

STRATHFIELD COUNCIL

# COUNCIL MEETING

## AGENDA

Tuesday 6 June 2023

6:30pm

Ironbark Room, Strathfield Council

Library and Innovation Hub

65-67 Rochester Street, Strathfield



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Nil

MICHAEL MAMO  
GENERAL MANAGER

STRATHFIELD COUNCIL

# COUNCIL MEETING

## MINUTES

Tuesday 2 May 2023

6:30pm

Council Chambers

65 Homebush Road, Strathfield



Minutes of the Council Meeting of Strathfield Municipal Council held on 2 May 2023, in the Council Chambers, 65 Homebush Road, Strathfield.

**COMMENCING:** 6:30pm

**PRESENT:** Councillor Karen Pensabene (Mayor)  
Councillor Matthew Blackmore  
Councillor Benjamin Cai  
Councillor Raj Datta  
Councillor Nella Hall  
Councillor Sharangan Maheswaran  
Councillor Sandy Reddy

**STAFF:** Michael Mamo, General Manager  
Kristy Watts, Director Corporate and Community  
Clare Harley, Director Planning and Environment  
Cathy Edwards-Davis, Director Engineering and Operations  
Don Johnston, Chief Financial Officer  
Melissa Mallos, General Counsel  
Warwick, Lawrence, Manager Governance and Risk  
Cathy Jones, Chief Strategy Officer  
David McQuade, Senior Governance Officer

1. **PRAYER:** The Prayer was read.

2. **RECOGNITION OF TRADITIONAL CUSTODIANS:** The Recognition was read.

3. **APOLOGIES**

Nil.

Councillor Hall arrived at the meeting, the time being 6:33pm.

Councillor Blackmore left the meeting at 8:16pm and did not return.

4. **DISCLOSURE OF INTEREST (NATURE OF INTEREST TO BE DISCLOSED)**

Councillor Blackmore declared a Non-Pecuniary/Non-Significant conflict of interest for item *16.1 Hudson Park Café – Expressions of Interest* and will manage the conflict of interest by leaving the meeting during discussion and voting on this item. Councillor Blackmore declared that he is a contractor for the company that advertised this property although this happened after their appointment. Councillor Blackmore will leave the meeting as a matter of perception.

Councillor Pensabene declared a Non-Pecuniary/Non-Significant conflict of interest for item *16.1 Hudson Park Café – Expressions of Interest* and will manage the conflict of interest by leaving the meeting during discussion and voting on this item.

Councillor Hall declared a Non-Pecuniary/Significant conflict of interest for item *16.1 Hudson Park Café – Expressions of Interest* and will manage the conflict of interest by leaving the meeting during discussion and voting on this item. Councillor Hall declared that she has a relationship with a stakeholder.

## 5. ACKNOWLEDGEMENTS

### 5.1 Multi-Cultural Festival - Councillor Karen Pensabene

I want to acknowledge and express our sincere gratitude to the Communications Team headed by Ms Ayla Karabulut, for the outstanding work in making our first multi-cultural Festival a resounding success. The teams' tireless efforts in organising, promoting, and executing the event were truly impressive, and it is thanks to your hard work and dedication that the festival was such a memorable experience for everyone who attended.

The diversity, creativity and professionalism were evident by how many residents came to me to thank Council for the wonderful event it was. I took the time to visit each business in the square and asked for their feedback. They were also impressed and extremely grateful for the increase in their business over the three nights.

We all look forward to another great festival next year and I will not be shocked to see it bigger and better than this year.

Congratulations.

### 5.2 Youth Week - Councillor Karen Pensabene

I wish to acknowledge the Library Team and the Strathfield Collaborative Youth Group for the excellent display and information session held at the Library last week. The knowledge and resources shared during the

event were truly enlightening and valuable to all the students who attended. Thank you for providing such an interesting forum, and I hope next year more high schools in our area will participate in this valuable event.

I wish to thank Ms Kathryn Fayle and the TAFE Digital team.

### **5.3 ANZAC Day - Councillor Karen Pensabene**

I wish to acknowledge the ANZAC Day Working Committee and the Cumberland sub-branch for the outstanding and successful ANZAC Day ceremony held on 25 April 2023.

It was noticed by all that it was the largest service we have had in Strathfield and would like to extend my gratitude to the residents and school community who attended the ceremony.

Your presence was a testament to the respect and appreciation that we gave for those who have made the ultimate sacrifice and service to our country.

Congratulations to Xavier Khoury from St Patrick's College for the moving poem he wrote and read at the ceremony. Thank you to all the schools who participated in the competition, and we look forward to holding the competition again next year.

### **5.4 Resignation - Deputy Mayor, Councillor Matthew Blackmore**

Councillor Blackmore announced his resignation from his position of Deputy Mayor and read a statement acknowledging the diligent and hard working staff and the support of several Councillors during his 14 month term as Mayor.

## **6. CONFIRMATION OF MINUTES**

107/23

**RESOLVED:** (Blackmore / Reddy)

That the minutes of the Ordinary Council Meeting held on 4 April 2023, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

*Voting on this item was unanimous*

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**7. MAYORAL MINUTE(S) IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE**

**7.1 Mayoral Minute 17-23 - Auburn Police and Police Area Command**

108/23

**RESOLVED:** (Pensabene)

That Council makes representation to the Auburn Police and Police Area Command about the ongoing and increased illegal buying and selling of drugs in our local streets.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**8. ITEMS BY EXCEPTION**

**Items by Exception**

109/23

**RESOLVED:** (Pensabene / Hall)

I move that in accordance with Section 13 of Council's Code of Meeting Practice the items below be dealt with by exception and that they be adopted as recommended by a single Motion:

- GMU1 Hardship Policy
- CCS1 Quarterly Budget Review Statement - 31 March 2023
- CCS2 Investment Report as at 31 March 2023
- CCS4 Small Grants Application - Priscilla Baydoun
- CCS5 Councillor Workshop 11 April 2023
- CCS6 Councillor Workshop 18 April 2023
- 11.1 Report from Traffic Committee meeting on 18 April 2023
- 11.2 Report from Audit, Risk and Improvement Meeting on 28 March 2023
- 12.1 State and Federal Government Agencies Working Committee \_ Arthur Street and Homebush Bay Drive in Homebush West – Councillor Raj Datta
- 12.2 State and Federal Government Agencies Working Committee - Marlborough Road – Councillor Raj Datta
- 12.3 Paving at Homebush Village Shops – Councillor Matthew Blackmore

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

#### **GMU1 Hardship Policy**

110/23

**RESOLVED:** (Pensabene / Hall)

That the draft Hardship Policy 2023 be adopted.

***RESOLVED BY EXCEPTION***

#### **CCS1 Quarterly Budget Review Statement - 31 March 2023**

111/23

**RESOLVED:** (Pensabene / Hall)

The Budget Review Statement for quarter ending 31 March 2023 be received and adopted.

***RESOLVED BY EXCEPTION***

#### **CCS2 Investment Report as at 31 March 2023**

112/23

**RESOLVED:** (Pensabene / Hall)

That the record of cash investments as at 31 March 2023 be received and noted.

***RESOLVED BY EXCEPTION***

#### **CCS4 Quarterly Budget Review Statement - 31 March 2023**

113/23

**RESOLVED:** (Pensabene / Hall)

That Council approves the Small Grant Application from individual, Priscilla Baydoun, to support her gymnastics sporting endeavour.



***RESOLVED BY EXCEPTION***

**CCS5 Councillor Workshop 11 April 2023**

**114/23**

**RESOLVED:** (Pensabene / Hall)

That the report be received and noted.

***RESOLVED BY EXCEPTION***

**CCS6 Councillor Workshop 18 April 2023**

**115/23**

**RESOLVED:** (Pensabene / Hall)

That the report be received and noted.

***RESOLVED BY EXCEPTION***

**11.1 Report from Traffic Committee meeting on 18 April 2023**

**116/23**

**RESOLVED:** (Pensabene / Hall)

That the minutes of the Traffic Committee Meeting held on 18 April 2023 be noted and the recommendations be adopted.

***RESOLVED BY EXCEPTION***

**11.2 Report from Audit, Risk and Improvement Meeting on 28 March 2023**

**117/23**

**RESOLVED:** (Pensabene / Hall)

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 28 March 2023 be noted and the recommendations be adopted.

***RESOLVED BY EXCEPTION***

**12.1 Notice of Motion – State and Federal Government Agencies Working Committee \_ Arthur Street and Homebush Bay Drive in Homebush West – Councillor Raj Datta**

**118/23**

**RESOLVED:** (Pensabene / Hall)

**RESOLVED ON THE NOTICE OF MOTION BY COUNCILLOR RAJ DATTA**

**Moved by:** (Pensabene / Hall)

That Council be provided with a report to investigate the establishment of a Working Party to address:

- I. Prospective funding options that might be available for building a flyover/overpass/tunnel across the intersection of Arthur Street and Homebush Bay Drive.
- II. The delegation of a Working Party to prepare a plausible action plan for securing funding for delivery of the infrastructure.
- III. The possibility of a site visit by the Working Party by 30 June 2023.
- IV. The appointment of an Executive of the council to coordinate and manage the progress of the Working Party on the delivery of progressive milestones and achievements and commence reporting on progress from August 2023 council meeting, every 3 months to the council until completion, for updating the council on progress and seeking appropriate guidance for delivery of the outcome.

***RESOLVED BY EXCEPTION***

**12.2 Notice of Motion – State and Federal Government Agencies Working Committee - Marlborough Road – Councillor Raj Datta**

**119/23**

**RESOLVED ON THE NOTICE OF MOTION BY COUNCILLOR RAJ DATTA**

**Moved by:** (Pensabene / Hall)

That Council be provided with a report to investigate the establishment of a Working Party to address:

- I. Prospective funding options that might be available for building a safe means of crossing the Marlborough Road.
- II. The delegation of a Working Party to prepare a plausible action plan for securing funding for delivery of the infrastructure.
- III. The possibility of a site visit by the working committee by 30 June 2023.

- IV. The appointment of an Executive of the council to coordinate and manage the progress of the Working Party on the delivery of progressive milestones and achievements and reporting on its progress, every three (3) months to the council until completion and for updating the council on progress and seeking appropriate guidance for delivery of the outcome.

***RESOLVED BY EXCEPTION***

**12.3 Paving at Homebush Village Shops – Councillor Matthew Blackmore**

120/23

**RESOLVED ON THE NOTICE OF MOTION BY COUNCILLOR MATTHEW BLACKMORE**

**Moved by:** (Pensabene / Hall)

That a report be prepared for Council in relation to the paving at Homebush Village Shops.

The report include, but not limited to:

- Cost of the recent paving and associated works
- Procurement Process that was followed
- The costs associated with any works completed to improve the performance of the pavers after the installation
- Asset information about the future maintenance and life cycle of these works.

***RESOLVED BY EXCEPTION***

**9. PUBLIC FORUM**

Nil.

**10. REPORTS TO COUNCIL**

**GMU2 Draft Delivery Program 2022-2026, Draft Operational Plan 2023-2024, Draft Budget 2023-2024 and Draft Fees and Charges 2023-2024**

**RECOMMENDATION:**

1. That:
  - a. The draft Delivery Program 2022-26, and draft Operational Plan, including the draft Statement of Revenue Policy incorporating the draft Budget and draft Schedule of Fees and Charges for 2023-24,

attached to the report, be placed on public exhibition for a period of not less than 28 days in accordance with the requirements in the Local Government Act 1993. Pursuant to the *Local Government Act 1993*, Strathfield Council has reviewed and developed the following plans for public exhibition for 28 days.

- b. The period of exhibition be from 3 May – 31 May 2023.
- c. A further report be prepared and submitted to an Extra-Ordinary meeting of Council to be held on 27 June 2023 following the exhibition period.

2. That in regard to management of various sportsgrounds that:

- a. Council replace the existing natural turf pitch at Hudson Park with a synthetic pitch after November 2025, when the current Licence expires.
- b. Council not enter into a new Licence for Hudson Park after November 2025 and that it be managed similarly to other sporting grounds and that it be booked through the normal Council seasonal hire process.
- c. Strathfield Park sporting grounds not be made available for use for cricket.
- d. The new Licence for the Croquet Club at 50 Redmyre Road, Strathfield, after July 2026, includes the full annual cost incurred by Council for maintenance of the greens.

**MOTION:** (Datta / Hall)

1. That:

- a. The draft Delivery Program 2022-26, and draft Operational Plan, including the draft Statement of Revenue Policy incorporating the draft Budget and draft Schedule of Fees and Charges for 2023-24, attached to the report, be placed on public exhibition for a period of not less than 28 days in accordance with the requirements in the Local Government Act 1993. Pursuant to the *Local Government Act 1993*, Strathfield Council has reviewed and developed the following plans for public exhibition for 28 days.
- b. The period of exhibition be from 3 May – 31 May 2023.
- c. A further report be prepared and submitted to an Extra-Ordinary meeting of Council to be held on 27 June 2023 following the exhibition period.
- d. That the respective programs be mapped to each of the issues identified on page 70 and be presented to the 27 June 2023 Extraordinary Council Meeting.

2. That in regard to management of various sportsgrounds that:

- a. Council replace the existing natural turf pitch at Hudson Park with a synthetic pitch after November 2025, when the current Licence expires.
- b. Council not enter into a new Licence for Hudson Park after November 2025 and that it be managed similarly to other sporting grounds and that it be booked through the normal Council seasonal hire process.

- c. Strathfield Park sporting grounds not be made available for use for cricket.
- d. The new Licence for the Croquet Club at 50 Redmyre Road, Strathfield, after July 2026, includes the full annual cost incurred by Council for maintenance of the greens.

For the Motion: Councillors Pensabene, Datta and Maheswaran

Against the Motion: Councillors Blackmore, Cai, Hall and Reddy

The Mayor declared the Motion **Lost**.

121/23

**RESOLVED:** (Hall / Reddy)

1. That:
  - a. The draft Delivery Program 2022-26, and draft Operational Plan, including the draft Statement of Revenue Policy incorporating the draft Budget and draft Schedule of Fees and Charges for 2023-24, attached to the report, be placed on public exhibition for a period of not less than 28 days in accordance with the requirements in the Local Government Act 1993. Pursuant to the *Local Government Act 1993*, Strathfield Council has reviewed and developed the following plans for public exhibition for 28 days.
  - b. The period of exhibition be from 3 May – 31 May 2023.
  - c. A further report be prepared and submitted to an Extra-Ordinary meeting of Council to be held on 27 June 2023 following the exhibition period.
  - d. That the respective programs be mapped to each of the issues identified on page 70 and be presented to the 27 June 2023 Extraordinary Council Meeting.
2. That in regard to management of various sportsgrounds that:
  - a. Council replace the existing natural turf pitch at Hudson Park with a synthetic pitch after November 2025, when the current Licence expires.
  - b. Council not enter into a new Licence for Hudson Park after November 2025 and that it be managed similarly to other sporting grounds and that it be booked through the normal Council seasonal hire process.
  - c. Strathfield Park sporting grounds not be made available for use for cricket.
  - d. The new Licence for the Croquet Club at 50 Redmyre Road, Strathfield, after July 2026, includes the full annual cost incurred by Council for maintenance of the greens.
3. That the Homebush West Additional Technology project be deferred until 2025.
4. That Council write to State Member for Strathfield and Federal Member for Reid with regard to contribution fundings from the State and Federal Governments for Telopea Avenue Bridge.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

### CCS3 Council Committees

#### RECOMMENDATION:

That the Council note the current Audit and Risk Committee (ARIC) Terms of Reference requiring two Councillor voting delegates and note Councillor Datta's resignation from the Audit, Risk and Improvement Committee.

That Council appoint a Councillor to the Audit, Risk and Improvement Committee to fill the vacancy created by Cr Datta's resignation and consider appointing an additional alternative delegate to attend in the absence of either appointed Council delegate.

That the Mayor and Deputy Mayoral memberships of previously appointed Committees be amended to indicate Mayoral and Deputy Mayoral membership by position only.

#### MOTION: (Hall / Reddy)

1. That Council note the current Audit and Risk Committee (ARIC) Terms of Reference requiring two Councillor voting delegates and note Councillor Datta's resignation from the Audit, Risk and Improvement Committee.
2. That Councillor Maheswaran be nominated as Council's delegate to the Audit, Risk and Improvement Committee and Councillor Hall be appointed as an alternative delegate to attend in the absence of either appointed Council delegate.
3. That the Mayor and Deputy Mayoral memberships of previously appointed Committees be amended to indicate Mayoral and Deputy Mayoral membership by position only.
4. That Councillor Maheswaran be nominated the Councillor representative for the ARIC Meeting.
5. That Councillor Hall be nominated the alternative Councillor representative for the ARIC Meeting.

122/23

#### RESOLVED: (Hall / Reddy)

1. That Council note the current Audit and Risk Committee (ARIC) Terms of Reference requiring two Councillor voting delegates and note Councillor Datta's resignation from the Audit, Risk and

Improvement Committee.

2. That Councillor Maheswaran be nominated as Council's delegate to the Audit, Risk and Improvement Committee and Councillor Hall be appointed as an alternative delegate to attend in the absence of either appointed Council delegate.
3. That the Mayor and Deputy Mayoral memberships of previously appointed Committees be amended to indicate Mayoral and Deputy Mayoral membership by position only.
4. That Councillor Maheswaran be nominated the Councillor representative for the ARIC Meeting.
5. That Councillor Hall be nominated the alternative Councillor representative for the ARIC Meeting.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

#### **CCS7 Current Status of Council Resolutions**

123/23

**RESOLVED:** (Hall / Blackmore)

That the report on the status of Council resolutions be noted.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

#### **EO1 Community Garden Rear of Bates Street Community Centre**

##### **RECOMMENDATION:**

That the gardens at the rear of the Bates Street Community Centre be removed and reinstated back to turf.

**MOTION:** (Pensabene / Hall)

That a report be provided after the exhibition period of the draft budget for funding for the community garden at Bates Street Community Centre.

124/23

**RESOLVED:** (Pensabene / Hall)

That a report be provided after the exhibition period of the draft budget for funding for the community garden at Bates Street Community Centre.

For the Motion: Councillors Pensabene, Cai, Datta, Hall and Maheswaran

Against the Motion: Councillors Blackmore and Reddy

## EO2 Draft Sporting Grounds Allocation Policy

### RECOMMENDATION:

1. That Council place the draft Sporting Grounds Allocation Policy on public exhibition.
2. That Council advise all Clubs who currently use sporting grounds that the draft Sporting Grounds Allocation Policy is on public exhibition and hold a meeting with the Clubs to present the draft Policy.

### MOTION:

1. That Council place the draft Sporting Grounds Allocation Policy on public exhibition.
2. That Council advise all Clubs who currently use sporting grounds that the draft Sporting Grounds Allocation Policy is on public exhibition and hold a meeting with the Clubs to present the draft Policy.
3. That the scoring for Item B on page 286 for the community based not for profit category be changed from 5 to 10.

125/23

### RESOLVED: (Blackmore / Hall)

1. That Council place the draft Sporting Grounds Allocation Policy on public exhibition.
2. That Council advise all Clubs who currently use sporting grounds that the draft Sporting Grounds Allocation Policy is on public exhibition and hold a meeting with the Clubs to present the draft Policy.
3. That the scoring for Item B on page 286 for the community based not for profit category be changed from 5 to 10.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil



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**EO3    Cooks River and Strathfield Golf Club Open Space Proposal**

**RECOMMENDATION:**

1. That Council gives in principle support to the Cooks River and Strathfield Golf Club Open Space project.
2. That Council does not give any funding to this project at this time.
3. That Council monitor for possible future grant opportunities to recommend to the Golf Club for this project.

**MOTION:** (Maheswaran / Datta)

1. That Council calls for a report to provide a monetary contribution of \$50,000 towards the preparation on a feasibility study being included in the draft 2023/2024 annual budget after the exhibition.
2. That the Mayor write to the relevant Minister for funding to be provided to assist Strathfield Council in the feasibility study.

For the Motion:                Councillors Pensabene, Datta and Maheswaran

Against the Motion:        Councillors Blackmore, Cai, Hall and Reddy

The Mayor declared the Motion **Lost**.

**MOTION:** (Hall / Blackmore)

1. That Council gives in principle support to the Cooks River and Strathfield Golf Club Open Space project.
2. That Council does not give any funding to this project at this time.
3. That Council monitor for possible future grant opportunities to recommend to the Golf Club for this project.
4. That Strathfield Council write to the State Member and Federal Minister for funding to be provided to assist Strathfield Council in the feasibility study.

**126/23**

**RESOLVED:** (Hall / Blackmore)

1. That Council gives in principle support to the Cooks River and Strathfield Golf Club Open Space project.

2. That Council does not give any funding to this project at this time.
3. That Council monitor for possible future grant opportunities to recommend to the Golf Club for this project.
4. That Strathfield Council write to the State Member and Federal Minister for funding to be provided to assist Strathfield Council in the feasibility study.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**PE1 Strathfield Council Draft Submission to State Significant Development (SSD-39005127) – Alterations and Additions to Meriden Senior School – April 2023**

127/23

**RESOLVED:** (Reddy / Datta)

That the draft submission (**Attachment 1**) regarding amended plans for the State Significant Development (SSD-39005127) for alterations and additions at Meriden Senior School be endorsed and provided to the Department of Planning and Environment.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

## 11. REPORTS OF COMMITTEES

Note: Items *11.1 Report from Traffic Committee meeting held on 18 April 2023* and *11.2 Report from Audit, Risk and Improvement Meeting held on 28 March 2023* were dealt with by exception.

## 12. NOTICES OF MOTION

Note: Items *12.1 State and Federal Government Agencies Working Committee – Arthur Street and Homebush Bay Drive in Homebush West – Councillor Raj Datta*, *12.2 State and Federal Government Agencies Working Committee – Marlborough Road – Councillor Raj Datta* and *12.3 Paving at Homebush Village Shops – Councillor Matthew Blackmore* were dealt with by exception.

## 13. NOTICE OF RESCISSION

**13.1 Notice of Rescission - Popularly Elected Mayor Referendum – Councillors Raj Datta, Karen Pensabene and Sharangan Maheswaran**

128/23

**RESOLVED:** (Pensabene / Datta)

That the Council's decision of April 4, 2023, being Item No. 12.1 (and reproduced hereunder) in respect of Popularly Elected Mayor Referendum be and is hereby rescinded.

1. *That on the day of the next Local Government Election a constitutional referendum be held to seek the approval of electors to change the basis on which the Mayor attains office so that the Mayor of Strathfield is elected to office by electors so that the Strathfield Council area becomes an area that section 227 and section 227(b) of the Local Government Act, 1993 applies with 6 Councillors to represent the Strathfield Local Government Area, and that Council notify the NSW Electoral Commission within the required timeframe.*
2. *That an appropriate budget be included in the 2023/24 and 2024/25 budgets for the one question referendum on this matter.*
3. *That Council delegate authority to the General Manager:*
  - a) *To execute any variation of contract with the NSW Electoral Commission for the conduct of a constitutional referendum; and*
  - b) *Approve any minor modifications to the referendum question on advice from the NSW Electoral Commission and/or Office of Local Government; and*
  - c) *Undertake the public awareness campaign including the preparation of a balanced case for the referendum question in accordance with any directives and guidelines provided by the NSW Electoral Commission and/or the Office of Local Government*

For the Rescission Motion: Councillors Pensabene, Cai, Datta and Maheswaran

Against the Rescission Motion: Councillors Blackmore, Hall and Reddy

**14. QUESTIONS WITH NOTICE**

Nil.

**15. MATTERS OF URGENCY**

**15.1 Election of Deputy Mayor – Councillor Sharangan Maheswaran**

**MOTION:** (Maheswaran)

Councillor Maheswaran sought Council to consider this matter as a matter of urgency.

That In light of the events of this meeting and in accordance with the provisions under Section 231 of *Local Government Act 1993*, that Council elect a Deputy Mayor at tonight's meeting.

The Chair ruled the item **not** a matter of urgency as Council has an opportunity to consider this matter by way of an Extraordinary Council Meeting.

**Adjournment of Meeting**

129/23

**RESOLVED:** (Pensabene / Maheswaran)

That the meeting be adjourned for ten minutes, the time being 7:50pm.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**Resumption of Meeting**

130/23

**RESOLVED:** (Pensabene / Blackmore)

That the meeting resume, the time being 8:14pm.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

The Chair resumed the meeting, the time being 8:14pm.

**15.2 Disbandment of the Strathfield Town Centre Masterplan Group – Councillor Sharangan Maheswaran**

**MOTION:** (Maheswaran)

Councillor Maheswaran sought Council to consider this matter as a matter of urgency.

That the Strathfield Town Centre Masterplan Group be disbanded.

The Chair ruled the item **not** a matter of urgency as there is no urgency in determining this matter at tonight's meeting.

Note:

The Mayor, Councillor Pensabene declared a Non-Significant/Non-Pecuniary conflict of Interest in item *16.1 Hudson Park Café – Expressions of Interest*. Councillor Pensabene vacated the Chair and left the meeting, the time being 8:18pm.

Councillor Blackmore declared a Non-Pecuniary/Non-Significant conflict of interest for item *16.1 Hudson Park Café – Expressions of Interest* and left the meeting, the time being 8:18pm.

Councillor Hall declared a Non-Pecuniary/Significant conflict of interest for item *16.1 Hudson Park Café – Expressions of Interest* and left the meeting, the time being 8:18pm.

In the absence of the Mayor and Deputy Mayor Clause 6.2 of Council's Code of Meeting Practice requires those Councillors present at the meeting to elect a Chair.

Clause 6.4 of the Code also provides that the election of a chairperson is to be conducted by the General Manager and Clause 11.5 of the Code stipulates that the method of voting in such instances be by way of an open voting process of either a show of hands.

The General Manager asked for nominations to be Chair.

Councillor Datta nominated to be Chair.

As there is only one nominee for the Chair, the General Manager declared Councillor Datta the Chair.

Councillor Datta assumed the Chair.

## 16. CLOSED SESSION

### EO1 Hudson Park Café – Expression of Interest

131/23

**RESOLVED:** (Reddy / Maheswaran)

That in accordance with Section 10A (2) (c) of the *Local Government Act 1993* this matter will be considered in Closed Session as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

For the Motion: Councillors Cai, Datta, Maheswaran and Reddy

Against the Motion: Nil

The meeting moved into Closed Session, the time being 8:18pm.

#### **EO1 Hudson Park Cafe - Expressions Of Interest**

**132/23**

**RESOLVED:** (Reddy / Maheswaran)

That Council:

1. In accordance with s178 (1) and (3)(a) of The Local Government (General) Regulation NSW 2021, decline to accept any of the tenders.
2. In accordance with s178 (1) and (3)(e) of The Local Government (General) Regulation NSW 2021, Council delegate to the General Manager to enter into negotiations with Barista Brothers Pty Ltd. in the first instance and then in the second instance with St. Merkorius Charity Association for the lease of the Hudson Park Café.
3. Note that its reasons for declining to invite fresh tender submissions or applications is that there is merit in the submissions from Barista Brothers Pty Ltd and St Merkorius Charity Association; however, further details need to be agreed prior to entering a Lease.
4. Note that its reasons for determining to enter into negotiations with Barista Brothers Pty Ltd and St Merkorius Charity is that there is merit in these submissions.

For the Motion: Councillors Cai, Datta, Maheswaran and Reddy

Against the Motion: Nil

The meeting commenced Open Session, the time being 8:25pm.

#### **OPEN COUNCIL RESUMED**

The Chair announced resolution 132/23 for Item EO1 Hudson Park Café – Expressions Of Interest which was adopted in Closed Session.

The Mayor assumed the Chair.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8:26pm.**

The foregoing Minutes were confirmed at the meeting of the Council of the Municipality of Strathfield on 6 June 2023.

Chairman\_\_\_\_\_

General Manager\_\_\_\_\_

STRATHFIELD COUNCIL

# EXTRAORDINARY COUNCIL MEETING

## MINUTES

Tuesday 9 May 2023

5pm

Council Chambers

65 Homebush Road, Strathfield





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Minutes of the Extraordinary Council Meeting of Strathfield Municipal Council held on 9 May 2023, in the Council Chambers, 65 Homebush Road, Strathfield.

**COMMENCING:** 5.11pm

**PRESENT:** Councillor Karen Pensabene  
Councillor Matthew Blackmore  
Councillor Benjamin Cai  
Councillor Raj Datta  
Councillor Nella Hall  
Councillor Sharangan Maheswaran  
Councillor Sandy Reddy

**STAFF:** Michael Mamo, General Manager  
Kristy Watts, Director Corporate and Community  
Cathy Edwards-Davis, Director Engineering and Operations  
Clare Harley, Director Planning and Environment  
Melissa Mallos, General Counsel  
Warwick Lawrence, Manager Governance and Risk  
Jack Britton, Senior Coordinator Governance and Risk  
David McQuade, Senior Governance Officer

1. **PRAYER:** The Prayer was read.

2. **RECOGNITION OF TRADITIONAL CUSTODIANS**

3. **APOLOGIES**

Nil.

4. **DISCLOSURES OF INTERESTS (NATURE OF INTEREST TO BE DISCLOSED)**

Nil.

### Deputy Mayor Vacated

The Mayor announced that the Deputy Mayor, Councillor Blackmore has resigned from his position as Deputy Mayor effective from 2 May 2023. The Mayor thanked Councillor Blackmore for his time as Mayor and Deputy Mayor and is happy to advise Council that he will remain as part of our team and as a valued member as a Councillor.

The General Manager stated that, in accordance with the provisions of Clause of Schedule 7 of the *Local Government (General) Regulation 2021*, he will Chair the meeting and act as Returning Officer for the election of the position of Deputy Mayor.

The Returning Officer being the General Manager, Mr Michael Mamo assumed the Chair to conduct the Election of the Deputy Mayor.

## 5. REPORTS TO COUNCIL

### CCS1 Election of the Deputy Mayor

#### RECOMMENDATION

1. That Council determine whether it wishes to elect a Councillor to the position of Deputy Mayor for the term of the Mayor (ie September 2023).
2. That should Council resolve to appoint a Deputy Mayor that it determines the method of voting for the election of Deputy Mayor.

#### MOTION: (Pensabene / Hall)

1. That a Councillor be elected to the position of Deputy Mayor of Strathfield Municipal Council for the remainder of the current Mayoral term being till September 2023.
2. That the method of voting be by open voting show of hands.

185/23

#### RESOLVED: (Pensabene / Hall)

1. That a Councillor be elected to the position of Deputy Mayor of Strathfield Municipal Council for the

remainder of the current Mayoral term being till September 2023.

2. That the method of voting be by open voting show of hands.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

### Election of Deputy Mayor

Council elects the Deputy Mayor for the remaining term of Council being for the period from May 2023 until September 2023 in accordance with the *Local Government Act 1993* and Schedule 7, *Local Government (General) Regulation 2021* and by the method of voting previously determined by the Council at this meeting.

The Returning Officer, being the General Manager advised that nominations for the position of Deputy Mayor, in the order listed below, had been received for:

Councillor Cai – nominated by Councillors Hall and Blackmore

The Returning Officer then confirmed that the nominee accepted the nomination.

The Returning Officer asked if there were any further nominations. There were no further nominations.

As there is only one nominee for the role of Deputy Mayor, the Returning Officer declared Councillor Cai Deputy Mayor for the period May 2023 – September 2023.

The General Manager, Mr Michael Mamo vacated the Chair.

The Mayor, Councillor Pensabene assumed the Chair.

The Deputy Mayor addressed the meeting.

### Matter of Ugency - Censure of Councillor

**MOTION:** (Maheswaran)

Councillor Maheswaran moved that pursuant to clause 3.27 of the Code of Meeting Practice, Council consider the following Motion as a Matter of Ugency:

That in accordance with section 440G of the Local Government Act 1993, a Councillor be censured for potential breaches of Council's Code of Conduct.

The Chair ruled the item not a matter of urgency as Council can consider the Motion at the next Ordinary Council Meeting to be held on Tuesday 6 June 2023.

**6. CONCLUSION OF MEETING**

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5:32pm.**

The foregoing Minutes were confirmed at the meeting of the Council of the Municipality of Strathfield on 6 June 2023.

Chairperson\_\_\_\_\_

General Manager\_\_\_\_\_

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**7.1 MAYORAL MINUTE 19/23 - DAMAGING INCREASE IN EMERGENCY SERVICES LEVY COSTS**

**AUTHOR:** Karen Pensabene, Councillor

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I MOVE:

That:

1. Council notes and supports representations we have made to the Treasurer, the Minister for Emergency Services, the Minister for Local Government and local State Member(s):
  - a. Expressing Council's strong opposition to the NSW Government's last-minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on Councils for 2023/24 by scrapping the ESL subsidy for councils and at a time after Council has publicly advertised its Operational Plan and annual budget to the community;
  - b. Noting that as a consequence of the unannounced 73 per cent increase in the State Emergency Service budget and an 18 per cent increase in the Fire and Rescue NSW budget, Council's 3.7 per cent rate increase to provide essential community services and infrastructure has been significantly eroded;
  - c. Advising that the Government's decision may/will lead to a reduction in important local services and/or the cancellation of necessary infrastructure projects; and
  - d. Calling on the NSW Government to take immediate action to:
    - i. restore the ESL subsidy in 2023/2024
    - ii. urgently introduce legislation to decouple the ESL from the rate peg to enable Councils to recover the full cost
    - iii. develop a fairer, more transparent, and financially sustainable method of funding critically important emergency services in consultation with local government.
2. Council notes that we have written to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023/2024 rate cap, which has resulted in additional financial stress.
3. Council notes that we have written to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.

Rationale

I am calling on Councillors to support the representations we have made to the NSW Government in response to the highly damaging increase in the Emergency Services Levy (ESL) imposed on all Councils without warning for the 2023/2024 financial year.

The ESL is a cost imposed on Councils and insurance policy holders to fund the emergency services budget in NSW. The majority is paid as part of insurance premiums, with a further 11.7 per cent funded by Councils and

14.6 per cent by the NSW Government. The ESL represents cost shifting at its worse, as it is imposed on Councils without any mechanism for Councils to recover costs.

The levy increase for the State's 128 councils in 2023/2024 amounts to almost \$77 million, with the total cost imposed on the local government sector increasing from \$143 million in the current financial year to \$219 million next year. This represents a 53.1 per cent increase, completely dwarfing the IPART baseline rate peg of 3.7 per cent for 2023/2024 and even Council's application for a special variation rate increase of 35.1 per cent.

Reporting suggests that the increase in costs this year reflects a 73 per cent increase in the State Emergency Service budget and an 18.5 per cent funding increase to Fire and Rescue NSW. The impact of these large increases on Councils' finances will be particularly severe in 2023/2024 as a result of the NSW Government deciding to scrap the subsidy for council ESL payments.

For many Councils, the unexpected cost hit will absorb almost all of their IPART-approved rate rise for this year and in some cases absorb more than 100 per cent. This is placing local government budgets under enormous pressure as they struggle from the combined impact of the pandemic, extreme weather events, high inflation and wage increases.

IPART-approved rate rises are intended to compensate for the impacts of inflation and increases in Council costs. Instead, the rate increase will have to be largely diverted to the significantly higher ESL payments this year. NSW Councils will have no option other than to make cuts to infrastructure and services expenditure.

For Council, the ESL has increased by \$236,262 for 2023/2024, bringing the total Council contribution to \$1,234,944. This amounts to almost one third (32 per cent) of the 3.7 per cent rate peg increase in rate income for 2023/24. Even if Council's SRV application to IPART is approved, if the NSW Government's decision is not reversed, there will inevitably be impacts on Council's services, infrastructure maintenance and/or delivery as we reduce expenditure to bring our budget back into balance.

The timing of this development is particularly challenging for Councils as it comes so late in the local government budgeting cycle, well after IPART's rate determination for the coming financial year.

All Councils strongly support a well-funded emergency services sector and the critical contribution of emergency services workers and volunteers (many of whom are Councillors and Council staff). However, it is essential that these services be supported through an equitable, transparent and sustainable funding model.

Local Government NSW has raised the serious concerns of the local government sector with the NSW Government and is seeking the support of Councils across NSW in amplifying this advocacy.

This Mayoral Minute recommends that Council support the call we have made to the NSW Government to take immediate action to:

- a) restore the ESL subsidy,
- b) decouple the ESL from the rate peg to enable councils to recover the full cost
- c) develop a fairer, more transparent and financially sustainable method of funding critically important emergency services.

The Mayoral Minute also recommends that Council supports:

- the action we have taken in writing to IPART advising of the financial sustainability impacts on of the ESL, and
- the action we have taken in writing to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.

## RECOMMENDATION

1. Council notes and supports representations we have made to the Treasurer, the Minister for Emergency Services, the Minister for Local Government and local State Member(s):
  - d. Expressing Council's strong opposition to the NSW Government's last-minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on Councils for 2023/24 by scrapping the ESL subsidy for councils and at a time after Council has publicly advertised its Operational Plan and annual budget to the community;
  - e. Noting that as a consequence of the unannounced 73 per cent increase in the State Emergency Service budget and an 18 per cent increase in the Fire and Rescue NSW budget, Council's 3.7 per cent rate increase to provide essential community services and infrastructure has been significantly eroded;
  - f. Advising that the Government's decision may/will lead to a reduction in important local services and/or the cancellation of necessary infrastructure projects; and
  - d. Calling on the NSW Government to take immediate action to:
    - i. restore the ESL subsidy in 2023/2024
    - ii. urgently introduce legislation to decouple the ESL from the rate peg to enable Councils to recover the full cost
    - iii. develop a fairer, more transparent, and financially sustainable method of funding critically important emergency services in consultation with local government.
2. Council notes that we have written to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023/2024 rate cap, which has resulted in additional financial stress.
3. Council notes that we have written to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.

## ATTACHMENTS

There are no attachments for this report.

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**7.2 MAYORAL MINUTE 17/23 - LEADING A REFORM AGENDA ON WASTE**

**AUTHOR:** Karen Pensabene, Councillor

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I MOVE:

That Council note:

1. Councils have a key role to play in reducing waste and its impact on the environment.
2. Across the Sydney metropolitan area, 55 per cent of household and commercial waste goes to landfill each year, resulting in loss of valuable resources, costing businesses and households more than \$750 million in waste levies each year.

Council resolves to:

3. Work with other Sydney Councils on
  - a. Reducing waste,
  - b. Improving environmental outcomes where waste has to be processed and
  - c. Finding solutions for the residue that is left.
4. Ask the NSW Government to invest the revenue from its waste levy for council and industry initiatives that:
  - a. Accelerate the transition to a circular economy.
  - b. Build the waste infrastructure needed to meet the growing pressures of population growth, loss of landfill capacity and a lack of competition in the sector.
  - c. Educate and support communities to reduce waste.

Rationale

Across Australia, people are asking for more ambitious action on climate change. Reducing waste and its impact on the environment is one of the key actions councils can take to lower our emissions.

Across the Sydney metropolitan area, 55 per cent of household and commercial waste goes to landfill each year, resulting in loss of valuable resources, costing businesses and households more than \$750 million in waste levies each year.

Sydney Councils must meet ambitious resource recovery and waste reduction targets, while also meeting the community's expectations for uninterrupted services and public health outcomes. The time has long passed when councils collected rubbish and transported it to a landfill where it would slowly rot away.

Achieving the overhaul of the industry that is needed requires strategic input from Mayors, Councillors, GMs/CEOs and councils' officers.

Providing viable waste services for the community is no longer solely an operational issue for council staff to manage. Industry-wide changes include a limited number of suppliers, a lack of processing infrastructure and a shortage of readily accessible waste collection and transfer sites. These changes present all Sydney



councils with the prospects of rising costs, increasing truck movements and resource recovery rates that are static at best. Few options exist for increased efficiency or resource recovery improvements, or to reduce landfill.

The original drivers of public health and hygiene have been supplemented by the need to reduce pollution, lower carbon emissions, and recover and re-use resources. Collecting waste is just part of the picture; Councils must make strategic decisions about where this waste will go.

The last 20 years have seen significant positive change. Recycling has been introduced for glass, hard plastics, paper and cardboard. There are separate collections for mattresses, electronic waste, tyres, clothing, mobile phones, batteries and chemicals. Landfills capture methane to generate energy. There will soon be collections for food waste and/or food and garden organics.

In spite of councils' successes, waste processing and disposal have not kept pace with recent changes, yet the population is growing and waste generation rates continue to increase. Most Sydney councils must pay to haul recyclable materials and waste far outside their local area, and new transfer capacity is difficult to secure due to cost and availability of appropriately zoned land.

Data shows that we will not be able to meet NSW and Commonwealth targets with our current systems. Even with the highest efficiencies, progress in domestic waste collection and recovery will be impossible without major changes. These transitions will be expensive. The Waste Levy on landfill is an incentive to recycle, but in a failing market just adds to the costs that Council must charge the community. Only a around 7 per cent of around \$800 million in annual waste levy revenue comes back to councils and the waste industry through contestable grants to fund improvements. Councils will not receive a fair share of funding, despite being asked to meet government targets and transition to a circular economy.

In our local government area, our total expenditure on waste services in FY22/23 was approximately \$4m with total NSW EPA grant funding of \$55,000.

I attended the Metropolitan Sydney Mayoral Summit on Waste on 18 May 2023 to discuss what councils can do to contribute solutions to these concerns. The Sydney Mayoral Summit was convened by Southern Sydney Regional Organisation of Councils (SSROC) on behalf of Resilient Sydney, which our council supports.

Together we heard from the waste industry, NSW EPA and Federal Government representatives, and Sydney Mayors about initiatives and areas of influence where councils can work together.

I recommend that Council resolve to take strategic action on waste by:

- calling on the Commonwealth Government to expedite bans on materials that cannot be recycled or recovered, and to increase extended producer responsibilities;
- calling on the NSW Government to set the waste levy at an appropriate level with realistic funding allocated, to streamline planning approvals for infrastructure, and to increase clarity and efficiency of licensing procedures;
- working with other metropolitan Sydney Councils to coordinate our advocacy, communications and collective buying power to bring the benefits of scale, efficiency and industry confidence;
- working with the other tiers of government to ensure the delivery of infrastructure solutions locally to reduce waste hauled long distances or to landfill.

*Note:* \* 7 per cent represents \$356 million allocated to contestable grant funding over the 6 years 2021 to 2027, as a percentage of \$800 million year-on-year. Being contestable, the grant funding will not be equitably apportioned across NSW.

## RECOMMENDATION

That Council note:

1. Councils have a key role to play in reducing waste and its impact on the environment.
2. Across the Sydney metropolitan area, 55 per cent of household and commercial waste goes to landfill each year, resulting in loss of valuable resources, costing businesses and households more than \$750 million in waste levies each year.

Council resolves to:

3. Work with other Sydney Councils on
  - a. Reducing waste,
  - b. Improving environmental outcomes where waste has to be processed and
  - c. Finding solutions for the residue that is left.
4. Ask the NSW Government to invest the revenue from its waste levy for council and industry initiatives that:
  - a. Accelerate the transition to a circular economy.
  - b. Build the waste infrastructure needed to meet the growing pressures of population growth, loss of landfill capacity and a lack of competition in the sector.
  - c. Educate and support communities to reduce waste.

## ATTACHMENTS

There are no attachments for this report.

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**7.3 MAYORAL MINUTE 18/23 - TARGETED WASTE EDUCATION AND AWARENESS PROGRAM**

**AUTHOR:** Karen Pensabene, Councillor

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I MOVE:

That Council:

1. Develop and deliver a targeted waste education and awareness campaign to educate and guide residents on;
  - Council services; bulky clean-up collection and how to utilise the online booking service,
  - Utilise recycling, donation and/ or repair services for unwanted items or items in disrepair,
  - Explanation and implementation of the mandated new 'Food Organics, Garden Organics' (FOGO) waste stream.
2. Give consideration to the allocation of funding from the Domestic Waste Reserve in the 2023/24 financial year budget to be adopted on 27 June 2023 for the cost of the program.

Rationale

Councils have an important role to play in reducing waste and its impact on the environment. However, we continue to have challenges, including language barriers in the education of our community about waste and the services that Council provides to reduce illegal dumping. We also need to prepare for future changes in managing waste streams, particularly the mandatory implementation of FOGO.

An effective waste education and awareness campaign should include:

- Information that is highly pictorial and engaging such as flyers or online videos and is provided in several languages (Nepalese, Arabic, Korean, Mandarin, Arabic) as well as English;
- Ways to improve strata managers' commitment to good waste management including workshops and written material.

The Waste Education and Awareness program should, at a minimum address what waste services Council provides and how they can be accessed, how unwanted goods can be recycled, donated or repaired and an explanation of the new FOGO program. We also need to communicate how important waste management is to minimise short and long term environmental impacts and ongoing costs.

**RECOMMENDATION**

That Council:

1. Develop and deliver a targeted waste education and awareness campaign to educate and guide residents on;
  - Council services; bulky clean-up collection and how to utilise the online booking service,
  - Utilise recycling, donation and/ or repair services for unwanted items or items in disrepair,
  - Explanation and implementation of the mandated new 'Food Organics, Garden Organics' (FOGO) waste stream.

2. Give consideration to the allocation of funding from the Domestic Waste Reserve in the 2023/24 financial year budget to be adopted on 27 June 2023 for the cost of the program.

#### ATTACHMENTS

There are no attachments for this report.

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GMU1                      DRAFT BRESSINGTON PARK PLAN OF MANAGEMENT

AUTHOR:                Cathy Jones, Chief Strategy Officer

APPROVER:            Michael Mamo, General Manager

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## RECOMMENDATION

That the draft Plan of Management for Bressington Park be adopted.

## PURPOSE OF REPORT

At the Council Meeting of 6 June 2023, it was resolved that:

*"59/23*

*RESOLVED: (Datta / Reddy)*

- 1. That the draft Plan of Managements for Strathfield Park and Bressington Park be placed on public exhibition for a 42 day period.*
- 2. That Council convene a Public Hearing under section 40A of the Local Government Act 1993 in relation to the land in Bressington Park owned by Strathfield Council.*
- 3. That the draft plans, submissions received and recommendations from the public hearing be presented to Council for adoption following the public exhibition process.*
- 4. In the event of proposed substantive amendments arising from the consultation process, the draft plans be submitted for approval to the Minister."*

This report is pursuant to this resolution.

## REPORT

The *Local Government Act 1993* and *Crown Lands Management Act 2016* requires that Plans of Management (PoM) are prepared for all public land that is classified as 'community' land. This includes Council owned land and Crown Land. Plans of Management are important strategic governance documents. PoMs describe the features of the land and set out how Council intends to manage, use and develop the land in the future. This is intended to provide a transparent and coordinated approach to public land management. The Plans also include action plans with objectives and performance targets for the land and prescribe permissible uses and management of tenures over the land.

Strathfield Park and Bressington Park contain Crown Land and draft Plans of Management were prepared for each park. In 2023, the Department of Planning and Environment – Crown Lands advised that the Department consented to Council progressing to public exhibition of both draft plans. Both plans were notified for community engagement and exhibition from 9 March 2023 to 28 April 2023. However, during the engagement and exhibition period, Council was requested by Crown Lands to delay adoption of the Strathfield Park POM until further advised. Therefore, the Strathfield Park PoM has been deferred to a future Council meeting.

### **Bressington Park Plan of Management exhibition**

As Bressington Park is a significant park and attracts usage across the Strathfield Local Government Area (LGA), community engagement was notified across the Strathfield LGA. This included:

- Flyer issuing to all households in Strathfield LGA in April 2023
- Exhibition of the draft plans on Council's online engagement site at <https://haveyoursay.strathfield.nsw.gov.au/bressington-park>, which included feedback forms and related documents to view
- Issue of notifications via eNews and social media
- Print copies of the draft plans were available to view in Council's Customer Service Centre and Library

The plans were exhibited on Council's engagement site. During the exhibition period, the site received 260 visits, 192 individual visitors and 71 downloads of the draft PoM.

A total of one submission was received relating to draft Bressington Park PoM. The submission raised issues about traffic congestion and safe cyclist access on Underwood Road, which outside the scope of the draft PoM. The comments have been forwarded to the Traffic section.

### **Public Hearing**

As the draft plan for Bressington Park was the first Plan of Management, under section 40A of the Act, Council was required to hold a public hearing concerning the proposed land categorisation of the areas of the Bressington Park owned by Council. The Crown Land in Bressington Park is exempt from this requirement.

The Public Hearing was widely notified and an independent Chair was appointed in accordance with the *Local Government Act 1993* requirements. The Public Hearing was held on 1 May 2023. There were no submissions made. The report was received from the Chair and has been published on Council's website in accordance with the Act. The Public Hearing Report is attached.

### **Conclusion**

It is recommended that the draft Bressington Park PoM be adopted. The Public Hearing supports the proposed land classifications. There are no changes proposed to the exhibited draft plan and the Department of Planning and Environment – Crown Lands have notified as there are no changes proposed, that the draft plan may be adopted.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

1. Public Hearing Bressington Park final report
2. Bressington Park Community Notification Flyer
3. Draft Bressington Park Plan of Management

# ATTACHMENT 1



# Public Hearing

Held on 1 May 2023 at 6pm

at the Ironbark Room,  
Strathfield Library

65 Rochester Street, Homebush

Pursuant to s40A *Local Government Act 1993*

Proposal: Categorisation of community land in the Bressington Park draft Plan of  
Management

Roslyn McCulloch

Chair of the Public Hearing

Report date: 9 May 2023

**Contents**

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III.	Public Consultation	4
IV.	Submissions during the exhibition and public hearing process	5
V.	Consideration of proposal and Conclusion	5

## I. The Public Hearing

On 7 March 2023 Strathfield Council (**Council**) resolved to publicly exhibit the draft Plan of Management for Bressington Park.

Bressington Park is in the suburb of Homebush. It is bounded to the north west by Homebush Drive, to the south west by Underwood Road, to the south east by Saleyards Creek and to the north east by Powells Creek.

Part of Bressington Park is owned by Council with the remainder being Crown land.

As this is the first time a Plan of Management has been adopted for Bressington Park, Council proposes to categorise that part of Bressington Park which it owns as community land under the *Local Government Act 1993 (LG Act)*. Section 40A of the LG Act requires that a public hearing be held to categorise land as community land.

Part 2 of the *Local Government Act 1993* requires that all Council-owned land be classified as either 'community' or 'operational' land. Community land is generally accessible to the public, like parks, bushland and playgrounds. Community land is categorised under section 36(4) LG Act as either natural area, sportsground, park, area of cultural significance or general community use. Community land may only be leased or licensed for a limited period and may not be sold. It must be used for the purposes for which it is categorised. Operational land is generally used for operational purposes, and it can be sold by Council or leased on a commercial basis.

It is proposed to categorise the part of Bressington Park which is owned by Council as "sportsground". As the Crown land portion of Bressington Park is not subject to the LG Act, it is not necessary to categorise that land or to hold a public hearing in relation to it.

A public hearing was held on Monday 1 May 2023 at 6pm. I was the Chair of that meeting and I have compiled this report for Council's consideration following public notification and exhibition of the report.

The proposed categorisation of Bressington Park was widely advertised. Although there were two expressions of interest received ahead of the meeting, there were no members of the public in attendance.

## II. Categorisation as sportsground

The proposed categorisation of the part of Bressington Park which is owned by Council as "sportsground" is consistent with the use of that land for many years until the present. Bressington Park currently comprises four sporting fields, four cricket wickets, two cricket practice nets, an off-leash dog area, two playgrounds, a large car park, an amenities block and walking paths.

Of the available categories nominated in section 36 LG Act, "sportsground" is the most

logical categorisation for the part of Bressington Park which is owned by Council.

Clause 103 of the *Local Government Regulation 2021 (LG Regulation)* provides that land should be categorised as "sportsground" if the land is used primarily for active recreation involving organised sports or the playing of outdoor games. Bressington Park is so used.

Under Section 36F LG Act the core objectives for land categorised as sportsground are:

- (a) to encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games, and
- (b) to ensure that such activities are managed having regard to any adverse impact on nearby residences.

The categorisation of that part of Bressington Park which is owned by Council as "sportsground" will help to achieve those core objectives by ensuring that in the future that land will continued to be used and managed consistently with its categorisation and in accordance with the Plan of Management.

### III. Public Consultation

The draft Plan of Management for Bressington Park was publicly exhibited and the proposed categorisation of the part of Bressington Park owned by Council was advertised in April 2023. The draft Plan was exhibited on Council's website, Customer Service Centre and copies were available to view or take away from Council's library and website.

Notification was published in the following modes:

- In April 2023 a flyer was issued to each household in the Strathfield local government area notifying the proposed Bressington Park Plan of Management and the public meeting;
- On 5 April 2023 an email was sent to all sporting, cultural and community groups in the Strathfield local government area notifying the proposed Bressington Park Plan of Management and the public meeting. The email included links to the website materials;
- Council's website included a copy of the draft Plan of Management and described the process and provided a link for making a submission and for registration for attendance of the public meeting;
- On 6 April the public hearing was advertised in Council's eNews: a weekly online newsletter which notifies news and current activities of Council. The notifications included links to the website materials;

**IV. Submissions during the exhibition and public hearing process**

No written submissions were received during the exhibition period.

Enquiries regarding the public hearing were received from two members of the public. No one registered to speak at the public hearing, and no one attended the public hearing.

At 6.15pm, the public hearing was closed.

**V. Consideration of proposal and Conclusion**

Having reviewed the exhibition material, including the draft Plan of Management I find that it is appropriate to categorise that part of Bressington Park which is owned by Council as "sportsground". The category reflects its past and ongoing use. The absence of community response to the exhibition of the proposed categorisation as "sportsground" indicates that there is community acceptance of that category as being appropriate for Bressington Park. The adoption of the Bressington Park Plan of Management will assist to ensure that Bressington Park continues to be used and managed as a sportsground into the future.



**Roslyn McCulloch**

**Chair**

**Public Hearing**

## ATTACHMENT 2



# STRATHFIELD PARK & BRESSINGTON PARK DRAFT PLANS OF MANAGEMENT

Council is seeking comments from the community on the draft Plans of Management for Strathfield Park and Bressington Park, which are open for public comment until **Friday April 28 2023**.

Due to changes in legislation relating to management of Crown Land, new plans of management have been prepared for both parks, which contain Crown Land and Council land. Both parks are managed by Strathfield Council.

During the preparation of the plans, Council undertook consultation with the local communities, which provided direction on the future management of the parks. The draft plans include reports from the prior community engagement. Council was recently advised that Crown Lands has consented to the public exhibition of the draft plans.

Following the public exhibition process, submissions will be reviewed and considered for inclusion in the Plan of Management. In the event of proposed substantive amendments arising from the consultation process, the draft plans be submitted for Minister approval.

## How to make a submission on the draft Plans of Management

Visit Council's Have Your Say website for more information including copies of plans and online submission forms by scanning either of the QR codes below. Draft Plans can be viewed at the Council Customer Service Centre at 65 Homebush Road and Strathfield Library, 65-67 Rochester Street, Homebush.

For more information contact Cathy Jones at [cathy.jones@strathfield.nsw.gov.au](mailto:cathy.jones@strathfield.nsw.gov.au) or call 9748 9937.

**Submissions close on Friday April 28 2023.**

### Strathfield Park



### Bressington Park





## What does the Plans of Management include?

The draft Plans of Management feature the following:

- permissible and prohibited activities in Strathfield and Bressington Parks
- categorisation of different land uses in Strathfield and Bressington Parks
- management of tenures over the land in Strathfield and Bressington Parks.
- condition of existing facilities in Strathfield and Bressington Parks
- action plan with objectives and performance targets for in Strathfield and Bressington Parks



## Bressington Park Public Hearing on land categorisation

While the new Plan of Management for Strathfield Park will replace the current 2008 plan, the draft Plan of Management is the first plan for Bressington Park.

As this is the first Plan of Management, Council is required to hold a public hearing about the proposed land categorisations on land in Bressington Park owned by Council. The areas of Crown Land in Bressington Park is exempt from this requirement. The community is invited to attend a public hearing about the proposed categorisation of community land for the draft Bressington Park Plan of Management.

Please register your interest on the Have Your Say website. You will be contacted once the date and location of the meeting is confirmed. You can also request that your written submission be presented to the meeting. Email your submission to [cathy.jones@strathfield.nsw.gov.au](mailto:cathy.jones@strathfield.nsw.gov.au). Please ensure the submission is of reasonable length (no more than 2 pages long).





# ATTACHMENT 3

## BRESSINGTON PARK PLAN OF MANAGEMENT



**Strathfield Council**

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## 1. Introduction

### 1.1 Title

This plan is titled Bressington Park Plan of Management.

This plan of management (PoM) has been prepared by Strathfield Council and provides direction as to the use and management of council-owned community land and council-managed Crown reserves classified as 'community land' in the Strathfield Council area. The PoM is required in accordance with Section 3.23 of the *Crown Land Management Act 2016* and Section 36 of the *Local Government Act 1993*.

This PoM specifically addresses the management of Bressington Park. The PoM outlines the way the land will be used and provides the framework for Council to follow in relation to the express authorisation of leases and licences on the land.

This land is primarily owned by the Crown and managed by Strathfield Council as Crown Land Manager under the *Crown Land Management Act 2016*.

Information and assessment of Bressington Park's environmental features was prepared by Anne Carey and Meredith Brainwood of Applied Ecology Pty Ltd in January 2021. This includes Section 5 – Environmental Features and Appendix A – Flora and Fauna Surveys.

In accordance with section 39 of the *Local Government Act 1993*, prior to being placed on public exhibition, the draft PoM was referred to the Department of Planning & Environment – Crown Lands, as representative of the state of NSW, which is the owner of the Reserve. Council has included in the plan any provisions that have been required by the Department of Planning & Environment – Crown Lands.

A public hearing was held in relation to the Council owned land in Bressington Park on 1 May 2023, in accordance with the requirements of Sections 40(A) and 47(G) of the LG Act. No submissions were received. The report of the public hearing was published at <https://www.strathfield.nsw.gov.au/public-notice/public-notice-bressington-park-land-categorisation/>

This PoM was placed on public exhibition from 9 March 2023 to 28 April 2023, in accordance with the requirements of section 38 of the *Local Government Act 1993*. A total of 1 submission was received. Council considered this submission before adopting the PoM on xx June 2023.



