

STRATHFIELD COUNCIL

# COUNCIL MEETING

## AGENDA

Tuesday 28 May 2024

6:30pm

Council Chambers

65 Homebush Road, Strathfield



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MICHAEL MAMO  
GENERAL MANAGER

STRATHFIELD COUNCIL

# COUNCIL MEETING

## MINUTES

Tuesday 23 April 2024

6:30pm

Council Chambers

65 Homebush Road, Strathfield



Minutes of the Council Meeting of Strathfield Municipal Council held on 23 April 2024, in the Council Chambers, 65 Homebush Road, Strathfield.

**COMMENCING:** 6:30pm

**PRESENT:** Deputy Mayor Sandy Reddy  
Councillor Benjamin Cai  
Councillor Raj Datta  
Councillor Nella Hall  
Councillor Sharangan Maheswaran

**STAFF:** Michael Mamo, General Manager  
Kristy Watts, Director Corporate and Community  
Clare Harley, Director Planning and Environment  
Cathy Edwards-Davis, Director Engineering and Operations  
Melissa Mallos, General Counsel  
Rodney Sanjivi, Chief Financial Officer  
Amanda Rutherford, Governance and Procurement Manager  
David McQuade, Senior Governance Officer

**1. MOMENT OF REFLECTION**

**2. RECOGNITION OF TRADITIONAL CUSTODIANS:** The Recognition was read.

**3. APOLOGIES AND APPLICATION FOR LEAVE OF ABSENCE**

Leave of Absence - Councillor Karen Pensabene (Mayor)

**69/24**

**RESOLVED:** (Reddy / Hall)

That Councillor Karen Pensabene (Mayor) be granted Leave of Absence for Council Meetings until July 2024.

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

No leave of absence or apology was received by Councillor Blackmore and he did not attend the meeting.

#### **4. DECLARATION OF PECUNIARY OR CONFLICT OF INTEREST (NATURE OF INTEREST TO BE DISCLOSED)**

Councillor Maheswaran declared a Non-pecuniary/Non-Significant conflict of interest for item *10.4 Special Conflict of Interest Disclosure Regarding 11-16 Loftus Crescent, 2 Subway Lane, 5, 9-11 Knight Street and 88-92 Paramatta Road Homebush* and he managed the conflict of interest by remaining in the meeting during discussion and voting on this item. Councillor Maheswaran declared that he was involved in two meetings of which the summaries were disclosed at the Council Meeting of 7 February 2023 (namely that he had received representations from the proponent on 6 December 2022 and 23 December 2022. Councillor Maheswaran has not received any benefit from the proponent). Councillor Maheswaran has no interest in the planning proposal property and the motion does not confer a substantive benefit on a person.

Councillor Hall declared a Non-pecuniary/Significant conflict of interest for item *10.4 Special Conflict of Interest Disclosure Regarding 11-16 Loftus Crescent, 2 Subway Lane, 5, 9-11 Knight Street and 88-92 Paramatta Road Homebush* and she managed the conflict of interest by leaving the meeting during discussion and voting on this item. Councillor Hall declared that a person in her family leases a property on Parramatta Road, Homebush.

#### **5. ACKNOWLEDGEMENTS**

##### **5.1 BAPS Swaminarayan Mandir (Sydney) - Councillor Sandy Reddy**

BAPS Swaminarayan Mandir (Sydney) celebrated Shri Swaminarayan Jayanti and Shri Ram Jayanti at Whalan Sports Park on 14 April 2024. They conveyed the moral spiritual leadership by Shri Swaminarayan Bhagwan and Shri Ram Bhagwan during their lifetimes has been continued to impact on our community and its people.

##### **5.2 Rongali Bihu (Assamese New Year Celebration) - Councillor Sandy Reddy**

Rongali Bihu (Assamese New Year Celebration) by Assamese Association of Australia NSW and ACT. The event was a celebration of diversity and creativity in Australia. A special appreciation to the President of Association Ms Susmita Barooah.

##### **5.3 BAPS Swaminarayan Mandir (Sydney) - Councillor Raj Datta**

That Council acknowledge the celebration at BAPS Swaminarayan Mandir Temple (Sydney) and the anniversary of Lord Rama. The impact that I saw from the event was that it was attended by over 10,000 people. The event celebrated Lord Rama, being the benchmark of Indian qualities. It aligned with Australian multiculturalism values and am very proud that the BAPS Swaminarayan Mandir Temple (Sydney) through their practices and celebrations are putting their best efforts to develop good characters and prepare our

citizens to be the ideal citizens of this country.

#### 5.4 Kalankan Dance Company - Councillor Raj Datta

A play on the life of Droupadi. It was about reflection of the pains and gains throughout the life of the royal lady. There are many things to learn – respect for women. The play reflected how we should be treating women who are equal citizens. Another character building exercise and beautiful performance.

#### 5.5 Correspondence Received from Office of Local Government 14 February 2024 - Councillor Sharangan Maheswaran

I acknowledge receiving correspondence from the Office of Local Government NSW (OLG) on 14 February 2024 stating that they are examining whether I have breached part 9 of the Model Code of Meeting Practice by submitting as a matter of urgency a Notice of Motion to the Extraordinary Council Meeting held 9 May 2023. A response was demanded within 14 days in respect to whether I was to obtain legal advice or not. I replied to the OLG on 28 February 2024 within their timetable and received no acknowledgment or reply. I wrote again on 3 April 2024 and 8 April 2024 and received no acknowledgement or reply. Each letter sent puts why the position they have put to me is incorrect by law. On 22 April 2024 I attempted to call the OLG and was no response. My understanding is the concern from the OLG is the Notice of Motion I brought to the Extraordinary Council Meeting 9 May 2023 and encourage them to respond.

## 6. CONFIRMATION OF MINUTES

70/24

RESOLVED: (Hall / Datta)

That the Minutes of the Ordinary Council Meeting held on 26 March 2024, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairperson and General Manager be authorised to sign such Minutes.

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

## 7. MAYORAL MINUTE(S) IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE

### 7.1 Mayoral Minute 02/24 - The Bondi Junction Tragedy of 13 April 2024

71/24

RESOLVED: (Reddy / Datta)

That our Council take a one (1) minute silence to:

1. Honour and remember those lives lost in the event that took place at Bondi Junction on Saturday 13 April 2024, where seven (7) people lost their lives, and a number of other people being injured, including a baby for who I would like for us to extend our best wishes for a full recovery.
2. Share our deep regret to the friends, families and colleagues of those who lost their lives.
3. Extend our gratitude to everyone who assisted in this devastating event, including police, emergency services and the public, and to the first responders who rushed to the scene without hesitation, risking their own safety to save lives.
4. Share our support to both Waverley and Woollahra Councils as they continue to support their communities who have been shaken by this event.

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

## 7.2 Mayoral Minute 03/24 - Local Government (General) Amendment (Tendering) Regulation (No 2) 2023

72/24

RESOLVED: (Reddy / Datta)

That Council writes to the Minister for Industrial Relations (NSW), Minister for Local Government (NSW), and local Member of Parliament (NSW):

1. Expressing concerns about recent amendments to the *Local Government (General) Regulation 2021* made by the *Local Government (General) Amendment (Tendering) Regulation (No 2) 2023 (NSW)* on 15 December 2023 (attached), as highlighted in a legal opinion by Arthur Moses (Senior Counsel) dated 26 February 2024 (attached), and
2. Calling on the NSW Government to reconsider the amendments as a matter of urgency and to engage in genuine consultation with all relevant stakeholders on an appropriate way forward.

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

## 8. ITEMS BY EXCEPTION

### Items by Exception

73/24

RESOLVED: (Cai / Datta)

That in accordance with Section 13 of Council's Code of Meeting Practice the items below be dealt with by exception and that they be adopted as recommended by a single Motion:

- 10.1 Multicultural and Diversity Committee - New Member - Councillor Sandy Reddy
- 10.2 Request for a Report to Establish new Friendship Cities with Strathfield Council - Councillor Nella Hall
- 10.3 Notice of Recission - Proposed Plan for A Strathfield Korean Memorial - Councillors Benjamin Cai, Sharangan Maheswaran and Sandy Reddy
- 10.5 Code of Meeting Practice - Misconduct - Councillor Sharangan Maheswaran
- GMU1 Draft Plans of Management for Mason Park and Hudson Park
- GMU2 Draft Sponsorship Policy
- CCS4 Audit, Risk, and Improvement Committee Terms of Reference and Internal Audit Charter
- CCS5 Tenders Advertised and Awarded March 2024
- CCS8 Community Energy Upgrades Grant
- CCS9 2024 National General Assembly Conference Motions
- CCS10 Symphonia Jubilate - Sponsored Prize
- CCS11 Investment Report - March 2024
- CCS12 Councillor Workshop 8 April 2024
- CCS13 Councillor Workshop 9 April 2024
- CCS14 Councillor Workshop 15 April 2024
- EO2 Strathfield Council Land and Property Strategy (LAPS) Tender T12-2023
- 12.1 Report from Traffic Committee Meeting on 16 April 2024
- EO2 (Confidential Matters) Strathfield Council Land and Property Strategy (LAPS) Tender T12-2023

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

10.1 Multicultural and Diversity Committee - New Member – Councillor Sandy Reddy

74/24

RESOLVED ON THE NOTICE OF MOTION BY COUNCILLOR SANDY REDDY

Moved by: (Cai / Datta)

That a new community member be appointed to the Multicultural and Diversity Advisory Committee by way of an Expression of Interest to fill the existing vacancy.

*RESOLVED BY EXCEPTION*

10.2 Request for a Report to Establish new Friendship Cities with Strathfield Council – Councillor Nella Hall

75/24

RESOLVED ON THE NOTICE OF MOTION BY COUNCILLOR NELLA HALL

Moved by: (Cai / Datta)

Given our very diverse multicultural community, Council prepares a report which considers the selection of Friendship Cities for Italy e.g. Taormina, China, India, Lebanon with others to be considered as appropriate.

*RESOLVED BY EXCEPTION*

10.3 Notice of Rescission - Proposed Plan for A Strathfield Korean Memorial – Councillors Benjamin Cai, Sharangan Maheswaran and Sandy Reddy

76/24

RESOLVED ON THE NOTICE OF RESCISSION BY COUNCILLORS BENJAMIN CAI, SHARANGAN MAHESWARAN AND SANDY REDDY

Moved by: (Cai / Datta)

That the resolution for Item GMU3 Sister City Visit 2024 and Proposed Plan for a Strathfield Korean Memorial passed at the Ordinary Council Meeting of 27 February 2024 below be rescinded:

*"28/24*

*RESOLVED: (Datta / Reddy)*

- 1. That Council welcome and provide support for the Sister City visit by Gapyeong County officials in May 2024.*
- 2. That Council endorse a proposal to erect the Strathfield Korean Memorial.*
- 3. That Council prepare a Strathfield Korean Memorial project plan including consultation plan and budget for presentation at a future Councillor Workshop."*

If the Notice of Rescission carried, it is proposed to move the following alternative Motion:

1. That Council welcome and provide support for the Sister City visit by Gapyeong County officials in May 2024.
2. That Council writes to the Sister City Gapyeong County and acknowledge but respectfully decline their generous offer to donate a memorial stone.

***RESOLVED BY EXCEPTION***

#### **10.5 Code of Meeting Practice – Misconduct – Councillor Sharangan Maheswaran**

**77/24**

**RESOLVED ON THE NOTICE OF MOTION BY COUNCILLOR SHARANGAN MAHESWARAN**

**Moved by:** (Cai / Datta)

That Council obtain external legal advice on whether an amendment to the Council Code of Meeting Practice inserting the following clause at 15.12 – "A councillor is entitled to bring a motion censuring another councillor for misconduct pursuant to s 440G of the *Local Government Act 1993*. Nothing in this Part or in this document shall be read to prevent a councillor from bringing a Proper motion to Council pursuant to section 440G of the *Local Government Act 1993*" would be lawful and table that legal advice at the next Councillor workshop after it is received.

***RESOLVED BY EXCEPTION***

**GMU1 Draft Plans of Management for Mason Park and Hudson Park**

78/24

RESOLVED: (Cai / Datta)

1. That the draft Plan of Managements for Hudson Park and Mason Park be placed on public exhibition for a 42 day period.
2. That the draft plans, submissions received and recommendations from the public hearing be presented to Council for adoption following the public exhibition process.
3. In the event of proposed substantive amendments arising from the consultation process, the draft plans be submitted for Minister consent to adopt.

*RESOLVED BY EXCEPTION***GMU2 Draft Sponsorship Policy**

79/24

RESOLVED: (Cai / Datta)

1. That Council endorse the draft Sponsorship Policy and proceed to public exhibition for a period of 28 days.
2. That should Council receive negligible feedback during the public exhibition period, that Council delegate for the General Manager to finalise the policy.

*RESOLVED BY EXCEPTION***CCS4 Audit, Risk, and Improvement Committee Terms of Reference and Internal Audit Charter**

80/24

RESOLVED: (Cai / Datta)

That Council:

1. Adopt the Draft Internal Audit Charter.

2. Adopt the Draft Audit, Risk and Improvement Committee Terms of Reference.

*RESOLVED BY EXCEPTION*

**CCS5 Tenders Advertised and Awarded March 2024**

81/24

RESOLVED: (Cai / Datta)

That Council tenders advertised and awarded in March 2024 be received and noted.

*RESOLVED BY EXCEPTION*

**CCS8 Community Energy Upgrades Grant**

82/24

RESOLVED: (Cai / Datta)

That Council:

1. Endorse the proposed funding strategy predicated on the condition that Strathfield Council is successful in its' grant application to the Community Energy Upgrades Program.
2. Endorse the construction of an open-air canopy over the Strathfield Council depot to house solar panels should Council be successful in its grant application.

*RESOLVED BY EXCEPTION*

**CCS9 2024 National General Assembly Conference Motions**

83/24

RESOLVED: (Cai / Datta)

That Council endorse the motions included in this report to be submitted to the 2024 National General Assembly of Local Government (NGA).

*RESOLVED BY EXCEPTION*

CCS10 Symphonia Jubilate - Sponsored Prize

84/24

RESOLVED: (Cai / Datta)

That Council maintain its support for community organisations such as the Symphonia Jubilate by utilising the established Community Grants Program instead of offering a sponsored prize. This support should be provided through the standard application and evaluation process associated with the program.

*RESOLVED BY EXCEPTION*

CCS11 Investment Report - March 2024

85/24

RESOLVED: (Cai / Datta)

That the record of cash investments as at 31 March 2024 be received and noted.

*RESOLVED BY EXCEPTION*

CCS12 Councillor Workshop 8 April 2024

86/24

RESOLVED: (Cai / Datta)

That the report be received and noted.

*RESOLVED BY EXCEPTION*

CCS13 Councillor Workshop 9 April 2024

87/24

RESOLVED: (Cai / Datta)

That the report be received and noted.

*RESOLVED BY EXCEPTION*

CCS14 Councillor Workshop 15 April 2024

88/24

RESOLVED: (Cai / Datta)

That the report be received and noted.

*RESOLVED BY EXCEPTION*

EO2 Strathfield Council Land and Property Strategy (LAPS) Tender T12-2023 – Confidential – Sydney Local Health District – Child and Family Service Licence Negotiation

89/24

RESOLVED: (Cai / Datta)

That Council adopt the recommendation as outlined in the Confidential Attachment.

*RESOLVED BY EXCEPTION*

12.1 Report from Traffic Committee Meeting on 16 April 2024

90/24

RESOLVED: (Cai / Datta)

That the Minutes of the Traffic Committee Meeting held on 16 April 2024 be noted and the recommendations be adopted.

*RESOLVED BY EXCEPTION*

## 9. PUBLIC FORUM

9.1 DA2024/32 – 10 Augusta Street – Objection – Dr Srinivas Karkenhalli

Dr Srinivas Karkenhalli addressed Council to raise several concerns regarding Development Application DA2024/32 – 10 Augusta Street including overhanging trees, health and safety risks from falling branch and

damage to property.

**9.2 DA2024/32 – 10 Augusta Street – Objection – Mr Tony Bathos**

Mr Tony Bathos addressed Council to raise several concerns regarding Development Application DA2024/32 – 10 Augusta Street including overhanging trees, overshadowing and privacy issues.

**9.3 30 The Causeway, Strathfield – Overhanging Trees – Mr Sittambalam Sivaganasundaram**

Mr Sittambalam Sivaganasundaram addressed Council to raise concerns about a neighbour's tree that is overhanging onto his property and requires pruning.

**9.4 DA2024/26 – 67-69 The Boulevarde – Objection – Miss Alice Abraham**

Miss Alice Abraham addressed Council to raise several concerns on behalf of her family and neighbours regarding Development Application DA2024/26 – 67-69 The Boulevarde including detrimental impact to streetscape, noise pollution, traffic issues and risk to heritage preservation.

**9.5 DA2024/26 – 67-69 The Boulevarde – Objection – Mr Stephen Mitrovits**

Mr Stephen Mitrovits addressed Council to raise several concerns regarding Development Application DA2024/26 – 67-69 The Boulevarde including traffic issues, pedestrian safety and heritage preservation.

**Matter of Urgency – Councillor Sharangan Maheswaran**

**MOTION:** (Maheswaran)

That Standing Orders be suspended to consider an urgent Notice of Motion for Council to report to a future Council Meeting the process for tree disputes. This is in light of the number of speakers that have addressed tree matters during Public Forum this evening.

The Chair ruled that the Notice of Motion is not a matter of urgency.

**10. NOTICES OF MOTION**

**10.4 Special Conflict of Interest Disclosure Regarding 11-16 Loftus Crescent, 2 Subway Lane, 5, 9-11**

### **Knight Street and 88-92 Paramatta Road Homebush – Councillor Sharangan Maheswaran**

Councillor Maheswaran declared a Non-pecuniary/Non-Significant conflict of interest for item *10.4 Special Conflict of Interest Disclosure Regarding 11-16 Loftus Crescent, 2 Subway Lane, 5, 9-11 Knight Street and 88-92 Paramatta Road Homebush* and he managed the conflict of interest by remaining in the meeting during discussion and voting on this item. Councillor Maheswaran declared that he was involved in two meetings of which the summaries were disclosed at a Council Meeting. Councillor Maheswaran has no interest in the planning proposal property and the motion does not confer a substantive benefit on a person.

