	\$5.00	N	f

Year 23/24 Draft Fee

(incl. GST)

\$21,000.00

Pricina

Year 22/23 (incl. GST)

\$20,000.00

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles			
Amendments to Development Control Plan								
Request to amend a Development Control Plan – Minor		\$15,375.00	\$16,144.00	N	f			
Request to amend a Development Control Plan – Major		\$30,750.00	\$32,288.00	N	f			
Complex Development Control Plan - amendment (significant change to economic, social or environmental)		\$41,000.00	\$43,050.00	N	f			
Precinct Development Control Plan (as above but relates to multiple lots)		\$55,000.00	\$57,750.00	N	f			
Advertisement and Notification (payable by applicant upon receipt of Gateway Determination and applicable to all application [continued]								
Preparation of a new site specific Development Control Plan		Full cost recovery	Full cost recovery	N	f			
Masterplan Applications								
Assessment of masterplan		\$30,000.00	\$31,500.00	N	f			
Planning Agreement								
Preliminary Assessment		\$1,000.00	\$1,050.00	N	b			
Planning Agreement Assessment – Legal Advice, Research, Heads of Agreement Negotiation and Preparation Costs		Full cost recovery	Full cost recovery	N	b			
Referral Services								
External Urban Design Referral Fee – Planning Proposal and/or DA		Full cost recovery Quotation Required	Full cost recovery Quotation Required	N	b			
Additional Costs & Expenses NOTE: For all LEP/DCP amendments (minor, major non-complex or major complex) any additional costs and expenses incurre peer reviews and other matters required in relation to the planning proposal are to be paid at cost.	ed by Council in undertaking	studies,						
Assessment of additional studies by external consultant, peer review		Full cost recovery	Full cost recovery	N	b			
Public Hearing (if required)								
Public Hearing		Full cost recovery	Full cost recovery	N	b			
Property & Company Search								
Title Search (including administration fee)		\$18.00	\$19.00	N	b			
Plan Search (including administration fee)		\$25.00	\$26.00	N	b			
Company search (including administration fee)		\$25 or full cost recovery, whichever is	\$25 or full cost recovery, whichever is	N	b			

House Renumbering Application

the greater

the greater

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles				
NOTE: Applications to change the street numbers of a house. Council will if it favourably considers the application issue Order 8 under Section 124 of the Local Government Act 1993. This fee covers the administrative costs involved in assessing the application.									
House Renumbering Application Fee		\$550.00	\$578.00	N	b				
2. Other Fees									
Certified Copy of Document, Map or Plan (Section 10.8)		\$40.00	\$42.00	N	b				
Strathfield Local Environment Plan		\$50.00	\$53.00	N	b				
Strathfield Consolidated Development Control Plan 2005 (in folder)		\$150.00	\$158.00	N	b				
2. Other Fee [continued]									
A3-Size Planning Map (Colour)		\$25.00	\$26.00	N	b				
A1-Size Planning Map (Colour)		\$60.00	\$63.00	N	b				
A0-Size Planning Map (Colour)		\$100.00	\$105.00	N	b				
DCP - Other		\$30.00	\$32.00	N	b				
Copy of Indirect and Direct Development Contributions Plan		\$30.00	\$32.00	N	b				

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Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Environmental Health & Compliance					
1. Fire Safety					
Fire Safety Inspection Fee					
Business Premises (Boarding Houses, Function Centres, Assembly Buildings, etc.)		\$308.00	\$323.00	Y	b
Fire Safety Statement Registration					
Fire Safety Statement Registration – on time		\$133.00	\$140.00	N	d
Fire Safety Statement Registration – late lodgement – up to 1 week		\$1,025.00	\$1,000.00	N	Statutory
Fire Safety Statement Registration – late lodgement – up to 2 weeks		\$2,050.00	\$2,000.00	N	Statutory
Fire Safety Statement Registration – late lodgement – up to 3 weeks		\$3,075.00	\$3,000.00	N	Statutory
Fire Safety Statement Registration – late lodgement – 4 weeks or more		\$4,100.00	\$4,000.00	N	Statutory
Stay of Penalty Infringement Notice (Late Lodgement fee)		\$390.00	\$410.00	N	f
2. Environmental Health					
Food Premises					
Food Premises – Annual Administration Fee (Medium Risk & High Risk)*	per year	\$400.00	\$390.00	N	Statutory
*Note: Fee to be waived for businesses which have maintained a consecutive Scores on Doors 5-Star rating and above within the cur	rent financial year of inspections.				
Inspection Fee	per inspection	\$187.00	\$196.00	N	b
School Canteens	annual admin fee including 1 inspection	\$187.00	\$196.00	N	d
Improvement Notice under Food Act 2003		\$330.00	\$330.00	N	Statutory

registration fee including 1 inspection

single event

multi-events

per inspection

\$231.00

\$82.00

\$231.00

\$70.00

\$243.00

\$86.00

\$243.00

\$74.00

d

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Mobile Food Vending Vehicles (including Sydney Markets)

Temporary Food Stalls Registration Fee (12 months)

Temporary Food Stalls Registration Fee

Homebased Food App

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Hairdressing/Beauty/Tattooist/Skin Penetration					
Registration		\$103.00	\$108.00	N	d
Inspection		\$200.00	\$210.00	N	d
Subsequent Inspection		\$133.00	\$140.00	N	d
Electric Vehicle Charges					
Electric Vehicle Charges	per KWH	\$0.40	\$0.50	N	d
Boarding House					
Registration		\$513.00	\$539.00	N	d
Inspection		\$500 plus \$100 per room	\$525 plus \$100 per room	N	d
Subsequent Inspection		\$410.00	\$431.00	N	d
Cooling Towers					
Registration		\$87.00	\$91.00	N	d
Inspection	per system	\$210.00	\$221.00	N	d
Subsequent Inspection		\$138.00	\$145.00	N	d
Additional Cooling Tower Inspection		\$144.00	\$151.00	N	d
Water Monitoring Public Swimming Pools & Spas					
Registration		\$103.00	\$108.00	N	d
Inspection (including Water Testing)		\$267.00	\$280.00	N	d

Subsequent Inspection

\$133.00

\$140.00

		<u>,</u>			
Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Private Swimming Pools					
NSW Pool Registration Fee		\$10.00	\$10.00	N	Statutory
Inspection Fee – 1st Inspection (including Certificate of Compliance)		\$150.00	\$150.00	N	Statutory
Inspection Fee – 2nd Inspection (including Certificate of Compliance)		\$100.00	\$100.00	N	Statutory
Application for Exemption (under Section 22 of the Swimming Pools Act 1992, Clause 13 Swimming Pool Regulation 2018)		\$75.00	\$75.00	N	Statutory
Resuscitation Charts		\$21.00	\$21.00	Υ	d
Application to Install		See DA/CC fees or Complying Development fees if pool is classed as complying development	See DA/CC fees or Complying Development fees if pool is classed as complying development	N	Statutory
Environmental Compliance					
Environment Protection Notice Administration Fee (eg. clean up notice, prevention notice, compliance cost notice)		\$605.00	\$785.00	N	Statutory
Environmental Compliance Audit Inspection Fee		\$308.00	\$323.00	N	b
Environmental Compliance Audit Re-inspection		\$133.00	\$140.00	N	b
Compliance Cost Notice	per issue of an order	\$500.00	\$500.00	N	Statutory
Compliance Cost Notice Administration Fee (excluding investigation costs)		\$750.00	\$788.00	N	b
Underground Petroleum Storage System (UPSS) Routine Inspection Fee		NEW	\$200.00	N	b
3. Regulatory Management of Animals NOTE: When seeking a reduction in the prescribed fee, proof of circumstances must be shown.					
Desexed Animal (Dog)		\$69.00 \$234.00	\$69.00 \$234.00	N N	Statutory
Non-desexed Animal (Dog) Desexed or Not Desexed - Cat (Only)		\$234.00 \$59.00	\$234.00 \$59.00	N N	Statutory Statutory
Desexed Animal owned by Pensioner		\$29.00	\$29.00	N	Statutory
Dog owned by recognised breeder		\$69.00	\$69.00	N	Statutory
Cat owned by recognised breeder (Not Desexed)		\$59.00	\$59.00	N	Statutory
Assistance Animal		\$0.00	\$0.00	N	Statutory
Pound/Shelter Desexed Animal		\$0.00	\$0.00	N	Statutory
Compliance Certificate for Dangerous or Restricted Dogs		\$206.00	\$206.00	N	Statutory
Surrender of Dogs/Cats to Council (Owner must sign the prescribed form surrendering rights in the animal per dog or cat.)		\$272.00	\$286.00	N	b

			Year 23/24 Draft Fee		
Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	(incl. GST) (proposed through exhibition)	GST	Pricing Principles
Annual Permits					
Dangerous dog	per dog	\$206.00	\$216.00	N	b
Restricted dog	per dog	\$206.00	\$216.00	N	b
Cat not desexed or owned by registered breeder	per cat	\$85.00	\$89.00	N	b
Late fees	per dog/cat	\$19.00	\$20.00	N	b
Impounding of Animals					
Initial Administration Fee	each	\$103.00	\$108.00	N	b
Maintenance Fees for Impounded Animals	per dog/cat per day	\$51.00	\$54.00	N	b
Return of Stray Dog to Owner (When dog is microchipped and registered)		\$92.00	\$97.00	N	b
Impounding of Motor Vehicles (excluding animals)					
Impounding Motor Vehicles		\$308.00	\$323.00	N	b
Release Fee		\$200.00	\$200.00	N	Statutory
Towing Fees		\$205.00	\$215.00	N	b
Storage Fees (Daily)		\$51.00	\$54.00	N	b
Impounding of Others (excluding animals)					
Fees to Release items impounded from public places (eg. signs, shopping trolleys, etc)		\$103.00	\$108.00	N	b
Daily Storage		\$31.00	\$33.00	N	b
Contaminated Land					
Preparation of Positive Covenants	per document	\$451.00	\$474.00	N	b
Registration of Land Remediation Notice – carry out category 2 remediation works	(clause 16 – SEPP 55), per notification	\$150.00	\$150.00	N	Statutory
Information furnished from Council's records on enquiry		\$62.00	\$65.00	N	b
Copy of Site Audit Statement		\$62.00	\$65.00	N	b

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Corporate & Governance					
1. Rates & Finance Services					
Rates & Property Enquiries					
Section 603 Certificate	per application	\$90.00	\$90.00	N	Statutory
Copy of Rates Notice/Instalment Notice/Ownership Letter	per copy	\$20.00	\$21.50	N	b
Statement of Rates Accounts	per property	\$10.00	\$10.50	N	b
Urgent processing Fee (plus above fees) – S603 Certificate, Copy of Rates Notice, Instalment Notice, Ownership Letter, Statement of Account	per application	\$175.00	\$185.00	N	b
Interest on Overdue Rates		6.00%	9.00%	N	Statutory
Finance Services					
Administration Fee on Dishonoured Payment to Council (The surcharge by Bank or Australia Post to be added to the Dishonoured Admin Fee as bank fee)	per payment	\$30 plus Bank Fee	\$35 plus Bank Fee	N	b
Debtor Late Payment Fee (Non-rates)	per payment	\$60.00	\$65.00	Υ	b
Financial Information Request involving staff research or a written response greater than 1 hour	per hour	\$55.00	\$60.00	Υ	b
Credit Card Surcharge (Service Merchant Fee) where underlying fee is a taxable supply		0.7% of total transaction	0.7% of total transaction	Y	b
Credit Card Surcharge (Service Merchant Fee) where underlying fee is not a taxable supply	per payment	0.7% of total transaction	0.7% of total transaction	N	b
2. Business Use of Council's Footpath/Street					
Footpath Display					
Application Fee (non-refundable)	per application	\$100.00	\$175.00	N	f
Footpath Display Bond	per application	\$300.00	\$300.00	N	f
Annual Rental Charge	per square metre	\$90.00	\$140.00	N	f
Approvals – Transfers		\$68.00	\$90.00	N	f
Street Dining					
Application Fee (non-refundable)	per application	\$165.00	\$225.00	N	f
Annual Rental Charge – Town Centre *	per square metre	\$300.00	\$300.00	N	f
Annual Rental Charge – Other Centres *	per square metre	\$170.00	\$170.00	N	f
* Note: 10% discount if paid in advance quarterly instalments in full. Pro-rata reimbusement if operation closes business during	period.				

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Street Dining (continued)					
Street Dining Bond – Town Centre	per application	\$750.00	\$750.00	N	f
Street Dining Bond – Other Centres	per application	\$500.00	\$500.00	N	f
Marking Space on Footpath		\$105.00	\$105.00	N	f
Approvals – Transfers		\$103.00	\$103.00	N	f
3. Access to Information					
GIPA Act 2009					
NOTE: An applicant is entitled to 50% reduction of Processing Charge if Council is satisfied that the applicant is suffering financial	ial hardship and/or there is	a special benefit to the public genera	illy.		
GIPA Application – Access to Information	per application	\$30.00	\$30.00	N	Statutory
GIPA Internal Review Application	per application	\$40.00	\$40.00	N	Statutory
GIPA Processing of Application by individual relating to their personal affairs (after first 20 hours of processing only)	per hour	\$30.00	\$30.00	N	Statutory
Business Papers					
All Business Paper	per year	\$1,000.00	\$1,000.00	N	f
(Business papers are also available on Council's website and Council's library.)					
Printing & Copying (for public access to documents)					
Notwithstanding the following fee, where it is necessary to incur overtime for Council staff to meet urgent requests for the docur	nents, an additional charge	will apply.			
A4 per copy	per sheet	\$1.00	\$1.10	N	b
A3 per copy	per sheet	\$2.00	\$2.10	N	b
A2, A1 per copy	per sheet	\$14.00	\$15.00	N	b
A0 per copy	per sheet	\$21.00	\$22.00	N	b
4. Other					
Leases & Licences Preparation					
Leases & Licence Preparation Fee (excluding community groups)		\$620.00	\$620.00	N	b
Subpoenas Service					
Conduct Money – for one hour		\$110.00	\$116.00	N	b
Conduct Money – for subsequent hours		\$63.00	\$66.00	N	b
Legal Services					
Legal costs – In house lawyers	per hour	NEW	\$425.00	Υ	b
In-house experts – Preparation of evidence and attendance at Court	per hour	NEW	\$250.00	Υ	b
Document processing fee – Legal Services	per hour	NEW	\$60.00	Y	b

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	(incl. GST) (proposed through exhibition)	GST	Pricing Principles
Events & Filming					
1. Events					
Major Festivals & Events (Attendance > 5000)					
Merchandise Stall Hire (Covered)	per duration of the event	\$235.00	\$247.00	Y	d
Merchandise/Information Site (Uncovered)	per duration of the event	\$160.00	\$168.00	Y	d
Corporate Stall Hire (Covered)	per duration of the event	\$620.00	\$651.00	Y	d
Food Stall Hire (Covered)	per duration of the event	\$310.00	\$326.00	Y	d
Food Site (Uncovered)	per duration of the event	\$170.00	\$179.00	Y	d
Food Van Site	per duration of the event	\$310.00	\$326.00	Y	d
Not-for-Profit Stall (Covered)	per duration of the event	\$110.00	\$116.00	Y	d
Not-for-Profit Site (Uncovered)	per duration of the event	\$70.00	\$74.00	Y	d
Power Connection	per duration of the event	\$80.00	\$84.00	Y	d
Cool Room Shelf	per duration of the event	\$90.00	\$95.00	Y	d
Temporary Food Van/Stall Inspection fee	per van/stall	\$70.00	\$74.00	Y	d
Other Council Events and Activities (Attendance < 5000)					
Stall Hire (covered) event	per duration of the event	\$280.00	\$294.00	Y	d
Food Site	per duration of the event	\$150.00	\$158.00	Y	d
2. Filming NOTE: For fees relating to traffic management or use of community facilities - refer to relevant sections.					
Application – Ultra Low in Complexity (conditions as per NSW Filming Protocol 2009)		Free	Free	N	Statutory
Application – Low in Complexity (conditions as per NSW Filming Protocol 2009)		\$150.00	\$150.00	N	Statutory
Application – Medium Impact (conditions as per NSW Filming Protocol 2009)		\$300.00	\$300.00	N	Statutory
Application – High Impact (conditions as per NSW Filming Protocol 2009)		\$500.00	\$500.00	N	Statutory
Major Revisions to a Filming Application		75% of original application fee	75% of original application fee	N	Statutory

Year 23/24 Draft Fee

Name
Unit

Year 23/24 Draft Fee

Year 22/23 (incl. GST)
(incl. GST)
(proposed
through exhibition)

Year 23/24 Draft Fee
(incl. GST)
(proposed
through exhibition)

Community Services

1. Activities & Programs

All Community Service / Development Programs will aim for a minimum of 50% cost recovery.

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Library

1. Library Services

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Membership Services					
Membership Fee		Free	Free	N	е
Inter Library Loan Fee		\$6.00	\$6.50	Y	С
Inter Library Loan Fee (university libraries)		\$17.00	\$18.00	Y	С
Fines & Late Fees					
Lost or Replacement Membership Card		\$5.00	\$5.50	N	b
Lost or Damaged Item		Replacement cost of article or equivalent + \$5.00	Replacement cost of article or equivalent + \$5.50	N	b
Lost or Damaged Processing Fee		\$10.00	\$12.00	N	b
Lost or Damaged CD/DVD Cases		\$3.00	\$4.00	N	b
Printing and Photocopying					
Photocopying & Printing – B&W A4	per sheet	\$0.20	\$0.20	Y	b
Photocopying & Printing – Colour A4	per sheet	\$0.80	\$1.00	Υ	b
Photocopying & Printing – B&W A3	per sheet	\$0.40	\$0.40	Y	b
Photocopying & Printing – Colour A3	per sheet	\$2.00	\$2.00	Υ	b
3D printer fee		NEW	\$5 fee for set up per job \$5 printing per hour	Y	b
Sundry Items					
Exam Supervision	each	\$90.00	\$95.00	Y	d
USB Stick, Earphones etc	per item	Cost Recovery/ Market Price	Cost Recovery/ Market Price	Y	d

2. Activity Services Library Activities

Library Programs will aim for a minimum of 50% cost recovery.

Commission on Sale – artist not represented by a gallery

Art Gallery

Innovation Hub - Commercial Use					
Half day - Monday to Friday (9.30am - 12.30pm)	per half day or part thereof	NEW	\$250.00	Y	d
Full day - Monday - Friday (9.30am - 4.30pm)	per full day or part thereof	NEW	\$600.00	Υ	d
Half day - Saturday - Sunday (9.30am - 12.30pm)	per half day or part thereof	NEW	\$300.00	Y	d

per item

20%

20%

			Year 23/24 Draft Fee		
Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	(incl. GST) (proposed	GST	Pricing Principles
		(adopted 7 dulle 2022)	through exhibition)		Tillciples

Community Garden

1. Community Garden

NOTE: All plot fees payable July 1, pro rata when joining after September.

Annual Membership Fee	\$55.00	\$58.00	Υ	d
Annual Membership Fee (Student / Pension card holder)	\$27.50	\$29.00	Υ	d
Annual Plot Fee (individual)	\$55.00	\$58.00	Υ	d
Annual Plot Fee (family / group)	\$65.00	\$68.00	Υ	d
Key Deposit (refundable)	\$55.00	\$58.00	N	d

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Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Hall Hires					
1. Hall Hire Application					
Application Fee all Venues (non-refundable)	per application	\$60.00	\$63.00	Υ	b
Administration Fee for Amending a Confirmed Booking	per application	\$47.00	\$50.00	Y	b
2. Strathfield Town Hall					
Main Hall & Supper Room					
Monday-Friday (9am to 5pm)	per hour	\$42.50	\$45.00	Υ	d
Monday-Friday (5 pm to midnight)	per hour	\$65.00	\$68.00	Υ	d
Weekend or Public Holiday (9am to 5pm)	per hour	\$56.00	\$59.00	Υ	d
Weekend or Public Holiday (5pm to midnight, excluding Sundays)	per hour	\$77.50	\$81.00	Υ	d
Supper Room					
Monday-Friday (9am to 5pm)	per hour	\$32.50	\$34.00	Υ	d
Monday-Friday (5 pm to midnight)	per hour	\$50.00	\$53.00	Υ	d
Weekend or Public Holiday (9am to 5pm)	per hour	\$40.00	\$42.00	Υ	d
Weekend or Public Holiday (5pm to midnight, excluding Sundays)	per hour	\$57.50	\$60.00	Υ	d
Supervision (Council Provided)					
Monday-Friday (9am to 5pm)	per hour	\$17.50	\$18.00	Υ	b
All Other Times	per hour	\$42.50	\$45.00	Y	b
Fee for Non-insured Hirers	per hire	\$25.00	\$26.00	Y	f
Bond Fee – Security, Cleaning and Damage	per hire	\$600.00	\$630.00	N	d
3. Bates Street Community Centre					
NOTE: Minimum rate per hour for community rate groups \$3.50/hr.					
Room No 1 Redmyre Room (large room, parquetry floor)	per hour	\$35.00	\$37.00	Y	d
Room No 2 Airey Room (carpeted, front building)	per hour	\$22.50	\$24.00	Y	d
Room No 3 Wangal Room (carpeted, rear building)	per hour	\$25.00	\$26.00	Υ	d
Fee for Non-insured Hirers	per hour	\$25.00	\$26.00	Υ	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Bates Street Community Centre (continued)					
Bond – Security, Cleaning and Damage	per hour	\$250.00	\$263.00	N	d
Office	per week	\$105.00	\$110.00	Y	d
Storage Cost		\$115 per storage area, per year	\$121 per storage area, per year	Y	d

4. Library Meeting Rooms

NOTES.

Whole Room

- 1. Reduced hire rates for approved community groups is per Council's Hire of Community Facilities Policy.
- 2. Rooms can be used for free on the day if available. Times/availability will be given out at Library Front Desk.

Ironbark Room

per hour	\$25.00	\$26.00	Y	d
per hour	\$10.00	\$11.00	Y	d
per hour	\$35.00	\$37.00	Y	d
per hour	\$25.00	\$26.00	Υ	d
per hire	\$250.00	\$260.00	N	d
per hour	\$25.00	\$26.00	Υ	d
	per hour per hour per hour per hire	per hour \$10.00 per hour \$35.00 per hour \$25.00 per hire \$250.00	per hour \$10.00 \$11.00 per hour \$35.00 \$37.00 per hour \$25.00 \$26.00 per hire \$250.00 \$260.00	per hour \$10.00 \$11.00 Y per hour \$35.00 \$37.00 Y per hour \$25.00 \$26.00 Y per hire \$250.00 \$260.00 N

per hour

\$47.50

\$50.00

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5. Dutton Centre

40 Augusta Street Strathfield

40 Augusta Otreet Ottatimeta					
Activity Area	per hour	\$30.00	\$32.00	Υ	d
Office	per hour	\$25.00	\$26.00	Y	d
Meeting Room	per hour	\$10.00	\$11.00	Υ	d
Bond – Security, Cleaning and Damage > 3 Hours	per hire	\$250.00	\$260.00	N	d
Bond – Security, Cleaning and Damage < 3 Hours	per hire	\$500.00	\$525.00	N	d
Fee for Non-insured Hirer	per hour	\$25.00	\$26.00	Y	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
6. Homebush West Community Centre					
Room No. 1 - Main Hall (Mon to Fri 5.00pm)	per hour	\$50.00	\$53.00	Υ	d
Room No. 1 - Main Hall (Fri 5.00pm to Sun)	per hour	\$65.00	\$68.00	Y	d
Room No. 2 - Workshop (Mon to Fri 5.00pm)	per hour	\$20.00	\$21.00	Y	d
Room No. 2 - Workshop (Fri 5.00pm to Sun)	per hire	\$40.00	\$42.00	Y	d
Room No. 3 - Office	per hire	\$10.00	\$11.00	Y	d
Room No. 4 - Upstairs Office	per hour	\$15.00	\$16.00	Y	d
Bond - Security, Cleaning & Damage (Bond waived for regular hirers (\$0))	per hire	\$250.00	\$263.00	N	d
Fee for Non-insured Hirer	per hire	\$50.00	\$53.00	Y	d

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Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Parks & Reserves					
1. Sportsfield Seasonal Hire NOTES: The hire of sports fields will be in accordance with Council's Sporting Grounds Allocations Policy Hire Application					
Application Fee (non-refundable)	per application	\$60.00	\$63.00	Υ	d
Bond (including keys)	per allocation	\$1,020.00	\$1,070.00	N	d
Hire Fee					
Seasonal Hire grassfield	per full sized field per hour	Various	\$31.00	Υ	d
Seasonal Hire hard court	per full sized field per hour	Various	\$16.00	Y	d
Synthetic Field					
Seasonal Hire Full Size Field (maximum participants 22 payers)	per full sized field per hour	\$51.00	\$56.00	Y	d
Seasonal Hire Half Size Field (maximum 2 mini field games alternatively maximum 20 players)	per half sized field per hour	\$31.00	\$34.00	Y	d
Season Mini field booking fee (Any modified game of any sports game or training up to maximum 6 vs 6 participants i.e. (Touch Footy, School Holiday Camps, MiniRoos, 5-a-side)	per hour	NEW	\$17.00	Y	d
Flood Lighting Fee					
Lighting Fee for all bookings	per field, per hour (plus additional cost to hire field)	Per ulility usage	\$30.00	Y	d
Other					
Change of Regular Booking Fee	per occurrence	\$46.00	\$48.00	Y	d
Cleaning Fee (additional, as required)	per occurrence	\$352.00	\$370.00	Y	d
Kiosk/Canteen for seasonal hirer only	per a seasonal hire	\$323.00	\$1,000.00	Υ	d
Store Room	per season	\$170.00	\$178.00	Y	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Sportsfield Seasonal Hire - Other (continued)					
Pavilion Hire (Airey Park, Cooke Park, Hudson Park)	per hour	\$20.50	\$22.00	Υ	d
Pavilion Bond	per application	\$510.00	\$535.00	N	d
Line Marking Fee					
Football Field	per field per occurrence	\$250.00	\$263.00	Υ	d
Touch Football Field	per field per occurrence	\$126.50	\$133.00	Υ	d
Soccer Field	per field per occurrence	\$250.00	\$263.00	Υ	d
Volleyball Court	per court per occurrence	\$126.50	\$133.00	Υ	d
Netball Court	per court per occurrence	\$126.50	\$133.00	Y	d
Athletics	per occurrence	\$350.00	\$368.00	Y	d
2. Sportsfield Casual Hire					
Hire Application					
Application Fee – (non-refundable)	per application	\$60.00	\$63.00	Υ	d
*Applies to all other parks excluding Basketball/Netball/Volleyball courts at Bark Huts & Strathfield Park.					
Bond (including keys)	per application	\$1,020.00	\$1,070.00	N	d
Cricket					
Turf Wicket – Airey, Bark Huts & Hudson Park	per full sized field per hour	\$95.00	\$100.00	Υ	d
Synthetic Cricket Wicket – Bressington, Cooke, Mason & Strathfield Park	per full sized field per hour	\$40.00	\$42.00	Υ	d
Junior Cricket Wicket – Freshwater & Pilgrim Park	per full sized field per hour	\$20.00	\$21.00	Υ	d
Cricket Practice Net – Airey, Bark Huts, Bressington Park & Ford Park	per full sized field per hour	\$10.00	\$11.00	Y	d
Soccer/Rugby/Football					
Full Field – Airey, Bark Huts, Begnell, Bressington, Cooke, Hudson, Mason & Strathfield Park	per full sized field park	\$45.00	\$47.00	Υ	d
Grass Training Area – Airey Park outer/Lawn Bowls area	per training area per hour	\$15.00	\$16.00	Υ	d
Basketball/Netball/Volleyball					
Hard Court / Grass Court	per occurrence	\$20.00	\$21.00	Υ	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Synthetic Field					
Casual Hire (max participants 22 players)	per full sized field per hour	\$80.00	\$84.00	Υ	d
Mini Synthetic Field Hire	per full sized field per hour	\$45.00	\$47.00	Υ	d
Local Primary School Hire	per full sized field per hour	\$20.00	\$21.00	Υ	d
Commercial Group Hire	per full sized field per hour	\$200.00	\$210.00	Υ	d
Event Casual Hire					
Athletics Carnival / Cross Country	per day	\$105.00	\$110.00	Υ	d
Special Event Hire (based on the number of attendances, eg. carnivals/weddings)					
Up to 100 people	per day	\$306.00	\$321.00	Y	d
Between 101 – 200 people	per day	\$612.00	\$643.00	Y	d
Between 201 – 300 people	per day	\$1,020.00	\$1,071.00	Υ	d
Between 301 – 400 people	per day	\$1,530.00	\$1,607.00	Υ	d
Between 401 – 500 people	per day	\$2,142.00	\$2,249.00	Y	d
Over 500 People or Special Events	per day	To be negotiated	To be negotiated	Υ	d
Other					
Change of Booking Fee	per occurrence	\$45.00	\$47.00	Y	d
Cleaning Fee (additional, as required)	per occurrence	\$352.00	\$370.00	Υ	d
Pavilion Hire (Airey Park, Cooke Park & Hudson Park)	per hour	\$27.50	\$29.00	Υ	d
Pavilion Bond	per application	\$510.00	\$535.00	N	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	(incl. GST) (proposed through exhibition)	GST	Pricing Principles
3. Personal Trainers					
NOTE : Approval grant access to ONE park only. A separate application must be lodged for approval to train at a second ver	nue.				
Application Fee	per application	\$60.00	\$63.00	Y	d
Renewal Fee	per renewal	\$20.00	\$21.00	Υ	d
Bond	per application	\$500.00	\$525.00	N	d
Annual Permit					
10 or more persons	per year	\$1,000.00	\$1,050.00	N	d
5 to 9 persons	per year	\$800.00	\$840.00	N	d
1 to 4 Persons	per year	\$600.00	\$630.00	N	d
Golf professionals	per year	NEW	\$2,000.00	N	d
Half Year Permit					
10 or more persons	per 6 months	\$500.00	\$525.00	N	d
5 to 9 persons	per 6 months	\$400.00	\$420.00	N	d
1 to 4 persons	per 6 months	\$300.00	\$315.00	N	d
4. Park Access					
Park Hire					

Year 23/24 Draft Fee

NOTE: Bonds are for breaches to Hire Agreements, Damage to Playing Surfaces and Waste. Council will charge for labour, materials and administration fees.