## 1.2 Land Description

This plan of management covers Bressington Park. The Reserve information is detailed in Table 1. The land is owned by the Crown and is managed by Council as Crown land manager under the *Crown Land Management Act 2016*.

Bressington Park is located between Saleyards Creek and Homebush Bay Drive. The park fronts onto Underwood Road and at Powells Creek at the rear.

The northern boundary of the park are located on the boundary of the local government areas of Strathfield and City of Parramatta Councils. The surrounding areas have a variety of land zonings and land uses including industrial land and low-rise residential and medium density units (south of the park).

Bressington Park contains five sportsfields, cricket practice wickets, off-leash area, amenities, playgrounds, seating, BBQ areas, pathways and a carpark.

**Table 1 - Information about the Reserve covered by this plan of management.**

<b>Reserve Number</b>	Bressington Park and Part of Mason Park (R500330).
<b>Reserve Description</b>	The Reserve Trust includes parts of Bressington Park and Mason Park in the Strathfield Local Government Area. The land extends east across Powells Creek into Powells Creek Reserve located in the City of Canada Bay Council. However, this Plan of Management only applies to the area known as Bressington Park.
<b>Reserve purpose</b>	Public Recreation
<b>Land classification</b>	Community
<b>Land parcel/s</b>	Part Lot 118 DP 752023 (Crown) Lot 7496 DP 1187162 (Strathfield Council) Lot 7494 DP 1187162 (Strathfield Council) Lot 16 & 17 DP778666 (Strathfield Council)
<b>Area (Ha)</b>	6.3 hectares
<b>LEP zoning</b>	RE1 – Public Recreation SP2 – Stormwater Management
<b>Assigned categories</b>	Sportsground
<b>Proposed categories</b>	Sportsground, Natural Area (Wetland)

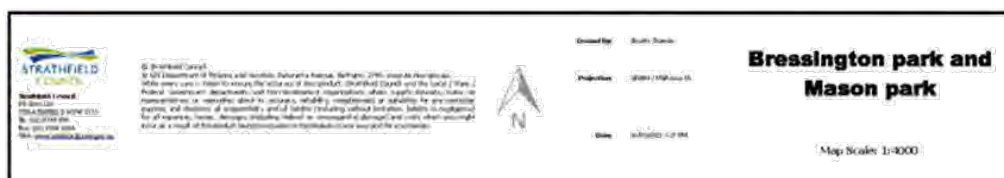
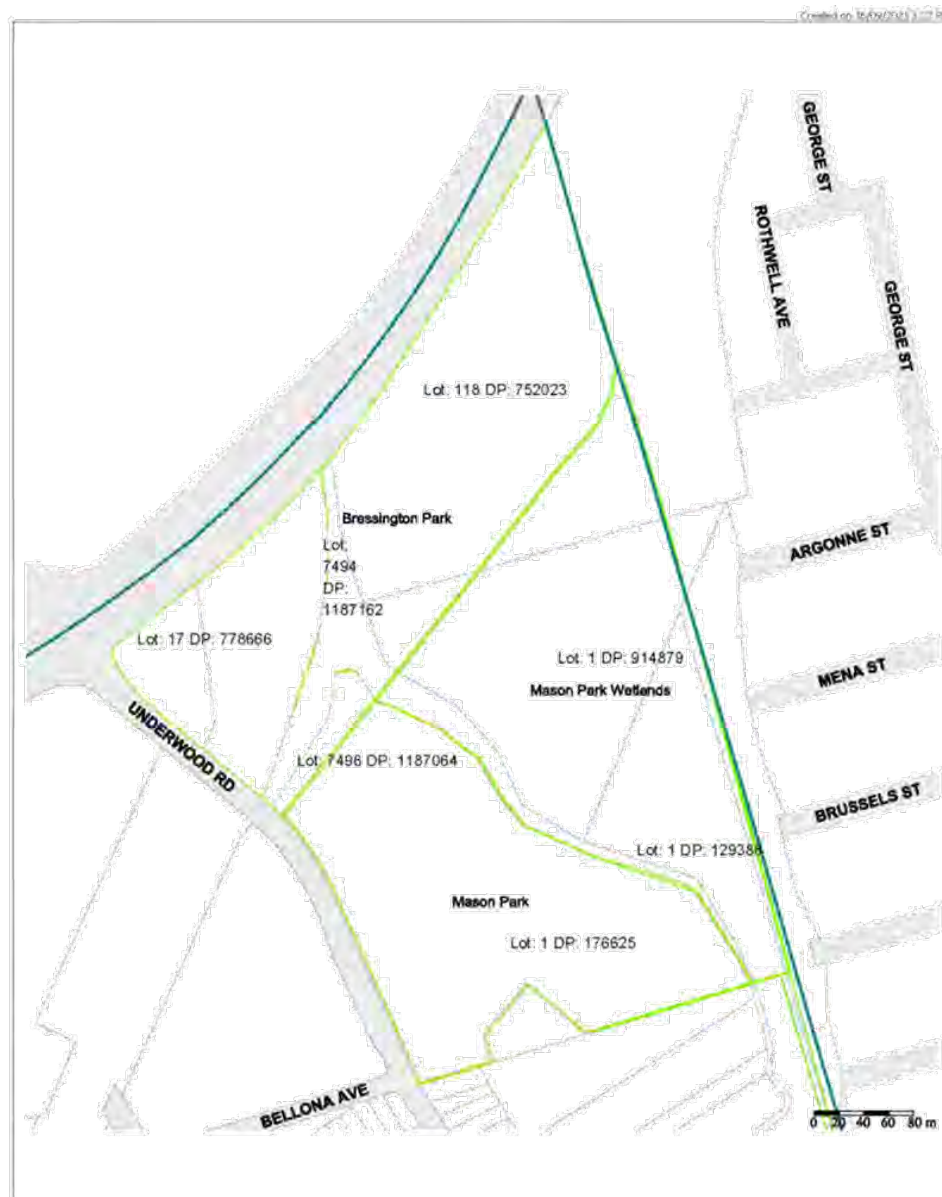
*Figure 1 – R500330 showing the full extent of Crown Reserve R500330, with the area managed by Strathfield Council highlighted and the remainder managed by Canada Bay Council.*



*Figure 2 Illustration of Bressington Park indicating the portions of Crown Land and Council owned land.*



Figure 3 – Areas of Bressington Park and Part of Mason Park located in the Strathfield Local Government Area





*Figure 4 – Strathfield Local Environmental Plan 2012 - Zoning*



### 1.3 Purpose of this Plan of Management

The *Local Government Act 1993* and amendments to the *Crown Land Management Act 2016* require all public land including Crown Reserves, owned or managed by Council, to be classified as either 'community' land or 'operational' land. Land classified as 'Community' land is managed and used in accordance with an adopted Plan of Management.

The *Crown Land Management Act 2016* (the CLM Act) authorises local councils (council managers) appointed to manage dedicated or reserved Crown land to manage that land as if it were public land under the *Local Government Act 1993* (LG Act). Therefore, all Crown land reserves managed by council are also required to have a PoM under the LG Act.

The purpose of this PoM is to:

- contribute to the council's broader strategic goals and vision as set out in Strathfield Community Strategic Plan (CSP)
- ensure compliance with the *Local Government Act 1993* and the *Crown Land Management Act 2016*
- provide clarity in the future development, use and management of the community land
- ensure consistent management that supports a unified approach to meeting the varied needs of the community.

Plans of Management are developed by Council in consultation with the community. A Plan of Management describes the features of the community land and outlines how the land may be managed and used, consistent with land categorisations, core objectives and zoning, to provide a transparent and co-ordinated approach to public land management.

### 1.4 Background to this Plan of Management

There are four parks in the Strathfield LGA which are Crown Land Reserves. This includes Hudson Park, Strathfield Park, Bressington Park and Mason Park. These are also the largest parks in the LGA (more than five hectares) and are important to the local area providing significant open space and recreation facilities.

With the adoption of the *Crown Land Management Act 2016*, all Crown Land Reserves are required to be managed similar to Council owned land under the *Local Government Act 1993*. This requires land to be classified as community or operational land and categorised based on its primary use, consistent with the purpose of the land.

## 1.5 Contents of this Plan of Management

This Plan of Management is divided into the following sections, as outlined in Table 2.

**Table 2 – Structure of this Plan of Management**

Section	What does it include?
1. Introduction	Title, land covered by plan, land description, purpose of the plan, background, legislative framework, review of plan
2. About the Strathfield LGA	Recognition of traditional custodians, Strathfield LGA snapshot, trends, community vision and strategic directions, community engagement, references
3. Basis of Management	Management principles, categories and classifications of community land, land categorisations (including map), Council's strategic objectives and priorities, land use/history, description and condition of land and structures, heritage, native title review, condition of assets, maintenance of park, future development, minor development, scale and intensity of land use
4. Development and Uses	Permissible uses and development, authorisation of leases and licences, short term uses, current leases, licences etc.
5. Environmental Features	Soil landscapes, detailed description of park flora and fauna, ecological values
6. Management of the land	Objectives, performance targets, means and manner for assessment of performance
Appendix A	Flora and Fauna Surveys
Appendix B	Community engagement documents

*Local Government Act 1993* (NSW) (LG Act) provides the legislative framework for Council's management of community land. The LG Act requires all community lands to be covered by a Plan of Management that must identify:

- the category of the land
- objectives and outcomes for the land
- how Council proposes to achieve objectives and outcomes
- the way by which Council proposes to assess its performance
- expressly authorise any leases, licences or other estates

*Crown Lands Management Act 2016* (NSW) (CLM Act) assigns certain functions to Council managers. As a crown land manager, Council is authorised to classify and manage its dedicated or reserved Crown land as if it were public land within the meaning of the LG Act. Dedicate or reserved Crown land may only be used for the following purposes:

- the purposes for which is dedicated or reserved, or
- any purpose incidental or ancillary to a purpose for which it is dedicated or reserved, or
- any purpose specified in a plan of management for the land, or
- any other purposes authorised by the Act

Council, as Crown Land Manager, may issue leases and licences over Crown land in line with the LG Act, as per the assigned category and with consideration of the reserve purpose.

Generally, when managing dedicated or reserved Crown land, and for the purposes of this Plan of Management, Council:

- must manage the land as if it were community land under the LG Act, and
- has for that purpose all the functions that a local council has under that Act in relation to community land (including in relation to the leasing and licencing of community land)

*Native Title Act (Commonwealth) 1993* (NT Act) concerns the legal recognition of the individual or communal rights and interests which Aboriginal people have in land and water, where Aboriginal people have continued to exercise their rights and interests in accordance with traditional law and custom. On Crown land, native title rights and interests must be considered unless:

- Native title has been extinguished, or
- Native title has been surrendered, or
- Determined by a court to no longer exist.

Council must manage Crown land in accordance with Part 8 of the CLM Act in relation to native title and ensure the requirements of the NT Act for the management of Crown Land are addressed.

*Environmental Planning and Assessment Act 1979* (NSW) (EP&A Act) is the principal planning legislation for NSW, that provides a framework for the environmental planning and assessment of development proposals and preparation of environmental planning instruments (including the Local Environmental Plan or LEP).

*Biodiversity Conservation Act 2016* (NSW) (BC Act) requires that Councils consider the impact on threatened species, populations and communities in fulfilling their statutory responsibilities under the EP&A Act for development approvals. It also covers management of threatened species and communities on Council owned lands.

*Environment Protection and Biodiversity Conservation Act 1999* (Commonwealth) (EPBC Act) provides a national scheme for environmental protection and biodiversity conservation, and incorporates referral mechanisms and environmental impact assessment processes for projects of national significance.

*Companion Animal Act 1998* (NSW) requires the identification and registration of companion animals (e.g. cats and dogs) and sets out the duties and responsibilities in relation to management of animals and specific areas of land.

*Local Land Services Act 2013* (NSW) provides a framework to ensure the proper management of natural resources in the social, economic and environmental interests of the State. Strathfield is part of the Greater Sydney Local Land Services (GSLLS), which provides guidance on matters such as community engagement, biosecurity and weeds.

Also relevant are:

- *Protection of the Environment Operations Act 1997* (NSW)
- *Water Management Act 2000* (NSW)
- *Disability Discrimination Act 1992* (NSW) and *Disability Inclusion Act 2014* (NSW)
- *Biosecurity Act 2015* (NSW)
- *Fisheries Management Act 1994* (NSW)
- *Rural Fires Act 1997* (NSW)
- *National Parks and Wildlife Act 1974* (NSW)

#### **Related Strathfield Council policies and plans**

- Strathfield Biodiversity Conservation Strategy and Action Plan 2020-2030
- Strathfield 2035 Community Strategic Plan (CSP)
- Strathfield Local Environmental Plan 2012 and Development Control Plans 2005
- Strathfield Local Strategic Planning Statement (LSPS) 2020
- Disability Inclusion Plan 2020-2024

#### **1.6 Change and Review of Plan of Management**

This Plan of Management will require regular review in order to align with community values and changing community needs, and to reflect changes in Council priorities. The performance of this Plan of Management will be reviewed on a regular basis to ensure the park and sportsground use of land and buildings are well maintained and provide a safe environment for public enjoyment.

Strategic reviews of this Plan of Management will be required where there is significant change to legislation or at five (5) year intervals.

Council may continue to acquire or divest land for the benefit of the community and as such, land may also come into Council's ownership by dedication of land for open space. As such, the Plan of Management may be updated from time to time, reflecting significant changes to the condition of the community land, or to reflect new acquisitions or dedications of land.

The community will have an opportunity to participate in reviews of this PoM.

DRAFT

## 2. About the Strathfield Local Government Area

### 2.1 Recognition of Traditional Custodians

Strathfield Council would like to show respect and acknowledge the Wangal people, the traditional Custodians of the lands on which the Strathfield area is located. We pay respect to Elders past, present and emerging.

### 2.2 Snapshot of Strathfield Local Government Area (LGA)

The Strathfield Local Government Area (LGA) is well known for transport connections, educational opportunities, attractive streetscapes, parks, heritage and buildings. The Strathfield LGA is centrally located in Sydney's Inner West, approximately 10.5 kilometres from the Sydney CBD and half way between Parramatta and the Sydney CBD. The LGA includes the suburbs of Strathfield (postcode 2135), Strathfield South (2136), Homebush (2140), Homebush West (2140), part of Belfield (2191) and part of Greenacre (2190). Sydney Markets (postcode 2129) is also located within Strathfield LGA.

Strathfield LGA is well known for its extensive green open spaces and high quality recreational facilities, which enhance the liveability, amenity and sustainability of the local area. The Strathfield LGA has a total area of approximately 13.9 square kilometres, with 104 hectares of the total area being public open space (2018 estimates). There is currently 9.06 hectares of remnant bushland in the LGA and about 6 hectares is under Council management.

The estimated residential LGA population is about 48,000 residents (2021 ABS ERP) and by 2041, the resident population is estimated to reach over 80,000 people (NSW Planning 2019). The growing population and accompanying building density will increase demand for access to and usage of available open space and community facilities. Therefore, management of community land is of critical importance to current and future communities.

Open spaces range from regional and district sporting grounds to smaller local parks and reserves. Significant parks with major sporting facilities include Airey Park, Bressington Park, Bark Huts Reserve, Begnell Field, Cooke Park, Hudson Park, Mason Park and Strathfield Park. Many local biodiversity conservation and habitat connectivity priority areas, including flora and fauna assets, are located within Strathfield LGA's parks and reserves. A number of connected parks and open spaces form the Cooks River Foreshore open space network, an important local and regional habitat corridor and pedestrian and cycle transport connection.

Strathfield LGA also provides many community facilities, located on community land including meeting rooms, halls and community centres which are available for hire by groups and individuals for sporting, community, recreation, social and other purposes.

### 2.3 Strathfield LGA community and recreational trends

Some of the challenges facing the Strathfield LGA include increasing and competing demands for public open space and community facilities. Strathfield Council is strongly focused on identifying and meeting the current and future needs of the Strathfield community in a sustainable manner.

Recent community engagement and analysis of social and recreational trends indicate increasing participation in recreation, sporting and leisure activities such as organised team sports, walking, cycling, running, aerobic fitness and dog walking. There is increased demand for access to community and recreation facilities, outdoor and indoor.

Priorities for Council involve increasing the capacity of local community facilities, parks and sportsgrounds, developing new community and recreational facilities as required and ensuring equity of access to land and facilities, to meet changing and diverse needs.

### 2.4 Community Engagement

Prior to developing the Bressington Park Plan of Management, Strathfield Council undertook community engagement with local residents and park users regarding future planning for the park. A survey and an information sheet was prepared that asked for responses on the following questions as well as identifying personal data:

- Activities undertaken at Bressington Park
- Priorities for Bressington Park
- Additional comments

The survey was open from 4 November 2020 to 11 December 2020 (refer to Appendix B for consultation documentation). All households living within 1 km of the park received a letter and information sheet. The survey was notified on Council's website and the Council e-News each week while the survey was open.

A total of 49 survey responses and no submissions were received during the consultation period.

#### Community Engagement Outcomes

Over 57% of those surveyed visited Bressington Park at least once a week, 16% at least once a month and 20% a couple of times a year.

The feedback received showed a high and varied degree of community interest in Bressington Park. 59% of respondents were residents of the Strathfield LGA, 14% identified as a visitor, 6% as a local worker. Of the persons surveyed, 14% identified they played sport at the park and 24% identified as a member of an organisation that uses the park. Bressington Park is accessible to residential areas but not bounded by these areas. Many of the users arrive by car or access via Bay to Bay shared pathway. As the park is predominantly used for formal sports, usage of the park tends to be affected by sports



usage. The park also has an off-leash area, which is used for dog play but also for dog training by local dog clubs, which attracts visitors to the park.

The most popular activity in the park, across all age groups, was walking and jogging. 63% of survey respondents rated this as an activity they undertake at the park. Dog related activities were highly supported including walking dogs (37%) and visiting the off-leash dog area (31%). 31% of survey respondents nominated other activities, which were primarily dog related activities eg training.

The next popular activity was relaxing in open space for 29% of respondents. This activity was particularly supported by persons aged over 30 years. The use of the park for passive recreation was important to large groups of residents and parks users. Other activities included social gatherings (8%), attending events (8%) and personal exercise/leisure (18%).

The next most popular activity at 22% was visiting children's playgrounds. This was particularly supported by age groups, which are likely to be parents and grandparents (age groups 30-39 years, 60 years+ and 18-29 years). The availability of two park's playgrounds in close proximity to parking is likely to drive interest and usage of this park.

The majority of responses were satisfied with Bressington Park. The highest responses regarding importance of park features were open/greenspace (31%), 20% dog facilities and 12% pathways in and accessing the park.

#### *Allowable/non-allowable activities*

Generally survey respondents were satisfied with the current management of the park and the provision of facilities. Some survey respondents were concerned about conflicts arising between the use of the park for active and passive recreation activities and potential overcrowding.

There were comments about anti-social behaviours including smoking in the park and littering (including failure to clean up dog droppings). Safety concerns were raised regarding use of drones, remote control devices and motorised bikes on pathways throughout the park or sports such as archery or golf played in the park.

#### *Improvements*

Bressington Park historically featured an oval for playing of formal sports, particularly by sporting clubs and schools, while the rest of the park was open space. In 2018, the park was fully redesigned and upgraded. The old oval and amenities block were demolished and five new sportsfields were added and a new amenities building, cricket practice wickets, playgrounds and a carpark was constructed in 2018-2019 and generally survey respondents were satisfied with Bressington Park.

Most of the improvements suggested for the park involved additional shading and seating (15%) throughout the park but particularly in the off-leash area, improved maintenance of the sportsfields (11%) and improvements to the dog off-leash area (15%) – more shading (trees, shade structures), water

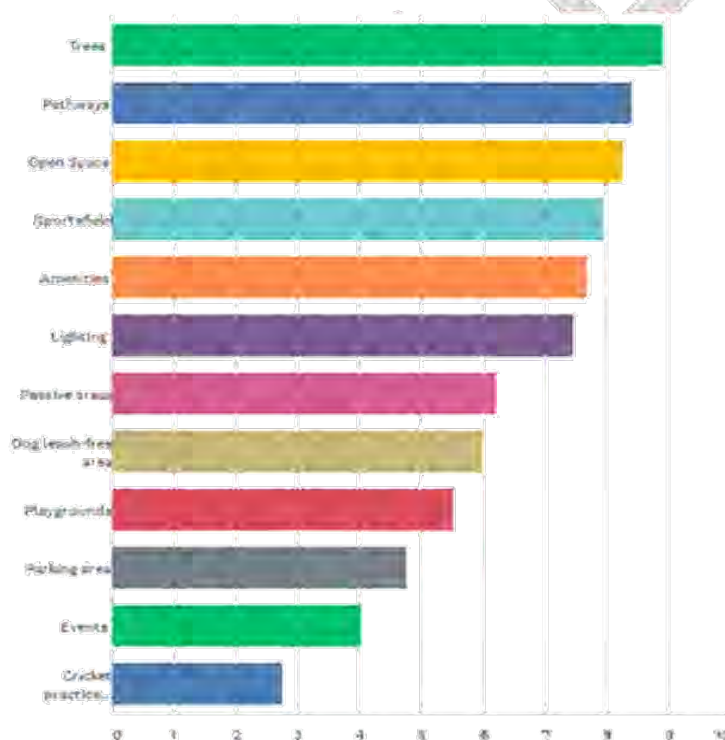
fountain for dogs and bins for dog faecal matter disposal in the off-leash area. Many comments were made about the need to improve lighting throughout the park, especially pathways and near the cricket practice wickets, noting that the sports lighting is on when the fields are booked but not at other times.

There were suggestions about provision of informal recreation in the park eg outdoor fitness/gym equipment, rebound wall/hoops etc but also improving park landscaping eg sensory garden, expanding bushland etc for passive recreation. There were comments about difficulties obtaining parking spots, cost and management of the parking meters but also the difficulties in vehicles turning into the park due to traffic conflicts on Underwood Road.

### *Priorities for Bressington Park*

The survey asked respondents to rank the priorities for Bressington Park.

Survey respondents identified the top three priorities for the park include trees, pathways and open space. While Bressington Park has many sportsfields, there is a clearly a need to accommodate a range of community needs and balancing active and passive recreation use of the park.



*Figure 5 Priorities for Bressington Park*

## 2.5 References

Eco Logical Australia and Strathfield Council, 2019, *Strathfield Biodiversity Strategy 2020-2030*, viewed at <https://www.strathfield.nsw.gov.au/live/biodiversity/>

Insight Ecology, 2017, *The Fauna of Strathfield (Local Government Area)*, viewed at <https://www.strathfield.nsw.gov.au/live/biodiversity/>

Jones, Cathy, 2019, *Bressington Park history*, Strathfield Heritage website at <https://strathfieldheritage.org/parks-and-reserves>

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Strathfield Council, *Strathfield Local Environmental Plan 2012*, viewed at <https://www.legislation.nsw.gov.au/#/view/EPI/2013/115>

Strathfield Council, 2022, *Community Strategic Plan – Strathfield 2035* viewed at <https://www.strathfield.nsw.gov.au/council/policies-plans-and-regulations/community-strategic-plan/>

Strathfield Council, 2019, *Geographical Information System (GIS) Data*

### 3. Basis of Management

#### 3.1 Management principles

Strathfield Council intends to manage its community land to meet:

- assigned categorisation of community land
- the LG Act guidelines and core objectives for community land
- the council's strategic objectives and priorities
- development and use of the land outlined in Section 6 of the LG Act.

All community land is required to be categorised as one or more of the following categories. Where the land is owned by the Crown, the category assigned should align with the purpose for which the land is dedicated or reserved.

The LG Act defines five categories of community land:

- Park – for areas primarily used for passive recreation.
- Sportsground – for areas where the primary use is for active recreation involving organised sports or the playing of outdoor games.
- General community use – for all areas where the primary purpose relates to public recreation and the physical, cultural, social, and intellectual welfare or development of members of the public. This includes venues such as community halls, scout and guide halls, and libraries.
- Cultural significance – for areas with Aboriginal, aesthetic, archaeological, historical, technical, research or social significance.
- Natural area – for all areas that play an important role in the area's ecology. This category is further categorised into bushland, escarpment, foreshore, watercourse and wetland categories.

Bressington Park has multiple categorisations which are identified and mapped in Section 3.3.

#### 3.2 Categories and classifications of Community Land

The management of community land is governed by the categorisation of the land, its purpose, and the core objectives of the relevant category of community land.

Council may then apply more specific management objectives to community land, though these must be compatible with the core objectives for the land.

The guidelines for categorisation of community land are set out in the *Local Government (General) Regulation 2021*. The core objectives for each category are set out in the LG Act. The guidelines and core objectives for the Park, Sportsground, General Community Use and Natural Area categories are set out in the relevant category sections of this plan of management.

Community land is valued for its important role in the social, intellectual, spiritual and physical enrichment of residents, workers, and visitors to the Strathfield Council area.

The intrinsic value of community land is also recognised, as is the important role this land plays in biodiversity conservation and ecosystem function.

Strathfield Council encourages a wide range of uses of community land and intends to facilitate uses which increase the activation of its land, where appropriate. Within buildings, swimming pools, and recreational and sporting facilities in particular, Strathfield Council intends to permit and encourage a broad range of appropriate activities.

The management of community land is governed by the categorisation of the land, and the core objectives of the relevant category of community land. The core objectives for each category are set out in the LG Act. The guidelines and core objectives for relevant categories are set out in Table 4.

**Table 3 – Guidelines for and core objectives of community land**

Category	Guidelines <sup>1</sup>	Core objectives <sup>2</sup>
Sportsground	<i>Regulation cl.103</i> Land should be categorised as 'sportsground' if the land is used primarily for active recreation involving organised sports or the playing of outdoor games.	<i>Category Sportsground - (Section 36F)</i> <ul style="list-style-type: none"> <li>to encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games, and</li> <li>to ensure that such activities are managed having regard to any adverse impact on nearby residences.</li> </ul>
Natural Area – wetland	<i>Regulation cl.108</i> Marshes, mangroves, backwaters, billabongs, swamps, sedgelands, wet meadows or wet heathlands that form a waterbody.	<i>Natural Area – Wetland (Section 36K)</i> <ul style="list-style-type: none"> <li>to protect the biodiversity and ecological values of wetlands, with particular reference to their hydrological environment (including water quality and water flow), and to the flora, fauna and habitat values of the wetlands, and</li> <li>to restore and regenerate degraded wetlands, and</li> <li>to facilitate community education in relation to wetlands, and the community use of wetlands, without compromising the ecological values of wetlands.</li> </ul>

<sup>1</sup> LG (General) Reg

<sup>2</sup> Local Government Act 1993

Council must manage community land in according to these core objectives. Any activities or uses of the land should be consistent with the core objectives for that category of land. Additional objectives which support the above core objectives are included in Section 6 Management of the land.

The land classified as community land under the *LG Act* is categorised as Sportsground and Natural Area (Wetland). The categorised areas are marked in Figure 5.

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### 3.3 Bressington Park – Land Categorisations

Bressington Park and Part of Mason Park Reserve (R500330) includes both Bressington Park and Mason Park and extends across Powells Creek including land managed by City of Canada Bay Council. This plan of management only relates to land located in Bressington Park, located entirely in Strathfield Council. Bressington Park was gazetted on 16 December 1927 for Public Recreation. The Department of Planning & Environment notified that approval was granted for the initial classification of Bressington Park as 'community land' and the categorisations of sportsground in February 2020.

The residue land in the park is owned by Strathfield Council.

In the course of preparation of the draft Plan of Management, a small natural area was identified near Powells Creek. The following categorisations are proposed:

- **Sportsgrounds.** The majority of the park is dedicated to formal sports with ancillary facilities such as amenities and carparking.
- **Natural Area (Wetland).** A small area near Powells Creek has been identified with a small area of Estuarine Swamp Oak Forest and an adjoining small area of Estuarine Mangrove Forest. This area has been categorised as Natural Area (wetland).



*Figure 6 – Map of Bressington Park land categorisations*



### 3.4 Material Harm Considerations

The land at Bressington Park was dedicated in 1927 for the reserve purpose of Public Recreation. The park is 63,247m<sup>2</sup> in size. This Plan of Management proposes four land categorisations for Bressington Park. The category of Sportsground is already assigned, with the additional category of Natural Area proposed. All land categorisations support the reserve purpose of Public Recreation. Material harm considerations are set out under each land categorisation and address the considerations set out in Section 2.14(3) of the *Crown Land Management Act 2016*.

#### *Current Categorisation*

##### Sportsground

The Sportsground categorisation contains five multi-purpose sportsfields, two children's playgrounds, cricket practice nets, amenities pavilion, an off-leash dog's area, shelter and seating. This area measures about 59,310.5 m<sup>2</sup> which is about 93% of the total land area. The five sportsfields are used for summer and winter sports. All sportsfields have lighting which supports night use of the facility. The sportsfields are open to the public at all times except when hired for formal sports. The land is maintained by Council to a high standard.

#### *Additional Categorisation*

##### Natural Area – Wetland

Areas within Bressington Park primarily located near Powells Creek are categorised as Natural Area (wetland). This land measures about 3927.28 m<sup>2</sup> or about 7% of the total land area. This categorisation will cause no material harm to the land and provides protection for Endangered Ecological community of Estuarine Swamp Oak Forest and the Estuarine Mangrove Forest and Threatened Species including t Grey-headed Flying-fox *Pteropus poliocephalus* and a microbat species, the Eastern Bent-winged Bat *Miniopterus orianae oceanensis*. There is a relationship with the Mason Park Wetlands, which is adjacent to this land and new categorisation of Natural Area would offer protection, not harm, to the land. The land is maintained by Council to a high standard.

### 3.5 Councils strategic objectives and priorities

Strathfield Council, in consultation with the community, has developed the following strategies and plans to identify the priorities and aspirations of the community and the delivery of a vision for the future. They have a direct influence on the objectives, uses and management approach covered by PoMs.

The community vision describes the community's aspirations for the future of the Strathfield Local Government Area by 2035:

*“Located in the heart of Greater Sydney, Strathfield is highly connected to transport, education and employment. It's culturally diverse and socially cohesive community is proud of its heritage and*



*residential character, safe neighbourhoods, leafy environments and parklands. Strathfield is a place that embraces learning, culture, productivity and opportunity."*

Strathfield 2035 is the community strategic plan (CSP) for the Strathfield Local Government Area until 2035. The plan was developed following extensive community engagement and is divided into the key themes of Connectivity, Community Wellbeing, Celebrating Culture and Place, Liveable Neighbourhoods and Responsible Leadership. The following themes, goals and strategies are relevant to this Plan of Management.

CSP Theme	Goal	Strategies
Connectivity	1.1 Sustainable growth supported by well-planned and accessible infrastructure and services	1.1.1 Collaborate with NSW Government and agencies to plan and deliver high quality and accessible infrastructure to support population growth and increasing density
		1.1.2 Plan and deliver high quality and strategically located local infrastructure to support current and future population needs
Community Wellbeing	2.2 Healthy & Active Communities	2.2.1 Manage open space, recreation and community facilities and programs to provide fair access and meet community, leisure and recreational needs
		2.2.2 Promote healthy and active living programs
Liveable Neighbourhoods	4.3 Healthy, thriving, sustainable and resilient environments	4.3.1 Conserve, restore and enhance Strathfield's biodiversity, ecological health, tree canopies and resilience
		4.3.2 Implement sustainable practices and efficiencies in resource use to support a healthy built environment
Responsible Leadership	5.1 Council's leadership and decision making reflects community priorities and values	5.1.1 Strathfield community is well informed, engaged and represented in Council policy making and advocacy
	5.2 Council is effectively and responsibly managed and responds to community needs	5.2.1 Prepare and implement plans and strategies to deliver and resource efficient and accountable services, programs and infrastructure

This plan is aligned with the Strathfield Local Strategic Planning Statement (LSPS) which defines the long term vision for land use and infrastructure provisions within the Strathfield LGA and supports place within the Greater Sydney and District planning frameworks. This plan of management aligns with the priorities and actions set out in the LSPS

- Priority P13 'Biodiversity and ecological health and resiliency is conserved, restored and enhanced' and
- Priority P15 'Quality Open Spaces and thriving green corridors offset the impacts of growth across the LGA'

- Action A93 'review and prepare new plans of management'.

### 3.5 Bressington Park - prior use and history

Bressington Park is located north of Saleyards Creek and bounded by Homebush Bay Drive and Powells Creek. Until 1956, this land was part of the larger Mason Park.

In 1956, this area of Mason Park was renamed Bressington Park, after George Bressington. Bressington was employed from 1906-1937 as the overseer of Homebush Council. Bressington was elected as an Alderman in 1937 and served until 1947. He was elected as Mayor of Homebush from 1941-1947.

The rear of Bressington Park was used as an all-purpose garbage tip until 1977 and the site was levelled off and land used for recreation purposes. The park was reduced in size with the building of Homebush Bay Drive and the realignment of Council boundaries in 1992 between Strathfield Council and the then Auburn Council. Part of Bressington Park is now part of Bicentennial Park in Sydney Olympic Park. In 2018, the park underwent a significant redesign and three playing fields, new amenities block, car park, playground and off-leash area were built.<sup>3</sup>

*Figure 7 Historical photographs of Bressington Park*



Aerial photograph of Bressington Park (1930).  
NSW Spatial services historical imagery



Aerial photograph of Bressington Park (1943). Six  
Maps.

<sup>3</sup> Jones, C, 'Bressington Park' history, <https://strathfieldheritage.org/parks-and-reserves/bressingtonpark/>



Bressington Park aerial 2009 © Near Maps



Bressington Park aerial 2022 © Near Maps

### 3.6 Bressington Park – Description and Condition of land and structures

Bressington Park is one of Strathfield LGA's largest parks measuring 7.9 hectares. Bressington Park is major local and regional destination for sporting facilities as well as providing passive recreation including dog off-leash area, playgrounds and shelters/BBQ. It is one of the most popular parks in the LGA.

Bressington Park is located at the northern point of the LGA and borders Sydney Olympic Park (City of Parramatta Council), Powells Creek and Saleyards Creek. City of Canada Bay Council is located on the eastern side of Powells Creek. Bressington Park is adjacent to Powells Creek and the Bay to Bay path and cycle way. The Bay to Bay walk/cycleway, which runs from Botany Bay to Homebush Bay, is located near Powells Creek and provides regional cycle and pedestrian access to the park. Bressington Park is road accessible from Underwood Road Homebush. The park itself abuts a variety of land uses including industrial land. While this area of Homebush is within walking distance of the park contains low-rise residential with some townhouses and medium-high density units, there is an increasing amount of high rise unit development closer to Parramatta Road and in Sydney Olympic Park .

Pathways run through the park linking Underwood Road with Powells Creek and the Bay to Bay Shared Pathway. There is pedestrian entry to Bressington Park from Underwood Road and from the Bay to Bay Shared Pathway. The park is accessible by vehicle and the park has a large carpark. There is public transport access, mainly buses, on Underwood Road.



The park features five multi-purpose sportsfields, which are used for playing sports such as cricket, rugby league and soccer. There is a cricket practice facility. There are two children's playgrounds on either side of the park. An amenities pavilion provides toilets, change rooms and a kiosk. There is a large off-leash area for dogs, which is also used for dog training. Within the park are open space and recreation areas with shelters and BBQs.



#### LEGEND

- |                                                      |                                                 |
|------------------------------------------------------|-------------------------------------------------|
| Playgrounds<br>Parents + Children                    | 5 x Green Sports Field                          |
| Passive Recreation Space<br>Families + BBQ + Picnics | Multi-Purpose Sports Including Soccer / Cricket |

**Figure 8 Plan of Bressington Park facilities**

The following facilities were built from 2018-2020 and include:

- Construction of Field 1, a multi-purpose turf sportsfield, located closest to Underwood Road and the carpark
- Construction of an Amenities Building containing toilets, change rooms and a kiosk. This building is located on the northern boundary.

- Construction of Fields 2, 3 and 4, multipurpose turf sportsfields.
- Construction of Field 5, a multi-purpose turf sportsfield was constructed by levelling the mound at the rear of the park
- A children's playground was constructed in the north-eastern area of the park near the Amenities building. A smaller playground was constructed and is located in the south-western area of the park near Saleyards Creek.
- An off-leash dog area was constructed which is also used for dog training.
- Construction of cricket practice wickets and located near the carpark.
- Provision of recreation spaces for leisure and picnics are located throughout the park.

The reserve could be considered a 'gateway' reserve – one which allows visitors the opportunity to 'meet' and enjoy Australian native species, encouraging local residents to become more familiar with native species and native bushland species so they then become more desirable in the urban landscape. The existing corridors of mature canopy species provide important resources for more cryptic animals such as microbats, in particular the forest bats that are suffering as a result of ongoing clearing and removal of urban trees. Maintaining corridors of vegetation is important for assisting birds and animals to move through the landscape, however, these need to be more than a couple of metres wide to be of real use.

There are two small patches of vegetation communities in the park in the northern corner on the banks of Powells Creek. One of these, Estuarine Swamp Oak Forest, is protected as an Endangered Ecological Community under the NSW Biodiversity Conservation Act 2016. The other, Estuarine Mangrove Forest, is important in estuarine ecology where it facilitates a number of significant ecological processes, including nutrient cycling and water quality improvement, as well as creating important nursery habitat for young fishes. There are also two threatened species recorded as present in the park in recent surveys: the Grey-heading Flying-fox *Pteropus poliocephalus* and a microbat species, the Eastern Bent-winged Bat *Miniopterus orianae oceanensis*.

There are also stands of older native revegetation planting, predominantly in the 20 – 25 years age class around the carpark and southern corner. With the recent upgrade of the park, there is newer revegetated planting along the formalized edge of the Powells Creek channel. This intergrades with the remnant vegetation to create a continuous vegetated corridor along the creek. The southern slope has been landscaped and a path created to connect the top of the mound with the rest of the park. The other slopes of the mound were replanted in garden style beds of consolidated plantings as part of a series of community planting days early in 2019. Rough sawn sandstone blocks have been used to create a visual separation of the planted areas from the rest of the park.

### 3.7 Heritage

There are no statutory heritage listings associated with this land.

### 3.8 Native Title Review

Crown land has significant spiritual, social, cultural and economic importance to the Aboriginal peoples of NSW. The CLM Act recognises and supports Aboriginal rights, interests and involvement in Crown land.

On Crown land, Native Title rights and interests must be considered unless Native Title has been extinguished, surrendered, or determined by a court to no longer exist.

Dealings in land or water that affect (impair or extinguish) Native Title are referred to as 'Future Acts' and these acts must be done in compliance with the Native Title Act 1993 (Cth) ("NT ACT"). The NT Act specifies procedures that must be followed before future acts can be done legally.

Some examples of acts which may affect Native Title on Crown land managed by Council include:

- The construction of new buildings and other facilities such as toilet blocks, walking tracks, basketball courts, grandstands and barbecues
- The construction of extensions to existing buildings
- The construction of new roads
- Installation of infrastructure such as sewerage pipes, etc.
- The creation of an easement
- The issue of a lease or licence
- The undertaking of major earthworks.

On Crown land, a future act undertaken by Council which is not covered by one of the Future Act subdivisions of the NT Act will be invalid.

Section 8.7 of the Crown Land Management Act 2016 requires that written Native Title Manager advice is required before a council Crown land manager does any of the following:

- a. Grants leases, licences, permits, forestry rights, easements
- b. Imposes, requires or agrees to covenants, conditions or other restrictions on use (or removes or releases, or agrees to remove or release, conditions, or other restrictions on use) in connection with dealings involving the land
- c. Approves (or submits for approval) a plan of management for the land that authorises or permits any of the kinds of dealings referred to in paragraph (a), (b) or (c). Accordingly, Native Title Manager advice must be obtained prior to the approval (or submittal for approval) of a PoM that allows a dealing in (a)–(c) and the execution of any lease, licence, permit, etc. that may be authorised under that plan.

Council's Native Title Manager has been and will continue to be consulted in all relevant aspects of Native Title pertaining to the land that is covered by this Plan of Management.

### 3.9 Condition of Assets at Bressington Park

The criteria for assessing the condition of land and structures upon adoption of this plan of management are shown in Table 5 and the interpretation of the condition of infrastructure in Table 6. The condition ratings were assessed in April 2021.

*Table 4 - Condition rating assessment criteria*

Rating	Descriptor	Guide	Residual Life as a % of Total Life	Mean % age residual life
1 - Excellent	Sound physical condition. Asset likely to perform adequately without major work.	Normal maintenance required	>86	95
2 – Good	Acceptable physical condition, minimal short term risk of failure.	Normal maintenance plus minor repairs required (to 5% or less of the asset)	65 to 85	80
3 – Satisfactory	Deterioration evident, failure in the short term unlikely. Minor components need replacement or repair now but asset still functions safely.	Significant maintenance and/or repairs required (to 10-20% of the asset)	41 to 64	55
4 – Worn	Deterioration of the asset is evident and failure is possible in the short term. No immediate risk to health and safety.	Significant renewal required (to 20 - 40% of the asset)	10 to 40	35
5 – Poor	Failed or failure is imminent or there is significant deterioration of the asset. Health and safety hazards exist which present a possible risk to public safety.	Over 50% of the asset requires renewal	<10	5

*Table 5 – Photos and Condition of assets at Bressington Park*



*Wall signage erected in 2018. Condition is assessed as excellent.*



*Amenities building and sports lighting were built in 2018. The condition is assessed as excellent*





*Bressington carpark was built in 2018 and is assessed as excellent condition.*



*The two lane Cricket Practice Nets were built in 2018 and are assessed as in excellent condition.*



*Playground 1 was built in 2018 and is assessed as in excellent condition.*



*Playground 2 was built in 2018 and is assessed as in excellent condition.*



*The off-leash dog area was built in 2018 and is assessed as in good condition.*



*The inclusive access ramp was built in 2018 and is assessed as in excellent condition.*



*The Bressington top playing field is assessed as in good condition.*



*The Bressington lower playing fields are assessed as in good condition.*



### 3.10 Maintenance of Bressington Park

Council's management of community and Crown land integrates with strategies set out in the Community Strategic Plan, actions in the Delivery Program and Operational Plan and resourcing and operational plans, especially resource and asset management plans and operations to meet community needs and priorities. Major parks such as Strathfield Park provide significant recreational and community facilities and are highly valued by the community. To ensure the park is well and safely maintained, there are weekly visual inspections of the grounds and equipment. The park operates on a two weekly maintenance cycle. The park is undergoing transformation and installation of new facilities. As these are completed, new maintenance arrangements will be developed to ensure the parks and its facilities are fully maintained to high levels of safety and amenity.

### 3.11 Future Development

There is no proposed future development at Bressington Park by Strathfield Council. However, Council has been notified that Sydney Metro West intends to compulsorily acquire land under the surface of Bressington Park (substratum land) for construction of an underground rail corridor. Sydney Metro West advised that it is unlikely that any activity above ground will be impacted by this development. This development will affect Lot 17 DP778666 and Lot 7494 DP1187162 which are owned by Strathfield Council. There may be further impact on the park in the area owned by Council by proposed road changes to Underwood Road, near the intersection of Homebush Bay Drive.

### 3.12 Minor development and development processes

Minor changes to community land are regularly made on a routine basis, such as garden beds are replanted, and damaged play equipment is replaced.

In the event of potential future development other than that listed, proposed changes of use of community land will:

1. Meet legislative requirements - zoning tables in the Strathfield Council Local Environmental Plan specifies the range of uses and activities that may be permitted on the land. A number of uses are also set out in the Regulations to the *Local Government Act 1993*.
2. Be consistent with the guidelines and core objectives of the community land category - under the *Local Government Act 1993* uses and development of community land must be consistent with the guidelines for categorisation and the core objectives of each category, and any other additional objectives the Council proposes to place on the community land categories.
3. Be consistent with relevant Council policies - substantial upgrades and proposed new development will take into account a range of factors, including:
  - this Plan of Management and the core objectives for the land
  - the planning controls for the land

- Council's adopted policies
- the characteristics of the land affected, including existing and future use patterns
- any landscape masterplan for the land.

### 3.13 Scale and intensity of land use

The scale and intensity of use and development associated with community land in Strathfield is generally dependent on:

- the nature of the approved uses and developments
- approved Development Applications and any conditions
- an approved masterplan
- the physical constraints of the land
- the carrying capacity of the land
- relevant government legislation
- permissible times of use
- proximity of neighbours

The scale and intensity of use of parks and sportsgrounds should be monitored by:

- regular inspection of the physical impacts on the park or sportsground
- reports to Council regarding any conflicts between park and sportsground users
- reports to Council from adjoining neighbours.

## 4. Development and Use

Community land is valued for its important role in the social, intellectual, spiritual and physical enrichment of residents, workers, and visitors to the Strathfield Council area.

The intrinsic value of community land is also recognised, as is the important role this land plays in biodiversity conservation and ecosystem function.

Strathfield Council encourages a wide range of uses of community land and intends to facilitate uses which increase the activation of its land, where appropriate. Within buildings, swimming pools, and recreational and sporting facilities in particular, Strathfield Council intends to permit and encourage a broad range of appropriate activities.

The use of community land is often supported by appropriate ancillary development such as playground equipment, amenity blocks or food kiosks.

The general types of uses which may occur on community land categorised as Sportsground and Natural Area (Wetland), and the forms of development generally associated with those uses, are set out in the tables below in relevant categories of this plan of management.

### 4.1 Permissible uses and developments

The tables below set out the purpose/use of the land consistent with its land categorisation and the types of development generally associated with those uses. Facilities on community land may change over time, reflecting the needs of the community. The anticipated uses, and associated development, identified in the categories below are intended to provide an overview or general guide.

#### 4.1.1 Sportsgrounds

Sportsgrounds are defined in clause 103 of the *LG (General) Reg* as land used primarily for active recreation involving organised sports or playing outdoor games.

The core objectives for sportsgrounds, as outlined in Section 36F of the LG Act, are to:

- encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games
- ensure that such activities are managed having regard to any adverse impact on nearby residences.

Most of Bressington Park contains areas which are categorised as Sportsgrounds. These contain sportsfields, are primarily used for the playing of formal and informal sports such as Rugby, Football, Soccer and Cricket, cricket practice wickets, amenities and carparks.

*Table 6 - Permissible uses of land categories – Sportsgrounds*

Purpose/Use	Development to facilitate uses
<ul style="list-style-type: none"> <li>• Active and passive recreational and sporting activities consistent with the nature of the particular land and any relevant facilities</li> <li>• Organised and unstructured recreation activities</li> <li>• Community events or gatherings, and public meetings</li> <li>• Commercial uses associated with sports facilities</li> <li>• Easement, utilities and estate</li> </ul>	<ul style="list-style-type: none"> <li>• Development for the purpose of conducting and facilitating organised sport (both amateur and professional)</li> <li>• Sportsfields (turf and synthetic) including cricket, football, soccer, track and field athletics, baseball, softball etc</li> <li>• Courts (basketball, netball, badminton, tennis, hockey, badminton etc)</li> <li>• Skate facilities</li> <li>• Facilities for sport training eg batting cages, tennis rebound walls</li> <li>• Recreational or community facility</li> <li>• Amenities eg change room, lockers, shower/toilet facilities, first aid rooms, seating</li> <li>• Café or kiosk facilities, mobile coffee cart or food vending subject to site assessment and Council approval</li> <li>• Car parking and loading areas</li> <li>• Ancillary areas eg staff rooms, meeting rooms, equipment storage areas</li> <li>• Shade structures</li> <li>• Seating and scoreboards</li> <li>• Sports or fitness training, and practice facilities</li> <li>• Equipment sales/hire areas</li> <li>• Heritage and cultural interpretation eg signs, public art</li> <li>• Advertising structures and signage (such as A-frames and banners) that relate to approved uses/activities, discreet and temporary and approved by Council.</li> <li>• Water/Energy savings initiatives</li> <li>• Lighting and water (eg taps, bubblers)</li> <li>• Locational, directional and regularly signage</li> </ul>

#### 4.1.2 Natural Area

Natural areas are defined in clause 102 of the LG (General) Reg as land possessing a significant feature that would be sufficient to further categorise the land as bushland, wetland, escarpment, watercourse or foreshore.

The core objectives for natural areas, as outlined in Section 36E of the LG Act, are to:

- conserve biodiversity and maintain ecosystem function in respect of the land, or the feature or habitat in respect of which the land is categorised as a natural area
- maintain the land, or that feature or habitat, in its natural state and setting
- provide for the restoration and regeneration of the land
- provide for community use of and access to the land in such a manner as will minimise and mitigate any disturbance caused by human intrusion
- assist in and facilitate the implementation of any provisions restricting the use and management of the land that are set out in the *Biodiversity Conservation Act 2016* or the *Fisheries Management Act 1994*.

Wetlands are defined in clause 108 of the LG (General) Reg as marshes, mangroves, backwaters, billabongs, swamps, sedge lands, wet meadows or wet heathlands that form a waterbody.

The core objectives for wetlands, as outlined in Section 36K of the LG Act, are to:

- protect the biodiversity and ecological values of wetlands, particularly their hydrological environment (including water quality and water flow), flora, fauna and habitat value
- restore and regenerate degraded wetlands
- facilitate community education in relation to wetlands, and community use of wetlands, without compromising the ecological values of wetlands.

A small area near Powells Creek has been identified with a small area of Estuarine Swamp Oak Forest and an adjoining small area of Estuarine Mangrove Forest. This area has been categorised as Natural Area (wetland).

Section 5 of this plan contains descriptions and analysis of Bressington Park's environment with survey data results outlined in Attachment A and Coastal Wetlands outlined in Attachment B.

**Table 7 – Permissible uses of land categories – Natural Area (Wetland)**

Purpose/Use	Development to facilitate uses
<ul style="list-style-type: none"> <li>• Walking and cycling</li> <li>• Guided bushwalks and bird watching</li> <li>• Environmental programs and scientific study</li> <li>• Preservation of biodiversity and habitat</li> <li>• Wetlands and bush regeneration and revegetation works</li> <li>• Relaxation and passive informal recreation</li> </ul>	<ul style="list-style-type: none"> <li>• Interpretative and directional signage</li> <li>• Seating</li> <li>• Lighting</li> <li>• Low impact carparks</li> <li>• Low impact walking trails</li> <li>• Water saving initiatives eg swales, sediment traps, rainwater gardens</li> </ul>

#### 4.2 Authorisation of leases, licences or other estates over community land

Under section 46(1)(b) of the LG Act, leases, licences and other estates formalise the use of community land. A lease, licence or other estate may be granted to organisations and persons, community groups, sports clubs and associations, non-government organisations, charities, community welfare services, non-profit organisations and government authorities.

The lease or licence must be for uses consistent with the reserve purpose(s), the assigned categorisation and zoning of the land, be in the best interests of the community as a whole, and enable, wherever possible, shared use of community land.

Any lease or licence proposal will be individually assessed and considered, including the community benefit, compatibility with this PoM and the capacity of the community land itself and the local area to support the activity.

A lease is normally issued where exclusive control of all or part of an area by a user is proposed. In all other instances a licence or short-term licence or hire agreement will be issued.

When planning to grant a lease or licence on Crown reserves, Council must comply with the requirements of the *Commonwealth Native Title Act 1993* (NT Act) and have regard for any existing claims made on the land under the *NSW Aboriginal Land Rights Act 1983*. Council's Native Title Manager will provide written advice in certain circumstances to advise if the proposed activities and dealings are valid under the NT Act.

This plan of management **expressly authorises** the issue of leases, licences and other estates over the land covered by the plan of management, provided that:

- the purpose is consistent with the purpose for which it was dedicated or reserved
- the purpose is consistent with the core objectives for the category of the land
- the lease, licence or other estate is for a permitted purpose listed in the *Local Government Act 1993* or the *LG (General) Reg*
- the issue of the lease, licence or other estate and the provisions of the lease, licence or other estate can be validated by the provisions of the *Native Title Act 1993* (Cth)
- where the land is subject to a claim under the *Aboriginal Land Rights Act 1983* the issue of any lease, licence or other estate will not prevent the land from being transferred in the event the claim is granted
- the lease, licence or other estate is granted and notified in accordance with the provisions of the *Local Government Act 1993* or the *LG (General) Reg*
- the issue of the lease, licence or other estate will not materially harm the use of the land for any of the purposes for which it was dedicated or reserved.

Under Section 46 of the LG Act, a lease or licence may only be granted for a maximum term of 21 years including options, or for 30 years with consent of the Minister. A lease or licence for a term exceeding

five (5) years may be granted only by tender unless it is granted to a non-profit organisation. All leases and licences must be publicly notified for a minimum period of 28 days.

Agreements for a short-term, casual purpose may be issued in accordance with Section 46 of the LG Act where that purpose is prescribed by the Regulations.

The tables set out below in the relevant categorisations of this plan of management further identifies the purposes for which leases and licences may be issued over the reserves identified in this plan of management.

**Table 8 - Leases, Licences and other estates**

Type of Arrangement Authorised	Land and Facilities covered	Purposes for which long term leasing/licensing will be granted
Lease	Sportsground	<p>A lease proposal will be individually assessed and considered, including the community benefit, compatibility with this Plan of Management and Council's goals and objectives in its Community Strategic Plan and Delivery Program and the capacity of the land area to support the activity. Sympathetic, compatible uses include:</p> <ul style="list-style-type: none"> <li>• Kiosk/café and refreshment purposes including seating and tables</li> <li>• Management of court or similar facilities</li> <li>• Hire or sale of recreational equipment</li> </ul>
Licence	Sportsground	<p>A licence proposal will be individually assessed and considered, including the community benefit, compatibility with this Plan of Management and Council's goals and objectives in its Community Strategic Plan and Delivery Program and the capacity of the land area to support the activity. Sympathetic, compatible uses include:</p> <ul style="list-style-type: none"> <li>• Sporting and recreational purposes, including team sports, fitness activities and games</li> <li>• Outdoor kiosk/café and refreshment purposes including seating and tables</li> <li>• management of court, driving range or similar facilities</li> <li>• Hire or sale of recreational equipment</li> </ul>
Licence	Natural Area (Wetland)	Any lease or licence proposal will be individually assessed and considered, including the community benefit, compatibility with this Plan of Management and Council's goals and objectives in its Community Strategic Plan and Delivery Program and the capacity

Type of Arrangement Authorised	Land and Facilities covered	Purposes for which long term leasing/licensing will be granted
		<p>of the land area to support the activity. Sympathetic, compatible uses include:</p> <ul style="list-style-type: none"> <li>• educational or environmental programs, scientific studies and surveys or similar</li> <li>• walkways, pathways, bridges or causeways</li> <li>• signs, observation platforms</li> <li>• information kiosk</li> <li>• small kiosk (not restaurant) selling light refreshments</li> <li>• work sheds or storage sheds required in connection with the maintenance of the land</li> <li>• temporary erection or use of structures to enable a filming project or works to be carried out</li> </ul>
Other Estates	Sportsground Natural Area (Wetland)	<p>This Plan of Management allows Council to grant 'an estate' over community land for the provision of public utilities and works associated with or ancillary to public utilities in accordance with the <i>Local Government Act 1993</i>.</p> <p>Estates may also be granted across community land that is not affected by endangered communities for the provision of pipes, conduits, or other connections under the surface of the ground for the connection of premises adjoining the community land to a facility of the Council or other public utility provider that is situated on community land.</p>

The grant of a lease or licence is an important step in using community land, but there may be other requirements relevant to any proposed use. For example, the refurbishment of a kiosk may also require development consent under the *Environmental Planning and Assessment Act 1979*. Any interested person should check carefully to make sure they are aware of all relevant requirements.

#### 4.3 Short Term Uses

Short-term licences and bookings may be used to allow the council to program different uses of community land at different times, allowing the best overall use. The table below sets out the authorisation for short-term licences.



*Table 9 - Seasonal, regular and casual use agreements*

Community land category	Purposes for which short term uses may be granted subject to council approval	Requirements
Sportsgrounds	<ul style="list-style-type: none"> <li>community events and festivals</li> <li>sporting fixtures and events</li> <li>sports and fitness training and classes</li> <li>filming or photography of sporting fixtures or events</li> <li>uses reasonably associated with the promotion or enhancement of sporting groups, fixtures and events</li> <li>displays, exhibitions, fairs, fashion parades and shows</li> <li>events (including weddings, corporate functions, and community gatherings)</li> <li>concerts and other performances, including both live performances and film (cinema and TV)</li> <li>broadcasts associated with any event, concert, or public speech</li> <li>engaging in an appropriate trade or business delivering a public address, community events; auctions, markets and similar activities</li> </ul>	<ul style="list-style-type: none"> <li>the proposed use must comply with terms and conditions approved e.g. SafeWork NSW regulations, insurance, waste management etc.</li> <li>the use should not result in physical damage to the park, sportsground or natural area</li> <li>the use should not result in a significant adverse impact on adjoining residents or disturbance to nearby residents</li> <li>organisers of the site should be responsible for cleaning up the site and notify authorities and Council of any damage or incidents that may occur</li> </ul>
Natural Area (Wetland)	<ul style="list-style-type: none"> <li>educational or environmental programs, scientific studies and surveys or similar</li> <li>temporary erection or use of structures to enable a filming project to be carried out</li> </ul>	

In assessing community land categorised as Natural Area (Wetland) or Sportsground as a venue for any proposed utilisation, the Council applies the following minimum criteria:

Council reserves the right to refuse bookings based on previous unsatisfactory payment or performance history or where proposed use would damage the facility or cause significant disruption to other regular users.

Fees for short-term casual bookings will be charged in accordance with Council's adopted Fees and Charges at the time.

#### 4.4 Current leases, licences and uses of Bressington Park

Bressington Park is used regularly for sports and most agreements are casual or seasonal hire agreements. The only current licence is with Western Suburbs Dog Training Club Inc. This licence is for a five year period 2 April 2019 to 1 April 2024. The licences allows access to a store room 365 days per year and use of the off leash area on Sunday mornings and Tuesday evenings.