Councillor Hall declared a Non-pecuniary/Significant conflict of interest for item *10.4 Special Conflict of Interest Disclosure Regarding 11-16 Loftus Crescent, 2 Subway Lane, 5, 9-11 Knight Street and 88-92 Paramatta Road Homebush* and she managed the conflict of interest by leaving the meeting during discussion and voting on this item. Councillor Hall declared that a person in her family leases a property on Parramatta Road, Homebush.

Councillor Hall left the meeting, the time being 7:34pm.

**91/24**

**RESOLVED:** (Cai / Maheswaran)

That Council publishes, alongside the explanatory note regarding the planning proposal at 11-16 Loftus Crescent, 2 Subway Lane, 5, 9-11 Knight Street and 88-92 Paramatta Road Homebush, a table of conflicts of interest declared by councillors at meetings and workshops where this planning proposal has been tabled.

For the Motion: Councillors Cai, Datta, Maheswaran and Reddy

Against the Motion: Nil

Councillor Hall returned to the meeting, the time being 7:38pm.

## **11. REPORTS TO COUNCIL**

### **CCS1 Review of the Sporting Ground Fees and Charges for 2024/2025**

#### **RECOMMENDATION:**

That:

1. Council approve the proposed 2024/2025 fees and charges outlined in this report to be placed on public exhibition as part of the public exhibition of the draft 2024/2025 Operational Plan and Budget and other associated documents which are also considered as part of this Council Meeting Agenda.

2. Council advise the seasonal sporting ground hirers when the fees and charges are on public exhibition and advise that they have the opportunity to make a submission.

**MOTION:** (Datta / Cai)

1. That Council approve the proposed 2024/2025 fees and charges outlined in this report to be placed on public exhibition as part of the public exhibition of the draft 2024/2025 Operational Plan and Budget and other associated documents which are also considered as part of this Council Meeting Agenda subject to amendments in point 2 and 3.
2. That the Casual Hire fees and charges be increased to a maximum 20% increase of current fees and charges (2023/2024) across Grass Field, Synthetic, Cricket Turf and Cricket Synthetic.
3. That the Commercial Hire fees and charges be increased to a maximum 20% increase of current fees and charges (2023/2024) for Synthetic Field Hire.
4. Council advise the seasonal sporting ground hirers when the fees and charges are on public exhibition and advise that they have the opportunity to make a submission.

**92/24**

**RESOLVED:** (Datta / Cai)

1. That Council approve the proposed 2024/2025 fees and charges outlined in this report to be placed on public exhibition as part of the public exhibition of the draft 2024/2025 Operational Plan and Budget and other associated documents which are also considered as part of this Council Meeting Agenda subject to amendments in point 2 and 3.
2. That the Casual Hire fees and charges be increased to a maximum 20% increase of current fees and charges (2023/2024) across Grass Field, Synthetic, Cricket Turf and Cricket Synthetic.
3. That the Commercial Hire fees and charges be increased to a maximum 20% increase of current fees and charges (2023/2024) for Synthetic Field Hire.
4. Council advise the seasonal sporting ground hirers when the fees and charges are on public exhibition and advise that they have the opportunity to make a submission.

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**CCS2 Review of the Community Facilities Fees and Charges For 2024/2025****RECOMMENDATION:**

That:

1. Council approve the proposed 2024/2025 fees and charges outlined in this report to be placed on public exhibition as part of the public exhibition of the draft 2024/2025 Operational Plan and Budget and other associated documents which are also considered as part of this Council Meeting Agenda.
2. Council advises the regular community facilities hirers when the fees and charges are on public exhibition and advise that they have the opportunity to make a submission.

**MOTION:** (Datta / Cai)

That:

1. Council approve retaining the 2023/2024 Community Facilities fees and charges for the Draft 2024/2025 fees and charges and they be placed on public exhibition as part of the public exhibition of the draft 2024/2025 Operational Plan and Budget and other associated documents which are also considered as part of this Council Meeting Agenda.
2. Council advises the regular community facilities hirers that when the fees and charges are on public exhibition and advise that they have the opportunity to make a submission.

**93/24****RESOLVED:** (Datta / Cai)

That:

1. Council approve retaining the 2023/2024 Community Facilities fees and charges for the Draft 2024/2025 fees and charges and they be placed on public exhibition as part of the public exhibition of the draft 2024/2025 Operational Plan and Budget and other associated documents which are also considered as part of this Council Meeting Agenda.
2. Council advises the regular community facilities hirers that when the fees and charges are on public exhibition and advise that they have the opportunity to make a submission.

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**CCS3 Draft Delivery Program 2022-2026 and Operational Plan 2024-2025, including Draft Annual Budget, Statement of Revenue Policy, Capital Program and Draft Fees & Charges for 2024-2025.**

**94/24**

**RESOLVED:** (Datta / Cai)

That:

- a. The draft Delivery Program 2022-2026, and draft Operational Plan, including the draft Statement of Revenue Policy incorporating the draft Budget and draft Schedule of Fees and Charges for 2024-2025, attached to the report be updated with changes passed by resolution that are associated with related reports on this Council meeting agenda and/or minor formatting or text adjustments as a result of the final document review.
- b. That this be placed on public exhibition for a period of not less than 28 days in accordance with the requirements in the Local Government Act 1993.
- c. A further report be prepared and submitted to a meeting of Council to be held on 25 June 2024 following the exhibition period.

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**CCS6 Current Status of Council Resolutions**

**95/24**

**RESOLVED:** (Datta / Reddy)

That the report on the status of Council resolutions be noted.

**CCS7 Recreation and Wellness Strategy - Strathfield LGA**

**RECOMMENDATION:**

1. It is recommended that Council recognise and support the need for community consultation in the context of a Recreation and Wellness Strategy, prior to any future consideration for the development of a potential Health and Recreation Centre.
2. That funding for the preparation of a Recreation and Wellness Strategy be considered as part of the

2024/2025 budget.

**MOTION:** (Datta / Cai)

1. It is recommended that Council recognise and support the need for community consultation in the context of a Recreation and Wellness Strategy which would be inclusive of a needs analysis and capital investment strategy for the Local Government Area.
2. That funding for the preparation of a Recreation and Wellness Strategy be considered as part of the 2024/2025 budget.

**96/24**

**RESOLVED:** (Datta / Cai)

1. It is recommended that Council recognise and support the need for community consultation in the context of a Recreation and Wellness Strategy which would be inclusive of a needs analysis and capital investment strategy for the Local Government Area.
2. That funding for the preparation of a Recreation and Wellness Strategy be considered as part of the 2024/2025 budget.

For the Motion: Councillors Cai, Datta, Maheswaran and Reddy

Against the Motion: Councillor Hall

**EO1 Draft Hire of Community Facilities and Community Discount Policy**

**RECOMMENDATION:**

That:

1. Council places the draft Hire of Community Facilities and Community Discount Policy on public exhibition.
2. Council advises the regular community facilities hirers that the draft Hire of Community Facilities and Community Discount Policy is on public exhibition and advise that they have the opportunity to make a submission.
3. That should Council receive negligible feedback, that Council delegate for the General Manager to finalise the Hire of Community Facilities and Community Discount Policy.

4. Council endorses the principles for the draft Memorandum of Understanding with Strathfield Symphony Orchestra and that the General Manager be delegated to finalise and sign the Memorandum of Understanding.

Councillor Cai left the meeting, the time being 8:39pm.

Councillor Cai returned to the meeting, the time being 8:42pm.

**MOTION:** (Datta / Maheswaran)

That:

1. Council places the draft Hire of Community Facilities and Community Discount Policy on public exhibition, inclusive of updates per points 5 and 6.
2. Council advises the regular community facilities hirers that the draft Hire of Community Facilities and Community Discount Policy is on public exhibition and advise that they have the opportunity to make a submission.
3. That should Council receive negligible feedback, that Council delegate for the General Manager to finalise the Hire of Community Facilities and Community Discount Policy.
4. Council endorses the principles for the draft Memorandum of Understanding with Strathfield Symphony Orchestra and that the General Manager be delegated to finalise and sign the Memorandum of Understanding.
5. That the Proposed Community Discount for Regular Hirers at Strathfield Category 1 at 50% fee waiver for not-for-profit - from outside Strathfield , for weekdays and weekends be included.
6. That the Proposed Community Discount for Regular Hirers at Strathfield Category 2 at 90% fee waiver during the week as well as weekends for not-for-profit based in Strathfield be included.

**97/24**

**RESOLVED:** (Datta / Maheswaran)

1. Council places the draft Hire of Community Facilities and Community Discount Policy on public exhibition, inclusive of updates per points 5 and 6.
2. Council advises the regular community facilities hirers that the draft Hire of Community Facilities and Community Discount Policy is on public exhibition and advise that they have the opportunity

to make a submission.

3. That should Council receive negligible feedback, that Council delegate for the General Manager to finalise the Hire of Community Facilities and Community Discount Policy.
4. Council endorses the principles for the draft Memorandum of Understanding with Strathfield Symphony Orchestra and that the General Manager be delegated to finalise and sign the Memorandum of Understanding.
5. That the Proposed Community Discount for Regular Hirers at Strathfield Category 1 at 50% fee waiver for not-for-profit - from outside Strathfield , for weekdays and weekends be included.
6. That the Proposed Community Discount for Regular Hirers at Strathfield Category 2 at 90% fee waiver during the week as well as weekends for not-for-profit based in Strathfield be included.

For the Motion: Councillors Cai, Datta, Hall and Maheswaran

Against the Motion: Councillor Reddy

### **Matter of Urgency – Councillor Raj Datta**

#### **MOTION:** (Datta)

Councillor Datta moved an urgent Notice of Motion:

1. That Council advertise Council services.
2. That Council prepare brochures to this affect and be distributed to various areas.

The Chair ruled the Notice of Motion not a matter of urgency.

## **12. REPORTS FROM COMMITTEES**

Note: Item *12.1 Report from Traffic Committee Meeting on 16 April 2024* was dealt with by exception.

## **13. QUESTIONS WITH NOTICE**

Nil.

## **14. MATTERS OF URGENCY IN ACCORDANCE WITH CLAUSE 241 OF THE LOCAL GOVERNMENT (GENERAL) REGULATION 2021**

Nil.

**Recommittal - Item EO2 Strathfield Council Land and Property Strategy (LAPS) Tender T12-2023**

**98/24**

**RESOLVED:** (Maheswaran / Hall)

That item EO2 Strathfield Council Land and Property Strategy (LAPS) Tender T12-2023 be recommitted to be discussed and voted on.

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**15. CONFIDENTIAL MATTERS**

**Closed Session**

**99/24**

**RESOLVED:** (Cai / Hall)

That in accordance with Section 10A (2) (d(i)) of the *Local Government Act 1993* this matter will be considered in Closed Session as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it (the report contains tender information from Tenderers).

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

The meeting moved into Closed Session, the time being 8:57pm.

Councillor Reddy left the meeting, the time being 9:08pm.

Councillor Reddy returned to the meeting, the time being 9:09pm.

**Open Session**

**100/24**

**RESOLVED:** (Hall / Maheswaran)

That Council move into Open Session.

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

The meeting moved into Open Session, the time being 9:15pm.

**EO2 Strathfield Council Land and Property Strategy (LAPS) Tender T12-2023 – Confidential – Sydney Local Health District – Child and Family Service Licence Negotiation**

**101/24**

**RESOLVED:** (Datta / Maheswaran)

That Council:

1. In accordance with s178 (1) and (3)(a) of the Local Government (General) Regulation NSW 2021, decline to accept any of the tenders.
2. In accordance with s178 (1) and (3)(e) of the Local Government (General) Regulation NSW 2021, Council delegate for the General Manager to enter into negotiations with HILLPDA Pty Ltd for the reduced scope tender as outlined in the report.
3. Note that its reasons for declining to invite fresh tender submissions or applications is that there is merit in the submissions from HILLPDAT Pty Ltd with a view to reduce the scope of the original tender.

For the Motion: Councillors Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9:17pm.**

The foregoing Minutes were confirmed at the meeting of the Council of the Municipality of Strathfield on 28 May 2024.

Chairperson \_\_\_\_\_

General Manager \_\_\_\_\_

10.1 NOTICE OF MOTION SUBMITTED BY COUNCILLOR HALL

SUBJECT: ESTABLISHMENT OF A 24 HOUR, 7 DAYS A WEEK OPERATIONAL POLICE STATION AT STRATHFIELD STATION

I MOVE:

That Council write to the NSW Premier, the Minister for Police and the Member for Strathfield requesting the establishment of a 24 hour, 7 days a week operational police station at Strathfield Station.

Rationale

According to the Incidents of crime on retail/wholesale premises 2023 (BOCSAR), the Strathfield Local Government Area (LGA) has the highest incidents with 105 of all metropolitan Councils.

The police station was closed in 2009, with Council requesting several times over the years for the re-opening of a police station due to the continued high incidents of crime.

The Strathfield LGA houses one of the largest train stations in NSW and yet it has no police presence.

**RECOMMENDATION**

That Council write to the NSW Premier, the Minister for Police and the Member for Strathfield requesting the establishment of a 24 hour, 7 days a week operational police station at Strathfield Station.

**ATTACHMENTS**

There are no attachments for this report.

10.2 NOTICE OF MOTION SUBMITTED BY COUNCILLOR HALL  
SUBJECT: LIGHTING FOR BRIDGE AND PATH TO FITZGERALD CRESCENT

I MOVE:

1. That Council install solar lighting from the bridge and path to Fitzgerald Crescent for safe access for all users.
2. That Council advise in a report to be tabled in June 2024 the cost and budget allocation in the 2024/2025 financial year.

Rationale

The bridge is a public walkway and requires adequate lighting to ensure safe passage for all users.

**RECOMMENDATION**

1. That Council install solar lighting from the bridge and path to Fitzgerald Cres for safe access for all users.
2. That Council advise in a report to be tabled in June 2024 the cost and budget allocation in the 2024/2025 financial year.

**ATTACHMENTS**

There are no attachments for this report.

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10.3 NOTICE OF MOTION SUBMITTED BY COUNCILLOR CAI

SUBJECT: HOUSING POLICY FOR SENIORS

I MOVE:

I move that Council be provided with a report to its July 2024 Ordinary Council Meeting before the end of this term, on:

1. Actions the Council has taken since 2004 to incentivise diverse housing choice to enable our residents to Age In-Place and,
2. Strategies (immediate, short and long term) that would signal to the market that Strathfield Council is willing and able to grant top priority to development proposals that offer our existing residents affordable housing choices to enable them to age in place.

Rationale

A vital aspect of our Community Strategic Plan is to grow the social cohesion of our community through established connections our residents have with each other and with their Strathfield localities over their lifetimes. Yet the Council has no strategies to enable them to age in place.

While the state has the Seniors Living SEPP since 2004, to my knowledge, this housing choice has not been promoted nor facilitated by this Council.

**RECOMMENDATION**

That Council be provided with a report to its July 2024 Ordinary Council Meeting before the end of this term, on:

1. Actions the Council has taken since 2004 to incentivise diverse housing choice to enable our residents to Age In-Place and,
2. Strategies (immediate, short and long term) that would signal to the market that Strathfield Council is willing and able to grant top priority to development proposals that offer our existing residents affordable housing choices to enable them to age in place.

**ATTACHMENTS**

There are no attachments for this report.

10.4 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DATTA  
SUBJECT: ADJUSTING THE TRAFFIC LIGHTS FROM EAST TO WEST ON AUTHUR STREET

I MOVE:

That Council Write to Transport for New South Wales and copy the State Member for Strathfield, Federal Member for Reid, and the NSW Roads Minister to extend the 'green light' for an additional 30 seconds each time for traffic moving from East to West along Arthur Street.

Rationale

The traffic flow along the Arthur Street has become a major bottleneck for some years now. Despite moving many successful Notice of OMotions through the Council, a satisfactory solution has yet not been implemented.

In peak time the queue extends to the Pemberton Road and takes over 20 minutes to get through just one set of traffic light at the intersection of Homebush Bay Drive and Arthur Street.

An extension of the green light by 30 seconds will significantly improve traffic flow along Arthur Street.

**RECOMMENDATION**

That Council Write to Transport for New South Wales and copy the State Member for Strathfield, Federal Member for Reid, and the NSW Roads Minister to extend the 'green light' for an additional 30 seconds each time for traffic moving from East to West along Arthur Street.

**ATTACHMENTS**

There are no attachments for this report.

10.5 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DATTA

SUBJECT: DETAILS ON COMPLAINTS, QUERIES AND SUGGESTIONS

I MOVE:

That detail statistics on calls, complaints, queries, suggestions etc. received by the Council Service Desk from residents are categorized as appropriate and presented to the Council every month commencing from the June 2024 meeting.

Rationale

This will help Councillors understand the felt needs of the community better and help support delivery of solutions to community.

**RECOMMENDATION**

That detail statistics on calls, complaints, queries, suggestions etc. received by the Council Service Desk from residents are categorized as appropriate and presented to the council every month commencing from the June 2024 meeting.

**ATTACHMENTS**

There are no attachments for this report.

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10.6 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DATTA

SUBJECT: SPECIAL MEETING FOR THE ORGANISATION OF COUNCIL'S ANZAC DAY CELEBRATION

I MOVE:

That:

1. Commencing from 2025, each year all Councillors are invited to attend a special meeting for the organisation of Council's ANZAC day celebration at least a month in advance of the celebration.
2. Each Councillor has equitable opportunity for participating with the ANZAC day celebration, from 2025.

Rationale:

Each Councillor should have equitable opportunity for participation with the ANZAC Day celebration. For example:

- Mayor delivering welcome speech
- One councillor delivering the vote of thanks
- Another councillor reciting the poem
- Some other councillor laying the wreath and so on
- All councillors are invited to all official photo opportunities

**RECOMMENDATION**

That:

1. Commencing from 2025, each year all Councillors are invited to attend a special meeting for the organisation of Council's ANZAC day celebration at least a month in advance of the celebration.
2. Each Councillor has equitable opportunity for participating with the ANZAC day celebration, from 2025.

**ATTACHMENTS**

There are no attachments for this report.

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10.7 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DATTA  
SUBJECT: REPORTING ON THE DELIVERY STATUS OF CAPITAL PROJECTS/PROGRAMS AGAINST  
RESPECTIVE BASELINES

I MOVE:

That Commencing from July 2024, Council commences reporting to the Council on the delivery status of each Capital Project/Program against respective baselines.