Application Fee	per application	\$253.00	\$266.00	Y	d
Supervision Fee	per day	\$178.00	\$178.00	Y	d
Site Compound Fee		Quote will be provided	Quote will be provided	Y	d
Park Access Bond	per application	\$1,020.00	\$1,070.00	N	d
Note : Some park access bonds may require a higher amount.					
Key Bond	per key	\$100.00	\$105.00	N	d
Replacement of Keys	per set	\$385.00	\$405.00	Υ	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	(incl. GST) (proposed through exhibition)	GST	Pricing Principles
Park Hire (continued)					
Miscellaneous Hire					
Change Room Hire	per hire	\$56.00	\$59.00	Y	d
Additional Bin	per bin	\$135.00	\$142.00	Y	d
Sale of Plan of Management (PoM)	per PoM	\$17.50	\$18.00	Y	d
Strathfield Square Hire					
Application Fee	per application	\$60.00	\$63.00	Y	d
Access Fee		Quote will be provided	Quote will be provided	Y	d
Bond	per application	\$250.00	\$260.00	N	d

5. Hudson Park Driving RangeDriving Range

Small Bucket – 60 Golf Balls	per bucket	\$17.00	\$20.00	Y	f
Large Bucket – 120 Golf Balls	per bucket	\$26.00	\$30.00	Υ	f

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Year 23/24 Draft Fee

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Engineering & Operations Services					
1. Parking					
Residential Parking					
Residential Parking Permits (1 resident and 1 visitor permit for eligible residents)		Free	Free	N	е
Additional Parking Permits	each per year	\$65.00	\$65.00	N	С
There is no discount on additional parking permits Parking Meters					
Parking Meters (Monday to Friday) – First 90 Minutes	per hour	\$2.00	\$3.00	Y	d
Parking Meters (Monday to Friday) – Subsequent Hours	per hour	\$3.70	\$4.50	Y	d
Parking Meters (Saturday & Sunday) – First 2 Hours	per hour	\$2.00	\$3.00	Y	d
Parking Meters (Saturday & Sunday) – Subsequent Hours	per hour	\$3.70	\$4.50	Y	d
Driveway Line Marking	per neur	ψ0.70	¥4.50	·	u
Driveway Line Marking Driveway Line Marking	per line	NEW	\$165.00	Y	d
2. Restorations	P 00		V.100.00	•	-
Road Replacement					
Asphalt road (AC10 or AC14, 50mm) – up to 15m ²	m²	\$288.00	\$224.00	N	d
Asphalt road (AC10 or AC14, 50mm) – greater than 15m², less than 50m²	m²	\$225.00	\$201.00	N	d
Asphalt road (AC10 or AC14, 50mm) – greater than 50m², less than 100m²	m²	\$225.00	\$179.00	N	d
Asphalt road (AC10 or AC14, 50mm) – greater than 100m², less than 500m²	m²	\$225.00	\$156.00	N	d
Asphalt road (AC10 or AC14, 50mm) – greater than 500m²	m²	\$225.00	Quote plus 15%	N	d
Asphalt road (full depth repair 150mm) – up to 15m²	m²	\$225.00	\$317.00	N	d
Asphalt road (full depth repair 150mm) – greater than 15m², less than 50m²	m²	\$867.00	\$287.00	N	d
Asphalt road (full depth repair 150mm) – greater than 50m², less than 100m²	m²	\$867.00	\$270.00	N	d
Asphalt road (full depth repair 150mm) – greater than 100m², less than 500m²	m²	\$867.00	\$247.00	N	d

Quote plus 15%

\$867.00

Asphalt road (full depth repair 150mm) - greater than 500m²

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Road Replacements (continued)					
Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – up to 15m²	m²	\$985.00	\$959.00	N	d
Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 15m², less than 50m²	m²	\$985.00	\$614.00	N	d
Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 50m², less than 100m²	m²	\$985.00	\$542.00	N	d
Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 50MPa with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 100m², less than 500m²	m²	\$985.00	\$521.00	N	d
Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 500m²	m²	\$985.00	Quote plus 15%	N	d
Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – up to 15m^2	m²	\$1,016.00	\$728.00	N	d
Concrete, 50MPa, 230mm with 2 layers of SL81 reinforcing mesh on 150mm 5MPa lean mix sub- base – greater than 15m², less than 50m²	m²	\$1,016.00	\$535.00	N	d
Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – greater than 50m², less than 100m²	m²	\$1,016.00	\$491.00	N	d
Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – greater than 100m², less than 500m²	m²	\$1,016.00	\$472.00	N	d
Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – greater than $500m^2$	m²	\$1,016.00	Quote plus 15%	N	d
Footpath Replacements					
Construct pram ramp (billed per pram ramp)	each	NEW	\$1,885.00	N	d
Asphaltic footpath (AC5, 25mm) – up to 15m²	m²	NEW	\$202.00	N	d
Asphaltic footpath (AC5, 25mm) – greater than 15m², up to 50m²	m²	NEW	\$137.00	N	d
Asphaltic footpath (AC5, 25mm) – greater than 50m², up to 100m²	m²	NEW	\$108.00	N	d
Asphaltic concrete (AC5, 25mm) – greater than 100m ²	m²	NEW	Quote plus 15%	N	d
Concrete footpath – less than 15m²	m²	\$337.00	\$236.00	N	d
Concrete footpath – greater than 15m², less than 50m²	m²	\$337.00	\$200.00	N	d
Concrete footpath – greater than 50m², less than 100m²	m²	\$337.00	\$177.00	N	d
Concrete footpath – greater than 100m², less than 500m²	m²	\$337.00	\$154.00	N	d
Concrete footpath – greater than 500m²	m²	\$337.00	Quote plus 15%	N	d

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Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Footpath Replacements (continued)					
Footpath paving – standard clay brick pavers – less than 15m ²	m²	\$748.00	\$622.00	N	d
Footpath paving – standard clay brick pavers – greater than 15m², less than 50m²	m²	\$748.00	\$539.00	N	d
Footpath paving – standard clay brick pavers – greater than 50m², less than 100m²	m²	\$748.00	\$424.00	N	d
Footpath paving – standard clay brick pavers – greater than 100m², less than 500m²	m²	\$748.00	\$401.00	N	d
Footpath paving – standard clay brick pavers – greater than 500m²	m²	\$748.00	Quote plus 15%	N	d
Footpath paving – Town Centre concrete pavers – less than 15m²	m²	\$1,350.00	\$679.00	N	d
Footpath paving – Town Centre concrete pavers – greater than 15m², less than 50m²	m²	\$1,350.00	\$591.00	N	d
Footpath paving – Town Centre concrete pavers – greater than 50m², less than 100m²	m²	\$1,350.00	\$518.00	N	d
Footpath paving – Town Centre concrete pavers – greater than 100m², less than 500m²	m²	\$1,350.00	\$494.00	N	d
Footpath paving – Town Centre concrete pavers – greater than 500m²	m²	\$1,350.00	Quote plus 15%	N	d
Naturestrip turfing (supply and lay on prepared soil), rate per m²	m²	\$166.00	\$43.00	N	d
Watering of new turf, rate per hour		NEW	\$96.00	N	d
Driveway Replacements					
Concrete driveway 150mm with SL72 Up to 15 m² – per m²	m²	NEW	\$341.00	N	d
Concrete driveway 150mm with SL72 greater than 15 m², less than 50m² – per m²	m²	NEW	\$283.00	N	d
Concrete driveway 150mm with SL72 greater than 50 m², less than 100m² – per m²	m²	NEW	\$236.00	N	d
Concrete driveway 150mm with SL72 greater than 100m² – per m²	m²	NEW	\$212.00	N	d
Kerb and Gutter Replacements					
Kerb and gutter – less than 15 lineal metres	lineal	\$573.00	\$401.00	N	d
Kerb and gutter – greater than 15 and less than 50 lineal metres	lineal	\$573.00	\$319.00	N	d
Kerb and gutter – greater than 50 and less than 100 lineal metres	lineal	\$573.00	\$295.00	N	d
Kerb and gutter – greater than 100 and less than 500 lineal metres	lineal	\$573.00	\$270.00	N	d
Kerb and gutter – greater than 500 lineal metres	lineal	\$573.00	Quote plus 15%	N	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Kerb and Gutter Replacements (continued)					
Kerb only – less than 15 lineal metres	lineal	\$573.00	\$401.00	N	d
Kerb only – greater than 15 and less than 50 lineal metres	lineal	\$573.00	\$330.00	N	d
Kerb only – greater than 50 and less than 100 lineal metres	lineal	\$573.00	\$283.00	N	d
Kerb only – greater than 100 and less than 500 lineal metres	lineal	\$573.00	\$259.00	N	d
Kerb only – greater than 500 lineal metres	lineal	\$573.00	Quote plus 15%	N	d
Gutter only – less than 15 lineal metres	lineal	\$573.00	\$424.00	N	d
Gutter only – greater than 15 and less than 50 lineal metres	lineal	\$573.00	\$341.00	N	d
Gutter only – greater than 50 and less than 100 lineal metres	lineal	\$573.00	\$283.00	N	d
Gutter only – greater than 100 and less than 500 lineal metres	lineal	\$573.00	\$259.00	N	d
Gutter only – greater than 500 lineal metres	lineal	\$573.00	Quote plus 15%	N	d
Concrete layback and gutter – less than 15 lineal metres	lineal	\$920.00	\$506.00	N	d
Concrete layback and gutter – greater than 15 and less than 50 lineal metres	lineal	\$920.00	\$447.00	N	d
Concrete layback and gutter – greater than 50 and less than 100 lineal metres	lineal	\$920.00	\$389.00	N	d
Concrete layback and gutter – greater than 100 lineal metres	lineal	\$920.00	Quote plus 15%	N	d
Concrete dish drain – less than 15 lineal metres	lineal	\$920.00	\$565.00	N	d
Concrete dish drain – greater than 15 and less than 50 lineal metres	lineal	\$920.00	\$494.00	N	d
Concrete dish drain – greater than 50 lineal metres	lineal	\$920.00	Quote plus 15%	N	d
Gutter Bridge Crossing with Hinged Heavy Duty Steel Grating Per lineal metre (minimum of 4.5m) opening	lineal	NEW	\$1,150.00	N	d
Kerb outlet PVC up to 100mm diameter	each	\$271.00	\$247.00	N	d
Stormwater Drainage					
Concrete pipes 375 diameter RCP, per metre	per metre	NEW	\$964.00	N	d
Concrete pipes 450 diameter RCP, per metre	per metre	NEW	\$1,036.00	N	d
Concrete pipes 600 diameter RCP, per metre	per metre	NEW	\$1,145.00	N	d
Concrete pipes greater than 600 diameter RCP	per metre	NEW	Quote plus 15%	N	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Stormwater Drainage (continued)					
Galvanised RHS pipe equivalent up to 100 diameter PVC pipe, per metre	per metre	NEW	\$295.00	N	d
Lintel 0.9m – 1.2m (billed per lintel)	each	NEW	\$1,885.00	N	d
Lintel 1.8m (billed per lintel)	each	NEW	\$2,062.00	N	d
Lintel 2.4m (billed per lintel)	each	NEW	\$2,468.00	N	d
Lintel 3.0m (billed per lintel)	each	NEW	\$2,763.00	N	d
Lintel 3.6m (billed per lintel)	each	NEW	\$2,763.00	N	d
Pits greater than 1.5m x 1.5m x 1.5m in size (per pit)	each	NEW	Quote plus 15%	N	d
Pits up to 1.5m x 1.5m x 1.5m in size (per pit)	each	NEW	\$5,808.00	N	d
Final drainage inspection / final road inspection including CCTV provided by applicant	each	NEW	\$552.00	N	d
Stormwater Drainage Assessment and Inspection Fee Single Dwelling, no OSD (minimum \$120) Single Dwelling with OSD (minimum \$240) Medium Density Development (minimum \$360) High Density Development (minimum \$480) Works-As-Executed Plans (minimum \$240) Positive Covenant (minimum \$125) OSD Re-Inspection Fee(minimum \$120)	per hour	\$200.00	\$210.00	N	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
3. Working Permits (including works related to DA / CDC)					
Road Opening Permit					
Road Opening Permit Fee	per application	\$250.00	\$250.00	N	d
Road Openings Permit Urgency Fee	plus permit fees	\$565.00	\$565.00	N	d
Unreported Road Openings – when work has commenced prior to a permit being obtained	per application	\$1,000.00	\$1,000.00	N	d
Road Opening Bond	per application	\$1,000.00	\$1,000.00	N	d
Hoarding/Structure					
Class A Hoarding Application Fee	per application	\$368.00	\$386.00	N	d
Class A Hoarding Fee	per linear metre per week	\$42.00	\$44.00	N	d
Class B Hoarding Application Fee	per application	\$555.00	\$583.00	N	d
Class B Hoarding Fee	pre linear metre per week	\$62.00	\$65.00	N	d
Bond for Class A & B	per application	\$1,100.00	\$1,155.00	N	d
Extension of Hoarding Approval	each	NEW	\$240.00	N	d
Work Zone					
Application Fee	per application	\$450.00	\$450.00	N	d
Work Zone	per linear metre per week	NEW	\$90.00	N	d
Work Zone – Installation of signs	per pair	\$480.00	\$800.00	N	d
Works Permit					
Work Permit Fee	per application	\$300.00	\$315.00	N	d
Work Permit Urgency Fee – (24 Hour Processing)		\$550.00	\$578.00	N	d
Inspections (up to 2)		\$250.00	\$263.00	N	d
Additional Inspection	each	\$149.00	\$156.00	N	d
Work Permit Bond	per application	\$4,000.00	\$4,200.00	N	d
Standing Plant Permit					
Application for Standing Plant Permit	each	\$460.00	\$560.00	N	d
Standing Plant Express Approval	each	NEW	\$500.00	N	d
Advertising on Council Property					
Application for advertising on Council Property	each	NEW	\$500.00	N	d
Advertising Fee (if approved)	per m² per day	NEW	\$2.00	N	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
3. Working Permits (including works related to DA / CDC) [continued]					
After Hours Callout Fee					
An after-hours callout fee applies where council is required to attend onsite to assist with an urgent matter, including access. Fees will be on a cost recovery basis. A minimum of 4 hours of staff overtime will be payable		NEW	A minimum of 4 hours of staff overtime	N	d
4. Traffic Control					
Road Closure					
Road Closure Application	each	\$651.00	\$684.00	N	d
Road Closure Urgency Fee – (72 Hour Processing) Late road closure application requesting urgent approval (i.e., within 3 business days) excluding TfNSW approval / Police approval	plus permit fees	NEW	\$565.00	N	d
Road Closure (Full)	per day	\$2,650.00	\$2,783.00	N	d
Road Closure (Partial)	per day	\$750.00	\$788.00	N	d
Traffic Control – Barrier Fee (Emergency Only)					
Installation & Pick Up	each	\$192.00	\$202.00	N	d
Barricades	each per day	\$50.00	\$53.00	N	d
Traffic Control (min 4 hours) – Monday To Friday 7:00 am to 3:00 pm (Excluding Public Holidays)	per person per hour	\$250.00	\$263.00	N	d
Traffic Control (min 4 hours) – Other Times	per person per hour	\$300.00	\$315.00	N	d
Supply and Pick up of Barricades/Signs (Events)	per application	\$145.00	\$152.00	N	d
Traffic Management Plans					
Review Assessment of Traffic Management Plan (min 1 hr)	per staff hour	\$262.00	\$275.00	N	d
5. Inspection & Compliance					
Inspection (where is necessary for Civic & Urban Services works)	per certificate	\$250.00	\$263.00	N	d
Certificate of Compliance (where is necessary for Civic & Urban Services works)	per certificate	\$250.00	\$263.00	N	d

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	(incl. GST) (proposed through exhibition)	GST	Pricing Principles	
6. Miscellaneous						
Signs						
Street Sign (New + Pole)	per item	\$530.00	\$557.00	Y	d	
Street Sign (Existing)	per item	\$337.00	\$354.00	Y	d	
VME Sign Hire (Safety Officer)	per hour	\$120.00	\$126.00	Y	d	
Directional Signs	per application plus installation costs	\$422.00	\$443.00	Y	d	
Temporary Ground Anchors						
Application Fees	per application	\$5,750.00	\$6,038.00	N	d	
Ground Anchor	per anchor	\$1,000.00	\$1,000.00	N	d	
Holding Deposit (refundable)	per application	minimum \$50,000 plus\$1,000 per anchor above 50 units	minimum \$50,000 plus\$1,000 per anchor above 50 units	N	d	
Cranes Over Public Roads						
Application Fees	per application	NEW	\$580.00	N	d	
Monthly Fee - Slewing over Council Property WITH Work Zone	per month or part thereof	NEW	\$580.00	N	d	
Monthly Fee - Slewing over Council Property WITHOUT Work Zone	per month or part thereof	NEW	\$1,200.00	N	d	
Applications under Section 138 of Roads Act (other than that specified in the table)						
Application Fee	per application	\$224.00	\$224.00	N	Statutory	

Year 23/24 Draft Fee

Name	Unit	Year 22/23 (incl. GST) (adopted 7 June 2022)	Year 23/24 Draft Fee (incl. GST) (proposed through exhibition)	GST	Pricing Principles
Waste & Recycling					
1. Domestic Waste Management					
Domestic Waste Charges					
Domestic Waste Service including 3 Cleanup Services	per year	\$795.00	\$550.00	N	f
Domestic Waste Service including 3 Cleanup Services – Eligible Pensioners and Commonwealth Seniors Health Care Card Holders	per year	\$600.00	\$515.00	N	f
Service Availability Charge (including Non-Rateable Properties)	per year	\$175.00	\$175.00	N	f
Extra Services					
120L Red Garbage Bin – Extra Service	per bin	\$795.00	\$795.00	N	f
240L Green Garden Vegetation Bin – Extra Service	per bin	Free	\$275.00	N	е
240L Yellow Recycling Bin – Extra Service	per bin	Free	\$275.00	N	е
Additional Cleanup Service		\$153/m ³	\$161/m3	N	f
Bins Replacement					
120L Red Bin	per bin	\$92.00	\$97.00	N	d
240L Red, Yellow or Green Bin	per bin	\$92.00	\$97.00	N	d
660L Red and Yellow Bin Multi Unit	per bin	\$695.00	\$730.00	N	d
2. Other					
Domestic Waste Contamination Charge	per service	\$128.00	\$134.00	N	С
Skip Bin Daily Charge	per day	\$52.00	\$55.00	N	d
Skip Bin Public Place Permits Application	per inspection	\$72.00	\$76.00	N	d
Shipping Container Daily Charge	per day	\$82.00	\$86.00	N	d
Shipping Container Place Permits Application	per inspection	\$67.00	\$70.00	N	d

Other Business Takings

In accordance with section 67 of the Local Government Act, Council, through its business units, intends to carry out works for owners and occupiers of public land. The aim of these business units is to allow the customers and the community to benefit from Council exposing its service delivery operations to competition. At the same time as far as possible Council is determined to stay in the business of service delivery by; being competitive and to demonstrate that Council subject it's own business units to notional tax equivalents, debt guarantee fees as well as regulations as they apply to a private firm. Business units may ensure the costing of their tender bids reflect both direct and indirect overhead costs as well as any costs associated with notional taxes, debt guarantee or cash flows.

Business units should operate on a commercial basis with the objectives of

- Producing and delivering top class, innovative and competitive services in accordance with Council's specification and commission.
- Achieving satisfactory returns on the community investment in their operations
- Providing satisfying and secure employment for their staff through being competitive and dynamic

This approach may be regarded as commercialisation. Business units may compete for work external to Council where

- The units ability to satisfy service level agreements within Council is in no way compromised
- The initiative being consistent with the Unit's adopted business plan and strategy.

1 QUARTERLY BUDGET REVIEW STATEMENT - 31 MARCH 2023

AUTHOR: Sarah Jeong, Coordinator Finance Administration

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

The Budget Review Statement for quarter ending 31 March 2023 be received and adopted.

PURPOSE OF REPORT

To submit the Budget Review Statement for quarter ending 31 March 2023 as per Clause 203 of the *Local Government (General) Regulation 2021.*

REPORT

A detailed review of the actual income and expenditure to 31 March 2023 has been undertaken and compared with the original and revised budgets. Proposed budget variations are set out in the Statement.

Councillors will note in the attachment that income and expenditure has been re-mapped with these movements shown in a separate column. The re-mapping was done to make the income and expenditure classifications consistent with our financial statements and the draft 2023/24 Budget. This process identified some minor mapping errors, the correction of which improved Council's reported bottom line by \$90K.

Councillors will also note that the listing of variations has been simplified to improve readability.

From a financial reporting perspective, the Income and Expenses Budget Review Statement shows a reduced Operating Result before Capital items of \$553K, with a year-end projected deficit of \$5.661M. Council started with a balanced cash budget and the quarterly budget reviews throughout the year have resulted in a positive working capital result of \$228K, with a \$0K change arising from the March Review.

The Capital Budget Review Statement shows that expenditure will increase by \$3.259M to \$21.759M, mainly due to the inclusion of grant funded projects.

The Quarterly Budget Review Statement for the quarter ending 31 March 2023 is set out in attachment 1.

Reporting guidelines

Clause 203 of the *Local Government (General) Regulation 2021* requires that the Responsible Accounting Officer submit to the Council a Quarterly Budget Review Statement within two months of the close of each quarter, except the June quarter.

The Quarterly Budget Review Statement (the 'Statement') components mandated by the Guidelines are:

- Responsible Accounting Officer's Statement (re-stated in the body of the report)
- Income and Expenses Budget Review Statement (including a list of material variations)
- Capital Budget Review Statement (including a list of material variations)
- Cash and Investments Budget Review Statement

- Key Performance Indicators Budget Review Statement
- Budget Review Contracts and Other Expenses:
 - Contracts Budget Review Statement
 - Consultancy and Legal Expenses Budget Review Statement

To complete the picture, Council also provides a Reserve Movements Budget Review Statement to show any proposed movements in transfers to and from Reserves.

Responsible Accounting Officer's Statement

The Chief Financial Officer, as Council's Responsible Accounting Officer, is of the opinion that the Budget Review Statement as at 31 March 2023 indicates that the projected financial position of Council as at 30 June 2023 will remain satisfactory, having regard to the original and revised estimates of income and expenditure.

FINANCIAL IMPLICATIONS

The financial implications have been identified within the report.

ATTACHMENTS

1. Quarterly Budget Review Statement - 31 March 2023

Strathfield Municipal Council

Quarterly Budget Review Statement for the period 01/01/23 to 31/03/23

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2021:

The Chief Financial Officer, as Council's Responsible Accounting Officer, is of the opinion that the Budget Review Statement as at 31 March 2023 indicates that the projected financial position of Council as at 30 June 2023 will remain satisfactory, having regard to the original and revised estimates of income and expenditure.

Signed:	Dhvt.	Date:	21 April 2023
	Don Johnston Responsible Accounting Officer		

Income & Expenses	Original						Projected	Actual
(\$000's)	Budget	Approved Changes				Variations	Year End	YTD
	2022/2023	Sep Qtr	Dec Qtr	Revised Budget	Re-mapping	Mar Qtr	Result	
Income								
Rates and annual charges	(33,487)		(104)	(33,591)	(93)	60	(33,623)	(33,54
User charges and fees	(5,059)	(500)	(174)	(5,733)	903	90	(4,740)	(3,98
Other revenues	(2,951)		175	(2,776)	(244)	291	(2,729)	(2,14
Grants and contributions provided for operating purposes	(2,376)	(150)	(373)	(2,899)	130	(195)	(2,964)	(1,27
Grants and contributions provided for capital purposes	(27,756)	13,566	(2,760)	(16,950)	(1,199)	(4,175)	(22,324)	(18,19
Interest and investment income	(441)		(479)	(920)	0	(251)	(1,170)	(87
Other income				-	(990)	(74)	(1,064)	(79
Net gain from the disposal of assets				-	(351)	-	(351)	(51
Total Income from Continuing Operations	(72,070)	12,916	(3,715)	(62,869)	(1,843)	(4,254)	(68,966)	(61,32
Expenses								
Employee benefits and on-costs	23,128	(645)	(1,050)	21,433	(537)	4	20,900	17,75
Materials and services	8,791	10,045	2,450	21,286	(1,057)	628	20,858	16,02
M&C - Borrowing Costs	489	(489)		-	-	-	-	
Depreciation and amortisation	9,345			9,345	0	-	9,345	6,97
Other expenses	9,688	(8,593)	163	1,258	(58)	-	1,200	90
Net loss from the disposal of assets	300			300	(300)	-	-	
Total Expenses from Continuing Operations	51,741	318	1,563	53,622	(1,951)	632	52,303	41,65
Net Operating (Surplus)/Deficit from Continuing Operations	(20,329)	13,234	(2,152)	(9,247)	(3,795)	(3,622)	(16,663)	(19,66
Net Operating Surplus/(Deficit) before Capital Grants &	7,427	(332)	608	7,703	(2,595)	553	5,661	(1,46
Transfer (from)/To Reserve	1,172	109	(286)	995	3,082	363	4,441	(39,95
(Gain)/Loss on Disposal of Assets	(651)			(651)	651	-	-	
Capital Expenses	29,153	(13,365)	2,322	18,110	(29)	3,259	21,339	9,02
Add Back Non Cash Items	(9,345)	-		(9,345)	-	-	(9,345)	(6,97
Unrestricted	0	(22)	(116)	(138)	(90)	(0)	(228)	(57,57

Strathfield Municipal Council

Quarterly Budget Review Statement for the period 01/01/23 to 31/03/23

Income & Expenses Budget Review Statement

Budget Variations being recommended include the following material items:

Division	Description	Income	Expenditure
Corporate & Community	Art Sales	(1,770.00)	500.00
Corporate & Community	Catering / Other	-	(20,500.00)
Corporate & Community	Contract Cleaning	-	7,000.00
Corporate & Community	Corporate Services - Contractors	-	14,000.00
Corporate & Community	Council Elections - Provision	-	(100,000.00)
Corporate & Community	Councillor General/Civic Expenses	-	(5,400.00)
Corporate & Community	Councillor Workshop Diners	-	(23,200.00)
Corporate & Community	Councillors Allowance	-	(2,000.00)
Corporate & Community	Councillors Conferences & Seminars	-	(9,600.00)
Corporate & Community	Councillors Personal Accident Insurance	-	(6,200.00)
Corporate & Community	Defined Benefit Past Service Super Contribution	-	33,500.00
Corporate & Community	Delegate Expenses	-	(1,000.00)
Corporate & Community	Digitalisation of Council's Record	-	(45,000.00)
Corporate & Community	Elected Members Superannuation	-	(8,728.00)
Corporate & Community	Fees Photocopying	3,400.00	-
Corporate & Community	Finance - Contractor	-	(45,000.00)
Corporate & Community	Finance - Legal Fees/Debt Recovery	-	(37,000.00)
Corporate & Community	General Expenses	-	(23,000.00)
Corporate & Community	GIPA Access Information	(500.00)	-
Corporate & Community	Hearts & Mind Program	-	3,840.00

Division	Description	Income	Expenditure
Corporate & Community	HR -Other Expenses (Licencing/Subscriptions)	-	2,500.00
Corporate & Community	Insurance Claims Recovery	1,000.00	-
Corporate & Community	Inter Library Loan Fee	300.00	-
Corporate & Community	Interest on Contribution developer deposits	(140,000.00)	-
Corporate & Community	Interest on TDs Bills etc	(110,000.00)	-
Corporate & Community	Internal Audit Committee Expenses	-	(70,000.00)
Corporate & Community	LGP - Procurement Contract Rebate	2,200.00	-
Corporate & Community	Library Activities	3,700.00	-
Corporate & Community	Library Local Priority Program	2,588.00	-
Corporate & Community	Library Lost & Damaged Fee	(300.00)	-
Corporate & Community	Library Per Capita Subsidy	53,200.00	-
Corporate & Community	Library SMS & RFID Management Licence Fee	-	(37,700.00)
Corporate & Community	Library Telephone/Internet	-	(1,000.00)
Corporate & Community	LSL Contribution to Other Councils	-	173,272.00
Corporate & Community	Mayoral Allowance	-	(1,300.00)
Corporate & Community	Mayoral Corporate Advertising	-	(5,200.00)
Corporate & Community	NAIDOC Week	(3,000.00)	3,000.00
Corporate & Community	Operating Lease - cancellable leases	-	50,000.00
Corporate & Community	Other Revenues	(5,250.00)	-
Corporate & Community	Pension Rebate Subsidy	9,000.00	-
Corporate & Community	Printer Leases & Usage	-	(60,000.00)
Corporate & Community	Printing & Stationery	-	(76,500.00)
Corporate & Community	Rates Legal Costs Recovery	12,700.00	-
Corporate & Community	Rates Notice Printing	-	(6,000.00)
Corporate & Community	Re-allocation	-	-

Division	Description	Income	Expenditure
Corporate & Community	Records Archival/Imaging/storage off site	<u>-</u>	(8,000.00)
Corporate & Community	Recruitment- Positions Vacant Advertising	-	33,000.00
Corporate & Community	Residential Rates - Pensioner Rebate	60,000.00	-
Corporate & Community	Security Hardware Equipment	-	(4,000.00)
Corporate & Community	Sister City Gapyeong Visit	-	(5,000.00)
Corporate & Community	Software Maintenance	-	50,000.00
Corporate & Community	Strathfield Libraries & Museum Trust Fund	(20,000.00)	20,000.00
Corporate & Community	Street Libraries Program	-	(3,200.00)
Corporate & Community	Sundry Expenses	-	10,000.00
Corporate & Community	TI Equipment Maintenance (Hardware/Cabling)	-	135,000.00
Corporate & Community	TI Online Services	-	(10,000.00)
Corporate & Community	Uniform	-	(3,000.00)
Corporate & Community	Valuer General's Fee	-	48,000.00
Corporate & Community	WH&S Initiatives	-	37,564.00
Corporate & Community	Workers Compensation Claimed/Reimbursed	(42,000.00)	-
Corporate & Community	01110.0100.0600	-	50,000.00
Engineering & Operations	2 Smallwood Ave/ 208 Parramatta Rd. Homebush	(1,500.00)	-
Engineering & Operations	29-35 Burlington Road Homebush	2,023.00	-
Engineering & Operations	Airey Park Oval - Seasonal Hire	(1,400.00)	-
Engineering & Operations	Alfresco Dining - footpath rental	35,000.00	-
Engineering & Operations	Bark Huts Reserve - Seasonal Hire	12,400.00	-
Engineering & Operations	Breathing Green Life into Industrial Landscapes - (Grant & 50/50 Funded)	(6,690.00)	-
Engineering & Operations	Bressington Park - Casual Hire	(2,800.00)	-
Engineering & Operations	Bressington Park - Season Hire	(20,000.00)	-
Engineering & Operations	Cleaning Services	-	25,000.00