## 5. Environmental

### 5.1 Soil landscapes

The site is underlain by the Birrong soil landscape, with a small section classed as 'water' at the very eastern end of the park. Soil landscapes inform the types of vegetation that were very likely present pre European occupation and can assist in making sound ecological decisions when choosing plants for landscaping and revegetation works.

The Birrong soil landscape is associated with floodplains of watercourses draining Wianamatta Group shales, on the Cumberland Lowlands and is dominated by silt and clay sized alluvial materials derived from this group. The landscape is extensively cleared with remnants of ironbark *Eucalyptus paniculata*, turpentine *Syncarpia glomulifera*, and Sydney blue gum *E. saligna* forest and woodland.

The landscape was historically filled to reduce its limitations that include flood hazards, seasonal waterlogging and water erosion hazards (Bannerman SM and Hazelton PA 1990).



**Figure 9 Soil landscapes underlying Bressington Park**

While parts of the park have good canopy cover, there is only one small section with remnant native vegetation remaining in the park. Vegetation in the park has been mapped by OEH in 2016 as part of the Native Vegetation of the Sydney Metropolitan Area (v3.1). This mapped vegetation on site as

predominantly Urban Exotic/Natives, with a small area of Estuarine Swamp Oak Forest and an adjoining small area of Estuarine Mangrove Forest. Each of these were confirmed during site surveys as being present on site.

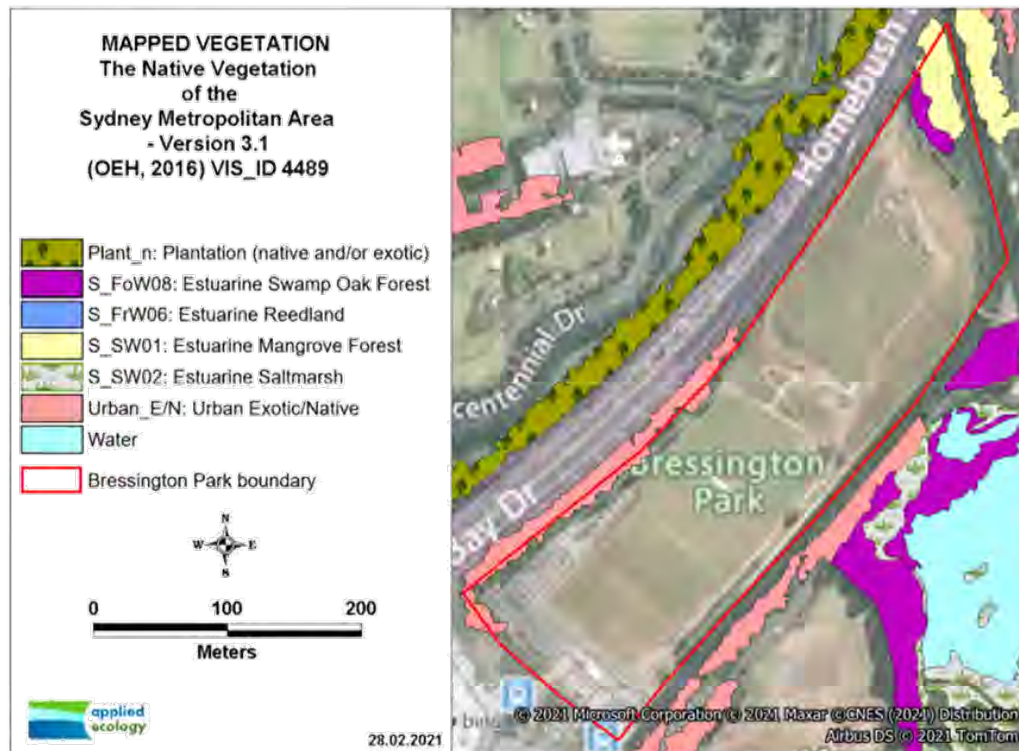


Figure 10 Mapped vegetation communities, Office of Environment and Heritage (OEH) 2016

Estuarine Swamp Oak Forest is described by OEH (2016) as:

"In the zonation from mangroves to terrestrial sclerophyll and mesophyll forests and woodlands, Estuarine Swamp Oak Forest occurs immediately above tidal influence. It fringes the margins of saline waterbodies that include rivers, lagoons and tidal lakes. Swamp oak (*Casuarina glauca*) forms dense monospecific stands above a thick ground cover of salt tolerant herbs, rushes and sedges. The shrub layer is low-growing and sparse, comprising a mix of terrestrial species while others typical of wetlands. It is a community of relatively low species diversity. Estuarine Swamp Oak Forest is widespread along the coast of the Sydney basin where it is rarely found at more than two metres above sea level."

The presence of Swamp Oaks just above the tidal limit is considered diagnostic for this species, although other diagnostic species were present.

Estuarine Mangrove Forest is described by OEH (2016) as:

"Stands of mangroves form a low closed to open forest on mudflats in Sydney's harbour, river coves and estuaries. There are two mangrove species found in Sydney. Grey mangrove (*Avicennia marina*) is the taller and more common, often seen in pure stands. Stands of grey mangrove comprise very few



species other than the canopy, with the understorey mostly an open mudflat sometimes with scattered saltmarsh herbs.

The distribution of mangrove appears dynamic. Estuaries have been extensively cleared and infilled for industrial and urban development. Stands of mangroves... have established on sites of recent sediment accumulation."

The presence of Grey Mangroves is considered diagnostic for this community.

These areas of Estuarine Swamp Oak Forest and Mangrove Forest and the foreshore fall within areas that require consideration under the *Fisheries Management Act 1994*, *Coastal Management Act 2016* and State Environmental Planning Policy (Coastal Management) 2018 for any works in mapped areas (see Appendix B). These estuarine communities and mature revegetation works on the banks of Powells Creek should also be considered natural areas (wetland/watercourse) within the meaning of the Local Government Act 1993 and categorised as such.

## 5.2 Detailed description of park flora and fauna

The park has a long history of land modification. In 1943 the area was almost entirely cleared and/or modified for uses other than native vegetation retention.



Figure 11 1943 aerial imagery for Bressington Park and surrounds ([SIX Maps \(nsw.gov.au\)](https://sixmaps.nsw.gov.au/))

In recent years there has been extensive revegetation planting undertaken on the slopes of the mound covering the old tip site. Numerous eucalypts have been planted along with a number of Australian native shrubs and some groundcovers, although none of these comply with a specific vegetation community.



*Figure 12 Planting at Bressington Park (Strathfield Biodiversity Conservation Strategy, Dec 2019)*

### 5.3 Vegetation description

#### *Around carpark*

The area between Underwood Rd and the carpark has been extensively revegetated in the past, and this has become well established on site. The revegetation includes a wide variety of native species that have been planted in a manner that has developed good structure within the vegetation patch.



*Figure 13 The revegetation includes a variety of species in different layer giving good structure to the vegetation*



*Figure 14 A stand of native vegetation planting has become well established between the carpark and Underwood Rd*

Flowering and fruiting occurs at different times for the planted species so that the result is a variety of food resources for local fauna, particularly in the shrub and groundcover layers. The extent to which



the native plants have become established is evident from the Bressington Park sign which is nearly overgrown by vegetation. Towards the western boundary is a stand of maturing native canopy species that create a comprehensive canopy layer over and dense shrub layer and understorey species. Further north along the western boundary are several very large old native trees, although the vegetated corridor is much narrower and the understorey depauperate and degraded.



*Figure 15 Canopy trees are flourishing above an understorey of native shrubs beside the adjoining industrial property*



*Figure 16 Local native canopy species are present along the western boundary*



*Figure 17 A partially overgrown park sign gives an indication of the success of the plantings*



*Figure 18 Flowering and fruiting species provide food resources for fauna, including in the groundlayer*



*Figure 19 Further north on the western boundary are several large old native trees*

#### ***Playing fields and dog park***

The larger half of Bressington Park is formalised recreation on grassed open space. The main features are several playing fields and a dog off leash area and associated club house areas. The Amenities Block in Bressington Park has toilets, change rooms, kiosk and storage for groups using the park.



*Figure 20 A key feature of Bressington Park is the playing fields at the southern end*



*Figure 21 There is a fenced off-leash area at Bressington Park, which is also licenced on specific times by the Western Suburbs Dog Training Club for dog training*

#### ***Southern landscaped slope***

The smaller half of Bressington Park includes the mound constructed to level and cap the old tip. While the flattened top of this mound has been retained as grassed open space, the sides have been planted extensively over the last few years. The southern slope faces the playing fields and has been recently landscaped around a concrete path that connects these to the top of the mound. The path includes routes for disabled access or straight up via the stairs, set into the landscape and surrounded by sawn



sandstone blocks. These are surrounded by landscaped gardens that include a mix of native species that will give good structure as they grow and develop.



*Figure 22 The gardens have a mix of native species that provide good structure in a visually pleasing arrangement*



*Figure 23 The southern face of the tip mound has a concrete footpath that winds through landscaped native gardens*

#### ***Northeastern slopes***

The northeastern slopes of the mound face towards the canals – firstly towards Saleyards Creek which separates Bressington Park from Mason Park, and then towards Powells Creek which connects directly to Homebush Bay. A footpath/cycleway runs around the bottom of the mound and connects with a larger network of cycleways throughout the inner western suburbs. Extensive planting of native species was undertaken in this area early in 2019 as a community activity, or series of activities. These mainly included canopy species on the steeper slopes, or they just had a better survival than others. Rough hewn sandstone blocks have been arranged to provide protection for the plantings, both along the top of the mound and down the slope. Towards the northern end of the mound is a row of individual trees that are several years older. The grassed open space on the rest of this more gentle slope helps retain the views and an open space feel.



*Figure 24 A footpath/cycleway runs around the bottom edge of the northeastern slopes of the mound*



*Figure 25 Revegetation planting with a mix of mainly canopy species was undertaken early in 2019*



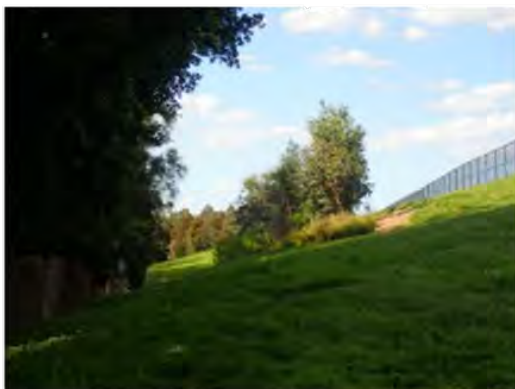
*Figure 26 Rough hewn sandstone blocks provide protection for the revegetation planting which is growing well*



*Figure 27 Individual trees have been planted along the top of the northern end of these slopes, leaving the rest as grass*

### ***Western slope***

The western slope has areas that are heavily shaded by the large native trees along the boundary. Looking north along the mound face the recent revegetation planting can be seen in a cohesive garden bed style arrangement with space above and below to allow for access. From the top of the slope the revegetation plantings include an older stand of eucalypts planted in a row. These are under-planted with shrub and groundcover species and mulched and stabilised with jute mesh. The planting appears to have been undertaken in stages, and towards the northern end the planted bed has more weeds and there is evidence that some of the plants have died. Some of the eucalypts have developed notable leans that will affect their long term survival. The canopy species have been planted quite close together, and while mass germination may be normal in a forest situation, many of them do not survive to maturity. Thus crowding is likely to result in a cull of canopy species, hopefully before the understorey plantings have been smothered.



*Figure 28 Looking north the revegetation can be seen in a cohesive arrangement that allows access above and below*



*Figure 29 From the top of the slope the revegetation includes a mix of canopy, shrub and groundcover species*



*Figure 30 The plantings are more exposed towards the northern end and this may have impacted on establishment success*



### *Beside canals*

Bressington Park is bordered on the eastern side by Saleyards Creek. In this area has been formalised as a concrete lined channel. A concrete footpath/cycleway runs along the Bressington Park side of the canal, and this is bordered on the park side by a narrow stand of revegetation planting, including eucalypts and some understorey species. This path joins with a cycleway that runs along Powells Creek, crossing over Saleyards Creek at a bridge near the confluence. From there, the path continues along Powells Creek heading towards Homebush Bay and Sydney Olympic Park, passing stands of mature revegetation planting along the creek edge and then past the remnant vegetation patches in Bressington Park, before crossing under Homebush Bay Drive. The result of the revegetation is a corridor of varying widths through stands of different aged vegetation, and with different species composition and structure. Ideally, this should develop to provide a range of habitat resources in the future.



*Figure 31 Saleyards Creek is now a concrete lined channel with a cycle track and revegetation planting in Bressington*



*Figure 32 The footpath/cycleway runs along the edge of Powells Creek, separated by a dense stand of revegetation planting*



*Figure 33 The footpath/cycleway continues past the remnant vegetation patches then north to SOPA and beyond*

### *Remnant vegetation*

Riparian/intertidal vegetation along the northern edge of Bressington Park can be clearly seen from across the channel. From there, the transition from revegetation planting to Swamp Oaks and then to mangroves is evident, with the remnant native vegetation growing along the intertidal area below the end of the concrete channel.



**Figure 34 From across the channel the revegetation can be seen transitioning to Swamp Oak Forest then Mangroves**

Vegetation mapping for the site showed small remnant native patches towards the northern corner of Bressington Park. One of these was Estuarine Swamp Oak Forest, a community defined by the presence of Swamp Oaks (*Casuarina glauca*) within 1 to 3m above the tidal limit. On this site, the Swamp Oaks can be seen growing above mangroves, and below a shallow bank that rises to the level of the footpath. Virtually no other native species are present in this area, and the understorey is dominated by salt tolerant weeds including Ehrharta, Lantana and Madeira Vine. Estuarine Swamp Oak Forest is protected under the *NSW Biodiversity Conservation Act 2016* as an Endangered Ecological Community and its presence on this site is confirmed by the presence of Swamp Oaks. Removal of priority control weeds in this area should be considered a priority for management.

Just downslope and downstream from the end of the concrete channel and the Swamp Oaks is where the stand of Grey Mangroves begins. Mangroves can be important in the intertidal zone as a point of sediment accretion or accumulation, and by playing a major role as a nursery for young fish. They are known to take up heavy metals as well as nutrients from the water column, helping reduce the pollution loads in urban runoff before it is delivered to Sydney Harbour.





**Figure 35 Estuarine Swamp Oak Forest**  
presence is confirmed by the Swamp Oaks,  
although the rest is very weedy



**Figure 36 Dense Grey Mangroves line the edge of**  
**Powells Creek below its channelised limit**

### Ecological values

Small patches of two vegetation communities have been mapped for Bressington Park, both of which occur in the northern corner on the banks of Powells Creek. One of these, Estuarine Swamp Oak Forest, is protected as an Endangered Ecological Community under the *NSW Biodiversity Conservation Act 2016*. The other, Estuarine Mangrove Forest, is important in estuarine ecology where it facilitates a number of significant ecological processes, including nutrient cycling and water quality improvement, as well as creating important nursery habitat for young fishes. Two threatened species were recorded in recent surveys. The Grey-headed Flying-fox *Pteropus poliocephalus* and a microbat species, the Eastern Bent-winged Bat *Miniopterus orianae oceanensis*, that was recorded foraging around the revegetation works on the mound during Spring 2020.

Apart from the two remnant patches of native vegetation, there are stands of older native revegetation planting, predominantly in the 20 – 25 years age class. Around the carpark and southern corner, this includes a good mixture of species within each vegetation layer, adding structure as well as habitat resources. The provision of habitat resources appears to have been more important in species selection than the recreation of a particular vegetation community, although many species in this area occur in Cooks River Ironbark Forest (also an Endangered Ecological Community).

A second, far more recent round of revegetation planting has been undertaken, beginning with along the formalized edge of the Powells Creek channel. This intergrades with the remnant vegetation to create a continuous vegetated corridor along the creek. Most recently has been the planting on the mound created when the old tip on site was decommissioned. The tip pile was smoothed and capped, and for many years existed as a grassed and weedy mound with another sports oval on top. The southern slope has been landscaped and a path created to connect the top of the mound with the rest of the park. The other slopes of the mound were replanted in garden style beds of consolidated plantings as part of a series of community planting days early in 2019. Rough sawn sandstone blocks have been used to create a visual separation of the planted areas from the rest of the park.

The plantings consist predominantly of eucalypts planted close together, with understorey shrubs and groundcovers in between. As the trees grow, they will begin to compete with each other for space. In some places the trees have developed notably leaning trunks already, and these have the potential to become dangerous over time. These trees are likely to fall, as will at least some of the others in response to the degrees of success they have for competing for space and other resources. While the trees are competing for space and survival, many of the understorey plants may also suffer, becoming crowded by the trees and inhibited by the decreasing availability of sunlight. The result will be a loss of native understorey species and establishment of weeds.

Considering the native flora species more holistically, there is no recognizable local vegetation community on site other than the mapped remnants on Powells Creek. This is despite the reasonably large numbers of species recorded in the area including 67 native species and 48 introduced species recorded during a snapshot survey of the park in 2020 to assist in preparing this Plan of Management. The reserve could be considered a 'gateway' reserve – one which allows visitors the opportunity to 'meet' and enjoy Australian native species, encouraging local residents to become more familiar with native species and native bushland species so they then become more desirable in the urban landscape. The existing corridors of mature canopy species provide important resources for more cryptic animals such as microbats, in particular the forest bats that are suffering as a result of ongoing clearing and removal of urban trees. Maintaining corridors of vegetation is important for assisting birds and animals to move through the landscape, however, these need to be more than a couple of metres wide to be of real use.

The two most commonly recorded fauna species in Bressington Park were Superb Fairywrens and Masked Lapwings. These species illustrate the two very different types of habitat available in the park, the older dense revegetation works along the river where the Fairywrens can seek deep cover and the open areas of grass with good sight lines preferred by Masked Lapwings.



*Figure 37 (above) Superb Fairywrens are abundant in the thick revegetation works along the northern boundary of the park*



*Figure 38 (left) Masked Lapwings are very common at Bressington Park as well as at the adjoining Mason Park.*

One of the key roles of revegetation works at Bressington Park is to provide supporting or supplementary habitat to nearby Mason Park and along the river. The adjoining Mason Park wetland is an important site for migratory wading birds in Sydney and many of these species require open sight and flight lines. Managing vegetation and planning further works in Bressington Park must consider the effects on adjoining habitats.

Twenty-three species were observed during the survey and a further twelve species have been recorded in and around the park from other sources. It is likely that a variety of terrestrial migratory species visit the park on seasonal migrations on a temporary basis. A different suite of species are found along Powells Creek adjoining the northern boundary of the park. These species, on occasion would utilize the habitat available in Bressington Park (an additional six species recorded). Species lists from the current survey and public databases are provided in Appendix A.





*Figure 39 White-faced Heron foraging along Powells Creek at Bressington Park*



*Figure 40 A small flock of Little Corellas in mature revegetation works along the creek bank at Bressington Park*



*Figure 41 Chestnut Teals, Grey Teals, domestic water fowl and various cormorants are found along Powells Creek and nearby habitats*

## 6. Management of the land

### 6.1 Objectives and actions for the management of community land

The land is managed in accordance with the objectives and methods set out below:

*Table 10 Objectives, means and performance measures*

Management Issues	Objectives	Actions	Performance Indicators
<b>Licence, leases, permits and other estates</b>	1. To facilitate the use of Bressington Park for a range of recreation, sporting and community activities	1. Review and grant licence, leases, permits, other estates and short term use agreements for use of facilities in Bressington Park in accordance with legislative and policy requirements.	1. Leases and licences prepared and adopted in accordance with provisions of LG Act and CLM Act. Native Title Manager advice is received for all proposed leases and licences 2. Monitor agreements in accordance with terms and conditions of agreement.
<b>Manage facilities, safety and risk in Bressington Park</b>	1. Provide safe access and usage of public land and facilities.	1. Design and maintain layouts, landscaping and facilities in accordance with CPTED principles (Crime Prevention through Environmental Design) principles including passive surveillance, good sight lines, territorial reinforcement and space management and lighting.	1. Works to be in accordance with relevant Australian Standards and CPTED principles. 2. Monitor and action incident and accident reports and audits. 3. Monitor agreements 4. Review and update asset management plans periodically

Management Issues	Objectives	Actions	Performance Indicators
		<ol style="list-style-type: none"> <li>Review provision of park and pathway lighting in the park especially for twilight and night time use of park.</li> <li>Work with local police to identify and act on safety issues.</li> <li>Utilise CCTV to support park safety, where required</li> <li>Maintain sportsfields, facilities and playgrounds to a safe and usable condition and in accordance with relevant Australian standards</li> <li>Schedule regular inspections and condition assessments.</li> <li>Inclusion of maintenance standards in licence, lease or hire agreements.</li> <li>Respond to reports on condition of facilities, vandalism or graffiti as soon as practicable.</li> </ol>	
<b>Manage traffic and park around Bressington Park</b>	<ol style="list-style-type: none"> <li>Manage traffic and parking to and in Bressington Park</li> <li>Implement strategies to reduce traffic congestion and conflicts</li> </ol>	<ol style="list-style-type: none"> <li>Prohibit vehicle access to the park (beyond public carpark) except for Council authorised service and emergency vehicles</li> <li>Install signage and barriers to prevent vehicles from entering unauthorised areas.</li> </ol>	<ol style="list-style-type: none"> <li>Monitor parking and access to the park</li> <li>Improved public safety.</li> <li>Monitor traffic access to park by authorised vehicles</li> </ol>

Management Issues	Objectives	Actions	Performance Indicators
		<ol style="list-style-type: none"> <li>Where vehicles are permitted, provide clearly marked areas for vehicle movement</li> <li>Provide access to parking in and near Bressington Park for park users and monitor use of car park</li> <li>Provide EV charging station at Bressington Park</li> <li>Promote public transport and community transport to visit Bressington Park.</li> <li>Install bicycle racks in Bressington Park</li> </ol>	
<b>Management of dogs and off-leash area in Bressington Park</b>	<ol style="list-style-type: none"> <li>Provide facilities at Bressington Park for dog walking and training.</li> <li>Maintain a fenced dog off-leash area in Bressington Park to allow for safe off leash play.</li> <li>Ensure dogs in Bressington Park (outside of the off-leash area) are exercised on-leash and the park is kept free of faecal matter.</li> </ol>	<ol style="list-style-type: none"> <li>Maintain and enhance fenced off-leash area in Bressington Park</li> <li>Install shading, additional seating, bins and water fountain in the off-leash area</li> <li>Ensure owners of dogs are held responsible for clean up faecal matter in the park</li> <li>Enforce that dogs are kept on-leash within the park (except within the designated off-leash area is provided)</li> <li>Ensure receptacles for dog waste disposal are available in the park and off-leash area</li> <li>Rangers regularly patrol the park and take action on infringements</li> </ol>	<ol style="list-style-type: none"> <li>Monitor behaviour of dogs in parks</li> <li>Actions to address infringements</li> </ol>

Management Issues	Objectives	Actions	Performance Indicators
<b>POM review</b>	1. Review Plan of Management regularly	1. Review Plan of Management at least every five years to conserve, maintain and enhance the values and character of the park	1. Implement Plan of Management actions
<b>Promote varied recreational uses</b>	1. Ensure a range of facilities in Bressington Park meets a wide range of ages and interests 2. Maintain condition, useability and sustainable capacity of park and facilities	1. Promote a range of organised and informal/unstructured activities at Bressington Park 2. Monitor use of park and manage potential overcrowding within the park 3. Provide amenities that support use and enjoyment of park and sportsfields eg toilets, change rooms and kiosk/café facilities. 4. Consider addition of informal recreation facilities such as outdoor fitness/gym equipment, rebound wall 5. Provide additional shading and seating in the park.	1. Monitor local use of parks and sportsgrounds by bookings, surveys, complaints and observation.
<b>Protect and promote aesthetic character, historic and Aboriginal history and heritage</b>	1. That aesthetic character and visual quality of public open spaces is enhanced 2. Identify, commemorate and educate on the historical, heritage and environmental significance of Bressington Park.	1. Design buildings, structures and features that complement and enhance the park setting and character including consistency of selection and design of park and sportsground furniture, paving, fencing etc 2. Implement and maintain co-ordinated signage and public art strategy including providing information on key park features,	1. Community consultation and satisfaction surveys. 2. Installation of signage and historical/educative information throughout the park

Management Issues	Objectives	Actions	Performance Indicators
		<p>natural environment (eg trees, plant species etc), Aboriginal heritage etc</p> <p>3. Incorporate historical and educational information on signage to enhance understanding and appreciation of the park and its features</p>	
<b>Provide a safe environment and facilities for children's play.</b>	1. Provide children's facilities and ensure safe maintenance of play equipment	<p>1. Maintain and regularly inspect children's play areas in Bressington Park</p> <p>2. Ensure seating and shading is provided for adults supervising children's play areas.</p>	<p>1. Ensure all play equipment meets all relevant standards</p> <p>2. Ensure play items are kept free of rubbish and hazardous items, such as needles or broken glass</p>
<b>Provide safe access, pathways and facilities for all community members including seniors and persons with disabilities</b>	Provide safe access to and within the park and facilities, especially for older people and those with disabilities.	<p>1. Upgrades, refurbishments and/or improvement works on community land to incorporate public access requirements for mobility and connections.</p> <p>2. New or modifications to facilities including parking, ramps, stairs and pathways to comply with relevant Council and BCA requirements consistent with Australian Standards.</p> <p>3. Provide clear directional signage in the park to key facilities</p> <p>4. Ensure seating is provided within the park near primary pathways, playgrounds and</p>	<p>1. Audits of community land and facilities to comply with standards</p> <p>2. Comply with actions and measures in the Council Disability Inclusion Plan</p>

Management Issues	Objectives	Actions	Performance Indicators
		<p>sportsfields which are accessible for seniors and persons with disabilities</p> <p>5. Unless designated for cycles or shared use, all pathways in Bressington Park should be for pedestrian access only.</p>	
<b>Sustainability</b>	<p>1. Implement best environmental management practises and principles having regard to environmental sustainable design, resource use and maintenance.</p>	<p>1. Ensure community facilities meet sustainable building requirements and/or are progressively upgraded to incorporate best practice energy and water efficiencies to minimise water and energy use in parks, sportsgrounds and ancillary facilities.</p> <p>2. Promote waste reduction strategies in Bressington park</p> <p>3. Increase tree canopies and vegetation to improve shade, natural heating and cooling (island effect)</p>	<p>1. Monitor usage and trends via quarterly and annual consumption and billing.</p> <p>2. Periodically monitor tree canopy and heat island effect in Bressington Park</p>
<b>Trees, vegetation and landscaping</b>	<p>1. Manage trees, gardens and natural areas to maintain and improve the quality of the environment in accordance with Council's tree management, biodiversity strategies and actions detailed in this plan.</p>	<p>1. Increase plantings within the park and improve wildlife/habitat corridors especially links to Mason Park</p> <p>2. Maintain weed management program to minimise spread of weeds</p> <p>3. Implement individual specific actions for flora, fauna, coastal wetland and zone</p>	<p>1. Measure and monitor tree canopies, vegetation, weeds and habitat.</p> <p>2. Undertake periodic flora and fauna reviews</p>

Management Issues	Objectives	Actions	Performance Indicators
		management of the park as specified in Table 11 of this plan.	
<b>Waste and rubbish management</b>	1. Provide effective and efficient waste management of park and facilities	1. Provide and monitor waste and recycling bins in park and ensure regular collection of bins to minimise litter overflow 2. Inclusion of litter management standards in licence, lease or hire agreements.	1. Regular scheduling of waste removal from park 2. Monitor and respond to complaints and audits.



### General actions for flora and fauna

Bressington Park was divided into several zones for management based on the existing vegetation and the actions required to best maintain or improve the ecological values of the park. Actions for this are described in the following sections.

Control of state and regional priority control weeds is strongly recommended and could be part of a second education campaign.

Expanding areas of vegetation does not need to be limited to simply planting more plants, but could include use of artificial habitat elements, harvested natural habitat elements such as hollow logs and tree mounted hollows that provide habitat. Targeting areas of feed trees, shrubs and groundcovers is also an option. Selection of flora species to plant that add to the food resources on site should be determined based on the results of the recent fauna surveys.

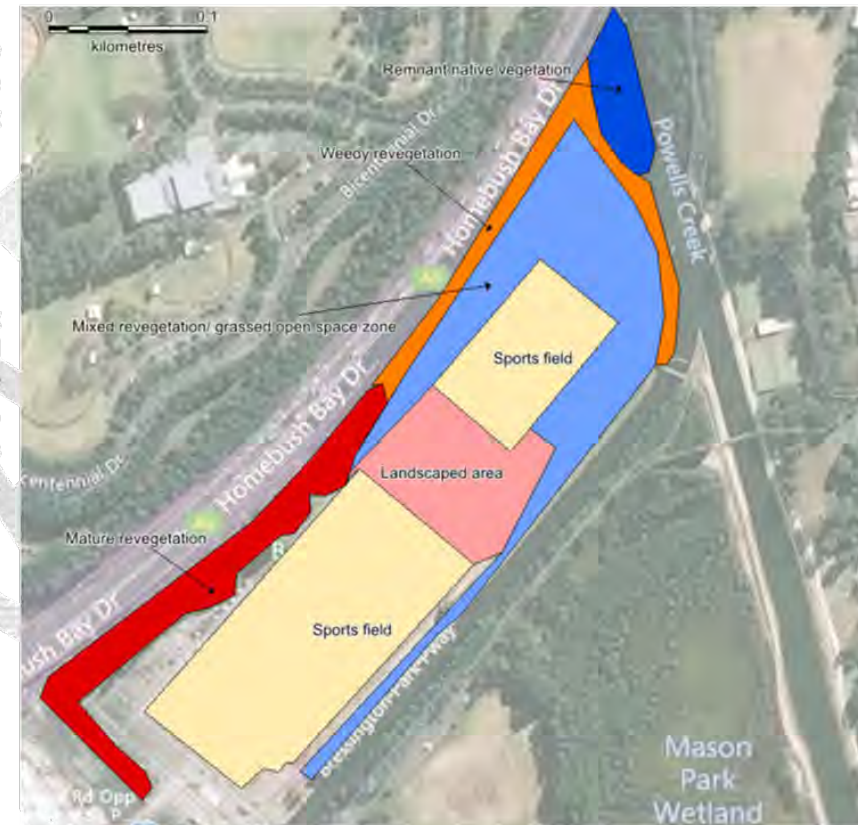


Figure 42 Landscaping/vegetation zones within Bressington Park

## 6.2 Management actions recommended for landscaping/vegetation zones in Bressington Park

The following actions apply to specific zones as described in Section 5.

*Table 11 Actions for landscaping/vegetation zones*

Vegetation Zone	Actions	Priorities	Performance Measures
Mature revegetation area	<ul style="list-style-type: none"> <li>Undertake weed control on a regular basis</li> <li>Supplementary planting as required to maintain structure and complexity</li> <li>Expand into mulched area at end of carpark</li> <li>Ensure dogs are discouraged from accessing this area and disturbing fauna</li> <li>Control pest species</li> </ul> <p>Consider addition of habitat elements:</p> <ul style="list-style-type: none"> <li>Hollow logs and piles of woody debris</li> <li>Rock piles for basking and refuge</li> <li>Artificial hollows and nest boxes</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Weed free.</li> <li>Plants installed and maintained.</li> <li>Habitat elements installed.</li> <li>Increased diversity of fauna.</li> </ul>
Weedy revegetation area	<ul style="list-style-type: none"> <li>Control priority weeds and continue to undertake weed control on a regular basis</li> <li>Supplementary planting to: <ul style="list-style-type: none"> <li>Increase width of planted corridor</li> <li>Increase species diversity</li> <li>Increase fauna habitat resources</li> <li>Only use tall shrubs or small trees as canopy species to ensure flight lines are maintained to Mason Park Wetlands</li> </ul> </li> </ul>	Medium	<ul style="list-style-type: none"> <li>Weed free.</li> <li>Plants installed and maintained.</li> <li>Flight lines maintained for waders accessing Mason Park.</li> </ul>

Vegetation Zone	Actions	Priorities	Performance Measures
Managed open space and landscaping	<ul style="list-style-type: none"> <li>Continue current high levels of management for these areas</li> <li>Consider addition of cultural elements such as sculptures of native animals and birds</li> </ul>	Low	N/A
Remnant native vegetation patches	<ul style="list-style-type: none"> <li>Control priority weeds and continue to undertake weed control on a regular basis</li> <li>Supplementary planting to: <ul style="list-style-type: none"> <li>Increase width of vegetated corridor</li> <li>Increase species diversity</li> <li>Increase fauna habitat resources</li> </ul> </li> <li>Use species that are appropriate for Estuarine Swamp Oak Forest or an intergrading riparian community</li> <li>Only use tall shrubs or small trees as canopy species to ensure flight lines are maintained to Mason Park Wetlands</li> </ul>	High	<ul style="list-style-type: none"> <li>Weed free.</li> <li>EEC protected.</li> <li>Plants installed and maintained.</li> <li>Flight lines maintained for waders accessing Mason Park.</li> </ul>
Mixed revegetation/grassed open space zone	<ul style="list-style-type: none"> <li>Control priority weeds and continue to undertake weed control on a regular basis</li> <li>Supplementary planting to: <ul style="list-style-type: none"> <li>Increase complexity vegetated corridor</li> <li>Increase shrub and groundlayer species diversity</li> <li>Increase fauna habitat resources</li> </ul> </li> <li>Thin and/or do not replace dying canopy species; remove saplings that will not become healthy trees</li> <li>Only use tall shrubs or small trees as canopy species to ensure flight lines are maintained to Mason Park Wetlands</li> <li>Use taller plants down the slope and only shorter shrubs and groundcovers at the top of the slope</li> <li>Consider addition of habitat elements such as hollow logs</li> </ul>	Low	<ul style="list-style-type: none"> <li>Weed free.</li> <li>Increased area of native vegetation.</li> <li>Flight sight lines maintained for Mason Park.</li> <li>Higher fauna diversity.</li> </ul>

Vegetation Zone	Actions	Priorities	Performance Measures
	<ul style="list-style-type: none"><li>Consider addition of cultural elements such as sculptures of native animals and birds</li></ul>		

#### Plant species for supplementary planting

Some general considerations for selecting plant species for different parts of the reserve include:

- Maintaining sight lines near roads and access points, especially to larger sporting facilities
- Maintaining good vegetation cover within fauna habitat areas
- Ensure that short lived species are regularly replaced if they do not establish local self-sustaining populations
- Liaising with adjoining landholders
- Control of weeds, including priority control species, environmental weeds and garden escape species

Plantings should be organised to create areas with structural diversity as well as species diversity. Include habitat elements except in areas where there are high levels of pedestrian or vehicular traffic, or high levels of light spill from playing fields. The following sketch provides an example of a habitat features that benefit a range of fauna species while maintaining sight and flight lines.

While a water feature may not be suitable for Bressington Park, be sure to include as many of the following elements as possible:

- Protection of trees with hollows and maturing trees that may form hollows in the future
- Nest boxes – target these for species appropriate to the reserve and likely to be present, and be sure to allow for regular maintenance
- Rocks and hollow logs for refuges for ground dwelling animals
- Grasses for food and cover as animals approach the water
- If feasible several connected ponds or a single pond – either configuration with a recirculating pump system to reduce mosquito breeding. Position the ponds under trees to provide good shade and reduce evaporation in summer
- Dense shrubs around one side of the pond for small bird refuge habitat near the water
- At least one small patch of reeds in the water to allow for frog calling and breeding – choose target species and ensure their specific habitat requirements are present



*Figure 43 Sketch of floristically and structurally diverse habitat created on the mound*

## Appendix A – Environmental Surveys

### 1. Appendix A - 2020 Site Surveys

#### 1.1 Desktop Surveys

Searches of several databases were made to identify threatened species and Endangered Ecological Communities (EECs) that may potentially be found on the subject site. Databases were accessed on 10<sup>th</sup> September 2020. These included:

- NSW Wildlife Atlas ([www.bionet.nsw.gov.au/](http://www.bionet.nsw.gov.au/)),
- EPBC Act database ([www.environment.gov.au/erln/ert/epbc/index.html](http://www.environment.gov.au/erln/ert/epbc/index.html)).

#### 1.2 Flora Field Surveys

##### 1.2.1 Methods

Bressington Park was traversed using the Random Meander method for flora surveys (Cropper, 1993). Typically this involves inspecting each area of different vegetation, including around waterways, rocky areas, dense vegetation and sparse patches to compile a flora inventory for the site. For Bressington Park this method was adapted to include investigating all of the vegetation patches in each section of the park and recording flora species. Species identification and nomenclature were generally in line with PlantNet (<https://plantnet.rbgsyd.nsw.gov.au/search/simple.htm>). Data on this site are derived from the printed Flora of New South Wales series, published by the UNSW Press, augmented with data from electronic sources maintained by the National Herbarium of New South Wales. The website owners note that data have not been fully checked for consistency, and are not fully up-to-date. State and federal weed control requirements were obtained from NSW WeedWise (<https://weeds.dpi.nsw.gov.au/WeedBjosecurities?Areald=3>), maintained by DPE Regional weed control requirements are additional, and have been developed for each region by Local Land Services in consultation with relevant stakeholders.

##### 1.2.2 Results

Field surveys were conducted within the subject site on 18<sup>th</sup> and 19<sup>th</sup> September 2020. Weather was warm and sunny during surveys following recent heavy rain. The site was divided into two sections to reflect the age of the vegetation. The channel section also includes the small area of remnant native vegetation.



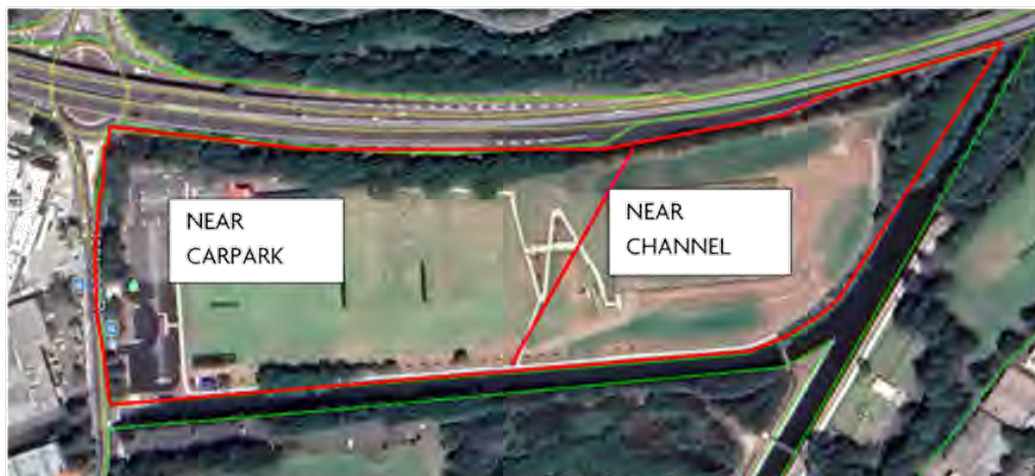


Figure 44 Survey sections used for flora surveys at Bressington Park in September 2020

A total of 67 species of native flora were recorded on the subject site (Table 12). No threatened species or populations were recorded during the current study.

Table 12 Native flora species recorded in Bressington Park in September 2020

Species Name	Common Name	Plant Form	Near Carpark	Near Channel
<i>Acacia binervia</i>	Coast Myall	shrub	y	
<i>Acacia decurrens</i>	Sydney Green Wattle	shrub		y
<i>Acacia falciformis</i>	Hickory Wattle	shrub		y
<i>Acacia fimbriata</i>	Fringed Wattle	shrub		y
<i>Acacia implexa</i>	Hickory Wattle	shrub	y	
<i>Acacia longifolia</i>	Sydney Golden Wattle	shrub	y	y
<i>Acacia suaveolens</i>	Sweet Wattle	shrub		y
<i>Acacia ulicifolia</i>	Prickly Moses	shrub		y
<i>Allocasuarina verticillata</i>	Drooping Sheoak	tree	y	
<i>Alphitonia excelsa</i>	Red Ash	tree	y	
<i>Angophora costata</i>	Smooth-barked Apple	tree	y	y
<i>Angophora floribunda</i>	Rough-barked Apple	tree		y
<i>Austrostipa ramosissima</i>	Stout Bamboo Grass	grass	y	
<i>Austrostipa verticillata</i>	Slender Bamboo Grass	grass	y	
<i>Avicennia marina</i> subsp. <i>australasica</i>	Grey Mangrove	tree		y
<i>Banksia spinulosa</i>	Hairpin Banksia	shrub	y	
<i>Brachychiton acerifolius</i>	Illawarra Flame Tree	tree	y	
<i>Breynia oblongifolia</i>	Coffee Bush	shrub	y	
<i>Bulbine bulbosa</i>	Bulbine Lily	groundcover		y
<i>Bursaria spinose</i>	Blackthorn	shrub	y	y
<i>Carex appressa</i>	Tall Carex	groundcover	y	y

Species Name	Common Name	Plant Form	Near Carpark	Near Channel
<i>Cassinia aculeata</i>	Dolly Bush, Dogwood	shrub	y	
<i>Casuarina glauca</i>	Swamp Oak	tree	y	y
<i>Cissus antarctica</i>	Kangaroo Vine	vine	y	
<i>Cupaniopsis anacardioides</i>	Tuckeroo	shrub	y	
<i>Dianella longifolia</i>	Flax Lily	groundcover	y	
<i>Dichelachne rara</i>	Plume Grass	grass	y	y
<i>Dichondra repens</i>	Kidney Weed	groundcover	y	
<i>Dodonaea triquetra</i>	Large-leaf Hop-bush	shrub	y	y
<i>Doryanthes excelsa</i>	Gymea Lily	shrub	y	
<i>Einadia hastata</i>	Berry Saltbush	groundcover	y	
<i>Einadia nutans</i>	Climbing Saltbush	groundcover	y	y
<i>Einadia polygonoides</i>		groundcover	y	y
<i>Eucalyptus amplifolia</i>	Cabbage Gum	tree	y	y
<i>Eucalyptus crebra</i>	Narrow-leaved Ironbark	tree	y	
<i>Eucalyptus paniculata</i> subsp. <i>paniculata</i>	Grey Ironbark	tree		y
<i>Eucalyptus punctata</i>	Grey Gum	tree	y	
<i>Eucalyptus resinifera</i> subsp. <i>resinifera</i>	Red Mahogany	tree	y	
<i>Eucalyptus saligna</i>	Sydney Blue Gum	tree	y	y
<i>Eucalyptus sideroxylon</i>	Red Ironbark, Mugga	tree	y	
<i>Eucalyptus tereticornis</i>	Forest Red Gum	tree	y	
<i>Geraneim homeanum</i>	Native Geranium	groundcover	y	
<i>Glochidion ferdinandi</i>	Cheese Tree	tree	y	
<i>Goodenia ovata</i>	Hop Goodenia	shrub	y	y
<i>Hakea dactyloides</i>	Finger Hakea	shrub	y	
<i>Hardenbergia violacea</i>	False Sarsparilla	vine	y	
<i>Indigofera australis</i>	Austral Indigo	shrub	y	y
<i>Kennedia rubicunda</i>	Dusky Coral Pea	vine	y	
<i>Kunzea ambigua</i>	Tick Bush	shrub	y	y
<i>Leptospermum polyanthum</i>	Slender Tea-tree	shrub	y	
<i>Lomandra filiformis</i>	Wattle Mat-rush	groundcover	y	
<i>Lomandra longifolia</i>	Spiny Mat-rush	groundcover	y	y
<i>Melaleuca decora</i>		tree	y	y
<i>Melaleuca linariifolia</i>	Flax-leaved Paperbark	tree		y
<i>Melaleuca sieberi</i>		shrub		y
<i>Melaleuca styphelioides</i>	Prickly Paperbark	tree		y
<i>Microlaena stipoides</i>	Weeping Meadow Grass	grass	y	
<i>Oxalis exilis</i>		groundcover	y	
<i>Oxalis perennans</i>		groundcover		y
<i>Pittosporum revolutum</i>	Rough-fruit Pittosporum	shrub	y	
<i>Pittosporum undulatum</i>	Sweet Pittosporum	shrub	y	
<i>Pomaderris ferruginea</i> subsp. <i>ferruginea</i>	Rusty Pomaderris	shrub	y	



Species Name	Common Name	Plant Form	Near Carpark	Near Channel
<i>Sigesbeckia orientalis</i>	Indian Weed	groundcover	y	
<i>Syncarpia glomulifera</i>	Turpentine	tree	y	
<i>Tetragonia tetragonioides</i>	Warragul Greens	groundcover		y
<i>Themeda australis</i>	Kangaroo Grass	grass		y
<i>Wahlenbergia stricta</i>	Tiny Bluebell	groundcover		y

A total of 48 species of introduced flora were recorded on the subject site in September 2020 (Table 13). The Biosecurity Act 2015 lists priority control weeds for the Greater Sydney LLS region. All weeds listed under this Act have a General Biosecurity Duty as follows:

All plants are regulated with a **general biosecurity duty** to prevent, eliminate or minimise any biosecurity risk they may pose. Any person who deals with any plant, who knows (or ought to know) of any biosecurity risk, has a duty to ensure the risk is prevented, eliminated or minimised, so far as is reasonably practicable.

**Table 13 Introduced flora species recorded in Bressington Park in September 2020**

Species Name	Common Name	Near Carpark	Near Channel	Control Property
<i>Acacia podalyriifolia</i>	Queensland Silver Wattle	y		
<i>Acetosa sagittata</i>	Turkey Rhubarb		y	Other weeds of Regional Concern
<i>Anredera cordifolia</i>	Madeira Vine		y	State - Prohibition on dealings
<i>Arctotheca calendula</i>	Cape Daisy		y	
<i>Bidens pilosa</i>	Cobblers Pegs	y	y	
<i>Brassica fruticulosa</i>	Twiggy Turnip	y	y	
<i>Bromus catharticus</i>	Prairie Grass	y		
<i>Bromus diandrus</i>	Ripgut Brome		y	
<i>Celtis sinensis</i>	Chinese Hackberry	y	y	Other weeds of Regional Concern
<i>Cenchrus clandestinus</i>	Kikuyu		y	Other weeds of Regional Concern
<i>Cerastium glomeratum</i>	Mouse-eared Chickweed	y	y	
<i>Cestrum parqui</i>	Green Cestrum	y	y	Regional priority weed
<i>Cirsium vulgare</i>	Spear Thistle		y	
<i>Conyza</i> sp.	Fleabane	y	y	
<i>Crassocephalum crepidioides</i>	Thickhead		y	
<i>Datura ferox</i>	Fierce Thornapple		y	
<i>Ehrharta erecta</i>	Ehrharta, Panic Veldt Grass	y	y	
<i>Ehrharta longiflora</i>	Annual Veldtgrass	y		
<i>Ficus microcarpa hillii</i>	Hills Weeping Fig (SQld)	y		

Species Name	Common Name	Near Carpark	Near Channel	Control Property
<i>Genista monspessulana</i>	Montpellier Broom, Cape Broom		y	State - Prohibition on dealings
<i>Grevillea robusta</i>	Silky Oak	y		
<i>Grevillea</i> sp. (cultivar)	Spider Flower	y		
<i>Koelreuteria elegans</i>	Golden Rain Tree	y		Other weeds of Regional Concern
<i>Lactuca serriola</i>	Prickly Lettuce		y	
<i>Lantana camara</i>	Lantana		y	State - Prohibition on dealings
<i>Ligustrum lucidum</i>	Large-leaved Privet	y		Other weeds of Regional Concern
<i>Lophostemon confertus</i>	Brush Box	y		
<i>Lysimachia arvensis</i>	Scarlet Pimpernel		y	
<i>Malva parviflora</i>	Small-flowered Mallow	y		
<i>Malva sylvestris</i>	Tall Mallow		y	
<i>Medicago polymorpha</i>	Burr Medic		y	
<i>Modiola caroliniana</i>	Red-flowered Mallow	y	y	
<i>Nothoscordum borbonicum</i>	Onion Weed	y		
<i>Olea europaea</i> subsp. <i>cuspidata</i>	African Olive	y		Regional priority weed
<i>Oxalis pes-caprae</i>	Soursob	y		
<i>Parietaria judaica</i>	Asthma Weed, Pellitory		y	Other weeds of Regional Concern
<i>Plantago lanceolata</i>	Plantain	y	y	
<i>Polycarpon tetraphyllum</i>	Four-leaf Allseed	y	y	
<i>Ricinus communis</i>	Castor Oil Plant		y	
<i>Senecio madagascariensis</i>	Fireweed		y	State - Prohibition on dealings
<i>Sida rhombifolia</i>	Paddys Lucerne	y	y	
<i>Silene gallica</i>	French Catchfly	y		
<i>Solanum nigrum</i>	Blackberry Nightshade	y		
<i>Sonchus oleraceus</i>	Milk Thistle, Sowthistle	y	y	
<i>Stellaria media</i>	Chickweed	y		
<i>Verbena officinalis</i>	Common Verbena, Vervain		y	
<i>Vicia hirsuta</i>	Hairy Vetch	y	y	
<i>Vinca major</i>	Blue Periwinkle		y	Other weeds of Regional Concern

There were six national or state level priority control weeds recorded on the subject site. Their control requirements are as follows.

Prohibition on dealings - Must not be imported into the State or sold:

- Montpellier Broom/Cape Broom (*Genista monspessulana*)
- Madeira Vine (*Anredera cordifolia*)
- Lantana (*Lantana camara*)
- Fireweed (*Senecio madagascariensis*)

Regional Recommended Measures – see specific requirements below:

- Green Cestrum (*Cestrum parqui*) - Land managers should mitigate the risk of new weeds being introduced to land used for grazing livestock. Land managers should mitigate spread from their land. Plant should not be bought, sold, grown, carried or released into the environment.
- African Olive (*Olea europaea* subsp. *cuspidata*) - An exclusion zone is established for all lands in Blue Mountains City Council local government area and in Penrith local government area west of the Nepean River. The remainder of the region is classified as the core infestation area. Whole region: The plant or parts of the plant are not traded, carried, grown or released into the environment. Core infestation area: Land managers prevent spread from their land where feasible. Land managers reduce impacts from the plant on priority assets.

The Biosecurity Act 2015 provides powers to Local Control Authorities to take action in relation to regional priority control weeds in particular circumstances, for example where a weed threatens a high value asset and prevention, elimination or reduction of the risk is feasible and reasonable. Regional priority control weeds on this site are known to affect environmental assets and human health, and would be expected to be controlled within the subject site during any works that affect vegetation. The following seven species of weeds are listed in the Greater Sydney region as Weeds of Regional Concern, *Biosecurity Act 2015* information still applies:

- Turkey Rhubarb (*Acetosa sagittata*)
- Kikuyu (*Cenchrus clandestinus*)
- Golden Rain Tree (*Koelreuteria elegans*)
- Blue Periwinkle (*Vinca major*)
- Chinese Hackberry (*Celtis sinensis*)
- Large-leaved Privet (*Ligustrum lucidum*)
- Asthma Weed, Pellitory (*Parietaria judaica*)

### 1.3 Fauna Survey

#### 1.3.1 Methods

The site was visited six times in the spring and early summer of 2020 with the Park traversed and fauna species present noted. Spotlighting was undertaken on two nights. Opportunities to deploy remote equipment discreetly were limited so bat detectors were left overnight or used during spotlighting transects (4 sampling nights in total).

### 1.3.2 Results

The following table provides data from the 2020 survey and other sources. BioNet records were obtained for the 1995-2020 period. Ambrose Ecological Services Pty Ltd conducted a vertebrate fauna study in 2008-9 for Council and these results were not in BioNet so are tabled separately below. There were no ebird records for the site.

**Table 14 Fauna records - various sources**

Species	Scientific Name	Applied Ecology 2020	Birdlife data	BioNet 1995-2020	Ambrose 2008
Birds					
Australasian Figbird	<i>Sphecotheres vieilloti</i>		x		
Australian Magpie	<i>Cracticus tibicen</i>		x		
Australian Raven	<i>Corvus coronoides</i>	x	x		
Australian White Ibis	<i>Threskiornis molucca</i>	x	x		
Black-shouldered Kite	<i>Elanus axillaris</i>			x	
Common Myna	<i>Sturnus tristis</i>	x	x		
Common Starling	<i>Sturnus vulgaris</i>		x		
Crested Pigeon	<i>Ocyphaps lophotes</i>	x	x		x
Eastern Great Egret	<i>Ardea alba</i>		x		
Galah	<i>Eolophus roseicapillus</i>		x		
Grey Teal	<i>Anas gracilis</i>	x			
Laughing Kookaburra	<i>Dacelo novaeguineae</i>	x			
Little Corella	<i>Cacatua sanguinea</i>	x			
Magpie-lark	<i>Grallina cyanoleuca</i>	x	x		
Masked Lapwing	<i>Vanellus miles</i>	x	x	x	x
Nankeen Kestrel	<i>Falco cenchroides</i>			x	
Noisy Miner	<i>Manorina melanocephala</i>	x	x		x
Pied Currawong	<i>Strepera graculina</i>	x	x		
Rainbow Lorikeet	<i>Trichoglossus haematodus</i>	x	x	x	x
Red Wattlebird	<i>Anthochaera carunculata</i>	x	x		
Rock Dove	<i>Columba livia</i>		x		
Silver Gull	<i>Chroicocephalus novaehollandiae</i>	x	x	x	
Spotted Turtle-Dove	<i>Streptopelia chinensis</i>		x		x
Sulphur-crested Cockatoo	<i>Cacatua galerita</i>		x		
Superb Fairy-wren	<i>Malurus cyaneus</i>	x	x		
White-faced Heron	<i>Egretta novaehollandiae</i>	x	x		
Willie Wagtail	<i>Rhipidura leucophrys</i>	x	x		x
Yellow Thornbill	<i>Acanthiza nana</i>		x		
Mammals					
Common Brushtail Possum	<i>Trichosurus vulpecula</i>	x			

Species	Scientific Name	Applied Ecology 2020	Birdlife data	BioNet 1995-2020	Ambrose 2008
Eastern Bent-winged Bat	<i>Miniopterus orianae oceanensis</i>	x			
European Hare	<i>Lepus europaeus</i>	x			
Grey-headed Flying Fox	<i>Pteropus poliocephalus</i>	x			
Red Fox	<i>Vulpes vulpes</i>	x			
Herpetofauna					
Dark-flecked garden sun skink	<i>Lampropholis delicata</i>	x			
Pale-flecked garden sun skink	<i>Lampropholis guichenoti</i>				x

Table 15 Species recorded along Powells Creek at Bressington Park

Species	Scientific Name	Applied Ecology 2020
Chestnut Teal	<i>Anas castanea</i>	x
Dusky Moorhen	<i>Gallinula tenebrosa</i>	x
Grey Teal	<i>Anas gracilis</i>	x
Little Egret	<i>Egretta garzetta</i>	x
Muscovy duck	<i>Cairina moschata</i>	x
Mallard type duck	<i>Anas platyrhynchos</i>	x
White-faced Heron	<i>Egretta novaehollandiae</i>	x

#### 1.4 Threatened Species and Protected Matters

##### 1.4.1 Threatened Species Searches

A search of Bionet-NSW Wildlife Atlas was undertaken for records within a 10km<sup>2</sup> cell centred on the subject site. A total of 48 threatened species including 37 threatened fauna species and 11 threatened flora species have been recorded in this area (Table 16).

Table 16 Bionet threatened fauna and flora records within a 10km<sup>2</sup> cell centred on the subject site

Class	Scientific Name	Common Name	NSW Status	Comm. Status	Records
Amphibia	<i>Litoria aurea</i>	Green and Golden Bell Frog	E1,P	V	12907
Aves	<i>Hirundapus caudacutus</i>	White-throated Needletail	P	V,C,J,K	18
Aves	<i>Botaurus poiciloptilus</i>	Australasian Bittern	E1,P	E	6
Aves	<i>Ixobrychus flavicollis</i>	Black Bittern	V,P		3
Aves	<i>Circus assimilis</i>	Spotted Harrier	V,P		4
Aves	<i>Haliaeetus leucogaster</i>	White-bellied Sea-Eagle	V,P		274
Aves	<i>Hieraaetus morphnoides</i>	Little Eagle	V,P		5
Aves	<i>Pandion cristatus</i>	Eastern Osprey	V,P,3		3

Class	Scientific Name	Common Name	NSW Status	Comm. Status	Records
Aves	<i>Rostratula australis</i>	Australian Painted Snipe	E1,P	E	3
Aves	<i>Calidris canutus</i>	Red Knot	P	E,C,J,K	13
Aves	<i>Calidris ferruginea</i>	Curlew Sandpiper	E1,P	CE,C,J,K	243
Aves	<i>Calidris tenuirostris</i>	Great Knot	V,P	CE,C,J,K	1
Aves	<i>Limicola falcinellus</i>	Broad-billed Sandpiper	V,P	C,J,K	1
Aves	<i>Limosa limosa</i>	Black-tailed Godwit	V,P	C,J,K	1
Aves	<i>Numenius madagascariensis</i>	Eastern Curlew	P	CE,C,J,K	10
Aves	<i>Xenus cinereus</i>	Terek Sandpiper	V,P	C,J,K	1
Aves	<i>Sternula albifrons</i>	Little Tern	E1,P	C,J,K	3
Aves	<i>Glossopsitta pusilla</i>	Little Lorikeet	V,P		3
Aves	<i>Lathamus discolor</i>	Swift Parrot	E1,P,3	CE	1
Aves	<i>Neophema pulchella</i>	Turquoise Parrot	V,P,3		2
Aves	<i>Ninox strenua</i>	Powerful Owl	V,P,3		28
Aves	<i>Tyto longimembris</i>	Eastern Grass Owl	V,P,3		1
Aves	<i>Anthochaera phrygia</i>	Regent Honeyeater	E4A,P	CE	2
Aves	<i>Epthianura albifrons</i>	White-fronted Chat	V,P		208
Aves	<i>Epthianura albifrons</i>	White-fronted Chat population in the Sydney Metropolitan Catchment Management Area	E2,V,P		208
Aves	<i>Artamus cyanopterus cyanopterus</i>	Dusky Woodswallow	V,P		8
Aves	<i>Petroica boodang</i>	Scarlet Robin	V,P		3
Aves	<i>Petroica phoenicea</i>	Flame Robin	V,P		1
Mammalia	<i>Perameles nasuta</i>	Long-nosed Bandicoot population in inner western Sydney	E2,P		1
Mammalia	<i>Phascolarctos cinereus</i>	Koala	V,P	V	2
Mammalia	<i>Pteropus poliocephalus</i>	Grey-headed Flying-fox	V,P	V	494
Mammalia	<i>Saccolaimus flaviventris</i>	Yellow-bellied Sheathtail-bat	V,P		5
Mammalia	<i>Micronomus norfolkensis</i>	Eastern Coastal Free-tailed Bat	V,P		4
Mammalia	<i>Myotis macropus</i>	Southern Myotis	V,P		29
Mammalia	<i>Scoteanax rueppellii</i>	Greater Broad-nosed Bat	V,P		1
Mammalia	<i>Miniopterus australis</i>	Little Bent-winged Bat	V,P		1
Mammalia	<i>Miniopterus orianae oceanensis</i>	Large Bent-winged Bat	V,P		71
Flora	<i>Wahlenbergia multicaulis</i>	Tadgell's Bluebell in the local government areas of Auburn, Bankstown, Baulkham Hills,	E2		104

Class	Scientific Name	Common Name	NSW Status	Comm. Status	Records
		Canterbury, Hornsby, Parramatta and Strathfield			
Flora	<i>Wilsonia backhousei</i>	Narrow-leafed Wilsonia	V		97
Flora	<i>Epacris purpurascens</i> var. <i>purpurascens</i>		V		18
Flora	<i>Dillwynia tenuifolia</i>		V		1
Flora	<i>Acacia pubescens</i>	Downy Wattle	V	V	516
Flora	<i>Eucalyptus nicholii</i>	Narrow-leafed Black Peppermint	V	V	1
Flora	<i>Eucalyptus scoparia</i>	Wallangarra White Gum	E1	V	1
Flora	<i>Syzygium paniculatum</i>	Magenta Lilly Pilly	E1	V	3
Flora	<i>Grevillea beadleana</i>	Beadle's Grevillea	E1,3	E	1
Flora	<i>Pomaderris prunifolia</i>	P. prunifolia in the Parramatta, Auburn, Strathfield and Bankstown Local Government Areas	E2		13
Flora	<i>Zannichellia palustris</i>		E1		5

A subset of these threatened species and listed migratory species recorded with 2km of the subject site (BioNet 1995-2020) are provided below; and within 500m of Bressington Park.