The report should clearly indicate the performance and delivery status of each of the Projects/Programs against the dimensions of time, cost, quality, and critical risks, and dependencies.

Rationale

Of the total budget of approximately \$66 million, almost \$27 million is allocated for Project and Program delivery.

In a difficult time when all citizens are under the pressure of increased cost of living, at a time when just after increasing rates, Council is considering borrowing funds for asset renewal, publishing these regular reports will give residents renewed confidence in the efficiency and accountability of Strathfield Council.

**RECOMMENDATION**

That Commencing from July 2024, Council commences reporting to the Council on the delivery status of each Capital Project/Program against respective baselines.

The report should clearly indicate the performance and delivery status of each of the Projects/Programs against the dimensions of time, cost, quality, and critical risks, and dependencies.

**ATTACHMENTS**

There are no attachments for this report.

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10.8 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DATTA

SUBJECT: TREE PRUNING AND REMOVAL

I MOVE:

That:

Council prepares a report articulating how the Council Tree Management policy could be tailored to make it more customer need focused to support felt community needs including the following areas:

1. Mediation between neighbours regarding tree pruning/removal
2. Tree pruning / removal where the tree in question has been identified to be a serious safety concern or causing major damage to properties

Rationale

It is becoming apparent that many residents are having problems for tree related issues.

In some situations, these issues are becoming life threatening or major safety concerns and in other situations the trees are causing serious damage to properties. Council needs to address the matters as a part of its duty of care.

Council Officer Note

The Council report on the business paper of 28 May 2024 titled Strathfield Urban Forest – Strategies to Increase Tree Canopy addresses the matters outlined in this Notice of Motion.

**RECOMMENDATION**

Council prepares a report articulating how the Council Tree Management policy could be tailored to make it more customer need focused to support felt community needs including the following areas:

1. Mediation between neighbours regarding tree pruning/removal
2. Tree pruning/removal where the tree in question has been identified to be a serious safety concern or causing major damage to properties

**ATTACHMENTS**

There are no attachments for this report.

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10.9 NOTICE OF MOTION SUBMITTED BY COUNCILLOR MAHESWARAN  
SUBJECT: SUPPORTING A LEAVE OF ABSENCE FOR COUNCILLOR BLACKMORE

I MOVE:

That Council notes its intention to support Councillor Blackmore with a leave of absence at a Council Meeting, should one be received from Councillor Blackmore.

Rationale

At the 26 March 2024 Council meeting Mr Blackmore attended the Council meeting and made the following remarks before leaving the meeting:

*“Um just quickly, ah a few of you err have probably been surprised that I have ruined my perfect attendance since my election in 2017 by missing the last two Council Meetings. Ahm I will at the next Council Meeting and send to the General Manager and be seeking a leave of absence from future Council Meetings and I request that my Council colleagues be reasonable in supporting this for the sake of my wellbeing. I am having extreme anxiety attending Council Meetings and have sought and continue to seek professional help for this. I always feel that when you do not enjoy something that it is probably time to make a move so I’m also letting everyone know that I will not be recontesting election to Strathfield Council at the upcoming election. This has been a very hard decision for me but I need to focus on my career as a real estate agent and ahm thank you very much to anyone who has supported me over the years”.*

At the April 2024 Council Meeting, Councillor Blackmore was absent from the Council Meeting without providing an apology, explanation, or the foreshadowed request for a leave of absence.

Noting Councillor Blackmore’s intention to remain as a Councillor but not attend Council Meetings due to “extreme anxiety”, if Councillor Blackmore fails to attend the May and June 2024 Council Meetings without providing a leave of absence, his position on Council will become vacant.

The motion calls for Councillor Blackmore to be supported with a leave of absence should he request one from the Council on the basis of those matters set out in his remarks made at the March 2024 Council Meeting.

**RECOMMENDATION**

That Council notes its intention to support Councillor Blackmore with a leave of absence at a Council Meeting, should one be received from Councillor Blackmore.

**ATTACHMENTS**

There are no attachments for this report.

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10.10 NOTICE OF MOTION SUBMITTED BY COUNCILLOR MAHESWARAN  
SUBJECT: DESTROY (THROUGH APPROPRIATE AND CONSIDERED REGULATION) THE POKIES

I MOVE:

That:

1. Council investigate and report on the operations of the bus operated by the Star Casino (and any other similar services) including:
  - a. Whether the bus is entitled to pick up and drop off passengers within the Strathfield LGA,
  - b. Whether there is any action Council may take to regulate the operation of the bus, and
  - c. Write to relevant state government representatives (the State Member as well as the relevant Minister) to the extent that it is outside of the control of Council to prohibit the bus from picking up and setting down passengers in this and other localities.
  
2. Council prepare an Anti-Problem Gambling Strategy which will call for the integration of anti-gambling policies in any relevant policies of Council including with the objective of reducing the number of electronic gaming machines in the Strathfield Local Government area.

#### Rationale

People in NSW lost \$8.1bn from poker machine use last year. NSW presently has one poker machine for every 95 people. These machines are completely banned in a number of comparable advanced nations and tightly regulated elsewhere.

Electronic gaming machines in particular are designed to addict vulnerable people for the purpose of preying on them for profit. They are a social ill.

The Catholic Archbishop of Sydney, the Anglican Dean of Sydney and UnionsNSW have all, in the last year, called for greater government action to combat problem gambling.

Currently the Star Casino operates two buses which takes passengers to its gaming facility in Pyrmont. The first bus departs Pyrmont stopping in Burwood, Strathfield, Flemington, Lidcombe, Fairfield, Canley Vale and Cabramatta. The second stops at Ashfield, Croydon Park, Campsie, Belmore, Lakemba, Wiley Park, Punchbowl, Bankstown.

These buses habituate a lifestyle of addiction in which people on a low-income or fixed income can unthinkingly continue with a practice that is harmful to themselves and others.

Data from 2019 indicates that there are 10 hotel premises within the Strathfield LGA generating more than \$37m from electronic gaming machines. There are plenty of machines within the local area as well.

All Councils, including Strathfield Council must lend a hand to combat problem gambling. The motion calls for Council to investigate options to stop bus services to gaming facilities stopping in Strathfield, or otherwise to seek the powers from the State Government to do so, and additionally to develop strategies to combat problem gambling in every element of Council's operations.

## RECOMMENDATION

That:

1. Council investigate and report on the operations of the bus operated by the Star Casino (and any other similar services) including:
  - a. Whether the bus is entitled to pick up and drop off passengers within the Strathfield LGA,
  - b. Whether there is any action Council may take to regulate the operation of the bus, and
  - c. Write to relevant state government representatives (the State Member as well as the relevant Minister) to the extent that it is outside of the control of Council to prohibit the bus from picking up and setting down passengers in this and other localities.
  
2. Council prepare an Anti-Problem Gambling Strategy which will call for the integration of anti-gambling policies in any relevant policies of Council including with the objective of reducing the number of electronic gaming machines in the Strathfield Local Government area.

## ATTACHMENTS

There are no attachments for this report.

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**10.11 NOTICE OF MOTION SUBMITTED BY COUNCILLOR MAHESWARAN**

**SUBJECT: CONDITIONING DEVELOPMENTS TO REQUIRE OCCUPANCY**

I MOVE:

That Council investigates and reports to the next Council Meeting options to condition development approvals for high and medium density residential development within the Local Government Area to require that buildings be tenanted (including commercial tenancies) or other mechanisms to financially disincentivise keeping homes and commercial shop-fronts vacant.

Rationale

The unaffordability of housing in Sydney has been a problem for many years. It has only now been widely recognised as a crisis.

Part of the problem is that housing is seen as an investor product, rather than a home. Those investing in new housing sometimes have a vested interest in inflating rental prices by keeping apartments off the rental market.

When large housing complexes are left empty, the lack of human activity in the surrounding area leads to a more dangerous, desolate street scape. Council approves these developments from time to time to increase the supply of housing, not to create a bespoke investment product.

With this motion, Council will look at mechanisms by which it can disincentivise keeping properties vacant. If Council lacks the powers presently, Council will look to the State Government for new powers to bring this into effect.

**RECOMMENDATION**

That Council investigates and reports to the next Council meeting options to condition development approvals for high and medium density residential development within the local government area to require that buildings be tenanted (including commercial tenancies) or other mechanisms to financially disincentivise keeping homes and commercial shop-fronts vacant.

**ATTACHMENTS**

There are no attachments for this report.

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10.12 NOTICE OF MOTION SUBMITTED BY COUNCILLOR MAHESWARAN

SUBJECT: ERECTION OF A MEMORIAL PLAQUE COMMEMORATING THE BATTLE OF GAPYEONG

I MOVE:

That:

Council provide a report to a future Councillor Workshop and Council Meeting on the following:

The erection of a memorial plaque to the Australian soldiers that fought and died in the Battle of Gapyeong between 22 to 27 April 1951 in co-ordination with the Cumberland Sub-branch RSL, any relevant State or Federal bodies, and Strathfield Municipal Council's sister city, Gapyeong-gun. The report to include the final wording, design, placement and cost of the memorial plaque.

#### Rationale

April 2026 will mark the 75th anniversary of the Battle of Kapyong which occurred during the Korean War, a civil conflict in Korea which drew in many nations including Australia. Considering that Strathfield has long been home to a vibrant Korean community, it is fitting that a memorial to the sacrifices of Australian servicemen and allied servicemen in that conflict be situated in our Local Government Area for that 75<sup>th</sup> commemoration.

The Battle of Kapyong occurred in and around Strathfield's sister city, Gapyeong-gun so it is also fitting that a memorial be erected by Strathfield Council in acknowledgement of the special relationship between these two places. Noting Gapyeong-gun's generous offer of a memorial stone, Strathfield Council would rather work to erect a memorial more consistent with the style of Australian war memorials in consultation with veterans groups such that any memorial is more recognisable by Australians.

#### **RECOMMENDATION**

That Council provide a report to a future Council workshop and meeting on the following:

The erection of a memorial plaque to the Australian soldiers that fought and died in the Battle of Gapyeong between 22 to 27 April 1951 in co-ordination with the Cumberland Sub-branch RSL, any relevant State or Federal bodies, and Strathfield Municipal Council's sister city, Gapyeong-gun. The report to include the final wording, design, placement, and cost of the memorial plaque.

#### **ATTACHMENTS**

There are no attachments for this report.

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10.13 NOTICE OF MOTION SUBMITTED BY COUNCILLOR MAHESWARAN  
SUBJECT: THE PRUNING OF TREES LOCATED ON NEIGHBOURING PROPERTIES BY AFFECTED  
LAND OWNERS

I MOVE:

That:

1. Council supports a process by which landowners may apply to undertake works to elements of a tree which encroach or overhang onto a property without the approval of the owner of property on which the tree is located.
2. Council's officers, as soon as possible, amend the relevant forms and application processes, to reflect that a landowner may apply to do works within their own land on elements of a tree which encroach onto their land from a neighbouring property without the permission of the owner of the land on which the tree is located.

#### Rationale

Strathfield Council has long acknowledged the importance of its tree canopy and regulating the management of trees to protect mature trees.

Many residents have chosen to call Strathfield home because of it is a 'green' suburb with appealing streetscapes that are complimented by trees on both public and private land.

Mature trees cannot be replaced. If they are damaged by inappropriate pruning, or removed completely, it represents a loss of amenity for the entire area.

With the abovesaid, trees can pose a hazard to property and persons. Council must strive to find a balance between protecting the canopy and protecting life and property.

To the extent that a tree grows onto a neighbour's property, the owner of the property encroached on should be entitled to apply to Council to trim, remove or otherwise deal with that encroachment in accordance with Council's existing policies.

This does not negate the need of the landowner to seek approvals where appropriate including an arborist's assessment to ensure that the alterations to the tree will not unduly damage the health of the tree.

#### Council Officer Note

The Council report on the business paper of 28 May 2024 titled Strathfield Urban Forest – Strategies to Increase Tree Canopy addresses the matters outlined in this Notice of Motion.

#### **RECOMMENDATION**

That:

1. Council supports a process by which landowners may apply to undertake works to elements of a tree which encroach or overhang onto a property without the approval of the owner of property on which the tree is located.
2. Council's officers, as soon as possible, amend the relevant forms and application processes, to reflect that a landowner may apply to do works within their own land on elements of a tree which encroach onto their land from a neighbouring property without the permission of the owner of the land on which the tree is located.

## ATTACHMENTS

There are no attachments for this report.

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GMU1            DRAFT COMMUNITY FACILITIES PLAN OF MANAGEMENT  
AUTHOR:        Cathy Jones, Chief Strategy Officer  
APPROVER:     Michael Mamo, General Manager

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## RECOMMENDATION

1. That the amended draft Community Facilities Plan of Management be placed on public exhibition for a minimum 42 day period.
2. That a public hearing concerning categorisation of community land at Burlington Road Homebush be held.

## PURPOSE OF REPORT

The Community Facilities Plan of Management (2020) has been reviewed. This report sets out the key amendments to the Plan of Management and recommends that the amended plan be publicly exhibited for community feedback. Further that a public hearing be advertised to categorise community land in Burlington Road Homebush.

## REPORT

The *Local Government Act 1993 (LG Act)* and *Crown Lands Management Act 2016* requires that Plans of Management (PoM) are prepared for all public land that is classified as 'community' land. This includes Council owned land and Crown Land. Plans of Management are important strategic governance documents. PoMs describe the features of the land and set out how Council intends to manage, use and develop the land in the future. This is intended to provide a transparent and coordinated approach to public land management. The Plans also include action plans with objectives and performance targets for the land and prescribe permissible uses and management of tenures over the land.

Under the LG Act, community land must be categorised. Categorising land describes the primary land use such as park, sportsground, area of cultural significance, general community use and natural area. The core objectives for each category are set out in the LG Act.

The Community Facilities Plan of Management (PoM) was first adopted by Council in 2015 and was last reviewed in 2020. This PoM is a generic plan which covers multiple areas. The Community Facilities PoM includes all buildings owned or managed by Council located on community land. The Crown Land Management Act 2016 required that management of Crown Land adopt similar management to Council owned land including classification, categorisation and adoption of PoMs. Council manages facilities located on Crown Land such as cafes/kiosks. In terms of the draft PoM, 'facilities' are defined as those buildings that could be licenced or leased such as community centres, halls, cafes, childcare facilities etc. It does not include amenities such as toilets or change rooms. Reviews generally occur every five years or where changes have occurred that require review of the PoM.

The Community Facilities Plan of Management PoM (2020) has been reviewed. The PoM has minor amendments to update information and photos, however the substantial changes to the draft plan are:

- Inclusion of the unit located at 1/29-35 Burlington Road Homebush that is located on community land
- inclusion of facilities located on Crown Land i.e. Strathfield Park Cafe, Hudson Park Lake Cafe and Hudson Park Oval Pavilion

The Council owns an office unit at 1/29-25 Burlington Road Homebush, which is classified as community land, however the land has not been previously categorised. Under section 40A of the LG Act, a public hearing must be held in order to categorise the land. The facilities located on Crown Land in Hudson Park and Strathfield Park have already been categorised as 'General Community Use'. It is proposed that the Burlington Road unit is also categorised as 'General Community Use'.

Under 36I (LG Act), the core objectives for management of community land categorised as general community use are to promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:

- (a) in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public, and
- (b) in relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).

Draft plans of management must be placed on public exhibition for a minimum period of 42 days under the LG Act. It is proposed that the public hearing will be held concurrently with the public exhibition of the draft PoM. Copies of the draft PoM will be notified on Council's 'Have Your Say' engagement site and in Council's E-News. Date of the public hearing and document will also be notified via this site and E-News.

Following exhibition, the draft plan will be presented to a future Council meeting. Council must consider any submissions received during the exhibition period prior to the adoption of the draft plan.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## ATTACHMENTS

1. [Revised draft Community Facilities Plan of Management](#)

# COMMUNITY FACILITIES PLAN OF MANAGEMENT



**DRAFT 2024**



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## 1. Introduction

### 1.1 Title

This plan is titled Community Facilities Plan of Management (2024). The plan was revised and publicly exhibited from xx to xx 2024. The revised plan was adopted on xx.

This plan of management (PoM) has been prepared by Strathfield Council and provides direction as to the use and management of Council owned community land and Council managed Crown reserves classified as 'community land' in the Strathfield Council area. PoM's are required in accordance with Section 3.23 of the *Crown Land Management Act 2016* and Section 36 of the *Local Government Act 1993*.

This PoM specifically addresses the management of community facilities located on community land that may be subject to licencing or leasing arrangements. The PoM outlines the way the land will be used and provides the framework for Council to follow in relation to the express authorisation of leases and licences on the land. Examples of facilities include (but not limited to) halls, meeting or office rooms, childcare centres or community centres. Amenities which are ancillary to a park or sportsground such as toilets, change rooms/canteens and storerooms are not considered to be 'community facilities' under this Plan of Management as they do not have a purpose other than providing an amenity to the primary use of the park or sportsground.

This plan of management includes facilities located on community land in the Strathfield Local Government Area (LGA), which includes facilities on Crown Land in parks such as Hudson Park and Strathfield Park. The community facilities covered by this Plan of Management are set out in Table 1

**Table 1 – facilities included in Community Facilities Plan of Management**

Name	Address
Arthur Cave Pavilion	Badgery Avenue, Homebush (Airey Park)
Begnell Field Pavilion	Blanche, Madeline and Cosgrove Roads, Strathfield South (Begnell Field)
Burlington Road Offices	1/29-35 Burlington Road, Homebush (new addition)
Children's Centre	52 Hampstead Road Homebush West (Melville Reserve)
Dutton Centre	40-44 Augusta Street Strathfield (Thew Reserve)
High Street Community Centre	64 High Street Strathfield (Edwards Park)
Homebush West Community Hall	Hampstead Road Homebush West (Melville Reserve)
Hudson Park Lake Cafe	Mitchell Road Strathfield (Hudson Park) (new addition)
Hudson Park Oval Pavilion	Cnr Mitchell Road and Arthur Street Strathfield (Hudson Park) (new addition)
Pomeroy Street Community Facilities	26-28 Pomeroy Street Homebush (Ismay Reserve)
Strathfield Children's Centre	A2 Fraser Street Homebush (Airey Park)
Strathfield Community Centre	1B Bates Street Homebush (Airey Park)
Strathfield Park Cafe	Homebush Road Strathfield (Strathfield Park) (new addition)
Strathfield Sessional Preschool	1 Bates Street Homebush (Airey Park)

### Version history

The Community Facilities Plan of Management (PoM) was adopted by Council resolution on 3 February 2015 following public exhibition from 17 November to 30 December 2014.