Division	Description	Income	Expenditure
Engineering & Operations	Community Building - Croquet Club 50 Redmyre Rd	18.00	-
Engineering & Operations	Community Building - Integricare Strathfield Preschool 1A Bates St	3,263.00	-
Engineering & Operations	Contract Cleaning	-	4,700.00
Engineering & Operations	Contract Security	-	(5,700.00)
Engineering & Operations	Contractors	-	(150,000.00)
Engineering & Operations	Cooke Park - Seasonal Hire	(15,000.00)	-
Engineering & Operations	Cooks River Greening (Grant & 50/50 Funded)	(24,500.00)	-
Engineering & Operations	Council Halloween 69 Redmyre - Rates	2,271.00	-
Engineering & Operations	Depot Licence - Burwood Council	(30,525.00)	-
Engineering & Operations	Enfield Hall 1 Coronation Prd	(31,400.00)	-
Engineering & Operations	Engineering - Consultants	-	115,000.00
Engineering & Operations	Engineering - Sundry Expenses	<u>-</u>	(2,000.00)
Engineering & Operations	Footpaths Licences & Permits- Display/Use	(2,000.00)	-
Engineering & Operations	Ford Park - Casual Hire	500.00	-
Engineering & Operations	Freshwater Park - Casual Hire	500.00	-
Engineering & Operations	General Expenses - Uniforms/PPE	-	(3,200.00)
Engineering & Operations	Greater Sydney Commission Grant - Bridge Rd Public Domain Imp	(2,670,288.00)	_
Engineering & Operations	Ground Anchor permit Fee and other Fees	(23,500.00)	-
Engineering & Operations	Heavy Vehicle Fuel Rebate	(3,750.00)	-
Engineering & Operations	LED streetlight Energy Saving Certificate revenue	(12,000.00)	_
Engineering & Operations	Mason Park - Seasonal Hire	(10,000.00)	
Engineering & Operations	Materials	-	3,000.00
Engineering & Operations	NSW Local Road - Third Payment (FAGrant)	371,216.00	-
Engineering & Operations	Other Revenue	(6,000.00)	-

Division	Description	Income	Expenditure
Engineering & Operations	Park Trees - Contractors	-	50,000.00
Engineering & Operations	Plant Control - Fuel	-	420,000.00
Engineering & Operations	PRUAIP - Homebush Station	31,051.00	-
Engineering & Operations	PRUAIP - Three Bridges	73,657.00	-
Engineering & Operations	Rates & Annual Charges Interests	(700.00)	-
Engineering & Operations	Re-allocation	-	-
Engineering & Operations	Recognised Grant Income for 2022-23 Expenditure	(769,865.00)	-
Engineering & Operations	Repair & Maintenance Wages (Contra)	-	(23,200.00)
Engineering & Operations	Repairs & Maintenance	-	116,000.00
Engineering & Operations	RMS - Block Grant Regional Roads M&R	54,600.00	(54,600.00)
Engineering & Operations	RMS - Block Grant Road Supplementary	112,800.00	-
Engineering & Operations	RMS - Block Grant Traffic (Signs/Linemarking)	(200.00)	-
Engineering & Operations	RMS - Block Grant Traffic (Signs/Linemarking) -	-	6,200.00
Engineering & Operations	RMS - Graduated Licensing Scheme (GLS) Program	-	(1,200.00)
Engineering & Operations	RMS - Graduated Licensing Scheme Program	1,000.00	-
Engineering & Operations	RMS - Occupant Restraint Program	-	1,250.00
Engineering & Operations	RMS - Occupant Restraint Program Grant	1,810.00	-
Engineering & Operations	RMS - Road Safety - Pedestrian Safety Program	-	(16,200.00)
Engineering & Operations	RMS - Road Safety Officer Grant	21,465.00	-
Engineering & Operations	RMS - Road Safety Program / Pedestrian Safety	46,000.00	-
Engineering & Operations	RMS - Young Driver Safety Program	-	(5,200.00)
Engineering & Operations	RMS - Young Drivers Safety Program Grant	5,200.00	-
Engineering & Operations	RMS Block Grant Capital Works Road & Supplementary (RMS Block Grant Funded)	(112,800.00)	-
Engineering & Operations	RMS Road Repair Program Capital Works (Grant / S94 Funded 50/50)	(108,555.00)	-

Division	Description	Income	Expenditure
Engineering & Operations	Road Closure Fee	(20,000.00)	-
Engineering & Operations	Road Opening Permits	4,000.00	-
Engineering & Operations	Road Restoration Fee	(30,000.00)	-
Engineering & Operations	Salaries & Wages (contra)	-	1,000.00
Engineering & Operations	Section 611 Charges - Gas Pipelines	10,000.00	-
Engineering & Operations	Small Tools & Minor Equipments	-	4,000.00
Engineering & Operations	Southend Tennis Centre 22 Chiswick St - Rates	(27.00)	-
Engineering & Operations	Sportsfield - Salaries & Wages (contra)	-	(282,900.00)
Engineering & Operations	Stormwater Management - Annual Charges	50,503.00	-
Engineering & Operations	Stormwater Management - Pensioner Rebate (CNL)	(26,300.00)	-
Engineering & Operations	Strathfield One Stop CCC 2A Fraser St - Rates	2,747.00	-
Engineering & Operations	Strathfield Park Kiosk	(19,000.00)	-
Engineering & Operations	Strathfield Street Forest (Grant Funded)	114,318.00	-
Engineering & Operations	Street Lighting Subsidy - RMS	4,700.00	-
Engineering & Operations	Street Trees - Contractors	-	(20,000.00)
Engineering & Operations	Sundry Expenses	-	(10,000.00)
Engineering & Operations	Telephone Booth Advertising	6,900.00	-
Engineering & Operations	Tree Pruning/Removal Fees	(5,000.00)	-
Engineering & Operations	Hudson District Park	(278,412.00)	-
OGM	Catering Service Expenses	-	1,000.00
OGM	Christmas Decorations in LGA	-	(6,000.00)
OGM	Civic Support -Sundry Expenses	-	(12,800.00)
OGM	Community Christmas Function - Materials	-	1,500.00
OGM	Consultants	-	5,000.00
OGM	Contractors	-	20,000.00

Division	Description	Income	Expenditure
OGM	Corporate & External Affairs	-	(4,000.00)
OGM	Correction of Q2 Grants error	(418,000.00)	-
OGM	COVID-19 Measures and Procedures	-	2,000.00
OGM	General Expenses	-	8,500.00
OGM	General Expenses / Office Supplies	-	(1,000.00)
OGM	Legal Costs - Planning and Development	-	150,000.00
OGM	Litigation Expenses	-	150,000.00
OGM	Media Monitoring	-	(20,800.00)
OGM	Movies in the Park - Contractors	-	24,000.00
OGM	Other Events - Insurance	-	(5,000.00)
OGM	Re-allocation	-	-
OGM	Recovery of Legal Costs	(80,500.00)	-
OGM	Spring Fair - Contractors	-	1,000.00
OGM	Staff Recruitment Expenses	-	(11,000.00)
OGM	Subscriptions & Memberships	-	1,400.00
OGM	Travel Related Costs Other	-	600.00
Planning & Environmental	Admin Charge Builder's Damage Deposits or tree bond	(8,000.00)	-
Planning & Environmental	Advertising	-	(5,000.00)
Planning & Environmental	Animal Control - Impounding Fees/Other Income	(4,200.00)	-
Planning & Environmental	Animal Control - Registration/ Other Fees	1,000.00	-
Planning & Environmental	Animal Control Regulatory - Pound Fees	-	32,000.00
Planning & Environmental	Animal Control Regulatory - Program Expenses	-	2,000.00
Planning & Environmental	Bins-Extra & Replacement fees (Not services)	100,000.00	-
Planning & Environmental	Building Certificate	10,000.00	-
Planning & Environmental	Compliance - Admin Fees	9,000.00	-

Division	Description	Income	Expenditure
Planning & Environmental	Connector Bus Review - Consultants	-	50,000.00
Planning & Environmental	DA - Advertising fees	5,000.00	-
Planning & Environmental	DA Neighbour Notification Fees	60,000.00	-
Planning & Environmental	DCP Review/ Local Plan	-	(10,600.00)
Planning & Environmental	Design Review Panel	10,000.00	-
Planning & Environmental	Development Application Fees	(105,000.00)	-
Planning & Environmental	DWM Charges - Pensioner Rebate (CNL)	5,300.00	-
Planning & Environmental	DWM Charges - Pensioner Rebate (GOV)	(55,000.00)	-
Planning & Environmental	Enviromental & Health Education Programmes	-	(15,000.00)
Planning & Environmental	Environmental Education Programs (Water Quality Monitoring)	-	(13,000.00)
Planning & Environmental	Environmental Projects - Contractor	-	(5,300.00)
Planning & Environmental	Fire Safety Registration & Inspection Fees	(17,500.00)	-
Planning & Environmental	Garbage Bins New/Replacement Charges	(18,000.00)	-
Planning & Environmental	General Expenses	-	(7,000.00)
Planning & Environmental	Grant - Plan First/ LEP Review	50,000.00	-
Planning & Environmental	Heritage Grants	-	(20,000.00)
Planning & Environmental	Keep Homebush West Clean (EPA Grant Funded)	(55,000.00)	55,000.00
Planning & Environmental	Large Waste Cleanup Fees	10,000.00	-
Planning & Environmental	Large Waste Collection Cleanup Service	15,000.00	-
Planning & Environmental	Misc. Planning & Development Certificate Fees	(3,000.00)	-
Planning & Environmental	Natural Resources/Sustainability - General Expenses	-	(1,000.00)
Planning & Environmental	New LEP	-	100,000.00
Planning & Environmental	Other Regulatory & Compliance - Infringements & Fines	41,300.00	-
Planning & Environmental	Pensioner DWM Subsidy	(1,980.00)	-
Planning & Environmental	Planning Proposals	123,000.00	-

Division	Description	Income	Expenditure
Planning & Environmental	Pre -Development Application Fees	4,000.00	-
Planning & Environmental	Publications/Subscriptions	-	1,000.00
Planning & Environmental	Re-allocation	-	-
Planning & Environmental	Regulatory Inspection Fees (Other Premises)	10,300.00	-
Planning & Environmental	S7.11 Contribution Administration	(24,000.00)	-
Planning & Environmental	S7.11 Contribution Roads & Traffic	(250,000.00)	-
Planning & Environmental	S7.12 Indirect Contribution General Levy	(180,000.00)	-
Planning & Environmental	Sale of Life Saving Posters	100.00	-
Planning & Environmental	Strategies	-	(150,000.00)
Planning & Environmental	Strathfield Local Planning Panel (SLPP)	-	(38,000.00)
Planning & Environmental	Sundry Expenses	-	(4,300.00)
Planning & Environmental	Swimming Pools - Inspections	2,500.00	-
Planning & Environmental	Sydney East Planning Panel	-	25,000.00
Planning & Environmental	Waste Skip Bin / Shipping Container Charges	(10,000.00)	-
Planning & Environmental	Weeds Action Program	(41,000.00)	6,000.00
Planning & Environmental	Waste Services Truck Maintenance	-	100,000.00
Grand Total		(4,253,682.00)	631,798.00

for the quarter ended 31 December 2022 inc New Assets - Plant & Equipment - Land & Buildings - Land Improvements - Park Assets	Budget 2022/2023 dicates that Cou 1,525 22,776	400 (22,362) 381	Dec Qtr	Revised Budget al position at		Mar Qtr	Year End Result	YTD
New Assets - Plant & Equipment - Land & Buildings - Land Improvements - Park Assets	dicates that Cou	400 (22,362) 381		Budget al position at	30 June 2023	Mar Qtr	Result	
New Assets - Plant & Equipment - Land & Buildings - Land Improvements - Park Assets	dicates that Cou	400 (22,362) 381		al position at	30 June 2023	Mar Qtr	Result	
New Assets - Plant & Equipment - Land & Buildings - Land Improvements - Park Assets	1,525	400 (22,362) 381	cted financi	·				
- Plant & Equipment - Land & Buildings - Land Improvements - Park Assets		(22,362) 381		1,925	(4.700)			
- Land & Buildings - Land Improvements - Park Assets		(22,362) 381		1,925	(4.700)			
- Land Improvements - Park Assets	22,776	381			(1,790)	-	135	8
- Park Assets				414	(103)	-	312	286
				381	(381)	-	-	-
		2,046		2,046	(1,859)	(9)	178	200
- Roads, Bridges, Footpaths		2,864		2,864	(1,274)	2,044	3,634	2,879
- Stormwater	300	(185)	185	300	280	-	580	63
- Other	135	60	40	235	311	(33)	512	256
Renewal Assets (Replacement)				-	-			-
- Plant & Equipment	120			120	1,870	(400)	1,590	482
- Land & Buildings		1,796	19	1,815	220	(309)	1,727	218
- Land Improvements		7		7	(7)	-	-	-
- Park Assets		79		79	948	-	1,028	656
- Roads, Bridges, Footpaths	3,957	1,548	2,078	7,583	2,455	1,966	12,004	2,978
- Stormwater	340			340	(280)	-	60	50
- Other				-	-	-	-	(23
Total Capital Expenditure	29,153	(13,365)	2,322	18,109	391	3,259	21,759	8,052
Funding Source								
Rates & Other Untied Funding	(3,551)	(439)	873	(3,117)	(324)	550	(2,892)	7,817
Capital Grants & Contributions	(23,862)	13,381	(3,176)	(13,656)	1,288	(3,808)	(16,177)	(15,539
Reserves:				-	-	-	-	-
- External Restrictions/Reserves	(340)	900		560	(1,200)	-	(640)	-
- Internal Restrictions/Reserves	(749)	(477)	(19)	(1,245)	(155)	-	(1,400)	-
Receipts from Sale of Assets				-	-	-	-	-
- Plant & Equipment	(651)			(651)	-	-	(651)	(330
Total Capital Funding	(29,153)	13,365	(2,322)	(18,109)	(391)	(3,259)	(21,759)	(8,052

Strathfield Municipal Council Strathfield Municipal Council Quarterly Budget Review Statement for the period 01/01/23 to 31/03/23 Capital Budget Review Statement

Budget Variations being recommended include the following material items:

Division	Description	Categories	Expenditure
Engineering & Operations	Flood Grant - Town Hall Renovations (Re-allocation to Hudson Park)	- Land & Buildings	(371,216.00)
Engineering & Operations	Hudson Park - Amenities Building	- Land & Buildings	40,000.00
Engineering & Operations	Strathfield Park - Community Room	- Land & Buildings	22,500.00
Engineering & Operations	Library Building 65 Rochester St Homebush (Prior year correction)	- Other	(33,463.00)
Engineering & Operations	Hudson District Park Tree Canopy Project	- Park Assets	70,000.00
Engineering & Operations	Strathfield Street Forest (Grant Funded)	- Park Assets	(79,318.00)
Engineering & Operations	Purchase of Sedans & Light Vehicles	- Plant & Equipment	(400,000.00)
Engineering & Operations	Bridge Road Public Domain Capital Improvement	- Roads, Bridges, Footpaths	2,670,288.00
Engineering & Operations	Capital Road Works Program	- Roads, Bridges, Footpaths	(303,724.00)
Engineering & Operations	Capital Road Works(RTR)- Contractor (Fed Gov Funded)	- Roads, Bridges, Footpaths	37,823.00
Engineering & Operations	Footpath Program - Capital Works	- Roads, Bridges, Footpaths	(17,813.00)
Engineering & Operations	Hudson Park Public Space Legacy Program - Grant Funded	- Roads, Bridges, Footpaths	2,043,716.00
Engineering & Operations	PRUAIP - Homebush Station	- Roads, Bridges, Footpaths	(31,051.00)
Engineering & Operations	PRUAIP - Three Bridges	- Roads, Bridges, Footpaths	(73,657.00)
Engineering & Operations	RMS - Block Grant Capital Works Road & Supplementary (RMS Block Grant Funded)	- Roads, Bridges, Footpaths	(71,200.00)
Engineering & Operations	RMS Road Repair Program Capital Works (Grant / S94 Funded 50/50)	- Roads, Bridges, Footpaths	217,110.00
Engineering & Operations	TfNSW - Stimulus funding Tranche 2 (Grant Funded)	- Roads, Bridges, Footpaths	(461,297.00)
Engineering & Operations	Stormwater Drainage - Capital Upgrades	- Stormwater	30,000.00
Engineering & Operations	Stormwater Drainage - Verona St Capital Upgrades	- Stormwater	(30,000.00)
TOTAL			3,258,698.00

Cash & Investments - Consolidated Programs									
	Reserve	Net					Variations	Projected	Reserve
(\$000's)	Opening	Transfer	Sep	Dec	Revised			Year End	YTD
	Balance	in/(out)	Qtr	Qtr	budget	Re-mapping	Mar Qtr	Result	Balance
Externally Restricted									
Domestic Waste Management	3,196	634	(175)	(212)	3,442	(171)	(330)	2,941	3,196
Unexpended Grants	7,525	(1,887)	1,028		6,666	859	-	7,525	9,846
Developer Contribution	11,266	3,446	(200)		14,512	2,600	594	17,707	14,957
Stormwater Management	595	(307)	(50)	(150)	89	(284)	249	54	741
Total Externally Restricted	22,582	1,887	603	(362)	24,710	3,005	513	28,227	28,740
(1) Funds that must be spent for a specific purpose									
Internally Restricted									
Plant Replacement	1,130	-	(400)		730	(1,000)	-	(270)	1,130
Employee Leave Entitlement	1,285	-			1,285	150	(150)	1,285	1,285
Deposits	11,395	-			11,395	-	-	11,395	11,395
Adshel	270	-	(77)		193	77	-	270	270
Technology	134	-	(85)	(20)	29	105	-	134	134
Carryforwards	38	-			38	-	-	38	38
Future Major Expenditure	2,053	-			2,053	-	-	2,053	2,053
Parkscape Improvements	29	-			29	-	-	29	29
Risk Management	195	-			195	-	-	195	195
Election	30	100			130	-	-	130	130
Golf Drive Range	-		68	96	164	(164)	-	-	69
Others	815	(815)			-	815	-	815	
Total Internally Restricted	17,374	(715)	(494)	76	16,240	(16)	(150)	16,074	16,727
(2) Funds that Council has earmarked for a specific purpose									
Unrestricted	3,724		22	402	4,148	(287)	(0)	3,861	5,132
Total Cash & Investments	43,680	1,172	131	115	45,098	2,701	363	48,162	50,599

Strathfield Municipal Council	Quarterly Budget Review Statement
	for the period 01/01/23 to 31/03/23
Reserve movement Budget Statement	

Budget Variations being recommended include the following material items:

Division	Reserve	Movement
Corporate & Community	Employee Leave Entitlement	(150,000.00)
	Developer Contribution	594,000.00
Engineering & Operations	Stormwater Management	(60,000.00)
	Stormwater Management	309,375.00
Planning & Environmental	Domestic Waste Management	(175,000.00)
	Domestic Waste Management	(155,320.00)
TOTAL		363,055.00

Contracts Budget Review Statement

Part A - Contracts Listing - Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list, State & Local Govt Contracts.

		Contract	Duration	Budgeted	Notes
Contractor	Contract detail & purpose	Value	of Contract	(Y/N)	
Convil Group Pty Ltd	Footpath Capital Works at Noble Avenue	102,879.84	Υ	Total	
McCarrolls Automotive Group	Vehicles Purchase	171,233.80	One-off	Υ	
		,			

Notes:

- 1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 whatever is the lesser.
- 2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list, State & Local Govt Contracts.
- 3. Contracts for employment are not required to be included.

Strathfield Municipal Council

Quarterly Budget Review Statement for the period 01/01/23 to 31/03/23

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview (\$000's)			
	Actual	Budget	Budgeted
Consultancies	548	1,491	Υ
Legal Fees	492	615	Υ

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a concultant from other contractors.

Key Performance Indicators Budget Review Statement - Council specific KPI's

Current Projection		Actuals
2022/23	2021/2022	2020/2021

The Council monitors the following Key Performance Indicators:

1. Unrestricted Current Ratio

Current Assets less all External Restrictions

Current Liabilities less Specific Purpose Liabilities

3.60
3.97
3.32

To assess the adequacy of unrestricted working capital and Council's ability to meet short term obligations as they fall due.

1. Unrestricted Current Ratio 5.0 4.0 3.6 4.0 3.0 1.0 0.0 2022/23 2021/2022 2020/2021

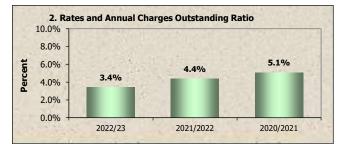
2. Rates and Annual Charges Outstanding Ratio

Rates, Annual & Extra Charges Outstanding

Rates, Annual & Extra Charges Collectible

3.40%
4.39%
5.08%

Assesses the impact of uncollected rates and annual charges and the adequacy of recovery efforts.



3. Building and Infrastructure Renewals Ratio

Asset Renewals (Building and Infrastructure)

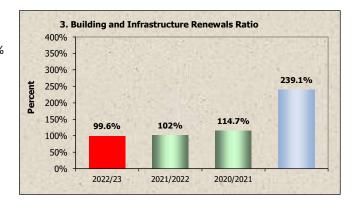
Depreciation, Amortisation & Impairment

99.59%

101.61%

114.65%

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.



Key Performance Indicators Budget Review Statement - Council specific KPI's

Current Projection	Acti	uals
2022/23	2021/2022	2020/2021

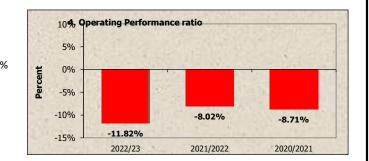
4. Operating Performance ratio

Total Continuing Operating Revenue (excluding capital grants &

contributions less operating expense)
Total Continuing Operating Revenue (excluding capital grants & -11.82% -8.02% -8.71%

contributions)

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

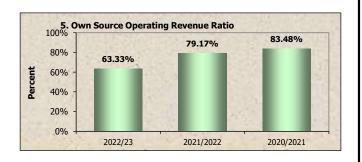


5. Own Source Operating Revenue Ratio

Total continuing operating revenue (excluding all grants & 63.33% 79.17% 83.48% contributions)

Total continuing operating revenue

This ratio measures fiscal flixibility. It is the degree of reliance on external funding sources such as grants and contributions.



INVESTMENT REPORT AS AT 31 MARCH 2023

AUTHOR: Deo Narayan, Coordinator Finance Operations

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That the record of cash investments as at 31 March 2023 be received and noted.

PURPOSE OF REPORT

To submit Council's record of cash investments as at 31 March 2023 pursuant to Clause 212 of the Local Government (General) Regulation 2005.

Investment Allocation & Performance

Investment Portfolio as at 31 March 2023

Call Accounts	Allocation (%)	Amount (\$)
Term Deposits	89	45,000,000
Cash At Bank and At Call Investment	11	5,599,273
Total Investments		50,599,273

^{*} Investment Portfolio details are listed in the attachment.

As at the end of March 2023, the portfolio was mainly directed to fixed term deposits (89%). The remaining portfolio is directed to various cash accounts (11%) for current liquidity needs.

Council's performance for the month ending 31 March 2023 is summarised as follows:

<u>Performance</u>

Council's performance for the month ending 31 March 2023 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.30%	0.82%	1.53%	2.00%	2.11%
AusBond Bank Bill Index	0.28%	0.79%	1.54%	1.97%	2.04%
Council's T/D Portfolio^	0.23%	0.62%	1.17%	1.54%	1.81%
Outperformance	-0.06%	-0.17%	-0.37%	-0.43%	-0.24%

[^]Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	3.60%	3.35%	3.10%	2.67%	2.11%
AusBond Bank Bill Index	3.39%	3.25%	3.11%	2.63%	2.04%
Council's T/D Portfolio^	2.72%	2.53%	2.36%	2.06%	1.81%
Outperformance	-0.67%	-0.72%	-0.75%	-0.57%	-0.24%

[^]Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

For the month of March, the total investment portfolio (excluding cash) provided a return of +0.23% (actual) or +2.72% p.a. (annualised), underperforming the benchmark AusBond Bank Bill Index return of +0.28% (actual) or +3.39% p.a. (annualised). This relative underperformance is due to the aggressive rate hikes undertaken by the RBA when Council continues to hold several long-term TDs at lower interest rates. This underperformance will continue in the short-term.

Council's deposit portfolio was yielding 2.70% p.a. (up 20bp from the previous month), with a weighted average duration of 404 days (~1.11 years).

Council has earned interest revenue totaling \$807,737 as at 31 March 2023, being 95.2% of the revised full year projected budget (\$848, 600). The full year projected budget will be reviewed in the March quarterly budget review to reflect the improved returns.

Below is a table showing the restrictions placed on the cash and investments held:

Investments Represented by	31 March 2023 (\$)
Externally Restricted Reserves	
Domestic Waste Management	3,196,235
Unexpended Grants	9,845,980
Developer Contributions	14,956,892
Stormwater Management	740,664
Total Externally Restricted Reserves	28,739,771
Internally Restricted Reserves	
Plant Replacement	1,129,614
Employee Leave Entitlement	1,285,159
Deposits/Retentions and Bonds	11,395,033
Adshel (Bus Shelters)	270,000
Technology	133,665
Carry Forwards	37,621
Future Major Expenditure	2,052,570
Parkscape Improvements	29,000
Risk Management	195,362
Election	130,194
Hudson Park Driving Range	69,000
Total Internally Restricted Reserves	16,727,218
Total Restricted Reserves	45,466,989
Unrestricted	5,132,284
Total Investments	50,599,273

^{*} Unrestricted funds, whilst not subject to a restriction for a specific purpose, are fully committed via Council's adopted Operational Plan.