**Table 17 Threatened species recorded within 2km of Bressington Park**

Class Name	Common Name	Scientific Name	NSW Status	Comm Status	Count
Amphibia	Green and Golden Bell Frog	<i>Litoria aurea</i>	E1,P	V	12584
Aves	Australasian Bittern	<i>Botaurus poiciloptilus</i>	E1,P	E	4
Aves	Australian Painted Snipe	<i>Rostratula australis</i>	E1,P	E	3
Aves	Black Bittern	<i>Ixobrychus flavicollis</i>	V,P		1
Aves	Black-tailed Godwit	<i>Limosa limosa</i>	V,P	C,J,K	6
Aves	Broad-billed Sandpiper	<i>Limicola falcinellus</i>	V,P	C,J,K	1
Aves	Curlew Sandpiper	<i>Calidris ferruginea</i>	E1,P	CE,C,J,K	273
Aves	Dusky Woodswallow	<i>Artamus cyanopterus cyanopterus</i>	V,P		1
Aves	Eastern Grass Owl	<i>Tyto longimembris</i>	V,P,3		1
Aves	Great Knot	<i>Calidris tenuirostris</i>	V,P	CE,C,J,K	1
Aves	Little Eagle	<i>Hieraaetus morphnoides</i>	V,P		2
Aves	Little Lorikeet	<i>Glossopsitta pusilla</i>	V,P		4
Aves	Little Tern	<i>Sternula albifrons</i>	E1,P	C,J,K	5
Aves	Powerful Owl	<i>Ninox strenua</i>	V,P,3		1
Aves	Regent Honeyeater	<i>Anthochaera phrygia</i>	E4A,P	CE	1
Aves	Scarlet Robin	<i>Petroica boodang</i>	V,P		2



Class Name	Common Name	Scientific Name	NSW Status	Comm Status	Count
Aves	Spotted Harrier	<i>Circus assimilis</i>	V,P		4
Aves	Swift Parrot	<i>Lathamus discolor</i>	E1,P,3	CE	1
Aves	Terek Sandpiper	<i>Xenus cinereus</i>	V,P	C,J,K	1
Aves	White-bellied Sea-Eagle	<i>Haliaeetus leucogaster</i>	V,P		110
Aves	White-fronted Chat	<i>Epthianura albifrons</i>	V,P		14
Aves	White-throated Needletail	<i>Hirundapus caudacutus</i>	P	V,C,J,K	8
Mammalia	Eastern Coastal Free-tailed Bat	<i>Micronomus norfolkensis</i>	V,P		1
Mammalia	Greater Broad-nosed Bat	<i>Scoteanax rueppellii</i>	V,P		1
Mammalia	Grey-headed Flying-fox	<i>Pteropus poliocephalus</i>	V,P	V	72
Mammalia	Large Bent-winged Bat	<i>Miniopterus orianae oceanensis</i>	V,P		24
Mammalia	Southern Myotis	<i>Myotis macropus</i>	V,P		10
Mammalia	Yellow-bellied Sheathtail-bat	<i>Saccolaimus flaviventris</i>	V,P		1
Flora	Downy Wattle	<i>Acacia pubescens</i>	V	V	4
Flora	Magenta Lilly Pilly	<i>Syzygium paniculatum</i>	E1	V	1
Flora	Narrow-leafed Wilsonia	<i>Wilsonia backhousei</i>	V		21
Flora	P. prunifolia in the Parramatta, Auburn, Strathfield and Bankstown Local Government Areas	<i>Pomaderris prunifolia</i>	E2		1
Flora	Tadgell's Bluebell in the local government areas of Auburn, Bankstown, Baulkham Hills, Canterbury, Hornsby, Parramatta and Strathfield	<i>Wahlenbergia multicaulis</i>	E2		1
Flora		<i>Zannichellia palustris</i>	E1		5
Flora		<i>Epacris purpurascens</i> var. <i>purpurascens</i>	V		1
Flora		<i>Dillwynia tenuifolia</i>	V		1

Table 18 Listed migratory species recorded within 2km of Bressington Park

Class Name	Common Name	Scientific Name	NSW Status	Comm Status	Count
Aves	Gull-billed Tern	<i>Gelochelidon nilotica</i>	P	C	15
Aves	Fork-tailed Swift	<i>Apus pacificus</i>	P	C,J,K	1
Aves	Pacific Golden Plover	<i>Pluvialis fulva</i>	P	C,J,K	290
Aves	Common Sandpiper	<i>Actitis hypoleucos</i>	P	C,J,K	25
Aves	Ruddy Turnstone	<i>Arenaria interpres</i>	P	C,J,K	2

Class Name	Common Name	Scientific Name	NSW Status	Comm Status	Count
Aves	Sharp-tailed Sandpiper	<i>Calidris acuminata</i>	P	C,J,K	528
Aves	Red-necked Stint	<i>Calidris ruficollis</i>	P	C,J,K	15
Aves	Bar-tailed Godwit	<i>Limosa lapponica</i>	P	C,J,K	800
Aves	Grey-tailed Tattler	<i>Tringa brevipes</i>	P	C,J,K	1
Aves	Common Greenshank	<i>Tringa nebularia</i>	P	C,J,K	28
Aves	Marsh Sandpiper	<i>Tringa stagnatilis</i>	P	C,J,K	21
Aves	Common Tern	<i>Sterna hirundo</i>	P	C,J,K	21
Aves	Eastern Curlew	<i>Numenius madagascariensis</i>	P	CE,C,J,K	7
Aves	Red Knot	<i>Calidris canutus</i>	P	E,C,J,K	13
Aves	Caspian Tern	<i>Hydroprogne caspia</i>	P	J	29
Aves	Crested Tern	<i>Thalasseus bergii</i>	P	J	20
Aves	Pectoral Sandpiper	<i>Calidris melanotos</i>	P	J,K	33
Aves	Latham's Snipe	<i>Gallinago hardwickii</i>	P	J,K	209
Aves	White-throated Needletail	<i>Hirundapus caudacutus</i>	P	V,C,J,K	8



Figure 45 Threatened species and listed migratory species sightings recorded within 500m of Bressington Park on any date (BioNet)

#### 1.4.2 Protected matters searches

The EPBC Act lists environmental assets that are protected at a federal level. The Protected Matters databases summarise the matters of national environmental significance that may occur in, or may relate to, the area nominated.

##### *Summary of Protected Matters databases*

The following Matters of National Environmental Significance (MNES) were reported for a 2km buffer of the study area (Table 19).

*Table 19. Summary of Protected Matters searches*

Protected Matters	Present at or near the study site
World Heritage Properties	None
National Heritage Places	None
Wetlands of International Significance (RAMSAR Sites)	None
Great Barrier Reef Marine Park	None
Commonwealth Marine Areas	None
Threatened Ecological Communities	6
Threatened Species	38
Migratory Species	17

***Threatened Ecological Communities***

The following Threatened Ecological Communities were reported for a **2km** buffer of the study area (Table 20).

*Table 20 Threatened Ecological Communities listed in the protected matters search within a 2km buffer of the study site*

Threatened Ecological Communities	Status	Type of Presence	Present on site?
Castlereagh Scribbly Gum and Agnes Banks Woodlands of the Sydney Basin Bioregion	Endangered	Community may occur within area	no
Coastal Swamp Oak ( <i>Casuarina glauca</i> ) Forest of New South Wales and South East Queensland ecological community	Endangered	Community may occur within area	no
Coastal Upland Swamps in the Sydney Basin Bioregion	Endangered	Community may occur within area	no
Cooks River/Castlereagh Ironbark Forest of the Sydney Basin Bioregion	Critically Endangered	Community may occur within area	no
Shale Sandstone Transition Forest of the Sydney Basin Bioregion	Critically Endangered	Community may occur within area	no
Western Sydney Dry Rainforest and Moist Woodland on Shale	Critically Endangered	Community may occur within area	no

### Threatened fauna species

The following threatened fauna species were reported for a 2km buffer of the study area between 1995 and 2020 (Table 21).

**Table 21 Threatened fauna species listed in the protected matters search within a 2km buffer of the study site**

Scientific Name	Common Name	Federal Status	Type of Presence	Bionet Records
<b>Birds</b>				
<i>Anthochaera phrygia</i>	Regent Honeyeater	Critically Endangered	Foraging, feeding or related behaviour likely to occur within area	1
<i>Botaurus poiciloptilus</i>	Australasian Bittern	Endangered	Species or species habitat known to occur within area	4
<i>Calidris canutus</i>	Red Knot	Endangered	Species or species habitat may occur within area	0
<i>Calidris ferruginea</i>	Curlew Sandpiper	Critically Endangered	Species or species habitat may occur within area	273
<i>Falco hypoleucos</i>	Grey Falcon	Vulnerable	Species or species habitat likely to occur within area	0
<i>Hirundapus caudacutus</i>	White-throated Needletail	Vulnerable	Species or species habitat known to occur within area	8
<i>Lathamus discolor</i>	Swift Parrot	Critically Endangered	Species or species habitat likely to occur within area	1
<i>Numenius madagascariensis</i>	Eastern Curlew	Critically Endangered	Species or species habitat may occur within area	0
<i>Rostratula australis</i>	Australian Painted Snipe	Endangered	Species or species habitat known to occur within area	3
<i>Sternula nereis nereis</i>	Australian Fairy Tern	Vulnerable	Species or species habitat may occur within area	0
<i>Thinornis cucullatus cucullatus</i>	Hooded Plover (eastern), Eastern Hooded Plover	Vulnerable	Species or species habitat may occur within area	0
<b>Fish</b>				
<i>Macquaria australasica</i>	Macquarie Perch	Endangered	Species or species habitat may occur within area	0
<b>Frogs</b>				
<i>Heleioporus australiacus</i>	Giant Burrowing Frog	Vulnerable	Species or species habitat may occur within area	0
<i>Litoria aurea</i>	Green and Golden Bell Frog	Vulnerable	Species or species habitat known to occur within area	12584
<b>Mammals</b>				
<i>Chalinolobus dwyeri</i>	Large-eared Pied Bat	Vulnerable	Species or species habitat likely to occur within area	0
<i>Dasyurus maculatus maculatus</i>	Spotted-tailed Quoll	Endangered	Species or species habitat likely to occur within area	0

Scientific Name	Common Name	Federal Status	Type of Presence	Bionet Records
<i>Isodon obesulus obesulus</i>	Southern Brown Bandicoot	Endangered	Species or species habitat may occur within area	0
<i>Petauroides Volans</i>	Greater Glider	Vulnerable	Species or species habitat likely to occur within area	0
<i>Phascogalea cinerea</i> (Qld, NSW and ACT)	Koala (combined populations)	Vulnerable	Species or species habitat may occur within area	0
<i>Pteropus poliocephalus</i>	Grey-headed Flying-fox	Vulnerable	Foraging, feeding or related behaviour likely to occur within area	72

#### Threatened flora species

The following threatened flora species were reported for a 2km buffer of the study area (Table 22).

**Table 22 Threatened flora species listed in the protected matters search within a 2km buffer of the study site**

Scientific Name	Common Name	Federal Status	Type of Presence	Bionet Records
<i>Acacia bynoeana</i>	Bynoe's Wattle, Tiny Wattle	Vulnerable	Species or species habitat may occur within area	0
<i>Acacia pubescens</i>	Downy Wattle, Hairy Stemmed Wattle	Vulnerable	Species or species habitat known to occur within area	4
<i>Allocasuarina glauca</i>		Endangered	Species or species habitat may occur within area	0
<i>Caladenia tessellata</i>	Thick-lipped Spider-orchid, Daddy Long-legs	Vulnerable	Species or species habitat likely to occur within area	0
<i>Cryptostylis hunteriana</i>	Leafless Tongue-orchid	Vulnerable	Species or species habitat likely to occur within area	0
<i>Darwinia biflora</i>		Vulnerable	Species or species habitat may occur within area	0
<i>Eucalyptus camfieldii</i>	Camfield's Stringybark	Vulnerable	Species or species habitat may occur within area	0
<i>Genoplesium baueri</i>	Yellow Gnat-orchid	Endangered	Species or species habitat likely to occur within area	0
<i>Melaleuca deanei</i>	Deane's Paperbark	Vulnerable	Species or species habitat may occur within area	0
<i>Persicaria elatior</i>	Tall Knotweed	Vulnerable	Species or species habitat may occur within area	0
<i>Persoonia hirsuta</i>	Hairy geebung	Vulnerable	Species or species habitat may occur within area	0
<i>Pimelea curviflora</i> var. <i>curviflora</i>		Vulnerable	Species or species habitat may occur within area	0
<i>Pimelea spicata</i>	Spiked Rice-flower	Endangered	Species or species habitat may occur within area	0

Scientific Name	Common Name	Federal Status	Type of Presence	Bionet Records
<i>Pterostylis Saxicola</i>	Sydney Plains Greenhood	Endangered	Species or species habitat may occur within area	0
<i>Syzygium paniculatum</i>	Magenta Lilly Pilly	Vulnerable	Species or species habitat likely to occur within area	1
<i>Thesium australe</i>	Austral Toadflax	Vulnerable	Species or species habitat may occur within area	0

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### Migratory terrestrial bird species

A number of faunal groups, including migratory terrestrial birds, are identified as having potential presence within a 2km radius of the study site. These were assessed for likely presence (Table 23).

**Table 23 Terrestrial migratory species protected under EP&BC Act within 2km of Bressington Park**

Scientific Name	Common Name	Federal Status	Type of Presence
<i>Cuculus optatus</i>	Oriental Cuckoo, Horsfields Cuckoo	Species or species habitat may occur within area	0
<i>Hirundapus caudacutus</i>	White-throated Needletail	Species or species habitat known to occur within area	8
<i>Monarcha melanopsis</i>	Black-faced Monarch	Species or species habitat known to occur within area	0
<i>Monarcha trivirgatus</i>	Spectacled Monarch	Species or species habitat may occur within area	0
<i>Motacilla flava</i>	Yellow Wagtail	Species or species habitat likely to occur within area	0
<i>Myiagra cyanoleuca</i>	Satin Flycatcher	Species or species habitat known to occur within area	0
<i>Rhipidura rufifrons</i>	Rufous Fantail	Species or species habitat likely to occur within area	0

### Migratory wetland bird species

Migratory wetland birds are also identified as having potential presence within a 2km radius of the study site. These were assessed for likely presence (Table 24).

**Table 24 Wetland migratory species protected under EP&BC Act within 2km of Bressington Park**

Scientific Name	Common Name	Federal Status	Type of Presence
<i>Actitis hypoleucos</i>	Common Sandpiper	Species or species habitat known to occur within area	25
<i>Arenaria interpres</i>	Ruddy Turnstone	Foraging, feeding or related behaviour known to occur within area	2
<i>Calidris acuminata</i>	Sharp-tailed Sandpiper	Foraging, feeding or related behaviour known to occur within area	528
<i>Calidris canutus</i>	Red Knot, Knot	Species or species habitat known to occur within area	13
<i>Calidris ferruginea</i>	Curlew Sandpiper	Species or species habitat known to occur within area	0
<i>Calidris melanotos</i>	Pectoral Sandpiper	Species or species habitat known to occur within area	33



Scientific Name	Common Name	Federal Status	Type of Presence
<i>Calidris ruficollis</i>	Red-necked Stint	Foraging, feeding or related behaviour known to occur within area	15
<i>Calidris tenuirostris</i>	Great Knot	Foraging, feeding or related behaviour known to occur within area	0
<i>Charadrius bicinctus</i>	Double-banded Plover	Foraging, feeding or related behaviour known to occur within area	0
<i>Charadrius leschenaultii</i>	Greater Sand Plover, Large Sand Plover	Foraging, feeding or related behaviour known to occur within area	0
<i>Charadrius mongolus</i>	Lesser Sand Plover, Mongolian Plover	Foraging, feeding or related behaviour known to occur within area	0
<i>Gallinago hardwickii</i>	Latham's Snipe, Japanese Snipe	Species or species habitat known to occur within area	209
<i>Gallinago megala</i>	Swinhoe's Snipe	Foraging, feeding or related behaviour likely to occur within area	0
<i>Gallinago stenura</i>	Pin-tailed Snipe	Foraging, feeding or related behaviour likely to occur within area	0
<i>Limosa lapponica</i>	Bar-tailed Godwit	Species or species habitat known to occur within area	800
<i>Limosa limosa</i>	Black-tailed Godwit	Foraging, feeding or related behaviour known to occur within area	0
<i>Numenius madagascariensis</i>	Eastern Curlew, Far Eastern Curlew	Species or species habitat known to occur within area	7
<i>Numenius minutus</i>	Little Curlew, Little Whimbrel	Foraging, feeding or related behaviour likely to occur within area	0
<i>Numenius phaeopus</i>	Whimbrel	Foraging, feeding or related behaviour known to occur within area	0
<i>Pandion haliaetus</i>	Osprey	Species or species habitat known to occur within area	0
<i>Philomachus pugnax</i>	Ruff (Reeve)	Foraging, feeding or related behaviour known to occur within area	0
<i>Pluvialis fulva</i>	Pacific Golden Plover	Foraging, feeding or related behaviour known to occur within area	290
<i>Tringa brevipes</i>	Grey-tailed Tattler	Foraging, feeding or related behaviour known to occur within area	1
<i>Tringa nebularia</i>	Common Greenshank, Greenshank	Species or species habitat known to occur within area	28
<i>Tringa stagnatilis</i>	Marsh Sandpiper, Little Greenshank	Foraging, feeding or related behaviour known to occur within area	21

## Appendix B - Coastal Wetlands and Key Fish Habitat

The Coastal Management Act 2016 includes mapping of the four coastal management areas to which the provisions of the Act apply. One of these management areas is applicable to Bressington Park. This is:

- coastal wetlands and littoral rainforests area

Coastal wetlands and littoral rainforests area are areas which display the characteristics of coastal wetlands or littoral rainforests that were previously protected by SEPP 14 and SEPP 26. There 100-metre proximity area, applying to all land zones, around coastal wetlands and littoral rainforests.



Figure 46 Coastal Management Act 2016 - coastal management areas

In the coastal wetlands most works will require development consent including the following (Division 1 cl10):

- clearing of native vegetation
- harm to marine vegetation (includes mangroves)
- environmental protection work

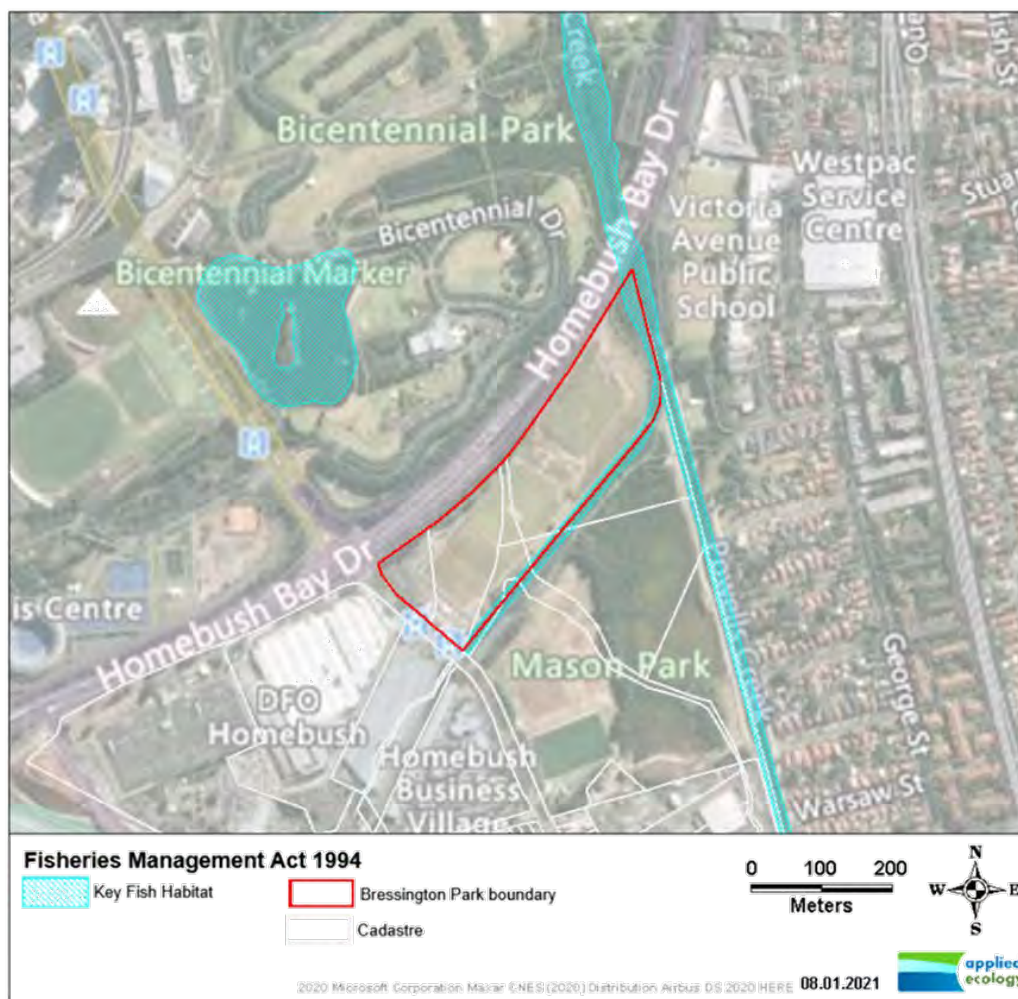
However, environmental works may be carried out by or on behalf of a public authority without development consent if the development is identified in:

- the relevant certified coastal management program, or
- a plan of management prepared and adopted under Division 2 of Part 2 of Chapter 6 of the Local Government Act 1993, or
- a plan of management under Division 3.6 of the Crown Land Management Act 2016.

For works in the proximity area Council must be satisfied that development would not impact:

- (a) the biophysical, hydrological or ecological integrity of the adjacent coastal wetland or littoral rainforest, or
- (b) the quantity and quality of surface and ground water flows to and from the adjacent coastal wetland or littoral rainforest

Under the Fisheries Management Act 1994 parts of Bressington Park are mapped as key fish habitat. This is because key fish habitat includes all oceanic, bay, inlet and estuarine habitats up to the level defined by High Water Solstice Spring tides (so called 'King tides' or Highest Astronomical Tide). A Part 7 Fisheries Management Act permit is generally required for works in areas mapped as key fish habitat.



*Figure 47 Fisheries Management Act 1994 – key fish habitat*



## Appendix C – Consultation documentation

### Bressington Park Plan of Management

#### Community Consultation



November 2020

Bressington Park is partly located on Crown Land. Crown Land is now required to be managed like Strathfield Council owned community land and that a plan of management is prepared for this park. Council is interested in your views and ideas for Bressington Park which will inform the preparation of the Plan of Management.

This survey will take less than 5 minutes to complete. All personal data collected will be kept confidential. Reporting on survey results will not identify individuals.

#### 1. How often do you visit Bressington Park?

- ☐ At least once a week
- ☐ At least once a month
- ☐ Couple of times each year
- ☐ Once a year
- ☐ Every couple of years
- ☐ Never

#### 2. What is your connection to Bressington Park? Please choose all that apply

- ☐ I am a local resident living in the Strathfield Council area
- ☐ I am a local business owner
- ☐ I am a visitor from outside the local area
- ☐ I am a student at a school in the Strathfield area
- ☐ I play sport at the park
- ☐ I am a member of an organisation that uses the park
- ☐ I work in the Strathfield area

☐ Other (please specify)

**3. What activities do you undertake at Bressington Park?**

- ☐ Walking, jogging or running
- ☐ Personal exercise/leisure eg yoga, tai chi
- ☐ Visiting children's playgrounds
- ☐ Cycling via Bay to Bay Shared pathway
- ☐ Playing formal sport eg soccer, cricket etc
- ☐ Playing self-organised ball games
- ☐ Gatherings in open spaces for picnics, BBQs
- ☐ Attending events
- ☐ Walking the dog
- ☐ Relaxing in open spaces
- ☐ Dog off-leash area
- ☐ Using cricket practice wickets

Other activities?

**4. What aspects or features of Bressington Park are important to you?**

**5. In your opinion, what are the top 3 priorities for Bressington Park (mark no more than 3 boxes)**

- ☐ Providing sportsfields
- ☐ Trees, gardens and landscaping
- ☐ Providing safe and accessible pathways
- ☐ Lighting throughout the park
- ☐ Preservation of open space
- ☐ Amenities such as public toilets, drinking water fountains, BBQs, tables and seating
- ☐ Providing space for non-sport activities

- ☐ Children's playgrounds
- ☐ Dog off-leash area
- ☐ Parking area
- ☐ Holding community events
- ☐ Cricket practice wickets

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6. Can you suggest any improvements that should be made to the park?

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7. What activities should be allowed in the park?

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8. In your view, are there activities that should not be allowed in the park, and why?

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9. Are there any other issues that Council should address in developing new plans for the park?

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10. What is your age group?

- ☐ Under 18
- ☐ 18-29
- ☐ 30-39
- ☐ 40-49
- ☐ 50-59
- ☐ 60 or older
- ☐ Don't want to say

11. Please provide your contact details

Name \_\_\_\_\_

Email address \_\_\_\_\_

Phone number \_\_\_\_\_

Home address \_\_\_\_\_



13. Do you wish to enter the draw to win one of three \$50 shopping vouchers?

☐ Yes

☐ No

**Please return completed surveys to:**

Bressington Park Consultation, Strathfield Council, PO Box 120, Strathfield NSW 2135

Should you have questions regarding this project, please contact Cathy Jones, Executive Manager, Corporate Strategy and Performance, email: [cathy.jones@strathfield.nsw.gov.au](mailto:cathy.jones@strathfield.nsw.gov.au) or 9748 9937

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**GMU2**                    **2023 FIFA WOMEN'S WORLD CUP LIVE SITE**  
**AUTHOR:**            Ayla Karabulut, Manager, Communications and Events  
**APPROVER:**        Michael Mamo, General Manager

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#### **RECOMMENDATION**

1. Council host a live site, pending licencing approval from Optus, at Strathfield Square to screen the 2023 FIFA Women's World Cup games which involve Australia and the semi-finals, third place final and final.
2. Consideration be given to allocating a budget of \$62,000 for the setup of the live site for up to 8 screenings as part of adopting the 2023/2024 Budget at the Extra-Ordinary Council meeting to be held on 27 June 2023.

#### **PURPOSE OF REPORT**

To provide a recommendation regarding the location and costings of screening up to eight 2023 FIFA Women's World Cup games at Strathfield Square subject to licencing approval from Optus.

#### **REPORT**

A live site during the 2023 FIFA Women's World Cup would provide an opportunity to activate Strathfield Square on select evenings over the month of July and August; foster national pride as the local community gathers to watch matches involving the Australian National team; and support local businesses operating near and within the Square. Attendees will be encouraged to purchase food and drinks from local businesses as they watch games at the live site in the Square.

Strathfield Square is easily accessible with various transport options and parking available for interested residents and community members to attend. Wet weather would not restrict site access and set up of a live site at Strathfield Square.

The following Australian matches will take place during the 2023 FIFA Women's World Cup:

1. AUS v IRL – Thursday 20 July at 8pm
2. AUS v NGA -Thursday 27 July at 8pm
3. AUS v CAN – Monday 31 July at 8pm

Should Australia progress past the group matches through to the third place play-off or final, the following games will also be played:

4. Round of sixteen: 5 – 8 August
5. Quarterfinals: 11 – 12 August
6. Semi-finals: 15 – 16 August
7. Third place: 19 August
8. Final: 20 August

## FINANCIAL IMPLICATIONS

Proposed Expenditure: Approximately \$62,000 (plus GST) for 8 match screenings including additional items for wet weather contingency items.

Funding has not been provided in the current budget for this purpose. Should Council approve the expenditure, the source of funding will need to be included in the 2023/2024 Budget.

Approximate costings for each screening are as follows:

ITEM	COST
LED screen (4m x 2m)	\$3,000
Generator	\$885
30x timber deck chairs	\$600
4x heaters	\$400
Labour	\$1,620
<b>Wet Weather Items</b>	
10x umbrellas and 2x 6x3m marquees (wet weather contingency)	\$1,200
<b>TOTAL</b>	<b>\$7,705</b>

## ATTACHMENTS

There are no attachments for this report.

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CCSI                      MAYORAL AND COUNCILLOR ANNUAL FEES  
AUTHOR:              Warwick Lawrence, Manager Governance and Risk  
APPROVER:          Kristy Watts, Director Corporate and Community

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## RECOMMENDATION

That Council, in accordance with Sections 248 and 249 of the *Local Government Act 1993*, adopt the maximum annual fees payable to the Councillors and Mayor effective from 1 July 2023 for a Metropolitan Small Council as per the determination of the Local Government Remuneration Tribunal (April 2023) being:

- Councillors                      \$21,730
- Mayor                              \$47,390

## PURPOSE OF REPORT

To advise Council of the outcome of the Local Government Remuneration Tribunal's (the 'Tribunal') review into categories and fees for Councils and Mayoral offices and for Council to determine the fees to be paid to the Mayor and Councillors from 1 July 2023 as required by Sections 248 and 249 of the *Local Government Act 1993* (the 'Act').

## REPORT

The Tribunal is required to determine categories of Councils and Mayoral offices at least once every three (3) years. The last review of categories was undertaken in 2020. The Tribunal is required to report annually by 1 May on its determination of categories of Councils and the maximum and minimum amounts of fees to be paid to Mayors and Councillors.

As required the Tribunal's report was furnished to the Minister of Local Government by 1 May. The report, 'Local Government Remuneration Tribunal – Annual Report and Determination 27 April 2023' (attachment 1), provided a revised category of general-purpose Councils as follows:

### Metropolitan

Principal CBD  
Major CBD  
Metropolitan Major  
Metropolitan Large  
Metropolitan Medium  
Metropolitan Small

### Non-Metropolitan

Major Regional City  
Major Strategic Area  
Regional Strategic Area  
Regional Centre  
Regional Rural  
Rural Large  
Rural

It is noted that two (2) new categories (Metropolitan Major and Rural Large) have been added to the previous categories adopted by the Tribunal resulting in twenty six (26) Councils being recategorized into a higher existing category or placed in a new category.

Strathfield Council was not affected by this revision and remains classified as a "Metropolitan Small Council".

The Tribunal determined a three (3) per cent increase in the minimum and maximum fees applicable to each previously existing category from 1 July 2023, and a new fee structure for the two (2) new categories.

In setting the fees the Tribunal was required to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission. The Industrial Relations Commission determined that public sector wages cannot increase by more than three (3) per cent and therefore the Tribunal only had the discretion to determine an increase of up to three (3) per cent per annum.

Section 248 of the Act provides that Council must pay each Councillor an annual fee and that a Council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Tribunal. Further, an additional fee is payable to the Mayor under section 249 of the Act which must also be fixed in accordance with the appropriate determination of the Tribunal.

Given that Strathfield Municipal Council has retained its categorization as a 'Metropolitan Small' Council, the Councillor and Mayor's minimum and maximum fee range, as determined by the tribunal is as follows and is effective from 1 July 2023.

In the table below the fees currently paid to Councillors and the Mayor is shown in brackets ( ).

	<u>Minimum fee</u>	<u>Maximum fee</u>
Councillors	\$ 9,850 (\$9,560)	\$21,730 (\$21,100)
Mayor	\$20,980 (\$20,370)	\$47,390 (\$46,010)

If a Council does not set a fee to be payable to the Councillors and the Mayor within the above range, it must pay the appropriate minimum fee determined by the Tribunal.

In the past, Council has accepted the annual increases as determined by the Tribunal and has adopted the maximum fee to be paid to Councillors and the Mayor, and the recommendation reflects Council's past decisions in this matter.

## FINANCIAL IMPLICATIONS

Council's draft budget was advertised with an anticipated increase in fees of 3.7 per cent therefore an adopted fee increase of three (3) per cent will have a minor positive effect should the advertised budget be adopted.

## ATTACHMENTS

1. 2023 LGRT Determination
2. Office of Local Government Circular 23-03 - 2023/2024 Determination of the Local Government Remuneration Tribunal

# ATTACHMENT 1

**Local Government  
Remuneration Tribunal**

# Annual Determination

Report and determination under sections  
239 and 241 of the Local Government Act  
1993

27 April 2023





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# Executive Summary

The *Local Government Act 1993* (the LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

## Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years.

In accordance with the LG Act the Tribunal undertook a review of the categories and allocation of councils into each category as part of this review.

Accordingly, the revised categories of general purposes councils are determined as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural



## Fees

The Tribunal determined a 3 per cent per annum increase in the minimum and maximum fees applicable to each category.

For the new categories, the Tribunal has determined fees having regard to the relevant factors and relativities of remuneration ranges for existing categories.

Twenty six (26) councils are recategorised into a higher existing category or placed in a new category.

# Section 1 – Introduction

1. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2020.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A(1) of the LG Act requires the Tribunal to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission.
4. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees without breaching the Government's Wages Policy as per section 242A (3) of the LG Act.
5. Natural disasters have a significant impact on the way mayors in particular work. There is an increase on time demands from the community, and media during these events as well as an increase in workloads. Whilst it is worth noting these issues, it is not within the Tribunal's authority to determine additional remuneration in recognition of the increasing demands on a mayor's time for these events.
6. The Tribunal's determination takes effect from 1 July each year.

## Section 2 – 2022 Determination

7. In 2022, the Tribunal received eight (8) submissions, which included five (5) requests for recategorisation. Three of these requests sought the creation of new categories.
8. The Tribunal found that the current categories and allocation of councils to these categories remained appropriate but noted that some councils may have a case for recategorisation at the next major review of categories in 2023.
9. The Tribunal determined that fees would increase 2 per cent in the minimum and maximum fees applicable to each category from 1 July 2022.

# Section 3 – 2023 Review

## 2023 Process

10. The Tribunal's annual review commenced in October when it wrote to all councils inviting submissions regarding fees, categorisation and any other general matters. The invitation noted that it is expected that submissions are endorsed by the respective council.
11. The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
12. The Tribunal received 18 written submissions, of which 15 were from individual councils, 1 submission from LGNSW, 1 from Australian National University academic, Associate Professor Tanya Jakimow, and 1 from the United Services Union (USU).
13. The Tribunal notes that 12 of the 15 council submissions were endorsed by the representative councils.
14. The Tribunal acknowledges and thanks all parties for their submissions.
15. Noting its comments in its reports of 2021 and 2022, the Tribunal met Central NSW Joint Organisation member representatives in Orange, and Far South West Joint Organisation member representatives in Broken Hill. The Tribunal also gave an overview of its work to a meeting of the Country Mayors' Association in Newcastle. While in Broken Hill the Tribunal met with LGNSW representatives.
16. The Tribunal and Assessors met as required to discuss submissions, review category criteria and allocation of councils



## Categories

17. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every three years. The Tribunal last reviewed the categories in 2020.
18. In determining categories, the Tribunal is required to have regard to the following matters that are prescribed in Section 240 of the LG Act:
- *the size of areas;*
  - *the physical terrain of areas;*
  - *the population of areas and the distribution of the population;*
  - *the nature and volume of business dealt with by each council;*
  - *the nature and extent of the development of areas;*
  - *the diversity of communities served;*
  - *the regional, national and international significance of the council;*
  - *such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government; and*
  - *such other matters as may be prescribed by the regulations.*
19. The 2020 Determination established the following categories:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Large	Regional Strategic Area
Metropolitan Medium	Regional Centre




Metropolitan Small      Regional Rural


Rural
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20. For its 2023 review, the Tribunal undertook an extensive examination of the categories, criteria and allocation of councils into each of the categories.
21. The Tribunal examined statistical and demographical data, with population data sourced from Australian Bureau of Statistics (ABS) 2021 Census (the latest available data).
22. Having regard to section 239 of the LG Act, information examined and provided through submissions, the Tribunal has determined the categories of general purpose councils as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural

23. In reviewing the current model, the Tribunal sought to improve consistency of criteria.
24. In examining the criteria for each of the categories, the Tribunal is of the view that non-resident population criteria should also be included for consistency in the following categories:

- 
- Major Strategic Area
  - Regional Strategic Area
  - Regional Centre
  - Regional Rural
25. Three (3) councils will be reclassified as a result of meeting criteria thresholds into an existing category.
  26. The Tribunal has determined the creation of two (2) new categories, being Metropolitan Major and Rural Large.
  27. In determining the 2 new categories the Tribunal gave significant consideration to section 239 of the LG Act, statistical data, the existing categories and relativities between each category.
  28. It was determined that the existing Rural category did not differentiate between large and small rural councils, in population, size, and terrain. Evidence demonstrated that a number of Rural councils are large in geographic area, requiring great distances to be covered. The Tribunal also examined a range of data that it believes goes to the delivery of efficient and effective local government.
  29. Hence a new category Rural Large is created. The determination is amended to reflect the new category and criteria that includes a population greater than ten thousand, and a councillor to resident ratio of 1 to 1200. The Tribunal notes there are a number of Rural councils on the cusp of this new category.
  30. The revised category also shows more clearly the differences for large rural and remote councils. It is becoming apparent these councils require



different considerations regarding the role Mayors and Councillors in servicing the community across such large distances.

31. Evidence reviewed established the need to differentiate between some Large Metropolitan councils. Comparison data reviewed included population, operating revenue, and submission evidence relevant to section 239 of the LG Act. This examination further exposed the gap between Metropolitan Large and Major CBD categories, thus resulting in the Tribunal establishing a new category to bridge the gap.
32. The determination is amended to reflect a new category, Metropolitan Major, with a population criteria threshold of 400,000 (including non-resident).
33. Accordingly, the Tribunal has identified a number of councils that will be recategorised into these new categories.
34. Given the relativities in population threshold criteria, the Tribunal is of the view that the population criteria for Regional Strategic Area be adjusted from 200,00 down to 100,000.
35. As a result, three (3) councils will be reclassified as Regional Strategic.
36. Whilst the Tribunal did explore additional criteria points that may go to efficient and effective local government, within the bounds of statutory provisions no further changes to the criteria could be determined in this review.
37. The category County Councils remain unchanged, retaining the categories of Water and Other.

38. **Appendix 1 Criteria that apply to categories** has been amended to reflect changes outlined above.


## Submissions Received – Categorisation

39. Nine (9) submissions received from councils requested recategorisation and five (5) of these requested the creation of new categories.
40. A summary of matters raised in submissions and the Tribunal's consideration of those matters is outlined below

## Request for New Categories

41. Requests were received for the creation of new categories namely, Metropolitan Large Growth Area, Metropolitan Major, Metropolitan Medium Growth and Regional Growth.
42. Blacktown City Council again requested the creation of a new category, Metropolitan Large - Growth Area. Council stated its current categorisation in Metropolitan Large "*does not reflect the complexities of servicing their rapid rate of growth and economic influence*".
43. Blacktown City Council contends that a new category would allow a criteria to be set that reflects:
- Size
  - Rate of growth
  - Economic influence
  - Operational budget


- 
- Complexities of remaining financially sustainable whilst maintaining services and providing new infrastructure
44. Penrith Council reiterated previous submissions, again requesting the creation of a new category, Metropolitan Large Growth Centre. Council argues they are unique compared to other similar sized councils, providing significant regional services to Greater Western Sydney.
45. Penrith Council contends its claim for creation and inclusion in a new category is enhanced through their leading role in the region demonstrating the exponential growth that will occur in the Penrith Local Government area. Council submits they are playing a leading role in several significant city-shaping projects and initiatives such as:
- Western Sydney Airport
  - Western Sydney Priority Growth Area
  - Penrith Health and Education Precinct
  - The Greater Sydney Commission District planning process
  - National Growth Areas Alliance
  - Sydney Science Park
  - Defence Industries Precinct and
  - South Creek Corridor
46. While the Tribunal understands that areas of Western Sydney are developing rapidly, not least with the new airport and associated infrastructure it is not persuaded to create a new category, Metropolitan Large - Growth Area/Centre. These councils are experiencing growth and will in the future have populations of residents and non-residents that meet the thresholds for recategorisation. It is not within the Tribunal's legislative



remit to anticipate growth. However as dealt with earlier in this determination, the Tribunal acknowledges the need for a new Metropolitan category to reflect increasing population and bridge gap between current categories, Metropolitan Large and Major CBD.

47. Canterbury Bankstown Council proposed the creation of a new category, Metropolitan Major, that would sit in between current category of Metropolitan Large and Major CBD.
48. Council based its argument for a new category on the following grounds:
  - Categories need to have consistent criteria
  - A new category of Metropolitan Major would capture increased population and workloads post amalgamation process
  - New criteria should be based on population size and councillor to resident ratio
  - Councils size, with a current population of 372,322 across five wards
  - Population and distribution of population
  - Councils' area and physical terrain
  - Diversity of communities served
  - Nature and volume of business dealt with by Council
49. Council proposed a new criteria could include population threshold and councillor to resident ratio, with thresholds being 350,000 and 1 to 24,000.
50. The Tribunal considered the suggested criteria of a councillor to resident ratio for all categories. Whilst the Tribunal has included this criteria for





Rural Large category, it has not included it for all categories. It may warrant further consideration for other categories in future reviews.

51. The Tribunal is persuaded to include a new category, Metropolitan Major, with a population criteria threshold of 400,000 in the determination.
52. Camden Council's submission requests the creation of a growth category for Metropolitan Medium councils. They argue the proposed new category would allow criteria to be established to better reflect their growth rate, economic influence and complexities involved in servicing growth.
53. Council proposes the new category be called Metropolitan Medium – Growth Area. Council submits that its inclusion into this new category is based on the following:
  - Population growth
  - Development corridors
  - Growing assets and major infrastructure
  - Major services and institutions
54. The Tribunal has already determined a new metropolitan category, taking into account population and relatives in population between existing categories. It is not persuaded to include another new metropolitan category.
55. Maitland City Council requested the creation of a new category, Regional Growth Area to bridge the gap between Regional Centre and Regional Strategic.
56. Council based its argument for a new category on the following grounds:




- Maitland is the fastest growing regional city in NSW
- significant role in accommodation growth
- Council being an emerging health centre, with the \$470 million investment in the new Maitland Hospital
- Significant role in delivery of state goals, including Greater Newcastle Metropolitan Plan 2036 and a state partner in infrastructure delivery including roads and facilities

57. Council also contends the current categorisation model for non-metropolitan is inadequate. It argues that the application of the population criteria is flawed as increments initially rise by 20,000 before leaping up by 160,000.

58. The current population criteria thresholds for non-metropolitan councils are outlined in the table below:

Category	Population Criteria
Rural	<20,000
Regional Rural	>20,000
Regional Centre	>40,000
Regional Strategic Area	>200,000
Major Strategic Area	>300,000

59. The Tribunal has considered the issues raised in Council's submission but is not persuaded for reasons noted earlier for anticipation of growth versus actual population, to create a new category, Regional Growth Area.

- 
60. The Tribunal acknowledges the point made in Council's submission regarding incremental increases for non-metropolitan categories population criteria.
  61. As outlined earlier the Tribunal has determined to change the population criteria for Regional Strategic from 200,000 to 100,000. This will result in Maitland Council being reclassified.

## Requests for Recategorisation

62. The Tribunal received four (4) requests for recategorisation. Liverpool, Byron, Tweed and Burwood Councils put forward individual cases for recategorisation for the Tribunal's consideration.
63. A summary of council's requests and the Tribunal's findings are outlined in the paragraphs below.
64. Liverpool Council requested to be reclassified from their current classification of Metro Large to Major CBD category. Liverpool Council's case to be included in Major CBD category is based on the following grounds:
  - Population forecast to grow by 59.23% in the next 20 years from 242,817 to 386,646
  - A GDP estimated at \$13.03 billion, with 91,000 jobs in the LGA
  - Significant development in the LGA that includes new council offices and chambers, new city library, childcare facility, and the \$106 million Liverpool Quarter development consisting of retail, commercial, food and beverage spaces



- Liverpool being an integral part of Western Sydney Deal to deliver transformative change
  - Liverpool being home to several significant infrastructure projects, including Western Sydney Airport, Western Sydney Infrastructure plan, Holsworthy Barracks and Liverpool Hospital upgrades
  - Diversity of population
65. The Tribunal notes that the current criteria for Major CBD remains unchanged. It includes being a major provider of business and government services, and secondary CBD to metropolitan Sydney.
66. Having regard to section 239 of the LG Act, the criteria, the submission put forward, and for reasons outlined earlier in regard to anticipated growth versus actual growth, the Tribunal is not persuaded to include Liverpool Council in Major CBD category.
67. Byron Shire Council requested to be reclassified from their current category of Regional Rural into Regional Centre.
68. Council noted, based on ABS 2021 census data, with a population of 36,077, it is on the cusp of reaching the population threshold of 40,000 residents.
69. Council believes they meet several other additional criteria that supports their case for reclassification. Council's request is based on the following grounds:
- Non-resident population of 4,817 travel from surrounding locations to work in the LGA

- A population growth increase of 7.2% over the last 5 years, which is above the state increase of 5.3%
- Proximity to Gold Coast and Ballina/Byron airports
- Byron being home to internationally renowned Hinterland region
- Byron being home to a large number of festivals and events

70. As outlined earlier in this determination, the criteria for Regional Centre has been amended to include non-resident population as a criteria point.


71. This result is Byron Shire Council will be reclassified to Regional Centre.

72. Tweed Shire Council once again requested reclassification from Regional Centre to Regional Strategic Area on the following grounds:

- Proximity to Sydney via Gold Coast airport
- Proximity to Brisbane and Gold Coast
- Tweed being a major city centre and population centre for Northern Rivers Joint Organisation
- Tweed being the largest employer and strongest growth area in the Northern Rivers
- The construction of new state of the art Tweed Valley Hospital due to open in late 2023

73. Tweed Shire Council will be reclassified as a result of changes to Regional Strategic Area criteria outlined earlier in this determination.

74. Burwood Council requested to be reclassified from their current classification of Metropolitan Small to Metropolitan Medium. Council acknowledged that they do not currently meet the population criteria to be



placed into the requested category. The criteria as outlined in the 2022 Determination, Appendix 1 of the criteria that apply to categories states


“Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.”

75. If Burwood Council's non-resident working population was included, the total population would be 53,435 well short of exceeding the population threshold for Metropolitan Medium.
76. Further examination demonstrates that Burwood council does not meet the broader criteria for Metropolitan Medium. Accordingly, Burwood Council will remain in current classification of Metropolitan Small.
77. The matters raised generally in submissions of Berrigan, Cowra, Inner West, Kur-ring-gai, Singleton and Temora Councils are outside of the scope of the Tribunal statutory functions, but in the view of the Tribunal are worthy of further consideration. These matters relate to the current remuneration principles and structures that apply to mayors and councillors in NSW and the potential impacts of these constraints. These are discussed further below.



## Section 4 – 2023 Fees

78. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required by section 242A of the LG Act, to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or varying awards or orders relating to the conditions of employment of public sector employees.
79. Pursuant to section 146C (1) (a) of the IR Act, the current government policy on wages is expressed in the Industrial Relations (Public Sector Conditions of Employment) Regulation 2014 (IR Regulation). The IR Regulation provides that public sector wages cannot increase by more than 3 per cent per annum and the tribunal therefore has the discretion to determine an increase of up to 3 per cent per annum.
80. Four (4) submissions received addressed the issue of the fees quantum increase. These submissions sought an increase of 2.5% or greater.
81. The LGNSW submission requested that the Tribunal increase fees by the maximum 3 per cent, but further argued that the maximum increase is *"inadequate and does not address the historic undervaluation of work performed by elected representatives and the substantial responsibility associated with local government."*
82. LGNSW used economic and wage data to support their argument, that included:
- Consumer Price Index (CPI)
  - National and State Wage cases
  - Market comparability

- 
83. LGNSW in their meeting with The Tribunal and Assessors, further emphasised that remuneration for Councillors and Mayors has been reduced in real terms due to impacts of inflation and capping of remuneration increases.
84. The Tribunal received a late submission from the USU, advocating for the maximum increase to be applied. The USU argued that all work carried out in local government needed to be fairly remunerated and reflect the rise in cost of living.
85. Whilst only five of the eighteen submissions received addressed the issue of quantum increase of fees, more than half of the submissions provided commentary on a range of remuneration issues.
86. Submissions suggested that the current remuneration structure is inadequate and requires further review. It has been suggested that the current remuneration structure does not adequately reflect:
- Role, responsibilities, and commitment required to perform functions successfully
  - Workloads
  - Complexity of role
  - Commitment and skills required
  - Fairness
87. Furthermore, it has been suggested that the low level of remuneration is a barrier to encouraging participation and diversity of candidates that reflects communities.



88. Associate Professor Jakimow of the Australian National University provided a detailed submission outlining the negative impacts of inadequate remuneration. The substance of the submission is that current remuneration levels do not adequately reflect the hours and complexity of work. Furthermore, low remuneration is a barrier to participation and diversity.

89. Associate Professor Jakimow argues that:

*"inadequate pay has significant negative consequences: low quality local democracy, an unacceptable burden on councillors and their families, and poor councillor diversity."*

90. A number of submissions provided comparison data to demonstrate that the current remuneration principles and structure are not reflective of time, skills and competencies required to effectively perform the roles of councillor and mayor.

91. Comparisons were made to State and Federal parliamentary members, councillors and mayors in the Queensland and Victorian local government jurisdictions, average remuneration of a chairperson of a board, not for profit organisations and national minimum wage. The basis of the argument is that NSW mayor and councillors are paid below these organisations.

92. One submission noted that legislative change would be required to change remuneration model.


93. The Tribunal acknowledges issues raised in submissions regarding remuneration principles, structure and potential impacts. Many of these issues are worth serious consideration, they are however not currently

within the Tribunal's remit. The Tribunal concludes these matters should be given further investigation and consideration.

94. The Tribunal has considered key economic indicators, including the Consumer Price Index and Wage Price Index, and has determined that the full 3 per cent increase will apply to the minimum and maximum fees applicable to existing categories.
95. As an initial determination, the ranges for new categories are not subject to the wages policy. Future increases in those categories, as is the case for existing categories, will be subject to wages policy in accordance with section 242A(4) of the LG Act.
96. The minimum and maximum fees for the new categories have been determined having regard to the relativities of existing categories


## Time for Fresh Thinking

97. Submissions made to the 2023 review and the Tribunal's own conclusions from evidence it has examined, suggest that there are significant issues underlying the concerns raised about mayor and councillor remuneration. It is apparent to the Tribunal that those issues which include a lack of diversity in representation, changing nature of work required to be undertaken and changed community expectations cannot be easily resolved under the existing framework. In the Tribunal's view, there would be merit in a comprehensive review of the framework for mayor and councillor remuneration.
98. The criteria under which the Tribunal makes these determinations has



been in existence since 1994 and at that time NSW had 177 Councils. Much has changed over the past 30 years, but the criteria has not.

99. As noted earlier in this determination the Tribunal and Assessors met with two Joint Organisation member representatives. While much of what was discussed has been dealt with in this determination it is worthy for the record to restate the view of LGNSW of the *“need for major reform”*.
100. Key themes and issues raised during discussions by mayors, councillors and general managers with the Tribunal and Assessors include:
- Changes to ways of working including expectations of increased use of social media and online platforms (“always on” expectations from constituents)
  - Impacts of future development
  - Impact of changes to legislation and regulation on workload
  - Serving constituents in regional centres, country areas regional areas, rural and remote areas
  - Remuneration principles
  - Natural Disasters including floods, fires, mice, locusts and tragedies generally
  - Confusion in roles and responsibilities – need for compulsory and consistent training of candidates prior to election and induction of those elected

- 
- Popularly elected mayors and two-year mayoral terms and the role of the Deputy Mayor when a mayor is absent, as distinct from temporarily unavailable
  - Questioning whether the guidelines by the Office of Local Government for the payment of expenses and the provision of facilities for mayors and councillors that were issued in 2009 are still fit for purpose. There appears to be significant variation in the interpretation of the guidelines and subsequent council policies
  - The optional payment of superannuation being used for political purposes
  - Paid parental leave for councillors
  - Is remuneration holding back quality candidates or are behavioural issues – both in and out of meeting environment
  - Parity in the payment differential in existing categories between councillors and mayors
  - A possible alignment in categories of councillor to resident and ratepayer ratios and rateable property ratios
  - Clarity in the payment of fees for chairpersons and voting members of Joint Organisations for additional workloads


101. Diversity was a strong theme heard by the Tribunal, both diversity of communities served and diversity of representation. We heard that

younger people, women, Aboriginal and Torres Strait Islander people and members of culturally and linguistically diverse communities among others, are underrepresented in many councils.

102. The Tribunal acknowledges that it is not within its authority to address many of the issues that were raised in submissions.
103. The Tribunal is not suggesting a fundamental review of the role of councillors and notes that people enter local government representation from a sense of civic service rather than for remuneration.

## Conclusion

104. The Tribunal is of the view that a broader consideration is required of the matters raised in this determination. If the Minister decided to refer these matters under section 238 (2) of the LG Act the Tribunal would be willing to assist noting that it would require considerable consultation with the sector and access to suitable resources from Government.
105. The Tribunal's determinations have been made with the assistance of the Assessors Ms Kylie Yates, Gail Connolly PSM (in her role as Acting Deputy Secretary) and Mr Brett Whitworth.
106. It is the requirement of the Tribunal that in the future all submissions have council endorsement.
107. Determination 1 outlines the allocation of councils into each of the categories as per section 239 of the LG Act.
108. Determination 2 outlines the maximum and minimum fees paid to



councillors and mayors and members and chairpersons of county councils  
as per section 241 of the LG Act.

109. The Tribunal acknowledges and thanks the secretariat for their excellent  
research and support in completing the 2023 determination.



Viv May PSM

**Local Government Remuneration Tribunal**

Dated 27 April 2023



# Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2023

## General Purpose Councils – Metropolitan

### Principal CBD (1)

- Sydney

### Major CBD (1)

- Parramatta

### Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

### Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland
- The Hills

### Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

### Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra



## General Purpose Councils - Non-Metropolitan

### Major Regional City (2)

- Newcastle
- Wollongong

### Major Strategic Area (1)

- Central Coast

### Regional Centre (23)

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella
- Hawkesbury

### Regional Strategic Area(4)

- Lake Macquarie
- Maitland
- Shoalhaven
- Tweed
- Lismore
- Mid-Coast
- Orange
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecaribee
- Wollondilly

**Regional Rural (12)**

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Kempsey
- Kiama
- Lithgow
- Mid-Western
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro

**Rural Large (18)**

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Hilltops
- Inverell
- Leeton
- Moree Plains
- Murray River
- Muswellbrook
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass

**Rural (38)**

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River
- Forbes
- Gilgandra

- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera
- Narromine
- Oberon
- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

### County Councils

#### Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

#### Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

## Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2023

The annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2023 as per section 241 of the *Local Government Act 1993* are determined as follows:

**Table 4: Fees for General Purpose and County Councils**

### General Purpose Councils – Metropolitan

#### Councillor/Member Annual Fee (\$) effective 1 July 2023

Category	Minimum	Maximum
Principal CBD	29,610	43,440
Major CBD	19,760	36,590
Metropolitan Major	19,760	34,590
Metropolitan Large	19,760	32,590
Metropolitan Medium	14,810	27,650
Metropolitan Small	9,850	21,730

#### Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2023

Category	Minimum	Maximum
Principal CBD	181,210	238,450
Major CBD	41,960	118,210
Metropolitan Major	41,960	106,960
Metropolitan Large	41,960	94,950
Metropolitan Medium	31,470	73,440
Metropolitan Small	20,980	47,390

### General Purpose Councils - Non-Metropolitan

#### Councillor/Member Annual Fee (\$) effective 1 July 2023

Category	Minimum	Maximum
Major Regional City	19,760	34,330
Major Strategic Area	19,760	34,330
Regional Strategic Area	19,760	32,590
Regional Centre	14,810	26,070
Regional Rural	9,850	21,730
Rural Large	9,850	17,680
Rural	9,850	13,030

#### Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2023

Category	Minimum	Maximum
Major Regional City	41,960	106,960
Major Strategic Area	41,960	106,960
Regional Strategic Area	41,960	94,950
Regional Centre	30,820	64,390
Regional Rural	20,980	47,420
Rural Large	15,735	37,925
Rural	10,490	28,430

**County Councils****Councillor/Member Annual Fee (\$) effective 1 July 2023**

Category	Minimum	Maximum
Water	1,960	10,870
Other	1,960	6,490

**Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2023**

Category	Minimum	Maximum
Water	4,200	17,850
Other	4,200	11,860

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2))



Viv May PSM

**Local Government Remuneration Tribunal**

Dated 27 April 2023

# Appendices

## Appendix 1 Criteria that apply to categories

### Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.



## Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

## **Metropolitan Major**

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

## Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

## **Metropolitan Medium**

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

### **Metropolitan Small**

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

### **Major Regional City**

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development

- 
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
  - have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
  - have significant natural and man-made assets to support diverse economic activity, trade and future investment
  - typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

### **Major Strategic Area**

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

### **Regional Strategic Area**

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum



- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

### **Regional Centre**

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW

- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.


Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

### **Regional Rural**

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.



Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

### **Rural Large**

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.



## **Rural**

Councils categorised as Rural will typically have a residential population less than 10,000.

## **County Councils - Water**

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

## **County Councils - Other**

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.

## ATTACHMENT 2



## Circular to Councils

<b>Circular Details</b>	Circular No 23-03 / 10 May 2023 / A859646
<b>Previous Circular</b>	22-14 2022/23 <i>Determination of the Local Government Remuneration Tribunal</i>
<b>Who should read this</b>	Councillors / General Managers
<b>Contact</b>	Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Council to implement

### 2023/24 Determination of the Local Government Remuneration Tribunal

#### What's new or changing

- The Local Government Remuneration Tribunal has determined an increase of 3% to mayoral and councillor fees for the 2023-24 financial year, with effect from 1 July 2023.
- The Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every three years under section 239 of the *Local Government Act 1993*. The Tribunal undertook a review of the categories as part of its 2023 determination.
- The Tribunal has determined the creation of two (2) new remuneration categories, 'Metropolitan Major' and 'Rural Large'.
- The Tribunal has also varied the criteria of several existing categories.
- As a result of the creation of the two new categories and changes to the criteria of some of the existing categories, the Tribunal has re-categorised twenty-six (26) councils into a higher existing category or into a new category.
- In its determination, the Tribunal has acknowledged the issues raised in submissions about the remuneration received by mayors and councillors, including a lack of diversity in representation, the changing nature of work required to be undertaken and changed community expectations. The Tribunal has suggested there would be merit in a comprehensive review of the framework for mayor and councillor remuneration. This will be considered as part of the Government's examination of the broader issues facing local government.

#### What this will mean for your council

- Sections 248 and 249 of the Act require councils to fix and pay an annual fee to councillors and mayors from 1 July 2023 based on the Tribunal's determination for the 2023-24 financial year.

#### Key points

- The level of fees paid will depend on the category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

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**Where to go for further information**

- The Tribunal's report and determination is available [here](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

**Brett Whitworth**  
**Deputy Secretary, Local Government**

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CCS2                      SUNDRY DEBTOR WRITE OFFS  
AUTHOR:                Don Johnston, Chief Financial Officer  
APPROVER:             Kristy Watts, Director Corporate and Community

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## RECOMMENDATION

That Council write off the following debts:

1. \$535,635.68 – indexation amount of developer contribution – Debtor 31479
2. \$24,634.00 – structural integrity of an awning – Debtor 32875

## PURPOSE OF REPORT

This report seeks a Council resolution to write off uncollectible debts above the General Manager's \$10,000 delegation limit.

## REPORT

Leading into the end of the financial year a review of outstanding debts has been undertaken with a view to establishing an appropriate provision for doubtful debts and writing off any uncollectible debts. This report deals with the latter of these, writing off uncollectible debts.

### Debtor 31479

This debt relates to the indexation of a developer's contribution arising from a 2002/2003 development application. It is a complex matter. In June 2020 Council wrote to the debtor seeking payment of the original developer contribution \$1,173,174.09 plus an indexation amount of \$535,635.68 – a total of \$1,708,809.77. Council held a bank guarantee in the amount of the original contribution and claimed it in June 2020 leaving the indexation outstanding. Based on a review of the available documentation it is unlikely that this amount is recoverable.

When the invoice was raised the income recorded in developer contributions was restricted and remains in the unexpended balance of Council's developer contributions. Writing off the debt will not impact on Council's unrestricted cash position but will reduce the current year receipts for, and balance of unexpended, developer contributions.

### Debtor 32875

This debt relates to costs incurred by Council in propping up a shop awning in The Crescent, Homebush in late 2018, early 2019. Recovery action was commenced later in 2019. In November 2019 an email from Council's debt recovery solicitors noting that they had received an email from the debtor's lawyer advising that the debtor was in discussion with the former General Manager asking that recovery action be put on hold while he investigated. Recovery action was not recommenced. Whilst no documentation was found to support this, the implication is that the debt should have been written off at the time.

This debt is included in Council's provision for doubtful debts. Writing off the debt will not impact on current year results although will reduce the provision for doubtful debts.

#### **FINANCIAL IMPLICATIONS**

The financial implications of writing off these amounts are outlined above.

#### **ATTACHMENTS**

There are no attachments for this report.

CCS3 INVESTMENT REPORT - APRIL 2023  
AUTHOR: Deo Narayan, Coordinator Finance Operations  
APPROVER: Kristy Watts, Director Corporate and Community

## RECOMMENDATION

That the record of cash investments as at 30 April 2023 be received and noted.

## PURPOSE OF REPORT

To submit Council's record of cash investments as at 30 April 2023 pursuant to *Clause 212 of the Local Government (General) Regulation 2021*.

### Investment Allocation and Performance, Investment Portfolio as at 30 April 2023

Call Accounts	Allocation (%)	Amount (\$)
Term Deposits	85	43,000,000
Cash At Bank and At Call Investment	15	7,894,710
<b>Total Investments</b>		<b>50,894,710</b>

*Note: Investment Portfolio details are listed in the attachment*

As at the end of April 2023, the portfolio was mainly directed to fixed term deposits (85%). The remaining portfolio is directed to various cash accounts (15%) for current liquidity needs.

Council's performance for the month ending 30 April 2023 is summarised as follows:

### Performance

Council's performance for the month ending April 2023 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.29%	0.85%	1.61%	2.30%	2.40%
AusBond Bank Bill Index	0.30%	0.83%	1.60%	2.28%	2.37%
<b>Council's T/D Portfolio<sup>^</sup></b>	<b>0.22%</b>	<b>0.63%</b>	<b>1.22%</b>	<b>1.76%</b>	<b>1.94%</b>
<b>Outperformance</b>	<b>-0.08%</b>	<b>-0.20%</b>	<b>-0.38%</b>	<b>-0.52%</b>	<b>-0.43%</b>

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	3.60%	3.52%	3.27%	2.77%	2.40%
AusBond Bank Bill Index	3.77%	3.45%	3.26%	2.75%	2.37%
<b>Council's T/D Portfolio<sup>^</sup></b>	<b>2.74%</b>	<b>2.62%</b>	<b>2.47%</b>	<b>2.12%</b>	<b>1.94%</b>
<b>Outperformance</b>	<b>-1.03%</b>	<b>-0.84%</b>	<b>-0.79%</b>	<b>-0.63%</b>	<b>-0.43%</b>

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

For the month of April, the total investment portfolio (excluding cash) provided a return of +0.22% (actual) or +2.74% p.a. (annualised), underperforming the benchmark AusBond Bank Bill Index return of +0.30% (actual) or +3.77% p.a. (annualised). This relative underperformance is due to the aggressive rate hikes undertaken by the RBA when Council continues to hold several long-term TDs at lower interest rates. This underperformance will continue in the short-term.

Council's deposit portfolio was yielding 2.65% p.a. (down 5bp from the previous month), with a weighted average duration of 392 days (~13 months).

Council has earned interest revenue totalling \$922,419 as at 30 April 2023, being 84% of the revised full year projected budget (\$1,098, 600).

Below is a table showing the restrictions placed on the cash and investments held:

<b>Investments Represented by</b>	<b>30 April 2023 (\$)</b>
<b>Externally Restricted Reserves</b>	
Domestic Waste Management	3,196,235
Unexpended Grants	9,426,317
Developer Contributions	16,971,516
Stormwater Management	681,105
Total Externally Restricted Reserves	30,275,173
<b>Internally Restricted Reserves</b>	
Plant Replacement	1,129,614
Employee Leave Entitlement	1,285,159
Deposits/Retentions and Bonds	13,273,260
Adshel (Bus Shelters)	270,000
Technology	133,665
Carry Forwards	37,621
Future Major Expenditure	2,052,570
Parkscape Improvements	29,000
Risk Management	195,362
Election	130,194
Hudson Park Driving Range	69,000
Total Internally Restricted Reserves	18,605,445
<b>Total Restricted Reserves</b>	<b>48,880,618</b>
<b>Unrestricted</b>	<b>2,014,092</b>
<b>Total Investments</b>	<b>50,894,710</b>

*Note: Unrestricted funds, whilst not subject to a restriction for a specific purpose, are fully committed via Council's adopted Operational Plan*

### **Certification – Responsible Accounting Officer**

The Chief Financial Officer hereby certifies that the investments listed above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **ATTACHMENTS**

1. Investment Performance - April 2023

# ATTACHMENT 1



# Investment Report

01/04/2023 to 30/04/2023





## Portfolio Valuation as at 30/04/2023

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
NAB	AA-	TD	GENERAL	Annual	18/05/2021	18/05/2023	0.6000	2,000,000.00	11,441.10	986.30
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	18/08/2022	07/06/2023	3.8300	3,000,000.00	80,587.40	9,443.84
NAB	AA-	TD	GENERAL	Annual	23/07/2021	24/07/2023	0.6500	1,000,000.00	4,986.30	534.25
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	18/08/2022	23/08/2023	4.0100	1,000,000.00	28,124.93	3,295.89
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	02/09/2022	06/09/2023	4.2200	2,000,000.00	55,727.12	6,936.99
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	26/10/2023	0.9600	4,000,000.00	420.82	420.82
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	02/09/2022	08/11/2023	4.2500	2,000,000.00	56,123.29	6,986.30
ICBC Sydney Branch	A	TD	GENERAL	Annual	09/12/2021	13/12/2023	1.4300	2,000,000.00	11,204.93	2,350.68
Westpac	AA-	TD	GENERAL	At Maturity	14/09/2022	10/01/2024	4.3000	2,000,000.00	53,956.16	7,068.49
ICBC Sydney Branch	A	TD	GENERAL	Annual	07/02/2022	07/02/2024	1.7200	2,000,000.00	7,822.47	2,827.40
ICBC Sydney Branch	A	TD	GENERAL	Annual	08/03/2022	07/03/2024	1.9500	1,000,000.00	2,884.93	1,602.74
Westpac	AA-	TD	GENERAL	At Maturity	27/10/2022	02/04/2024	4.6400	2,000,000.00	47,289.86	7,627.40
NAB	AA-	TD	GENERAL	Annual	18/05/2021	20/05/2024	0.7500	1,000,000.00	7,150.68	616.44
BOQ	BBB+	TD	GENERAL	At Maturity	30/11/2022	05/06/2024	4.5600	2,000,000.00	37,979.18	7,495.89
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	07/12/2022	05/06/2024	4.5300	1,000,000.00	17,995.89	3,723.29
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	07/02/2023	10/07/2024	4.6400	1,000,000.00	10,551.23	3,813.70
BOQ	BBB+	TD	GENERAL	At Maturity	08/03/2023	08/08/2024	4.9000	1,000,000.00	7,249.32	4,027.40
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	30/10/2024	1.3500	5,000,000.00	739.73	739.73



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
BOQ	BBB+	TD	GENERAL	At Maturity	08/03/2023	04/12/2024	4.9300	2,000,000.00	14,587.40	8,104.11
NAB	AA-	TD	GENERAL	Annual	18/05/2021	19/05/2025	1.0000	1,000,000.00	9,534.25	821.92
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	29/10/2025	1.5900	2,000,000.00	348.49	348.49
NAB	AA-	TD	GENERAL	Annual	18/05/2021	15/05/2026	1.3000	1,000,000.00	12,394.52	1,068.49
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	28/10/2026	1.8200	2,000,000.00	398.90	398.90
Macquarie Bank	A+	CASH	GENERAL	Monthly	30/04/2023	30/04/2023	3.6000	3,128,641.24	9,109.46	9,109.46
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/04/2023	30/04/2023	3.3500	660,310.10	801.18	801.18
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/04/2023	30/04/2023	3.6000	4,105,758.48	6,699.72	6,699.72
<b>TOTALS</b>								<b>50,894,709.82</b>	<b>496,109.27</b>	<b>97,849.82</b>



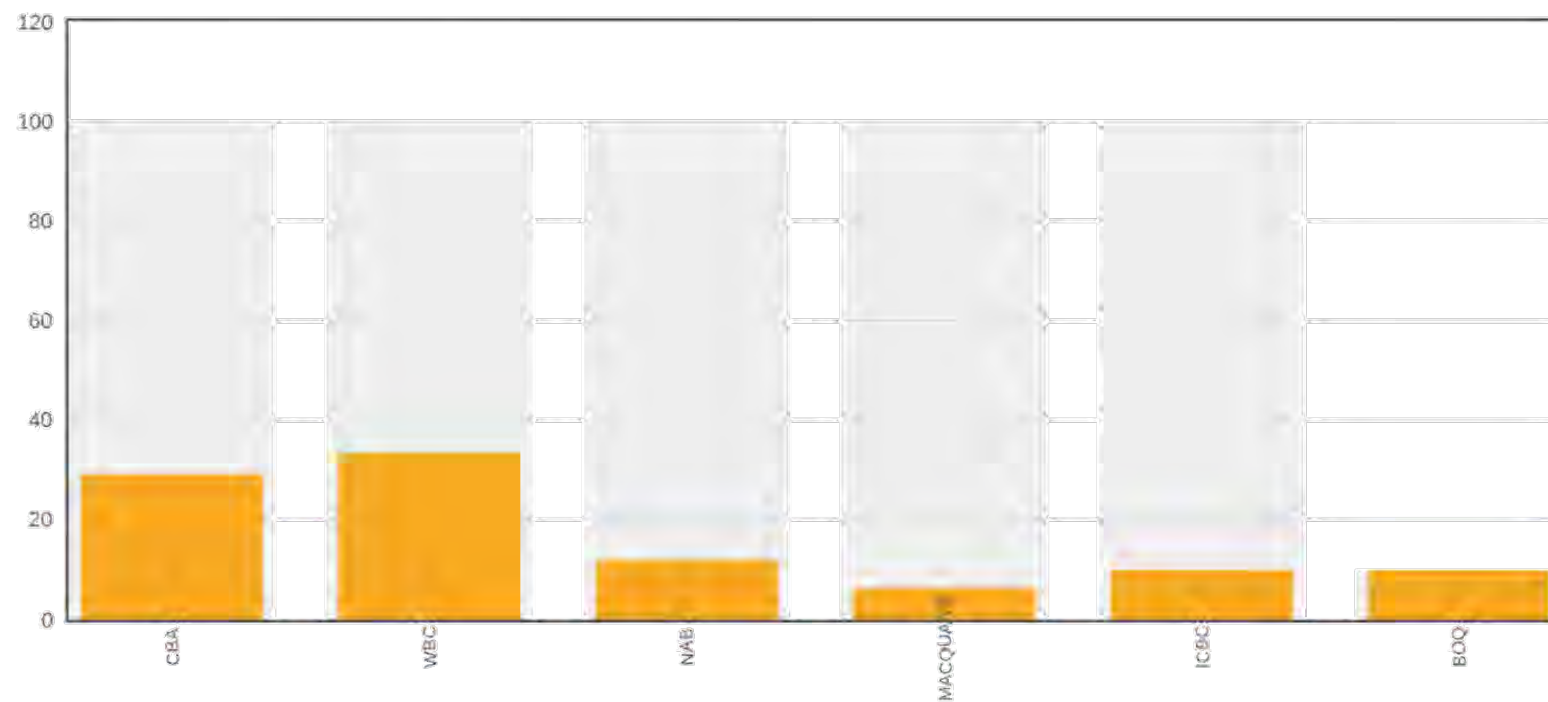
## Counterparty Compliance as at 30/04/2023

### Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
	Commonwealth Bank	Long	AA-	14,766,068.58	29.01	100.00	-	36,128,641.24
	Westpac	Long	AA-	17,000,000.00	33.40	100.00	-	33,894,709.82
	NAB	Long	AA-	6,000,000.00	11.79	100.00	-	44,894,709.82
	Macquarie Bank	Long	A+	3,128,641.24	6.15	100.00	-	47,766,068.58
	ICBC Sydney Branch	Long	A	5,000,000.00	9.82	100.00	-	45,894,709.82
	BOQ	Long	BBB+	5,000,000.00	9.82	10.00	-	89,470.98
<b>TOTALS</b>				<b>50,894,709.82</b>	<b>100.00</b>			



### Counterparty Compliance - Long Term Investments



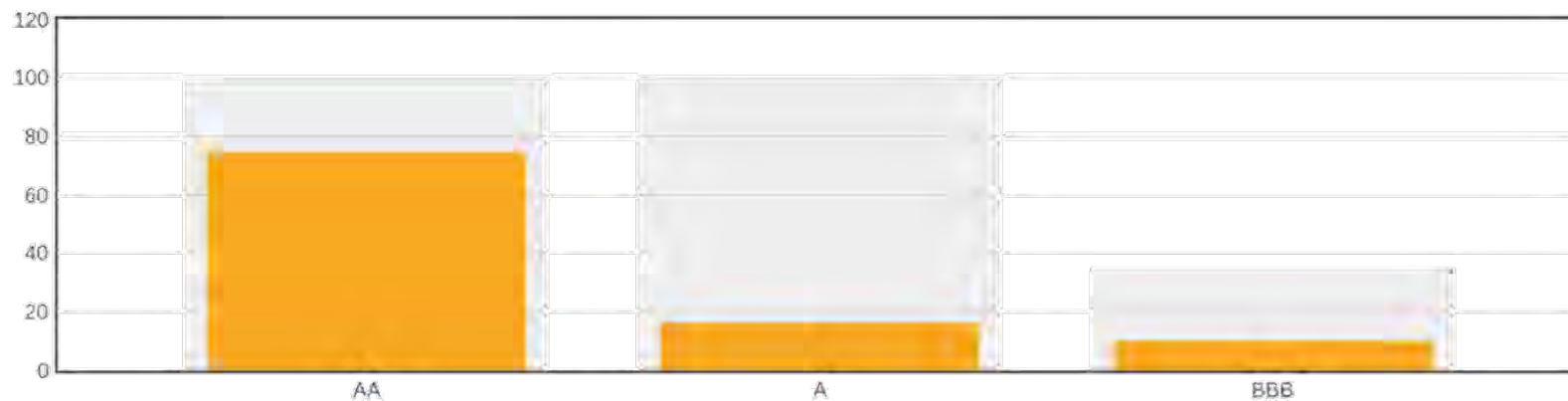


## Credit Quality Compliance as at 30/04/2023

### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	37,766,068.58	74.20	100.00	13,128,641.24
✓	A	8,128,641.24	15.97	100.00	42,766,068.58
✓	BBB	5,000,000.00	9.82	35.00	12,813,148.44
<b>TOTALS</b>		<b>50,894,709.82</b>	<b>100.00</b>		

### Credit Quality Compliance - Long Term Investments

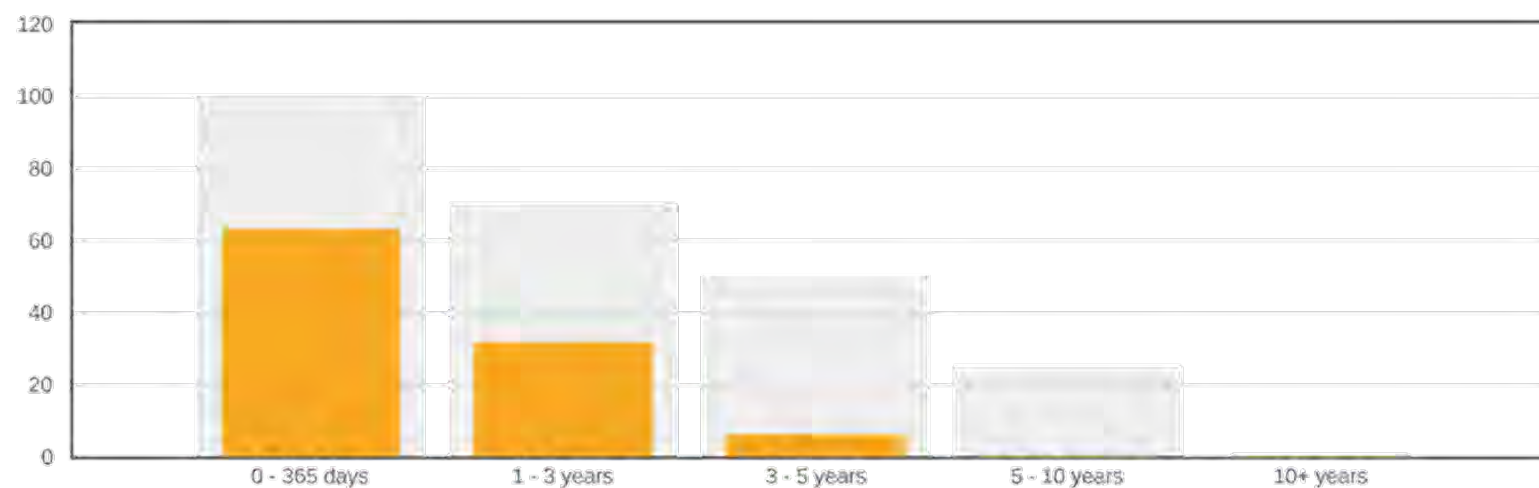




## Maturity Compliance as at 30/04/2023

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 365 days	31,894,709.82	62.67	0.00	100.00	19,000,000.00
✓	1 - 3 years	16,000,000.00	31.44	0.00	70.00	19,626,296.87
✓	3 - 5 years	3,000,000.00	5.89	0.00	50.00	22,447,354.91
✓	5 - 10 years	-	0.00	0.00	25.00	12,723,677.46
✓	10+ years	-	0.00	0.00	0.00	-
<b>TOTALS</b>		<b>50,894,709.82</b>	<b>100.00</b>			

## Maturity Compliance





## Portfolio Comparison

From: 31/03/2023 To: 30/04/2023

Issuer	Rating	Type	Rate	Purchase	Maturity	Interest	31/03/2023	30/04/2023	Difference
Commonwealth Bank	AA-	TD	3.6900	18/08/2022	05/04/2023	At Maturity	2,000,000.00	-	-2,000,000.00
NAB	AA-	TD	0.6000	18/05/2021	18/05/2023	Annual	2,000,000.00	2,000,000.00	-
Commonwealth Bank	AA-	TD	3.8300	18/08/2022	07/06/2023	At Maturity	3,000,000.00	3,000,000.00	-
NAB	AA-	TD	0.6500	23/07/2021	24/07/2023	Annual	1,000,000.00	1,000,000.00	-
Commonwealth Bank	AA-	TD	4.0100	18/08/2022	23/08/2023	At Maturity	1,000,000.00	1,000,000.00	-
Commonwealth Bank	AA-	TD	4.2200	02/09/2022	06/09/2023	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	0.9600	27/10/2021	26/10/2023	Quarterly	4,000,000.00	4,000,000.00	-
Commonwealth Bank	AA-	TD	4.2500	02/09/2022	08/11/2023	At Maturity	2,000,000.00	2,000,000.00	-
ICBC Sydney Branch	A	TD	1.4300	09/12/2021	13/12/2023	Annual	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	4.3000	14/09/2022	10/01/2024	At Maturity	2,000,000.00	2,000,000.00	-
ICBC Sydney Branch	A	TD	1.7200	07/02/2022	07/02/2024	Annual	2,000,000.00	2,000,000.00	-
ICBC Sydney Branch	A	TD	1.9500	08/03/2022	07/03/2024	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.6400	27/10/2022	02/04/2024	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	0.7500	18/05/2021	20/05/2024	Annual	1,000,000.00	1,000,000.00	-
BOQ	BBB+	TD	4.5600	30/11/2022	05/06/2024	At Maturity	2,000,000.00	2,000,000.00	-
Commonwealth Bank	AA-	TD	4.5300	07/12/2022	05/06/2024	At Maturity	1,000,000.00	1,000,000.00	-
Commonwealth Bank	AA-	TD	4.6400	07/02/2023	10/07/2024	At Maturity	1,000,000.00	1,000,000.00	-





Issuer	Rating	Type	Rate	Purchase	Maturity	Interest	31/03/2023	30/04/2023	Difference
BOQ	BBB+	TD	4.9000	08/03/2023	08/08/2024	At Maturity	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.3500	27/10/2021	30/10/2024	Quarterly	5,000,000.00	5,000,000.00	-
BOQ	BBB+	TD	4.9300	08/03/2023	04/12/2024	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	1.0000	18/05/2021	19/05/2025	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.5900	27/10/2021	29/10/2025	Quarterly	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	1.3000	18/05/2021	15/05/2026	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.8200	27/10/2021	28/10/2026	Quarterly	2,000,000.00	2,000,000.00	-
Macquarie Bank	A+	CASH	3.5500	31/03/2023	31/03/2023	Monthly	3,120,273.02	3,128,641.24	8,368.22
Commonwealth Bank	AA-	CASH	3.3500	31/03/2023	31/03/2023	Monthly	278,242.01	660,310.10	382,068.09
Commonwealth Bank	AA-	CASH	3.6000	31/03/2023	31/03/2023	Monthly	2,200,758.48	4,105,758.48	1,905,000.00
<b>TOTALS</b>							<b>50,599,273.51</b>	<b>50,894,709.82</b>	<b>295,436.31</b>



## Trades in Period

From: 01/04/2023 To: 30/04/2023

### New Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
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No entries for this item



## Sell Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Sell	Yield/Margin	Face Value	Gross Value	Capital Value	Ref
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No entries for this item

**Matured Trades**

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	18/08/2022	05/04/2023	3.6900	2,000,000.00	
TOTALS								2,000,000.00	





## Interest Received in Period

From: 01/04/2023 To: 30/04/2023

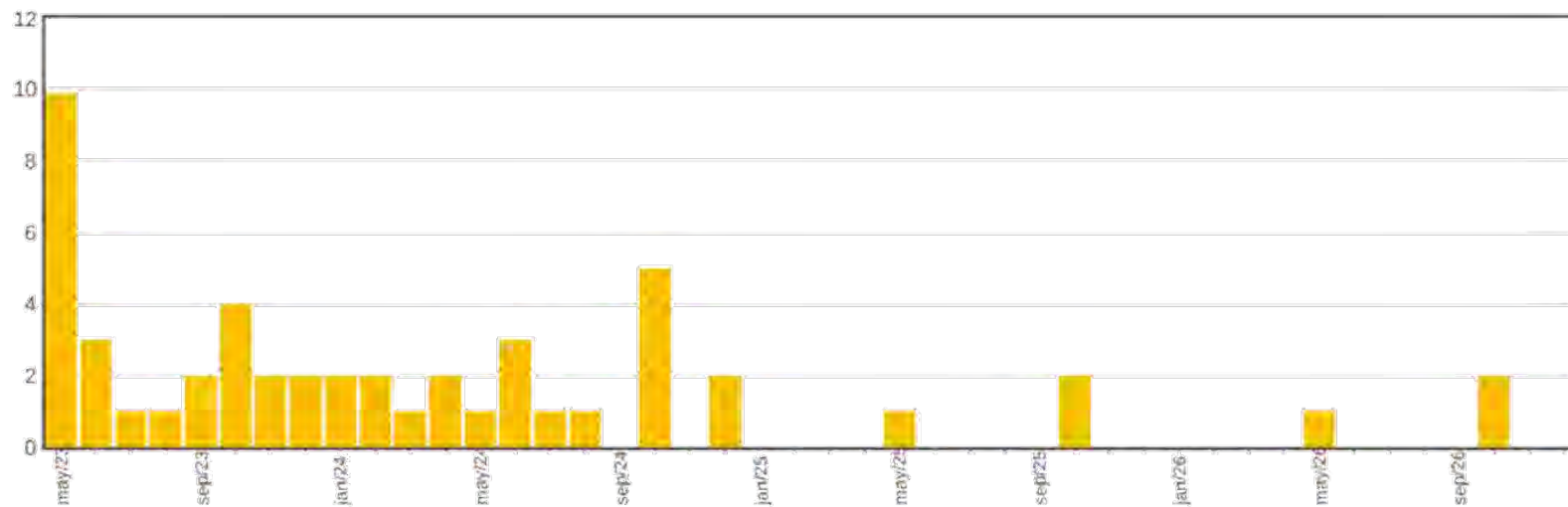
### Periodic Interest

Issuer	Rating	Type	Alloc	Frequency	Value	Purchase	Maturity	Coupon Date	Type	Rate	Received
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	2,000,000.00	18/08/2022	05/04/2023	05/04/2023	Maturity	3.6900	46,504.11
Westpac	AA-	TD	GENERAL	Quarterly	4,000,000.00	27/10/2021	26/10/2023	27/04/2023	Periodic	0.9600	9,468.49
Westpac	AA-	TD	GENERAL	Quarterly	5,000,000.00	27/10/2021	30/10/2024	27/04/2023	Periodic	1.3500	16,643.84
Westpac	AA-	TD	GENERAL	Quarterly	2,000,000.00	27/10/2021	29/10/2025	27/04/2023	Periodic	1.5900	7,841.10
Westpac	AA-	TD	GENERAL	Quarterly	2,000,000.00	27/10/2021	28/10/2026	27/04/2023	Periodic	1.8200	8,975.34
<b>TOTALS</b>					<b>15,000,000.00</b>						<b>89,432.88</b>



## Maturity Cashflow as at 30/04/2023

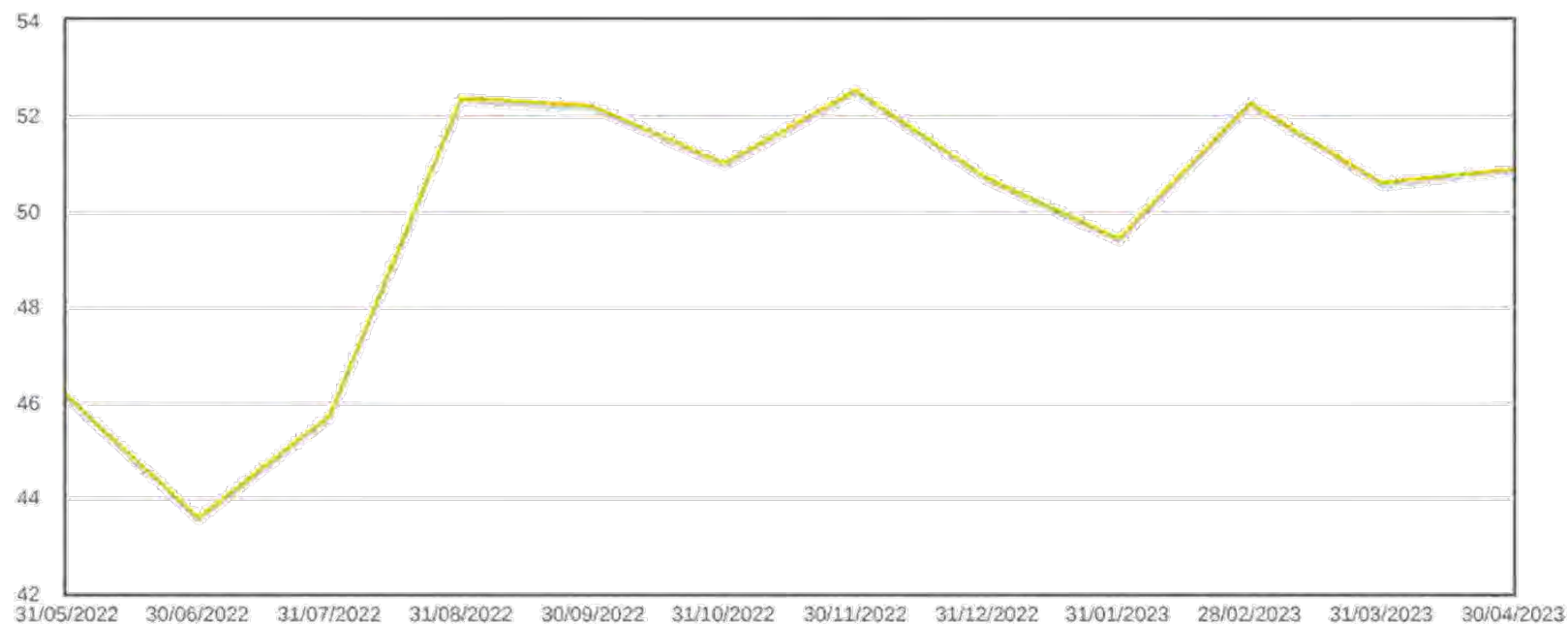
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2023	-	-	-	-	9,894,709	3,000,000	1,000,000	1,000,000	2,000,000	4,000,000	2,000,000	2,000,000	24,894,709.82
2024	2,000,000	2,000,000	1,000,000	2,000,000	1,000,000	3,000,000	1,000,000	1,000,000	-	5,000,000	-	2,000,000	20,000,000.00
2025	-	-	-	-	1,000,000	-	-	-	-	2,000,000	-	-	3,000,000.00
2026	-	-	-	-	1,000,000	-	-	-	-	2,000,000	-	-	3,000,000.00
<b>TOTALS</b>													<b>50,894,709.82</b>





## Historical Portfolio Balances (in MM) as at 30/04/2023

31/05/2022	30/06/2022	31/07/2022	31/08/2022	30/09/2022	31/10/2022	30/11/2022	31/12/2022	31/01/2023	28/02/2023	31/03/2023	30/04/2023
46.15	43.59	45.73	52.37	52.21	51.01	52.53	50.70	49.43	52.27	50.60	50.89

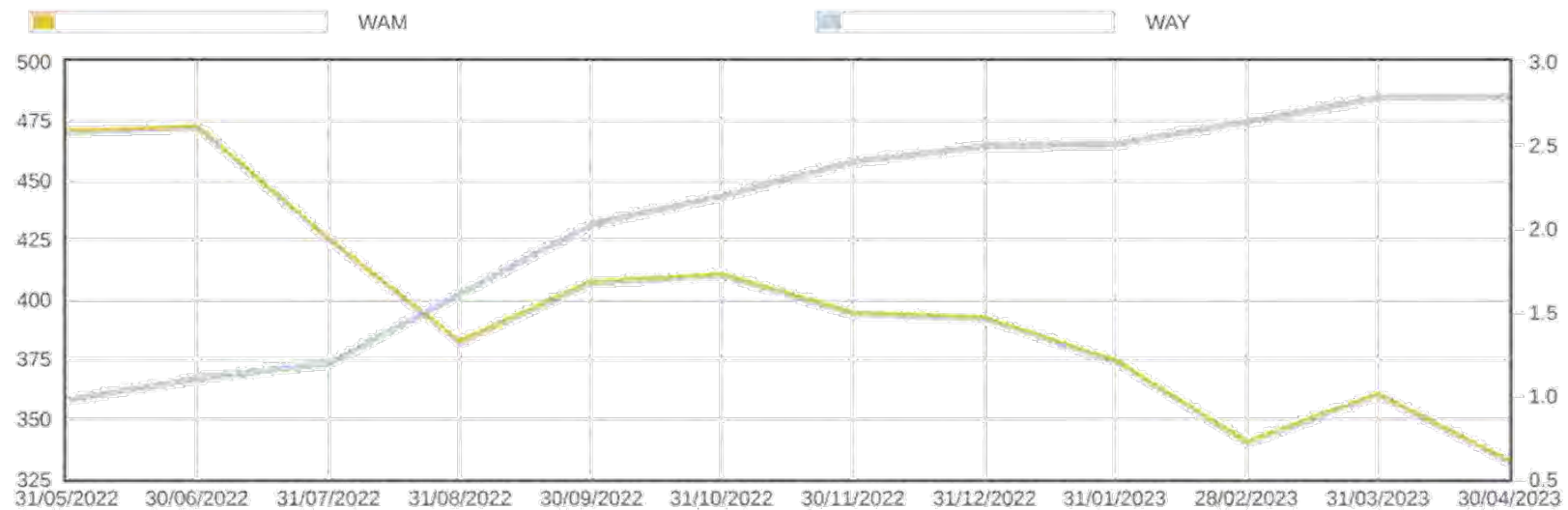






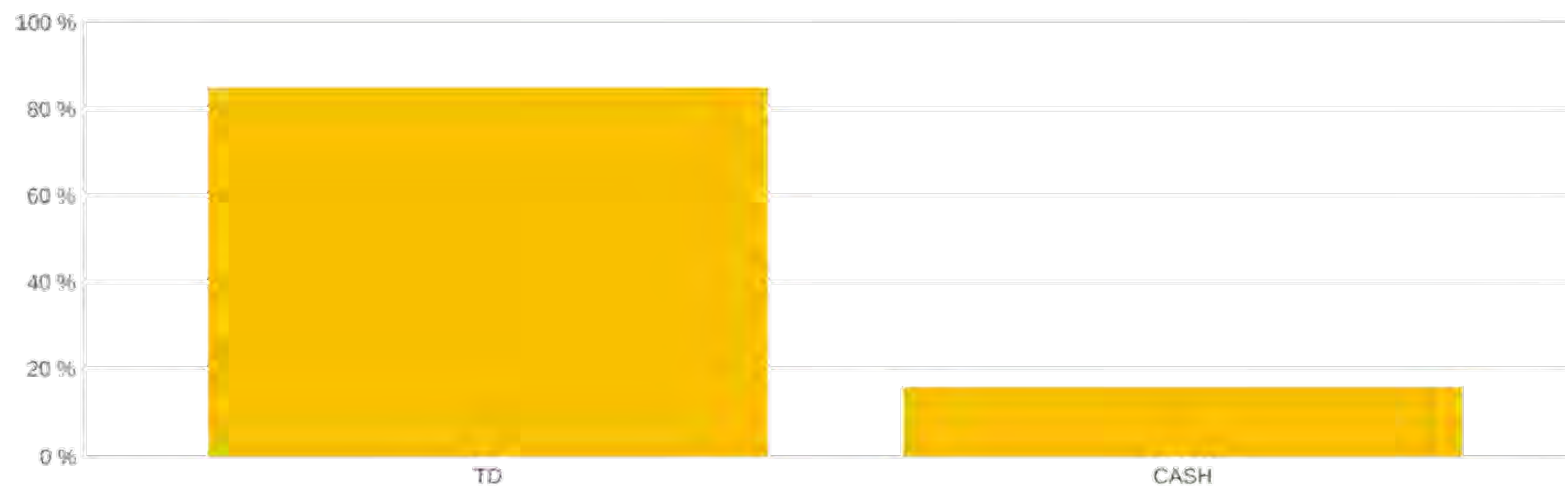
## Historical Ratios as at 30/04/2023

	31/05/2022	30/06/2022	31/07/2022	31/08/2022	30/09/2022	31/10/2022	30/11/2022	31/12/2022	31/01/2023	28/02/2023	31/03/2023	30/04/2023
WAM	471	473	426	383	408	411	395	393	375	341	361	333
WAY	0.9862	1.1138	1.2028	1.6188	2.0339	2.2046	2.4097	2.5028	2.5136	2.6480	2.7914	2.7937



**Asset Class** as at 30/04/2023

Code	Number of Trades	Invested	Invested (%)
TD	23	43,000,000.00	84.49
CASH	6	7,894,709.82	15.51
<b>TOTALS</b>	<b>29</b>	<b>50,894,709.82</b>	<b>100.0</b>



**CCS4                      TENDERS ADVERTISED AND AWARDED APRIL AND MAY 2023**

**AUTHOR:**             David McQuade, Senior Governance Officer

**APPROVER:**        Michael Mamo, General Manager

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**RECOMMENDATION**

That Council tenders advertised and awarded in April and May 2023 be received and noted.

**PURPOSE OF REPORT**

This report details Council tenders advertised and awarded in April and May 2023.

**REPORT**

**Tenders awarded in April 2023**

<b>Date Awarded</b>	<b>Tender Description</b>	<b>Successful Tenderer</b>
No tenders awarded in April 2023		

**Tenders awarded in May 2023**

<b>Date Awarded</b>	<b>Tender Description</b>	<b>Successful Tenderer</b>
No tenders awarded in May 2023		

**Tenders advertised in April 2023**

<b>Date Advertised</b>	<b>Date Closing/Closed</b>	<b>Tender Description</b>	<b>Status</b>
22/03/2023	21/04/2023	Strathfield Council Driving Range Design & Construct OR Design, Construct & Operate Under License	Under evaluation
17/04/2023	08/05/2023	Strathfield Business Improvement Services	Under evaluation
24/04/2023	24/05/2023	Strathfield Council Town Hall Works	Under evaluation

**Tenders advertised in May 2023**

<b>Date Advertised</b>	<b>Date Closing/Closed</b>	<b>Tender Description</b>	<b>Status</b>
01/05/2023	29/05/2023	Powells Creek and Saleyards Creek Flood Risk Management Study	Open

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

There are no attachments for this report

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**CCS5**                      **CURRENT STATUS OF COUNCIL RESOLUTIONS**  
**AUTHOR:**              David McQuade, Senior Governance Officer  
**APPROVER:**          Kristy Watts, Director Corporate and Community

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**RECOMMENDATION**

That the report on the status of Council resolutions be noted.

**PURPOSE OF REPORT**

To report on the current status of Council resolutions.

**REPORT**

Attached is a summary of the outstanding and acquitted Council resolutions.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

1. Outstanding and Acquitted Council Resolutions

# ATTACHMENT 1

### Outstanding Council Resolution Actions

Meeting Date	Subject	Comments
2 May 2023	Draft Delivery Program 2022-2026, Draft Operational Plan 2023-2024, Draft Budget 2023-2024 and Draft Fees and Charges 2023-2024	Draft plans, budget and fees and charges placed on exhibit. To be presented to Council Meeting 6 June 2023
2 May 2023	Paving at Homebush Village Shops	To be presented to Council Meeting 4 July 2023
2 May 2023	State and Federal Government Agencies Working Committee - Arthur Street and Homebush Bay Drive in Homebush West	Staff will contact Transport for NSW to progress discussions
2 May 2023	State and Federal Government Agencies Working Committee - Marlborough Road	Staff will contact Transport for NSW to progress discussions
2 May 2023	Draft Sporting Grounds Allocation Policy	Draft policy has been on exhibition and sporting clubs invited to attend presentation on the draft policy 22 May 2023
4 April 2023	Victor Chang School Science Awards 2023	Victor Chang Science Awards to take place 7 August 2023 at 5pm, Ironbark Room, Strathfield Library and innovation Hub
4 April 2023	Leases and Licences - Land and Property Strategy	Council staff will schedule meetings with SOCCS and HOOSH to discuss the process for negotiating the new Leases
4 April 2023	North Homebush (Parramatta Road Corridor Urban Transformation Strategy) Affordable Housing Contributions Scheme and Infrastructure Needs Study	Infrastructure Needs Study has been progressed
7 March 2023	Draft Plans of Management (POM) for Crown Lands - Strathfield Park and Bressington Park	Crown Lands support adoption of Bressington Park POM, but awaiting advice on adoption of Strathfield Park POM

Meeting Date	Subject	Comments
7 March 2023	Options to Increase Parking Revenue	To be investigated in conjunction with the preparation of the Parking Strategy. Tender for the supply of the new parking meters closed on 5 April 2023. To be presented to Councillor Workshop 20 June 2023
28 February 2023	Proposed Special Rate Variation and Rating Structure Changes	Awaiting decision from IPART – expected early June 2023
28 February 2023	Strathfield Connector Bus Review Report	In progress
7 February 2023	Mayoral Minute 03-23 Working with the Community Churches and Organisations	Website has been updated to list all schools, community groups and places of worship in Council's community directory
7 February 2023	Proposed change to Public Space Legacy Program Grant Milestone	Consultant to prepare a Strathfield Medium Density Housing Strategy to be appointed by 30 June 2023
7 February 2023	Parramatta Road Corridor Urban Transformation Strategy	Update presented to Councillor Workshop 21 March 2023
7 February 2023	Hudson Park Driving Range Sign	To be presented to a future Councillor Workshop
6 December 2022	Mayoral Minute 27/22 - Resilient Sydney Mayoral Summit on Affordable Housing	In progress
1 November 2022	Community Garden in Strathfield South	Matter to be considered as part of the Recreation and Open Space Study
1 November 2022	Hudson Park Driving Range Issues	To go to Councillor Workshop 20 June 2023
1 November 2022	Shade Covers Over Playgrounds	Open Space and Recreation Strategy in progress



Meeting Date	Subject	Comments
1 November 2022	Ismay Reserve Deed of Agreement	Council met with NSW Transport 22 May 2023 and discussions are ongoing
1 November 2022	Planning Proposal to Rezone Land at Homebush	Council in negotiations with Transport for NSW
4 October 2022	DCP Environmental Changes	DCP Part P in to be live soon
6 September 2022	Homebush West Shopfront	Letters sent to Rotary Club of Strathfield and Flemington Chamber of Commerce
7 June 2022	Garbage Collection Lead Times and Illegal Dumping	Council provide service in-house. Outcome of six month trial presented to Councillors
7 June 2022	Council Requests and Services Application	Platform ready to be launched. Final testing ongoing

**Acquitted Council Resolutions**

Meeting Date	Subject	Comments
2 May 2023	Strathfield Council Draft Submission to State Significant Development (SSD-39005127) – Alterations and Additions to Meriden Senior School – April 2023	Submissions provided to Department of Planning and Environment. No further action required
2 May 2023	Small Grants Application - Priscilla Baydoun	Application successful and grant issued. Complete
2 May 2023	Community Garden Rear of Bates Street Community Centre	Complete
2 May 2023	Hudson Park Cafe - Expressions Of Interest	General Manager to progress
2 May 2023	Cooks River and Strathfield Golf Club Open Space Proposal	Letters sent to State Member and Federal Minister
4 April 2023	Pedestrian Crossings at Homebush West Public School	Presented to Councillor Workshop April 2023
4 April 2023	Mayoral Minute 15-23 - Maintenance on State Rail Infrastructure	Letter sent to Transport for NSW
4 April 2023	Library Strategy 2023-2028	Policy adopted
4 April 2023	Coronation Parade War Memorial	Letters sent and alternative options presented to Councillors
4 April 2023	Strathfield Local Government Election 2024 - Constitutional Referendum for Popularly Elected Mayor	Delegated to General Manager. Venues organized for information sessions
7 March 2023	2023 ANZAC Day Service	Event held at Davey Square Reserve 25 April 2023
7 March 2023	2023 National General Assembly of Local Government (NGA)	Notice of Motion deadline passed and travel and accommodation organized. Event to take place 13 to 16 June 2023
7 March 2023	Hardship Policy	Policy adopted
7 March 2023	Draft Strathfield Affordable Housing Tenancy Policy	Policy adopted
28 February 2023	Managing Council-Related Development Policy – Conflicts of Interest	Policy adopted

Meeting Date	Subject	Comments
28 February 2023	Strathfield Connector Bus Review Report	Resolution superseded. Strathfield Connector Bus Review in progress
7 February 2023	Mayoral Minute 02-23 Partnership with Community Corrections	Council has supplied the department with days, tasks and areas and are awaiting them to come back to council for a confirmation to start and what they require.
7 February 2023	Mayoral Minute 01-23 ANTaR Inner West - Uluru Statement from the Heart and Proposed Referendum	Meetings scheduled
7 February 2023	Planning Proposal - PP 2018/2 - 125 Parramatta Road and 52 & 54 Powell Street, Homebush	Proponent invited to make submissions to Council by Friday 31 March 2023
7 February 2023	Mayoral Minute 04-23 - Coronation Parade War Memorial Arch	Resolution superseded. Complete
7 February 2023	Mayoral Minute 06-23 Affordable Housing Tenancy Policy	Policy adopted
7 February 2023	Mayoral Minute 05-23 Cricket Pitch Maintenance	Presented to Council Meeting 2 May 2023
7 February 2023	Community Garden Rear of Bates Street Community Centre	Presented to Council Meeting 2 May 2023
6 December 2022	Proposed Consultation for Changes to Council's Rating Structure Included a Proposed Special Rate Variation (SRV) for Long Term Financial Sustainability	Resolution superseded. Complete
6 December 2022	Mayoral Minute 27/22 - Resilient Sydney Mayoral Summit on Affordable Housing	Housing Tenancy Policy adopted

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**CCS6                    WORKING WITH THE COMMUNITY CHURCHES AND ORGANISATIONS**

**AUTHOR:**            Kristy Watts, Director Corporate and Community

**APPROVER:**        Michael Mamo, General Manager

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**RECOMMENDATION**

That Council note the update provided in this report.

**PURPOSE OF REPORT**

To provide Council with an update and outcome on a resolution passed in February 2023, which sought for specific information regarding Community Churches and Organisations on Council's website.

**REPORT**

In February 2023 Council sought for the following to occur:

1. For Council to create a section on Council's Website dedicated to Community Information on Churches, Temples, Community Organisations, Schools in the Strathfield LGA i.e., names, addresses and contact details with links to their website for more information.
2. For Council to report and present back to Council the visibility of programs that will cultivate the rich history of Strathfield LGA church buildings.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

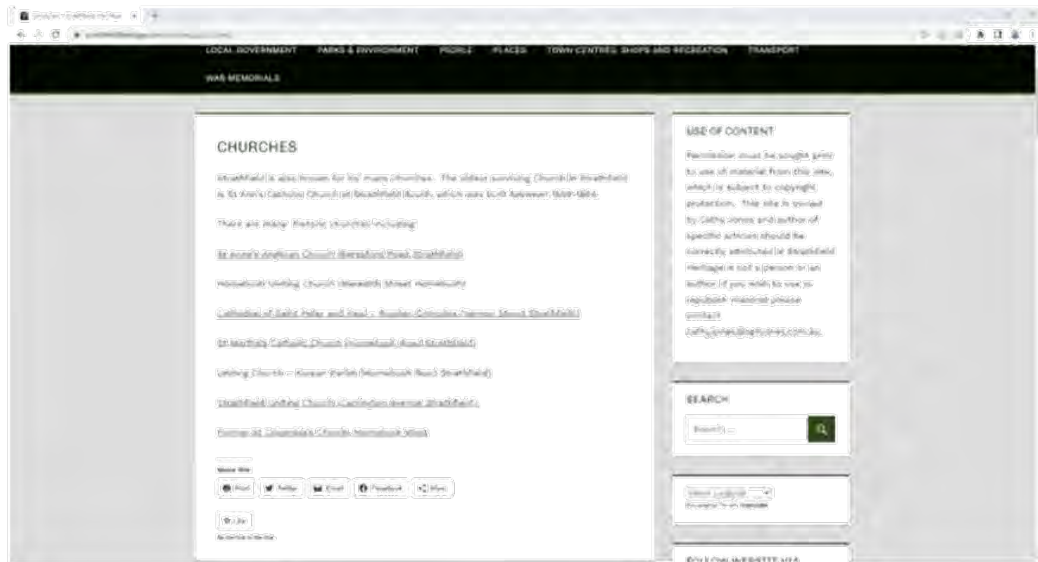
1. Council Website Community Churches and Organisations

# ATTACHMENT 1

### Council's Website: Community Churches and Organisations

Website page: <https://strathfieldheritage.com/buildings/churches/>

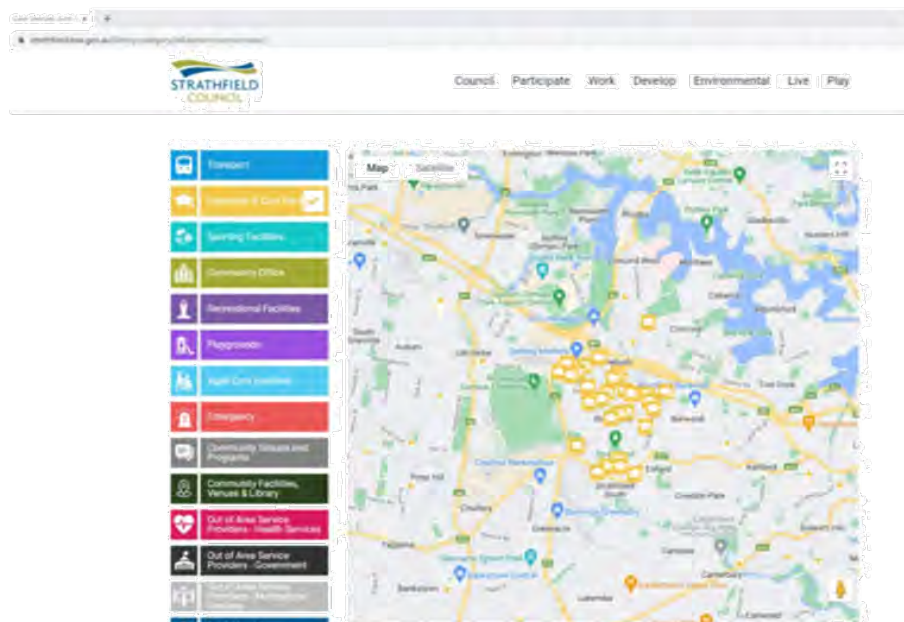
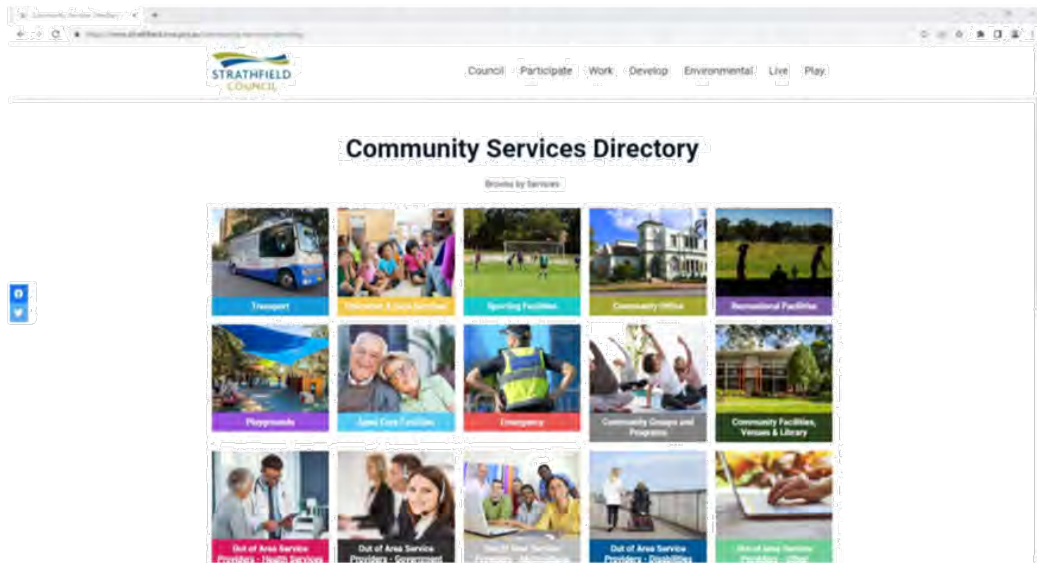
- The below pictures show a sample of this page.
- The full page can be viewed by accessing the link above.



### Community Services Directory

<https://www.strathfield.nsw.gov.au/community-services-directory/>

- The below pictures show a sample of this page.
- This page includes education, care services etc.
- The services have links to the providers which can be accessed by clicking on the name of the organisation within the website.
- The full page can be viewed by accessing the link above.





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**CCS7**                      **SMALL GRANT APPLICATION - MARIAN COURT**  
**AUTHOR:**            Kathryn Fayle, Manager, Library & Community Services  
**APPROVER:**        Michael Mamo, General Manager

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## **RECOMMENDATION**

That Council approve the Small Grant Application from the Environment Group of Marian Court Residents Committee.

## **PURPOSE OF REPORT**

That the application from the Environment Group of Marian Court Residents Committee be evaluated for funding request of \$990 to support the installation of a senior's friendly composting system.

## **REPORT**

Marian Court is an over 55's retirement village located in Strathfield. This grant will allow the group to compost green and brown food waste on site to help address identified societal environmental problems.

The issue of composting was raised due to the large amount of green and brown waste currently being disposed of in Council green bins in the form of grass clippings, hedge clippings, tree pruning, leaves and weeds. The committee believes that by installing a composting system, it will have good environmental impacts for the residents as well as the wider community.

It is also important that they install senior's friendly compost bins to make this accessible to all residents. The Marian Court Retirement Village consists of residents mostly dependent on the Aged Pension who are as a result, unable to afford the senior's friendly composting system without a Council grant.

The application aligns with the theme Community Wellbeing and Liveable Neighbourhoods and the goals as per the Community Strategic Plan Strathfield 2035 of:

1. Healthy and active communities
2. Healthy, thriving, sustainable and resilient environments
3. Culturally diverse, socially cohesive and connected communities.

## **FINANCIAL IMPLICATIONS**

Funding may be provided in the current budget for this purpose.

## **ATTACHMENTS**

1. Small Grant Application - Marian Court

# ATTACHMENT 1



## Small Grants Application Form – Groups and Organisations

### Eligibility and conditions

Strathfield Council's Small Grants Policy provides amounts up to \$2,500 to eligible individuals or groups, subject to approval and provision of supporting documentation. If your organisation is granted financial assistance, the grant must be acquitted eg provide evidence in form of receipts to Council. Failure to provide this information may result in Council excluding your organisation from future grants.