The PoM (2015) was reviewed in 2020. Following public exhibition and a public hearing on 15 October 2020 regarding new or changed land categorisations, the plan was adopted by Council resolution on 1 December 2020.

The PoM (2020) was reviewed in 2024. The substantial changes to the PoM are that the following buildings located on community land are added which includes: office space at 1/29-35 Burlington Road Homebush, and facilities located on Crown Land be included ie Strathfield Park Cafe, Hudson Park Lake Cafe and Hudson Park Oval Pavilion.

### 1.2 Purpose of this Plan of Management

The *Local Government Act 1993* and amendments to the *Crown Land Management Act 2016* require all public land including Crown Reserves, owned or managed by Council, to be classified as either 'community' land or 'operational' land. Land classified as 'community' land must be managed and used in accordance with an adopted Plan of Management. The land described in this Plan of Management is classified as community land.

Plans of Management are developed by Council in consultation with the community. A Plan of Management describes the features of the community land and outlines how the land may be managed and used, consistent with land categorisations, core objectives and zoning, to provide a transparent and co-ordinated approach to public land management.

The purpose of this Plan of Management is to:

- contribute to the strategic goals and vision as set out in the Strathfield Community Strategic Plan
- ensure compliance with the *Local Government Act 1993* and relevant legislation and guidelines
- provide clarity regarding use and access to the community land as described in this plan.

### 1.3 Contents of this Plan of Management

This Plan of Management is divided into the following sections, as outlined in Table 2.

**Table 2 – Structure of this Plan of Management**

Section	What does it include?
1. Introduction	Title, land covered by plan, purpose, contents and review of the plan

Section	What does it include?
2. About the Strathfield LGA	Recognition of traditional custodians, Strathfield LGA snapshot, trends, community vision, legislative and policy framework, and references.
3. Land – category, classification, use and access	Site description, land use/history, land categories and classifications, maps, use of land and structures, environmental features, and heritage.
4. Land Uses	Permissible uses and development, scale and intensity of use, authorisation of leases, licences and short term uses.
5. Management of the land	Objectives, performance targets, means and manner for assessment of performance

#### 1.4. Plan of Management Reviews

Plans of Management require regular review in order to align with community values and changing community needs, and to reflect changes in Council priorities. The performance of this Plan of Management will be reviewed on a regular basis to ensure the use of land and structures is well maintained and consistent with Council's strategic objectives and community values.

Regular reviews should occur at five (5) year intervals. However, a review may occur in response to significant changes to legislation, land ownership/management or proposed land use.

## 2. About the Strathfield Local Government Area

### 2.1 Recognition of Traditional Custodians

Strathfield Council acknowledges the Wangal people, the traditional Custodians of the lands on which the Strathfield area is located. We pay respect to Elders past, present and emerging.

### 2.2 Snapshot of Strathfield Local Government Area (LGA)

The Strathfield Local Government Area (LGA) is well known for transport connections, educational opportunities, attractive streetscapes, parks, heritage and buildings. The Strathfield LGA is centrally located in Sydney's Inner West, approximately 10.5 kilometres from the Sydney CBD and half way between Parramatta and the Sydney CBD. The LGA includes the suburbs of Strathfield (postcode 2135), Strathfield South (2136), Homebush (2140), Homebush West (2140) and part of Greenacre (2190). Sydney Markets (postcode 2129) is also located within Strathfield LGA.

Strathfield LGA is well known for its extensive green open spaces and high quality recreational facilities, which enhance the liveability, amenity and sustainability of the local area. The Strathfield LGA has a total area of approximately 1390 ha (13.9km<sup>2</sup>) with 104 ha of the total area being public open space (2018 estimates). There is currently 9.06 ha of remnant bushland in the LGA and about 6 ha is under Council management.

The estimated residential LGA population is 47,824 residents (2023 ABS ERP) but is projected to grow in density and population. The growing population and accompanying building density will continue to increase demand for access to and usage of available open space and community facilities. Therefore, management of community land is of critical important to current and future communities.

Open spaces range from regional and district sporting grounds to smaller local parks and reserves. Significant parks with major sporting facilities include Airey Park, Bressington Park, Bark Huts Reserve, Begnell Field, Cooke Park, Hudson Park, Mason Park and Strathfield Park. Many local biodiversity conservation and habitat connectivity priority areas, including flora and fauna assets, are located within Strathfield LGA's parks and reserves. A number of connected parks and open spaces form the Cooks River Foreshore open space network, an important local and regional habitat corridor and pedestrian and cycle transport connection.

Strathfield LGA also provides community facilities including meeting rooms, halls and community centres which are accessible for sporting, community, recreation, social and other purposes. Many of these facilities are located on community land and are included in this PoM.

### 2.3 Strathfield LGA community and recreational trends

Some of the challenges facing the Strathfield LGA include increasing and competing demands for public open space and community facilities. Strathfield Council is strongly focused on identifying and meeting the current and future needs of the Strathfield community in a sustainable manner.

Recent community engagement and analysis of social and recreational trends indicate increasing participation in recreation, sporting and leisure activities such as organised team sports, walking, cycling, running, aerobic fitness and dog walking. There is increased demand for access to community and recreation facilities, outdoor and indoor.

Priorities for Council involve increasing the capacity of local community facilities, parks and sportsgrounds, developing new community and recreational facilities as required and ensuring equity of access to land and facilities, to meet changing and diverse needs.

#### **2.4 Community Vision and Key Strategic Directions**

The community vision describes the community's aspirations for the future of the Strathfield Local Government Area by 2035:

*"Located in the heart of Greater Sydney, Strathfield is highly connected to transport, education and employment. It's culturally diverse and socially cohesive community is proud of its heritage and residential character, safe neighbourhoods, leafy environments and parklands. Strathfield is a place that embraces learning, culture, productivity and opportunity."*

Strathfield 2035 is the community strategic plan (CSP) for the Strathfield Local Government Area until 2035. The plan was developed following extensive community engagement and is divided into the key themes of Connectivity, Community Wellbeing, Celebrating Culture and Place, Liveable Neighbourhoods and Responsible Leadership. The following themes, goals and strategies are relevant to this Plan of Management.

This plan particularly aligns with Council's strategic goals of Healthy and Active Communities (2.2), Safe and Accessible Places (2.3), Thriving and Resilient Environment (4.3) and relevant actions set out in the four year Delivery Program and annual Operational Plan.

This plan is aligned with the Strathfield Local Strategic Planning Statement (LSPS) which defines the long term vision for land use and infrastructure provisions within the Strathfield LGA and supports place within the Greater Sydney and District planning frameworks. This plan of management aligns with the LSPS Priority P13 'Biodiversity and ecological health and resiliency is conserved, restored and enhanced' and Priority P15 'Quality Open Spaces and thriving green corridors offset the impacts of growth across the LGA' and action plan A93 to review and prepare new plans of management.

#### **2.5 Legislative and Policy Framework**

The following legislation and policies provide a framework for the preparation of this Plan of Management.

Local Government Act 1993 (NSW) (LG Act) requires the preparation of Plans of Management (POMs) for Council owned land, and requires all community land to be categorised.

Environmental Planning and Assessment Act 1979 (NSW) (EP&A Act) is the principal planning legislation for NSW, that provides a framework for the environmental planning and assessment of development proposals and preparation of environmental planning instruments (including the Local Environmental Plan or LEP).

Crown Lands Management Act 2016 (NSW) (CLM Act) governs the planning, management and use of Crown land, including provisions to reserve or dedicate lands for a prescribed public purpose and for leasing and licensing. Crown land under Council management requires classification and categorisations under the LG Act and preparation of Plans of Management.

Biodiversity Conservation Act 2016 (NSW) (BC Act) requires that Councils consider the impact on threatened species, populations and communities in fulfilling their statutory responsibilities under the EP&A Act for development approvals. It also covers management of threatened species and communities on Council owned lands.

Environment Protection and Biodiversity Conservation Act 1999 (Commonwealth) (EPBC Act) provides a national scheme for environmental protection and biodiversity conservation and incorporates referral mechanisms and environmental impact assessment processes for projects of national significance.

Companion Animal Act 1998 (NSW) requires the identification and registration of companion animals (e.g. cats and dogs) and sets out the duties and responsibilities in relation to management of animals and specific areas of land.

Local Land Services Act 2013 (NSW) provides a framework to ensure the proper management of natural resources in the social, economic and environmental interests of the State. Strathfield LGA is part of the Greater Sydney Local Land Services (GSLLS), which provides guidance on matters such as community engagement, biosecurity and weeds.

Also relevant are:

- Protection of the Environment Operations Act 1997 (NSW)
- Water Management Act 2000 (NSW)
- Disability Discrimination Act 1992 (NSW) and Disability Inclusion Act 2014 (NSW)
- Biosecurity Act 2015 (NSW)
- Fisheries Management Act 1994 (NSW)
- Rural Fires Act 1997 (NSW)
- National Parks and Wildlife Act 1974 (NSW)

#### **Related Strathfield Council policies and plans**

- Strathfield Biodiversity Conservation Strategy and Action Plan 2020-2030
- Strathfield 2035 Community Strategic Plan (CSP)
- Strathfield Local Environmental Plan 2012 and Development Control Plans 2005
- Strathfield Local Strategic Planning Statement (LSPS) 2020

- Disability Inclusion Plan 2020-2024

## 2.6 References

Jones, Cathy., 2019-2023, *Parks and Reserves*, viewed at <https://strathfieldheritage.org/parks-and-reserves>

Near Maps – Strathfield LGA, 2023 at <https://www.nearmap.com/au/en>

Strathfield Council, *Local Environmental Plan 2012*

Strathfield Council, 2022, *Community Strategic Plan – Strathfield 2035*

Strathfield Council, 2023, *Geographical Information System (GIS) Data*

### 3. Land – category, classification, use and access

#### 3.1 Local Government Act 1993

Facilities available for community use through private use agreements are located on community and operational land. Facilities on operational land are not required under the *Local Government Act 1993* to be included in Plans of Management.

Amenities which are ancillary to a park or sportsground such as toilets, change rooms/canteens and storerooms are not considered to be ‘community facilities’ under this Plan of Management as they do not have a purpose other than providing an amenity to the primary use of the park or sportsground.

Some facilities are located in parks and sportsgrounds. The larger land use may be subject of other Plans of Management which are listed in the description of each community facility.

#### 3.2 Facilities located on Community Land

A summary of each community facility located on community land is set out in this section. Property information including lot details and zoning are informed by Council’s Geographical Information System (GIS) 2023.

## Arthur Cave Pavilion

**Address:** Badgery Avenue, Homebush (Airey Park)

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 1 DP 914922, Lot 68 Section 2 DP 12467	Strathfield Council	RE1 - Public Recreation	Community	General Community Use

**Associated Plans:** Airey Park Plan of Management

### Description

The Arthur Cave Pavilion is located in Airey Park Homebush. The Pavilion provides clubhouse/amenities for park and sports oval users. The building contains a multi-use area, kitchen, change rooms, office, toilets and storerooms. There is on-street parking on Bates Street and Badgery Avenue and a parking area entered from Fraser Street. The facility is within walking distance to Flemington Rail Station and shops. There are pedestrian/cycle linkages via Bay to Bay cycle/pathway in Airey Park.



*Arthur Cave Pavilion, Airey Park (2024)*



*Arthur Cave Pavilion, Airey Park (2024)*



Land categorisation map Airey Park



Arthur Cave Pavilion. Source Near Maps (2024)

## Begnell Field Pavilion

**Address:** Madeline Street, Blanche Street and Cosgrove Road, Belfield (Begnell Field)

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 5 DP 1130051	Strathfield Council	RE1 - Public Recreation	Community	General Community Use

**Associated Plans:** Begnell Field Plan of Management

### Description

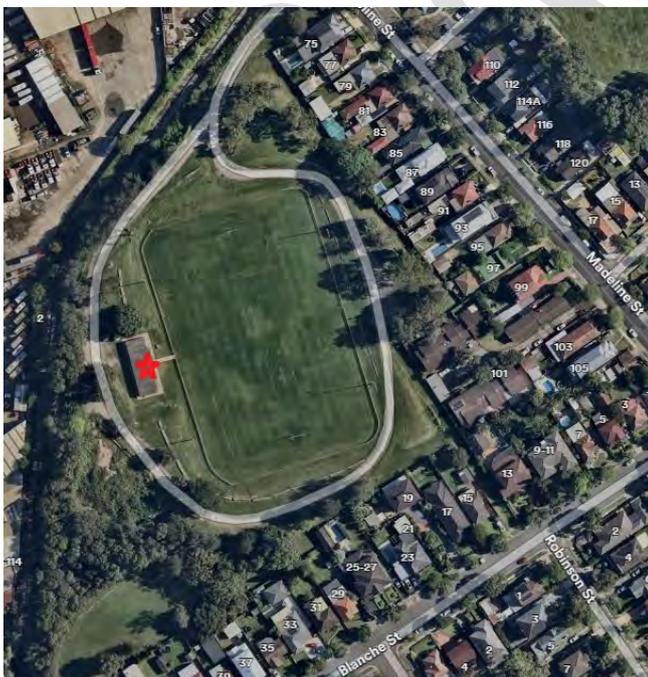
The Begnell Field Pavilion is located in Begnell Field and provides clubhouse/amenities for the park and sports oval. The building contains a kitchen, change rooms, toilets and storerooms. The building may be reviewed as part of a proposed Begnell Field upgrade. There is on-site parking with vehicle access from Madeline Street. There is pedestrian access via Blanche Street.



*Begnell Field Pavilion*



Land Categorisation Map



Begnell Field Pavilion Location map. Source: Near Maps (2024)

## Burlington Road Homebush

Address: 1/29-35 Burlington Road Homebush

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 11, DP1052760 Lot 11, Section 10, DP 400 Lot 33, Section 10, DP 400 Lot B, C & D, DP 391764	Strathfield Council	R3 - Medium Density Residential	Community	General Community Use

### Description

Lot 1/29-35 Burlington Road, Homebush is located within a multi-story mixed commercial and residential building, which was constructed in 2021. The lot owned by Strathfield Council is a commercial unit which includes two multipurpose rooms, approx. 128.0 sqm & 56.0 sqm, eleven allocated parking spaces and storage cages. It also contains kitchen, restrooms, a communications room and a storage room. It is disability accessible and has dual entry from 29-35 Burlington Road and 32 The Crescent Homebush.



Entry from Burlington Road to 1/29-35 Burlington Road Homebush (2024)



Burlington Road location map. Source: Near Maps (2024)

## Children’s Centre

**Address:** 52 Hampstead Road Homebush West (Melville Reserve)

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot D DP 381826	Strathfield Council	RE1 - Public Recreation	Community	General Community Use

**Associated Plans:** Local Parks Plan of Management (Melville Reserve)

### Description

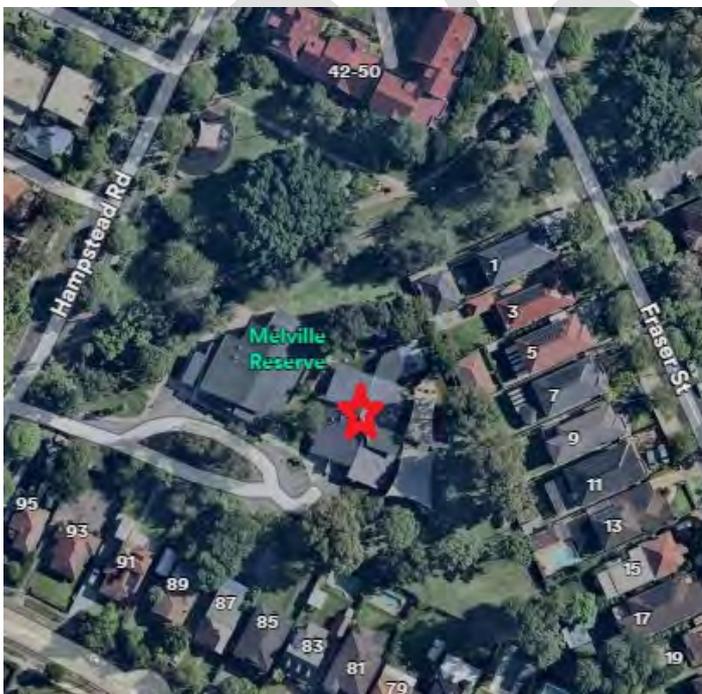
A Children’s Centre is located in Melville Reserve. Strathfield Council named the building Kuralee Children’s Centre, however it is known by its current occupants as Lighthouse Early Learning Centre. . The building contains the following facilities: long day care centre, nursery, 2-years room, 3-years room, 4-5 years room and outdoor play areas, office space, kitchen, storerooms and toilets. The facility was upgraded in 2019-2020. There is vehicle access with limited on-site parking from Hampstead Road. The centre is within walking distance to Flemington Rail Station and shops and there are pedestrian/cycle linkages via Bay to Bay shared pathway.