Certification – Responsible Accounting Officer

The Chief Financial Officer hereby certifies that the investments listed above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

1. Investment Performance - March 2023



Investment Report

01/03/2023 to 31/03/2023



Portfolio Valuation as at 31/03/2023

Issuer	Rating	Туре	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	18/08/2022	05/04/2023	3.6900	2,000,000.00	45,695.34	6,267.95
NAB	AA-	TD	GENERAL	Annual	18/05/2021	18/05/2023	0.6000	2,000,000.00	10,454.79	1,019.18
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	18/08/2022	07/06/2023	3.8300	3,000,000.00	71,143.56	9,758.63
NAB	AA-	TD	GENERAL	Annual	23/07/2021	24/07/2023	0.6500	1,000,000.00	4,452.05	552.05
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	18/08/2022	23/08/2023	4.0100	1,000,000.00	24,829.04	3,405.75
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	02/09/2022	06/09/2023	4.2200	2,000,000.00	48,790.14	7,168.22
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	26/10/2023	0.9600	4,000,000.00	6,733.15	3,261.37
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	02/09/2022	08/11/2023	4.2500	2,000,000.00	49,136.99	7,219.18
ICBC Sydney Branch	Α	TD	GENERAL	Annual	09/12/2021	13/12/2023	1.4300	2,000,000.00	8,854.25	2,429.04
Westpac	AA-	TD	GENERAL	At Maturity	14/09/2022	10/01/2024	4.3000	2,000,000.00	46,887.67	7,304.11
ICBC Sydney Branch	Α	TD	GENERAL	Annual	07/02/2022	07/02/2024	1.7200	2,000,000.00	4,995.07	2,921.64
ICBC Sydney Branch	А	TD	GENERAL	Annual	08/03/2022	07/03/2024	1.9500	1,000,000.00	1,282.19	1,282.19
Westpac	AA-	TD	GENERAL	At Maturity	27/10/2022	02/04/2024	4.6400	2,000,000.00	39,662.47	7,881.64
NAB	AA-	TD	GENERAL	Annual	18/05/2021	20/05/2024	0.7500	1,000,000.00	6,534.25	636.99
BOQ	BBB+	TD	GENERAL	At Maturity	30/11/2022	05/06/2024	4.5600	2,000,000.00	30,483.29	7,745.75
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	07/12/2022	05/06/2024	4.5300	1,000,000.00	14,272.60	3,847.40
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	07/02/2023	10/07/2024	4.6400	1,000,000.00	6,737.53	3,940.82
BOQ	BBB+	TD	GENERAL	At Maturity	08/03/2023	08/08/2024	4.9000	1,000,000.00	3,221.92	3,221.92



Issuer	Rating	Туре	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	30/10/2024	1.3500	5,000,000.00	11,835.62	5,732.88
BOQ	BBB+	TD	GENERAL	At Maturity	08/03/2023	04/12/2024	4.9300	2,000,000.00	6,483.29	6,483.29
NAB	AA-	TD	GENERAL	Annual	18/05/2021	19/05/2025	1.0000	1,000,000.00	8,712.33	849.32
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	29/10/2025	1.5900	2,000,000.00	5,575.89	2,700.82
NAB	AA-	TD	GENERAL	Annual	18/05/2021	15/05/2026	1.3000	1,000,000.00	11,326.03	1,104.11
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	28/10/2026	1.8200	2,000,000.00	6,382.47	3,091.51
Macquarie Bank	A+	CASH	GENERAL	Monthly	31/03/2023	31/03/2023	3.5500	3,120,273.02	8,998.21	8,998.21
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	31/03/2023	31/03/2023	3.3500	278,242.01	3,747.26	3,747.26
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	31/03/2023	31/03/2023	3.6000	2,200,758.48	13,146.48	13,146.48
TOTALS								50,599,273.51	500,373.86	125,717.70



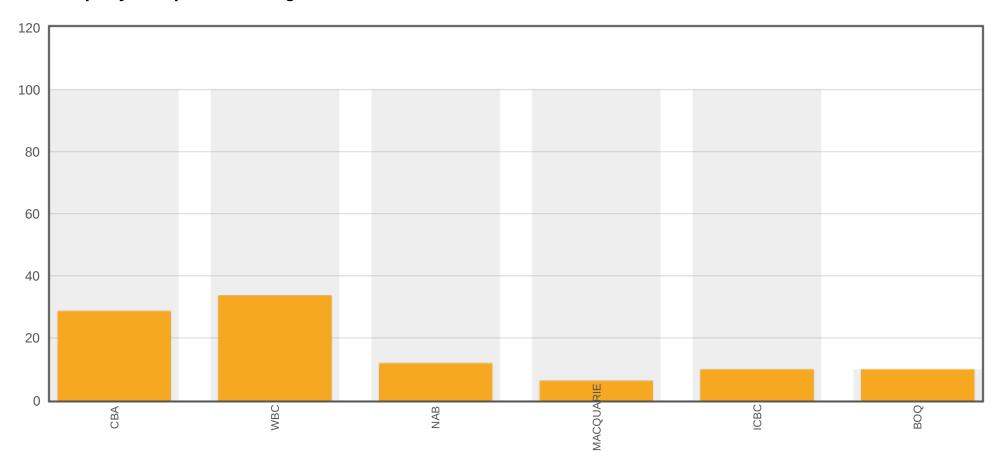
Counterparty Compliance as at 31/03/2023

Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
~	Commonwealth Bank	Long	AA-	14,479,000.49	28.61	100.00	-	36,120,273.02
~	Westpac	Long	AA-	17,000,000.00	33.60	100.00	-	33,599,273.51
~	NAB	Long	AA-	6,000,000.00	11.86	100.00	-	44,599,273.51
~	Macquarie Bank	Long	A+	3,120,273.02	6.17	100.00	-	47,479,000.49
~	ICBC Sydney Branch	Long	Α	5,000,000.00	9.88	100.00	-	45,599,273.51
~	воо	Long	BBB+	5,000,000.00	9.88	10.00	-	59,927.35
TOTALS				50,599,273.51	100.00			



Counterparty Compliance - Long Term Investments



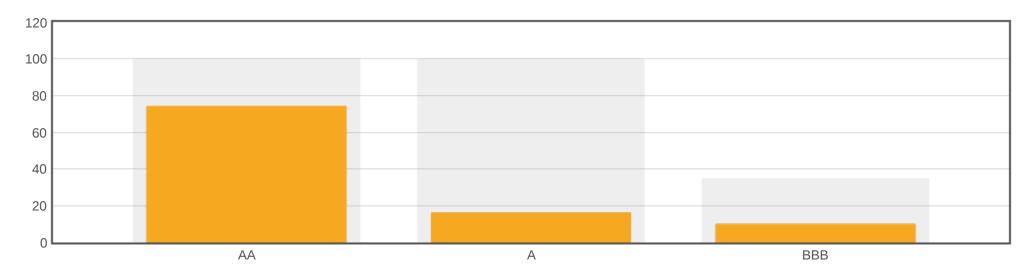


Credit Quality Compliance as at 31/03/2023

Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
~	AA	37,479,000.49	74.07	100.00	13,120,273.02
~	А	8,120,273.02	16.05	100.00	42,479,000.49
✓	BBB	5,000,000.00	9.88	35.00	12,709,745.73
TOTALS		50,599,273.51	100.00		

Credit Quality Compliance - Long Term Investments

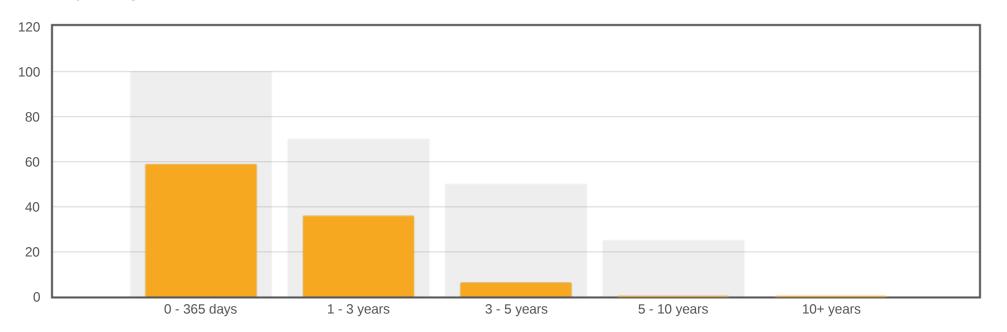




Maturity Compliance as at 31/03/2023

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
4	0 - 365 days	29,599,273.51	58.50	0.00	100.00	21,000,000.00
*	1 - 3 years	18,000,000.00	35.57	0.00	70.00	17,419,491.46
*	3 - 5 years	3,000,000.00	5.93	0.00	50.00	22,299,636.76
*	5 - 10 years	-	0.00	0.00	25.00	12,649,818.38
~	10+ years	-	0.00	0.00	0.00	-
TOTALS		50,599,273.51	100.00			

Maturity Compliance







Portfolio Comparison

From: 28/02/2023 To: 31/03/2023

Issuer	Rating	Туре	Rate	Purchase	Maturity	Interest	28/02/2023	31/03/2023	Difference
NAB	AA-	TD	1.0200	08/03/2022	08/03/2023	At Maturity	1,000,000.00	-	-1,000,000.00
Commonwealth Bank	AA-	TD	3.6900	18/08/2022	05/04/2023	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	0.6000	18/05/2021	18/05/2023	Annual	2,000,000.00	2,000,000.00	-
Commonwealth Bank	AA-	TD	3.8300	18/08/2022	07/06/2023	At Maturity	3,000,000.00	3,000,000.00	-
NAB	AA-	TD	0.6500	23/07/2021	24/07/2023	Annual	1,000,000.00	1,000,000.00	-
Commonwealth Bank	AA-	TD	4.0100	18/08/2022	23/08/2023	At Maturity	1,000,000.00	1,000,000.00	-
Commonwealth Bank	AA-	TD	4.2200	02/09/2022	06/09/2023	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	0.9600	27/10/2021	26/10/2023	Quarterly	4,000,000.00	4,000,000.00	-
Commonwealth Bank	AA-	TD	4.2500	02/09/2022	08/11/2023	At Maturity	2,000,000.00	2,000,000.00	-
ICBC Sydney Branch	А	TD	1.4300	09/12/2021	13/12/2023	Annual	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	4.3000	14/09/2022	10/01/2024	At Maturity	2,000,000.00	2,000,000.00	-
ICBC Sydney Branch	А	TD	1.7200	07/02/2022	07/02/2024	Annual	2,000,000.00	2,000,000.00	-
ICBC Sydney Branch	А	TD	1.9500	08/03/2022	07/03/2024	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.6400	27/10/2022	02/04/2024	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	0.7500	18/05/2021	20/05/2024	Annual	1,000,000.00	1,000,000.00	-
BOQ	BBB+	TD	4.5600	30/11/2022	05/06/2024	At Maturity	2,000,000.00	2,000,000.00	-
Commonwealth Bank	AA-	TD	4.5300	07/12/2022	05/06/2024	At Maturity	1,000,000.00	1,000,000.00	-



Issuer	Rating	Туре	Rate	Purchase	Maturity	Interest	28/02/2023	31/03/2023	Difference
Commonwealth Bank	AA-	TD	4.6400	07/02/2023	10/07/2024	At Maturity	1,000,000.00	1,000,000.00	-
BOQ	BBB+	TD	4.9000	08/03/2023	08/08/2024	At Maturity	-	1,000,000.00	1,000,000.00
Westpac	AA-	TD	1.3500	27/10/2021	30/10/2024	Quarterly	5,000,000.00	5,000,000.00	-
BOQ	BBB+	TD	4.9300	08/03/2023	04/12/2024	At Maturity	-	2,000,000.00	2,000,000.00
NAB	AA-	TD	1.0000	18/05/2021	19/05/2025	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.5900	27/10/2021	29/10/2025	Quarterly	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	1.3000	18/05/2021	15/05/2026	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.8200	27/10/2021	28/10/2026	Quarterly	2,000,000.00	2,000,000.00	-
Macquarie Bank	A+	CASH	3.4000	28/02/2023	28/02/2023	Monthly	3,111,349.49	3,120,273.02	8,923.53
Commonwealth Bank	AA-	CASH	3.1000	28/02/2023	28/02/2023	Monthly	1,460,676.02	278,242.01	-1,182,434.01
Commonwealth Bank	AA-	CASH	3.3500	28/02/2023	28/02/2023	Monthly	4,695,758.48	2,200,758.48	-2,495,000.00
TOTALS							52,267,783.99	50,599,273.51	-1,668,510.48



Trades in Period

From: 01/03/2023 To: 31/03/2023

New Trades

Issuer	Rating	Туре	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
BOQ	BBB+	TD	GENERAL	At Maturity	08/03/2023	04/12/2024	4.9300	2,000,000.00	
BOQ	BBB+	TD	GENERAL	At Maturity	08/03/2023	08/08/2024	4.9000	1,000,000.00	ICBC 2 Years
TOTALS								3,000,000.00	



Sell Trades

Issuer Rating Type Alloc Interest Purchase Maturity Sell Yield/Margin Face Value Gross Value Capital Value Re	Issi	uer	Rating	Туре	Alloc	Interest	Purchase	Maturity	Sell	Yield/Margin	Face Value	Gross Value	Capital Value	Ref
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No entries for this item



Matured Trades

Issuer	Rating	Туре	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
NAB	AA-	TD	GENERAL	At Maturity	08/03/2022	08/03/2023	1.0200	1,000,000.00	ICBC 2 Years
TOTALS								1,000,000.00	



Interest Received in Period

From: 01/03/2023 To: 31/03/2023

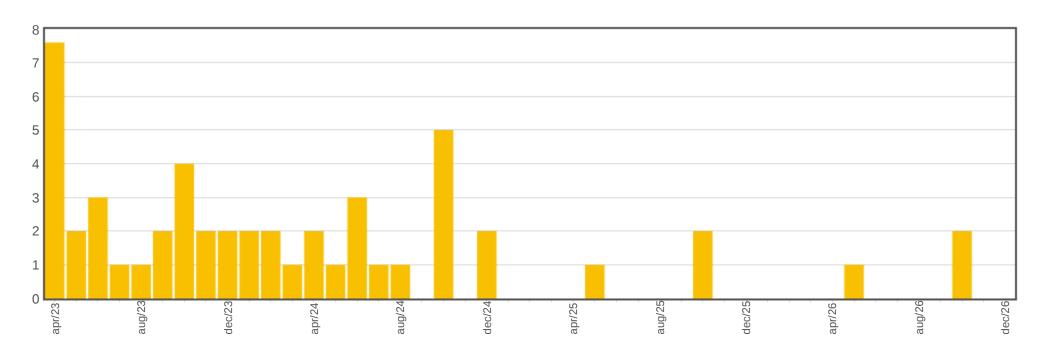
Periodic Interest

Issuer	Rating	Туре	Alloc	Frequency	Value	Purchase	Maturity	Coupon Date	Туре	Rate	Received
NAB	AA-	TD	GENERAL	At Maturity	1,000,000.00	08/03/2022	08/03/2023	08/03/2023	Maturity	1.0200	10,200.00
ICBC Sydney Branch	Α	TD	GENERAL	Annual	1,000,000.00	08/03/2022	07/03/2024	08/03/2023	Periodic	1.9500	19,500.00
TOTALS					2,000,000.00						29,700.00



Maturity Cashflow as at 31/03/2023

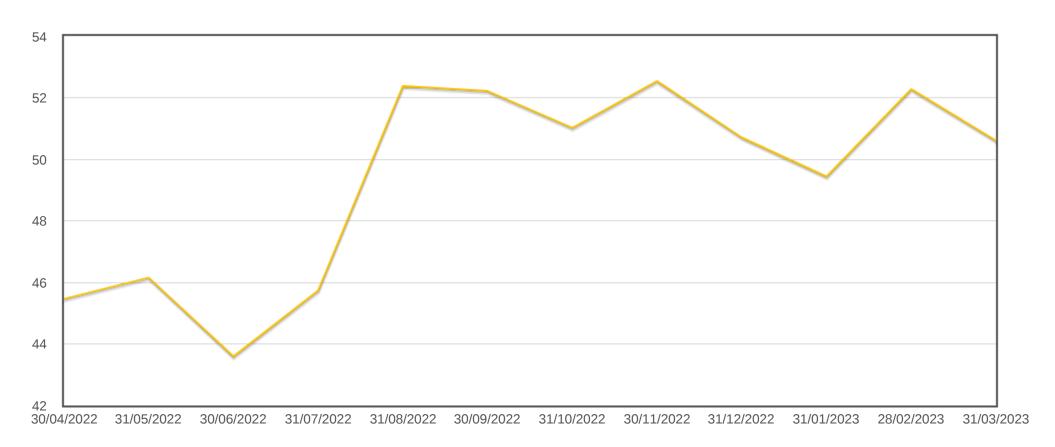
Year	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2023	-	-	-	7,599,273	2,000,000	3,000,000	1,000,000	1,000,000	2,000,000	4,000,000	2,000,000	2,000,000	24,599,273.51
2024	2,000,000	2,000,000	1,000,000	2,000,000	1,000,000	3,000,000	1,000,000	1,000,000	-	5,000,000	-	2,000,000	20,000,000.00
2025	-	-	-	-	1,000,000	-	-	-	-	2,000,000	-	-	3,000,000.00
2026	-	-	-	-	1,000,000	-	-	-	-	2,000,000	-	-	3,000,000.00
TOTALS													50,599,273.51





Historical Portfolio Balances (in MM) as at 31/03/2023

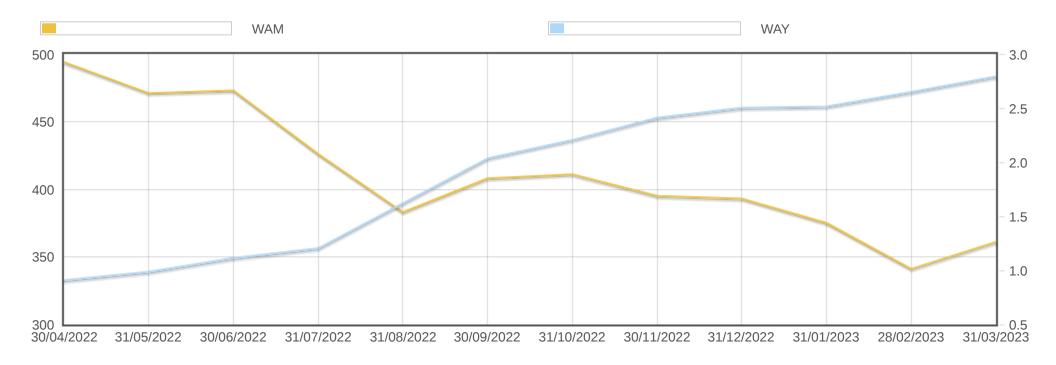
30/04/2022	31/05/2022	30/06/2022	31/07/2022	31/08/2022	30/09/2022	31/10/2022	30/11/2022	31/12/2022	31/01/2023	28/02/2023	31/03/2023
45.46	46.15	43.59	45.73	52.37	52.21	51.01	52.53	50.70	49.43	52.27	50.60





Historical Ratios as at 31/03/2023

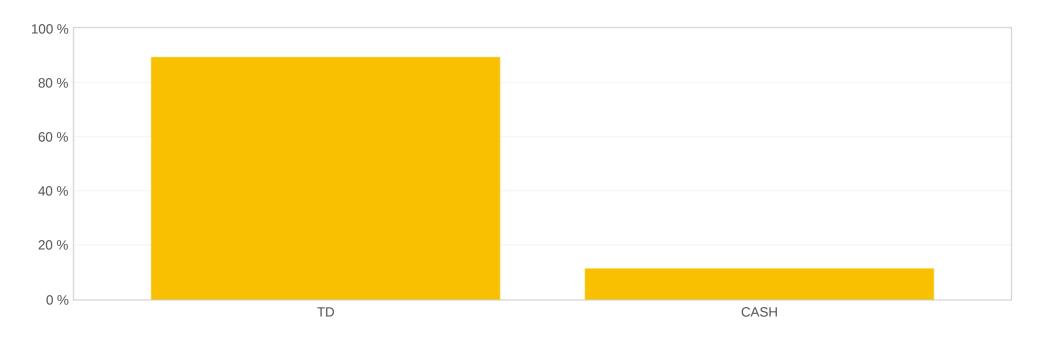
	30/04/2022	31/05/2022	30/06/2022	31/07/2022	31/08/2022	30/09/2022	31/10/2022	30/11/2022	31/12/2022	31/01/2023	28/02/2023	31/03/2023
WAM	494	471	473	426	383	408	411	395	393	375	341	361
WAY	0.9064	0.9862	1.1138	1.2028	1.6188	2.0339	2.2046	2.4097	2.5028	2.5136	2.6480	2.7914





Asset Class as at 31/03/2023

Code	Number of Trades	Invested	Invested (%)
TD	24	45,000,000.00	88.93
CASH	6	5,599,273.51	11.07
TOTALS	27	50,599,273.51	100.0



COUNCIL COMMITTEES

AUTHOR: Warwick Lawrence, Manager Governance and Risk

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That the Council note the current Audit and Risk Committee (ARIC) Terms of Reference requiring two Councillor voting delegates and note Councillor Datta's resignation from the Audit, Risk and Improvement Committee.

That Council appoint a Councillor to the Audit, Risk and Improvement Committee to fill the vacancy created by Cr Datta's resignation and consider appointing an additional alternative delegate to attend in the absence of either appointed Council delegate.

That the Mayor and Deputy Mayoral memberships of previously appointed Committees be amended to indicate Mayoral and Deputy Mayoral membership by position only.

PURPOSE OF REPORT

To confirm the Councillor representatives for committees and working groups following the appointment of the newly elected Mayor and Deputy Mayor and the appointment of a Council voting delegate following the resignation of Councillor Datta from the Audit, Risk and Improvement Committee (ARIC).

To note that community member appointments to Council's Committees and working groups have been appointed for the term of this Council so this report has no effect on Council's previous resolution to appoint.

REPORT

On 5 July 2022 Council appointed its representatives to its Council Committees. The Mayor and Deputy Mayor's appointments to several Committees identified them by position and name which effectively requires a report to Council whenever a new Councillor is appointed to either position.

Historically Council has appointed the Mayor and Deputy Mayor to several of its committees and given the possibility that Mayor and Deputy Mayor's positions could change throughout the term of the Council, administratively it makes sense to only refer to membership by position and not by name, thus reducing the unnecessary administrative burden of further reports to Council on the issue.

It is therefore proposed that the Mayor and Deputy Mayor's appointments to all Committees be identified by their position excluding their name.

In addition to the Mayor, Councillor Datta was also appointed as its voting delegate to the ARIC. On 27 March 2024 Councillor Datta sought to resign from his voting position within the ARIC. The ARIC Charter provides Councillor membership as "two Councillors" and consequently Council will require to nominate a new voting delegate to the ARIC. Given the possibility of ARIC not having a quorum due to the unavailability of either or both Council delegates it may be appropriate for Council to consider the appointment of an alternative delegate to ARIC.

The table below outlines the proposed amendments to the Council representative and voting members (from Council) for only those Council committees and working groups affected by the changes mentioned above and does not seek to amend the Community and Councillor appointments made by Council at its meeting held on the 5 July 2022.

Committee	Representation
Wellbeing Advisory Committee	Deputy Mayor (Chair) or their delegate
Strathfield Town Centre Master Plan	Mayor or the delegate (Chair)
Audit, Risk and Improvement	Mayor and one (1) x Councillor (to be appointed)

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

There are no attachments for this report.

SMALL GRANTS APPLICATION - PRISCILLA BAYDOUN

AUTHOR: Raphaella Karaiskakis, Community Development Officer

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That Council approves the Small Grant Application from individual, Priscilla Baydoun, to support her gymnastics sporting endeavour.

PURPOSE OF REPORT

That the application from Priscilla Baydoun be evaluated for funding request of \$868.00 to support her gymnastics sporting endeavour. This will be to cover travel/accommodation expenses for Priscilla as she has been selected to represent NSW for gymnastics at the Australian Championships on the Gold Coast.

REPORT

The applicant is a local resident of the Strathfield Local Government area and an emerging athlete. Priscilla currently trains five (5) days a week at Five Dock Leisure Centre for gymnastics and was named the NSW Junior Levels Athlete of the Year 2022 by Gymnastics NSW. She is currently selected to represent NSW in the Level 8 Team at the Australian Championships between 6-10 May 2023 on the Gold Coast. This grant will offset travel and accommodation expenses for Priscilla Baydoun, a parent and partially of the coach attending.

This application seeks funding to support Priscilla's gymnastic achievements and performance, that addresses the ongoing dedication of her sporting endeavour. This request aligns with the theme Community Wellbeing and the goal 'Healthy and Active Communities' as per Council's Community Strategic Plan, Strathfield 2035.

FINANCIAL IMPLICATIONS

Funding has been provided in the current budget for this purpose as set out below:

Budget Item	Approved Budget	Expenditure To Date
Priscilla Baydoun (Individual)	\$868	\$10,000

ATTACHMENTS

- 1. Small Grants Application Priscilla Baydoun Supporting Documentation
- 2. Small Grants Application Priscilla Baydoun GNSW Award



Monday, 3 April 2023

Re: Gymnastics NSW Women's Gymnastics State Team

Dear Sir/Madam,

Gymnastics NSW is happy to inform you that Priscilla Baydoun has been selected to represent our state at the upcoming Australian Gymnastics Championships which will be held on the Gold Coast, Queensland.

Priscilla has been selected into the NSW Women's Gymnastics state team in Level 8.

Being selected onto the NSW State Team is a tremendous achievement that has required many months of vigorous training and preparation. This year, the Australian Championships fall outside the school holidays. The competition takes place from the 6^{th} - 13^{th} May.

The Australian Championships will be a memorable and valuable experience for all those who attend. As a member of the team, Priscilla is required to attend team training and competition sessions as required for her level of competition during this period.

Thank you very much for your support and if you have any queries please do not hesitate to contact me:

Phone: 8116 4135

Email: waghp@gymnsw.org.au

Your assistance with this matter is greatly appreciated.

Kind Regards,

Marnie Heming

WAG High Performance Manager

Gymnastics NSW

ATTACHMENT

Lindsay Nylund

From:

Elite Gold Coast <noreply@mews.li>

Sent:

Tuesday, 4 April 2023 9:48 AM

To:

Lindsay Nylund

Subject:

Your reservation at Elite Gold Coast

You don't often get email from noreply@mews.li. Learn why this is important

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. Please report all suspicious emails to helpdesk@canadabay.nsw.gov.au



Thank you for booking with Elite Gold Coast!

Add your info

Confirmation number

41294

Arrival

6 May 2023

Departure

10 May 2023

Requested category

King Room

Adults

2

Priscilla Baydound + Parent

Rate

Best Available Rate

Total amount

A\$686.00

Best available rate - Room only.

Free cancellation up until 1 day prior to arrival. If cancelled outside of the cancellation window 1 night penalty charge will apply.

Confirmation number

41295

Arrival

6 May 2023

Departure

10 May 2023

Requested category

King Room

Adults

2

Lindsay Nylund (coach)

Rate

Best Available Rate

Total amount

A\$686.00

Best available rate - Room only.

Free cancellation up until 1 day prior to arrival. If cancelled outside of the cancellation window 1 night penalty charge will apply.

Priscilla Baydoun – Women's Gymnastics Junior Levels Athlete of the year – 2022



COUNCILLOR WORKSHOP 11 APRIL 2023

AUTHOR: Kristy Watts, Director Corporate and Community

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That the report be received and noted.

PURPOSE OF REPORT

The purpose of the report is to present a summary to Council of the items discussed at the Councillor Workshop held on Tuesday 11 April 2023 and follow up action required.

REPORT

Attendees

Councillors Pensabene, Cai, Blackmore, Hall, Datta, Maheswaran and Reddy.

ltem Reference	Title	Summary	Follow Up Action
GMU1	Delivery Program 2022- 2026 and Operational Plan 2023-2024	The Delivery Program and Operational Plan were discussed with Councillors and Councillor priorities have been considered with the key priorities for 2023/2024 presented	To go to Councillor Workshop 18 April 2023
GMU2	2023 Australian Local Government Women's Association (ALGWA) Conference	Forbes Shire Council is hosting the 2023 ALGWA Conference from 27 April 2023 to 29 April 2023. The Mayor and up to two other Councillors may attend the event on behalf of Council	Nil identified as able to attend the event this year. No further action
CCS1	Draft Annual Budget 2023-2024	The Draft Annual Budget and Fees and Charges for 2023/2024 were presented by Council staff. Topics covered included but were not limited to the operating budget, capital funding calculations and the domestic waste management charges	To go to Councillor Workshop 18 April 2023
EO1	Draft Capital Works Budget 2023-2024	The current condition of Council assets were portrayed to Councillors with Council's backlog sitting at 4.21% - 2.0% above the Office of Local Government benchmark. Focus of the Draft Capital Works Budget will be on renewal of roads and footpaths	To go to Councillor Workshop 18 April 2023

Mayor's Update

- The Mayor visited the Strathfield Council Library and Innovation Hub over Easter to support the Easter community initiative and handed out Easter eggs to children present
- Positive feedback has been received from the community following the outcome of the Ordinary Council Meeting held on 4 April 2023.

COUNCILLOR WORKSHOP 18 APRIL 2023

AUTHOR: Kristy Watts, Director Corporate and Community

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That the report be received and noted.

PURPOSE OF REPORT

The purpose of the report is to present a summary to Council of the items discussed at the Councillor Workshop held on Tuesday 18 April 2023 and follow up action required.

REPORT

Attendees

Councillors Pensabene, Cai, Blackmore, Hall, Datta, Maheswaran and Reddy.

ltem Reference	Title	Summary	Follow Up Action
GMUI	Delivery Program 2022- 2026 and Operational Plan 2023-2024	Councillors were invited to make any proposed amendments to the Delivery Program 2022-2026 and Operational Plan 2023-2024. Possible sites for a migrant resource centre, seniors centre and domestic violence centre were discussed. Lobbying strategies for the implementation of traffic safety measures at Arthur Street and Marlborough Road/Centenary Drive were also raised. Short-term, low-cost maintenance improvements to the Strathfield Community Centre – 1B Bates Street, Homebush were considered	Any proposed amendments to the Delivery Program 2022-2026 and Operational Plan 2023-2024 are to be submitted to the General Manager by 5pm Friday 21 April 2023
CCS1	ANTaR Inner West - Uluru Statement from the Heart and Proposed Referendum	Ms Anne Byrne of ANTaR Inner West addressed Councillors. The purpose of holding information two information sessions, one on a weekday evening and one on a Saturday afternoon, is to raise awareness of the Referendum and inform members of the community who may not have knowledge of the subject matter. It is also to encourage the community to vote on the Referendum regardless of their view for or against	Information sessions to be held in June 2023
CCS2	Draft 2023-2024 Annual	Councillors were invited to make	Any proposed amendments

	Budget Including Fees and Charges	any proposed amendments to the Draft 2023-2024 Annual Budget Including Fees and Charges. Possible sites for a migrant resource centre, seniors centre and domestic violence centre were discussed. Lobbying strategies for the implementation of traffic safety measures at Arthur Street and Marlborough Road/Centenary Drive were also raised. Short-term, low-cost maintenance improvements to the Strathfield Community Centre – 1B Bates Street, Homebush were considered	to the Draft 2023-2024 Annual Budget Including Fees and Charges are to be submitted to the General Manager by 5pm 21 April 2023
CCS3	Belfield Name Change	Formal change of suburb name of part of Belfield to Strathfield South to be implemented on Friday 2 June 2023	Letter to be sent to affected and surrounding residents by the Mayor
CCS4	Small Grants - Australian Cultural and Commerce Association	Details of the small grant application submitted by the Australian Cultural and Commerce Association discussed with Councillors	To go to Council Meeting 2 May 2023
CCS5	Small Grants - Priscilla Baydoun	Details of the small grant application submitted by Ms Priscilla Baydoun discussed with Councillors	To go to Council Meeting 2 May 2023
EOI	Draft Capital Works Budget for 2023-2024	Councillors were invited to make any proposed amendments to the Draft Capital Works Budget for 2023-2024. Possible sites for a migrant resource centre, seniors centre and domestic violence centre were discussed. Lobbying strategies for the implementation of traffic safety measures at Arthur Street and Marlborough Road/Centenary Drive were also raised. Short-term, low-cost maintenance improvements to the Strathfield Community Centre – 1B Bates Street, Homebush were considered	Any proposed amendments to the Draft Capital Works Budget for 2023-2024 are to be submitted to the General Manager by 5pm Friday 21 April 2023
EO2	Hudson Park Café	A site summary of the Hudson Park Café was presented to Councillors. Details of the Expression of Interest applications received were discussed and the benefits of each explored	To go to Council Meeting 2 May 2023
EO3	26-28 Pomeroy Street -	Council staff provided feedback	To be deferred to a future

	Progress Report	to Councillors following the completion of on-site acid sulphate soil testing. The opportunities and restrictions of what Council can do with the site were discussed. More information to be made available to Councillors including but not limited to details of any land caveats, classification of land, masterplan, rezoning requirements/options and community facilities required under Council's Community Strategic Plan that could potentially be accommodated at this site	Councillor Workshop
EO4	Community Garden Rear of Bates Street Community Centre	The condition of the community garden has deteriorated and options of how to use the space were explored with Councillors	To go to Council Meeting 2 May 2023
EO5	Exeter Road - Homebush West Public School - Deed of Lease to Close Exeter Road	A historical timeline of events leading to the Dead of Lease between Council and the Minister for Education presented to Councillors	Council to engage with the Homebush West Public School and consider further community consultation
EO6	Cricket Pitch Maintenance	Possible cost saving maintenance measures for Council's cricket pitches, and the croquet green surface at the Strathfield Croquet Club presented to Councillors	To go to Council Meeting 2 May 2023
EO7	Cooks River and Strathfield Golf Club Open Space	Improvement opportunities to the Cooks River presented to Councillors and the possibility of making public open space available at Freshwater Park and along the Cooks River in the vicinity of the land at the Strathfield Golf Club and edge of Rookwood Cemetery discussed with Councillors (Weeroona Road)	To go to Council meeting 2 May.
EO8	Draft Sporting Grounds Allocations Policy	A draft Sporting Grounds Allocations Policy is being developed to give local clubs a priority. The hierarchy of use, selection process and weighted criteria were presented to Councillors for feedback	To go to Council Meeting 2 May 2023
PEI	Building Works Approved Hours Construction and Type of Work	Approved construction hours under legislation and what neighbouring Councils allow were shared with Councillors. Council	That Council proceed to amend a standard condition of consent to extend construction works on

		officers explained that due to the Covid-19 epidemic, temporary measures such as being able to operate on Sunday were permitted	Saturday from 1pm to 5pm
PE2	Alterations and Additions to Meriden Senior School	Details of the State Significant Development at Meriden Senior School presented. Staff welcomed any feedback on issues that Councillors wish to address with the Department of Planning and Environment. These included the architecture of the buildings, removal of trees, community consultation and impact of increase in student numbers on site	To go to Council Meeting 2 May 2023

Mayor's Update

- We welcome Ms Anne Byrne from the ANTaR Inner West Local Reconciliation Group to the Councillor Workshop today. Ms Byrne is here to brief Councillors on the Uluru Statement from the Heart and Proposed Referendum
- The Strathfield Festival to be held at Strathfield Square commences on 27 April 2023 at 6:15pm and encourage all Councillors to arrive beforehand at 5:30pm
- Information regarding the ANZAC Day Memorial Service to be held at Davey Square Reserve on 25 April 2023 has been circulated to all Councillors

General Manager's Update

- Council have recently appointed two new managers to Council's Engineering and Operations Department –
 Mr Ian McCann, Manager, Operations and Mr Ray Salem, Manager, Capital Works
- Roof renovation works have commenced with scaffolding erected around the perimeter of the Town Hall Building. The next Ordinary Council Meeting on 2 May 2023 will be held in the Council Chamber, Town Hall Building. Future meetings that cannot be held in the Town Hall building during renovation works will be held at the Strathfield Council Library and Innovation Hub or Homebush West Community Centre (Melville Hall)
- Councillor mail can be collected from the Executive Assistant's office in the Office of the General Manager (The Cottage) whilst the Councillors' Room is unavailable during renovation works
- Council has been nominated for two awards at the 2023 NSW Local Government Excellence Awards
 hosted by Local Government Professionals Australia NSW. The nominations are for the extended hours
 project implemented at the Strathfield Council Library and Innovation Hub in the Customer Experience
 category and diverse workforce in the Open Space Works Team in the Organisational Diversity and
 Inclusion category
- Council are working with the Department of Planning and Environment and Development Application applicants on Strathfield Local Planning Panel matters
- Details surrounding the upcoming ANZAC Day Memorial Service and Strathfield Festival discussed. The
 next Citizenship Ceremony will be held on Thursday 27 April 2023 at the Homebush West Community
 Centre (Melville Hall)
- The Strathfield Town Centre Masterplan Working Group Meeting scheduled for Thursday 20 April 2023 has been postponed. Councillors and the Working Group members will be notified of the new date once confirmed



CCS7 CURRENT STATUS OF COUNCIL RESOLUTIONS

AUTHOR: Kristy Watts, Director Corporate and Community

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That the report on the status of Council resolutions be noted.