Eligibility for groups and organisations is limited to those community groups, not for profit organisations, schools and/or registered charitable organisations that are located in the Strathfield Council area and/or provides services to the Strathfield Council area.

A group or organisation is not eligible if they have:

- outstanding or non-acquitted grants with Strathfield Council
- are not located and/or providing services within the Strathfield Council area
- seeking retrospective funding or the request is generated via bulk mail

Council does not provide financial assistance for commercial or profit-driven entities, including registered clubs or State or Federal Government departments or agencies

Grants are only available to the following:

- community organisations requiring financial assistance to provide a service or activity of benefit to the Strathfield community where no alternative grant program is available
- request for a donation or support for a fundraising event for a registered charity or not for profit organisation

The Small Grants Policy is available at: <https://www.strathfield.nsw.gov.au/council/policies-plans-and-regulations/policies/>

For further information, please contact Council at 9748 9999 or email: [council@strathfield.nsw.gov.au](mailto:council@strathfield.nsw.gov.au)



## About your organisation or group

Name of group or organisation Environment Group  
and Residents Committee

Address [REDACTED] Strathfield NSW 2135

Contact name and title of position Dr Marion Cleary  
Co-ordinator of Environment Group



Is your organisation a charitable organisation or incorporated? Please provide registration details and ensure copies of your registration or incorporation are attached to the application.

Unincorporated Association of Individual  
Residents

Describe your organisation and its key objectives (Attach additional information to the application if there is insufficient space)

Marian Court Units at 18 Margaret Street, Strathfield is an over 55's Retirement Village. It has 45 units and 49 Residents. It was founded 58 years ago by the Catholic Womens' League in Sydney to provide retirement accommodation for single women who would not have the financial resources to buy into retirement accommodation.

Over the years, it has been possible for some of the units to be acquired by new residents (both men and women) paying a bond, the majority of residents are dependent on the Aged Pension and a number of the units are available on a rental basis, as a percentage of the Aged Pension, for those who are unable to provide a bond.

Our monthly management fee is calculated as a percentage of the aged pension according to our contracts. Therefore, Marian Court does not have the financial reserves or cash flow of many other retirement villages.

Marian Court has always had a wonderful sense of community which is highly valued by its residents.

About your proposal

Amount Requested \$ 990 -

Purpose of the grant eg description of the project or activity in which assistance is sought and how the funds will be spent. *(Attach additional information to the application if there is insufficient space)*

(See next page)

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With an increasing awareness of the fragility of our planet and the environment and our responsibility to address this situation, a group of like-minded residents have formed an Environment Committee with the purpose to address identified environmental issues. These issues are:

1. **Composting.** We have significant gardens which produce a large amount of green and brown waste in the form of grass clippings, hedge clippings, tree pruning, leaves and weeds. This waste is currently being disposed of in the Council's green bins and, on occasions, in the red bins. At the same time, we are regularly buying bags of compost to improve the soil. All food waste from residents is put in the Council's red bins.
2. **Water Storage Tanks.** We hope to be able to address this possibility over time.
3. **Solar Power.** The Group is currently exploring the possibility of applying for state and federal government funding to change the site to solar power.

The application only addresses our wish to install a composting system which is 'senior friendly' to use. We have done extensive research and decided that we wish to install a MAZE composting system (see attached information). We believe that this system is ideal for our situation because:

- The storage bin has two parts and produces 122 litres of compost every 6-8 weeks. Currently we can only afford to buy 50 litres of compost in that same time, at a cost of \$50.00. We require more compost than we can afford to buy.
- The design of the bins ensures that vermin cannot gain access to the developing compost. This is a major concern to our residents.
- The addition of the 'gear' handle will make it easier for 'seniors' to rotate the bin on a regular basis.
- The compost easily drops into the cart which sits directly under the bin. This is also a 'senior friendly' aspect of this system.
- Providing participating residents with a caddy (small bin which sits on the kitchen bench) together with compostable bags will increase the compliance of the participating residents. The filled bags can be secured in the residents' kitchens and then the whole bag is dropped into the compost bin. This will also ensure that rotting kitchen waste will not be dropped on the ground between the resident's unit and the bin. We estimate that we will require only 16 residents to participate in this activity. WE can expand the number if required.

We are applying for a grant to buy TWO MAZE systems (see attached diagrams) which will enable us to produce 490 litres of compost every 6-8 weeks. We have sufficient green, brown and food waste on site to enable the production of this amount of compost.

**Costing:**

• 2 MAZE Compost Mega Bundles (includes 2 x 245L Bins, 2 wheel burrows)	\$658.00
• 2 Easy Turn Gears @ \$70 ea	\$140.00
• 16 x 7L caddys @ \$10 ea	\$160.00
• 16 rolls of compostable bags (20 bags per roll) @ \$2 a roll	\$ 32.00
<b>TOTAL</b>	<b>\$990.00</b>

p 3A

What do consider are the benefits to the Strathfield community of your proposal? (attach additional information to the application if there is insufficient space)

1. Within the next 6 months the amount of green, brown and food waste will be recycled on site and cut down the amount of waste going into Council garbage collection. A financial benefit to the Council.
2. Food scraps thrown into rubbish ends up in landfill. In landfill, food waste decomposes and is converted to methane, a greenhouse gas which affects the air quality and contributes to climate change. Our composting system will reduce the amount of methane gas produced from our food scraps and direct benefit to the Strathfield LGA.
3. The compost will help us produce healthier plants which will cut also cut down the greenhouse emissions on our site.
4. The improvements in our gardens will beautify 18 Margaret Street and give increased pleasure to our residents, neighbours and pedestrians.
5. When established, Marian Court could become an example of a Seniors-Led, multi-residents environmental project.

Provide bank account details (for depositing of grant if successful)



Have you applied, received or denied any grants in the last 12 months from Council or from any other organisation for the same purpose or project? If so, please provide details.

No.



### Completion of Application

In completing your application, please ensure the following documents are attached:

- Registration certificates ie charitable organisation or Incorporation
- Constitution of the organisation or group
- Any relevant documents that support your request for financial assistance

I, the undersigned, have read the Strathfield Council Small Grants Policy and acknowledge and agree that all the information provided for this application is in accordance with the Strathfield Municipal Council conditions set out in the policy. I understand that failure to comply with any of these terms and conditions or the provision of false information to obtain any benefits will result in Council seeking reimbursement of any monies provided and the Applicant(s) may be subject to other legal action including but not limited to criminal prosecution and any other available legal remedies as a result of fraudulent and dishonest conduct.

Name(s) of Applicant (s): Dr Mohamed Ghannam



### Privacy Statement

Council manages privacy and personal information in accordance with relevant legislation and Council's Privacy Management Plan. Information on how Council handles your personal information is explained in Council's Privacy Management Plan.

Council collects and stores your personal information in relation to your application and participation in the Small Grants Fund process. You accept the provision of personal information is voluntary but failing to provide all or part of the sought after information may mean Council cannot process your entry. Information provided by you may be accessed by government agencies and members of the public in accordance with relevant legislation.

Council is to be regarded as the agency that holds the information. Under the Privacy and Personal Information Protection Act 1998 and the Government Information (Public Access) Act 2009 you can apply to access records of personal information Council holds about you, and then apply to amend or correct personal information.

You can access your personal information by writing to Council's Privacy Contact Officer at PO Box 120, Strathfield NSW 2135. You can view Council's Privacy Management Plan by visiting [www.strathfield.nsw.gov.au/council/privacy-management/](http://www.strathfield.nsw.gov.au/council/privacy-management/)

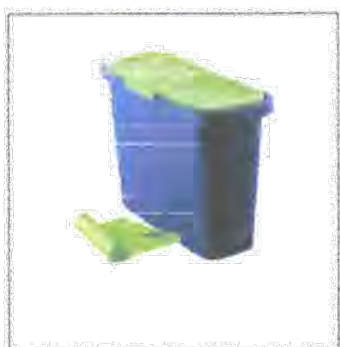
## MAZE COMPOSTING SYSTEM



MEGA BUNDLE



GEAR

CADDY +  
20 COMPOSTABLE BAGS

p.6

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**CCS8**                      **SMALL GRANT APPLICATION - MS VICTORIA MACFARLANE**  
**AUTHOR:**              **Raphaella Karaiskakis, Community Development Officer**  
**APPROVER:**          **Michael Mamo, General Manager**

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## **RECOMMENDATION**

That Council approve \$1,200 to be provided to Ms Victoria MacFarlane in relation to a Small Grant Application.

## **PURPOSE OF REPORT**

That the application from Ms Victoria MacFarlane be evaluated for up to \$2,500 to support sporting endeavours for dragon boat racing.

## **REPORT**

The applicant is a local resident of the Strathfield Local Government Area and an emerging athlete. Victoria has been selected to represent Australia at an international level for the IDBF 16<sup>th</sup> World Dragon Boat Racing Championships. They will be a member of the U24 Auroras squad, the Australian National Dragon Boat Team, who will be competing in Pattaya, Thailand from 7 to 13 August 2023. Additionally, Ms MacFarlane and the U24s Auroras Squad, have been selected and invited to compete at the Kunming Dianchi International Dragon Boat Championship in Kunming, China in June 2023. Both Thailand and China sporting campaigns, are self-funded for each individual paddler.

This application seeks funding to support Ms MacFarlane's dragon boat racing achievements and performance, that addresses the ongoing dedication of their sporting endeavour. This request aligns with the theme Community Wellbeing and the goal 'Healthy and Active Communities' as per Council's Community Strategic Plan, Strathfield 2035.

On review of Ms MacFarlane's application, officers have considered providing \$1,200 to offset the accommodation expenses, being a reasonable Council donation to support Ms MacFarlane based on the funds provided to other Small Grant Applicants in the 2022/2023 financial year.

## **FINANCIAL IMPLICATIONS**

Funding may be provided in the current budget for this purpose.

## **ATTACHMENTS**

1. Small Grant Application - Ms Victoria MacFarlane
2. Successful Outcome Letter - Ms Victoria MacFarlane

# ATTACHMENT 1



## Small Grants Application Form – Individual

### Eligibility and conditions

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Strathfield Council's Small Grants Policy provides amounts up to \$2,500 to eligible individuals or groups, subject to approval and provision of supporting documentation. If your organisation is granted financial assistance, the grant must be acquitted eg provide evidence in form of receipts to Council. Failure to provide this information may result in Council excluding your organisation from future grants.

Eligibility for individual applicants is limited to residents of the Strathfield Council area.

You are not eligible if you:

- have outstanding or non-acquitted grants with Strathfield Council
- are not a resident of the Strathfield Council area
- are seeking retrospective funding or the request is generated via bulk mail.

Council does not provide financial assistance for commercial or profit-driven entities, including registered clubs or State or Federal Government departments or agencies

Grants are only available to individuals or as a member of a group representing the State of NSW or Australia in their chosen field, including sporting, academic, cultural, artistic or environmental endeavours. Requests may be made to attend conferences, training or compete in their chosen field

The Small Grants Policy is available at <https://www.strathfield.nsw.gov.au/council/policies-plans-and-regulations/policies/>

For further information, please contact Council at 9748 9999 or email: [council@strathfield.nsw.gov.au](mailto:council@strathfield.nsw.gov.au).

### Personal Details

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Name: Victoria Macfarlane

Address: [REDACTED] Homebush Contact number(s): [REDACTED]

Email: [REDACTED]

*\*You may be required to provide proof of residency in the Strathfield Council area.*

### About your proposal

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Amount Requested \$ 2500

**Purpose of the grant eg description of the project or activity in which assistance is sought and how the funds will be spent. *(Attach additional information to the application if there is insufficient space)***

I have recently been selected to represent Australia as a member of the U24 Auroras squad, the Australian National Dragon Boat Team. The team, consisting of roughly 300 of the top paddlers of all ages from across all states of the country, will be heading to Pittaya, Thailand in August for a week of competing at the most elite level at the IDBF 16th World Dragon Boat Racing Championships. Our competitors will be the best of the best from across the globe from the home team of Thailand to Canada and Germany and everyone in between. This is an amazing opportunity to evolve as an athlete and witness some truly incredible racing. In addition to the World Championships the U24 team has been specifically invited by the host country China to compete in Kunming in June at the Kunming Dianchi International Dragon Boat Championship, which is an absolutely amazing cultural experience to be racing in the birthplace of the sport during the Chinese Dragon Boat Festival.

Each campaign is entirely self-funded by the individual paddler and between overseas travel, race fees, training camps and uniform and equipment, it can quickly become very costly. The breakdown of costs

is as follows:

Flights - \$1300 for Thailand and \$1500 for China

Accommodation - \$900

Paddle - \$400

Uniform - \$800

Training Camp - \$300 for flights + \$300 for accommodation

Total estimated cost without food or additional costs like visas and insurance is \$5500

Application for Small Grants – Individuals (2022)

p2

**What do consider are the benefits to the Strathfield community of your proposal? (attach additional information to the application if there is insufficient space)**

I believe there would be a wide variety of benefits to Strathfield council from this sponsorship, mostly being the benefit that comes to people from promoting an amazing albeit not so well known sport. Even though Dragon Boat is a relatively new sport it has quickly become one of the fastest growing sports within Australia, with the most recent National Championships in Aulbury-Wadonga hosting over 3500 paddlers from nearly 100 different clubs from across the country. From the health benefits of weekly training, the emotional and mental benefits from paddling outdoors on the stunning Sydney waterways and the social benefits of a truly unique and beautiful community, Dragon Boat in general has a lot to offer the people of Strathfield council. Without a doubt my favorite thing about this sport is how accessible and age friendly it is. I started paddling when I was 13 and quickly introduced my father to the sport. Now, nearly a decade later both my dad and I have qualified for the Australian team, me in the U24 and him in the Senior C age category (overs 60s). How amazing is it that we get to take on this special journey side-by-side. Also how amazing is it that you can start a sport for the first time ever in you 50s and still have the opportunity to compete at the most elite level! I believe that promoting this campaign and this sport in general through this sponsorship could help introduce people to a healthy, unique alternative sport with rich cultural ties to many of the communities represented within Strathfield councils demographic, and inspire the to reach further than they could've imagine.

**Provide bank account details (for depositing of grant if successful)**

Name of account: [REDACTED]

BSB: [REDACTED]

Account No: [REDACTED]

**Have you applied, received or denied any grants in the last 12 months from Council or from any other organisation for the same purpose or project? If so, please provide details.**

No I have not applied for or received any grants within the last 12 months.



### Completion of Application

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In completing your application, please ensure the following documents are attached:

- Any relevant documents that support your request for financial assistance

I, the undersigned, have read the Strathfield Council Small Grants Policy and acknowledge and agree that all the information provided for this application is in accordance with the Strathfield Municipal Council conditions set out in the policy. I understand that failure to comply with any of these terms and conditions or the provision of false information to obtain any benefits will result in Council seeking reimbursement of any monies provided and the Applicant(s) may be subject to other legal action including but not limited to criminal prosecution and any other available legal remedies as a result of fraudulent and dishonest conduct.

Name(s) of Applicant (s): Victoria Macfarlane

Signature of Applicant (s):



### Privacy Statement

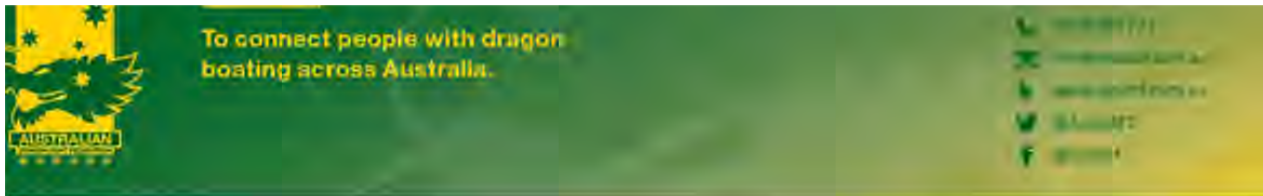
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Council is to be regarded as the agency that holds the information. Under the Privacy and Personal Information Protection Act 1998 and the Government Information (Public Access) Act 2009 you can apply to access records of personal information Council holds about you, and then apply to amend or correct personal information.

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## ATTACHMENT 2



7 March 2023

Victoria Macfarlane

Mob: [REDACTED]

email: [REDACTED]

Dear Victoria

**RE: 16th IDBF World Dragon Boat Racing Championships – Pattaya Thailand (7-13 August 2023)**

Congratulations on your successful selection as an Australian representative in the 24U Division as part of the Australian Dragon Boat Team (known as the 'Auroras') who will be competing at the 16<sup>th</sup> IDBF World Dragon Boat Racing Championships in Pattaya, Thailand from 7-13 August 2023.

As part of your successful selection it is expected athletes will be required to:

- Attend the Australian Dragon Boat Championships (known as 'AusChamps') being held in Albury Wodonga from 20 to 24 April 2023 representing your Club or State (if they are participating).
- Attend training camp held in Albury Wodonga on 25 April 2023
- Attend training camp 2 to be held in Melbourne (8-9 July 2023)
- Attend all training sessions with club and State team up to AusChamps
- Attend all Aurora training sessions held in your State from 1 May for 14 weeks which will comprise of 3 land based sessions, 3 water sessions per week.

In addition you will be required to complete online training with Sport Integrity Australia -

<https://elearning.sportintegrity.gov.au/login/index.php>

1. Anti-Doping Fundamentals course
2. Annual update 2023
3. Introduction to Illicit Drugs in Sport
4. Competition Manipulation and Sports Betting

When courses are complete download a **PDF** copy of the certificate (which will list all the course completed (shown as badges) and email **PDF** to your divisional team manager. (Note: screen shots are not acceptable). If you have already completed any of the above online course with Sport Integrity Australia – you do not need to complete them again. Courses must be **completed by 30 June 2023**.

IDBF have made it mandatory for all athletes competing at the 16<sup>th</sup> World Dragon Boat Championships – to complete the **ADEL Anti-Doping Course – National Level Athlete course (NLA) – World Anti-Doping Association**. <https://adel.wada-ama.org/learn/signin>. The course must be **completed by 30 May**. (otherwise accreditation to compete will not be issued). Email copy of PDF certificate to your division team manager when complete.

Once again congratulations on your selection to the Australian Dragon Boat Team.

Yours Sincerely

John Holland  
Chair – AusDBF

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**CCS9**                      **SMALL GRANT REPORT - ROTARY CLUB OF STRATHFIELD**  
**AUTHOR:**              Emily Armstrong, Community Development Officer  
**APPROVER:**          Michael Mamo, General Manager

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## **RECOMMENDATION**

That Council approves the small grant application from Rotary Club of Strathfield.

## **PURPOSE OF REPORT**

That the application from Rotary Club of Strathfield be evaluated for funding request of \$2,500 to support their Vocational Excellence and Youth Awards. This will be to recognise individuals and celebrate their achievements, recognise the outstanding achievement of young people from the Strathfield Local Government Area (LGA) and connect local businesses.

## **REPORT**

The Rotary Club of Strathfield is an incorporated organisation and focuses on the Strathfield LGA.

The Vocational Excellence Awards are an annual award that celebrates workplace excellence and outstanding achievements within the Strathfield community. These funds are proposed to be spent on plaques, trophies, promotional material, venue hire and limited catering expenses, and programs on the evening.

The Youth Achievement Awards recognize the outstanding achievements of young people that live, study, work or training in the Strathfield Local Government Area. These funds are proposed to be spent on plaques, trophies, promotional material, and sound equipment. These awards features topic areas of:

- Arts and Culture
- Environment/Community Service
- Science and Technology
- Sport.

The application from Rotary Club of Strathfield aligns with the theme Community Wellbeing and the goal of 'Culturally diverse, socially cohesive and connected communities' as per the Community Strategic Plan Strathfield 2035. This application also aligns with the theme Celebrating Culture and Place and the goal of 'Place of creativity, cultural and learning' as per the Community Strategic Plan Strathfield 2035.

## **FINANCIAL IMPLICATIONS**

Funding may be provided in the current budget for this purpose.

## **ATTACHMENTS**

1. Rotary Club of Strathfield Application - Amended
2. Rotary Club of Strathfield Constitution and By-Laws

# ATTACHMENT 1



## Small Grants Application Form – Groups and Organisations

### Eligibility and conditions

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Strathfield Council's Small Grants Policy provides amounts up to \$2,500 to eligible individuals or groups, subject to approval and provision of supporting documentation. If your organisation is granted financial assistance, the grant must be acquitted eg provide evidence in form of receipts to Council. Failure to provide this information may result in Council excluding your organisation from future grants.

Eligibility for groups and organisations is limited to those community groups, not for profit organisations, schools and/or registered charitable organisations that are located in the Strathfield Council area and/or provides services to the Strathfield Council area.

A group or organisation is **not eligible** if they have:

- outstanding or non-acquitted grants with Strathfield Council
- are not located and/or providing services within the Strathfield Council area
- seeking retrospective funding or the request is generated via bulk mail.

Council does not provide financial assistance for commercial or profit-driven entities, including registered clubs or State or Federal Government departments or agencies

Grants are only available to the following:

- community organisations requiring financial assistance to provide a service or activity of benefit to the Strathfield community where **no alternative grant program** is available
- request for a donation or support for a fundraising event for a **registered charity or not for profit organisation**

The Small Grants Policy is available at <https://www.strathfield.nsw.gov.au/council/policies-plans-and-regulations/policies/>

For further information, please contact Council at 9748 9999 or email: [council@strathfield.nsw.gov.au](mailto:council@strathfield.nsw.gov.au).

**About your organisation or group**Name of group or organisation Rotary Club of StrathfieldAddress PO Box 268 Strathfield 2135Contact name and title of position Ying Ho, Youth Service DirectorContact number(s) [REDACTED]Email [REDACTED]

Is your organisation a charitable organisation or incorporated? Please provide registration details and ensure copies of your registration or incorporation are attached to the application.

Yes.

Describe your organisation and its key objectives *(Attach additional information to the application if there is insufficient space)*

Strathfield Rotary was chartered in 1971 and is steeped in traditions. It creates change  
through many innovative service projects within the community. Rotary's key objectives  
are to connect people, transform communities, and fund sustainable projects. Rotary's  
major causes include promoting peace, fighting disease, providing clean water, supporting  
education, saving mothers and children, growing local economies, protecting the environment  
and disaster response. Strathfield Rotary has several areas of service, community service,  
vocational service, youth service, and international service.



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**About your proposal**

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Amount Requested \$ \$2500

Purpose of the grant eg description of the project or activity in which assistance is sought and how the funds will be spent. *(Attach additional information to the application if there is insufficient space)*

This purpose of this grant is to help fund the Vocational Excellence Awards.

These awards celebrate workplace excellence and outstanding achievements

within the Strathfield community. The funds will be spent on plaques and trophies

for the winners, the hiring of the venue and the catering for the event (meals for  
the winners and VIPs), promotional and marketing material such as flyers and  
programs on the night.

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What do consider are the benefits to the Strathfield community of your proposal? (attach additional information to the application if there is insufficient space)

The benefits of the Vocational Excellence Awards to the Strathfield community is recognition of individuals within the community who have contributed significantly, who are often the behind-the-scenes people, the unsung heros of the community. It is also a chance for local businesses to connect and an opportunity for them to recognise and promote their employees. It is always important to recognise individuals and to celebrate their achievements. It also brings the community together and connect people by bringing local businesses together.

Provide bank account details (for depositing of grant if successful)

A large black rectangular box redacting the bank account details.

Have you applied, received or denied any grants in the last 12 months from Council or from any other organisation for the same purpose or project? If so, please provide details.

No

### Completion of Application

In completing your application, please ensure the following documents are attached:

- Registration certificates ie charitable organisation or Incorporation
- Constitution of the organisation or group
- Any relevant documents that support your request for financial assistance

I, the undersigned, have read the Strathfield Council Small Grants Policy and acknowledge and agree that all the information provided for this application is in accordance with the Strathfield Municipal Council conditions set out in the policy. I understand that failure to comply with any of these terms and conditions or the provision of false information to obtain any benefits will result in Council seeking reimbursement of any monies provided and the Applicant(s) may be subject to other legal action including but not limited to criminal prosecution and any other available legal remedies as a result of fraudulent and dishonest conduct.

Name(s) of Applicant (s): Ying Ho

Signature of Applicant (s):



Date: 22 / 04 / 2023

### Privacy Statement

Council manages privacy and personal information in accordance with relevant legislation and Council's Privacy Management Plan. Information on how Council handles your personal information is explained in Council's Privacy Management Plan.

Council collects and stores your personal information in relation to your application and participation in the Small Grants Fund process. You accept the provision of personal information is voluntary but failing to provide all or part of the sought after information may mean Council cannot process your entry. Information provided by you may be accessed by government agencies and members of the public in accordance with relevant legislation.

Council is to be regarded as the agency that holds the information. Under the Privacy and Personal Information Protection Act 1998 and the Government Information (Public Access) Act 2009 you can apply to access records of personal information Council holds about you, and then apply to amend or correct personal information.

You can access your personal information by writing to Council's Privacy Contact Officer at PO Box 120, Strathfield NSW 2135. You can view Council's Privacy Management Plan by visiting [www.strathfield.nsw.gov.au/council/privacy-management/](http://www.strathfield.nsw.gov.au/council/privacy-management/)

## ATTACHMENT 2



# **ROTARY CLUB OF STRATHFIELD INC CONSTITUTION AND BY-LAWS**

**ADOPTED AT ANNUAL GENERAL MEETING  
2 DECEMBER 2020**

## Annexure B: Amended Club Constitution (clean copy)

**Constitution of the Rotary Club of Strathfield Incorporated  
Part A***Adopted on 2 December 2020***Article 1 Definitions**

- 1. Board: The Board of Directors of this club.
- 2. Bylaws: The bylaws of this club.
- 3. Director: A director on this club's Board.
- 4. Member: A member, other than an honorary member, of this club.
- 5. RI: Rotary International.
- 1. Satellite Club: A potential club whose members shall also be members (when applicable) of this club.
- 1. In writing: A communication capable of documentation, regardless of the method of transmission.
- 1. Year: The twelve-month period beginning on 1 July.
- 1. Secretary: (a) the person holding office under this constitution as secretary of the association, or  
(b) if no such person holds that office, the public officer of the association.
- 10. The Act: The *Associations Incorporation Act 2009*
- 11. The Regulations: The *Associations Incorporations Act 2016*

In this constitution:

- (a) a reference to a function includes a reference to a power, authority and duty; and
- (b) a reference to the exercise of a function includes, if the function is a duty, a reference to the performance of the duty.

The provisions of the *Interpretation Act 1987* apply to and in respect of the constitution in the same manner would so apply if this constitution were an instrument made under the Act.

**Article 2 Name**

This organization shall be the Rotary Club of Strathfield Inc., a member of Rotary International.

The name of any satellite of this club shall be Rotary Satellite Club of \_\_\_\_\_  
(A satellite of the Rotary Club of Strathfield Inc.).

**Article 3 Purposes**

The purposes of this club are to:

- (a) pursue the Object of Rotary;
- (b) carry out successful service projects based on the five Avenues of Service;
- (c) contribute to the advancement of Rotary by strengthening membership;
- (d) support the Rotary Foundation; and
- (e) develop leaders beyond the club level.

## Annexure B: Amended Club Constitution (clean copy)

**Article 4 Locality of the Club**

The locality of this club is Strathfield and surrounding areas.

Any satellite club of this club shall be located in this locality or the surrounding areas.

**Article 5 Object**

The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster:

- First.* The development of acquaintance as an opportunity for service;
- Second.* High ethical standards in business and professions; the recognition of the worthiness of all useful occupations; and the dignifying of each Rotarian's occupation as an opportunity to serve society;
- Third.* The application of the ideal of service in each Rotarian's personal, business, and community life; and
- Fourth.* The advancement of international understanding, goodwill, and peace through a world fellowship of business and professional persons united in the ideal of service.

**Article 6 Five Avenues of Service**

Rotary's five Avenues of Service are the philosophical and practical framework for the work of this Rotary club.

1. **Club Service**, the first Avenue of Service, involves action a member should take within this club to help it function successfully.
2. **Vocational Service**, the second Avenue of Service, has the purpose of promoting high ethical standards in business and professions, recognising the worthiness of all dignified occupations, and fostering the ideal of service in the pursuit of all occupations. The role of members includes conducting themselves and their businesses in accordance with Rotary's principles and lending their vocational skills to club developed projects in order to address the issues and needs of society.
3. **Community Service**, the third Avenue of Service, comprises varied efforts that members make, sometimes in conjunction with others, to improve the quality of life of those who live within the club's locality or municipality.
4. **International Service**, the fourth Avenue of Service, comprises those activities that members do to advance international understanding, goodwill and peace by fostering acquaintance with people of other countries, their cultures, customs, accomplishments, aspirations and problems, through reading and correspondence and through cooperation in all club activities and projects designed to help people in other lands.
5. **Youth Service**, the fifth Avenue of Service, recognises the positive change implemented by youth and young adults through leadership development activities, involvement in fostering world peace and cultural understanding.



## Annexure B: Amended Club Constitution (clean copy)

**Article 7 Meetings****Section 1 – Regular Meetings.**

- (a) *Day and Time.* This club shall hold a regular weekly meeting on the day and time set in the bylaws.
- (b) *Method of Meeting.* Attendance may be in person, by telephone, online, or through an online interactive activity. An interactive meeting shall be considered to be held on the day that the interactive activity is posted.
- (c) *Change of Meeting.* For good cause, the board may change a regular meeting to any day between the preceding and following regular meetings, to a different time of the regular day, or to a different place.
- (d) *Cancellation.* The board may cancel a regular meeting for these reasons:
  - (1) a holiday, or during a week that includes a holiday;
  - (2) in observance of the death of a member;
  - (3) an epidemic or a disaster that affects the whole community; or
  - (4) an armed conflict in the community.The board may cancel up to four regular meetings in a year for causes not listed here, but may not cancel more than three consecutive meetings.
- (e) *Satellite Club Meeting (When applicable).* If provided in the bylaws a satellite club shall hold regular weekly meetings at a day, time and place decided by its members. The day, time and place of the meeting may be changed in a similar way to that provided for the club's regular meetings in section 1(c) of this article. A satellite club meeting may be cancelled for the reasons in section 1(d) of this article. Voting procedures shall be as provided in the bylaws.
- (f) *Exceptions.* The bylaws may include provisions that are not in accordance with this section. A club, however, must meet at least twice per month.

**Section 2 – Annual Meeting.**

- (a) An annual meeting to elect officers and present a mid-year report, including current year income and expenses, together with a financial report on the previous year, shall be held before 31 December as provided in the bylaws.
- (b) A satellite club shall hold an annual meeting of its members before 31 December to elect officers for the satellite club.

**Section 3 – Board meetings.**

Within 60 days after all board meetings, written minutes should be available to all members.

**Article 8 Membership****Section 1 – General Qualifications.**

This club shall be composed of adult persons who demonstrate good character, integrity and leadership, possess a good reputation within their business, profession and/or community; and are willing to serve their community and/or around the world.

**Section 2 – Types.**

This club shall have two types of membership, active and honorary. Clubs may create other types in accordance with section 7 of this article. These members are reported to RI as either active or honorary.

**Section 3 – Active Members.**

A person who possesses the qualifications in Article 5, section 2 of the RI constitution may be elected as an active club member.

*Annexure B: Amended Club Constitution (clean copy)***Section 4 – Satellite Club Members.**

Members of a satellite club of this club shall also be members of this club until the satellite club is admitted to RI membership as a Rotary club.

**Section 5 – Prohibited Dual Memberships.**

No member shall simultaneously

- (a) belong to this and another club, other than a satellite of this club; or
- (b) be an honorary member in this club.

**Section 6 – Honorary Membership.**

This club may elect honorary members for terms set by the board, who shall:

- (a) be exempt from paying dues;
- (b) shall have no vote;
- (c) not hold any club office;
- (d) not hold classifications; and
- (e) be entitled to attend all meetings and enjoy all other privileges in the club, but have no rights or privileges in any other club, except to visit without being a Rotarian's guest.

**Section 7 – Exceptions.**

The bylaws may include provisions that are not in accordance with article 8, sections 2 and 4 – 6.

**Article 9 Club Membership Composition****Section 1 – General Provisions.**

Each member shall be classified in accordance with the member's business or profession, occupation, or type of community service. The classification shall be that which describes the principal and recognised activity of the member's firm, company, or institution, the member's principal and recognised business or professional activity, or the nature of the member's community service activity. The board may adjust a member's classification if the member changes positions, professions, or occupations.

**Section 2 – Diverse Club Membership.**

This club's membership should represent a cross section of the businesses, professions, occupations, and the civic organisations in its community, including age, gender and ethnic diversity.

**Article 10 Attendance****Section 1 – General Provisions.**

Each member should attend this club's regular meetings or its satellite club's regular meetings and engage in this club's service projects, events and other activities. A member shall be counted as attending a regular meeting if the member:

- (a) is present in person, by telephone, or online for at least 60 percent of the meeting
- (b) is present but called away unexpectedly and later presents to the board satisfactory evidence that leaving was reasonable,
- (c) participates in the regular online meeting or interactive activity posted on the club's website within one week after its posting; or
- (d) makes up the absence in any of the following ways within the same year:
  - (1) Attends at least 60 percent of the regular meeting of another club, a provisional club; or a satellite of another club;
  - (2) Is present at the time and place of a regular meeting or satellite club meeting of another club for the purpose of attending, but that club is not meeting at that time or place;

## Annexure B: Amended Club Constitution (clean copy)

- (3) Attends and participates in a club service project or a club sponsored community event or meeting authorised by the board;
- (4) Attends a board meeting or, if authorised by the board, a meeting of a service committee to which the member is assigned;
- (5) Participates through a club website in an online meeting or interactive activity;
- (6) Attends a regular meeting of a Rotaract or Interact club, Rotary Community Corps, or Rotary Fellowship or of a provisional Rotaract or Interact club, Rotary Community Corps; or Rotary Fellowship, or
- (7) Attends an RI convention, a council on legislation, an international assembly, a Rotary Institute any meeting convened with the approval of the RI board of directors or the RI president, a multi-zone conference, a meeting of an RI committee, a district conference, a district training assembly, any district meeting held by at the direction of the RI Board, any district committee meeting held by direction of the governor, or a regularly announced intercity meeting of clubs.

**Section 2 – Extended Absence While Working at a Distance.**

If a member works on a distant assignment for an extended period of time, attendance at the meetings of a designated club at the site of the assignment replaces attendance at the regular meetings of the member's club, if the two clubs agree.

**Section 3 – Absence Because of Other Rotary Activities.**

An absence does not require a make-up if, at the time of the meeting, the member is:

- (a) Travelling with reasonable directness to or from one of the meetings specified in sub-section (1)(d)(7);
- (b) Serving as an officer or member of an RI committee or as a TRF trustee;
- (c) Serving as the special representative of the governor in forming a new club;
- (d) On Rotary business in the employ of RI;
- (e) Directly and actively engaged in a district-sponsored, RI-sponsored, or TRF sponsored service project in a remote area, where making up attendance is impossible; or
- (f) Engaged in Rotary business duly authorised by the board, which precludes attendance at a meeting.

**Section 4 – RI Officers' Absences.**

An absence shall be excused if the member is a current RI officer or a Rotarian partner of a current RI officer.

**Section 5 – Excused Absences.**

A member's absence shall be excused if:

- (a) The board approves it for reasons, conditions and circumstances it considers good and sufficient. Such excused absences shall not last longer than 12 months. However, if a leave is taken for medical reasons, follows the birth or adoption of a child, or takes place during foster care of a child, the board may extend it beyond the original 12 months.
- (b) The sum of the member's age and years of membership in one or more clubs is 85 years or more, the member has been a Rotarian for at least 20 years, the member has notified the club secretary in writing of a desire to be excused from attendance, and the board has approved.

**Section 6 – Attendance Records.**

When a member whose absences are excused under subsection 5(a) of this article does not attend a club meeting, the member and the absence shall not be included in the attendance records. If a member whose absences are excused under section 4 or subsection 5(b) of this article attends a club meeting,

## Annexure B: Amended Club Constitution (clean copy)

the member and the attendance shall be included in this club's membership and attendance figures.

**Section 7 – Exceptions.**

The bylaws may include provisions not in accordance with article 10.

**Article 11 Directors and Officers and Committees****Section 1 – Governing Body.**

The governing body of this club is the board, constituted as provided in the bylaws.

**Section 2 – Authority.**

The board has general control over all officers and committees and, for good cause, may declare any office vacant.

**Section 3 – Board Action Final.**

In all club matters, the decision of the board is final, subject only to an appeal to the club. However, when the board decides to terminate membership, the member, according to article 13, section 6, may appeal to the club, request mediation, or request arbitration. An appeal to reverse a board decision requires a two-thirds vote of the members present at a regular meeting specified by the board, provided that a quorum is present, and the secretary has given notice of the appeal to each member at least five days before the meeting. The club's action on an appeal is final.

**Section 4 – Officers.**

The club officers shall be a president, the immediate past president, a president-elect, a secretary, and a treasurer and may also include one or more vice-presidents, all of whom shall be members of the board. The club officers may also include a sergeant-at-arms, who may be a member of the board if the bylaws provide. Each officer and director shall be in good standing in this club. Club officers shall regularly attend satellite club meetings.

**Section 5 – Election of Officers.**

- (a) *Terms of Officers other than President.* Each officer shall be elected as provided in the bylaws. Except for the president, each officer takes office on 1 July immediately following election and serves for the term of office or until a successor is elected and qualified.
- (b) *Term of President.* A president-nominee shall be elected as provided in the bylaws, at least 18 months but not more than two years before the day of taking office as president. The nominee becomes president-elect on 1 July in the year before taking office as president. The president takes office on 1 July and serves a period of one year. When a successor is not elected, the current president's term is extended for up to one year.
- (c) *Qualifications of President* A candidate for president must be a member of this club for a least one year before being nominated, unless the governor determines that less than a full year satisfies this requirement. The president-elect shall attend the presidents-elect training seminar and the training assembly unless excused by the governor-elect. If excused, the president-elect shall send a club representative. If the president-elect does not attend the presidents-elect training seminar and the training assembly and has not been excused by the governor-elect or, if excused, does not send a club representative to these meetings, the president-elect shall not serve as club president. The current president then shall continue to serve until the election of a successor, who has attended a president elect's training seminar and training assembly, or training deemed sufficient by the governor-elect.

## Annexure B: Amended Club Constitution (clean copy)

**Section 6 – Governance of Satellite Club of this Club.**

- (a) *Satellite Club Oversight* This club shall provide general oversight and support of a satellite club as deemed appropriate by the board.
- (b) *Satellite Club Board.* For day to day governance, a satellite club shall have an annually elected board, drawn from its members and comprising the officers of the satellite club and four to six other members as the bylaws shall provide. The highest officer of the satellite club shall be the chair, and other officers shall be the immediate past chair, the chair elect, the secretary, and the treasurer. The satellite board shall be responsible for the day to day organisation and management of the satellite club and its activities in accordance with Rotary rules, requirements, policies, aims and objectives under the guidance of this club. It shall have no authority within or over this club.
- (c) *Satellite Club Reporting Procedure.* A satellite club shall annually submit to the president and board of this club a report on its membership activities, and programs, accompanied by a financial statement and audited or reviewed accounts, for inclusion in this club's reports for its annual general meeting and any other reports that may, from time to time be required by this club.

**Section 7 – Committees.**

This club should have the following committees:

- (a) Club Administration
- (b) Membership
- (c) Public Image
- (d) Rotary Foundation; and
- (e) Service Projects

The board or president may appoint additional committees as needed.

**Article 12 Dues**

Every member shall pay annual dues as prescribed in the bylaws.

**Article 13 Duration of Membership****Section 1 – Period.**

Membership shall continue during the existence of this club unless terminated as provided below.

**Section 2 – Automatic Termination.****(a) Exceptions.**

Membership shall automatically terminate when a member no longer meets the membership qualifications, except that when a member moves from the locality of this club or the surrounding area, but continues to meet all conditions of club membership, the board may:

- (1) Allow a member to remain in this club; or
- (2) Grant a special leave of absence, not to exceed one year, to enable the member to visit and become known to a club in the new community.

**(b) Re-joining.**

When a member in good standing has their membership terminated as described in subsection (a), that person may apply for membership again, under the same or another business, profession, occupation, community service, or other classification.

**(c) Termination of Honorary Membership.**

Honorary membership shall automatically terminate at the end of the term of membership set by the board, unless extended. The board may revoke an honorary membership at any time.

## Annexure B: Amended Club Constitution (clean copy)

**Section 3 – Termination - Non-payment of Dues.**

- (a) *Process.* Any member who fails to pay dues within 30 days after they are due shall be notified in writing by the secretary. If the dues are not paid within 10 days after the notification, the board may terminate membership at its discretion.
- (b) *Reinstatement.* The board may reinstate the former member to membership if the former member requests and pays all debts to this club.

**Section 4 – Termination Non-attendance.**

- (a) Attendance Percentages. A member must:

- (1) attend or make up at least 50 percent of regular club or satellite club meetings; engage in club projects, events, and other activities for at least 12 hours in each half of the year; or achieve a proportionate combination of both; or
- (2) attend at least 30 percent of this club's regular meetings or satellite club meetings or engage in club projects, events and other activities in each half of the year (assistant governors as defined by the RI board of directors, shall be excused from this requirement).

A member, who fails to attend as required, may be terminated unless the board consents to such non-attendance for good cause.

- (b) *Consecutive Absences.* Non-attendance may be considered a request to terminate membership in this club, if a member fails to attend or make up four consecutive regular meetings, unless otherwise excused by the board for good and sufficient reason or pursuant to article 10, sections 4 or 5. After the board notifies the member, the board, by a majority vote, may terminate the member's membership.
- (c) *Exceptions.* The bylaws may include provisions not in accordance with Article 13, section 4.

**Section 5 – Termination – Other Causes.**

- (a) *Good Cause.* The board may terminate the membership of any member who ceases to have the qualifications for club membership or for any good cause by a vote of at least two-thirds of the board members present and voting, at a meeting called for that purpose. The guiding principles for this meeting shall be article 8, section 1, the Four Way Test, and the high ethical standards of a Rotarian.
- (b) *Notice.* Before the board acts under subsection (a) of this section, the member shall be given at least 10 days' written notice and an opportunity to respond in writing to the board. Notice shall be delivered in person or by registered letter to the members last known address. The member has the right to appear before the board to state his or her case.

**Section 6 – Right to Appeal, Mediate or Arbitrate Termination.**

- (a) *Notice.* Within seven days after the board's decision to terminate or suspend membership, the secretary shall notify the member in writing. Within 14 days after the notice, the member may give written notice to the secretary of an appeal to the club or a request for mediation or arbitration. The procedure for mediation or arbitration is provided in article 17.
- (b) *Appeal.* In the event of an appeal, the board shall set a date for the hearing at a regular club meeting held within 21 days after receipt of the notice of appeal. At least five days' written notice of the meeting and its special business shall be given to every member. Only members shall be present when the appeal is heard. The action of the club is final and binding on all parties and shall not be subject to arbitration.

**Section 7 – Board Action Final.**

## Annexure B: Amended Club Constitution (clean copy)

Board action shall be final if no appeal to this club is taken and no arbitration is requested.

**Section 8 – Resignation.**

A member's resignation from this club shall be in writing, addressed to the president or secretary. The board shall accept the resignation unless the member owes debt to this club.

**Section 9 – Forfeiture of Property Interest.**

Any person whose club membership is terminated in any manner shall forfeit all interest in any funds or other property of this club, if under local laws, the member acquired any right to them upon joining the club.

**Section 10 – Temporary Suspension.**

Notwithstanding any provisions of this constitution, if in the opinion of the board

- (a) credible accusations are made that a member has refused or neglected to comply with this constitution, or is guilty of conduct unbecoming a member or harmful to the club; and
- (b) those accusations, if proved, constitute good cause for terminating the membership of the member; and
- (c) no action should be taken on the membership of the member, pending the outcome of a matter or an event that the board believes should properly occur first; and
- (d) it is in the best interests of the club to temporarily suspend the member without a vote on the member's membership and to exclude the member from attendance at meetings and other club activities and from any club office or position;

the board may, by at least a two-thirds vote, temporarily suspend the member for a reasonable period up to 90 days and with any other conditions the board sets. A suspended member may appeal the suspension or may request mediation or arbitration as provided in section 6 of this article. During the suspension, the member shall be excused from attendance requirements. Before the suspension ends the board must either move to terminate the suspended Rotarian or reinstate the Rotarian to full regular status.

**Article 14 Community, National, and International Affairs****Section 1 – Proper Subjects.**

Any public question involving the welfare of the community, the nation, and the world is a proper subject of fair and informed discussion at a club meeting. However, this club shall not express an opinion on any pending controversial public measure.

**Section 2 – No Endorsements.**

This club shall not endorse or recommend any candidate for public office and shall not discuss at any club meeting the merits or demerits of any such candidate.

**Section 3 – Non-Political.**

- (a) *Resolutions and Opinions.* This club shall neither adopt nor circulate resolutions or opinions, and shall not take action dealing with world affairs or international policies of a political nature.
- (b) *Appeals.* This club shall not direct appeals to clubs, peoples, or governments, or circulate letters, speeches, or proposed plans for the solution of specific international problems of a political nature.

**Section 4 – Recognizing Rotary's Beginning.**

The week of the anniversary of Rotary's founding, 23 February, is World Understanding and Peace Week. During this week, this club will celebrate Rotary service, reflect upon past achievements, and



**Annexure B: Amended Club Constitution (clean copy)**

focus on programs of peace, understanding, and goodwill in the community and throughout the world.

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**Article 15 Rotary Magazines****Section 1 – Mandatory Subscription.**

Unless, this club is excused by the RI board of directors, each member shall subscribe to an official magazine. Two Rotarians who reside at the same address may subscribe jointly to an official magazine. The subscription fee shall be paid on the dates set by the board for the payment of per capita dues for the duration of membership in this club.

**Section 2 – Subscription Collection.**

The subscription fee shall be collected by this club from each member in advance and remitted to RI or to the office of a regional publication as determined by the RI board of directors.

**Article 16 Acceptance of Object and Compliance with Constitution and Bylaws**

By paying dues, a member accepts the principles of Rotary expressed in its object and agrees to comply with and be bound by the club constitution and bylaws. On these conditions alone is a member entitled to the privileges of this club. Each member shall be subject to the terms of the club constitution and bylaws whether or not the member has received copies of them.

**Article 17 Arbitration and Mediation****Section 1 – Disputes.**

Any dispute between any current or former member(s) and this club, any club officer or the board, except a decision of the board shall, upon a request to the secretary by any disputant, be resolved by either mediation or arbitration.

**Section 2 – Date for Mediation or Arbitration.**

Within 21 days after receipt of the request, the board shall, in consultation with the disputants, set a date for the mediation or arbitration.

**Section 3 – Mediation.**

The procedure for mediation shall be

- (a) recognized by an appropriate authority with national or state jurisdiction; or
- (b) recommended by a competent professional body whose recognised expertise covers alternative dispute resolution; or
- (c) recommended in documented guidelines determined by the RI board or TRF Trustees.

Only Rotarians may be mediators. The club may ask the governor or the governor's representative to appoint a mediator with appropriate mediation skills and experience.

- (a) *Mediation Outcomes.* The outcomes or decisions agreed to by the disputants after mediation shall be recorded and copies given to each party, the mediator or mediators and the board. A summary statement acceptable to the parties shall be prepared for the information of the club. Any disputant, through the president or secretary, may call for further mediation if a party has retracted significantly from the mediated position.
- (b) *Unsuccessful Mediation.* If mediation is requested but is unsuccessful, any disputant may request arbitration as provided in section 1 of this article.

**Section 4 – Arbitration.**

In the event of a request for arbitration, each disputant shall appoint a Rotarian as an arbitrator and the arbitrators shall appoint a Rotarian as an umpire.

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**Section 5 – Decision of Arbitrators or Umpire**

The decision reached by the arbitrators or, if they disagree, by the umpire shall be final and binding on all parties and not be subject to appeal.

**Article 18 Bylaws**

This club shall adopt bylaws that are consistent with the RI constitution and bylaws with the rules of procedure for an administrative territorial unit where established by RI, and with this constitution, to give additional provisions for the government of this club. The bylaws may be amended as they provide.

**Article 19 Rotary International**

- (a) The club shall be a non-profit association. Its purpose shall be charitable and benevolent and to encourage, promote and extend the object of Rotary, and to maintain the relations of a member club in Rotary International.
- (b) Insofar as the provisions of the law of New South Wales under which this club is incorporated shall permit, this club shall operate in a manner consistent with the constitution and bylaws of Rotary International.
- (c) This club shall have the authority to adopt such bylaws as may be consistent with the purposes enumerated herein and consistent with the law of New South Wales, under which this club is incorporated.

*Note: Articles 20 to 32 are in accordance with the NSW Associations Act 2009 No. 7*

**Article 20 Term of Office of Board Members**

There is no maximum number of consecutive terms for which a board member may hold office.

**Article 21 Register of members**

- (a) The public officer of the association must establish and maintain a register of members of the association (whether in written or electronic form) specifying the name and postal, residential or email address of each person who is a member of the association together with the date on which the person became a member.
- (b) The register of members must be kept in New South Wales at the club's official address.
- (c) The register of members must be open for inspection, free of charge, by any member of the club at any reasonable hour.
- (d) A member of the club may obtain a copy of any part of the register on payment of a fee of not more than \$1 for each page copied.
- (e) If a member requests that any information contained on the register about the member (other than the member's name) not be available for inspection, that information must not be made available for inspection.
- (f) A member must not use information about a person obtained from the register to contact or send material to the person, other than for:
  - (1) the purposes of sending the person a newsletter, a notice in respect of a meeting or other event relating to the club or other material relating to the club, or
  - (2) any other purpose necessary to comply with a requirement of the Act or the Regulation.
- (g) If the register of members is kept in electronic form:
  - (1) it must be convertible into hard copy, and
  - (2) the requirements in sub clauses (a) and (b) apply as if a reference to the register of members is a reference to a current hard copy of the register of members.

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**Article 22 Filling of Casual Vacancies on the Board**

- (a) If any officer or board member vacates his or her position, the remaining members of the board will appoint a replacement.
- (b) If any officer-elect or director-elect vacates a position, the remaining members of the board-elect will appoint a replacement

**Article 23 Quorum**

The minimum number of participants who must be present when a vote is taken: one- third of the club's members for club decisions and a majority of the directors for club board decisions.

**Article 24 Use of Technology at Board Meetings**

- (a) A board meeting may be held at 2 or more venues using any technology approved by the board that gives each of the board's members a reasonable opportunity to participate.
- (b) A board member who participates in a board meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

**Article 25 Postal or Electronic Ballots**

- (a) The club may hold a postal or electronic ballot (as the board determines) to determine any issue or proposal (other than an appeal under Article 13(6)).
- (b) A postal or electronic ballot is to be conducted in accordance with Schedule 3 to the Regulation.

**Article 26 Proxy Votes not Permitted**

Proxy voting must not be undertaken at or in respect of a general meeting.

**Article 27 Members' Liability**

The liability of a member of the club to contribute towards the payment of the debts and liabilities of the club or the costs, charges and expenses of the winding up of the club is limited to the amount, if any, unpaid by the member in respect of membership of the club as required by Article 12.

**Article 28 Funds****Section 1 – Source.**

- (a) The funds of the club are to be derived from entrance fees and annual subscriptions of members, donations and, subject to any resolution passed by the club in general meeting, such other sources as the board determines.
- (b) All money received by the club must be deposited as soon as practicable and without deduction to the credit of the club's bank or other authorised deposit-taking institution account.

**Section 2 – Management.**

- (a) Subject to any resolution passed by the club in general meeting, the funds of the club are to be used in pursuance of the objects of the club in such manner as the board determines.
- (b) Finances of the club will be managed in accordance with procedures set out in the bylaws of the club.

## Annexure B: Amended Club Constitution (clean copy)

**Article 29 Distribution of Property on Winding Up of a Club**

- (a) Subject to the Act and the Regulations, in a winding up of the club, any surplus property of the club is to be transferred to another Rotary organisation with similar objects and which is not carried on for the profit or gain of its individual members.
- (b) In this clause, a reference to the surplus property of a club is a reference to that property of the club remaining after satisfaction of the debts and liabilities of the club and the costs, charges and expenses of the winding up of the club.

**Article 30 Custody of Books etc.**

Except as otherwise provided by this constitution, all records, books and other documents relating to the club must be kept in New South Wales, at the association's official address, in the custody of the public officer.

**Article 31 Inspection of books etc.**

- (a) The following documents must be open to inspection, free of charge, by a member of the club at any reasonable hour:
  - (1) records, books and other financial documents of the club,
  - (2) this constitution,
  - (3) minutes of all board meetings and general meetings of the club.
- (b) A member of the club may obtain a copy of any of the documents referred to in sub- clause (a) on payment of a fee of not more than \$1 for each page copied.
- (c) Despite sub clauses (a) and (b), the board may refuse to permit a member of the club to inspect or obtain a copy of records of the club that relate to confidential, personal, employment, commercial or legal matters or where to do so may be prejudicial to the interests of the club.

**Article 32 Financial Year**

The financial year of the club is:

- (a) the period of time commencing on the date of incorporation of the club and ending on the following 30 June, and
- (b) each period of 12 months after the expiration of the previous financial year of the club, commencing on 1 July and ending on the following 30 June.

**Article 33 Amendments****Section 1 – Manner of Amending.**

Except as provided in sections 2 of this article, this constitution, clauses 1 to 19 inclusive, may be amended only by a majority vote of those voting at the council on legislation. Clauses 20 to 32 may be amended by a vote of seventy five percent of club members at a special meeting called for this purpose, providing that notice of such proposed amendment shall be given to each member and the governor at least 21 days before such meeting.

**Section 2 – Amending Article 2 and Article 4.**

Article 2, Name and Article 4, Locality of the Club, may be amended at any regular club meeting, if a quorum is present, by at least a two thirds vote of all voting members. Notice of the proposed amendment shall be given to each member and the governor at least 21 days before the meeting. The amendment shall be submitted to the RI board of directors and becomes effective only when approved. The governor may offer an opinion to the RI board of directors about the proposed amendment.

***Note: Changes to this Constitution must be consistent with the RI Constitution and Bylaws, and the***

Annexure B: Amended Club Constitution (clean copy)

*Rotary Code of Policies*

## **Constitution of the Rotary Club of Strathfield Incorporated**

### **Part B – By-laws**

#### **Article 1 Definitions**

1. Board: The board of directors of this club.
2. Director: A director of this club's board.
3. Member: A member other than an honorary member, of this club.
4. Quorum: The minimum number of participants who must be present when a vote is taken: one-third of the club's members for club decisions and a majority of the directors for club board decisions.
5. Resolution: Resolution can refer to a special resolution (see Article 13, Section 2), or an ordinary resolution (a resolution considered by the club, board or a committee), or a circular resolution (see Article 15, Section 7).
6. Meeting: Meeting can refer to either: Annual meeting, regular meeting, special meeting or board meeting, as described in Article 5.
7. RI: Rotary International.
8. Year: The 12-month period that begins on 1 July.

#### **Article 2 Board**

The governing body of this club shall be the board consisting of 10 members of this club, namely, the president, immediate past president, president-elect (who shall also be vice-president), secretary, treasurer, together with the 5 members elected as directors under Article 3.

#### **Article 3 Election of Club Officers, Club Directors and Terms of Office**

##### **Section 1 – Method of Electing Club Officers and Directors**

At a regular meeting one month prior to the meeting for election of officers, the presiding officer shall ask for nominations by members of the club for the positions of president-elect, secretary, treasurer, and five directors. The nominations may be presented by a nominating committee or by members, by either or by both as the club may determine. If it is determined to use a nominating committee, such committee shall be appointed as the club may determine. The nominations duly made shall be placed on a ballot in alphabetical order under each office and shall be voted for at the annual meeting. The candidates for president, secretary, and treasurer receiving a majority of the votes shall be declared elected to their respective offices. The 5 candidates for director receiving a majority of the votes shall be declared elected as directors. The candidate for president elected in such balloting shall be the president-nominee. The president-nominee shall take the title of president-elect on the first day of July next following the election, and shall serve as an officer during that year. On 1 July immediately following that year, the president-elect shall assume office as president.

##### **Section 2 – Election of Sergeant-at-Arms**

Within one week after their election, the board-elect shall meet and elect a member of the club to act as sergeant-at-arms.

##### **Section 3 – Filling a Casual Vacancy on the Board**

A casual vacancy on the board or any office shall be filled by action of the remaining directors.

##### **Section 4 – Filling a Casual Vacancy of Directors-elect and Officers-elect**

A casual vacancy in the position of any officer-elect or director-elect shall be filled by action of the remaining directors-elect.

##### **Section 5 – Term of Office of Directors and Officers**

The term of office for each director and officer shall be one year.



**Article 4 Duties of Club Officers****Section 1 – President**

It shall be the duty of the president to preside at meetings of the club and the board and to perform other duties as ordinarily pertain to the office of president.

**Section 2 – Immediate Past President**

It shall be the duty of the immediate past president to serve as a director and to perform such other duties as may be prescribed by the president or the board.

**Section 3 – President-elect/Vice-President**

It shall be the duty of the president-elect to serve as a director, to preside at meetings of the club and the board in the absence of the president and to perform such other duties as may be prescribed by the president or the board.

**Section 4 – Secretary**

It shall be the duty of the secretary to keep membership records; record attendance at meetings; send out notices of club, board, and committee meetings; record and preserve the minutes of such meetings; report as required to RI, including the semi-annual reports of membership on 1 January and 1 July of each year, which shall include per capita dues for all members and prorated dues for active members who have been elected to membership in the club since the start of the July or January semi-annual reporting period; report changes in membership, collect and remit RI official magazine subscriptions; and perform other duties as usually pertain to the office of secretary.