*Children’s Centre (2024)*



Land Categorisation Map



Children's Centre location map. Source: Near Maps (2024)

## Dutton Centre

**Address:** 40-44 Augusta Street Strathfield (Thew Reserve)

**Associated Plans:** Local Parks Plan of Management

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 82 DPI4865	Strathfield Council	RE1 - Public Recreation	Community	General Community Use

### Description

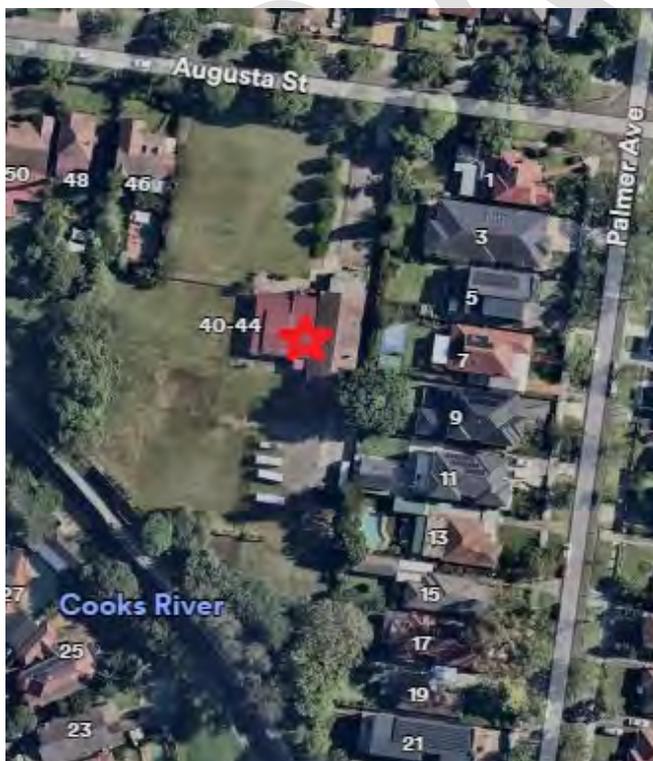
The Dutton Centre is located in Thew Reserve and operates as a community centre. The building was formerly the South Strathfield Bowling Club. The building contains meeting rooms, multiple offices, amenities areas, kitchen, toilets, storerooms and a large multi-use area. There is limited on-site and street parking on Augusta Street. The Centre is close to Cave Road shops and pedestrian/cycle linkages via Bay to Bay shared pathway.



*The Dutton Centre (2024)*



Land Categorisation Map



Dutton Centre Location map. Source: Near Maps (2024)

## High Street Community Facility

**Address:** 64 High Street Strathfield (Edwards Park)

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 442 DP 708250	Strathfield Council	RE1 - Public Recreation	Community	General Community Use

**Associated Plans:** Local Parks Plan of Management

### Description

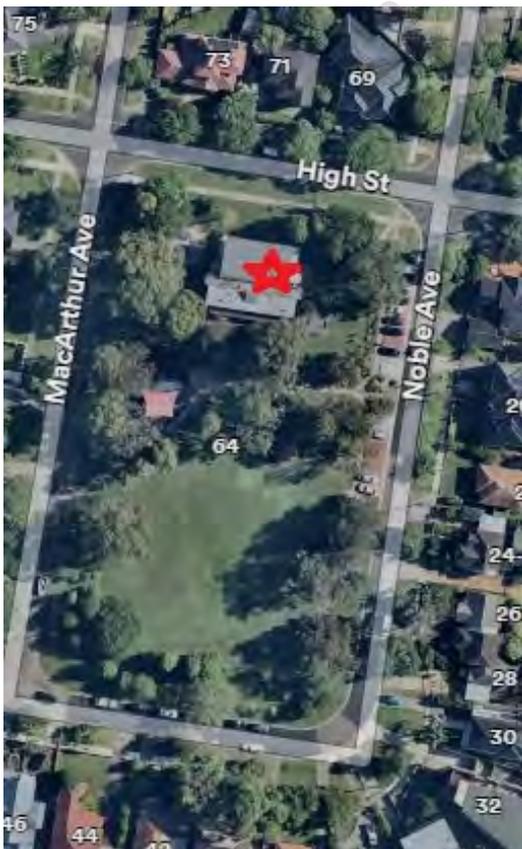
The High Street Community Centre is located in Edwards Park Strathfield. It was built as a branch library in 2008 but has since become a Community Centre. The building provides reception, two multi-purpose meeting rooms, office space, kitchenette, storerooms and toilets. There is limited on-street parking on High Street and Noble Avenue and the facility is within walking distance to Strathfield South shops. The facility is located within a short distance of pedestrian/cycle linkages via Bay to Bay cycle/pathway with entry on Wallis Avenue.



*High Street Community Centre (2024)*



Land Categorisation Map



High Street Community Centre location map. Source: Near Maps (2024)

## Homebush West Community Centre

**Address:** Hampstead Rd, Homebush West (Melville Reserve)

**Associated Plans:** Local Parks Plan of Management

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 9 - 12 DP 14766	Strathfield Council	RE1 - Public Recreation	Community	General Community Use

### Description

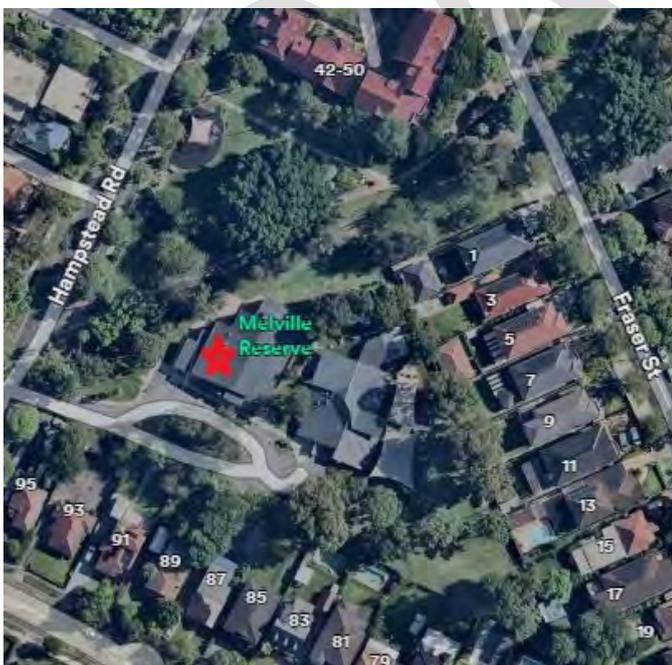
Homebush West Community Centre is located in Melville Reserve. It has also been referred to as Melville Hall Community Centre. It was built in 2020 after the demolition of the Scout Hall. The building contains an activity area, office space, kitchen, storage and toilets. There is vehicle access with limited on-site parking on Hampstead Road. The facility is within walking distance to Flemington Rail Station and shops with pedestrian/cycle linkages via Bay to Bay shared pathway.



*Homebush West Community Centre (2024)*



Land Categorisation Map



Homebush West Community Centre location map. Source: Near Maps (2024)

## Hudson Park Lake Cafe

**Address:** Mitchell Road Strathfield

**Associated Plans:** Hudson Park Plan of Management

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 7303, DP1160180	Crown Land	RE1 - Public Recreation	Community	General Community Use

### Description

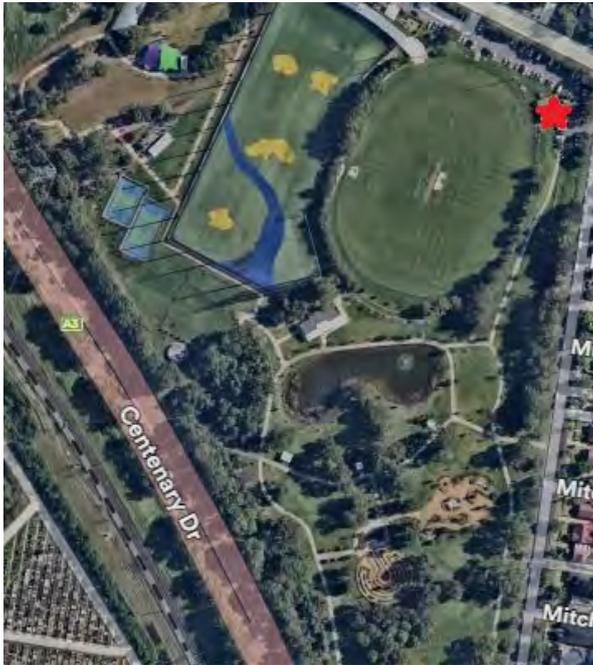
Hudson Park Lake Cafe is located in Hudson Park. The building contains a café, kitchen, coolroom, storerooms, indoor seating area, outdoor seating area and rest rooms. There is limited on-street parking on Mitchell Road and a carpark near Arthur Street. The Bay to Bay shared pathway is runs along Mitchell Road.



*Hudson Park Lake Café (2024)*



*Hudson Park Lake Café viewing west (2024)*



Location map. Source Near Maps (2024)



Hudson Park Land Categorisation Map

## Hudson Park Oval pavilion

**Address:** Mitchell Road Strathfield

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 7303, DP1160180	Crown Land	RE1 - Public Recreation	Community	General Community Use

**Associated Plans:** Hudson Park Plan of Management

### Description

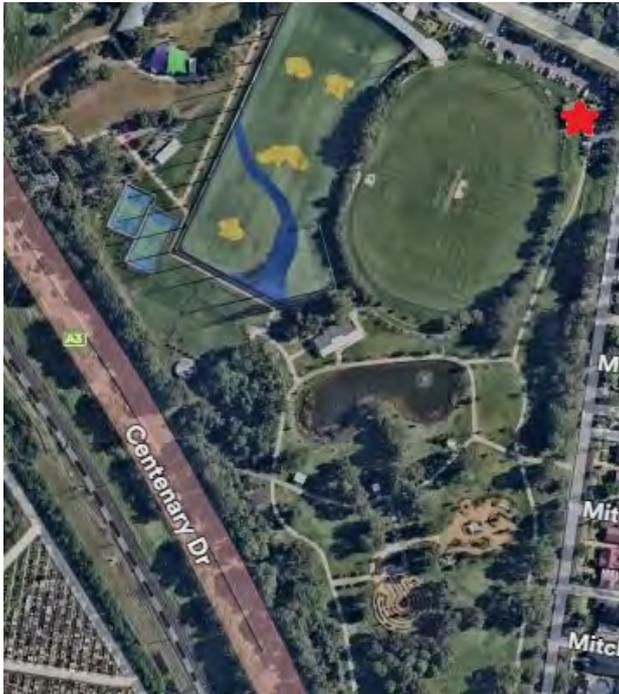
Hudson Park Pavilion is located adjacent to Hudson Oval in Hudson Park, Strathfield. The building contains kitchenette, mini hall, storerooms and toilets. Building may be reviewed in future Hudson Park upgrade works. There is limited on-street parking on Mitchell Road and a carpark near Arthur Street. The Bay to Bay shared pathway is runs along Mitchell Road.



*Hudson Park Oval Pavilion (facing east) (2024)*



*Hudson Park Oval Pavilion (facing west) (2024)*



Hudson Park Oval Pavilion Location map. Source Near Maps (2024)



Hudson Park Land Categorisation Map

## Pomeroy Street Community Facilities

**Address:** 26-28 Pomeroy Street Homebush (part of Ismay Reserve)

**Associated Plans:** Local Parks Plan of Management

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Part Lot 1 DP 126555	Strathfield Council	REI - Public Recreation	Community	General Community Use

### Description

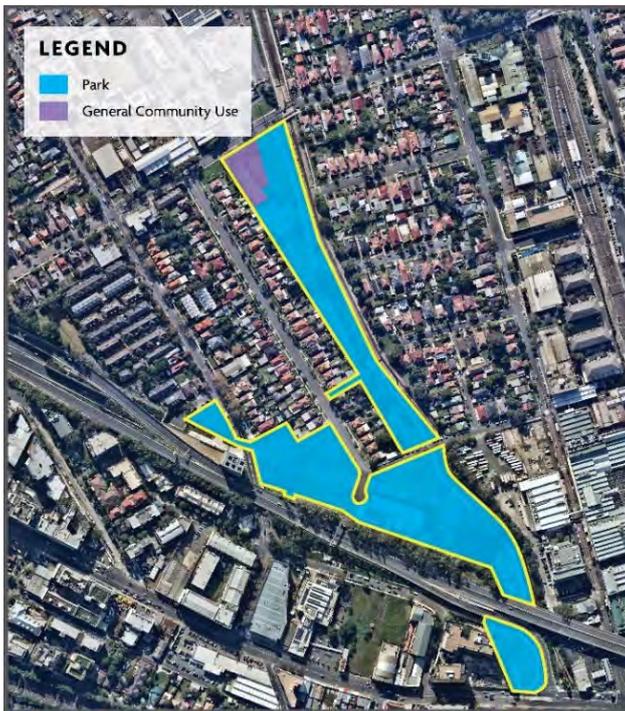
Pomeroy Street Community Facilities are located at 26-28 Pomeroy Street Homebush in Ismay Reserve. At its eastern boundary, the site is adjacent to Powells Creek. The two buildings face Pomeroy Street and are comprised of the former Homebush Bowling Club and a workshop building. The former Bowling Club is in poor condition and is currently unused. The workshop building contains multiple rooms and office space and is currently utilised as a Men’s Shed. There is a carpark at the rear of the buildings. There is limited on-site parking on Pomeroy Street, though there is a carpark at the rear of the buildings. There are pedestrian/cycle linkages via Bay to Bay shared pathway.



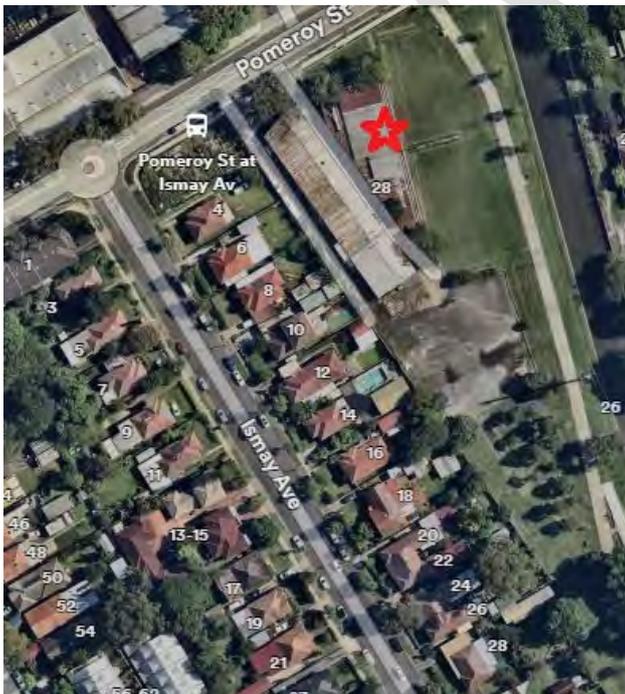
*Former Homebush Bowling Club (2024)*



*Workshop used as Men's Shed (2024)*



Land Categorisation Map



Location map. Source: Near Maps (2024)

## Strathfield Children’s Centre

**Address:** A2 Fraser Street Homebush (Airey Park)

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 1 DP 126151	Strathfield Council	RE1 - Public Recreation	Community	General Community Use

**Associated Plans:** Airey Park Plan of Management

### Description

The Strathfield Children’s Centre building contains the following facilities: long day care centre (upper floor), three classrooms, outdoor play area, offices used for the Early Childhood Health Centre (lower floor), kitchen, storerooms and toilets.

There is vehicle access with on-site parking from Fraser Street. The facility is within walking distance to Flemington Rail Station and shops and there are pedestrian/cycle linkages via Bay to Bay shared pathway in Airey Park.



*Strathfield Children’s Centre facing Fraser Street. (2024)*



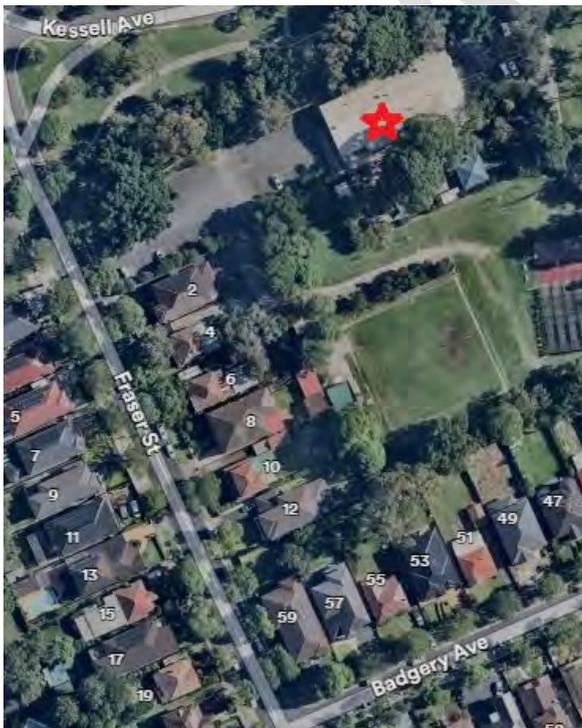
*Early Childhood Health Centre (2024)*



*Rear of the Centre facing Airey Park (2024)*



Land Categorisation Map



Children's Centre location map. Source: Near Maps (2024)

## Strathfield Community Centre

**Address:** 1B Bates Street Homebush (Airey Park)

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 2 DP 126151	Strathfield Council	RE1 - Public Recreation	Community	General Community Use

**Associated Plans:** Airey Park Plan of Management

### Description

Strathfield Community Centre is located in Airey Park and the building is assessed as in satisfactory condition. The building contains the following meeting rooms: Redmyre Room, Airey Room and Wangal Room, offices x 3, kitchen, storerooms and toilets. There is vehicle access with limited on-street parking on Bates Street. The facility is within walking distance to Flemington Rail Station and shops and there are pedestrian/cycle linkages via Bay to Bay shared pathway.