PURPOSE OF REPORT

To the report on the current status of Council resolutions.

REPORT

Attached is a summary of the outstanding and acquitted Council resolutions.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

1. Status of Council resolutions

Outstanding Council Resolution Actions

Meeting Date	Subject	Comments
4 April 2023	North Homebush (Parramatta Road Corridor Urban Transformation Strategy) Affordable Housing Contributions Scheme and Infrastructure Needs Study	Infrastructure needs study has been progressed
4 April 2023	Leases and Licences – Land and Property Strategy	Discussions have commenced
4 April 2023	Sports Fields Policy	Has been drafted be presented to the 2 May 2023 Council meeting
4 April 2023	Victor Change School Science Awards 2023	Discussions have commenced regarding timeframes and planning
4 April 2023	Rates Aggregation Policy	Has been drafted and included in the DRAFT Operational Plan and 2023-2024 budget to be presented to the 2 May 2023 Council meeting
4 April 2023	Code of Meeting Practice	Under review
4 April 2023	Strathfield Local Government Election 2024 – Constitutional Referendum for Popularly Elected Mayor	A Notice of Recission has been received for this item to be considered at the 2 May 2023 Council meeting
4 April 2023	Parramatta Road Signs	Matter has been considered by the Traffic Committee at the April meeting
4 April 2023	Pedestrian Crossings at Homebush West Public School	Matter has been considered by the Traffic Committee at the April meeting
4 April 2023	Mayoral Minute 15-23 - Maintenance on State Rail Infrastructure	A letter has been sent
4 April 2023	Mayoral Minute 12 23 – Strathfield Cricket Club	Acknowledgement of achievement and certificates were provided at the 4 April meeting
4 April 2023	Mayoral Minute 13 23 – NSW State Election 2023 Results – Congratulations to the Australian Labor Party	A letter has been sent
4 April 2023	Library Strategy 2023-2028	Strategy has been placed on Public Exhibition
4 April 2023	Small Grant Application – Strathfield Junior Rugby League Football Club	Small Grant has been provided to the Strathfield Junior League Football Club
7 March 2023	2023 ANZAC Day Service	Presented to Councillor Workshop 21 March 2023 and event successfully held

Meeting Date	Subject	Comments
7 March 2023	Options to Increase Parking Revenue	Will be investigated in conjunction with the preparation of the Parking Strategy. Also to be considered during process of supply of new parking meters (tender currently open)
7 March 2023	2023 National General Assembly of Local Government (NGA)	Travel and accommodation to be organized for Councillors attending event
7 March 2023	Hardship Policy	Hardship policy has been amended so that under section 1.3 Policy Principles the words 'social justice' is removed. Policy is now on public exhibition for community feedback. To be returned to Council at 2 May 2023 meeting
7 March 2023	Draft Strathfield Affordable Housing Tenancy Policy	Draft Strathfield Affordable Housing Tenancy Policy on exhibition
7 March 2023	Draft Plans of Management for Crown Lands – Strathfield Park and Bressington Park	Draft Plans of Management on exhibition until 28 April 2023. Public hearing being organised
28 February 2023	Proposed Special Rate Variation and Rating Structure Changes	Report presented to Extraordinary Council Meeting 28 February 2023
28 February 2023	Managing Council-Related Development Policy – Conflicts of Interest	Council to adopt Managing Council-Related Development Policy and the amended Community Participation Plan at conclusion of exhibition pending no submissions.
28 February 2023	Strathfield Connector Bus Review Report	Project brief being prepared for Consultant

Meeting Date	Subject	Comments
7 February 2023	Mayoral Minute 02-23 Partnership with Community Corrections	Council has contacted Community Corrections Office and provided information. Awaiting response
7 February 2023	Mayoral Minute 01-23 ANTaR Inner West - Uluru Statement from the Heart and Proposed Referendum	Meeting scheduled in late March 2023 with the Mayor and Council officers to discuss proceedings
7 February 2023	Proposed change to Public Space Legacy Program Grant Milestone	Allocation of \$150,000 for the preparation of a Strathfield Medium Density Housing Strategy must be included in Quarter 2 Budget Review. Council to go to market to appoint consultant. Council has received letter accepted milestone.
7 February 2023	Planning Proposal - PP 2018/2 - 125 Parramatta Road and 52 & 54 Powell Street, Homebush	Proponent invited to make submission. submissions by Friday 31 March 2023. To go to Council Meeting 2 May 2023
7 February 2023	Mayoral Minute 03-23 Working with the Community Churches and Organisations	Education and community listing on website complete. Further report to be presented to Council
7 February 2023	Mayoral Minute 04-23 - Coronation Parade War Memorial Arch	Presented to the April 2023 Council Meeting with further actions to be commenced in relation to a further workshop presentation and application for funding
7 February 2023	Mayoral Minute 06-23 Affordable Housing Tenancy Policy	Affordable Housing Tenancy Policy on exhibition
7 February 2023	Mayoral Minute 05-23 Cricket Pitch Maintenance	To go to Council Meeting 2 May 2023
7 February 2023	Parramatta Road Corridor Urban Transformation Strategy	Update presented to Councillor Workshop 21 March 2023

Meeting Date	Subject	Comments
7 February 2023	Hudson Park Driving Range Sign	Advertising Policy being prepared. Fees and Charges to be reviewed end of March 2023
7 February 2023	Community Garden Rear of Bates Street Community Centre	To go to Council Meeting 4 April 2023
6 December 2022	Proposed Consultation for Changes to Council's Rating Structure Included a Proposed Special Rate Variation (SRV) for Long Term Financial Sustainability	Presented to Extraordinary Council Meeting 28 February 2023
6 December 2022	Mayoral Minute 27/22 - Resilient Sydney Mayoral Summit on Affordable Housing	Executive report being prepared. Affordable Housing Tenancy Policy on exhibition
6 December 2022	Speed Bumps and Safety Cameras Courallie Avenue	Presented to Council on 4 April 2023 and resolved to undertake a follow up traffic survey in 12 months' time to monitor any changes in traffic behaviour
1 November 2022	Mayoral Minute 26/22 - Building Works Approved Hours of Construction and Types of Work	To go to future Councillor Workshop
1 November 2022	26-28 Pomeroy Street	Acid sulphate soil testing commenced on 21 March 2023
1 November 2022	Possible Land Purchase	In progress (Confidential under Section 10A (2) (d) (ii) of <i>Local Government Act 1993</i>)
1 November 2022	Shade Covers Over Playgrounds	To be considered as part of the Recreation Study
1 November 2022	Planning Proposal to Rezone Land at Homebush	Further investigation and preparation required to lodge planning proposal
1 November 2022	Community Garden in Strathfield South	To be considered as part of the Recreation Study
1 November 2022	Ismay Reserve Deed of Agreement	Meeting with NSW Transport scheduled
1 November 2022	Hudson Park Driving Range Issues	Tender for the Hudson Park business case has been advertised

Meeting Date	Subject	Comments
4 October 2022	DCP Environmental Changes	To go to Councillor Workshop July 2023
6 September 2022	Shade Covers Over Playgrounds	To be considered as part of Recreation Study
6 September 2022	Homebush West Shopfront	Letters sent 2 February 2023 to both Rotary Club of Strathfield and Flemington Chamber of Commerce to form partnership. Matter ongoing
7 June 2022	Council Requests and Services Application	Presented to Councillor Workshop 21 March 2023. Go live date anticipated for July 2023
7 June 2022	Garbage Collection Lead Times and Illegal Dumping	Council managing service. Booking system to be developed
1 June 2021	Mayoral Minute 7/21 - Proposed Renaming of Belfield section in Strathfield Local Government Area to Strathfield South	Meeting with GNB held 23 March 2023. To go to Councillor Workshop 18 April 2023

Acquitted Council Resolutions

Meeting Date	Subject	Comments
7 March 2023	Mayoral Minute 08-23 Begnell Field Revitalisation WestInvest Funding (Submitted During Mayor Blackmore's Term)	Letters sent 21 March 2023
7 March 2023	Mayoral Minute 09-23 Airey Park Refurbishment WestInvest Funding (Submitted During Mayor Blackmore's Term)	Letters sent 21 March 2023
7 March 2023	Mayoral Minute 10-23 Hudson District Park East WestInvest Funding (Submitted During Mayor Blackmore's Term)	Letters sent 21 March 2023
7 March 2023	Mayoral Minute 11-23 Strathfield Park Revitalisation WestInvest Funding (Submitted During Mayor Blackmore's Term)	Letters sent 21 March 2023
7 February 2023	Planning Proposal - 17-20 Loftus Crescent, Homebush	To go to Council Meeting 2 May 2023
7 February 2023	Report - Federal Government Funding for Trove	Letters drafted and to be sent to Minister from Mayor's office
7 February 2023	Planning Proposal - PP 2019/12 - 200-206 Parramatta Road, Homebush	To be considered as part of the North Homebush Precinct strategy
7 February 2023	Strathfield Council - Finding Deed for Regional and Local Roads Repair Program	Letters sent 7 March 2023
7 February 2023	Report of Submissions - Amendment to Part N - Water Sensitive Urban Design (WSUD) - Strathfield Consolidated DCP 2005	Amendment to Part N - Water Sensitive Urban Design (WSUD) - Strathfield Consolidated DCP 2005
7 February 2023	Planning Proposal - 11-16 Loftus Crescent, 2 Subway Lane, 5&9-11 Knight Street & 88-92A Parramatta Road, Homebush	Rescission Motion lodged
7 February 2023	2023-2024 Stronger Together Major Festival Local Council Grants Program	2023 Cooks River Fun Run and 2023 Homebush Village Fair cancelled and budgeting finalised

Meeting Date	Subject	Comments
7 February 2023	Hume Recycling Material Recovery Facility and its Implications for Strathfield Council	Meeting with Re-Group held and representations made to the Minister for Planning
6 December 2022	Homebush North Masterplan and Contributions Framework Project	North Homebush Precinct strategy ongoing
6 December 2022	Planning Proposal - PP 2018/2 - 125 Parramatta Road and 52 & 54 Powell Street Homebush	Proponent invited to make submission by 31 March 2023
6 December 2022	Planning Proposal - 11-16 Loftus Crescent, 2 Subway Lane, 5&9-11 Knight Street & 88-92A Parramatta Road, Homebush	Part of rezoning review
6 December 2022	Planning Proposal - 17-20 Loftus Crescent, Homebush	Awaiting Department of Planning to provide their input as to whether they will support undertaking of North Homebush Precinct Masterplan
6 December 2022	Planning Proposal - PP 2019/12 - 200-206 Parramatta Road, Homebush	Proponent invited to make submission by 31 March 2023
6 December 2022	Planning Agreement Policy	Planning Agreement Policy adopted following exhibition
6 December 2022	Bus Shelter/Shade at Trinity Junior School - The Boulevarde/Llandilo Avenue	To go to Council Meeting 7 March 2023
1 November 2022	Notice of Rescission - Resolution 243/22, Strathfield 6-10 Year Housing Target	Local Housing Strategy under review. Council in process of identifying suitably qualified consultants to contribute to Strathfield Town Centre Masterplan
5 July 2022	200-206 Parramatta Road, Homebush - Planning Proposal	Resolution superseded by resolution 290/22

COMMUNITY GARDEN REAR OF BATES STREET COMMUNITY CENTRE

AUTHOR: Rob Cranmer, Civic & Open Space Coordinator, Civic Services

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That the gardens at the rear of the Bates Street Community Centre be removed and reinstated back to turf.

PURPOSE OF REPORT

At the Ordinary Council Meeting of 7 February 2023, Council resolved:

"8/23

RESOLVED ON THE NOTICE OF MOTION BY COUNCILLOR KAREN PENSABENE

Moved by: (Blackmore / Hall)

That a report be produced for April Ordinary Meeting for the restoration of Community Garden at the rear of Bates Street Community Centre."

This report has been prepared in response to this resolution.

REPORT

The gardens at the rear of Bates Street Community Centre were installed in response to a Council resolution at the meeting on 6 October 2020:

"196/20

RESOLVED: (Pensabene / Duggan)

That Council:

- 1. Provide 2 worm farms, worms and mulch to the Community Garden at Bates Street Centre.
- 2. Provide new edible plants
- 3. Council staff to provide some advice and help with restoring the Community Garden as soon as possible."

The gardens were installed with the intention of being maintained by the Strathfield West Senior Citizens Group using Bates Street.

In late 2020, staff provided the worm farms. Staff also met with members of the Strathfield West Senior Citizens Group to explain how worm farms work. Staff assisted with minor works, including spreading mulch, cleaning and organising the garden beds and provision of herbs and vegetables. At this time, the garden beds were handed over to the Strathfield West Senior Citizens Group for ongoing maintenance of the garden beds.

The ongoing maintenance has not occurred, and the area has become untidy. Due to this, it is recommended that the area be reinstated back to turf, which will be maintained by Council staff.

FINANCIAL IMPLICATIONS

The proposed expenditure is modest and can be funded from within the existing landscape maintenance budget.

ATTACHMENTS

There are no attachments for this report.

DRAFT SPORTING GROUNDS ALLOCATION POLICY

AUTHOR: Cathy Edwards-Davis, Director Engineering & Operations

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

1. THAT Council place the draft Sporting Grounds Allocation Policy on public exhibition.

2. THAT Council advise all Clubs who currently use sporting grounds that the draft Sporting Grounds Allocation Policy is on public exhibition and hold a meeting with the Clubs to present the draft Policy.

PURPOSE OF REPORT

At the Council meeting on 4 April 2023, it was resolved:

- 1. That Council develop a Sports Fields Policy that gives consideration to local clubs as a priority.
- 2. That the Draft Sports Fields Policy be prepared and reported to Council, prior to public exhibition.

REPORT

The draft Sporting Grounds Allocation Policy is attached to the report. The key objectives of the Policy are as follows:

- To provide a transparent, equitable and consistent methodology for the seasonal allocation of sporting grounds and facilities to sports clubs, sports associations, schools and tertiary education providers within the Strathfield Council area.
- To provide a diverse range of opportunities for participation in sport, recreation and physical activity for Strathfield residents.
- To provide access to sporting grounds and facilities which contribute to a healthy Strathfield and promote participation in active sport, physical activity and social connectedness.
- To ensure the opportunity for participation of a broad mix of groups, including participation of girls; women; people from lower socio-economic backgrounds; people with disabilities; seniors and people from culturally and linguistically diverse backgrounds.

The draft Policy outlines a selection process for the allocation of sporting grounds, particularly where there may be competing demands for the use of the grounds. The hierarchy of use for the sporting grounds is proposed as follows:

- 1. Community based sporting club training
- 2. Community based sporting club games
- 3. Council events and events formally endorsed by Council
- 4. Strathfield public schools competitive sporting programs and physical education classes
- 5. Community based organisations
- 6. Tertiary education providers
- 7. Strathfield private schools competitive sporting programs and physical education classes
- 8. Commercial organisations

Where there are conflicting requests for sporting grounds, if they cannot be resolved by Council staff, the following weighted criteria are proposed to be utilised to allocate the grounds:

	Criteria	Principles
A	Historical Use of Facilities	Council will recognise applicants with a strong history at particular facilities. Council recognises that active sporting grounds are in high demand and priority access will be given to Strathfield residents. Priority will be given to clubs which have the majority of members based in the Strathfield.
В	Community Based	Sporting grounds are a limited resource and must be used to provide maximum overall benefit to the community. Council recognises that sporting clubs provide community building benefits.
С	Membership/ Team Numbers	Sporting clubs and associations are instrumental in increasing positive social, cultural and economic benefits and developing community leaders. Participation levels are therefore a factor in the level of benefit to the community. If an applicant has declining membership/ teams, their hours of access may be decreased, they be relocated to an alternative venue more suited to the applicant's level of usage or a secondary allocation may be given to another applicant to maximise use;
D	Tenancy Record	Council recognises the social and cultural important of an applicant having a good relationship with Council, other park users and the local community. A history of compliance with all terms and conditions of hire is essential. Consideration will be given to factors such as only utilising the grounds during allocated hours, maintaining allocated sporting grounds and facilities in a clean and tidy manner, and no substantiated complaints from nearby residents.
Е	Access & Equity	Ensuring the opportunity for participation of a broad mix of groups. Council will allocate ground to support sporting applicants which have programs to increase participation of girls; women; people from lower socio-economic backgrounds; people with disabilities; seniors and people from culturally and linguistically diverse backgrounds.
F	Support for Access & Equity	Demonstrated long term support by applicants for increased participation of girls; women; people from lower socio economic backgrounds; people with disabilities; seniors and people from culturally and linguistically diverse backgrounds.
G	Leadership Diversity	Council will support sporting applicants which demonstrate increasing numbers of women; people from lower socio-economic backgrounds; people with disabilities; seniors and people from culturally and linguistically diverse backgrounds in positions coaching, leading, instructing, decision makers, officials and administrators at all levels.
Н	Diversity of Sports	Council will allocate grounds to encourage a diversity of sporting codes. Where a new and emerging sport can demonstrate that they have a plan for the ongoing success of the applicant for a number of years, Council will endeavor to accommodate their needs. For emerging applicants, the allocation of sporting grounds will not be based solely on applicant membership numbers.
I	Traditional Seasonal Allocations	Sporting grounds are a limited resource. Preference will be given to the traditional seasonal allocations.
J	History of Financial Responsibility	Sporting grounds are a limited resource and the costs are subsidised by Council. Priority will be given to fiscally responsible applicants.

	Criteria	Principles
K	Applicant Development	Ensuring applicants have good policies and practices in place including risk management, child protection and anti-bullying to ensure a safe environment for all participants. Facility management, succession planning and organisation management structure documentation is also well regarded.
L	Organisation Governance	Council supports applicants that maintain good governance and create an inclusive, viable and sustainable organisation. This includes sound financial management, policies and practices in place that cover risk management, complaints handling, participant safety and address discrimination, violence and racism to ensure a safe environment for all participants. Hirers must be members of Good Sports. Also well regarded is a Hirers approach to facility management, succession planning and having a Member Protection Information Officer (MPIO).
М	Child Safe Clubs	SSOs provide policy, framework and resources to create and maintain clubs that safeguard children and young people. Council expects that applicants are aware, have adopted and maintain Child Safe Standards. Child Safety applies to senior clubs who have minors play in their teams and competition.
N	Traffic and Parking Impacts	Traffic and parking impacts must be minimised for the amenity of the surrounding community.

The Policy also outlines an appeal process should a sporting club still be unhappy with their proposed allocation.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

1. Draft Sporting Grounds Allocation Policy

STRATHFIELD COUNCIL

SPORTING GROUNDS ALLOCATION POLICY

XX 2023



STRATHFIELD COUNCIL	Sporting Grounds Allocation Policy			
RESPONSIBILITY	Manager Engineering			
DATE ADOPTED	XXX MINUTE			
REVISED	NA	REVIEW	xxx	
CM10 No	XXX			
ASSOCIATED POLICIES	Park Plans of Management			
ASSOCIATED LEGISLATION	Local Government Act 1993 Local Government (General) Regulation 2021			

1. Introduction

This Policy will contribute to a healthier Strathfield by encouraging active sports participation. The Policy establishes eligibility and the selection criteria for the seasonal allocation of sporting grounds.

1.1. Title and Commencement

This policy is called the Sporting Grounds Allocations Policy. This policy was adopted by Council resolution ($\frac{x}{23}$) after public exhibition from $\frac{x}{x}$ to $\frac{x}{x}$.

1.2. Purpose

The purpose of this Policy is to contribute to a healthier Strathfield by encouraging active sports participation. The Policy provides a transparent, equitable and consistent methodology for the seasonal allocation of sporting grounds and facilities

1.3. Coverage

The Policy applies to all sporting grounds within the Strathfield Local Government Area including natural turf and synthetic turf fields. This Policy applies to all hard surface courts which are booked.

This policy will apply to any new sporting grounds within the Strathfield. See 4.12 New/ Upgraded Sporting Grounds for further information.

This policy applies to all sporting clubs, state sporting associations, schools, tertiary education providers and other organisations seeking an allocation to use Council sporting grounds and facilities.

1.4. Limitations

This policy does not apply to those sporting grounds which are the subject of an existing long term (greater than one season) lease or licence or Deed of Agreement, whilst these existing instruments are in operation.

New Leases, Licences and Deeds of Agreements

Council is able to exclude the operation of this Policy for a specified sporting ground by entering into a new lease, licence or Deed of Agreement with a club or state sporting association.

Events in Parks Policy and Guidelines

This policy does not apply to special and one-off events.

2. Objectives of the policy

The objectives of this Policy are as follows:

- To provide a transparent, equitable and consistent methodology for the seasonal allocation of sporting grounds and facilities to sports clubs, sports associations, schools and tertiary education providers within the Strathfield Council area.
- To provide a diverse range of opportunities for participation in sport, recreation and physical activity for Strathfield residents.
- To provide access to sporting grounds and facilities which contribute to a healthy Strathfield and promote participation in active sport, physical activity and social connectedness.
- To ensure the opportunity for participation of a broad mix of groups, including participation of girls; women; people from lower socio-economic backgrounds; people with disabilities; seniors and people from culturally and linguistically diverse backgrounds.
- To ensure that Council managed sporting grounds and facilities are occupied by inclusive, viable and sustainable sporting clubs, state sporting associations, schools, tertiary education providers and other organisations.
- To ensure that access to sporting grounds by all users has regard to the sustainability and maintenance requirements associated with good sporting ground management.

3. Definitions

Allocation

For the purposes of this Policy, the term 'allocation' is an agreement between Council and a hirer to use a Council sporting ground and/or facility. It is a short-term licence (with a term of less than one year). An allocation allows a hirer non-exclusive use of a sports ground and/or facility at specific agreed times. Allocations can be annual, seasonal or casual in nature.

Applicant

For the purposes of this Policy, the term 'applicant' includes any sporting club, state sporting association, community group, school, tertiary organisation, commercial provider or any other group or organisation that make an application for a seasonal hire allocation.

Casual Allocation

For the purposes of this Policy, a 'casual allocation' is an allocation to a club, association, community group, school or commercial provider to use a sporting ground or facility on a single occasion for a pre- determined fee. Seasonal allocation requirements will be prioritised over casual allocations. Casual allocations are also subject to ground availability and condition.

Facilities

For the purposes of this Policy, the term 'facilities' includes the buildings adjacent to sporting grounds, including toilets, canteens, storerooms and change rooms.

Hirer

For the purposes of this Policy, the term 'hirer' includes any sporting club, state sporting association, community group, school, tertiary organization, commercial provider or any other group or organisation that hires a sporting ground.

In Season Allocation

An In Season Allocation will be for the Summer or Winter Season as defined.

Lease

A Lease grants a tenant exclusive possession of a Council property and gives the tenant a proprietary interest in the Council Property which is binding on third parties. Leases will not generally be used for the tenure of sporting grounds.

Licence

Licences confer non-exclusive use of a licenced area for a specified period subject to payment of a licence fee. Multiple licences may be issued to multiple users of the same licenced area for different times. Licences can be for a one-off use (permit or hire agreement) or regular ongoing use throughout a season (seasonal hire).

Pre-Season Allocation

A Pre-Season Allocation is a restricted allocation (subject to availability) to a hirer to use a Council sporting ground and/or facility at agreed times prior to the commencement of the competitive scheduled winter sporting season for the purpose of sports training and physical preparation for the winter season.

Seasonal Allocation

For the purposes of this Policy, a 'seasonal allocation' is an allocation to a hirer to use a Council sporting ground and/or facility at agreed times throughout the Summer Season or Winter Season.

School Allocation

A School Allocation is an allocation to a school to use a Council sporting ground and/or facility during the day (between 7am – 3pm during school terms) at agreed times throughout the Summer or Winter season.

Sporting Grounds and Facilities

For the purposes of this Policy, 'Sporting Grounds and Facilities' are Council owned sporting infrastructure available for sporting use for training and game days.

State Sporting Association

A pre-eminent governing body for a sport in NSW

Substantial Increase

A substantial increase in allocations is greater than ten hours or greater than 10% of the hirer's current allocation in one year (whichever is the lesser) or greater than 20 hours or greater than 20% of the hirer's current allocation over five years (whichever is the lesser).

Summer Season Allocation

A Summer Season Allocation is an allocation to a hirer to use a Council sporting ground and/or facility at agreed times between the period of the third Tuesday in September to the last Sunday in March (subject to maintenance needs).*

Summer Sports (Traditional)

The following are traditional summer sports: athletics, baseball, cricket, oz tag, touch football, ultimate frisbee and six aside soccer,

Winter Season Allocation

A Winter Season Allocation is an allocation to a hirer to use a Council sporting ground and/or facility at agreed times between the period of the first Tuesday in April to the last Sunday in August (subject to maintenance needs). Training (only) may continue to the second Friday in September (subject to maintenance needs).*

Winter Sports (Traditional)

The following are traditional winter sports: football (soccer), netball, rugby league, rugby union, hockey and Australian Rules football.

* Council acknowledges that all sporting codes are subject to season overlap of the above season allocation dates. Winter sports may commence pre-season training and trial games in March if sports such as cricket and baseball do not need to use their allocated sporting ground for training or finals games through to the end of March. This can be negotiated with Council and the individual clubs that share a ground in different seasons. Similarly, access to the grounds for special competitions (eg. Champion of Champions) will be negotiated on an as needs basis. All clubs in both seasons are asked to advise Council if a ground can be handed back earlier for the seasonal sporting ground changeover (eg) goal posts out and cricket wicket preparation.

4. Policy

4.1. Policy Statement

The Strathfield Council recognises that access to open space for sporting and recreational use is of strategic importance to residents who live, work and play in the Strathfield Local Government Area. Access to sporting grounds, which provide for a diverse range of recreational opportunities, is important in contributing to a healthy Strathfield.

The Sporting Grounds Allocation Policy establishes the eligibility and selection criteria to be applied when allocating use of Council's sports grounds and facilities to sporting clubs, state sporting associations, schools, tertiary education providers and commercial providers within the Strathfield Council Local Government Area.

Council allocates sporting grounds on a seasonal and casual basis. Council will endeavor to accommodate Seasonal Allocations and Casual Allocations, within the number of sporting grounds available, taking into consideration the long-term whole-of-life cost of the assets including depreciation and maintenance.

4.2. Policy Principles

This Sporting Grounds Allocation Policy has been developed in accordance with the following principles:

- Transparent
- Equitable
- Consistent

These principles were discussed with a number of Strathfield sporting clubs and associations in the development of this Policy.

4.3. Hierarchy of Use

Council staff will use the following hierarchy to prioritise the allocation of sporting grounds:

- 1. Community based sporting club training
- 2. Community based sporting club games
- 3. Council events and events formally endorsed by Council
- 4. Strathfield public schools competitive sporting programs and physical education classes
- 5. Community based organisations
- 6. Tertiary education providers
- 7. Strathfield private schools competitive sporting programs and physical education classes
- 8. Commercial organisations

4.4. Allocation Types

Council offers the following types of allocations for the use of sporting grounds and their associated facilities, in no particular order:

- Winter Season Allocation
- Summer Season Allocation
- Preseason Allocation (subject to availability)
- Casual Allocation (subject to availability)
- School Allocation

4.5. The Application

An application to use Council's sporting ground or associated facilities, applicants must contain the following information:

- A completed and accurate Allocation Application Form/s by the advertised closing date;
- Documented evidence that the majority of the membership of the sporting club resides within the Strathfield Council Local Government Area; and
- Confirmation that the sporting club has no outstanding debt with Council; and
- Provide a Certificate of Currency for public liability insurance of a minimum of \$20 million. The policy must indicate that Strathfield Council is noted as an Interested Party (Principal Indemnity Endorsement), and that the Business Activity shown on the Certificate of Currency must be appropriate and include functions such as

organising and running a sporting event or sporting club or state sporting association; and

- Provide a copy of the applicant's annual report, including the financial report; and
- Provide confirmation that club is adhering to the guidelines set by the relevant state sporting association sport, including adherence to risk management principles.
- Provide a copy of the applicant's documented plan to increase participation of girls and women, culturally and linguistically diverse and socially disadvantaged people.