**Section 5 – Treasurer**

It shall be the duty of the treasurer to have custody of all funds, accounting for it to the club annually and at any other time upon demand by the board, and to perform other duties as pertain to the office of treasurer. Upon retirement from office, the treasurer shall turn over to the incoming treasurer or to the president all funds, books of accounts, or any other club property.

**Section 6 – Sergeant-at-Arms**

The duties of the sergeant-at-arms shall be such as are usually prescribed for such office and other duties as may be prescribed by the president or the board.

**Article 5 Meetings****Section 1 – Annual Meeting**

An annual meeting of this club shall be held on the first Wednesday in December in each year, at which time the election of officers and directors to serve for the ensuing year shall take place.

- (a) The terms ‘annual general meeting’, ‘AGM’ and ‘annual meeting’ are used interchangeably in both the Constitution and by-laws but are identical in meaning.

**Section 2 – Regular Meeting.**

The regular weekly meetings of this club shall be held on Wednesday of each week at 7.00 p.m. Due notice of any changes in or cancelling of the regular meeting shall be given to all members of the club.

- (a) The terms ‘general meeting’ and ‘regular meeting’ are used interchangeably in both the Constitution and by-laws but are identical in meaning.

**Section 3 – Special Regular Meeting**

A regular meeting of the club where a special resolution is considered. This meeting requires twenty-one (21) days' notice being given in accordance with Article 13, Section 2 of these by-laws to consider the special resolution.

**Section 4 – Board Meeting**

Regular meetings of the board shall be held monthly on such day and at such time as the board shall determine. Special meetings of the board shall be called by the president, whenever deemed necessary, or upon the request of two (2) directors, due notice having been given.

**Article 6 Attendance**

Notwithstanding the provisions of Article 10 and Article 12, Section 4 of the Constitution, the Club acknowledges that due to personal circumstances and commitments, members may be unable to meet expected attendance requirements. Accordingly, the board will not act to terminate membership of a member for poor attendance except in exceptional circumstances.

**Article 7 Fees and Dues**

Every member shall pay an admission fee and annual dues except that any transferring or former member of another club who is accepted into membership of this club shall not be required to pay a second admission fee. A Rotaractor who ceased to be a member of Rotaract within the proceeding two years, who is accepted into membership of this club, shall not be required to pay an admission fee.

**Section 1 – Admission Fee**

The admission fee shall be an amount determined by the board at its first meeting in each financial year to be paid before the applicant can qualify as a member.

**Section 2 – Annual Membership Dues**

Annual membership dues shall consist of RI per capita dues, subscriptions fees to Rotary Down Under, District per capita dues, Club annual fees and any and other Rotary of District per capita assessment.

The membership dues shall be an amount determined by the board at its first meeting in each financial year payable semi-annually on the first day of July and of January, with the understanding that a portion of each semi-annual payment shall be applied to each member's subscription to the RI official magazine.

**Section 3 – Payment of RI Dues**

The payment of per capita dues and RI official magazine subscriptions shall be made on 1 July and 1 January of each year on the basis of the membership of the club on those dates.

**Article 8 Method of Voting**

The business of this club shall be transacted by *viva voce* vote, except the election of officers and directors, which shall be by secret ballot. The board may determine that a specific resolution be considered by secret ballot rather than by *viva voce* vote. Voting by postal vote or proxy is not permitted.

**Article 9 Avenues of Service**

The Avenues of Service are the philosophical and practical framework for the work of this Rotary club. They are: Club Service, Vocational Service, Community Service, International Service, and Youth Service. This club will be active in each of the Avenues of Service.

**Article 10 Club Committees**

Club committees are charged with carrying out the annual and long-range strategic goals of the club. The president-elect, president, and immediate past president should work together to ensure continuity of leadership and succession planning. When feasible, committee members should be appointed to the same committee for three years to ensure consistency. The president-elect is responsible for appointing committee members to fill vacancies, appointing committee chairs, and conducting planning meetings prior to the start of the year in office. It is recommended that the chair have previous experience as a member of the committee.

**Section 1 – Conduct of Committees**

- (a) The president shall be *ex officio* a member of all committees and, as such, shall have all the privileges of membership thereon.
- (b) Each committee shall transact its business as is delegated to it in these bylaws and such additional business as may be referred to it by the president or the board. Except where special authority is given by the board, such committees shall not take action until a report has been made and approved by the board.
- (c) Each chair shall be responsible for regular meetings and activities of the committee, shall supervise and coordinate the work of the committee, and shall report to the board on all committee activities.

**Section 2 – Duties of Committees**

- (a) The duties of all committees shall be established and reviewed by the president for his or her year. In declaring the duties of each, the president shall reference appropriate RI materials and the Avenues of Service when developing plans for the year.
- (b) Each committee shall have a specific mandate, clearly defined goals, and action plans established by the beginning of each year for implementation during the course of the year. It shall be the primary responsibility of the president-elect to provide the necessary leadership to prepare a recommendation for club committees, mandates, goals, and plans for presentation to the board in advance of the commencement of the year as noted above.

**Section 3 – Standing Committees**

The following standing committees should be appointed by the president in each year:

- (a) *Membership Committee*. This committee should develop and implement a comprehensive plan for the recruitment and retention of members.
- (b) *Public Image Committee*. This committee should develop and implement plans to provide the public with information about Rotary and to promote the club's service projects and activities.
- (c) *Administration Committee*. This committee should conduct activities associated with the effective operation of the club.
- (d) *Service Projects Committee*. This committee should develop and implement educational, humanitarian, and vocational projects that address the needs of its community and communities in other countries.
- (e) *The Rotary Foundation Committee*. This committee should develop and implement plans to support The Rotary Foundation through both financial contributions and program participation.

**Section 4 – Ad hoc Committees**

Additional ad hoc committees may be appointed as needed by the board.

**Article 11 Club Finances****Section 1 – Club Budget**

Prior to the beginning of each fiscal year, the board shall prepare a budget of estimated income and expenditures for the year, which shall stand as the limit of expenditures for these purposes, unless otherwise ordered by action of the board. The budget shall be broken into two separate parts: one in respect of club operations and one in respect of charitable/service operations.

**Section 2 – Club Bank Account**

The treasurer shall deposit all club funds in a bank, named by the board. The club funds shall be divided into two separate parts: club operations and service projects.

**Section 3 – Payment of Club Bills**

All bills shall be paid by the treasurer or other authorised officer only when approved by two officers or directors.

**Section 4 – Use of Club Cheques**

All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be drawn and signed by any two members of the board, or as otherwise determined by the board.

**Section 5 – Financial Statements**

A thorough review by a certified public accountant or other qualified person shall be made each financial year. This reviewed financial report for the previous financial year will be presented to members at the annual meeting.

**Section 6 – Bond for Club Funds**

Officers having charge or control of club funds shall give bond as required by the board for the safe custody of the funds of the club, cost of bond to be borne by the club.

**Section 7 – Club Financial Year**

The financial year of this club shall extend from 1 July to 30 June.

**Article 12 Method of Electing Members****Section 1 – Consideration of a Membership Proposal**

The name of a prospective member, proposed by an active member of the club, shall be submitted to the board in writing, through the club secretary. A transferring or former member of another club may be proposed to active membership by the former club. The proposal shall be kept confidential except as otherwise provided in this procedure.

**Section 2 – Proposed Member to Meet Requirements**

The board shall ensure that the proposal meets all the classification and membership requirements of the constitution.

**Section 3 – Approval of Proposed Member**

The board shall approve or disapprove the proposal within 30 days of its submission and shall notify the proposer, through the club secretary, of its decision. This procedure must be carried out in accordance with the *NSW Privacy & Protection Act 1998*.

**Section 4 – Informing Proposed Member of Membership**

If the decision of the board is favourable, the prospective member shall be informed of the purposes of Rotary and of the privileges and responsibilities of membership, following which the prospective member shall be requested to sign the membership proposal form and to permit his or her name and proposed classification to be published to the club.

## Annexure C: Amended By-laws (clean copy)

**Section 5 – Objections to Membership Proposal**

If no written objection to the proposal, stating reasons, is received by the board from any member (other than honorary) of the club within seven (7) days following publication of information about the prospective member, that person, upon payment of the admission fee (if not honorary membership), as prescribed in these bylaws, shall be considered to be elected to membership.

If any such objection has been filed with the board, it shall vote on this matter at its next meeting. If approved despite the objection, the proposed member, upon payment of the admission fee (if not honorary membership), shall be considered to be elected to membership.

**Section 6 – New Member Induction**

Following the election, the president shall arrange for the new member's induction, membership card, and new member Rotary literature. In addition, the president or secretary will report the new member information to RI and the president will assign a member to assist with the new member's assimilation to the club as well as assign the new member to a club project or function.

**Section 7 – Election of Honorary Members**

The club may elect, in accordance with Article 8, section 6 of Part A of this constitution, honorary members proposed by the board.

**Article 13 Resolutions****Section 1 – Board to Consider Resolutions prior to Club Consideration**

The club shall not consider any resolution or motion to commit the club on any matter until the board has considered it. Such resolutions or motions, if offered at a club meeting, shall be referred to the board without discussion.

**Section 2 – Notice of Special Resolution**

In the event that the club must consider a special resolution, twenty-one (21) days' notice shall be required. Such notice shall be sent by the secretary to each member's recorded e-mail and shall specify details of the proposed resolution and that it is to be passed as a special resolution. Such a meeting shall be designated a 'Special Regular Meeting'.

**Article 14 Procedure for Regular Meetings****Section 1 – Notice**

Seven (7) days of prior notice of the time, date and place of all regular meetings of the club shall be given to members by publication in the weekly bulletin or by e-mail and details shall be included of the nature of the meeting and of any notices of motion therefore that may have been delivered to the secretary.

**Section 2 – Order of Business**

The order of business for regular meetings of the club is as follows:

- (1) Meeting called to order.
- (2) Introduction of visitors.
- (3) President, Officer and Director Reports.
- (4) Committee reports if any.
- (5) Announcements
- (6) Address or other program features.
- (7) National Anthem.
- (8) Close.

**Article 15 Procedure for Board Meetings****Section 1 – Notice**

Written notice of a meeting of the board shall be given by the secretary to each member of the board at least seven (7) days (or such other period as may be agreed upon by the members of the board) before the time appointed for the holding of the meeting.

**Section 2 – Who May Chair a Board Meeting?**

At a meeting of the board –

- (a) the president or, in the president's absence, the president-elect/vice-president shall preside; or
- (b) if the president and president-elect/vice president are absent or unwilling to act the immediate past president shall preside; or
- (c) if the immediate past president is absent or unwilling to act such one of the remaining members of the board as may be chosen by the members present at the meeting shall preside.

**Section 3 – Business at Board Meetings**

The order of business for board meetings shall be determined by the president and secretary.

**Section 4 – Adjournment of Meetings**

If within half an hour of the time appointed for the meeting, a quorum is not present, the meeting shall stand adjourned to the same place and at the same hour of the same day the following week. If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.

**Section 5 – Use of Technology at Board Meetings**

A board meeting may be held using any technology approved by the board that gives each of the board's members a reasonable opportunity to participate. A board member who participates in a board meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

**Section 6 – Voting at Board Meetings**

- (a) Questions arising at a meeting of the board or of any committee appointed by the president in accordance with Article 10 of these by-laws shall be determined by a majority of the votes of the members of the board or any such committee present at the meeting.
- (b) Each member present at a meeting of the board or of any such committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- (c) Any act or thing done or suffered, or purporting to have been done or suffered, by the board or by such committee, is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the board or of such a committee.

**Section 7 – Circular Resolution**

The board may make decisions by written circular resolution without the need for a meeting. In order for a circular resolution to be valid, it must be:

- (a) Sent to all members of the board via email;
- (b) Responded to by all members of the board; and
- (c) Carried by a majority of the members of the board expressing their support within 7 days of the resolution being sent.

**Article 16 Procedure at Annual Meetings****Section 1 – Notice**

Written notice of the annual meeting shall be given by the secretary to each member at least fourteen (14) days the time appointed for the holding of the meeting. (Note: if a special resolution is to be considered at the annual meeting, twenty-one (21) days' notice must be given as per Article 13, Section 2 of these by-laws).

**Section 2 – Who May Chair an Annual Meeting?**

The chair of the annual meeting shall be appointed by the board by ordinary resolution.

**Section 3 – Order of Business**

The order of business for regular meetings of the club is as follows:

- (1) Open & Welcome by Chair.
- (2) Apologies.
- (3) Confirmation of the minutes of the last proceeding annual meeting and of any special meeting held since the last annual meeting.
- (4) Business arising from the minutes.
- (5) Report on the club activities during the previous financial year.
- (6) Consideration of the financial statement for the previous financial year by members (as required under the *Associations Incorporation Act 2009*).
- (7) Election of Directors and Officers for the following financial year.
- (8) Election of President-elect for the following financial year.
- (9) Appointment of auditor for the current financial year accounts.
- (10) General business.
- (11) Close.

**Article 17 Common Seal**

The common seal shall be kept in the custody of the public officer and shall not be fixed to any instrument except by the authority of the board and the affixing of the common seal shall be attested by the signature of any two of the public officer, president, secretary and treasurer.

**Article 18 Prohibition against distribution to members****Section 1 – All Income and Property for Club Objectives**

The income and property of the club from whatever sources derived shall be applied solely towards the promotion of the objectives of the club and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or any other means to the members of the club.

**Section 2 – Club Assets at Dissolution to be Transferred**

The club shall not be dissolved except at a special regular meeting of the club specially convened for the purpose and by special resolution. If upon the winding up or dissolution of the club there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed among members of the club but shall be given or transferred to some other Rotary club or other institution or institutions having objects similar or, in part similar to the objects of the club and which shall also prohibit the distribution of its or their property among its or their members. Such institution or institutions shall be determined by the members of the club at or before the time of dissolution or, in default thereof, by the judge of such court as may have or acquire the jurisdiction in the matter.

**Article 19 Interpretation**

Throughout these by-laws pronouns of the masculine gender shall include the feminine and vice versa.



## Annexure C: Amended By-laws (clean copy)

**Article 20 Amendments****Section 1 – *Method of Amendment***

These by-laws may be amended at any special regular meeting by a special resolution of this club.

**Section 2 – *Amendments must comply with RI and District Policies***

No amendment or addition to these by-laws can be made which is not in harmony with the standard Rotary club constitution and with the constitution and by-laws of RI and with the Rotary Code of Policies.

**Section 3 – *Correction of Errors***

The board may by motion re-number or correct any typographical errors that are not consequential to the interpretation of these by-laws.

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CCS10                      SMALL GRANT APPLICATION - HOMEBUSH WEST PUBLIC SCHOOL P&C  
AUTHOR:                Emily Armstrong, Community Development Officer  
APPROVER:            Michael Mamo, General Manager

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## RECOMMENDATION

That Council approves the Small Grant Application from Homebush West Public School P&C.

## PURPOSE OF REPORT

That the application from Homebush West Public School P&C be considered for the funding request of \$2,500 to support their fostering of community connectivity between families and parents. This will be through information and resources to assist families, networks and meet other community members with the purpose of 're-connecting'.

## REPORT

The Homebush West Public School P&C is an incorporated organisation and the applicant for the small grant is a resident of Homebush West.

The purpose of this application is to create a community hub for parents to connect over morning tea. This will be an opportunity for families and community members to reconnect and provide access to information for vulnerable members of the community. It will also be an opportunity for Homebush West Public School P&C to host information forums for educational endeavours across:

- Digital Safety (eSafety Commissioner)
- Children and Safety (Auburn LAC Youth Liaison Officer)
- Healthy Lunchbox Habits
- Car Safety
- Road Safety

The funds listed in the application are for food and beverage items (coffee, tea, milk, muffins, cookies breakfast condiments), which are unlikely to be processed, expended and acquitted by the end of this financial year (30 June 2023). It may be more suitable to award the applicant funding for the next financial year 2023/2024 for sufficient time to complete the outlined outcomes of the application.

The application from Homebush West Public School P&C aligns with the theme Community Wellbeing and the goals as per the Community Strategic Plan Strathfield 2035 of:

1. 'Culturally diverse, socially cohesive and connected communities'.
2. 'Healthy and active communities'.
3. 'Safe, resilient and accessible local areas'.

## FINANCIAL IMPLICATIONS

Funding may be provided in the current budget for this purpose.

**ATTACHMENTS**

1. Small Grant Application - Homebush West Public School P&C
2. Homebush West Public School P&C
3. Homebush West Public School P&C Newsletter Term 2
4. Homebush Public School P&C - Poster

# ATTACHMENT 1



## Small Grants Application Form – Groups and Organisations

### Eligibility and conditions

Strathfield Council's Small Grants Policy provides amounts up to \$2,500 to eligible individuals or groups, subject to approval and provision of supporting documentation. If your organisation is granted financial assistance, the grant must be acquitted eg provide evidence in form of receipts to Council. Failure to provide this information may result in Council excluding your organisation from future grants.

Eligibility for groups and organisations is limited to those community groups, not for profit organisations, schools and/or registered charitable organisations that are located in the Strathfield Council area and/or provides services to the Strathfield Council area.

A group or organisation is **not eligible** if they have:

- outstanding or non-acquitted grants with Strathfield Council
- are not located and/or providing services within the Strathfield Council area
- seeking retrospective funding or the request is generated via bulk mail.

Council does not provide financial assistance for commercial or profit-driven entities, including registered clubs or State or Federal Government departments or agencies

Grants are only available to the following:

- community organisations requiring financial assistance to provide a service or activity of benefit to the Strathfield community where **no alternative grant program** is available
- request for a donation or support for a fundraising event for a **registered charity or not for profit organisation**

The Small Grants Policy is available at <https://www.strathfield.nsw.gov.au/council/policies-plans-and-regulations/policies/>

For further information, please contact Council at 9748 9999 or email: [council@strathfield.nsw.gov.au](mailto:council@strathfield.nsw.gov.au).

## About your organisation or group

Name of group or organisation Homebush West Public School  
Address PSC, 20 Exeter Rd, Homebush West  
Contact name and title of position RACHEL DAVISS,  
PSC PRESIDENT  
Contact number(s) [REDACTED]  
Email hwps.pandc@gmail.com

Is your organisation a charitable organisation or incorporated? Please provide registration details and ensure copies of your registration or incorporation are attached to the application.

Charitable.

ABN: 66700 183 685

Homebush West Public School PSC Association.

Describe your organisation and its key objectives (Attach additional information to the application if there is insufficient space)

We are a small community in Homebush West with the majority living in apartments. As the PSC Committee we aim to support our community and the school for the benefit of advancing education and providing better access to facilities and resources for all of our students to enjoy for many years to come. We are

Application for Small Grants – Group and Organisations (2022)

building a sense of community by aiming to re-connect.

About your proposal

Amount Requested \$ 2500

Purpose of the grant eg description of the project or activity in which assistance is sought and how the funds will be spent. *(Attach additional information to the application if there is insufficient space)*

Purpose is to create a Community hub where we can connect parents and community members over morning tea in our school chapel. A place where people can access information and resources to assist their families, network and meet members of the community.

The funds will be spent on tea, coffee, milk, cookies, muffins, cereal and breakfast condiments.

A safe, accessible hub within the Homebush West community.



What do consider are the benefits to the Strathfield community of your proposal? (attach additional information to the application if there is insufficient space)

- Re-connect and connect our Community
- Provide access to information for vulnerable members of our community.

A forum to hold educational talks with key specialists in varying fields (ie) e-safety, connect with Auburn LAC youth Liasor Officer, healthy lunchbox habits, car safety and road safety.)

Provide bank account details (for depositing of grant if successful)



Have you applied, received or denied any grants in the last 12 months from Council or from any other organisation for the same purpose or project? If so, please provide details.

No.

## Completion of Application

In completing your application, please ensure the following documents are attached:

- Registration certificates ie charitable organisation or Incorporation
- Constitution of the organisation or group
- Any relevant documents that support your request for financial assistance

I, the undersigned, have read the Strathfield Council Small Grants Policy and acknowledge and agree that all the information provided for this application is in accordance with the Strathfield Municipal Council conditions set out in the policy. I understand that failure to comply with any of these terms and conditions or the provision of false information to obtain any benefits will result in Council seeking reimbursement of any monies provided and the Applicant(s) may be subject to other legal action including but not limited to criminal prosecution and any other available legal remedies as a result of fraudulent and dishonest conduct.

Name(s) of Applicant (s):

Rachel Dawiss

Signature of Applicant (s):

4, 5, 23

### Privacy Statement

Council manages privacy and personal information in accordance with relevant legislation and Council's Privacy Management Plan. Information on how Council handles your personal information is explained in Council's Privacy Management Plan.

Council collects and stores your personal information in relation to your application and participation in the Small Grants Fund process. You accept the provision of personal information is voluntary but failing to provide all or part of the sought after information may mean Council cannot process your entry. Information provided by you may be accessed by government agencies and members of the public in accordance with relevant legislation.

Council is to be regarded as the agency that holds the information. Under the Privacy and Personal Information Protection Act 1998 and the Government Information (Public Access) Act 2009 you can apply to access records of personal information Council holds about you, and then apply to amend or correct personal information.

You can access your personal information by writing to Council's Privacy Contact Officer at PO Box 120, Strathfield NSW 2135. You can view Council's Privacy Management Plan by visiting [www.strathfield.nsw.gov.au/council/privacy-management/](http://www.strathfield.nsw.gov.au/council/privacy-management/)

## ATTACHMENT 2



Homebush West Public School P&C  
Bringing communities together and celebrating.



## ATTACHMENT 3






# HWPS P&C

## NEWSLETTER - TERM 2

### IMPORTANT DATES

- CROSS COUNTRY  
1ST MAY
- MUSICA VIVA  
3RD MAY
- OPERATION ART, OPEN CLASS  
8TH MAY
- P&C MEETING ONSITE  
9TH MAY AT 7PM
- MOTHERS DAY  
14TH MAY
- INTERNATIONAL FAMILIES DAY  
15TH MAY
- WALK SAFELY TO SCHOOL DAY  
19TH MAY
- NATIONAL SORRY DAY  
26TH MAY
- WORLD ENVIRONMENT DAY +  
TABLE TENNIS CHAMPIONSHIP  
5TH JUNE
- MUSIC CAMP  
7-9TH JUNE
- YEAR 5 CAMP  
28-30 JUNE
- LAST DAY OF TERM 2  
30TH JUNE
- STUDENTS RETURN TO  
SCHOOL FOR TERM 3  
18TH JULY

### Warralme

(war-a-me)

Find us at The Chapel, Exeter Rd on Friday mornings between 8:30am-9:30am. Come and say Hello! Everyone welcome.

### FEEDBACK + RECOMMENDATIONS WELCOME

Tell us what information you would like more of that is important to your family.

### FUNDRAISING

Stay tuned for exciting plans in the making for this term. Reach out if you would like to volunteer: [hwps.pandc@gmail.com](mailto:hwps.pandc@gmail.com)




## Happy Mother's Day

### Homebush West PS P&C Association

Homebush West Public School  
20 Exeter Rd, Homebush West NSW 2140  
e: [hwps.pandc@gmail.com](mailto:hwps.pandc@gmail.com)




## ATTACHMENT 4





# Why join the HWPS P&C?

**BUILDS A SENSE OF COMMUNITY**

P&C members work together to create a positive and supportive school community



*we are fun!*

Plus it's a great way to meet people from the school and the community.



**INVOLVEMENT**

Allows parents to become more involved in their child's education by participating in school events and activities.



**NETWORKING OPPORTUNITIES**

Provides valuable networking opportunities with other parents, teachers, and administrators, which can be helpful for sharing information and resources.



**STAY INFORMED**

You have access to information about school policies, programs, and events and hear from our Principal, Mrs Southall about updates from our school.



**Homebush West PS P&C Association**

Homebush West Public School  
20 Exeter Rd, Homebush West NSW 2140  
e: hwps.pandc@gmail.com



**KNOW YOUR COUNTRY**

CCS11 COUNCILLOR WORKSHOP 30 MAY 2023  
AUTHOR: David McQuade, Senior Governance Officer  
APPROVER: Kristy Watts, Director Corporate and Community

## RECOMMENDATION

That the report be received and noted.

## PURPOSE OF REPORT

The purpose of the report is to present a summary to Council of the items discussed at the Councillor Workshop held on Tuesday 30 May 2023 and follow up action required.

## REPORT

### Attendees

Councillors Pensabene, Reddy and Datta

### Apologies

Councillors Blackmore, Cai, Hall and Maheswaran

### Declarations of Interest

Nil

The following items were discussed at the Councillor Workshop held on 30 May 2023:

Item Reference	Title	Summary	Follow Up Action
GMU1	Strathfield Local Planning Panel Irregularity in Composition - Update	Councillors were provided an update on the irregularity in composition of the Strathfield Local Planning Panel (SLPP).	Update noted
GMU2	2023 FIFA Women's World Cup Live Site	Council officers have prepared a proposal to screen the 2023 FIFA Women's World Cup matches live at Strathfield Square. Council to determine which matches to show	Item to go to the Council Meeting on 6 June 2023, for a budget for the event to be considered in the adoption of the 2023/24 budget at the Extraordinary Council Meeting 27 June 2023.
CCS1	Community Grant Guidelines 2023/2024	The Community Grant Guidelines 2023/2024 were presented to Councillors so that they are aware of the grants process and management.	Updated noted and guidelines have been approved by the General Manager.

CCS2	Small Grant Application - Rotary Club of Strathfield	Details of the Small Grant Application submitted by the Rotary Club of Strathfield discussed with Councillors	To go to Council Meeting 6 June 2023
CCS3	Small Grant Application - Homebush West Public-School P&C	Details of the Small Grant Application submitted by the Homebush West Public-School P&C discussed with Councillors	To go to Council Meeting 6 June 2023
CCS4	Extended Hours Access at Strathfield Library	Councillors were presented results of the extended hours access pilot program at Strathfield Library that closed on 16 April 2023. 657 members registered with 47% being new members. Council officers propose to extend hours from the start of July 2023 by 31.5 hours giving the community access to 84.5 hours per week at no significant additional cost	New extended hours to be implemented from 1 July 2023
CCS5	Key Governance Learning	Councillors were briefed on the Code of Meeting Practice, Code of Conduct, conflicts of interest, gifts and benefits, staff interaction and record keeping. Examples were used to demonstrate how occurrences may be presented to Councillors and action(s) they can take to manage appropriately	No further action required and item to be recorded as part of Councillor training.
CCS6	Sundry Debtor Write Offs	Details of two outstanding debts and reasoning for Council officer recommendation explained to Councillors. Report to go to next Council Meeting for Councillors to determine	To go to Council Meeting 6 June 2023
PE1	Aussie Skips Update	Confidential – Councillors were provided an update on proceedings with Aussie Skips	Update noted
PE2	Update Strathfield Town Centre Working Group Committee	Confidential – Councillors were provided an update on the Strathfield Town Centre Working Group Committee review	Update noted
PE3	Planning Roadmap	Item deferred	To go to a future Councillor Workshop
EO1	Draft Public Space Advertising Policy	A summary of the Public Space Advertising Policy was presented to Councillors for consideration. The draft policy is recommended for consultation.	To go to Council Meeting 6 June 2023

EO2	Draft WestInvest Masterplans	Council officers provided Councillors with an overview of the draft WestInvest project funded Masterplans at Airey Park, Hudson District Park, Begnell Field and Strathfield Park which are proposed for community consultation.	Deadline for feedback from Councillors on draft Masterplans is to be provided prior to the 20 June 2023 and community consultation is to commence thereafter having regard to feedback received from Councillors.
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#### **General Manager's Update**

- Independent Pricing and Regulatory Tribunal (IPART) to announce decision on Special Rate Variation (SRV) application by 8 June 2023
- Consultation with the Strathfield Connector Bus staff now complete. Weekend service to cease in mid-June 2023
- The Strathfield Festival event was a very successful event and attracted over 35,000 visitors over the three days. Council has received lots of positive feedback from the community and local businesses
- The ANZAC Day Ceremony was held on 25 April 2023 at the Davey Square Memorial with approximately 200 attendees
- The inaugural Staff Roadshow was held on Tuesday 23 May 2023 at the Homebush West Community Centre. These will be held every quarter to provide staff the opportunity to engage with the Executive Team and gain a better understanding of projects across Council
- Strathfield Council, along with 42 other Councils across NSW are being consulted with by the NSW Department of Planning and Environment and the Greater Cities Commission to consider the challenges with housing supply deliverables
- A brief summary of two Development Applications (DA) lodged with Council that have attracted significant interest from the community was presented to Councillors. Both will go to future Strathfield Local Planning Panels. The DAs in question are:
  - DA2023/53 - 54 Llandilo Avenue (*Childcare Centre*) – over 90 submissions received
  - DA2023/55 - 17, 19-23 and 7-15 Water Street, South Strathfield (*Industrial unit development*) – over 40 submissions received
- Illegal dumping continues to pose problems for Strathfield Council and Councils across the Sydney metropolitan area. Council will endeavour to engage with the community to raise awareness on services Council provide that can prevent the need to dump illegal waste
- Restoration works to the Town Hall Building roof are expected to be completed by the end of July 2023 and internal works to the building by mid September 2023 pending weather
- The 100 year anniversary celebration of the Town Hall Building is expected to take place in October 2023
- A summary of staff arrivals and departures were presented to Councillors
- Damage to the netting at the Hudson Park Driving Range is expected to be repaired by the end of the week (4 June 2023)
- The 2023 NSW Local Government Excellence Awards are to be held on Thursday 1 June 2023. Strathfield Council have been nominated as finalists for two awards in the categories of Customer Experience and Organisational Diversity and Inclusion
- Local Government New South Wales and Local Government unions have reached an in-principal agreement on the terms of a proposed new Local Government (State) Award 2023 that will result in

wage increases of 4.5% from 1 July 2023, 3.5% on 1 July 2024, and 3% on 1 July 2025.

- The Belfield name change to Strathfield South will be gazetted by the Geographical Names Board on 2 June 2023
- The next Ordinary Council Meeting on 6 June 2023 will be held at the Strathfield Library and Innovation Hub

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **ATTACHMENTS**

There are no attachments for this report



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EO1                      DRAFT PUBLIC SPACE ADVERTISING POLICY  
AUTHOR:              Cathy Edwards-Davis, Director Engineering & Operations  
APPROVER:          Michael Mamo, General Manager

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## RECOMMENDATION

1. That Council place the draft Public Space Advertising Policy on public exhibition.
2. That should Council receive negligible feedback, that Council delegate for the General Manager to finalise the Public Space Advertising Policy.

## PURPOSE OF REPORT

At the Council Meeting on 7 February 2023, it was resolved:

*"34/23  
RESOLVED: (Pensabene / Hall)*

*That approval for the installation of this sign be deferred until such time as Council has developed an Advertising Policy on Council Property and included associated fees into the Fees and Charges for 2023/2024."*

Fees and Charges have been put into the draft schedule and they are on public exhibition with the 2023/2024 budget.

Attached is a draft Public Space Advertising Policy.

## REPORT

Advertising signage is an important aspect of business promotion. They help inform the community and promote goods and services. Well-designed advertising signs can make a positive contribution to their setting. Equally, poorly designed, located or excessive advertising signs can detract from the visual appeal and safety of an area.

The purpose of this policy is to provide clear direction on advertising on Council owned or managed properties.

The objectives of the draft Public Space Advertising Policy are to ensure signage:

- Does not present a hazard or obstruction to pedestrians or motorists or the efficiency of a road or traffic control devices
- Does not detract from any safety messaging
- Is suitably designed and located to maintain and enhance the amenity of the surrounding locality
- Contains appropriate content
- Is managed in a coordinated approach and does not result in a proliferation of advertising signage

- Does not detract from the heritage significance of a building or area.

The draft Public Space Advertising Policy contains principles which will be applied to the location of advertising signage. The draft Policy also contains guidance on advertising content which is not permissible.

#### **FINANCIAL IMPLICATIONS**

Fees and Charges have been put into the draft schedule and they are on public exhibition with the 2023/2024 budget.

#### **ATTACHMENTS**

1. Public Space Advertising Policy




# ATTACHMENT 1

STRATHFIELD COUNCIL

# PUBLIC SPACE ADVERTISING POLICY

**XX 2023**



	<b>Public Space Advertising Policy</b>		
<b>RESPONSIBILITY</b>	Manager Engineering		
<b>DATE ADOPTED</b>	xx	<b>MINUTE</b>	xx
<b>REVISED</b>	xx	<b>REVIEW</b>	xx
<b>CM10 No</b>	xx		
<b>ASSOCIATED POLICIES</b>	Park Plans of Management		
<b>ASSOCIATED LEGISLATION</b>	Local Government Act 1993 Local Government (General) Regulation 2021 Environmental Planning & Assessment Act 1979 State Environmental Planning Policy (Industry and Employment) 2021 Public Health (Tobacco) Act 2008		

## 1. Introduction

### 1.1. Title and Commencement

Strathfield Council's Public Space Advertising Policy was first adopted on xx. The policy was prepared/reviewed and placed on public exhibition from xx to xx. It was last adopted on xx 2023.

### 1.2. Purpose of Policy

The purpose of this policy is to provide clear direction on advertising on Council owned or managed properties.

### 1.3. Objectives of the policy

The objectives of this policy are to ensure signage:

- Does not present a hazard or obstruction to pedestrians or motorists or the efficiency of a road or traffic control devices.
- Does not detract from any safety messaging.
- Is suitably designed and located to maintain and enhance the amenity of the surrounding locality.
- Contains appropriate content.
- Is managed in a coordinated approach and does not result in a proliferation of advertising signage.

- Does not detract from the heritage significance of a building or area.

#### **1.4. Application of the Policy**

The policy applies to all Council owned or managed property.

### **2. Policy**

Advertising signage is an important aspect of business promotion. They help inform the community and promote goods and services. Well-designed advertising signs can make a positive contribution to their setting. Equally, poorly designed, located or excessive advertising signs can detract from the visual appeal and safety of an area.

#### **2.1 Approval**

An application must be lodged for all advertising signage on Council owned or managed property. The application will be considered by the relevant approval authority.

The fees for signage are outlined in Council's Schedule of Fees and Charges, which is available on the Council website.

#### **2.2 Legislation**

This Policy is subject to the provisions of all relevant legislation.

#### **2.3 Location**

The following principles will be applied to the location of all advertising signage:

- The advertising signage must not create a physical obstruction or hazard. For example, the sign must not obstruct the movement of pedestrians or bicycle riders.
- The advertising signage must have suitable clearance from roads and meet appropriate road safety standards.
- Where the sign supports are not frangible (breakable), the sign must be placed outside the clear zone in an acceptable location in accordance with Austroads Guide to Road Design or behind an approved crash barrier.
- If a sign is proposed to be located to hang above a road or footpaths, it must meet the wind loading requirements as specified in AS 1170.1 and AS1170.2.

#### **2.4 Sporting Club Advertising**

No permanent sporting club advertising may be displayed. Seasonal hirers may display advertising signage during their allocated sporting ground hours only. Advertising is limited to temporary banner signage only. No fee is payable for this type of advertising.

Except for fences, advertising may not be affixed to the facilities.

#### **2.5 Content**

All advertising must contain appropriate content. Council will not approve advertising with the following content:

- Alcohol
- Firearms
- Gambling
- Pornography
- Tobacco

In addition to the above, Council will not approve advertising in parks, sporting grounds and reserves with the following content:

- Fast food
- Soft drinks

### 2.6 Removal

Council reserves the right to remove any advertising on Council owned or managed properties at its sole discretion.

### 3. Version Control

Date	Type	Minute
6 June 2023	Version 1 - Draft for public exhibition	xxx

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**EO2**                      **PROPOSED CLOSURE OF EXETER ROAD, HOMEBUSH WEST**  
**AUTHOR:**            John Inglese, Traffic Engineer  
**APPROVER:**        Michael Mamo, General Manager

---

## **RECOMMENDATION**

That Council adopt the recommendation as outlined in the Confidential Attachment.

## **PURPOSE OF REPORT**

To brief Council on a proposal to close part of Exeter Road, adjacent to Homebush West Public School.

Homebush West Public School is located on the southern side of Exeter Road, Homebush West. They have purchased the church property on the northern side of Exeter Road, Homebush West and they are seeking to join the two properties together by way of the road closure.

## **REPORT**

### **Background**

On the 5 December 2017, a report was provided to Council regarding a proposal to establish a park on Exeter Road, adjacent to Homebush West Public School. In November 2019, Council undertook community consultation and notification to all State Government organisations. An advertisement was placed in the Inner West Courier.

Following the consultation period and road closure process, the Government Gazette NSW dated 21 February 2020 detailing the closure was issued. A copy of the Gazette is attached to the report. The Gazette advised, "Notice is hereby given under section 38D of the Roads Act 1993, that the land held by Council as described in the Schedule below is hereby partially closed as a public road. Upon closing, title to the land comprising the former public road, vests in Strathfield Municipal Council."

Plan view of Exeter Road Homebush West the blue area is proposed to be closed



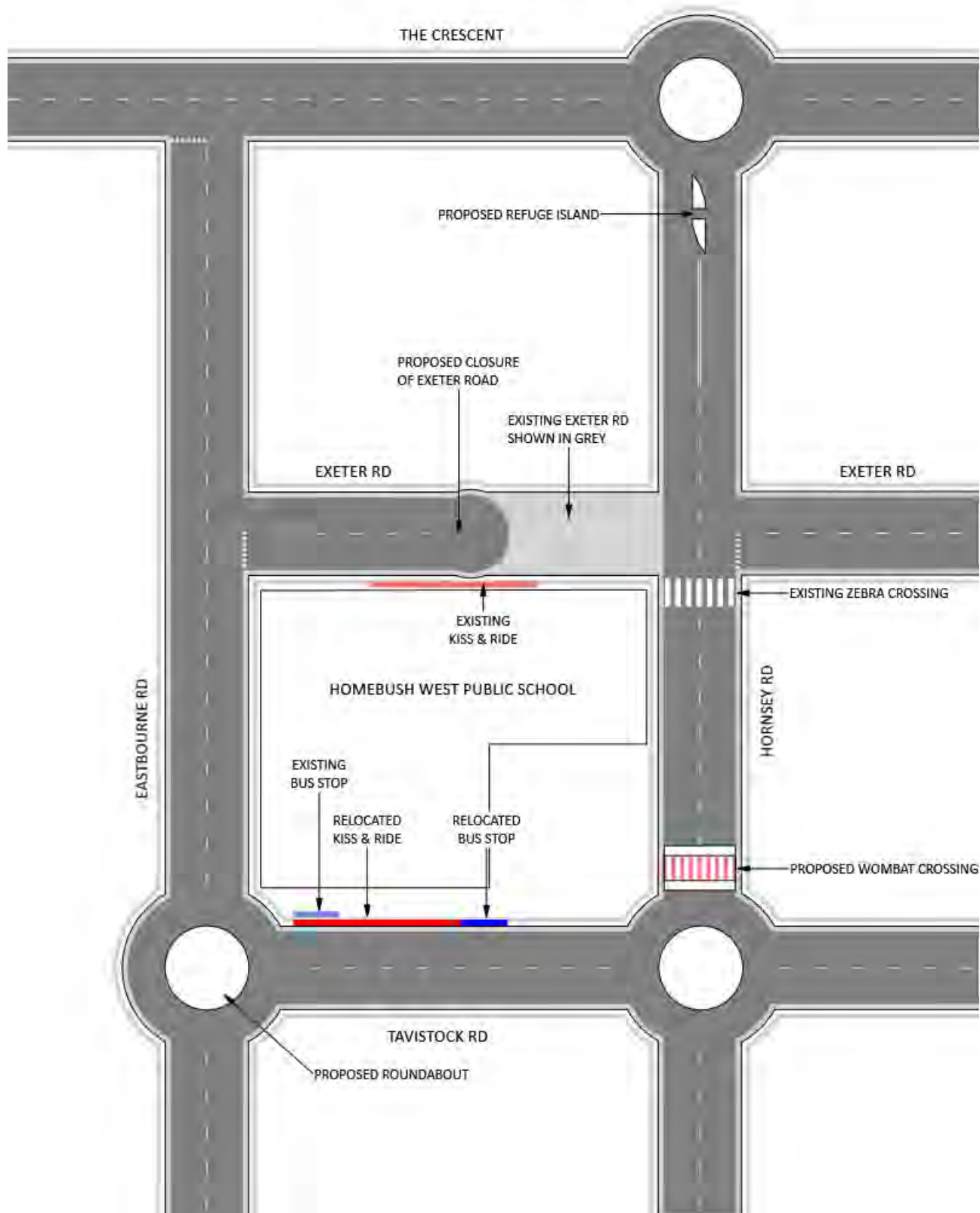
A Deed of Lease between Council and the Minister for Education and Early Learning was prepared. The Deed of Lease provided the School with use of the subject area between the hours of 8.00am and 4.00pm on school days. The Deed of Lease was due to commence on 1 October 2020.

In November 2021, Homebush West Public School and Council staff held a site meeting to discuss the physical closure of Exeter Road as outlined in the Deed of Lease. Through a number of discussions in 2021 and 2022, Council's Senior Traffic Engineer determined that if the closure of Exeter Road was to be implemented as per the Deed of Lease, the closure will disrupt the existing traffic flow in the streets around the school especially the existing pick-up and drop-off in Exeter Road. It was determined that additional enabling works would be required to facilitate the closure of the Exeter Road. The works include:

- Construction of a mini roundabout at the intersection of Tavistock Road and Eastbourne Road
- Cul-de-sac and footpath at the western end of the Exeter Road closure including Driveway ELP relocation.
- Kerb & gutter and footpath construction at the eastern end of the Exeter Road closure.
- Remove redundant driveway and replace K&G and Turf on Tavistock Road
- Construct new driveway at entrance to School on Tavistock Road
- Construction of a new raised pedestrian crossing in Hornsey Road, just north of the existing Roundabout at Tavistock Street.
- Construct new Pedestrian fencing in Hornsey Road, just north of the existing Roundabout at Tavistock Street.
- Line marking and associated signs
- Relocation of the Kiss and Ride Zone from Exeter Road to Tavistock Street.
- Relocation of the Bus Zone from western end of Tavistock Street to the Eastern end.
- Pedestrian refuge island on Hornsey Road south of The Crescent



## PROPOSED LAYOUT



The diagram above shows the proposed road closure and enabling works around the school.

The closure of the road and the associated enabling works were considered at the 21 February 2023 Traffic Committee where it was recommended that Council defer the item to allow the Department of Education's Traffic Consultant to carry out a Traffic Impact Assessment Report of the proposed closure of Exeter Road.

At the Council meeting on 4 April 2023, Council resolved:

103/23

That the Traffic Committee investigate, and a briefing be prepared for the June 2023 Councillor Workshop considering the installation of two pedestrian crossings around the Homebush West Public school as below on an urgent basis:

- i. Across the Exeter Road around the intersection of the Eastbourne Road and Exeter Road
- ii. Across the Eastbourne Road, near the small park built, at the other end of the Eastbourne Road

As per the Traffic Committee recommendation, the Department of Education have engaged a traffic consultant to undertake a Traffic Impact Assessment (TIA) which concludes:

With consideration of the TIA undertaken, the impacts associated with the proposed changes will have minimal impact to the existing road network. There will be no negative impact to transport, emergency services, pedestrians, or cyclists with improved outcomes for pedestrians accessing the school and Flemington Train Station with the provision of improved pedestrian facilities. The improved pedestrian facilities will improve safety for all pedestrians within the local area.

While there will be a moderate loss of parking, there is ample supply outside of school peak periods and the demand during school peak periods can be accommodated within the existing parking provision.

## FINANCIAL IMPLICATIONS

The financial implications are outlined in the confidential report.

## ATTACHMENTS

1. Proposed Closure of Exeter Road Confidential Attachment - ***CONFIDENTIAL ATTACHMENT - for the information of Councillors***
2. Deed of Lease - ***CONFIDENTIAL ATTACHMENT - for the information of Councillors***
3. Government Gazette

## ATTACHMENT 3



**Government Gazette**  
of the State of  
New South Wales  
Number 35  
Friday, 21 February 2020

The New South Wales Government Gazette is the permanent public record of official NSW Government notices. It also contains local council, non-government and other notices.

Each notice in the Government Gazette has a unique reference number that appears in parentheses at the end of the notice and can be used as a reference for that notice (for example, (92019-14)).

The Gazette is compiled by the Parliamentary Counsel's Office and published in the NSW legislation website ([www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au)) under the authority of the NSW Government. The website contains a permanent archive of past Gazettes.

To submit a notice for gazetting, see Gazette Information.

By Authority  
Government Printer

NSW Government Gazette No 35 of 21 February 2020

Unpublished and open.  
Dated 5 February 2020.  
Carey Mulligan  
General Manager  
Strathfield City Council

**Schedule**  
Part of Adelaide Place, Strathfield, comprised in Lots 1, 2 and 3 DP 1224554

**STRATHFIELD MUNICIPAL COUNCIL**  
ROADS ACT 1991  
NOTIFICATION OF CLOSING A ROAD

Notice is hereby given, under section 18D of the Roads Act 1991, that the land held by Council as described in the Schedule below is hereby partially closed as a public road. Upon closing, title to the land, comprising the Street 14 February 2020.

**HENRY T'WONG**  
Chief Executive Officer  
Strathfield Municipal Council, PO Box 133, Strathfield NSW 2135

**Schedule**

The land comprising of Easter Road Strathfield West, marked in blue, is proposed to be closed, in the municipality of Strathfield, County of Cumberland shown in the diagram below.



Schedule number (9220-04)

NSW Government Gazette No 35 of 21 February 2020

**11.1               REPORT FROM MULTICULTURAL AND DIVERSITY ADVISORY COMMITTEE MEETING  
ON 10 MAY 2023**

**AUTHOR:**       Raphaella Karaiskakis, Community Development Officer

**APPROVER:**     Michael Mamo, General Manager

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**RECOMMENDATION**

That the Minutes of the Multicultural and Diversity Advisory Committee Meeting held on 10 May 2023 be noted and the recommendations be adopted.

**ATTACHMENTS**

1.       Multicultural and Diversity Advisory Committee 10 May 2023 - Minutes

# ATTACHMENT 1

STRATHFIELD COUNCIL

# MULTICULTURAL AND DIVERSITY ADVISORY COMMITTEE

## MINUTES

10 May 2023

4:30pm

Ironbark Room, Strathfield Council

65-67 Rochester Street, Homebush

and by Audio Visual Link







Multicultural and Diversity Advisory Committee – 10 May 2023

**MINUTES**

Minutes of the Multicultural and Diversity Advisory Committee of Strathfield Municipal Council held on 10 May 2023 at the Ironbark Room, Strathfield Library and Innovation Hub, 65-67 Rochester Street, Homebush.

**COMMENCING:** 4:35pm

**COUNCILLORS:** Councillor Sandy Reddy (Chairperson)  
Councillor Benjamin Cai  
Councillor Karen Pensabene  
Councillor Raj Datta

**MEMBERS:** Dinesh Garg, Community Representative  
Joseph Premnath, Community Representative  
Elizabeth Wang, Community Representative

**VISITORS:** Jack Britton, Senior Coordinator Governance & Risk  
David McQuade, Senior Governance Officer  
Raphaella Karaiskakis, Community Development Officer (Minutes)

**1. APOLOGIES**

Eun Joo Shin, Community Representative  
Gurnam Singh, Community Representative  
Jason Yat-sen Li, Member for Strathfield  
Kathryn Fayle, Manager Library and Community Services  
Robin Hu, Community Representative  
Vasanth Puvanan Diranathan, Community Representative  
Virginia Cheong, Community Representative  
Kumary Nathan Community Representative

**2. DECLARATION OF INTEREST – PECUNIARY AND NON-PECUNIRARY**

Nil.

**3. CONFIRMATION OF MINUTES**

(Premnath / Cai)



Multicultural and Diversity Advisory Committee – 10 May 2023

**MINUTES**

That the Minutes of the Multicultural and Diversity Committee held on 8 February 2023, be taken as a true and correct record of that meeting.

*Voting was unanimous.*

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

Councillor Karen Pensabene arrived at the meeting, the time being 4:37pm.

Councillor Raj Datta arrived at the meeting, the time being 4:38pm.

**5. HARMONY DAY EVENT 2023 REVIEW**

Ms Raphaella Karaiskakis, Community Development Officer, delivered a presentation on the review of the Harmony Day 2023 event.

Councillor Sandy Reddy addressed the meeting to express her gratitude to the Community Development Team for their efforts coordinating the Harmony Day 2023 event.

All members addressed the meeting to provide feedback on the Harmony Day 2023 event.

**RECOMMENDATION:** (Reddy/ Datta)

The Committee recommends to the General Manager and Council:

1. That Council considers the Harmony Day event become an annual event for Council.
2. That future Harmony Day events be held in the afternoon or evening during the week and/or weekend for greater attendance and community participation.

*Voting was unanimous.*

**6. SOCIAL PLAN PRESENTATION**

Ms Raphaella Karaiskakis, Community Development Officer, delivered a presentation on the Social Plan.



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**7. MULTICULTURAL ITEMS FOR UPDATE AND DISCUSSION**

Ms Elizabeth Wang and Councillor Benjamin Cai addressed the meeting for the Committee to consider hosting a Moon Festival. A Moon Festival or Mid-Autumn Festival is a large cultural event for Chinese, Korean and other South Asian cultures in late September.

**RECOMMENDATION:** (Reddy/ Pensabene)

1. That Council supports the Committee coordinating a Moon Festival event at the Homebush West Community Centre.
2. That the Committee create a financial estimation of the Moon Festival event to be submitted by way of a Motion to the Ordinary Council Meeting in July 2023.
3. That a WhatsApp group be created by Council to discuss the Moon Festival event with all committee members.
4. That members of the Multicultural and Diversity Advisory Committee convene a meeting in June 2023 to discuss the details of the Moon Festival including but not limited to budget and logistics.

*Voting was unanimous.*

**8. GENERAL BUSINESS BROUGHT TO THE ATTENTION OF THE CHAIR PRIOR TO THE MEETING AND APPROVED FOR CONSIDERATION**

Mr Dinesh Garg addressed the meeting to inform the committee that the Strathfield Australian of Indian Subcontinental Heritage (SAISH) will be hosting regular yoga sessions for the community at the Strathfield Council Library and Innovation Hub on Sundays and encourage the community to participate.

**9. DATE OF NEXT MEETING**

Wednesday 9 August 2023 at 4:30pm.

**10. MEETING CLOSED:** 5:24pm

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11.2                REPORT FROM TRAFFIC COMMITTEE MEETING ON 16 MAY 2023

AUTHOR:        John Inglese, Traffic Engineer

APPROVER:     Michael Mamo, General Manager

---

**RECOMMENDATION**

That the Minutes of the Traffic Committee meeting held on 16 May 2023 be noted and the recommendations be adopted.

**ATTACHMENTS**

1.        Traffic Committee Minutes - 16 May 2023

# ATTACHMENT 1

STRATHFIELD COUNCIL

# TRAFFIC COMMITTEE MEETING

## MINUTES

Tuesday 16 May 2023

11am

Main Building Meeting Room

65 Homebush Road, Strathfield





## TRAFFIC COMMITTEE MEETING - 16 MAY 2023

## MINUTES

Minutes of the Traffic Committee Meeting of Strathfield Municipal Council held on 16 May 2023, in the Main Building Meeting Room, 65 Homebush Road, Strathfield.

**COMMENCING:** 11:10AM

<b>PRESENT:</b>	Clr. Karen Pensabene Raymond Yeung Andy Huynh German Barragan	Mayor and Chairperson Auburn Traffic Police Transport for NSW Transport for NSW
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**ALSO IN ATTENDANCE:**

Mr John Inglese	Senior Traffic Engineer, Strathfield Council
Mr Jack Griffiths	Traffic Engineer, Strathfield Council
Chris Johnson	Road Safety Officer, Strathfield Council
Cathy Edwards-Davis	Director Engineering and Operations, Strathfield Council
Herman Lok	Manager Engineering, Strathfield Council

**1. WELCOME AND INTRODUCTION**

The Mayor and Chairperson opened the meeting and welcomed everyone.

**2. APOLOGIES**

Karin Gaylard	Representative of the Member for Strathfield Jason Yat-Sen Li MP
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**3. DECLARATIONS OF INTEREST****4. CONFIRMATION OF MINUTES**

MOVED ANDY HUYNH	TRANSPORT FOR NSW
SECONDED CLR. KAREN PENSABENE	MAYOR AND CHAIRPERSON

**RECOMMENDATION**

That the minutes of the Traffic Committee Meeting held on 18 April 2023, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

*Voting on this item was unanimous*

**5. DEFERRED/OUTSTANDING ITEMS**

Nil





## 6. REPORTS

### 6.1 Albyn Road, Strathfield – Options for Treatment of Narrow Road to cater for the existing Bus Route

#### BACKGROUND

Council has received numerous requests, both via written email and through the Mayor's street corner meetings, to investigate suitable treatments for Albyn Road between Chalmers Road and Homebush Road such that traffic conditions are improved to allow simultaneous 2-way flow of traffic specially to accommodate buses.

This section of Albyn Road is approximately 9.1m kerb-to-kerb. Allowing for a minimum 2m-wide parking lane according to Australian Standard 2890.5 – On-Street Parking, this leaves a 5.1m-wide clear width for vehicles, or two 2.55m-wide travel lanes. There are 2 indented parking bays along the frontage of Florence Reserve that allows for vehicles to be parked well off the road.

Albyn Road is also a bus route for the 407 route that runs every 30-60 minutes depending on the time of day, with the stop located at the eastern end of the road and houses the Albyn Road Early Education Centre and The Strathfield Yolanda Kramer Kindergarten at number 73 Albyn Road.

The first request for the review (written into Council) suggested that the bus route be moved entirely out of Albyn Road to remove the conflict of buses from the street altogether, while the later requests (via the Mayor's street corner meetings) simply requested something be done to improve traffic flow.

#### PROPOSAL

In the interests of balancing the needs of Council's Parking Strategy (where on-street parking should be retained as much as possible) and cost associated with suitable treatments, Council staff have prepared several options that look at either implementing passing bays on Albyn Road or relocating the bus route from Albyn Road to Victoria Street. In the order of most desirable to least desirable, the treatment options are:

- **Option 1: Passing Bays on Albyn Road (Figure 1)**
  - Provides an additional passing bay on Albyn Road by implementing a 'No Stopping' zone between 77 and 81 Albyn Road
  - Existing passing bays provided by indented parking bays and combined 'Bus Zone'/'No Stopping' at eastern end of road
  - Frequency of buses allows for passing bay to be used intermittently
  - Includes formalising intersection 'No Stopping' at western end of road and 'Bus Zone' at eastern end of road
  - Subject to resident consultation outcomes in Albyn Road



Figure 1 – passing bays on Albyn Road

- Option 2: Full Length 'No Stopping' zones on Albyn Road (Figure 2)
  - Provides continuous clear width for vehicles to pass by implementing 'No Stopping' zones
  - Makes use of existing indented parking bays and combined 'Bus Zone'/'No Stopping' at eastern end of road
  - Maintains parking outside the preschool/kindergarten centre for use
  - Subject to resident consultation outcomes in Albyn Road



Figure 2 – full length 'No Stopping' zones along Albyn Road

## CONSULTATION

As options 1 and 2 restrict existing on-street parking, Council will conduct resident consultation in Albyn Road such that both options are presented and either option or no option may be implemented depending on the consultation outcomes. Following the consultation outcomes being finalised, the results will be presented at the next available Traffic Committee meeting.

At the meeting discussion was held on whether it would be beneficial for the proposed 'No Stopping' (in either option) to be timed such that parking is not restricted 24/7 and only during the pick up and drop off hours of the learning centre or during the hours of operation of the buses. It was decided to conduct consultation with the above 2 options and determine the most suitable option with any amendments according to residents.

## RECOMMENDATION

1. That Council conduct resident consultation in Albyn Road between Chalmers Road and Homebush Road with options 1 and 2 available.
2. That the results of the resident consultation be presented at the next available Traffic Committee meeting.

*(Voting on this item was unanimous)*





## 6.2 Homebush Road, Strathfield – Extended 'No Stopping' Hours (East Side) North of Liverpool Road

### BACKGROUND

Council has received representation on extending the existing hours of the 'No Stopping' zone on the east side of Homebush Road north of Liverpool Road, shown in Figure 1, to include afternoon school hours such that traffic conditions and queuing at the intersection of Homebush Road and Liverpool Road are improved. See below existing parking restrictions Figure 1

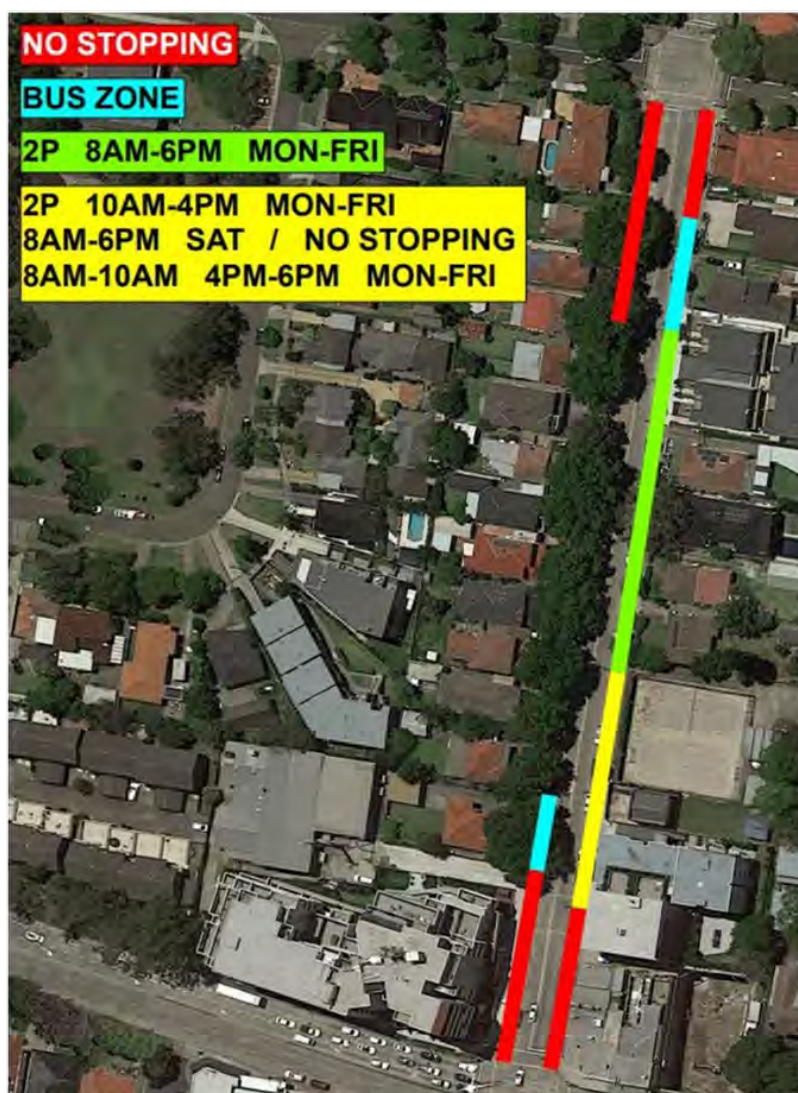


Figure 1 – existing parking restrictions on Homebush Road between Liverpool Road and High Street.