Front view of Community Centre (2024)



South side of Community Centre (2024)



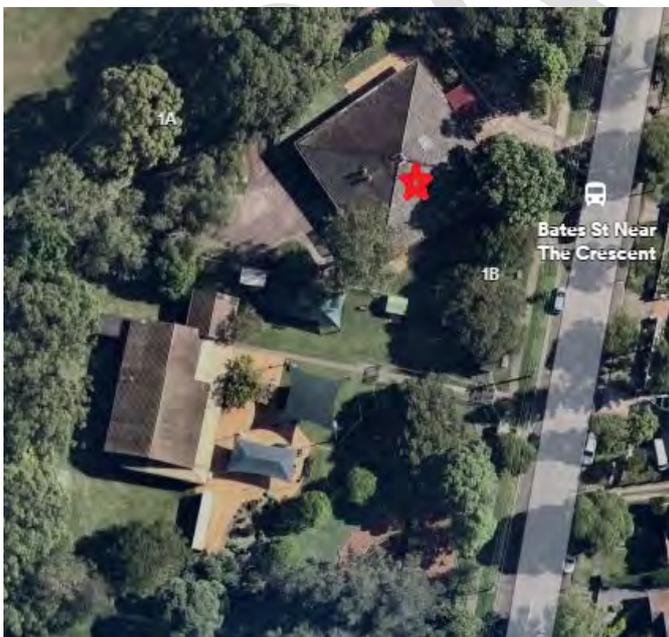
Rear of Community Centre (2024)



North side of Community Centre (2024)



Land Categorisation Map



Strathfield Community Centre location map. Source: Near Maps (2024)

## Strathfield Park Cafe

**Address:** Homebush Road Strathfield

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 2 DP 127825	Crown Land	RE1 - Public Recreation	Community	General Community Use

**Associated Plans:** Strathfield Park Plan of Management

### Description

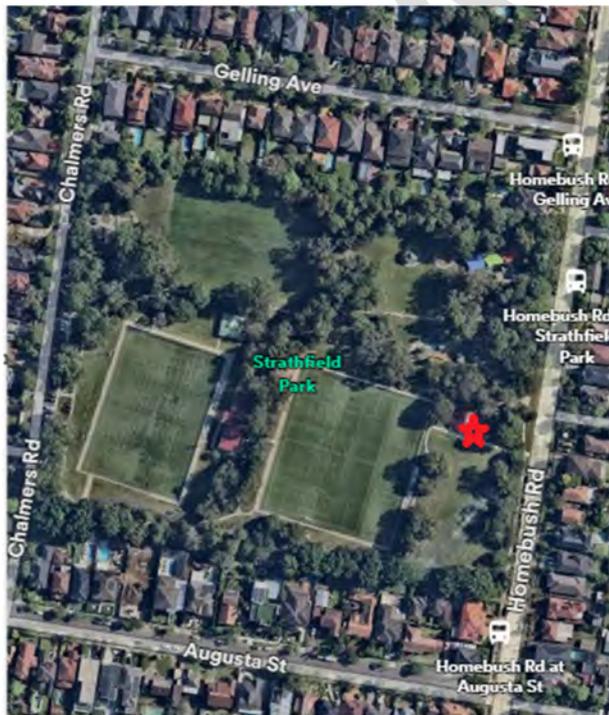
Strathfield Park Cafe is located in Strathfield Park near Homebush Road. The building contains a kitchen, seating area, storerooms and toilets. There is limited on-street parking on Homebush Road and Chalmers Road.



*Strathfield Park Café (2024)*



Land Categorisation Map



Location map. Source: Near Maps (2024)

## Strathfield Sessional Preschool

**Address:** 1B Bates Street Homebush (Airey Park)

Land Parcel containing described building	Owner	Zoning (LEP 2012)	Land Classification	Land Categorisation
Lot 2 DP 126151	Strathfield Council	RE1 - Public Recreation	Community	General Community Use

**Associated Plans:** Airey Park Plan of Management

### Description

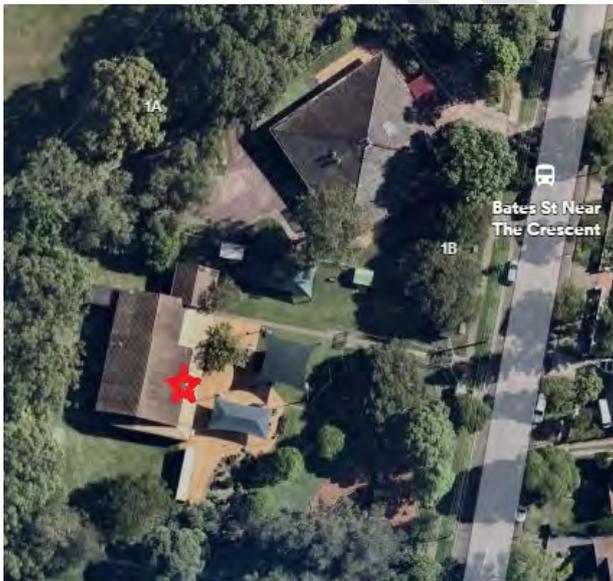
Strathfield Sessional Preschool is located in Airey Park, it is also known as Integricare Strathfield Preschool. The building contains the following facilities: activity rooms, office space, kitchen, storerooms and toilets. There is vehicle access with limited on-street parking on Bates Street. The facility is within walking distance to Flemington Rail Station and shops and there are pedestrian/cycle linkages via Bay to Bay shared pathway in Airey Park.



*Strathfield Sessional Preschool (2024)*



Land Categorisation Map



Strathfield Sessional Preschool location map. Source: Near Maps (2024)

**Table 3 Council owned community facilities located on Operational Land**

These facilities are located on operational land but available for various community uses. While operational land does not require inclusion in a Plan of Management under the *Local Government Act 1993*, the table below is included for information purposes. This list does not include residential units owned by Council located on Operational Land.

\*\* denotes heritage listed item or site located in a heritage conservation area in Strathfield Council's Local Environmental Plan 2012

Name	Address	Facility Use	Lot/DP
52 Redmyre Road Strathfield**	52 Redmyre Road, Strathfield	Health care	Lot F DP 376063
Enfield Town Hall**	Coronation Parade, Strathfield	General use	Lot 1 DP 84300
25 Broughton Road Homebush	25 Broughton Road Homebush	Childcare	Lot 2 DP 985073
Strathfield Library	65-67 Rochester St, Homebush	Library	Lot 1 DP 1083569
Strathfield Square Kiosk	Albert Rd and Churchill Avenue Strathfield	Kiosk	Lot 2 DP 1125845
Strathfield Town Hall facilities**	65-69 Redmyre Road, Strathfield	Community Uses	Lot 1 DP 208343 Lot 2 DP 921090 Lot 2-3 DP 208343

### 3.3 Categories and classifications of community land

The management of community land is governed by the categorisation of the land, and the core objectives of the relevant category of community land. Council may then apply more specific management objectives to community land, but these must be compatible with the core objectives for the land.

Section 36(4) of the Act requires community land to be categorised into one of five categories as set out in the Act, which are:

- Natural Area (to be further sub-categorised as Bushland, Wetland, Escarpment, Watercourse or Foreshore)
- Sportsground
- Park
- Area of Cultural Significance
- General Community Use

The categories reflect land use and/or the physical characteristics of the land. Categorisation enables Council to focus its attention on the dominant character of the land, and the operational management of the asset.

The majority of community facilities are categorised as “General Community Use” and include buildings erected on community land including library, halls or community centres. Buildings such as amenities (ie toilets, change rooms, storage), are not included in this plan as their purpose is to provide ancillary uses pursuant to the primary use of a park or sportsground. Buildings located in Local Parks Plans of Management or specific plans of management detail the relationship of the buildings to the other uses of the land.

The guidelines for categorisation of community land are set out in the *Local Government (General) Regulation 2021*. The core objectives for each category are set out in the *Local Government Act 1993*. The guidelines and core objectives for General Community Use categories are set out in Table 5.

**Table 4 – Guidelines for and core objectives of community land – General Community Use**

Category	Guidelines <sup>1</sup>	Core objectives <sup>2</sup>
General Community Use	<p><i>Regulation cl.106</i></p> <p>Land that may be made available for use of any purpose for which community land may be used, whether by the public at large or by specific sections of the public</p>	<p><i>Category General Community Use - (Section 36)</i></p> <ul style="list-style-type: none"> <li>• to promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:                             <ul style="list-style-type: none"> <li>- in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public.</li> <li>- in relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).</li> </ul> </li> </ul>

Council must manage community land in according to these core objectives. Any activities or uses of the land should be consistent with the core objectives for that category of land. Additional objectives which support the above core objectives are included in Section 5 Management of the land.

### 3.4 General Community Use

Land categorised as General Community Use may consist of areas with an operational function that have not been classified as operational land. Properties included within this category can include buildings that fully cover the land or have a substantial presence upon the balance of the land. The land may house buildings and structures such as community centres and halls that cater for formal and informal leisure and recreational activities, educational, cultural and social functions.

Open space areas associated with General Community Use also offers the community a range of recreation opportunities. This provides individuals and communities with health related benefits achieved through physical activity such as physical, mental, social, cultural, economic and environmental benefits that lead to the overall health and wellbeing of the community.

<sup>1</sup> *Local Government General Regulation 2021*

<sup>2</sup> *Local Government Act 1993*

**3.5 Heritage**

Strathfield Council has carried out a number of heritage studies, and recognises the heritage significance of items by their inclusion in its Local Environmental Plan. The use and development of heritage items is then managed through Development Control Plans and if required Conservation Management Plans.

The inclusion of heritage significant items within an LEP provides a strong framework to protect these assets. This Plan of Management is not only intended to be consistent with the LEP framework, but to also focus primarily on the nature and balance of use, management and care of the land as a whole.

**4. Land Uses**

**4.1 Permissible uses and developments**

The tables below set out the purpose/use of the land consistent with its land categorisation and the types of development generally associated with those uses. Facilities on community land may change over time, reflecting the needs of the community. The anticipated uses, and associated development, identified in Table 5 are intended to provide an overview or general guide. Development is subject to requirements set out in clauses 4.2 and 4.3

**Table 5 - Permissible uses of land categorised as General Community Use**

Purpose/Use	Development
<p>Provides a location for, and supports, the gathering of groups for a range of general social, cultural or recreational purposes and delivery of Council services</p> <p>Includes specific and multi-purpose buildings. Uses may include:</p> <ul style="list-style-type: none"> <li>• casual or informal sporting and recreational use</li> <li>• meetings (including for social, recreational, educational or cultural purposes)</li> <li>• functions</li> <li>• leisure or training classes including fitness</li> <li>• educational and community centres, including libraries, information and resource centres</li> <li>• accommodation and childcare eg long day care or kindergarten (excluding Crown Land reserves)<sup>3</sup></li> </ul>	<p>Development for the purposes of social, community, cultural, recreational activities, including:</p> <ul style="list-style-type: none"> <li>• provision of buildings or other amenity areas to facilitate use and enjoyment by the community</li> <li>• provision of building to support delivery of Council services</li> <li>• development (particularly within buildings) for the purposes of addressing community or recreational needs (e.g. community hall, leisure centre, indoor courts)</li> <li>• landscaping and finishes, improving access, amenity and the visual character of the general community area</li> <li>• water and energy saving initiatives</li> <li>• car parking and loading areas</li> <li>• advertising structures and signage (such as A-frames and banners) that:</li> </ul>

<sup>3</sup> Permissible uses of Crown Land must be consistent with the Reserve purpose. Refer to relevant Plans of Management for Hudson Park and Strathfield Park

Purpose/Use	Development
<ul style="list-style-type: none"> <li>• childcare such as creche, in the form of short-term care for users of the facility</li> <li>• concerts, performances (including film and stage), exhibitions, fairs and parades, workshops, designated group uses and entertainment.</li> </ul>	<ul style="list-style-type: none"> <li>• relate to approved uses/activities</li> <li>• are discreet and temporary</li> <li>• are approved by Council</li> <li>• locational, directional and regulatory signage</li> <li>• residential accommodation (excluding Crown Land reserves)</li> </ul>

In some instances, physical assets may be located on land which falls into different categories. For example, community halls may be located on land categorised as Park, or on land categorised for General Community Use.

**4.2 Future development and use of the community land**

Except if works are specifically outlined in Section 3, it is expected that future development and use of facility on community land may require:

- Minor changes to community land are regularly made on a routine basis, such as garden beds are replanted, and damaged play equipment is replaced.
- In the event of potential future development other than that listed, proposed changes of use of community land will:

1. Meet legislative requirements – land use tables (zoning) in the Strathfield Council Local Environmental Plan specifies the range of uses and activities that may be permitted on the land. A number of uses are also set out in the Regulations to the *Local Government Act 1993*.

2. Be consistent with the guidelines and core objectives of the community land category - under the *Local Government Act 1993* uses and development of community land must be consistent with the guidelines for categorisation and the core objectives of each category, and any other additional objectives the Council proposes to place on the community land categories.

3. Be consistent with relevant Council policies - substantial upgrades and proposed new development will take into account a range of factors, including:

- this Plan of Management and the core objectives for the land
- the planning controls for the land
- Council’s adopted policies
- the characteristics of the land affected, including existing and future use patterns
- any landscape masterplan for the land.

#### 4.3 Scale and intensity of land use

The scale and intensity of use and development associated with community land in Strathfield is generally dependent on:

- the nature of the approved uses and developments
- approved Development Applications and any conditions
- an approved masterplan
- the physical constraints of the land
- the carrying capacity of the land
- relevant government legislation
- permissible times of use
- proximity of neighbours

The scale and intensity of use of parks and sportsgrounds should be monitored by:

- regular inspection of the physical impacts on the park or sportsground
- consideration of reports regarding any conflicts between park and sportsground users or from adjoining neighbours

#### 4.4 Authorisation of leases, licences or other estates over community land

The Act requires that any lease or licence of community land must be authorised by a Plan of Management. The lease or licence must be for purposes consistent with the categorisation and zoning of the land.

The maximum period for leases or licences on community land permitted under the Act is 21 years. If a lease or licence is anticipated, then public notice should be given in accordance with the requirements of the Act.

Where a lease arrangement has been entered into with Council for community land, subleasing the land may only occur with specific permission of Council and in accordance with the requirements of Section 47C of the Act, Clause 119 of the *Local Government (General) Regulation 2021* and conditions set out in agreements.

This Plan of Management authorises existing leases and licence agreements until the end of their current term. The leased or licensed areas may be renewed or changed in future. The leased or licensed areas may be reconfigured in the future to reflect changes in community needs.

This Plan of Management **expressly authorises** Council to grant leases, licences or any other estates for community land covered in this Plan of Management for purposes and uses which are identified or consistent with those in Tables 5. Some examples of longer-term arrangements are outlined in the following Table 6. Shorter arrangements (for example, a short-term agreement associated with a

particular event, or an activity recurring regularly either via annual or seasonal agreement) are set out in Table 7.

Calculations for fees and charges for leases and licences will be based on independent market rental valuations that are based on comparisons to similar services and facilities with similar locations, building and land conditions. As a minimum standard, the financial return from licence fees should offset asset maintenance, renewal and any operational costs. Council may also apply subsidies to not for profit organisations where there are demonstrated community benefits or financial hardship. Subsidies are generally not applied to commercial or residential leases or licences.

**Table 6 – Leases, Licences and other estates**

Type of Arrangement Authorised	Purposes for which long term leasing/licensing will be granted
Licence or lease	<p>Any lease or licence proposal will be individually assessed and considered, including community benefit, compatibility with this Plan of Management and Council's goals and objectives in its Community Strategic Plan and Delivery Program and the capacity of the area to support the activity.</p> <p>Sympathetic, compatible uses may include:</p> <ul style="list-style-type: none"> <li>• educational purposes including libraries, education classes, workshops</li> <li>• community purposes including meetings, workshops, learning</li> <li>• cultural and educational purposes including exhibitions, performance, concerts, dramatic productions and galleries</li> <li>• recreational and sporting purposes including fitness, dance and games</li> <li>• health providers associated with the relevant facility</li> <li>• kiosk, café and refreshment purposes</li> <li>• childcare eg long day care or residential leases (excluding Crown Land reserves)</li> </ul>
Other estates	<p>This Plan of Management allows Council to grant 'an estate' over community land for the provision of public utilities and works associated with or ancillary to public utilities in accordance with the Local Government Act 1993. Estates may also be granted across community land that is not affected by endangered communities for the provision of pipes, conduits, or other connections under the surface of the ground for the connection of premises adjoining the community land to a facility of the Council or other public utility provider that is situated on community land.</p>

The grant of a lease or licence is an important step in using community land, but there may be other requirements relevant to any proposed use. For example, the refurbishment of a kiosk may also require development consent under the *Environmental Planning and Assessment Act 1979*. Any interested person should check carefully to make sure they are aware of all relevant requirements.

**4.5 Short Term Uses**

Agreements for use of community land may be granted for short duration which may include casual hires, seasonal use (eg sportsfields) or regular hire arrangement. These short term arrangements should be for the types of uses identified in Table 7 and consistent with prevailing Council policies.

**Table 7 – regular and casual use agreements**

Community land category	Purposes for which short term uses may be granted subject to council approval	Requirements
General Community Use	<ul style="list-style-type: none"> <li>• Public speeches, meetings, seminars and presentations, including educational recreational and health programs</li> <li>• Functions (including commemorative functions, and similar activities)</li> <li>• Displays, exhibitions, fairs, fashion parades and shows</li> <li>• Events (including weddings, corporate functions, and community gatherings)</li> <li>• Concerts and other performances, including both live performances and film (cinema and TV)</li> <li>• Broadcasts associated with any event, concert, or public speech</li> <li>• Engaging in an appropriate trade or business delivering a public address, community events; auctions, markets and similar activities</li> </ul>	<ul style="list-style-type: none"> <li>• the proposed use must comply with terms and conditions for facility use</li> <li>• the use should not result in physical damage to the facility</li> <li>• organisers of the site should be responsible for cleaning up the site and repairing any damage that may occur.</li> </ul>

The functions and events conducted at each particular location may vary significantly, in light of the facilities available in that location. For example, kitchens are available in some (not all) community buildings.

In assessing community land categorised as General Community Use as a venue for any proposed event, the Council applies the following minimum criteria:

- Council reserves the right to refuse bookings based on previous unsatisfactory payment or performance history or where proposed use would damage the facility or cause significant disruption to other regular users.
- Fees for short-term casual bookings will be charged in accordance with Council's adopted Fees and Charges at the time.