4.6. Selection Process

Once the information outline in section 4.5 The Application above is provided, Council will review allocation requests for sporting grounds sequentially as follows:

- 1. The hierarchy in 4.3 Hierarchy of Use will be implemented.
- 2. Where only one applicant is requesting access to a suitable sporting ground, in general this will be made available to them, provided they meet the other requirements set out in this Policy.
- 3. Council accepts that hirers require reasonable assurance that they will continue to be allocated seasonal use of sporting grounds to plan and manage their strategic plans effectively. Where a hirer continues to demonstrate membership numbers, Council will not unreasonably refuse to provide an allocation, consistent with the previous season's allocations. Where a hirer has previously used Sporting Grounds and Facilities, and Council receives an application from a different provider, Council will follow the process outlined in points 5 to 7, below.
- 4. Hirers may request additional allocations. From year-to-year, Council will not generally approve an individual hirer *substantially* increasing their allocation. The purpose of this condition is to help ensure diversity of sporting code access.
- 5. Council encourages applicants to collaborate with each other. Should two or more applicants put forward a proposed sharing arrangement of a sporting ground, Council will give this favourable consideration.
- 6. Council staff will attempt to resolve conflicting requests through mutual agreement between applicants, and where this cannot be achieved, the relevant Council officer will make a determination in accordance with point 7 below.
- 7. Where Council cannot resolve the conflicting request through mutual agreement, when required, competing requests will be assessed against the weighted criteria outlined below, with the allocation given to the applicant with the highest weighted criteria score. At this stage, applicants will be requested to submit information which demonstrates their capacity to address the weighted criteria.

Weighted Criteria Score

	Criteria	Principles	Scoring	Assessment Guide
A	Historical Use of Facilities	Council will recognise applicants with a strong history at particular facilities. Council recognises that active sporting grounds are in high demand and priority access will be given to Strathfield residents. Priority will be given to clubs which have the majority of members based in the Strathfield.	10	Historical ground (greater than 15 years) with continuous use by sporting club
			5	Strathfield based sporting club for more than ten years
			3	Strathfield based sporting club for less than ten years
			0	Applicant with no previous home within Strathfield
В	Community Based	Sporting grounds are a limited resource and must be used to provide maximum overall benefit to the community.	5	Not-for-profit sporting clubs with demonstrated strong ties to the local community (e.g. community groups, schools)
		Council recognises that sporting clubs provide community building benefits.	3	Not-for-profit sporting clubs with no demonstrated links to the local community
			0	Commercial provider
			0	No information provided
С	Membership/ Team Numbers	ip/ Sporting clubs and associations are instrumental in increasing positive social, cultural and economic benefits and developing community leaders. Participation levels are therefore a factor in the level of benefit to the community. If an applicant has declining membership/ teams, their hours of access may be decreased, they be relocated to an alternative venue more suited to the applicant's level of usage or a secondary allocation may be given to another applicant to maximise use;	5	Applicant membership numbers/ teams are steady or increasing
			3	Applicant membership numbers/ teams have declined in the last year
			0	Applicant membership numbers/ teams have declined over the last three years
			0	No information provided
D	Tenancy Record	Council recognises the social and cultural important of an applicant having a good	5	Good records of stewardship of sporting grounds. No impact on neighboring residents. No breaches in
	relationship with Council, other park users and the local	3	the previous five years. Fair record of stewardship. No impact	
		community. A history of compliance with all terms and	-	on neighboring residents within the previous two years. No breaches in the

	Criteria	Principles	Scoring	Assessment Guide
	conditions of hire is essential. Consideration will be given to		previous two years.	
		factors such as only utilising the grounds during allocated hours, maintaining allocated sporting grounds and facilities in a clean and tidy manner, and no substantiated complaints from nearby residents. Consideration will be given to past behaviour, including positive interactions with Council and other Clubs. Consideration will also be given to positive use of social media and other media.	0	Breach within the previous two years
Е	Access & Equity	Ensuring the opportunity for participation of a broad mix of	10	Three or more programs or support for people from a targeted group.
		groups. Council will allocate ground to support sporting applicants which have programs to increase participation of girls; women; people from lower socioeconomic backgrounds; people with disabilities; seniors and people from culturally and linguistically diverse backgrounds.	5	Two programs or support for people from a targeted group.
			3	One program or support for people from a targeted group.
			0	Zero programs or support for people from a targeted group.
			0	No information provided
F	Support for Access & Equity		5	Demonstrated increase in applicant membership numbers from a targeted group.
			1	Steady applicant membership numbers from a targeted group.
			0	Declining applicant membership numbers from a targeted group.
			0	No information provided
G	Leadership Diversity	ip Council will support sporting applicants which demonstrate increasing numbers of women; people from lower socioeconomic backgrounds; people with disabilities; seniors and people from culturally and linguistically diverse backgrounds in positions coaching, leading,	5	Demonstrated increase in applicant leadership diversity.
			1	Steady applicant leadership diversity.
			0	Declining applicant leadership diversity.
			0	No information provided

	Criteria	Principles	Scoring	Assessment Guide
		instructing, decision makers, officials and administrators at all levels.		
H	Diversity of Sports	Council will allocate grounds to encourage a diversity of sporting codes. Where a new and emerging sport can demonstrate that they have a plan for the ongoing success of the applicant for a number of years, Council will endeavor to accommodate their needs. For emerging applicants, the allocation of sporting grounds will not be based solely on applicant membership numbers.	5	New or emerging sport, where the applicant can demonstrate a plan for ongoing success New or emerging sport, where the applicant cannot demonstrate a plan for ongoing success
I	Traditional Seasonal Allocations	Sporting grounds are a limited resource. Preference will be given to the traditional seasonal allocations.	5	Request for a summer season allocation by a summer sport OR request for a winter season allocation by a winter sport. Request for a summer season allocation by a winter sport OR request for a winter season allocation by a summer sport.
J	History of Financial Responsibility	Sporting grounds are a limited resource and the costs are subsidised by Council. Priority will be given to fiscally	3	No outstanding debt with Council in the previous five years. Outstanding debt with Council in the previous five years, which has now
		responsible applicants.	No Allocation	been repaid. Current outstanding debt with Council.
K	Applicant Development	Ensuring applicants have good policies and practices in place including risk	5	Applicants with documented policies and initiatives to support volunteers.
		management, child protection and anti-bullying to ensure a safe environment for all participants. Facility management, succession planning and organisation management structure documentation is also well regarded.	3	Applicants with policies in development
			0	No documented policies or plains in place.
			0	No information provided
L	Organisation Governance		5	Applicants with documented policies and initiatives to support volunteers.
			3	Applicants with policies in development

	Criteria	Principles	Scoring	Assessment Guide
		sustainable organisation. This includes sound financial	0	No documented policies or plains in place.
		management, policies and practices in place that cover risk management, complaints handling, participant safety and address discrimination, violence and racism to ensure a safe environment for all participants. Hirers must be members of Good Sports. Also well regarded is a Hirers approach to facility management, succession planning and having a Member Protection Information Officer (MPIO).	0	No information provided
М	Child Safe Clubs	SSOs provide policy, framework and resources to create and maintain clubs that safeguard children and young people. Council expects that applicants are aware, have adopted and maintain Child Safe Standards. Child Safety applies to senior clubs who have minors play in their teams and competition.	5	Have fully complied with SSO or NSW Office of the Children's Guardian Child Safe Standards
			3	Currently implementing Child Safe practices based on SSO and NSW Guardian Child Safe Standards
			0	No documented policies or plains in place.
			0	No information provided
N	Traffic and Parking Impacts	Traffic and parking impacts must be minimised for the amenity of the surrounding community.	5	Applicants with documented policies to incorporate public and active transport in their organisation of activities.
			3	Applicants with policies in development.
			0	No documented policies or plains in place.
			0	No information provided

School and Tertiary Organisation Selection Criteria

Council will review allocation requests for sporting grounds from school and tertiary organisations as follows:

- Priority will be given to Strathfield based schools and tertiary organisations within the as outlined in 4.3 Hierarchy of Use; and
- Priority will then be given to schools and tertiary organisations in accordance with the following hierarchy (in order):

- No available grounds within the school/ tertiary organisation
 Limited available grounds within the school/ tertiary organisation
- 3. Substantial available grounds within the school/ tertiary organisation

4.7. Allocation Process & Determination

The allocation process is undertaken as follows:

- 1. Staff will advertise for Expressions of Interest and distribute the Allocation Application Forms for the Summer Season by June and for the Winter Season by November, each year. Notwithstanding this, in all cases, it is the responsibility of the hirer to ensure that application forms are requested and received.
- 2. A due date is set each season for applications. The due date will be stated on the application. Late applications will not be considered.
- 3. Council staff will assess the applications in accordance with 4.3 Hierarchy of Use, 4.5 Applicant Eligibility Criteria and 4.6 Selection Criteria. This process takes approximately two to three weeks.
- 4. Council staff will distribute the Draft allocations to the hirers for comment for a period of seven days.
- 5. Council staff will distribute the Final allocations. Council staff will advise hirers of any shut down or maintenance periods during the seasonal allocation (e.g. Easter) at the start of the season.
- 6. Any further requested changes to the allocation (e.g. as a result of increased / decreased registrations) will be accommodated subject to availability and consistency with the principles contained in this Policy.
- 7. Council will issue invoices for seasonal allocations one month after the commencement of the respective sporting season. Due to the administrative burden, Council will not provide refunds for wet weather and if pre-booked allocations are no longer required.
- 8. At the start of each season, the seasonal allocations, including the relevant hirer, may be published on Council's website.
- 9. After draft allocations have been released an appeals process is available as outlined in Section 5 APPEAL PROCESS.

Allocation Timetable Guide

Stage	Expected period
Expression of Interest forms released and open to all	4 weeks
Applications assessed and draft allocations developed	2 weeks
Competing requests identified and solutions proposed	
Draft allocations released and applicants given 1 week to accept	1 week
draft or request change	
Amendments to drafts made, if possible	1 week
Competing requests identified. Applicants invited to submit an	7 days from
Appeals Application Form	notification
Internal assessment of competing requests and	1 week
recommendations determined	
Final allocations released	1 week

Generally, the Summer Season allocation process will commence in June and be completed before the end of August and the Winter Season allocation process will commence in November and completed before the end of February.

4.8. Out of Season Use

Applicants are allocated grounds for the fixed summer or winter season only.

All applicants are required to notify Council two weeks prior to the season completion advising if sporting grounds are not required for finals. Subject to maintenance requirements, Council may permit the hirer in the following season to start training earlier.

Council may allow hirers to use the sporting grounds for out of season use if there are grounds available.

All commercial operators or associations running competitions must make sure that their competitions run within the Winter and Summer Allocation Periods. There is no provision for these competitions to overlap seasons or be moved to alternative sporting ground in the interim.

4.9. Sporting Ground Rest Periods

Sporting grounds will be managed to maximise long term usage and minimise over-use. Council will restrict sporting ground use to maintain safe playing surface conditions and minimise maintenance.

All sporting grounds will be rested (not used) for a minimum of two weeks between the seasons. Generally this will be in the last week of March and the first week of September. This may change annually if longer rest periods are required.

Council will advise hirers at the start of the season, the week(s) that the sporting grounds will be not used.

All sporting grounds will be rested on Mondays, with the exception of those grounds listed in the table below.

Sporting Ground	Exemption to use on Monday (Reason)	
Synthetic turf sporting grounds at Cooke	Synthetic turf sporting grounds do not need	
Park, Mason Park and Strathfield Park	to be rested.	
Hard surface courts (eg. basketball, netball,	Hard surface courts do not need to be rested.	
tennis, multi-purpose)		

4.10. Fees and Charges

The seasonal allocation of sporting grounds to hirers is subject to the payment of the relevant fees and charges. These fees and charges are updated annually and are advertised on Council's website.

Council will not provide refunds for wet weather and if pre-booked allocations are no longer required.

4.11. Tenure & Capital Contributions

Council is committed to the provision and maintenance of a range of well-maintained and safe sporting grounds and facilities to encourage informal and organised recreation activities consistent with community needs.

Council will prepare a Parks and Sporting Ground Asset Management Plan which will provides a comprehensive plan to ensure the delivery of services Sporting Grounds and Facilities is provided in a financially sustainable manner. The asset management plan will detail information about infrastructure assets including actions required to provide an agreed level of service in the most cost-effective manner while outlining associated risks. The plan will define the services to be provided, how the services are provided and what funds are required to provide the services over a 20-year planning period.

Long Term Leases and Licences

Most parks are classified as community land. Section 46A(3) of the Local Government Act 1993 requires leases of community land greater than five years to be via public, open tender.

Application should contact Council if they require a lease or licence of Sporting Grounds and Facilities, to discuss this process.

Capital Contributions

Council has no expectation that sporting clubs or associations will make a capital contribution to the development of a facility. In general, allocations will continue to be managed on a seasonal basis as outlined in this policy.

Notwithstanding this, Council aims to recognise and encourage organisations who do contribute to the development or upgrade of a Council facility. In recognition of a capital contribution, Council may (at its absolute discretion) provide the following:

- Increased tenure
- Decreased hire fees.

The following will be considered when determining whether to accept a capital contribution:

- The applicant seeking longer tenure must meet the following minimum criteria:
 - The majority of their membership must reside within the Strathfield Council local government area
 - Not-for-profit sporting clubs with demonstrated strong ties to the local community (e.g. community groups, schools)
 - Applicant membership numbers are steady or increasing
 - Good records of stewardship of sporting grounds. No breaches in the previous five years.
 - Demonstrated programs to support increased participation of girls; women;
 people from lower socio-economic backgrounds; people with disabilities;
 seniors and/ or people from culturally and linguistically diverse backgrounds.
 - No outstanding debt with Council in the previous five years;
- Any improvements must be consistent with any future Strathfield Recreation Needs Study and the relevant park Plan of Management.
- Any improvements must have the appropriate planning approvals.
- The capital improvements must coincide with and not adversely impact on the needs of the other sporting ground users and the wider community.

- In addition to the amount contributed to apply for extended tenure, the applicant must contribute an equivalent amount to Council to be used by Council to upgrade or renew priority sporting ground assets as identified in the future Parks and Sporting Grounds Asset Management Plan.
- Council must be willing and financially able to take on the increased maintenance and depreciation associated with the capital upgrade.
- No assumption should be made that Council will make a co-contribution to the capital improvements. Council may (at its absolute discretion) choose to partner with an applicant if the proposed works are already identified and funded in the Long Term Financial Plan and future Parks and Sporting Grounds Asset Management Plan.
- Throughout the period of tenure, the licence agreement will require ongoing participation levels to justify the allocation of the facility and the ongoing financial viability of the organisation.

Council retains the sole discretion as to whether to accept a capital contribution. Council must agree to the capital contributions being provided prior to any work on the contribution commencing.

Organisations contributing toward the capital upgrade of Council facilities do so on the understanding that the facility remains in Council ownership and that Council will specify and project manage all capital construction works.

The capital contribution made by the applicant will be used as follows:

- 50% for the capital improvements nominated by the applicant
- 50% for capital improvements nominated by Council to upgrade or renew priority sporting ground assets as identified in any future Parks and Sporting Grounds Asset Management Plan. These improvements may be located in another sporting ground.

Grant Funding Submissions

If requested by the Clubs, Council can be the lead applicants in grant funding submissions to State and Federal Governments and peak state sporting associations for infrastructure upgrades to Council grounds. Council staff will prepare the grant submission. Sporting Clubs will be required to assist in the provision of information to satisfy the grant funding application requirements.

Proposals must be agreed in principle with Council and be in accordance with the Plan of Management and any park masterplan.

Council Approval

Any proposal to accept a capital contribution from a hirer and offer increased tenure and/ or decreased hire fees will be reported to Council, who will make the final determination as to whether to accept the capital contribution.

4.12. New or Upgraded Sporting Grounds

Council may take possession of new sporting grounds. Council may also upgrade sporting grounds such that the hours of use for those grounds is substantially increased (e.g. through new floodlighting or a synthetic surface).

As outlined above, the allocation of sporting grounds will recognise the historical usage of the grounds. This historical usage does not extend to the new additional hours of use.

Other than where a contribution has been made in accordance with Section 4.11 Tenure & Capital Contributions, should Council obtain new or upgraded sporting grounds (where the hours of use is substantially increased), access to these new facilities will be via a public, open, advertised Expression of Interest. The Expression of Interest will be advertised in accordance with the Community Engagement Strategy. The criteria for allocation of the new or upgraded sporting grounds will be outlined in the advertisement.

4.13. Damages and Breaches

Any hirer using a sporting ground or facility which is in breach of the Conditions of Hire (contained at Annexure 1 to this Policy) may be subject to the following:

- Exclusion from future allocations
- Monetary penalty.

Warnings

Where it is alleged that a hirer has breached the allocation conditions, the process below will be followed:

- On the first alleged breach, Council staff will investigate the breach and make an
 assessment on the damage caused, the likely cause of the damage and the likely
 cost to repair the damage. The hirer will be notified in writing of the breach
 assessment.
- On the second alleged breach, Council staff will investigate the breach and make an
 assessment on the damage caused, the likely cause of the damage and the likely
 cost to repair the damage. If upheld, the hirer will be provided with the breach
 assessment and a first written warning.
- On the third alleged breach, Council staff will investigate the breach and make an
 assessment on the damage caused, the likely cause of the damage and the likely
 cost to repair the damage. If upheld, the hirer will be provided with the breach
 assessment and a final written warning. At this point, at its absolute discretion,
 Council may cancel the hirer's allocations for the season.

Future Allocations

Council will excluded an applicant from future allocations for the following:

- If the applicant has an outstanding debt with Council; OR
- If the damage caused by the applicant impacts on the start of the season for the subsequent sporting ground hirer; OR
- If the applicant was issued a fine for breaches to the conditions of hire.

Council may consider excluding an applicant from future allocations for the following:

- If the applicant has been issued with one or more written warnings in the preceding season: OR
- If the damage caused by the applicant impacts on the start of the season for the subsequent sporting ground hirer.

Monetary Penalties

All damage to Council property, either deliberate or accidental must be reported to Council within one business day, outlining full details of the incident.

After the season, excepting usual seasonal wear and tear, the sporting ground and facilities must be returned to Council in the same condition as they were prior to the season. In the event that the hirer does not hand back the site in the same condition, Council will clean and repair the sporting ground and facilities to the standard required by Council at the hirer's cost.

During the season, Council will forward on any additional costs incurred by Council to the hirer including:

- The cost of any additional monitoring activities for compliance with conditions of consent; and
- The cost to clean up waste from a park, sporting grounds or change/ amenity building; and
- The cost to repair unreasonable damage after use; and
- Use of canteens and kiosks.

An after-hours callout fee applies where council is required to attend the park to assist the hirer with matters such as access. Fees will be on a cost recovery basis. A minimum of 4 hours of staff overtime will be payable.

Maximise Use of the Sporting Grounds

Council has an objective to promote participation in active sport, physical activity and social connectedness. Therefore, within the constraints imposed by Plans of Management and acceptable wear and tear on the grounds, Council wishes to maximise use of the Sporting Grounds.

There is a limited number of sporting grounds and hours they can be accessed and a very high demand for access. Any increase in an applicant's participation numbers cannot be matched by increased allocations. Council expects hirers to maximise the use of the allocations they receive to best manage their player and team numbers.

Applicants cannot book grounds to reduce access to other hirers, nor can Applicants underutilise their allocation.

Where it can be demonstrated that a Club has repeatedly booked a ground and not used the allocation, staff will investigate this. At its absolute discretion, Council's Director Engineering & Operations (or equivalent) may cancel the hirer's future allocations for the season. Further, Council may consider excluding an applicant from future season allocations.

5. APPEAL PROCESS

Applicants may only make an appeal if they have no outstanding debt with Council. Appeals may only be made by not-for-profit volunteer-based sporting clubs with the majority of registered participants reside within the Strathfield Local Government Area.

The appeal process applies after draft allocations have been issued and an applicant's requested changes cannot be accommodated due to competing requests.

In an appeal request, the Manager Engineering (or equivalent) will review the submissions against the weighted selection criteria (outlined in 6.5). The applicant with the highest score will receive greater preference for their request and Council staff will determine and release final allocations.

Should an applicant be unsatisfied with the allocation a final appeal process can be requested. The process requires that:

- Applicants must notify Council in writing within 48 hours of receiving their final allocations they wish to appeal.
- The final appeal will be conducted by an Allocations Review Committee.
- There will be three members of the Allocations Review Committee a representative
 of the Property/ Bookings team, the Director Engineering & Operations (or
 equivalent) and external representative from a State Sporting Organisation, Sports
 NSW or equivalent.
- The Committee will receive the applicants original EOI Application Form and the Appeal.
 - o The Committee's Terms of Reference will be to determine:
 - Was the Sporting Ground Allocation Policy applied
 - Was the Allocation Process followed
 - o The results of the Weighted Criteria assessment
 - o The final the seasonal allocations.
- The Allocations Review Committee will respond to the applicant/s with the following:
 - o The outcome of the appeal and any action taken
 - o The reason/s for the decision.

Elected Councillors will play no part in the allocations or appeal process.

6. Version Control

Date	Туре	Minute
2/5/23	Version 1 - Draft for Public Exhibition	xx

Annexure 1 - Conditions of Seasonal Hire

By submitting a Sporting Grounds Allocation Application, applicants and hirers are agreeing to the Conditions of Season Hire outlined below.

Written Approval

Hirers may only use the sporting grounds when they have an agreed allocated booking. Council will provide written approval of allocations. This is to help ensure that the sporting grounds have adequate rest periods and to maintain the sporting grounds in the long term.

Where a hirer is found to be playing on a sporting ground outside their allocated booking, they will be subject to the penalties outlined in 4.13 Damages and Breaches of the Sporting Grounds Allocations Policy.

Subletting

Hirers may not sublet or reallocate grounds and/ or facilities to other users on a casual or seasonal basis. All grounds allocations must be approved by Council and any breach may impact future bookings. This is primarily to manage risk and ensure public safety.

Hours of Operation

The standard hours of operation for sporting grounds within the Strathfield are as follows:

- Mondays all sporting grounds are closed for rest and maintenance (with the only exceptions noted in 4.9 Sporting Ground Rest Periods)
- Tuesdays to Fridays 7.00 am 9.30 pm
- Saturday 8.00 am 6pm.
- Sunday 8.00 am 5pm

Any exception to the standard hours of operation must be approved by Council in writing.

Games

Games played on home grounds must be in accordance with the scheduled, home and away fixtures as determined by state sporting associations and any scheduled game must involve a home team, except where the club is hosting finals as scheduled by the state sporting association.

Availability of Grounds Outside Allocations

Sporting grounds and facilities are not available for use outside the approved times unless prior arrangements have been confirmed with Council. Where such use is permitted, the casual hire charges will apply.

Should any hirer find it necessary to alter the times of ground usage during the season, arrangements should be made with Council prior to any changes being made.

Ground Closures

Council reserves the right to close any sporting ground and/ or facility due to inclement weather, to protect the playing surface and other assets, due to safety concerns, to reduce

risk to players and the public or to allow the completion of capital and maintenance works. This decision is not negotiable.

Council staff inspect the sporting grounds regularly, as part of ongoing maintenance. Hirers are also required to conduct pre-match ground assessments and address any hazards.

In the event of inclement weather conditions, Council will inspect each ground and determine its suitability for use.

Council will close grounds during inclement weather on weekdays to prevent playing surface deterioration, in preference to match play on weekends. Council may also close grounds during inclement weather on weekends if conditions are not suitable for use of the grounds.

Council will assess and notify users of sporting ground closures through the following means:

- Council website
- Wet weather line on 02 9748 9972
- Open and Closed signs at the sporting grounds (where available).

Council staff will update the ground closure notifications by 10am for the Schools and 3pm for the evening hirers.

If during the season, the condition of the sporting ground deteriorates, Council may, at its absolute discretion reduce the hours or cancel the right of a hirer to use a sporting ground for health and safety and/ or maintenance reasons.

Council will not be held responsible for relocating or finding alternative sporting grounds for the hirers. Council will not be held responsible for any costs incurred by a hirer relocating to an alternative venue due to ground closures.

No refunds will be provided for closures associated with inclement weather. It is noted that Council heavily subsidises the management and maintenance of access to sporting grounds for community access.

Other Users

Outside of the agreed allocation hours to hirers, Council retains the right to make the sporting grounds and facilities available to casual hirers.

Member Behaviour

The hirer is responsible for the satisfactory conduct of all members and persons attending their training/ games/ utilising the sporting ground. The hirer shall ensure that the amenity of property owners adjoining parks is not disturbed by excessive noise, offensive language, poor behaviour or any other activity likely to cause unreasonable disturbance.

Emergency Access

Council will issue keys to seasonal sporting ground hirers. Access to the venue must be maintained for emergency vehicles. Hirers, if onsite, are responsible for allowing access in the case of an emergency.

Storage Allocation and Containers

Hirers are not entitled to use storage space. If storage is available at the sporting ground, Council may at its absolute discretion provide hirers with access to this space. Council will at its absolute discretion determine the design, placement and size of storage space made available to hirers.

Any storage will be approved on a seasonal basis. Council staff may direct hirers to remove any items stored at the end of the season.

No new shipping containers, used for storage, will be permitted within the Strathfield Local Government Area.

Sporting Ground Damage

When undertaking training, hirers are encouraged to rotate their training/ drill areas within the sporting grounds to reduce wear and tear, e.g. By moving goal mouths. This minimises damage to the grounds and potential risk of injury to players. Council staff can work with the hirers on potential options to facilitate this.

If the hirer becomes aware of any damage to the grounds, particularly where it may impact on people's safety, the hirer is responsible for reporting this promptly to Council. Where possible, the area should be isolated.

Seasonal Changeover

All hirers are required to notify Council two weeks prior to the season completion advising if sporting grounds are not required for finals.

Car Parking

Car Parking is restricted to designated car parks only. At no times are cars allowed on parks or sporting grounds without the approval of Council. Hirers are responsible for the conduct of their members and visitors in this regard. It is the hirer's responsibility to monitor and control car parking.

Soccer Goals

Soccer Nets are not to be secured to soccer goals using electrical tape (or any other tape) which is permanently affixed and/ or leaves a residue. The only approved method of affixing nets to goals is as per the goal manufacturer's instructions or by the use of Velcro.

Nets must be removed when not in use as per Australian Standards AS4866.1-2007. Moveable soccer goals are required to meet Australian standards and be appropriately stored when not in use.

Floodlighting

Council is responsible for the maintenance of all floodlighting on sporting grounds. Hirers will be provided with access to floodlighting at the commencement of the season once seasonal allocations are finalised. Training on sporting grounds must cease by 9.30pm with the floodlights automatically going off at 9:45pm (if not turned off earlier by the hirer). Any faults associated with floodlight use are to be reported to Council.

Marking of Grounds

Council is responsible for the marking of all sporting grounds. The hirers may not linemark the grounds.

Cricket Covers

Council is responsible for the maintenance and preparation of the wicket block and outfield. The ownership and management of cricket wicket covers lies with the respective cricket clubs or association. The home team is responsible for the covering, removal and storage of cricket covers where inclement weather is forecast. Cricket covers are to be stored appropriately and not left on turf areas where they may damage the turf surface.

Waste

Council provides bins at each sporting ground. All hirers are responsible for waste generated from their respective sporting activities. Hirers are responsible for ensuring that the sporting grounds are left in a clean state. At no time are hirers permitted to store or stack waste next to bins. Hirers found to have stored waste next to bins will be charged for the removal and disposal of such waste by Council.

Advertising and Sponsorship

No permanent advertising may be displayed at the sporting grounds. Seasonal hirers may display advertising signage during their allocated sporting ground hours only. With the exception of fences, advertising may not be affixed to the facilities. Advertising is limited to temporary banner signage only. Advertising must not include alcohol, soft drink, fast food, firearms, pornography or tobacco sponsorship.

Smoking

Smoking is prohibited on all Council sporting grounds. All hirers are responsible for informing their members and educating sporting ground visitors that sporting grounds are smoke free.

In addition, smoking is not permitted in the following areas:

- Within any structures;
- Within 10 metres of children's play equipment in outdoor public places:
- Spectator areas at sports grounds or other recreational areas used for organised sporting events;
- Within 10 metres of a food fair stall/ kiosk/ canteen.

Selling of Goods

Hirers may only sell food, drinks (non-alcoholic) and raffle tickets.

Public Address System

A public address (PA) system or electronically operated sound equipment must not be used unless approved by Council. Sound levels must not exceed LAeq 15 minute \leq 65 dB(A) when measured at the nearest affected receiver (resident or business).

Good Sports

Council expects all hirers to demonstrate respect towards each other and towards Council staff.

All Strathfield sporting clubs must be accredited with Good Sports. The Good Sports program is a preventive health initiative. It's implemented voluntarily through community sporting clubs; helping clubs to promote healthier, safer and family-friendly environments and behaviors.

Alterations and Building Works

The hirer must not make alterations, additions or deletions to the facilities or any Council assets without first obtaining permission in writing from Council as the owner of the land and buildings. If works are approved, they must be carried out under the supervision of Council.

Buildings, improvements, additions and extensions, if approved, once built become the absolute property of Council without the hirer being entitled to any payment or compensation in request thereof.

Coaching Clinics

All school holiday coaching clinics for sport within the Strathfield Local Government Area must be run through a registered Strathfield sporting club with clinics and training dates approved by Council.

School Allocations

Schools must submit an application form for all usage of the sporting grounds (even if Council does not charge for this usage).

Activities Requiring Approval

The following activities require an approval from Council in writing:

- Filming (commercial);
- Selling or consuming alcohol;
- Installing any structure, screen, awning, sign, enclosure, equipment, stalls or amusement devices;
- Exhibiting or distributing advertisements or handbills;
- Any use that brings in a third party supplier, including amusement devices, formal catering, etc.