Currently, the hours of the 'No Stopping' zone are 8am-10am and 4pm-6pm Monday-Friday. While these hours capture the morning peak hour flow associated with the start of the business and school day, the afternoon school pick-up hours are not captured.

Vehicles in the western lane of southbound traffic are able to turn right at the intersection or continue straight, while vehicles in the eastern lane are able to turn left or continue straight. The phasing of the signals is such that right-turning traffic provides some green light time but then is red while the through and left-turn traffic is provided green time as shown in Figures 2 and 3. As such, when vehicles waiting to turn right stack back and there are vehicles parked within the timed 'No Stopping' zone, this causes congestion as through traffic is unable to pass the parked vehicles and around the vehicles waiting to turn right.



Figure 2 – phase 1 of the traffic signal phasing on Homebush Road at the intersection of Liverpool Road and Homebush Road.





Figure 3 – phase 2 of the traffic signal phasing on Homebush Road at the intersection of Liverpool Road and Homebush Road

There are several businesses on the eastern side of Homebush Road here, consisting of a health clinic, a pharmacy, a medical practice, a hair and beauty salon, and a restaurant.

It should be noted that the permanent 'No Stopping' meets the required 20m approach distance to a signalised intersection.

#### PROPOSAL

Council are proposing to extend the existing afternoon hours of effect of the 'No Stopping' zone to begin at 3pm when the majority of school pick-ups occur as shown in Figure 4.

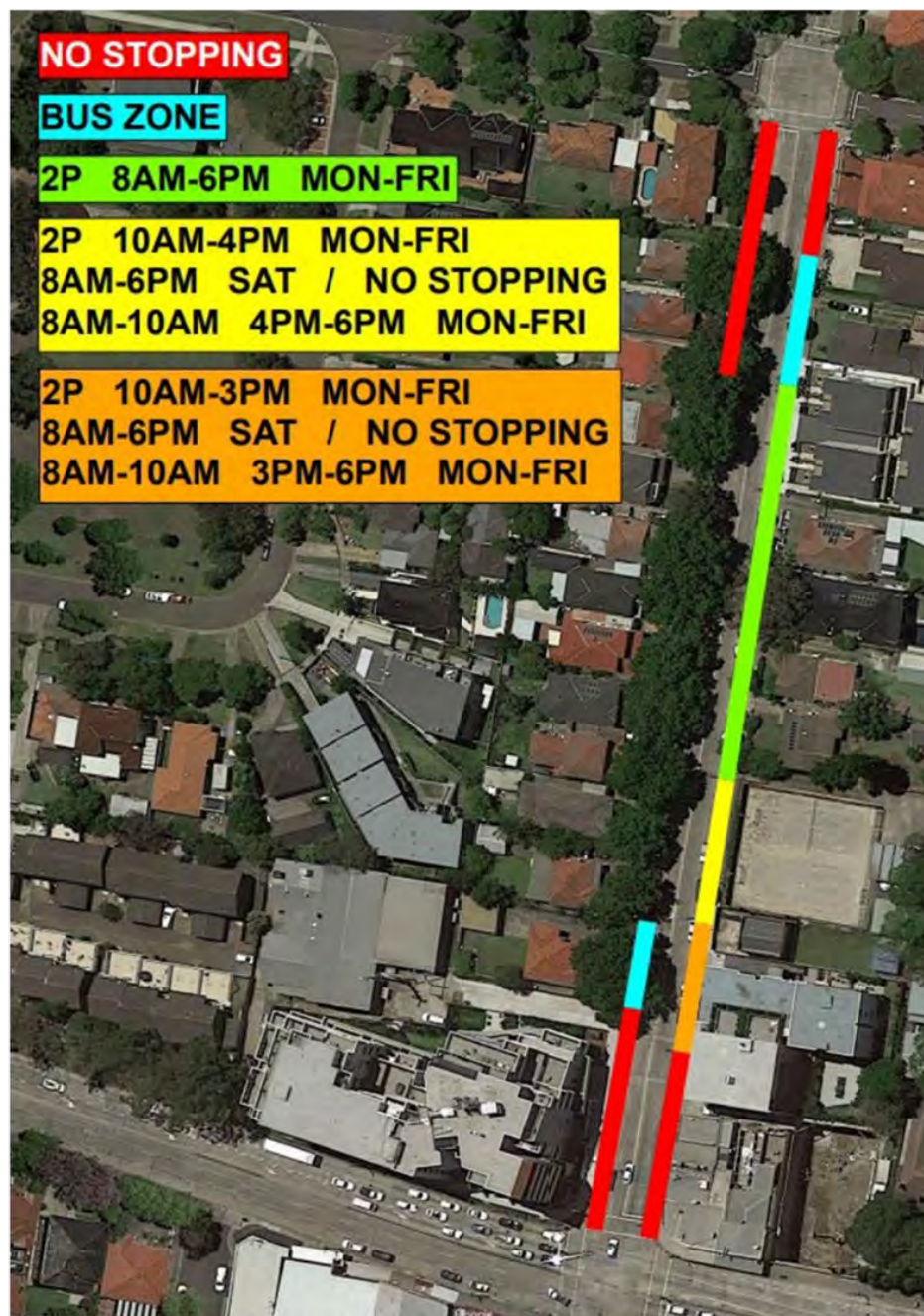


Figure 4 – proposed parking restrictions on Homebush Road between Liverpool Road and High Street





While this will further restrict approximately 2 parking spaces out the front of the business here (3 spaces if small vehicles are parked), this will free up approximately 30m of kerb due to driveways present here, thus allowing for sufficient stacking of vehicles and/or passing space for vehicles.

There are approximately 6 parking spaces further north to cater for parking to access the businesses here, where the parking restrictions are similarly 'No Stopping' from 8am-10am and 4pm-6pm Monday-Friday. There are also a further 10 parking spaces further north subject to 2P parking from 8am-6pm Monday-Friday. Both of these areas are shown in Figure 1. There is also unrestricted parking on the west side of Homebush Road, where pedestrians are able to cross at the traffic lights either at Liverpool Road or High Street.

### CONSULTATION

Council proposes to carry out notification of the above amended 'No Stopping' zone as this is to improve vehicle movements at this intersection and the flow-on effect on upstream traffic. Furthermore, as there are 16 parking spaces further north as shown above such that the further restricted parking will not adversely affect the businesses.

### RECOMMENDATION

1. That Council approve the proposed amendment to the existing 'No Stopping 8AM-10AM 4PM-6PM Monday-Friday' to 'No Stopping 8AM-10AM 3PM-6PM Monday-Friday' as per Figure 4.
2. Further that the 2P Parking be modified to 10:00AM – 3:00PM Monday – Friday as per Figure 4.
3. Further that Council notify the affected businesses and residents of the change prior to implementation.

*(Voting on this item was unanimous)*



### 6.3 Strathfield South – Results of the Narrow Street Consultation Process for Excelsior Avenue, Chatfield Avenue, Birriwa Avenue, Cross Street and Robinson Street No Parking' Zones.

#### BACKGROUND

Following the recommendation of items:

- 6.2 of the March 2023 Local Traffic Committee meeting, 'Excelsior Avenue, Strathfield South – Request for 'No Parking' Along One Side of the Street; and
- 6.4 of the March 2023 Local Traffic Committee meeting, 'Cross Street, Strathfield – 'No Parking' Through S-Bend and along West Side of Road

and the recommendation that Council conduct resident consultation on whether or not to implement 'No Parking' in Eve Street, Excelsior Avenue, Chatfield Avenue, Birriwa Avenue, and Robinson Street, the results of the consultation are as below.

#### CONSULTATION OUTCOMES

The outcomes of the consultation of a 'No Parking' zone in each of the streets is as below:

Street	Supportive	Opposed
Eve Street	1	16
Excelsior Avenue (weekends only)	5	6
Chatfield Avenue	2	0
Birriwa Avenue	3	1
Robinson Street	1	8

While the respondents from Birriwa Avenue were supportive of some form of traffic management to increase road safety here, they were concerned with the visual amenity of the street due to the signs and stems to be installed. While Council utilises power and light poles for the mounting of signs where possible, the required locations of signs to define the 'No Parking' zone, the 'No Stopping' zones at intersections, and the 'No Stopping' zone around the curve of the street makes it necessary to install stems here.

Regarding the results from Excelsior Avenue, initial consultation was largely supported by residents ('No Parking' zone to be established on the weekend with the potential for 24/7 in the future), albeit with requests for the north side to be restricted as residents predominantly park their vehicles on the south side of the road. Furthermore, there were 2 requests from those supportive of the proposal for the zone to be in effect 24/7.

However, upon consultation closing, a letter of petition (shown in Figure 1) was received with representation from 6 residences opposing the restriction altogether. Reasons for objection are summarized as:



- Excelsior Avenue is a quiet residential street and as such residents should be able to park their vehicles outside their house with unrestricted parking,
- Residents generally use common sense and don't park across from another vehicle such that the road width is narrow,
- Residents will need to move their vehicles on Friday evenings so as to not be fined,
- Such a restriction would negatively impact house values,
- Such a restriction would cause difficulties for tradespersons and deliveries to be conducted in the street,
- Such a restriction would reduce the number of available on-street parking spaces, where many households have 2-3 vehicles (**NOTE: except for 3 residences, all residences have at least 3 Off-street parking spaces or more, where the excepted 3 have 2 off-street parking spaces**), and
- Specifically for the south side of the street:
  - Residents predominantly park on the south side of the street where most vehicles enter Excelsior Avenue off Water Street and there are more houses along the south side,
  - More off-street parking spaces for houses on the north side of Excelsior Avenue than the south side, and
  - For vehicles to park on the north side of the street, it is anticipated that vehicles would enter Excelsior Avenue from Water Street and execute a U-turn at the intersection of Excelsior Avenue and Chisholm Street.

To support the objection, pictures on Saturday and Sunday from 22 April – 6 May were provided showing minimal parking in Excelsior Avenue. However, the resident who originally requested Council investigate traffic improvements in Excelsior Avenue also provided pictures showing the street parked out on both sides. As such, Council's below proposal aims to negate the traffic impacts on Excelsior Avenue while maintaining the parking amenity of the street for residents.



**PETITION OF THE RESIDENTS OF EXCELSIOR AVENUE, BELFIELD (STRATHFIELD SOUTH) REGARDING STRATHFIELD COUNCIL'S PROPOSAL TO IMPLEMENT A 'NO PARKING' RESTRICTION**

The residents of Excelsior Avenue strongly object to Strathfield Council's proposal to implement a 'No Parking – Sat/Sun' rule for one side of the street in order to aid the movement of vehicles during the weekend when the Cooke Park facilities are in use.

In summary, residents strongly oppose:

- Council's proposal as it is unnecessary and unwarranted and disadvantages residents for the wrongdoings of few visitors to the area that periodically park their vehicles in the street causing a temporary block to the flow of traffic.
- Council's consideration to make the proposed parking restriction to one side of the street operational 24/7 (at Council's discretion) if the weekend restriction is deemed a success.
- Council's nomination for the south side of the street to bear the cost of the no parking rule is unfair and goes against the status quo.

The key reasons we strongly object to the proposal is noted as follows:

1. The proposed parking restriction is extreme and unwarranted. Excelsior Avenue is a small suburban street with minimal traffic flow outside of peak times; it is not a main road nor a narrow laneway in inner-city Sydney. Residents should be able to park their vehicles outside their homes or anywhere in the street at any time of the day.
2. The movement of traffic through Excelsior Avenue is in our experience very good. Residents for the most part use their common sense and rarely park their vehicle directly opposite another vehicle so to avoid obstructing the flow of traffic.
3. It will have far reaching consequences to residents that outweigh any likely benefit. Residents will be unfairly disadvantaged by the parking restriction if adopted with both short- and long-term negative impacts. The estimated cost to residents (including but not limited to unnecessary stress, burden, inconvenience, confusion and parking penalties) is vast, whilst the benefit is a mere few hours per week of questionable improvement to traffic flow.
4. Residents will need to change the way they park their vehicles in alternate locations on set days. Importantly residents will need to remember to move their vehicles if parked in the 'No Parking' area every Friday evening in order to comply with weekend parking restrictions or risk being fined in the first instance.
5. The proposed move to adopt no parking restrictions 24/7 to one side of the street will further cause distress to residents who are accustomed to parking outside their homes. Residents should be permitted to park their vehicles outside their homes without worrying about being fined.
6. It is inequitable. Residents to one side of the street will lose the ability to park their vehicles outside their homes. This is unfair. Unrestricted street parking should be available to all residents on both sides of the street.
7. The proposal to implement restrictions on the south side of the street is against the status quo. At any given time of day there are more vehicles parked on the south side of street (even-numbered houses); this is likely due to the fact that there are more houses on this side of the road (12 vs 9 across the street) offering comparatively limited off-street parking options (ie. due to smaller sized allotments, narrower blocks and driveways) and most vehicles enter Excelsior Avenue via Water Street.
8. We estimate the number of off-street parking spaces per residence on the north side of the street outnumbers the south side of the street by approximately 2-1.





9. If the 'No Parking' zone is enforced to the south side of the street it is anticipated there will be a spike in U-turn activity as most vehicles enter Excelsior Avenue via Water Street. Vehicles will likely partially enter private driveways in order to park their vehicles. There will also be more vehicular U-turn activity near Chisolm Street which could be hazardous to passing pedestrians.
10. The 'No Parking' restriction if applied to the south side of the street may encourage more vehicular movements to enter Excelsior Avenue from Water Street (southbound traffic) during peak times which is undesirable to all residents.
11. On-street parking availability is desired in suburban residential areas as households have on average 2-3 vehicles. A 'No Parking' zone in effect on weekends only or 24/7 may negatively impact house values.
12. The number of available on-street parking spaces in Excelsior Avenue will reduce considerably if the proposal is adopted, particularly 24/7. Residents should not be disadvantaged nor forced to park their vehicles on Chisolm Street and Water Street when there is ample on-street parking available on Excelsior Avenue.
13. The implementation of a 'No Parking' zone has the potential to cause a logistic chaos for tradespersons, deliveries and service personnel etc as two-minute parking is often not viable. For example, the delivery of building materials and heavy items or tradies accessing their equipment and machinery could easily exceed the allowable two-minute parking limit.
14. Council is in essence seeking to impose a parking restriction on ratepayers, the same ratepayers whose funds have contributed to the upgrade of Cooke Park facilities/sporting grounds, in order to better manage traffic congestion caused by visitors that use the park. This is unfair and unjust.

The proposed 'No Parking' restriction is not in the best interest of residents. It is unfair and unwarranted and places an unnecessary burden on residents as outlined above. The cost to residents far outweighs any likely benefit. Unrestricted parking on both sides of Excelsior Avenue should be available to all residents. Ratepayers should not be unfairly disadvantaged due to periodic poor parking habits of visitors to the area.

Over the past 6 years residents of Excelsior Avenue have been adversely impacted by excessive noise levels and poor air quality courtesy of the Aussie Skips Strathfield South facility. This polluting waste management business continues to breach its conditions of consent with little enforcement by Council. Please do not further disadvantage residents by taking away our right to park our vehicles outside our homes.

*We strongly urge Council to abolish the proposal to implement a 'No Parking' zone on one side of Excelsior Avenue and seek an alternative solution to improve the flow of vehicular traffic on weekends. To this end, we strongly urge Council to maintain the status quo and re-direct the Strathfield Connector as this too may be contributing to a block in traffic flow on weekends.*

Figure 1 – petition of objection to the 'No Parking – Sat-Sun' restriction in Excelsior Avenue

## PROPOSAL

From the above consultation results it is proposed that:

- No restriction will be placed in either Robinson Street or Eve Street, based on the following objections;
  - Both proposals would take away 50% of on-street parking when residences have little to no off-street parking or have more cars than can be accommodated in the off-street parking
  - Widening the through travel lane would encourage speeding down both roads where the existing parking configuration acts as a natural traffic calming measure

- Widening the through travel lane would encourage greater through traffic due to easier access
- The above 2 reasons are not desirable due to families with young children and elderly family members.
- A 'No Parking' restriction will be implemented in:
  - Excelsior Avenue on the north side of the street from 9am-3pm on Saturdays (Figure 2)
    - This restriction aims to balance the need to clear the street when vehicles are accessing Cooke Park on the weekends (Saturdays) while maintaining parking for residents at all other times
    - This will be monitored on an ongoing basis

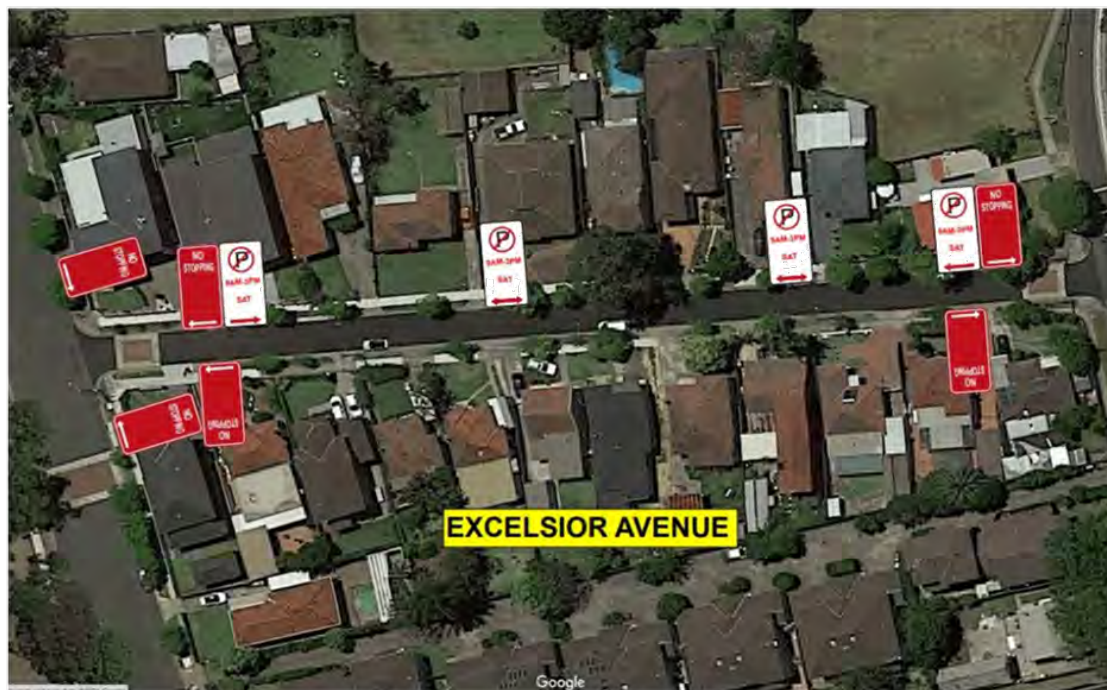


Figure 2 – proposed sign layout for Excelsior Avenue





- Chatfield Avenue on the south side of the street (Figure 3)



Figure 3 – proposed sign layout for Chatfield Avenue.

- **NOTE:** where possible, all signs are to be mounted on power poles or existing stems to reduce stem clutter and maintain the heritage aspect of Strathfield South – this results in:
  - 'No Stopping' zones at intersections being longer than the statutory 10m, but this falls under Council's powers of the delegation from TfNSW and also improves vehicle safety in the narrow streets at the intersections; and
  - Parking sign spacing of up to 50m, but this is less than the maximum spacing of 75m recommended by Australian Standards
- Further consultation be conducted in Birriwa Avenue on traffic management options for consideration due to concerns of the impact of signs and stems on the amenity of the street. Options proposed for consultation are:
  - Impose the original restriction showing signs and stems to be installed
  - Leave the street as it is (no restrictions to be implemented)
  - Form a continuous 'No Stopping' zone along the south side of the road by way of signs on power poles (Figure 4).





Figure 4 – 'No Stopping' signs in Birriwa Avenue

- Implement 'No Parking' on the north side of the road with signs mounted on power poles except for 1 stem to be installed, and implement a 'No Stopping' zone around the bend in the road with signs and stems (Figure 5)



Figure 5 – 'No Parking' zone on north side of Birriwa Avenue and 'No Stopping' zone on south side of Birriwa Avenue



At the meeting discussion took place on the available options for Birriwa Avenue, where members of the Committee suggested that the option of yellow line marking that represents 'No Stopping' also be presented to the residents during consultation as this may be more visually appealing than signs.

#### RECOMMENDATION

1. That Council approve the 'No Parking 9AM-3PM SAT' zone to be implemented along Excelsior Avenue as per Figure 2.
2. That Council approve the 'No Parking' zone to be implemented along Chatfield Avenue as per Figure 3.
3. That Council conduct further consultation with residents in Birriwa Avenue as per Figures 4 and 5 and include the additional options of a 'No Stopping' restriction along the south side of the road enforced either by yellow line marking only or by yellow line marking and 'No Stopping' signs.
4. Further that Council notify all residents in Eve Street, Excelsior Avenue, Chatfield Avenue, and Robinson Street of the 'No Parking' zones to be or to not be implemented.

*(Voting on this item was unanimous)*



#### **6.4 Homebush West – 40 KM/H High Pedestrian Activity Area (HPAA) Study Draft for Public Exhibition**

##### **BACKGROUND**

Following the completion of the Strathfield and Homebush Town Centre 40 km/h High Pedestrian Activity Area (HPAA) studies, the draft reports of which were presented at the September 2022 Local Traffic Committee meeting, Council had \$20,690.00 leftover and received permission from Transport for NSW to use this funding for a HPAA study for the Homebush West Town Centre.

The HPAA program commenced in 2003 and is funded and managed by TfNSW's Centre for Road Safety. It provides for the design and implementation of traffic calming and pedestrian infrastructure and strategies to create self-enforcing 40 km/h speed environments in locations with a high level of interaction between pedestrians and vehicular traffic.

An evaluation of the town centre against key criteria relevant to the designation of a HPAA was conducted, including pedestrian and traffic volumes, the types of roads through and adjacent to the Town Centre, and the crash history on these roads.

For the Homebush West Town Centre, Council retained the services of PDC Consulting to prepare the draft report. This report was provided to Council for consideration and was reviewed by Council staff for the draft report to be finalised, with the finalised findings of the draft report to be considered by the Traffic Committee.

##### **STUDY AREA – HOMEBUSH WEST TOWN CENTRE.**

The study area for the Homebush West Town Centre, shown in Figure 1, is bounded by:

- The railway line to the north,
- Eastbourne Road to the west,
- Exeter Road to the south, and
- Hampstead Road to the east.



Figure 1 – Homebush West Town Centre HPA study area

The Homebush West study area contains several key features and generators of pedestrian and vehicle traffic:

- Flemington train station which is an important interchange for rail services operating along many rail lines, including metropolitan and regional services, though this station is of a lower order of importance than Strathfield station,
- Several grocery stores and meat and fish shops,
- Religious worship venues, and
- Apartment complexes consisting of medium density residential dwellings.
- Furthermore, Homebush West Public School lies immediately outside the study area to the southwest, which is a significant generator of pedestrian and vehicular traffic within the town centre.





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#### PREPARATION OF THE HIGH PEDESTRIAN ACTIVITY AREA AND TREATMENTS

The HPAA study area and treatments were consistent with those of the Strathfield and Homebush Town Centres in considering:

- The selection criteria for roads to be included in the HPAA,
- The gateway treatments to clearly define the HPAA, and
- The traffic calming treatments to be used in the HPAA to provide a self-enforcing low-speed environment.

All measures have been discussed and prepared in collaboration with Council staff and as such are considered supportable on traffic planning grounds. All measures have been designed in accordance with the relevant guidelines and standards and recognise local and regional policies and other projects and developments happening in the surrounding environment.

#### SUMMARY OF REPORT FINDINGS

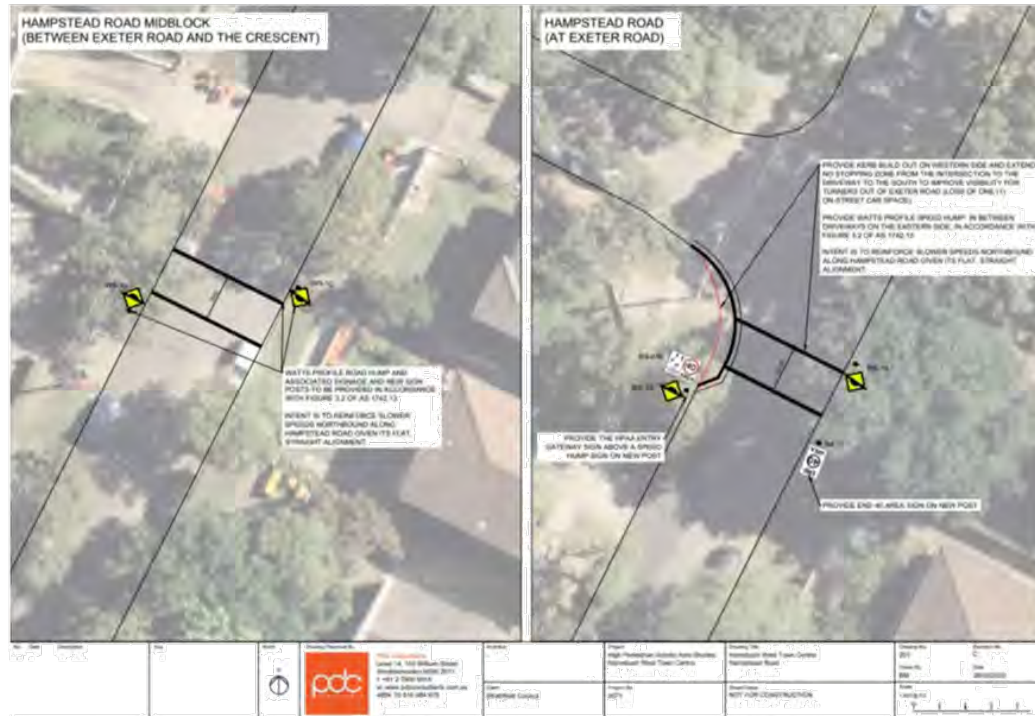
The full report has been attached with the agenda; however, the following presents a summary of the key findings and design recommendations for the Homebush West study area. Larger copies of the below drawings will be available on the day of the Local Traffic Committee meeting.

The design proposals are as follows:

## TRAFFIC COMMITTEE MEETING - 16 MAY 2023



## MINUTES

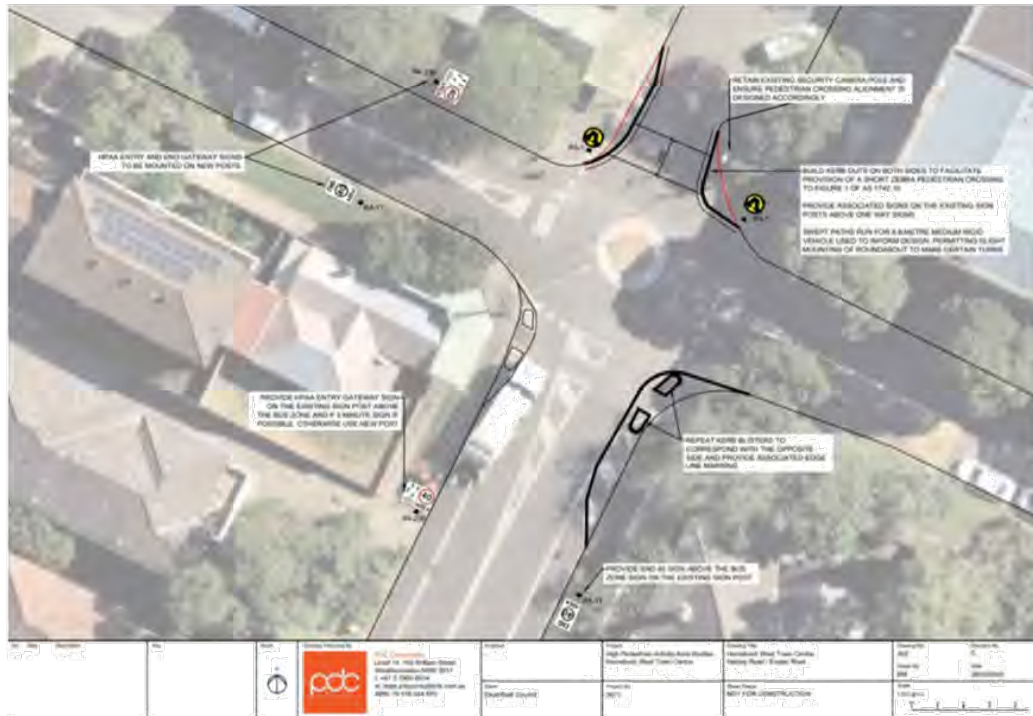


DWG-201

- DWG-201 – Hampstead Road
  - Raised threshold and warning signs on Hampstead Road mid-block between Exeter Road and The Crescent to slow vehicle speeds in the HPAA, and
  - Gateway signs, kerb buildout, raised threshold and warning signs, and extension of No Stopping zone on the south side of the intersection of Exeter Road and Hampstead Road to define the HPAA start/end point and to provide better sight distances when exiting from Exeter Road.



## MINUTES



DWG-202.

DWG-202 – roundabout at the intersection of Exeter Road and Henley Road

- Gateway signs on the southern and western legs of the roundabout,
- Kerb blisters and associated edge line marking on the south-eastern corner of the intersection for consistency with opposite side of road and to slow vehicles manoeuvring through the roundabout, and
- Kerb buildouts and a new raised pedestrian crossing on the north leg of the roundabout, where the kerb buildouts facilitate a shorter pedestrian crossing for improved pedestrian safety.





DWG-203

DWG-203 – Exeter Road Car Park.

- Conversion of laneway to a 10 km/h shared pedestrian zone by reconstructing the laneway with pavers and raising the level of the laneway to alert vehicles to the shared zone – it should be noted that as part of the Homebush West car park re-line marking, the 6 car parking spaces have been removed and a 'No Stopping' zone implemented to improve the shared nature of this laneway between pedestrians and vehicles currently, and
- A painted (unprotected) pedestrian footpath along the eastern side of the car park to regularise pedestrian movements within the car park – this was completed as part of the Homebush West re-line marking works, where a 0.8m-wide path was provided with a 150mm edge line to delineate the path.

## TRAFFIC COMMITTEE MEETING - 16 MAY 2023



## MINUTES



DWG-204

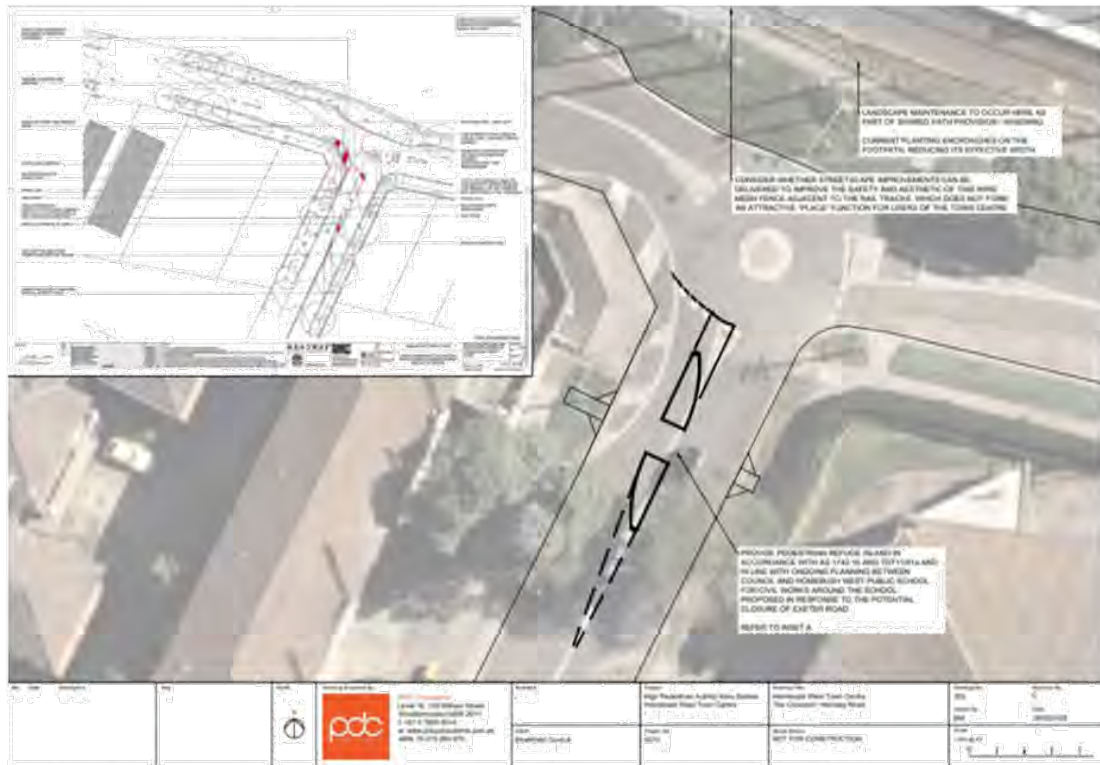
DWG-204 – intersection of Exeter Road and Eastbourne Road/intersection of The Crescent and Eastbourne Road

- A kerb buildout and a new raised pedestrian crossing on the south side of the intersection of Exeter Road and Eastbourne Road,
- A new pedestrian crossing on the east side of the intersection of Exeter Road and Eastbourne Road, and
- Gateway signs on the south side and a repeater sign on the west side of the intersection of The Crescent and Eastbourne Road.
- Note that the first 2 dot points are subject to the outcome of the proposed closure of Exeter Road at Homebush West Public School – should the closure proceed, these proposals may be altered accordingly.

## TRAFFIC COMMITTEE MEETING - 16 MAY 2023



## MINUTES

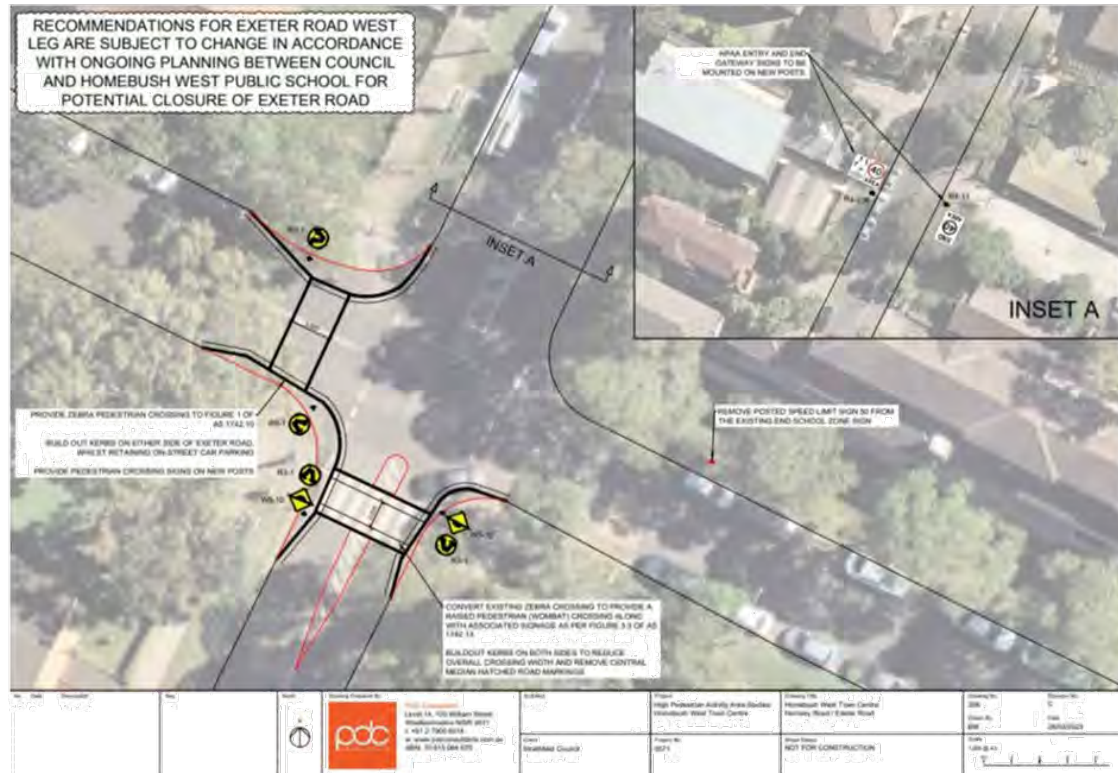


DWG-205

DWG-205 – intersection of Hornsey Road and The Crescent

- Construction of a pedestrian refuge island on Hornsey Road as per the design part of the enabling works for the Exeter Road closure – **these works may be delivered as part of the Exeter Road closure should this proceed, otherwise these may be delivered by Council, and**
- Streetscape and landscaping improvements along the fence to the rail line to improve the 'place' of Homebush West Town Centre.





DWG-206

DWG-206 – intersection of Hornsey Road and Exeter Road

- Kerb buildouts on both the west and south sides of the intersection,
- A new pedestrian crossing on the west side of the intersection,
- Raising the existing pedestrian crossing on the south side of the intersection, and
- Gateway signs on Hornsey Road.



DWG-207

DWG-207 – intersection of The Crescent and Hampstead Road

- A paved shared path along the north side of The Crescent between Hampstead Road and Flemington station where the existing dirt path/nature strip is for improved pedestrian and cyclist access,
- Landscaping along the existing fence to the train line to improve the 'place' of the Town Centre, and
- Gateway signs and a raised threshold with warning signs on the east side of the intersection.
- Note that potential future shared path along the north side of The Crescent to be provided and extend eastward to connect to other cycleway projects being investigated by Council.



DWG-208

DWG-208 – intersection of The Crescent and Hornsey Road

- Kerb buildouts to replace existing 'Armadillo' humps for better delineation of the travel lane, to slow turning vehicles, and to discourage vehicles turning into Henley Road, and
- Raising the existing pedestrian crossing for improved pedestrian safety and vehicle speeds.

**NOTE:**

the HPAA gateway signs on Eastbourne Road and Hornsey Road were originally located at Exeter Road similar to those on Hampstead Road and Henley Road. However, Council staff recommended that these signs be sufficiently separated from the 'End School Zone – 50' signs to avoid confusion between the 40 School Zone and the 40 HPAA that may cause drivers to travel at 50 km/hr in either area.





At the meeting discussion took place regarding the proposed reduced scope for the HPAA requested by TfNSW please see this below. It was decided that this item be deferred to allow TfNSW, Council Staff and the Traffic Consultant from PDC to review the reduced scope for the HPAA.



#### RECOMMENDATION

1. That Council receive and note the draft 40 km/h High Pedestrian Activity Area study for the Homebush West Town Centre as per Attachment 1.
2. That Council defer approval of the draft High Pedestrian Activity Area report to go on public exhibition until TfNSW, Council and the Traffic Consultant PDC review the proposed reduced scope for the HPAA Study.
3. That any recommended changes to the draft HPAA report be brought back to the next available Traffic Committee meeting for consideration.

*(Voting on this item was unanimous)*





## 6.5 Burlington Road, Homebush – Concrete Island to Formalise One Way Section of Burlington Road

### BACKGROUND

In line with Item 6.2 of the March 2022 Local Traffic Committee, 'Burlington Road, Homebush – Request for Additional Parking Spaces at the Homebush Road End' and the recommendations of the High Pedestrian Activity Area study for the Homebush Town Centre, Council have identified an additional concrete island to be constructed at the Meredith Street end of Burlington Road to formalise the closure of the eastbound lane.

There are currently 3 stems with chevron alignment markers blocking access to the eastbound lane as shown in Figure 1, and the concrete splitter island with a pedestrian refuge remains in place.



Figure 1 – existing layout of the east side of the intersection of Burlington Road and Meredith Street

As identified above, there are concrete islands to be constructed on Burlington Road at Rochester Street and Homebush Road, shown in Figures 2 and 3. As such, it is proposed to construct a similar concrete island at Meredith Street to similarly formalise the one-way traffic flow in the street and for consistency.

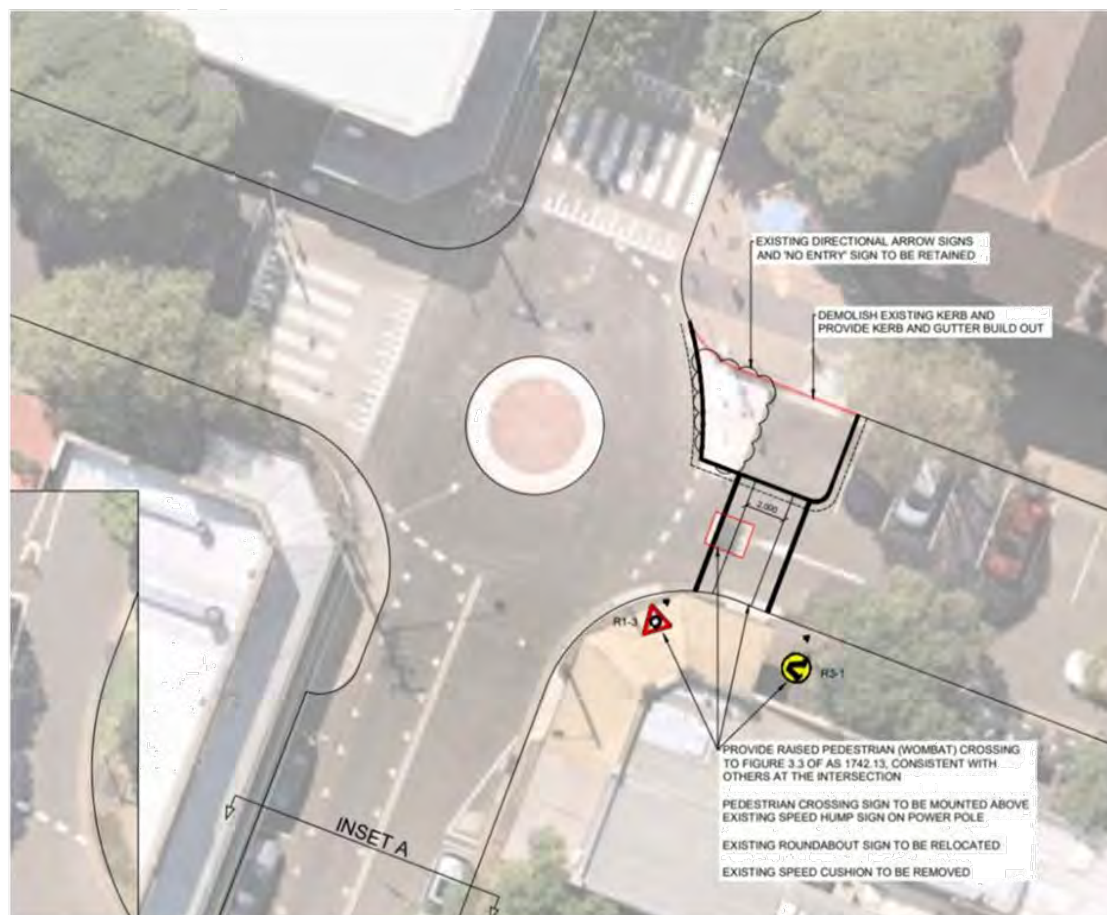


Figure 2 – concrete island to be constructed on the east side of the intersection of Burlington Road and Rochester Street as per the recommendation of the Homebush Town Centre HPAA Study.



Figure 3 – Landscaped concrete island to be constructed on Burlington Road at Homebush Road as per item 6.2 of the March 2022 Local Traffic Committee

#### PROPOSAL

It is proposed to construct a landscaped concrete island on Burlington Road at Meredith Street such that the existing concrete splitter island is joined to the kerb and gutter to form a kerb buildout as per Figure 4. The existing pedestrian path will be extended across the island to allow pedestrians to cross the road and the redundant layback will be reinstated or incorporated into the buildout as necessary. The buildout will be landscaped appropriately with a garden bed, turf, or similar dependent on advice from Council's Parks team.

It is not proposed to introduce any additional parking spaces due to the proximity of such spaces to the concrete island and the difficulties associated with maneuvering around this island.





Figure 4 – proposed concrete island to be constructed on Burlington Road at Meredith Street to formalise the one-way section of Burlington Road

Due to the simple nature of construction, it is not proposed to bring a formal design back to the Traffic Committee, where Council staff will instead mark out the proposed island on-site.

While these works are outside the High Pedestrian Activity Area of the Homebush town centre, these works will contribute to the 'place' of Burlington Road by formalising the one-way restriction and by providing a further landscaped area.

#### RECOMMENDATION

1. That Council approve the concrete island to be constructed on Burlington Road at Meredith Street as per Figure 4.
2. Further that these works be funded from the 2023/24 LATM budget as low priority works.

*(Voting on this item was unanimous)*



## 7. SPECIAL EVENTS

Nil

## 8. ROAD SAFETY

### 8.1 ROAD SAFETY OFFICERS REPORT – MAY 2023

**Report prepared by Road Safety Officer Chris Johnson.**

#### Issues

- a) New funding opportunity for pedestrian safety thermoplastics in Strathfield Town Centre.
- b) Finalising the new Local Government Road Safety Program Grant Applications for the 2023 – 24 year.

#### Highlights

Younger Drivers – New Workshop planned in July 23

National Road Safety Week Programs planned for May 23

Strathfield Pedestrian Safety Campaign – Audit of street messaging to be replaced or removed.

Safety around Schools – Second Forum being planned for the end of Term 2.

#### Projects

##### 1. Young Driver Workshop

New Workshops, with Burwood, Inner West and Canada Bay in July 2023.

##### BOOKINGS

- The next workshop will be held in July 23.
- Over 68 attended from Strathfield community in 2022.
- The workshops are free for the community.
- Promotions included schools and community groups.

##### Impact

- Continuation of Strathfield's low crash rate with persons aged 17 – 24.
- Better preparation for learner drivers.
- Learning can be a positive experience.

##### 2. Child Restraint Checking Days (Strathfield Occupant Restraint).

The RSO is evaluating the process of customer bookings to increase the numbers Council can service during the checking days. Currently Council runs 11 child restraint checking day per year servicing on average 14 seat installations. We will be aiming for a productivity increase to 20 seats per session.



- Vehicles Checked 22/23 as of April 2023 184
- Next Checking Day 09 May 2023
- May is fully booked. Positive Community Feedback
- Positive promotions across mothers' groups and social media
- Driver education for each vehicle checked.
- Seatbelt related injuries 2021 have decreased to less than 0.3% of accidents.

**National Road Safety Week is coming to Strathfield 14 – 21 May.**

National Road Safety Week is an annual initiative from the Safer Australian Roads and Highways (SARAH) Group, partnering road safety organisations and Government. The week highlights the impact of road trauma and ways to reduce it.

Strathfield is participating in the National Road Safety Week

The site is <https://roadsafetyweek.com.au/>

Location: Homebush West Car Park

Theme: 'Share the Path' as the theme as there is a mix of Pedestrians, Cars and Trucks all using the area at the same time.





## TRAFFIC COMMITTEE MEETING - 16 MAY 2023

## MINUTES

Council will be supporting National Road Safety Week with a focus on recent improvements to the Homebush West Car Park and on Sharing the Path and Driver Safety (especially for delivery drivers) within the new carpark upgrades.

After the Traffic Committee meeting on the 16 May 2023 a site meeting and photo opportunity for Traffic Committee Members will be held at the Homebush West Car Park.

**RECOMMENDATION**

That the Road Safety Officer Report be received and noted.

*(Voting on this item was unanimous)*

**Meeting Closed:** 12:10PM

**Next Meeting:** 20 June 2023



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12.1 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DATTA

SUBJECT: INDIAN INDEPENDENCE DAY

I MOVE:

1. That Council approves instituting the ceremony of raising the Indian flag in front of the Strathfield Council each year at a suitable date around the 15 August 2023, India's Independence Day, to celebrate India's Independence Day which falls on the 15 August 2023.
2. That the Indian coloured lights be turned on at Council Chambers over a week covering the 15 of August 2023.
3. That community members and appropriate dignitaries are invited to attend the annual event and light refreshments are provided.

**RECOMMENDATION**

1. That Council approves instituting the ceremony of raising the Indian flag in front of the Strathfield Council each year at a suitable date around the 15 August 2023, India's Independence Day, to celebrate India's Independence Day which falls on the 15 August 2023.
2. That the Indian coloured lights be turned on at Council Chambers over a week covering the 15 of August 2023.
3. That community members and appropriate dignitaries are invited to attend the annual event and light refreshments are provided.

**ATTACHMENTS**

There are no attachments for this report.

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**12.2 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DATTA**

**SUBJECT: COUNCILLORS EXPENSES AND FACILITIES POLICY**

I MOVE:

That the General Manager provide a report outlining the following:

The adjustment of clause 2.2.47, Home office expenses, so that each Councillor may be reimbursed for costs associated with the maintenance of a home office, up to \$1,500 per year (as it is currently), with an adjustment to the definition of home office to include, printers, book shelf and home office chair, or similar items that are genuinely required for setting up and maintaining a home office for Council and Councillor related work.

Rationale

This Notice of Motion will help facilitate defining home office related items more consistently and clearly rather than making it subject to interpretations by individuals.

**RECOMMENDATION:**

That the General Manager provider a report outlining the following:

The adjustment of clause 2.2.47, Home office expenses, so that each Councillor may be reimbursed for costs associated with the maintenance of a home office, up to \$1,500 per year (as it is currently), with an adjustment to the definition of home office to include, printers, book-shelf and home office chair, or similar items that are genuinely required to setting up and maintaining a home office for Council and Councillor related work.

**Officers comment:**

It is noted that the definition used in Council's adopted Councillors and Expenses Facilities Policy is consistent with the recommended definition issued by the Office of Local Government (OLG). It is also noted, that most other surrounding Councils use the same definition, however the amount permitted to be claimed is in the order of \$100 to \$500 per annum. It is also noted that Council introduced in June 2022, an additional expense item which can be claimed up to an amount of \$1,500 per annum for ICT related expenses. This is in addition to the \$3,000 allocated for IT equipment per Council term.

**ATTACHMENTS**

There are no attachments for this report.

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**12.3 NOTICE OF MOTION SUBMITTED BY COUNCILLOR HALL**  
**SUBJECT: ULURU STATEMENT FROM THE HEART AND PROPOSED REFERENDUM**

I MOVE:

That Council no longer offer a venue free of charge for representatives (for or against) the Uluru Statement from the Heart and proposed Referendum.

Rationale

ANTaR Inner West has not taken up the offer of the free venue and to maintain equity across parties anyone wishing to access venues for this purpose should do so through Council's booking system and with the appropriate payment.

**RECOMMENDATION**

That Council no longer offer a venue free of charge for representatives (for or against) the Uluru Statement from the Heart and proposed Referendum.

**ATTACHMENTS**

There are no attachments for this report.

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**12.4 NOTICE OF MOTION SUBMITTED BY COUNCILLOR BLACKMORE**

**SUBJECT: ESTABLISHING A REVIEW PANEL FOR REJECTED APPLICATIONS UNDER PART O OF THE STRATHFIELD DEVELOPMENT CONTROL PLAN 2005**

I MOVE:

That a report be provided back to Council which considers:

1. The establishment of a review process for rejected applications under Part O of the Strathfield Consolidated Development Control Plan 2005.
2. The establishment of an internal Council Officer peer assessment Panel for the purpose of undertaking reviews of rejected applications made in relation to Part O of the Strathfield Consolidated Development Control Plan 2005.
3. The composition of the panel comprising of Council Officers only.

**RECOMMENDATION**

That a report be provided back to Council which considers:

1. The establishment of a review process for rejected applications under Part O of the Strathfield Consolidated Development Control Plan 2005.
2. The establishment of an internal Council Officer peer assessment Panel for the purpose of undertaking reviews of rejected applications made in relation to Part O of the Strathfield Consolidated Development Control Plan 2005.
3. The composition of the panel comprising of Council Officers only.

**ATTACHMENTS**

There are no attachments for this report.

12.5 NOTICE OF MOTION SUBMITTED BY COUNCILLOR BLACKMORE

SUBJECT: POKER MACHINES IN STRATHFIELD TOWN CENTRE - THE SOCIAL AND ECONOMIC HARM TO STRATHFIELD RESIDENTS

I MOVE:

That:

1. Council writes to the Hon. Chris Minns MP - Premier of NSW, the Hon. David Harris MP – Minister for Gaming and Racing, the Hon. Ron Hoenig MP - Minister for Local Government to demand that Section 209 of the *Gaming Machines Act 2001* be amended to be in line with Section 8A of the *Local Government Act 1993* so that Strathfield Council is not neglecting its responsibility to residents.
2. Council strongly opposes the approval of Poker Machines being installed in the Strathfield Town Centre because Poker Machines will build a gambling culture in Strathfield CBD and will cause social and economic harm to the residents of Strathfield.

Rationale

*Gaming Machines Act 2001 No 127* Section 209 expressly states that Council cannot “as a condition of any development consent under that Act, prohibit or otherwise regulate or restrict the installation, keeping or operation of approved gaming machines in a hotel or on the premises of a club or any other premises, or refuse to grant any such development consent to a hotel or club for any reason that relates to the installation, keeping or operation of approved gaming machines in a hotel or on the premises of a club”.

*Local Government Act 1993* Section 8A Guiding principles for councils include:

- (1) Exercise of functions generally. The following general principles apply to the exercise of functions by councils--
- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
  - (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
  - (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
  - (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (2) Decision-making. The following principles apply to decision-making by councils (subject to any other applicable law)--
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
  - (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

It is well known that poker machines pay out less than what is paid into them. In the article ‘How much do Australians lose on gambling?’ at <https://www.savings.com.au/savings-accounts/gambling-statistics-australia> it is reported that for 2018-2019 “the average person over 18 in this country is losing \$1,277 per year on gambling”. Further it reports that “our national gambling expenditure (total gambling winnings subtracted from total turnover) at just over \$25 billion - \$25.09 billion to be exact”.

In the article 'Why Australia has a serious gambling problem' it is reported that "in 2016, Australians lost more money per person – an average of US \$990 – than any other developed country, according to research by consultancy H2 Gambling Capital. In comparison, runner-up Singapore lost \$650 per person, and Ireland, which came third, \$500".

We have truly earned our moniker of "Pokie Nation". Over \$25Billion lost, money that could be going towards loan repayments, mortgages, credit card bills, savings accounts or investments. Add to this the social and health costs and Council has reason to try and curb gambling.

How is Council to provide "strong and effective representation, leadership ... and decision-making" if it is constrained by s209 of Gaming Machines Act 2001 No 127?

Will the NSW government reciprocate our working "co-operatively ... to achieve desired outcomes for the local community" (reduction of the harmful effects of gambling)?

How can Council "manage lands ... so that current and future local community needs can be met in an affordable way" if it is forced to increase the addiction potential of the community, effectively creating more users, addictions and "needs"?

How can Council "act fairly, ethically and without bias in the interests of the local community" if it is forced to discriminate against a locality, increasing local addiction potential there?

What good is it if Council considers "the long term and cumulative effects of actions on future generations" if it is forced by s209 of Gaming Machines Act 2001 No 127 to ignore these considerations?

Given "decision-makers are to be accountable for decisions and omissions" is it not better to uphold the Local Government Act 1993 where it is in conflict with any other act (including Gaming Machines Act 2001 No 127) given it enshrines community principles.

### *Object of principles*

### *8 Object of principles*

The object of the principles for councils set out in this Chapter is to provide guidance to enable councils to carry out their functions in a way that facilitates local communities that are strong, healthy and prosperous.

### *Section 8 Local Government Act 1993*

## **RECOMMENDATION**

1. Council writes to the Hon. Chris Minns MP - Premier of NSW, the Hon. David Harris MP – Minister for Gaming and Racing, the Hon. Ron Hoenig MP - Minister for Local Government to demand that Section 209 of the Gaming Machines Act 2001 be amended to be in line with Section 8A of the Local Government Act 1993 so that Strathfield Council is not neglecting its responsibility to residents.

2. Council strongly opposes the approval of Poker Machines being installed in the Strathfield Town Centre because Poker Machines will build a gambling culture in Strathfield CBD and will cause social and economic harm to the residents of Strathfield.

#### ATTACHMENTS

There are no attachments for this report.



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**12.6 NOTICE OF MOTION SUBMITTED BY COUNCILLOR CAI**

**SUBJECT: DEVELOPING HOMEBUSH WEST SHOPPING CENTRE**

I MOVE:

That a report be provided to Council outlining options for activating public spaces in the Homebush West retail village in support of economic activity.

Rationale

Homebush West Shopping Centre has been left behind. It looks old and some buildings need to be restored. There is an opportunity to attract more consumers to the centre by creating another China Town. Some ways this could be achieved are by:

- Building gates on both ends of Henley Road to create a pedestrianised environment at certain times of the year,
- Re-vitalised shopfronts,
- Installing permanent lanterns; and
- Have an event such as a Moon Festival, possibly branded as the Flemington Festival to raise the profile of the area and bring the community together.

**RECOMMENDATION**

That a report be provided to Council outlining options for activating public spaces in the Homebush West retail village in support of economic activity.

**ATTACHMENTS**

There are no attachments for this report.