5. Management of the land

5.1 Objectives and management of community land

The land is managed in accordance with the objectives and methods set out below:

**Table 8 – Objectives, means and performance measures**

Issues	Objectives and performance targets of the plan with respect to the land s.36 (b) Local Government Act 1993	Means by which Council proposes to achieve the plan's objectives and performance targets s.36 (c) Local Government Act 1993	Manner in which Council proposes to assess its performance with respect to the plan's objectives and performance targets s.36 (d) Local Government Act 1993
<b>Access</b>	<ol style="list-style-type: none"> <li>1. Provide safe and improved access to the parks, sportsgrounds and general community use properties for pedestrians and cyclists.</li> <li>2. Provide access to and within parks for people with disabilities.</li> </ol>	<ol style="list-style-type: none"> <li>1. Upgrades, refurbishments and/or improvement works on community land to consider public access requirements for mobility and connections.</li> <li>2. Proposed ramps, stairs and pathways to comply with relevant Council and BCA requirements consistent with Australian Standards.</li> </ol>	<ol style="list-style-type: none"> <li>1. Audits of community land and facilities to comply with standards</li> </ol>
<b>Amenity and Character</b>	<ol style="list-style-type: none"> <li>1. Ensure Council's community land and facilities contribute to the amenity and character of the Strathfield LGA.</li> <li>2. Promote parks, sportsgrounds and community use properties as desirable places for recreation, community</li> </ol>	<ol style="list-style-type: none"> <li>1. Provide parks, facilities and pathways as attractive destinations.</li> <li>2. Maintain and enhance community land and facilities</li> <li>3. Promote parks, sportsgrounds and facilities in local media and website.</li> </ol>	<ol style="list-style-type: none"> <li>1. Consult with residents and users regarding satisfaction of parks and facilities</li> <li>2. Monitor and action complaint data</li> </ol>

Issues	Objectives and performance targets of the plan with respect to the land s.36 (b) Local Government Act 1993	Means by which Council proposes to achieve the plan's objectives and performance targets s.36 (c) Local Government Act 1993	Manner in which Council proposes to assess its performance with respect to the plan's objectives and performance targets s.36 (d) Local Government Act 1993
	celebration and commemoration.		
<b>Community Facilities</b>	<ol style="list-style-type: none"> <li>1. Provide sustainable community facilities for a range of community, social and other compatible activities.</li> <li>2. Ensure buildings positively contribute to community land amenity, facilitate a range of uses and have regard for environmental sustainable design, resource use and maintenance.</li> </ol>	<ol style="list-style-type: none"> <li>1. Building and structure design specifications to consider park, sportsground and general community use character, expected use and environmental sustainability features.</li> <li>2. Provide community facilities which are multi-purpose and flexible to a range of appropriate uses.</li> <li>3. Ensure community facilities are universally accessible.</li> <li>4. Community facilities meet sustainable building requirements and/or are progressively upgraded to incorporate best practice energy and water efficiencies.</li> </ol>	<ol style="list-style-type: none"> <li>1. Monitor usage of community facilities as measured by bookings.</li> <li>2. Community satisfaction surveys.</li> <li>3. Facility inspections and audits.</li> <li>4. Monitor comments and complaints</li> </ol>
<b>Environmentally Sustainable Principles</b>	<ol style="list-style-type: none"> <li>1. Manage community land to ensure best environmental management practises and principles having regard to environmental sustainable design, resource use and maintenance.</li> </ol>	<ol style="list-style-type: none"> <li>1. Promote and monitor energy efficiency</li> <li>2. Minimise use of water</li> <li>3. Implement waste reduction programs</li> <li>4. Utilise natural heating and cooling</li> </ol>	<ol style="list-style-type: none"> <li>1. Measure and monitor via plans and strategies such as Energy and Water plans.</li> <li>2. Monitor usage and trends via quarterly and annual consumption and billing.</li> <li>3. Monitor and minimise water and energy use in parks, sportsgrounds and ancillary facilities.</li> </ol>

Issues	Objectives and performance targets of the plan with respect to the land s.36 (b) Local Government Act 1993	Means by which Council proposes to achieve the plan's objectives and performance targets s.36 (c) Local Government Act 1993	Manner in which Council proposes to assess its performance with respect to the plan's objectives and performance targets s.36 (d) Local Government Act 1993
<b>Historical and Heritage Significance</b>	1. Appreciation and interpretation of the historical and/or heritage significance of the site and structures e.g. memorials in terms of both natural and cultural components.	1. Undertake, when required, historical research or heritage and cultural assessment studies to identify cultural and heritage values for retention and interpretation. 2. Incorporate historical information on property signage to enhance understanding and appreciation of the site and the history it represents, where relevant. 3. Promote sense of place and local identity	1. Retention and interpretation of heritage and cultural values provides increased appreciation of the property and its history through community consultation.
<b>Landscape Character</b>	1. Maintain and improve landscape character and visual quality of public open spaces	1. Manage replacement planting strategies to ensure improvement to the current character. 2. Maintain consistency in selection and design of park and sportsground furniture, paving, fencing that is appropriate to the setting and the sport or activity type. 3. Implement & maintain co-ordinated signage strategy	1. Community consultation including surveys regarding community views
<b>Managing assets</b>	1. Provide effective and efficient management of community land and facilities	1. Schedule regular inspections and condition assessments. 2. Inclusion of maintenance standards in licence, lease or hire agreements. 3. Provide waste and recycling bins to cater for public use.	1. Measure against Service Standard KPIs. 2. Respond to complaints and audits. 3. Monitor agreements 4. Review and update asset management plans periodically

Issues	Objectives and performance targets of the plan with respect to the land s.36 (b) Local Government Act 1993	Means by which Council proposes to achieve the plan's objectives and performance targets s.36 (c) Local Government Act 1993	Manner in which Council proposes to assess its performance with respect to the plan's objectives and performance targets s.36 (d) Local Government Act 1993
		4. Regular waste and recycling collection to minimise litter overflow	
<b>Natural Environment</b>	1. To maintain and enhance the health of park ecology, including flora and fauna, trees and soil	1. Manage trees, gardens and natural areas to maintain and improve the quality of the environment in accordance with Council's tree management and biodiversity strategies and plans. 2. Retain habitat trees, protect foraging habitat and create/maintain habitat corridors through revegetation where possible 3. Ensure revegetation is undertaken using locally sourced stock from agreed planting lists (refer Strathfield Biodiversity Strategy) 4. Maintain weed management program to minimise spread of weeds 5. Implement actions where required under recovery or threat abatement plan.	1. Measure and monitor tree canopies, vegetation, weeds and habitat. 2. Undertake periodic flora and fauna reviews
<b>Promote varied recreational uses</b>	1. Enhance opportunities for a balanced organised and unstructured recreational use of public open space 2. Optimise public access to public open space.	1. Capital works program to plan for improvements and upgrades to community land. 2. Promote a range of organised and informal/unstructured activities on community land	1. Monitor local use of parks and sportsgrounds by bookings, surveys, complaints and observation.

Issues	Objectives and performance targets of the plan with respect to the land s.36 (b) Local Government Act 1993	Means by which Council proposes to achieve the plan's objectives and performance targets s.36 (c) Local Government Act 1993	Manner in which Council proposes to assess its performance with respect to the plan's objectives and performance targets s.36 (d) Local Government Act 1993
	3. Maintain condition and useability of sportsgrounds and 'sustainable capacity'.	3. Provide amenities that support use and enjoyment of parks and sportsgrounds e.g. toilets, change rooms and kiosk/café facilities. 4. Enforce provisions for management of dogs on community land as per legislative and policy requirements.	
<b>Safety and Risk Management</b>	1. Provide safe use and access to public land and facilities.	1. Design and maintain layouts, landscaping and facilities in accordance with CPTED principles (Crime Prevention through Environmental Design) principles including passive surveillance, good sight lines, territorial reinforcement and space management and lighting. 2. Review lighting and security for both day and night time use. 3. Work with local police to identify and act on safety issues. 4. Install and maintain facilities in accordance with relevant Australian standards. 5. Repair vandalism or graffiti within 48 hours where possible.	1. Works to be in accordance with relevant Australian Standards and CPTED principles. 2. Monitor and action incident and accident reports.
<b>Traffic and Parking</b>	1. Ensure traffic and parking requirements provide a safe environment for park,	1. Minimise use of vehicles on community land and regulate and monitor vehicle access.	1. Reduced pedestrian, cyclist and vehicle conflicts.

Issues	Objectives and performance targets of the plan with respect to the land s.36 (b) Local Government Act 1993	Means by which Council proposes to achieve the plan's objectives and performance targets s.36 (c) Local Government Act 1993	Manner in which Council proposes to assess its performance with respect to the plan's objectives and performance targets s.36 (d) Local Government Act 1993
	sportsgrounds and general community use property users and do not impact on the amenity of the properties.	<ol style="list-style-type: none"> <li>2. Installation of signage preventing vehicles from entering unauthorised areas.</li> <li>3. Where vehicles are permitted, provide clearly marked vehicle movement areas</li> <li>4. Provide access for emergency or works services.</li> </ol>	<ol style="list-style-type: none"> <li>2. Improved public safety.</li> <li>3. Traffic access to community land is via agreement.</li> </ol>
<b>Use agreements</b>	<ol style="list-style-type: none"> <li>1. That use arrangements facilitate wide community access to community land, community benefits and support financial sustainability.</li> </ol>	<ol style="list-style-type: none"> <li>1. Licence, leases, estates and short term use agreements comply with legislative and policy requirements.</li> </ol>	<ol style="list-style-type: none"> <li>1. Monitor agreements in accordance with terms and conditions of agreement.</li> </ol>

GMU2           EVENTS CALENDAR FINANCIAL YEAR 2024-2025  
 AUTHOR:       Naomi Searle, Manager, Communication & Events  
 APPROVER:    Michael Mamo, General Manager

**RECOMMENDATION**

That Council adopt the proposed Events Calendar Financial Year 2024-2025 as set out in this report.

**PURPOSE OF REPORT**

To present the Events Calendar Financial Year 2024-2025 to Council for adoption.

**REPORT**

The following events were endorsed by the Events Committee at the meeting on 17 April 2024, with the accompanying notes, and to go to the 28 May 2024 Council meeting for approval.

Event	Date
Winter Warmer in the Square	Saturday 13 July 2024
Strathfield Spring Festival	Saturday 7 September 2024
Moon Festival	Saturday 28 September 2024
Movies In The Park	October 2024 - March 2025
Strathfield Christmas Carols	Saturday 7 December 2024
Community Christmas Event	Friday 22 November 2024
Australia Day	Sunday 26 January 2025
Lunar New Year	Saturday 10 February 2025
International Women's Day	Friday 8 March 2025
Anzac Day	Thursday 25 April 2025
Homebush Vibes	Saturday 18 May 2025
<b>Total:</b>	
<b>Less Grant:</b>	

**Election Events**

End of Term Dinner	August 2024
Oath of Office	October 2024

Provided below is a summary for each event:

**WINTER WARMER IN THE SQUARE**

- Open Streets Grant for Strathfield Town Centre specific event
- Part of engagement for Strathfield Town Centre Masterplan
- Winter markets

- Street art, greenery
- Sports activities
- “Ice” skating rink
- 11am-9pm

### **STRATHFIELD SPRING FESTIVAL**

Proposal: Revamp event and incorporate elements from Strathfield Festival:

- Start and end the event later in the day to cater to families during the start and an older crowd in the evening – 2pm-9pm
  - Kids acts from 2pm – 4pm; performances geared towards teenagers from 4pm – 6pm and then band performances from 6pm – 9pm
- Roving performers, lighting installations, bands
- Scale back cultural performances and book in more bands and light entertainment for kids
- Showcase other departments from Council who enjoy the opportunity to engage with the community – Library, Sustainability Teams
- Second hand markets were a very popular item and there’s a demand for it from our community
- Consider branded item giveaways for children
- Garden feat sustainable kids’ activities
- Circus and magic tricks
- Local sporting groups and any sporting organisation that submits applications to set up on another synthetic field
- Other ideas in consideration dependent on budget: inflatable ninja warrior style course, hover board performance, dance workshops, laser tag, painting or other craft workshops, silent disco

### **MOON FESTIVAL**

- Collaborate with the Flemington Chamber of Commerce to get local businesses involved
- Henly Road Homebush West Road closure
- Evening event
- Include schools and cultural groups
- LED lion dance
- Cultural performances and live music
- Tables under catenary lighting - noodle market feel

### **MOVIES IN THE PARK**

- Continue as is
- Consider options to make first screening a special event

### **STRATHFIELD CHRISTMAS CAROLS**

- Continue as is

#### **CHRISTMAS COMMUNITY EVENT**

- Consider options to increase capacity
- Each Councillor can nominate 5 community members to attend. Councillors must provide their reasoning for nominating the person. The Mayor and General Manager will review nominations prior to invitations being issued. Nominations must be received before a provided deadline
- Invite other community groups to perform at the event e.g. Strathfield Symphony Orchestra and Strathfield Community Choir

#### **AUSTRALIA DAY**

- Continue as is

#### **LUNAR NEW YEAR**

- Continue as is

#### **INTERNATIONAL WOMEN'S DAY**

- Continue as is

#### **ANZAC DAY**

- Continue as is

#### **HOMEBUSH VIBES**

- Move event to May to better space events out over the calendar and assist with resourcing in the Sept-Dec period (already featuring 3 events plus Movies in the Park)
- Continue as is

#### **FINANCIAL IMPLICATIONS**

Funding has been provided in the draft 2024/2025 Annual Budget.

#### **ATTACHMENTS**

There are no attachments for this report

CCSI                    INVESTMENT REPORT - APRIL 2024  
 AUTHOR:             Rodney Sanjivi, Chief Financial Officer  
 APPROVER:         Kristy Watts, Director Corporate and Community

**RECOMMENDATION**

That the record of cash and investments as at 30 April 2024 be received and noted.

**PURPOSE OF REPORT**

To submit Council's record of cash investments as at 30 April 2024 pursuant to Clause 212 of the *Local Government (General) Regulation 2021*.

**Investment Allocation and Performance**

Investment Portfolio as at 30 April 2024:

Call Accounts	Allocation (%)	Amount (\$)
Term Deposits	84	48,000,000
Cash At Bank and At Call Investment	16	8,133,726
<b>Total Investments</b>		<b>56,133,726</b>

*Note: Investment Portfolio details are listed in the attachment to this report.*

As at the end of April 2024, the portfolio was mainly directed to fixed term deposits (85.5%). The remaining portfolio is directed to various cash accounts (14.5%) for current liquidity needs.

Council's performance for the month ending 30 April 2024 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.35%	1.06%	2.15%	3.54%	4.21%
AusBond Bank Bill Index	0.35%	1.07%	2.17%	3.62%	4.24%
Council's T/D Portfolio <sup>^</sup>	0.34%	1.00%	1.97%	3.06%	3.53%
Rel. Performance	-0.01%	-0.07%	-0.20%	-0.56%	-0.71%

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	4.35%	4.35%	4.35%	4.25%	4.21%
AusBond Bank Bill Index	4.37%	4.40%	4.40%	4.35%	4.24%
Council's T/D Portfolio <sup>^</sup>	4.28%	4.12%	3.99%	3.67%	3.53%
Rel. Performance	-0.09%	-0.28%	-0.42%	-0.67%	-0.71%

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings.

For the month of April, the total investment portfolio (excluding cash) provided a return of +0.34% (actual) or +4.28% p.a. (annualised), slightly underperforming the benchmark AusBond Bank Bill Index return of +0.35% (actual) or +4.37% p.a. (annualised).

This relative 'underperformance' has been due to the unexpected aggressive rate hikes undertaken by the RBA. Whilst this 'underperformance' may continue in the short-term, we do anticipate this to be temporary as the RBA approaches the end of its rate hike cycle.

Council has earned interest revenue totalling \$1,715,316 as at 30 April 2024, being 133.4% of the full year projected budget of \$1,285,000.

Below is a table showing the restrictions placed on the cash and investments held:

Investments Represented by:	30 April 2024 (\$)
<b>Externally Restricted Reserves</b>	
Domestic Waste Management	3,450,000
Developer Contributions	26,117,427
Stormwater Management	755,127
<b>Total Externally Restricted Reserves</b>	<b>30,322,554</b>
<b>Internally Restricted Reserves</b>	
Plant Replacement	1,630,000
Employee Leave Entitlement	1,400,000
Deposits/Retentions and Bonds	13,834,097
Adshel (Bus Shelters)	270,000
Technology	134,000
Future Major Expenditure	2,053,000
Parkscape Improvements	29,000
Risk Management	400,000
Election	250,000
Hudson Park Driving Range	195,000
<b>Total Internally Restricted Reserves</b>	<b>20,195,097</b>
<b>Total Restricted Reserves</b>	<b>50,517,651</b>
Unrestricted	5,616,075
<b>Total Investments</b>	<b>56,133,726</b>

Note: 1. Unrestricted funds, whilst not subject to a restriction for a specific purpose, are fully committed via Council's adopted Operational Plan.

### Certification – Responsible Accounting Officer

The Chief Finance Officer hereby certifies that the investments listed above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.

### FINANCIAL IMPLICATIONS

There are no financial implications.