Prohibited Activities

The following activities are not permitted within any park or sporting ground:

- Tree pruning
- Trench digging
- Attaching signs or structures to trees or Council signage
- Archery; golf; go karting (or using other motorised equipment); paintball; laser tag; riding horses; driving of model cars; sale or use of glass receptacles; camping or lodging overnight; possession or use of any firearms; coal BBQs; lighting candles; lighting fires (this excludes use of the Council provided BBQs).

Council discourages the use of balloons, plastic straws, glitter, party poppers and confetti in parks and discourages Colour Run events.

Management Plans

Council may require the hirer to prepare and implement management plans. The size and nature of the activities being held on the sporting ground will determine if the hirer must prepare the following, for approval by Council:

- Prepare and implement a Traffic Management Plan
- Prepare and implement a Risk Assessment and Management Plan
- Prepare and implement an Emergency Management Plan
- Provide security staff
- Undertake community notification of the activities
- Install temporary fencing around the perimeter of the activities
- Install Variable Message Signs in advance of the activities
- Prepare a First Aid Plan and provide first aid staff
- Provide toilet facilities (in addition to existing park public toilets)
- Prepare and implement a Waste and Litter Management Plan
- Install "No Smoking" signs throughout the venue

Additional Conditions

In consideration of the hirer's proposed activities, Council at its sole discretion may impose additional conditions of approval, as deemed necessary.

COOKS RIVER AND STRATHFIELD GOLF CLUB OPEN SPACE PROPOSAL

AUTHOR: Cathy Edwards-Davis, Director Engineering & Operations

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

- 1. That Council gives in principle support to the Cooks River and Strathfield Golf Club Open Space project.
- 2. That Council does not give any funding to this project at this time.
- 3. That Council monitor for possible future grant opportunities to recommend to the Golf Club for this project.

PURPOSE OF REPORT

At the Council meeting of 7 February 2023, it was resolved:

43/23

That Council direct the General Manager to engage with the Strathfield Golf Course on the commission of a feasibility study on improvement of the water quality in the Cooks River and the commissioning of public open space around the Strathfield Golf Course with Council's officers to present a report at the next convenient Council workshop or Council meeting.

REPORT

Council staff had a meeting with representatives from the Strathfield Golf Club and the Cooks River Alliance, where the Club presented their proposal. In summary, the proposal includes the following:

A Missing Link

A shared path connection through the golf course can be the catalyst for improving regional connections at the city scale.

The site can act as a link between the active transport networks of the Eastern Harbour City and Central River City as part of the Greater Sydney Commissions Metropolis of Three Cities – Greater Sydney Region Plan.

New active transport links along the eastern edge of Rookwood Cemetery are also in planning which will improve north-south movement.

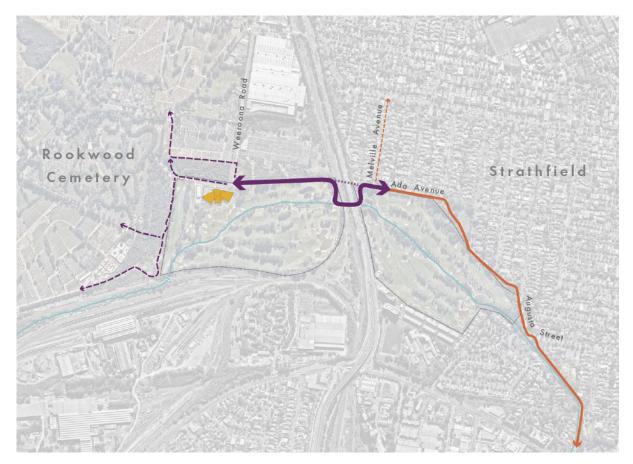
Continuing the Cooks River Cycleway

The Cooks River Cycleway follows the river from Wolli Creek to Augusta Street in Strathfield, then diverts around the golf course ending at the corner of Ada and Melville Avenues.

There is an opportunity to provide a connection from Ada Ave west through the golf course towards Rookwood Cemetery and beyond to USYD Cumberland Campus and Lidcombe TAFE. This connection would benefit the community at a regional planning level.

At a local level this connection would create an inviting walking and cycling option for families from the residential catchment of Strathfield and further afield.

The active transport missing link is shown in the plan below:



Strategic Green Grid Positioning

The current Cooks River Cycleway follows the river from Wolli Creek to Augusta Street then diverts around the golf course ending at corner of Ada & Melville Avenues.

The Eastern City Green Grid Opportunities mapping identifies an east-west link through Strathfield Golf Course.

Strategic Biodiversity Priorities

The proposal contributes to Council's biodiversity priorities including:

- Ensuring native vegetation and habitat is conserved, restored and enhanced.
- Improving the health and resilience of Mason Park Wetlands, Cooks River and Coxs Creek.
- Connecting reserves, green spaces and streetscapes to support biodiversity.
- Actively engaging Community and Council in biodiversity conservation.

The bank restoration along the Cooks River includes opportunities such as:



Example opportunity areas and potential improvements

Civille

Strathfield Golf Club Licence

Part of the Strathfield Golf Club, west of Centenary Drive, is privately owned. Part of the Strathfield Golf Club, east of Centenary Drive is Council owned and licenced to the Club. The current Licence expires in July 2026. The Licence notes the following:

1 Use of Premises and Period of Use...

- (e) The Licensee shall have the use of the premises during the following times and days, namely:
- Sunrise to Sunset

The licenced area is currently entirely fenced and not available to the community from sunset to sunrise.

Project Benefits

The proposal has benefits as follows:

- Positive environmental benefits.
- Aligns with Council and State Government green-blue grid policies.
- Possible important east-west pedestrian and cyclist 'missing' link.

Project Limitations and Risks

The proposal has some limitations and risks:

 The Golf Club are the substantive beneficiaries of the proposal. The bulk of the proposed works, landscape improvements to the riverbank and reduction in flooding, are within the property owned by the Golf Club and property licenced to the Golf Club. This area is currently fully fenced off.

- Approvals are required from a number of third parties, including Strathfield Golf Club, Sydney Water, Sydney Trains, Transport, Ausgrid and Rookwood Cemetery. Obtaining these approvals will take some time. Pursuit of this project will impact on Council's ability to undertake other capital projects.
- The project will only achieve its potential active transport benefits if there is agreement from Rookwood Cemetery and Cumberland Council to continue the bicycle and pedestrian path.
- There is currently no funding for the project.

Project Delivery

Should Council choose to proceed with the project, subject to the availability of funding and staff resources, the following key project steps will need to be undertaken:

- Masterplan process 6-12 months.
 - o The cost is around \$200.000.
 - Unlikely to attract grant funding for a masterplan.
 - o The masterplan would include an estimate for the substantive construction works.
- Design and planning approval process 12 months.
- Approvals and landowner's consent from third parties up to 2 years.
- Construction 12 months.

It is noted that some of the above steps could be undertaken concurrently.

Conclusion

The Cooks River and Strathfield Golf Club Open Space project has merit, particularly in improving active transport links.

Council has a number of large projects which are about to commence, particularly \$21.8 million in WestInvest projects. It is also currently very hard to attract appropriately skilled project managers. Council cannot currently provide resources to this project, and it is therefore recommended that no funding be provided at this time.

FINANCIAL IMPLICATIONS

It is recommended that Council not give any funding to this project at this time and therefore there are no financial impacts.

ATTACHMENTS

There are no attachments for this report.

STRATHFIELD COUNCIL DRAFT SUBMISSION TO STATE SIGNIFICANT DEVELOPMENT (SSD-39005127) – ALTERATIONS AND ADDITIONS TO MERIDEN SENIOR SCHOOL –

APRIL 2023

AUTHOR: Willem van Wyk, Planner

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That the draft submission (Attachment 1) regarding amended plans for the State Significant Development (SSD-39005127) for alterations and additions at Meriden Senior School be endorsed and provided to the Department of Planning and Environment.

PURPOSE OF REPORT

To seek Council endorsement of a draft submission in relation to amended plans for proposed development at Meriden Senior School.

REPORT

The Proposal

The proposal is for alterations and additions to the Meriden Senior School Campus including:

- two new buildings a Social Science Building and a Design and Creative Arts Building;
- the demolition of an existing residential flat building, an existing demountable in the northwest of the site and the existing DaCA building at the northeast of the site;
- modification of the existing Admin Building (the Ethel B. Wallis Memorial Building) to provide internal connection to the new Social Science Building.

These works will enable the senior school student cap to increase from 1,080 to 1,224.

Amended Proposal

After feedback from multiple stakeholders, including Council, the application was amended by the applicants and includes:

- inclusion of 30-32 Redmyre Road into the site area;
- change of use of 30-32 Redmyre Road from residential to educational establishment. It is proposed to demolish the existing residential flat building (noted above).
- Use of 30-32 Redmyre Road for construction activities while the alterations and additions are built. It is then proposed to become an interim outdoor lawn area until future redevelopment.
- The proposed student cap increased remains at 1,224.

Assessment Pathway

As the development is classified as State Significant Development, the consent authority is the NSW Department of Planning and Environment. Council has the opportunity to provide a submission which will be considered as part of the assessment process. Council provided a submission to the original design on 24 October 2022 which raised concerns over the historic character, reduction in open space and traffic impacts. As the application has been amended, it has been re-exhibited and Council now has the opportunity to provide a further submission. Information about the changes was presented at the Council workshop 18 April 2023. The exhibition period closed on 1 May 2023. Accordingly, a draft submission was submitted on 26 April 2023 pending final endorsement by Councillors.

Remaining Issues

As discussed in the draft submission (attached), concerns remain pertaining to the built form and historic character interface; deep soil landscaping; trees; landscape design; and traffic. In brief, it is requested that the new lawn area be retained in perpetuity, additional modulation provided to the north and south facades of the DaCA building, tree loss to be offset, additional arboricultural assessment, additional screening landscaping be incorporated, potential traffic congestion associated with increased school capacity and that the number of car spaces be retained at 53.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

1. Attachment 1 Strathfield Council Draft Submission (amended plans) SSD Meriden School

Strathfield Council Draft Submission to State Significant Development (SSD-39005127) – Alterations and Additions to Meriden Senior School – April 2023

Strathfield Council provided a submission regarding the original scheme in October 2022 and appreciates the opportunity to provide comments on the amended application for SSD – Alterations and Additions to Meriden Senior School, which includes

- the construction of two new buildings, one of which will replace an existing lawn area;
- the inclusion of an adjoining property at 30-32 Redmyre Road which will be utilised as a new lawn area.

It is noted that the amended application ameliorates some of Councils original concerns. However, some concern remains regarding traffic, built form, deep soil landscaping, trees.

Built Form and Historic Character Interface

As stated in the original submission:

Maintaining streetscape character and amenity is important. The Strathfield Town Centre has a distinct boundary with the quaint Redmyre Road Heritage Conservation Area (HCA) which includes local items and a suburban feel. Meriden straddles these distinct localities. Currently, the landscaped open space area within the school adjoins the HCA and provides an appropriate transition to the Town Centre.

The relationship of the subject site with the adjoining Redmyre Road Heritage Conservation Area (HCA) has been significantly improved by the amendments to the proposal. In particular, the proposed demolition of 30-32 Redmyre Road will create significant visual separation to the HCA, particularly in conjunction with Margaret Street. The amendments have also refined projections of façade elements, specifically by reducing the vertical blade depths from 1,200mm to 900mm. The materiality and perceived scale are now considered acceptable.

However, the Environmental Impact Statement (EIS) anticipates the recently acquired allotment at 30-32 Redmyre Road will be developed in the future, with no details provided on the proposed scale. This area is labelled as an interim open space in the application. It is strongly suggested that a condition of consent requires this area to remain open space in perpetuity to maintain the transition to the HCA.

The height of the Design and Creative Arts Building (DaCA) is proposed to be reduced from RL 31.88 to RL 29.75 which will help reduce the visual prominence of the structure. However, the design of both the new Social Science and DaCA buildings still protrude above the 11m height plane stipulated in Strathfield LEP 2012. The Street Elevation on Drawing DA-03-0003 shows that the DaCA building is taller than the ridge of the main building and the auditorium of the heritage listed Wallis Building. The design the DaCA building needs to ensure that the building is subservient in its built form scale to the neighbouring heritage item (the Wallis Building) when viewed from the surrounding public domain.

As such, it is recommended that the Applicant incorporates the following design amendments in the DaCA building to improve the built form outcome:

 Introduce a substantial indent as a visual break on the north and south façades to break up its visual mass and continuity. That will improve its relationship with the adjacent HCA and existing residential properties at 15 and 17 Margaret Street.

- Increase the upper-level setback from Redmyre Road to reduce its perceived scale from the public domain.
- Further lower the floor-to-floor heights to reduce the overall building height and the extent of non-compliance with the LEP height control.

Deep Soil Landscaping

The amended proposal offsets the loss of deep soil landscaping at Selbourne Lawn with a new open space area of approximately 848.6m² at 30-32 Redmyre Road. This addresses Council's concerns and is supported. However, the Amendment Report states:

Post the completion of the DaCA building, 30-32 Redmyre Road will be landscaped and is proposed to be used as outdoor play space for Meriden students until such time as a future application is lodged for the redevelopment of this site for school purposes.

Council is of the view that this area should remain deep soil landscaping in perpetuity. As stated in the original submission:

Ground level open space with deep soil landscaping provides superior amenity for students compared to similar open space on upper levels. There are also secondary benefits in terms of stormwater percolation and reduction of the urban heat island effect. Accordingly, more should be done to protect existing ground floor lawn areas. This is particularly since, with the future increase in scale of development within Strathfield Town Centre, overshadowing of ground floor open space will only increase. The more ground level open space is retained, the greater the likelihood that a portion will retain solar access at any one time.

Given the potential for intensification within the Strathfield Town Centre, any extensions to the school should seek to provide a capacity that can accommodate this growth. This includes an increased demand for play areas within the school. Given the reality of the growth, any loss of ground floor open space is unlikely to ever be reclaimed. Accordingly, its protection becomes critical.

The loss of Selbourne Lawn and the future loss of lawn area at 30-32 Redmyre Road is considered unacceptable.

Trees

Trees Proposed for Removal

There are 15 trees within the allotment at 30-32 Redmyre Road. Of these, 11 are proposed for removal. All of these are either exempt species under the Strathfield Consolidated Development Control Plan (SCDCP) 2005 or less than 4m in height and, therefore, not protected under the SCDCP 2005. Accordingly, their removal is acceptable on the basis that replacement planting can be provided. In this regard, the application states:

A future application for the school site could consider new replacement trees to enhance the landscape setting of the site once the future use of the school site is determined.

This does not provide an acceptable level of certainty for Council. The application in its current form needs to be acceptable on merit. The removal of existing trees needs to be offset. The

Landscape Plan has not provided for any replacement tree planting, given that six trees of significant size are to be removed (as well as smaller specimens).

A minimum of 12 canopy trees (2:1 ratio to significant trees being removed) should be incorporated into the landscape scheme.

Trees Proposed for Retention

Four trees are proposed to be retained and are discussed in turn below.

Trees 39 and 52 are Cypress species located at the North East and South East corners of the property, respectively. The impact of the amended proposed works does not appear to significantly alter conditions around these trees from the previous scheme and their retention is supported in line with the Arboricultural Impact Assessment (AIA).

Tree 44 (*Corymbia citriodora*) is a tree of high significance and is noted as a priority for retention within the original AIA. Tree 50 (*Liquidambar styraciflua*) is a tree of moderate significance and is located at a prominent position near the corner of Margaret Street and Redmyre Road. The AIA Addendum does not address the impact of the proposed amended works on these trees. The proposed works include significant soil level changes throughout almost 50% of each tree's Tree Protection Zone (TPZ) and a proposed new brick-based boundary fence. The AIA should detail any required design modifications to retain and protect the health and condition of these trees. This could include the use of pier and beam construction methods to span roots. In addition, the internal stormwater pipe connection shown within TPZ (and potentially Structural Root Zone (SRZ)) of Tree 50 should be relocated.

There are two street trees (*Lophostemon* confertus) within the Redmyre Road verge of the property. They are noted as Trees A and B in the AIA. The AIA Addendum does not address the impact of the proposed stormwater to kerb connection which is within TPZ and likely SRZ of Tree A. The AIA should assess the impact of the proposed stormwater works on Tree A, including any required design modifications to retain and protect the health and condition of the tree. The SRZ and TPZ calculations for Trees A and B should be recalculated as they were found by Council's Tree Officer to be greater than nominated in AIA. In addition, tree bond and protection conditions should apply for Trees A and B.

It is noted that these trees assist in softening the built form and improving the interface with the HCA in the vicinity. Their protection is therefore of high importance.

During Construction

A Tree Protection Plan and Specification is required for all trees to be retained and should apply to the demolition and construction phases of the project. The Construction Management Plan nominates the property as being temporarily used for construction purposes for the adjacent DaCA building. Appendix 1 provides a 'Prospective Site Layout' which shows an internal construction road through the location of Tree 39, Tree 44 and Tree 50. All trees are proposed for retention with Tree 44 being of high significance and landscape value.

The construction period site layout requires modification in collaboration with the project arborist to ensure the retention and protection of these existing trees.

Landscape Design

The proposal does not provide any screen planting at the boundary with 19-21 Margaret Street.

The Landscape Plan should nominate suitable screen planting to maintain the amenity of the north facing apartments of this property.

Traffic

The proposal seeks to extend an existing driveway on Redmyre Road to allow for two-way access into the new basement within the proposed DaCA building. The basement is proposed to have 53 staff car parking spaces. The application has been reviewed by Council's Traffic Engineer and it is considered that the amended application addresses Council's concerns in relation to off-street pick up and drop off area. As requested, additional details have been provided on the proposed median extension and decelaration lane. These appear acceptable, subject to a detailed plan being provided at the Construction Certificate stage. This can be worked out between Council Officers and the Builder and the time of construction. Council will take into consideration the Meriden Senior School Green Travel Plan when developing its own Strathfield Local Government Area Active Travel Plan into the future.

It is noted that Transport for NSW has requested the on-site parking provision within the DaCA building basement be reduced. Council does not believe the 53 spaces should be reduced. As the school continues to expand, it makes sense to utilise the opportunity to provide additional parking now. This parking will also reduce the pressure for on-street parking on the road network surrounding the school grounds. Council does, however note a concern that the increase in student numbers and school capacity will cause additional congestion in the streets surrounding the school.

Conclusion

Thank you again for the opportunity to provide feedback on the amended SSD. As addressed above, Council have remaining concerns over the built form and landscaping of the proposed development.

11.11 REPORT FROM TRAFFIC COMMITTEE MEETING ON 18 APRIL 2023

AUTHOR: John Inglese, Traffic Engineer

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That the minutes of the Traffic Committee Meeting held on 18 April 2023 be noted and the recommendations (if any) be adopted.

ATTACHMENTS

1. Traffic Committee Meeting Minutes - 18 April 2023

STRATHFIELD COUNCIL

TRAFFIC COMMITTEE MEETING

MINUTES

Tuesday 18 April 2023

11am

Main Building Meeting Room

65 Homebush Road, Strathfield



Minutes of the Traffic Committee Meeting of Strathfield Municipal Council held on 18 April 2023, in the Main Building Meeting Room, 65 Homebush Road, Strathfield.

COMMENCING: 11:00AM

PRESENT: Clr. Karen Pensabene Chairperson

Clr. Nella Hall Councillor Clr Benjamin Cai Councillor

Karin Gaylard Representative of the Member for

Strathfield

Andy Hyunh Transport for NSW

ALSO IN ATTENDANCE:

Mr John Inglese Senior Traffic Engineer, Strathfield Council
Mr Jack Griffiths Traffic Engineer, Strathfield Council
Mr Chris Johnson Road Safety Officer Strathfield Council

WELCOME AND INTRODUCTION

2. APOLOGIES

Raymond Yeung Auburn Traffic Police

3. DECLARATIONS OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Traffic Committee Meeting meeting held on 21 March 2023, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes. Please note that Karin Gaylard was the representative for the Member for Strathfield not Maryanne Duggan. The Minutes reflect this change.

Voting on this item was unanimous

5. DEFERRED/OUTSTANDING ITEMS

Nil

6. REPORTS

6.1 Madeline Street – Request for No Stopping restrictions between Driveways at No 40-42

Introduction

Council has received a request to investigate the placement of No Stopping between the driveways at 40-42 Madeline Street. Recently Council was required to remove the yellow concrete kerb that was placed there by the owners at 40 Madeline Street out of frustration to improve the situation. Refer Figure 1.

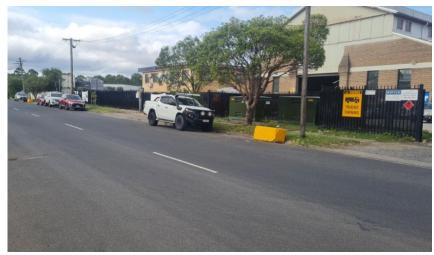


Fig. 1.

This request is based on the number of heavy vehicles that access the subject property and are impeded both when entering and exiting the driveways by vehicles parking too close to the subject driveways. See Figure 2.



Fig 2.

RECOMMENDATION

roposed No Stopping Zone 40 Madeline Street

That Council approve the installation of a 12.0m section of No Stopping between the driveways at No. 40-42 Madeline Street as per Figure 3 in the report.

(Voting on this item was unanimous)

6.2 Transport for New South Wales - Traffic Delegations to Councils.

Introduction

In response to the COVID pandemic, the NSW Government simplified approvals processes for outdoor dining with a range of regulatory changes. Among these changes were regulations allowing rapid creation of on-road space for outdoor dining, and a temporary delegation issued by TfNSW to facilitate temporary pedestrian and cycling areas and lanes.

TfNSW has now resolved to delegate further powers to local government to exercise Transport's functions with respect to outdoor dining and a number of low-impact improvements to pedestrian conditions on local roads. The revised instrument of delegation, valid until 2026, is enclosed alongside a guide to explain its use.

What is being delegated?

The delegation means all local Council's will have the option of carrying out works on local roads without requiring referral to the Local Traffic Committee or TfNSW. This option is contingent on the proposed improvements meeting a number of important safeguards relating to location, design compliance and notification according to well established TfNSW standards, specifications and technical directions, Australian Standards and the Austroads guideline.

Subject to the conditions set out in the delegation, Council's will be able to design and implement the following:

SCHEDULE 1 - FUNCTIONS

The functions and powers of Transport for NSW under section 115(2) of the Roads Act 1993 to regulate traffic on a public road for purposes other than those set out in section 115(3), being the following types of pedestrian works:

- Works to enable alfresco dining on a road (where there is no change to the number of continuous travel lanes).
- Continuous footpaths.
- Converting existing pedestrian (zebra) crossings to raised pedestrian ('wombat') crossings.
- Mid-block treatments to manage vehicle speed including road humps, road cushions, chicanes and slow points.
- Pedestrian crossings (i.e. not at signals).
- Pedestrian refuges.

OFFICIAL

- No Stopping controls at intersections.
- Kerb buildouts to reduce intersection crossing distance or manage vehicle speed (where there is no change to the number of continuous travel lanes).
- Kerb modifications for footpath improvements or tree planting (where there is no change to the number of continuous travel lanes).
 - Associated changes to kerbside parking necessary to implement the proposal and to offset any parking impacts.

SCHEDULE 2 – DELEGATES

A council constituted under the Local Government Act 1993.

SCHEDULE 3 – SUB-DELEGATES

The General Manager of a Council, or an employee of the Council.

SCHEDULE 4 – CONDITIONS

- 1. A delegate or its sub-delegates may only exercise the functions in schedule 1:
 - a) On public roads within the local government area under the Local Government Act 1993 for which the delegate is the roads authority;
 - b) On unclassified roads with a speed limit of 50km/h or less;
 - c) Not on or within 50 metres of a directly adjacent road on which a regular light rail service operates;
 - Not on a road or intersection, or within 10 metres of a road or intersection, on or through which a regular bus service operates;
 - e) Not within 100 metres of traffic lights; and
 - f) Not on a road to which a clearway applies.
- 2. Delegates must use any relevant Transport for NSW established standards, specifications and Technical Directions, and the relevant Austroads Guidelines and Australian Standards when designing and implementing the selected pedestrian works. Any novel designs or works where there are no established standards, technical directions or guidelines are to be dealt with under existing processes and are not subject to this delegation.
- 3. Delegates must submit a record of the works undertaken to TfNSW and NSW Police for information and reporting purposes. In the case of a new pedestrian crossing the record of works must include a copy of a road safety audit.

Reporting Requirements

The delegation will assist in evaluating whether localised decision making for certain works is a more sustainable and effective model for Councils.

The reporting requirement will assist TfNSW to respond to any issues, provide support to Councils and evaluate the efficacy of the temporary delegation for long term local traffic management strategy.

When exercising the delegation, council must provide TfNSW and NSW Police:

- 1. A description of the pedestrian work;
- 2. A copy of the as-built design plans; and
- 3. A copy of the road safety audit if establishing a new pedestrian crossing

The information is to be sent to <u>delegated works@transport.nsw.gov.au</u>.

Proposal

Moving forward Council Staff have considered the above delegations and generally proposed the following two categories to either follow out the Traffic Committee Process or implement under Council Delegation. Please note that this is a guide and based on the particular location it will be judged on its merits.

Delegation	Follow Traffic Committee Process	Council to Approve Under Delegation
Works to enable alfresco dining on a road (where there is no change to the number of continuous travel lanes)	YES	
Continuous footpaths		YES
Converting existing pedestrian (zebra) crossings to raised pedestrian ('wombat') crossings		YES
Mid-block treatments to manage vehicle speed including road humps, road cushions, chicanes, and slow points.	YES	
Pedestrian crossings (i.e. not at signals)	YES	
Pedestrian refuges	YES	
No Stopping controls at intersections		YES
Kerb buildouts to reduce intersection crossing distance or manage vehicle speed (where there is no change to the number of continuous travel lanes).	YES	
Kerb modifications for footpath improvements or tree planting (where there is no change to the number of continuous travel lanes).	YES	
Associated changes to kerbside parking necessary to implement the proposal and to offset any parking impacts.	YES	

RECOMMENDATION

That Council receive and note the report, and further that Council adopt the Delegation to Council Table 1. as listed in the Report.

(Voting on this item was unanimous)

6.3 Albert Road Strathfield – Infront of the Russian Club – request to convert No Stopping to No Parking.

Introduction

Council has received a request from the President of the Russian Club Ltd in Strathfield (7 Albert Road) to have a No Parking "Kiss and Ride" Zone installed in close proximity to the main entrance to the Club to cater for the needs of the elderly members and patrons of the Club. See Figure 1.



Fig.1

Proposal

Council officers have investigated the request and there is an opportunity to convert part of the No Stopping Zone In front of the Club to a No Parking Kiss and Ride See Figure 2. below.





Fig 2.

The existing No Stopping restrictions are in place across the entire Albert Road frontage of the site, it should also be noted that there is a left turn bay from Raw Square into Albert Road that will require some distance to allow vehicles to merge into the Albert Road Traffic. See Figure 3.



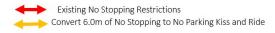


Fig 3.

<u>At the meeting</u> discussion took place on the potential traffic impacts of stopped vehicles on Raw Square. At the request of TfNSW, the implementation of the parking space will be monitored for a 6 month period. Should any issues arise, these will be brought back to the Traffic Committee.

RECOMMENDATION

- 1. That Council approve the installation of a 6.0m length of No Parking with additional Kiss and Ride signage as per Figures 2 and 3 in the report.
- 2. Further that Council staff monitor the 'No Parking' zone for a 6 month period to determine if the zone has any detrimental impacts on Raw Square.

(Voting on this item was unanimous)

6.4 Todman Place, Strathfield – Amended Traffic Management Changes

BACKGROUND

At the 21 February 2023 Local Traffic Committee meeting, item 6.5, 'Todman Place, Strathfield – Proposed Traffic Management Changes' was approved such that a full road closure of Todman Place to southbound traffic would be achieved by infilling the north end of Todman Place, simultaneously reclaiming greenspace at the adjacent Todman Reserve.

To confirm the suitability of this closure, Council staff conducted traffic volume counts on Todman Place and on Oxford Road between Todman Place and Barker Road as shown in Figure 1. The results of the volume counts showed a 7-day average of:

• 3,069 vehicles on Oxford Road with 25% southbound and 75% northbound, i.e. majority of vehicles are turning into Oxford Road from Barker Road

2,115 vehicles on Todman Place with 70% southbound and 30% northbound, i.e. majority of vehicles are turning into Todman Place from Barker Road.

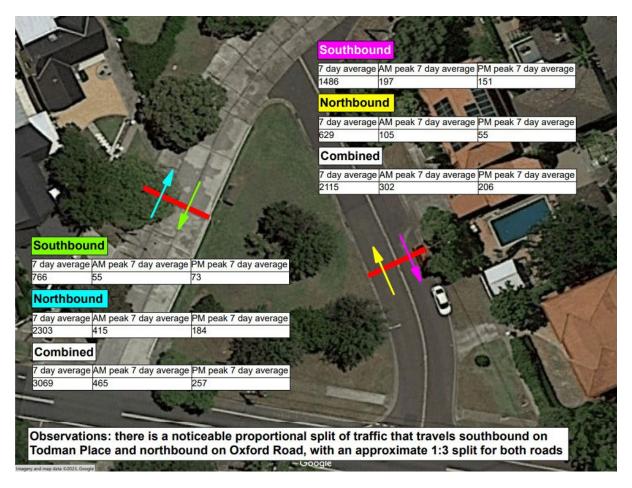


Figure 1 – traffic volumes on Oxford Road and Todman Place

Due to the volume of traffic on Todman Place, a full road closure here would require a roundabout to be constructed at the intersection of Oxford Road and Barker Road. As this option requires further investigation, Council staff are proposing to undertake sign and line marking changes in the short-term.

In the 5-year reporting period to the end of 2022, there have been 2 reported crashes at the intersection of Oxford Road and Barker Road resulting in 1 casualty – as such, this intersection does not meet the Blackspot funding requirements for a roundabout.

PROPOSAL

Council proposes to defer the full closure of Todman Place and instead make changes to signs and line marking around Todman Reserve, along with minor civil works, to improve traffic flow in this area. After making the below changes, Council staff will monitor traffic conditions to determine ongoing traffic flow and the best option for a future road closure, partial or full.

Council staff had previously identified some sign and line marking changes to be made simultaneously with the full closure of Todman Place to improve traffic conditions in this area which will be made in the short-term. These changes shown in Figures 2 and 3 are:

- Implementing formal 'No Stopping' on all sides of Todman Reserve to ensure vehicles don't park
 here, especially on Oxford Road such that vehicle sightlines exiting onto Barker Road are not
 compromised.
- Implementing 'No Stopping 8AM-9:30AM 2:30PM-4PM SCHOOL DAYS' on the south side of Barker Road between 24-30 Barker Road so vehicles cannot stop here during school peak hours and vehicles waiting to turn right from Barker Road into Oxford Road do not block vehicles wishing to travel straight on Barker Road.
- Removing the bus stop on the east side of Oxford Road such that buses do not stop here and
 contribute to congestion at this intersection Sydney Transit Systems were consulted on this
 change and due to the adjacent upstream and downstream bus stops being within 400m of each
 other and to contribute to improved traffic conditions, Transit Systems were supportive of the
 removal of the bus stop here.
- Re-marking Oxford Road at Barker Road to move the double barrier centrelines further west and provide a separated left- and right-turn lane onto Barker Road.

Furthermore, with Todman Place remaining open, Council staff identified further sign and line marking changes to be made, again to contribute to improved traffic operations, shown in Figures 2 and 3:

- Shifting the double barrier centreline on Todman Place west to provide a 3.4m-wide travel lane northbound and a 5.7m-wide combined travel and parking lane southbound, which meets the requirements of parking lane width set out in Australian Standard 2890.5 On-Street Parking.
- Constructing a minor kerb extension on the east corner of the intersection of Todman Place and Oxford Road to stop vehicles 'slingshotting' around the corner when turning left from Oxford Road into Todman Place and hence slowing vehicles down in Todman Place.
- Re-marking the 'Give Way' line at the intersection of Todman Place and Barker Road.
- Implementing a 'Stop' line and sign at the intersection of Todman Place and Oxford Road.

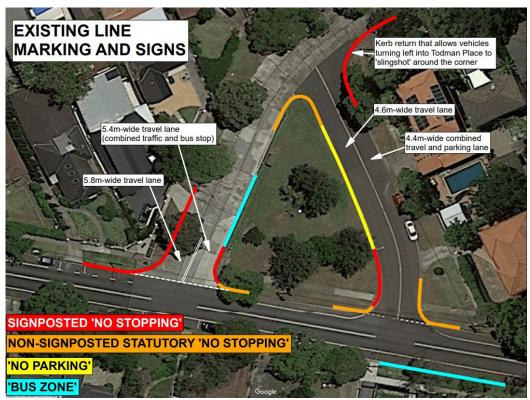


Figure 2 – existing sign restrictions and line marking around Todman Reserve

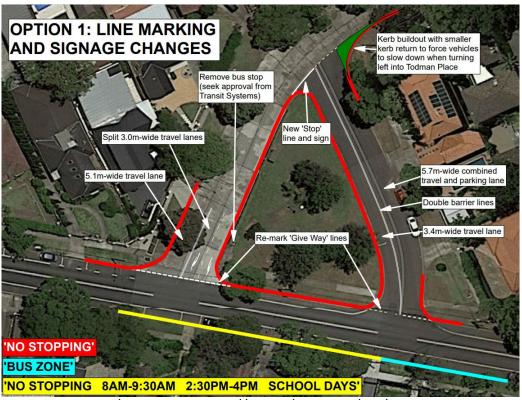


Figure 3 – proposed sign restrictions and line marking around Todman Reserve

These changes in the short-term will aim to:

- Decrease traffic speeds in Todman Place and reduce sideswipe collisions with compliant lane widths.
- Decrease congestion at the intersection of Oxford Road and Barker Road.
- Increase through traffic flow on Barker Road.
- Improve sight distances around Todman Reserve.

Due to the simple nature of the above changes, the sign and line marking changes will be made in the 22/23 financial year and the estimated \$6,000 funded from the LATM budget. The kerb extension on Oxford Road will be passed onto Council's Civil Works team and will be completed when resources are available to do so, with the estimated amount of \$8,000 to also be funded from the LATM budget.

It should be noted that garbage vehicle turning paths are suitable for all proposed changes to line marking and kerb geometry with the below exceptions:

• Minor crossover of the centrelines at the intersection of Todman Place and Barker Road.

A garbage vehicle turning left from Oxford Road onto Barker Road needs to do so from the right.

CONSULTATION

As these changes are required to improve traffic conditions in this area, it is proposed to undertake notification only to the residences with frontage to Todman Reserve of the above-mentioned changes, particularly those on Barker Road where the timed 'No Stopping' will be implemented.

• turning lane to not crossover onto the opposite side of Barker Road.

At the meeting discussion took place on the properties on Barker Road impacted by the proposed 'No Stopping' zone during school morning and afternoon hours. 20-22 Barker Road currently have the 'Bus Zone' along the frontage of their properties and hence cannot park here currently, where the 'Bus Zone' is to be formalised. 24-30 Barker Road will be affected by way of on-street parking by the proposed 'No Stopping 8AM-9:30AM 2:30PM-4PM SCHOOL DAYS' zone.

RECOMMENDATION

- 1. That Council approve the changes to signs, line marking, and the kerb extension as shown in Figure 3 on Oxford Road. Todman Place, and Barker Road.
- 2. That the estimated sign and line marking cost of \$6,000 be funded from the 22/23 LATM budget and the estimated kerb extension cost of \$8,000 be funded from the 22/23 or 23/24 LATM budget dependent on when Council's Civil Works team are available to complete the works.
- 3. That notification of the proposed changes be delivered to the residences with frontages to Todman Reserve/the affected roads.

(Voting on this item was unanimous)

6.5 Mintaro Avenue, Strathfield – Proposed Traffic Management Changes and Pocket Park.

BACKGROUND

In investigating areas to reclaim greenspace around the Strathfield LGA and in response to reports of unsafe traffic conditions around the triangular section of land at the intersection of Mintaro Avenue and Noble Avenue, Council staff have identified a possible full road closure of Mintaro Avenue to be implemented.

Currently, there is no clear direction to traffic in travelling around this triangular section of land, however Google Maps shows this area as being one-way in a clockwise direction as shown in Figure 1. While this contributes to decreased traffic conditions, there have been no reported crashes here in the 5-year period ending 2022.



Figure 1 – existing traffic flow around Mintaro Avenue and Noble Avenue as shown on Google Maps

To confirm the suitability of this closure, Council staff conducted traffic volume counts on all 3 legs of the island as shown in Figure 1. The results of the volume counts showed a 7-day average of:

- 113 vehicles on Noble Avenue with 73% southbound and 27% northbound.
- 235 vehicles on Mintaro Avenue (north) with 19% eastbound and 81% westbound.
- 377 vehicles on Mintaro Avenue (south) with 58% eastbound and 42% westbound.

As the above traffic volumes are quite low, a full road closure of Mintaro Avenue is possible without detrimentally affecting traffic.

PROPOSAL

Council staff have considered several road closure options as below:

- Option 1 (Figure 2): full closure of Mintaro Avenue (south) with minor kerb widening on the north side of the island to accommodate the turning path of a garbage truck this option includes:
 - o A total greenspace reclamation of approximately 155m²
 - Reconstruction of the kerb on the south-eastern corner of the intersection of Mintaro Avenue (north) and Noble Avenue to accommodate the swept path of a garbage truck – requires assessment to see if the existing tree/s can be retained.
 - o Installation of a 'Stop' line and sign on Noble Avenue at Mintaro Avenue (north).
 - Reconstruction of the driveway of 72 Mintaro Avenue.
 - o Loss of on-street parking in front of 72 Mintaro Avenue.
 - Reconstruction of the pram ramp on the south-eastern corner of the intersection of Mintaro Avenue (south) and Noble Avenue.
 - Relocation of the existing surveyor's marker in the gutter on the south-eastern side corner of the intersection of Mintaro Avenue (north) and Noble Avenue.
 - o If double barrier centrelines were to be installed on Mintaro Avenue (north) through the S-bend, parking would need to be restricted from 179B Homebush Road to 87 Mintaro Avenue.
- Option 2 (Figure 3): full closure of Mintaro Avenue (south) with minor kerb widening and road widening on the north side of the island to accommodate the turning path of a garbage truck while keeping parking in front of residences this option includes:
 - o A total greenspace reclamation of approximately 125m²
 - Widening of Mintaro Avenue (north) by 1m to accommodate 3m travel lanes, double barrier centreline marking through the S-bend, and parking in front of the residences.
 - Reconstruction of the kerb on the south-eastern corner of the intersection of Mintaro
 Avenue (north) and Noble Avenue to accommodate the swept path of a garbage truck this would most likely require the removal of the existing tree/s.
 - o Installation of a 'Stop' line and sign on Noble Avenue at Mintaro Avenue (north).
 - o Reconstruction of the driveway of 72 Mintaro Avenue.
 - Loss of on-street parking in front of 72 Mintaro Avenue.
 - Reconstruction of the pram ramp on the south-eastern corner of the intersection of Mintaro Avenue (south) and Noble Avenue.
 - Relocation of the existing surveyor's marker in the gutter on the south-eastern side corner of the intersection of Mintaro Avenue (north) and Noble Avenue.

- Option 3 preferred option (Figure 4): full closure of Mintaro Avenue (north) with a reverse S-bend kerb to retain the existing surveyor's marker and to accommodate entry and exit to the driveway of 83 Mintaro Avenue this option includes:
 - A total greenspace reclamation of approximately 220m²
 - o Installation of a 'Stop' line and sign on Mintaro Avenue (south) at Noble Avenue.
 - o Reconstruction of the driveways of 81 Mintaro Avenue and 179B Homebush Road.
 - Installation of double barrier centrelines at the intersection of Mintaro Avenue (north) and Noble Avenue.
 - o Loss of on-street parking in front of 81-83 Mintaro Avenue.
 - It should be noted that no kerb widening is required here to accommodate for the turning paths of garbage vehicles.
- All options also involve the demolition of an existing and construction of new pram ramps to
 account for pedestrian desire lines, and suitable parking restrictions will be implemented near the
 intersection and greenspace for each option to ensure continued traffic safety.

Due to the amount of greenspace reclamation and not needing to relocate the surveyor's mark (approximately \$10,000) as per options 1 and 2, the preferred option is option 3, the closure of Mintaro Avenue (north).

This closure will improve traffic conditions by clearly defining the path of travel for vehicles and create a pocket park in this area. A suitable Traffic Management Plan for this proposal will be prepared and submitted to TfNSW for concurrence and a signage plan for the area will be brought to a later Traffic Committee before construction proceeds.

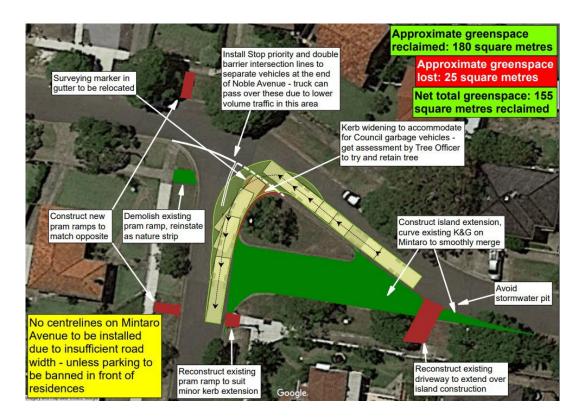


Figure 2 – option 1 for the closure of Mintaro Avenue south and kerb widening

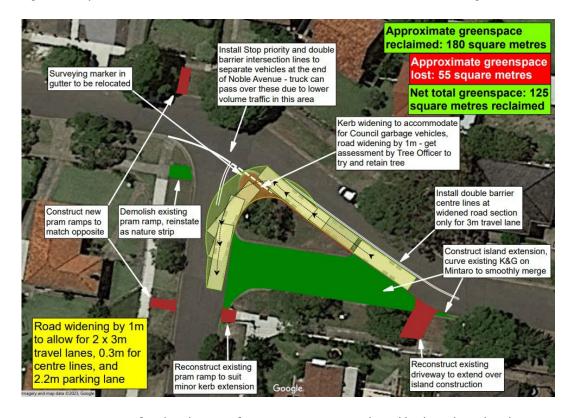


Figure 3 – option 2 for the closure of Mintaro Avenue south and kerb and road widening

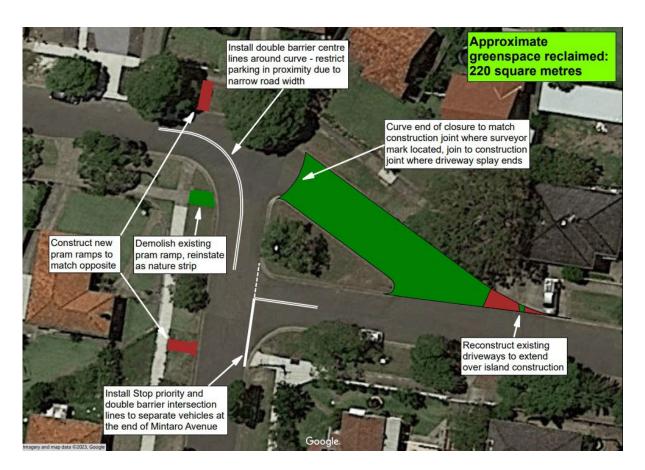


Figure 4 – option 3 for the closure of Mintaro Avenue (north) Preferred Option.

As per the requirements of a Traffic Management Plan, the proposal will be advertised in a local newspaper for 28 days and on Council's website. Furthermore, a letterbox drop will be conducted for the residences outlined in Figure 5. Due to the low-volume nature of the area, the minimal effect on traffic flow, and the availability of on-street parking in close proximity to the area to lose on-street parking, this is proposed to be notification only and not consultation. Also the residents immediately affected by the closure will need to take their bins to the side street to have them emptied by the garbage truck.



Figure 5 – proposed consultation area

RECOMMENDATION

- 1. That Council approve option 3 for the full road closure of Mintaro Avenue (north) as per Figure 4 to be presented for consultation to the residences highlighted in Figure 5.
- 2. That the results of the consultation be brought back to the June 2023 Traffic Committee Meeting for consideration.

(Voting on this item was unanimous)

7. LATE ITEM

7.1 PARRAMATTA ROAD AT COURALLIE AVE – REQUEST TFNSW TO RIASE THE NO U TRUN SIGNS ON THE MEDIAN.

Background

At the 4 April Council meeting the following was resolved;

That the Traffic Committee investigate and the Traffic Committee Minutes be reported back to Council Meeting raising the road sign on Parramatta Road to turn left into Courallie Avenue. It is highly unsafe for everyone. The sign needs to be located much higher so that it does not block the view of drivers.

At the meeting TfNSW Representative indicated that the subject No UTurn signage on the median island on Parramatta Road at Courallie Avenue will be raised so that it does not block motorist vision of oncoming traffic. Refer Fig 1 below.





Figure 1.

RECOMMENDATION

That Council note that Parramatta Road is a State Road and that TfNSW will raise the subject No UTurn signage so that it does not block motorist vision of oncoming traffic.

(Voting on this item was unanimous)

8. ROAD SAFETY

8.1 ROAD SAFETY OFFICERS REPORT – APRIL 2023

Report prepared by Road Safety Officer - Chris Johnson.

Issues

- a) New funding applications for the Local Government Road Safety Program are now open.
- b) Transport for NSW is updating the Local Government Road Safety Program to incorporate a more targeted approach to Road Safety in the oncoming grant applications for the 23 24 year.

Highlights

Younger Drivers - March Workshop sets a new registrations record.

Strathfield Pedestrian Safety Campaign – Audit of street messaging to be replaced or removed. Safety Around Schools – Second Forum being planned for the end of Term 2.

Projects

1) Young Driver Workshop

A combined total of 120 Attending the March Young Driver Workshop, with Burwood, Inner West and Canada Bay in March 2023

BOOKINGS

- The next workshop will be held on 23 November 2023.
- Over 120 attended the joint workshop.
- The workshops are free for the community.
- Promotions included schools and community groups.

Impact

- Continuation of Strathfield's low crash rate with persons aged 17 24.
- Better preparation for learner drivers.
- Learning can be a positive experience.

Child Restraint Checking Days (Strathfield Occupant Restraint).

The RSO is evaluating the process of customer bookings to increase the numbers Council can service during the checking days. Currently Council runs 11 child restraint checking day per year servicing on average 14 seat installations. We will be aiming for a productivity increase to 20 seats per session. Vehicles Checked 22/23 as of March 2023 169

- Next Checking Day 11 April 2023
- April is fully booked.

Impact

- Positive Community Feedback .
- Positive promotions across mothers' groups and social media.
- Driver education for each vehicle checked.
- Seatbelt related injuries 2021 have decreased to less than 0.3% of accidents.

Road Safety News of Interest to the Community

National Road Safety Week is coming to Strathfield 14 – 21 May.

National Road Safety Week is an annual initiative from the Safer Australian Roads and Highways (SARAH) Group, partnering Road Organisations and Government. The week highlights the impact of road trauma and ways to reduce it.





Trucks are involved in 38% of all vehicle accidents in Strathfield

2021 crash statistics for the Strathfield LGA showed a great reduction in crashes compared to the previous 5 years.

Interestingly we did have an increase in accidents involving light and heavy trucks.

Total crashes for 2021
All Vehicles 122
Light Trucks 33 (27% of all accidents in Strathfield involve a Light Truck)
Heavy Trucks 13 (11% of all accidents in Strathfield involve a Heavy Truck)

BE TRUCK AWARE Trucks have blind spots





RECOMMENDATION

That the Road Safety Officer's Report be received and noted.

(Voting on this item was unanimous)

Meeting Closed: 12:00 noon

Next Meeting: 16 May 2023

REPORT FROM AUDIT, RISK AND IMPROVEMENT MEETING ON 28 MARCH 2023

AUTHOR: David McQuade, Senior Governance Officer

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 28 March 2023 be noted and the recommendations be adopted.

ATTACHMENTS

1. Audit, Risk and Improvement Committee 28 March 2023 - Minutes

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES

Strathfield Municipal Council

Tuesday 28 March 2023

10am

Training Room, Town Hall Building
65 Homebush Road, Strathfield
and

by Audio Visual Link

Minutes of the Audit, Risk and Improvement Committee Meeting of Strathfield Municipal Council held on 28 March 2023, in the Town Hall Building, Training Room, 65 Homebush Road, Strathfield and by audio visual link.

COMMENCING: 10am

MEMBERS PRESENT: Mr Brian Hrnjak (Chairperson)

Mr Dennis Vaccher

Councillor Karen Pensabene

ATTENDEES PRESENT: Susan Leahy, Head of Internal Audit

Michael Mamo, General Manager

Kristy Watts, Director Corporate and Community Services Cathy Edwards-Davis, Director Engineering and Operations

Clare Harley, Director Planning and Environment

Don Johnston, Chief Financial Officer

Nabil Saleh, Manager Digital, Information and Customer

Peter Coulton, Consultant (Audio Visual Link) Michelle Wijangco, Manager People and Culture David McQuade, Senior Governance Officer

INVITEES PRESENT: Ms Reiky Jiang, Audit Office NSW (Audio Visual Link)

Mr Gian Surjadinata, Audit Office NSW Ms Renee Meimaroglou, Audit Office NSW

1. APOLOGIES

Ms Catherine O'Mallon (Independent Member).

2. DECLARATIONS OF INTEREST

Nil.

3. CONFIRMATION OF MINUTES

RECOMMENDATION: (Hrnjak / Vaccher)

That the minutes of the Audit, Risk and Improvement Committee Meeting meeting held on 22 November 2022, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

Voting on this item was unanimous

4. REPORTS

4.1 Update from the NSW Audit Office

Ms Reiky Jiang, Audit Office NSW addressed the committee. The 2021 and 2022 Roads to Recovery Financial and Local Roads and Community Infrastructure Program Statements have now been prepared. Ms Jiang noted asset valuation and grant acquittals as areas the Audit Office NSW encountered issues that has been acknowledged by management. The Final Management Letter year ending 2022 has been issued to Council on 24 March 2023. A brief on the 2022 and 2023 audits was provided.

Ms Renee Meimaroglou, Audit Office NSW was introduced as the new Lead Auditor by Ms Jiang. Ms Meimaroglou provided the committee a summary of her professional background and highlighted current matters trending across the local government sector including but not limited to IPPE, valuations, increase in cost of construction and cyber maturity.

RECOMMENDATION: (Hrnjak / Vaccher)

That the committee note the update from the NSW Audit Office team.

Voting on this item was unanimous

4.2 WestInvest Update

Mr Michael Mamo, General Manager addressed the committee to provide an update on the four WestInvest projects that have been approved funding for total of \$21.8 million being Strathfield Park, Airey Park, Begnell Field and Hudson Park East/Arthur Street. Council are working with the Department of Premier and Cabinet NSW on the Capital Expenditure Guidelines and Funding Deed.

RECOMMENDATION: (Vaccher / Hrnjak)

- That the committee note the update.
- 2. That the committee receive six monthly updates on the WestInvest projects.

Voting on this item was unanimous

Ms Reiky Jiang, Audit Office NSW left the meeting, the time being 10:46am.

4.3 Update on Cyber Security

Mr Nabil Saleh, Manager Digital, Information and Customer informed the committee of progress Council has made on the Australian Cyber Security Centre (ACSC) Essential 8 Model since the last ARIC Meeting in November 2022 including a presentation of Council's Cyber Hygiene Improvement Program (CHIP) performance against industry benchmarks, scoring well across areas including but not limited to data, email and website.

RECOMMENDATION: (Vaccher / Pensabene)

That the committee note the update on cyber security, to be provided by Nabil Saleh, Manager Digital, Information and Customer during the meeting.

Voting on this item was unanimous

4.4 Updates from Internal Audit - Susan Leahy

RECOMMENDATION:

That the committee note the Internal Audit updates to be provided by Ms Susan Leahy, Head of Internal Audit.

Item withdrawn. Considered as part of Item 4.5 Internal Audit Status Report.

4.5 Internal Audit Status Report

Ms Susan Leahy, Head of Internal Audit and Ms Kristy Watts, Director Corporate and Community Services addressed the committee.

A summary of Guidelines issued by the Office of Local Government NSW and recommendations from the Audit Office NSW presented and Council's current position considered.

The committee recognise recent significant changes to the organisation and impact on the Internal Audit Plan. Auditable areas Senior Executive Recruitment and Grants Administration and Sponsorships will be presented to the next ARIC Meeting scheduled for June 2023 with management responses for previous areas audited Cyber Security and Contract Management to be circulated in the interim.

RECOMMENDATION: (Pensabene / Vaccher)

It is recommended that the report be received:

- 1. 2022/2023 revised Internal Audit Plan be endorsed and its status noted.
- 2. Past internal audit recommendations including draft reports for food inspections and S7.11 and S7.12 be provided to responsible managers and the recommendations reviewed again within the context of current operations.

Voting on this item was unanimous

4.6 Outstanding Internal Audit Action Items

Ms Kristy Watts, Director Corporate and Community Services addressed the committee. The reporting process is being reviewed by management. Management responses for internal audit recommendations from the S7.11 Contributions/S7.12 Levies and Food Inspections audits conducted in June and December 2021 respectively presented.

RECOMMENDATION: (Pensabene / Vaccher)

That the committee note the update on the outstanding internal audit action items.

Voting on this item was unanimous

4.7 CONFIDENTIAL - 2022 Employee Survey - Update

Ms Kristy Watts, Director Corporate and Community Services addressed the committee. Survey results were presented with future actions to be taken at organizational and team levels discussed.

RECOMMENDATION: (Hrnjak / Pensabene)

That the committee note the update on the 2022 Employee Survey.

Voting on this item was unanimous

4.8 CONFIDENTIAL - Organisational Restructure – Update

Ms Kristy Watts, Director Corporate and Community Services addressed the committee. The recent organisational restructure process from consultation to implementation presented and opportunities identified include but are not limited to improvements to asset management and capital works program, revision of governance framework and processes and better support and professional development for Councillors.

RECOMMENDATION: (Pensabene / Hrnjak)

That the committee note the update on the organisational restructure.

Voting on this item was unanimous

4.9 CONFIDENTIAL - People and Culture Report - March 2023

Ms Michelle Wijangco, Manager People and Culture presented workplace profile and work health and safety statistics for the current financial year to March 2023 and future health, wellbeing and staff initiatives People and Culture will be delivering.

RECOMMENDATION: (Pensabene / Vaccher)

The Committee note the March 2023 People and Culture report. The report will be presented by the Acting People and Culture Manager, Ms Michelle Wijangco.

Voting on this item was unanimous

5. GENERAL BUSINESS

5.1 General Manager's Update

 Councillor Pensabene was elected Mayor and Councillor Blackmore Deputy Mayor at the Extraordinary Council Meeting 2 March 2023 for the term until September 2023

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12.1 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DATTA

SUBJECT: STATE AND FEDERAL GOVERNMENT AGENCIES WORKING COMMITTEE ARTHUR

STREET AND HOMEBUSH BAY DRIVE IN HOMEBUSH WEST.

I MOVE:

That Council be provided with a report to investigate the establishment of a Working Party to address:-

- I. Prospective funding options that might be available for building a flyover / overpass / tunnel across the intersection of Arthur Street and Homebush Bay Drive.
- II. The delegation of a Working Party to prepare a plausible action plan for securing funding for delivery of the infrastructure.
- III. The possibility of a site visit by the Working Party by 30 June 2023,
- IV. The appointment of an Executive of the council to coordinate and manage the progress of the Working Party on the delivery of progressive milestones and achievements and commence reporting on progress from August 2023 council meeting, every 3 months to the council until completion, for updating the council on progress and seeking appropriate guidance for delivery of the outcome.

RECOMMENDATION

Rationale:

In the Feb 2022 Council meeting the council unanimously resolved that:

That Council prepare a report including possible options and funding needed for building a flyover/overpass across the intersection of Arthur Street and Homebush Bay Drive in Homebush West.

- That Council prepares a report including possible options and funding needed for building a tunnel/ flyover/overpass across the intersection of Arthur Street and Homebush Bay Drive in Homebush West.
- That the report be presented before the Council for review and consideration in the April 2022 Council Meeting for further progress through identified agencies and key stakeholders.
- That Council write to relevant State Government agencies to request an update on plans to upgrade the junction at Arthur Street and Centenary Drive."
- 1. No progress on any tangible outcome has been reported before the council since.
- 2. The queues across the intersection in peak-time extend to Pemberton Street in the East and Railway Street in the west, taking up to 25 to 30 minutes for cars to get through one set of traffic light, a significant part of daily life that residents could utilise for improve their productivity at work or spending quality time with their families.
- 3. Establishing appropriate governance and accountability will greatly improve the delivery of tangible outcomes.

ATTACHMENTS



12.2

NOTICE OF MOTION SUBMITTED BY COUNCILLOR DATTA

SUBJECT: STATE AND FEDERAL GOVERNMENT AGENCIES WORKING COMMITTEE -

MARLBOROUGH ROAD.

I MOVE:

That Council be provided with a report to investigate the establishment of a Working Party to address:-

- I. Prospective funding options that might be available for building a safe means of crossing the Marlborough Road.
- II. The delegation of a Working Party to prepare a plausible action plan for securing funding for delivery of the infrastructure.
- III. The possibility of a site visit by the working committee by 30 June 2023.
- IV. The appointment of an Executive of the council to coordinate and manage the progress of the Working Party on the delivery of progressive milestones and achievements and reporting on its progress, every three (3) months to the council until completion and for updating the council on progress and seeking appropriate guidance for delivery of the outcome.

RECOMMENDATION

Rationale:

In the Feb 2022 Council meeting the council unanimously resolved:

- That Council prepare a report including possible options and funding needs for building a safe pedestrian access through the Marlborough Road/Homebush Bay Drive for the residents of the Courallie Avenue precinct for their safe access to the Flemington Market.
- That the report be presented before the Council for review and consideration at the April 2022 Council Meeting with a view to progressing it through appropriate identified key stakeholders and agencies.
- 1. No progress on any tangible outcome has been reported before the council since.
- 2. Many residents walk across the Marlborough Road each day, accessing Flemington Markets. The situation is particularly dangerous for the residents on each Friday, Saturday and Sunday when hundreds of residents walk across the very busy Marlborough Road taking risks of accidents and injury.
- 3. Establishing appropriate governance and accountability will greatly improve the delivery of tangible outcomes.

ATTACHMENTS

12.3 NOTICE OF MOTION SUBMITTED BY COUNCILLOR BLACKMORE

SUBJECT: PAVING AT HOMEBUSH VILLAGE SHOPS

I MOVE:

That a report be prepared for Council in relation to the paving at Homebush Village Shops.

The report include, but not limited to:

- Cost of the recent paving and associated works
- Procurement Process that was followed
- The costs associated with any works completed to improve the performance of the pavers after the installation
- Asset information about the future maintenance and life cycle of these works.

RECOMMENDATION

Rationale:

Some work has been undertaken to address the paving at Homebush Village Shops, a further understanding of what can be achieved longer term to address the paving is required.

ATTACHMENTS

13.1 NOTICE OF RESCISSION SUBMITTED BY COUNCILLORS DATTA, PENSABENE AND

MAHESWARAN

SUBJECT: NOTICE OF RESCISSION - POPULARLY ELECTED MAYOR REFERENDUM

WE MOVE:

That the Council's decision of April 4, 2023, being Item No. 12.1 (and reproduced hereunder) in respect of Popularly Elected Mayor Referendum be and is hereby rescinded.

RESOLVED: (Hall / Blackmore)

- 1. That on the day of the next Local Government Election a constitutional referendum be held to seek the approval of electors to change the basis on which the Mayor attains office so that the Mayor of Strathfield is elected to office by electors so that the Strathfield Council area becomes an area that section 227 and section 227(b) of the Local Government Act, 1993 applies with 6 Councillors to represent the Strathfield Local Government Area, and that Council notify the NSW Electoral Commission within the required timeframe.
- 2. That an appropriate budget be included in the 2023/24 and 2024/25 budgets for the one question referendum on this matter.
- 3. That Council delegate authority to the General Manager:
 - a) To execute any variation of contract with the NSW Electoral Commission for the conduct of a constitutional referendum; and
 - b) Approve any minor modifications to the referendum question on advice from the NSW Electoral Commission and/or Office of Local Government; and
 - c) Undertake the public awareness campaign including the preparation of a balanced case for the referendum question in accordance with any directives and guidelines provided by the NSW Electoral Commission and/or the Office of Local Government

ATTACHMENTS