### ATTACHMENTS

1. [1](#) 30 April 2024 - Investment Report



# Investment Report

01/04/2024 to 30/04/2024



## Portfolio Valuation as at 30/04/2024

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
NAB	AA-	TD	GENERAL	Annual	18/05/2021	20/05/2024	0.7500	1,000,000.00	1,000,000.00	7,171.23	616.44
BOQ	A-	TD	GENERAL	At Maturity	30/11/2022	05/06/2024	4.5600	2,000,000.00	2,000,000.00	129,429.04	7,495.89
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	07/12/2022	05/06/2024	4.5300	1,000,000.00	1,000,000.00	63,420.00	3,723.29
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	29/08/2023	10/07/2024	5.3800	2,000,000.00	2,000,000.00	72,519.45	8,843.84
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	07/02/2023	10/07/2024	4.6400	1,000,000.00	1,000,000.00	57,078.36	3,813.70
NAB	AA-	TD	GENERAL	Annual	24/07/2023	24/07/2024	5.5000	1,000,000.00	1,000,000.00	42,493.15	4,520.55
BOQ	A-	TD	GENERAL	At Maturity	08/03/2023	08/08/2024	4.9000	1,000,000.00	1,000,000.00	56,383.56	4,027.40
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	23/08/2023	23/08/2024	5.4700	2,000,000.00	2,000,000.00	75,530.96	8,991.78
NAB	AA-	TD	GENERAL	At Maturity	18/05/2023	04/09/2024	4.8000	2,000,000.00	2,000,000.00	91,791.78	7,890.41
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	30/10/2024	1.3500	5,000,000.00	5,000,000.00	369.86	369.86
BOQ	A-	TD	GENERAL	At Maturity	08/03/2023	04/12/2024	4.9300	2,000,000.00	2,000,000.00	113,457.53	8,104.11
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	07/06/2023	15/01/2025	5.1700	3,000,000.00	3,000,000.00	139,802.47	12,747.95
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	29/08/2023	05/02/2025	5.1800	2,000,000.00	2,000,000.00	69,823.56	8,515.07
NAB	AA-	TD	GENERAL	At Maturity	05/09/2023	05/03/2025	5.1000	2,000,000.00	2,000,000.00	66,789.04	8,383.56
NAB	AA-	TD	GENERAL	At Maturity	06/09/2023	16/04/2025	5.0800	2,000,000.00	2,000,000.00	66,248.77	8,350.68
NAB	AA-	TD	GENERAL	Annual	18/05/2021	19/05/2025	1.0000	1,000,000.00	1,000,000.00	9,561.64	821.92
Westpac	AA-	TD	GENERAL	At Maturity	26/10/2023	04/06/2025	5.3800	2,000,000.00	2,000,000.00	55,421.37	8,843.84
Westpac	AA-	TD	GENERAL	At Maturity	26/10/2023	16/07/2025	5.3800	2,000,000.00	2,000,000.00	55,421.37	8,843.84



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Westpac	AA-	TD	GENERAL	At Maturity	11/12/2023	13/08/2025	5.2000	2,000,000.00	2,000,000.00	40,460.27	8,547.95
Westpac	AA-	TD	GENERAL	At Maturity	11/12/2023	10/09/2025	5.1500	2,000,000.00	2,000,000.00	40,071.23	8,465.75
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	29/10/2025	1.5900	2,000,000.00	2,000,000.00	174.25	174.25
BOQ	A-	TD	GENERAL	At Maturity	26/03/2024	21/01/2026	4.8700	2,000,000.00	2,000,000.00	9,606.58	8,005.48
Westpac	AA-	TD	GENERAL	At Maturity	26/03/2024	18/03/2026	4.8000	3,000,000.00	3,000,000.00	14,202.74	11,835.62
NAB	AA-	TD	GENERAL	Annual	18/05/2021	15/05/2026	1.3000	1,000,000.00	1,000,000.00	12,430.14	1,068.49
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	28/10/2026	1.8200	2,000,000.00	2,000,000.00	199.45	199.45
Macquarie Bank	A+	CASH	GENERAL	Monthly	30/04/2024	30/04/2024	4.6500	1,243,178.54	1,243,178.54	4,732.14	4,732.14
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/04/2024	30/04/2024	4.1000	724,789.96	724,789.96	758.04	758.04
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/04/2024	30/04/2024	4.3500	6,165,758.48	6,165,758.48	27,401.75	27,401.75
<b>TOTALS</b>								<b>56,133,726.98</b>	<b>56,133,726.98</b>	<b>1,322,749.75</b>	<b>186,093.03</b>



## Portfolio by Asset as at 30/04/2024

### Asset Type: CASH

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Macquarie Bank	A+	CASH	GENERAL	Monthly	30/04/2024	30/04/2024	4.6500	1,243,178.54	1,243,178.54	4,732.14	4,732.14
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/04/2024	30/04/2024	4.1000	724,789.96	724,789.96	758.04	758.04
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/04/2024	30/04/2024	4.3500	6,165,758.48	6,165,758.48	27,401.75	27,401.75
<b>CASH SUBTOTALS</b>								<b>8,133,726.98</b>	<b>8,133,726.98</b>	<b>32,891.94</b>	<b>32,891.94</b>

### Asset Type: TD

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
NAB	AA-	TD	GENERAL	Annual	18/05/2021	20/05/2024	0.7500	1,000,000.00	1,000,000.00	7,171.23	616.44
BOQ	A-	TD	GENERAL	At Maturity	30/11/2022	05/06/2024	4.5600	2,000,000.00	2,000,000.00	129,429.04	7,495.89
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	07/12/2022	05/06/2024	4.5300	1,000,000.00	1,000,000.00	63,420.00	3,723.29
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	29/08/2023	10/07/2024	5.3800	2,000,000.00	2,000,000.00	72,519.45	8,843.84
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	07/02/2023	10/07/2024	4.6400	1,000,000.00	1,000,000.00	57,078.36	3,813.70
NAB	AA-	TD	GENERAL	Annual	24/07/2023	24/07/2024	5.5000	1,000,000.00	1,000,000.00	42,493.15	4,520.55
BOQ	A-	TD	GENERAL	At Maturity	08/03/2023	08/08/2024	4.9000	1,000,000.00	1,000,000.00	56,383.56	4,027.40
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	23/08/2023	23/08/2024	5.4700	2,000,000.00	2,000,000.00	75,530.96	8,991.78
NAB	AA-	TD	GENERAL	At Maturity	18/05/2023	04/09/2024	4.8000	2,000,000.00	2,000,000.00	91,791.78	7,890.41



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	30/10/2024	1.3500	5,000,000.00	5,000,000.00	369.86	369.86
BOQ	A-	TD	GENERAL	At Maturity	08/03/2023	04/12/2024	4.9300	2,000,000.00	2,000,000.00	113,457.53	8,104.11
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	07/06/2023	15/01/2025	5.1700	3,000,000.00	3,000,000.00	139,802.47	12,747.95
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	29/08/2023	05/02/2025	5.1800	2,000,000.00	2,000,000.00	69,823.56	8,515.07
NAB	AA-	TD	GENERAL	At Maturity	05/09/2023	05/03/2025	5.1000	2,000,000.00	2,000,000.00	66,789.04	8,383.56
NAB	AA-	TD	GENERAL	At Maturity	06/09/2023	16/04/2025	5.0800	2,000,000.00	2,000,000.00	66,248.77	8,350.68
NAB	AA-	TD	GENERAL	Annual	18/05/2021	19/05/2025	1.0000	1,000,000.00	1,000,000.00	9,561.64	821.92
Westpac	AA-	TD	GENERAL	At Maturity	26/10/2023	04/06/2025	5.3800	2,000,000.00	2,000,000.00	55,421.37	8,843.84
Westpac	AA-	TD	GENERAL	At Maturity	26/10/2023	16/07/2025	5.3800	2,000,000.00	2,000,000.00	55,421.37	8,843.84
Westpac	AA-	TD	GENERAL	At Maturity	11/12/2023	13/08/2025	5.2000	2,000,000.00	2,000,000.00	40,460.27	8,547.95
Westpac	AA-	TD	GENERAL	At Maturity	11/12/2023	10/09/2025	5.1500	2,000,000.00	2,000,000.00	40,071.23	8,465.75
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	29/10/2025	1.5900	2,000,000.00	2,000,000.00	174.25	174.25
BOQ	A-	TD	GENERAL	At Maturity	26/03/2024	21/01/2026	4.8700	2,000,000.00	2,000,000.00	9,606.58	8,005.48
Westpac	AA-	TD	GENERAL	At Maturity	26/03/2024	18/03/2026	4.8000	3,000,000.00	3,000,000.00	14,202.74	11,835.62
NAB	AA-	TD	GENERAL	Annual	18/05/2021	15/05/2026	1.3000	1,000,000.00	1,000,000.00	12,430.14	1,068.49
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	28/10/2026	1.8200	2,000,000.00	2,000,000.00	199.45	199.45
<b>TD SUBTOTALS</b>								<b>48,000,000.00</b>	<b>48,000,000.00</b>	<b>1,289,857.81</b>	<b>153,201.10</b>



**Portfolio by Asset Totals** as at 30/04/2024

Type	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
CASH	8,133,726.98	8,133,726.98	32,891.94	32,891.94
TD	48,000,000.00	48,000,000.00	1,289,857.81	153,201.10
<b>TOTALS</b>	<b>56,133,726.98</b>	<b>56,133,726.98</b>	<b>1,322,749.75</b>	<b>186,093.03</b>



## Counterparty Compliance as at 30/04/2024

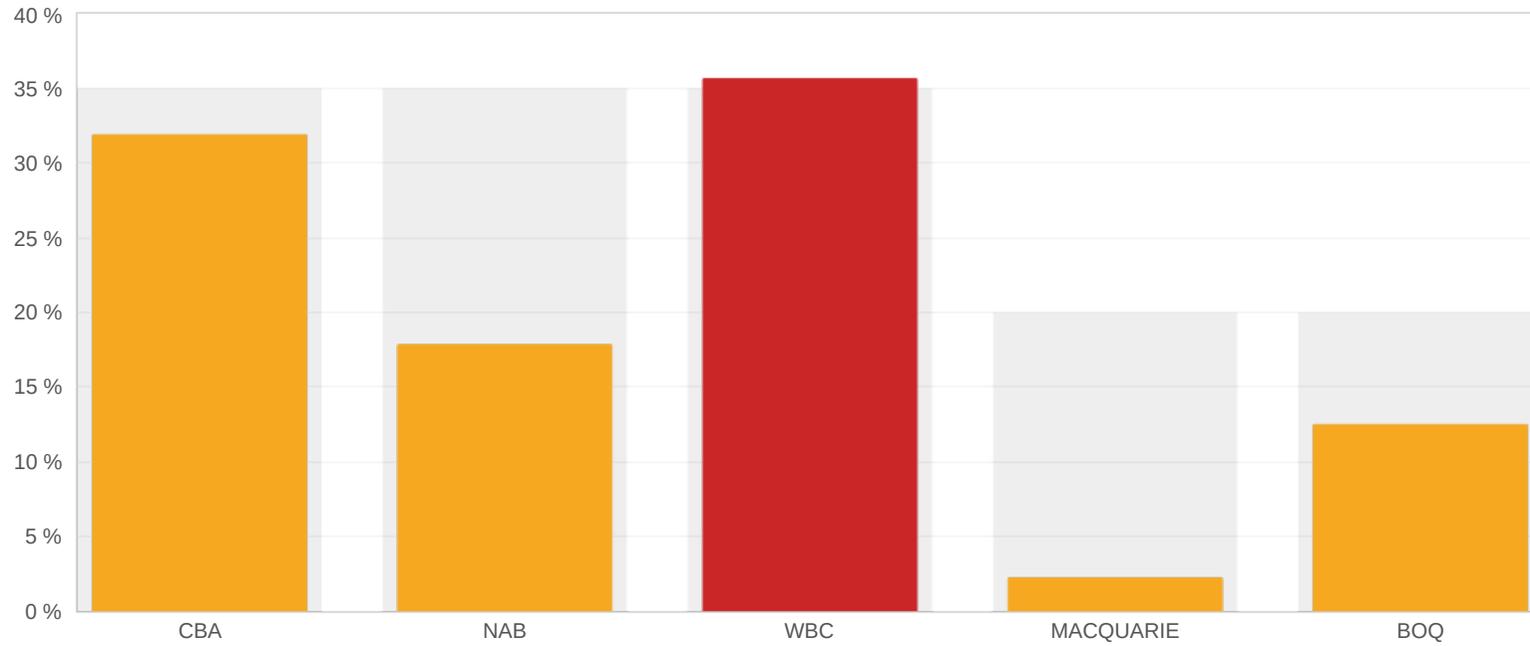
### Long Term Investments

Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✓	Commonwealth Bank	Long	AA-	17,890,548.44	31.87	35.00	-	1,756,256.00
✓	NAB	Long	AA-	10,000,000.00	17.82	35.00	-	9,646,804.44
✗ (1)	Westpac	Long	AA-	20,000,000.00	35.63	35.00	-	-353,195.56
✓	Macquarie Bank	Long	A+	1,243,178.54	2.21	20.00	-	9,983,566.86
✓	BOQ	Long	A-	7,000,000.00	12.47	20.00	-	4,226,745.40
<b>TOTALS</b>				<b>56,133,726.98</b>	<b>100.00</b>			

(1) This is a temporary non-compliance due to the reduction in Councils overall cash balances during the month of April. This non-compliance will be rectified as cash collections increase during the months of May and June. Furthermore, no more investments are currently being placed with WBC until the non-compliance is rectified. In addition to this, a further \$5 million will be maturing with WBC on 30/10/2024 and will be redeemed to rectify the temporary non-compliance.



### Counterparty Compliance - Long Term Investments



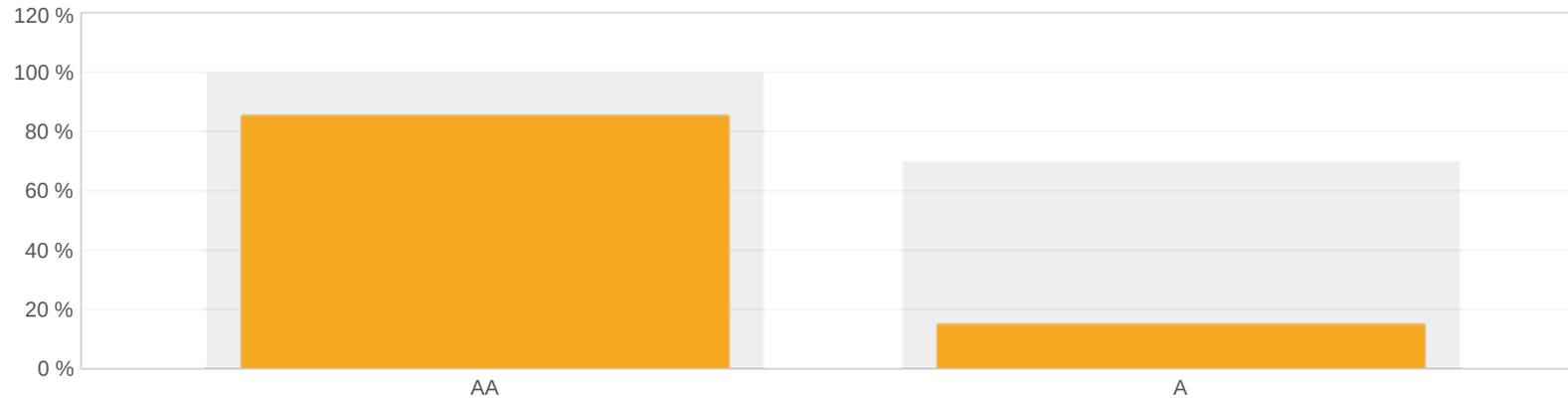


### Credit Quality Compliance as at 30/04/2024

#### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AA	47,890,548.44	85.31	100.00	8,243,178.54
✓	A	8,243,178.54	14.69	70.00	31,050,430.35
<b>TOTALS</b>		<b>56,133,726.98</b>	<b>100.00</b>		

#### Credit Quality Compliance - Long Term Investments

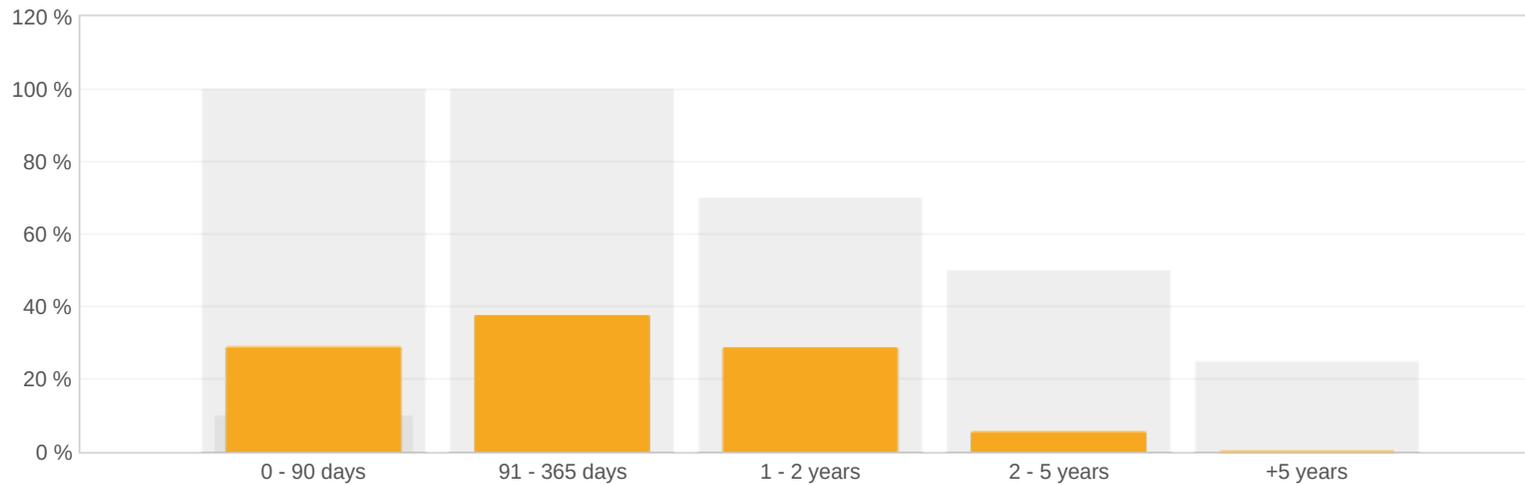




### Maturity Compliance as at 30/04/2024

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 90 days	16,133,726.98	28.74	10.00	100.00	40,000,000.00
✓	91 - 365 days	21,000,000.00	37.41	0.00	100.00	35,133,726.98
✓	1 - 2 years	16,000,000.00	28.50	0.00	70.00	23,293,608.89
✓	2 - 5 years	3,000,000.00	5.34	0.00	50.00	25,066,863.49
✓	+5 years	-	0.00	0.00	25.00	14,033,431.75
<b>TOTALS</b>		<b>56,133,726.98</b>	<b>100.00</b>			

### Maturity Compliance





## Trades in Period

From: 01/04/2024 To: 30/04/2024

**New Trades - From: 01/04/2024 To: 30/04/2024**

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
No entries for this item									
<b>TOTALS</b>								<b>0</b>	



**Sell Trades - From: 01/04/2024 To: 30/04/2024**

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Selling Date	Yield/Margin (%)	Face Value (\$)	Gross Value (\$)	Capital Value (\$)	Reference
No entries for this item												
<b>TOTALS</b>									<b>0</b>			



**Matured Trades - From: 01/04/2024 To: 30/04/2024**

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
Westpac	AA-	TD	GENERAL	At Maturity	27/10/2022	02/04/2024	4.6400	2,000,000.00	Westpac 1year 0.51% 27/10/2022
<b>TOTALS</b>								<b>2,000,000.00</b>	



### Unrealised Gains / Losses as at 30/04/2024

Issuer	Rating	Type	Purchase Date	Maturity Date	Allocation	Cost (\$)	Value (\$)	Purchase Price	Current Price	Gain/Loss (\$)
No entries for this item										
<b>TOTALS</b>						0	0			0



## Realised Gains / Losses

From: 01/04/2024 To: 30/04/2024

Issuer	Rating	Type	Purchase Date	Maturity Date	Selling Date	Cost Price	Current Price	Purchase Price	Selling Price	Realised	Type
No entries for this item											
<b>TOTALS</b>						0	0			0	



## Interest Received in Period

From: 01/04/2024 To: 30/04/2024

### Periodic Interest

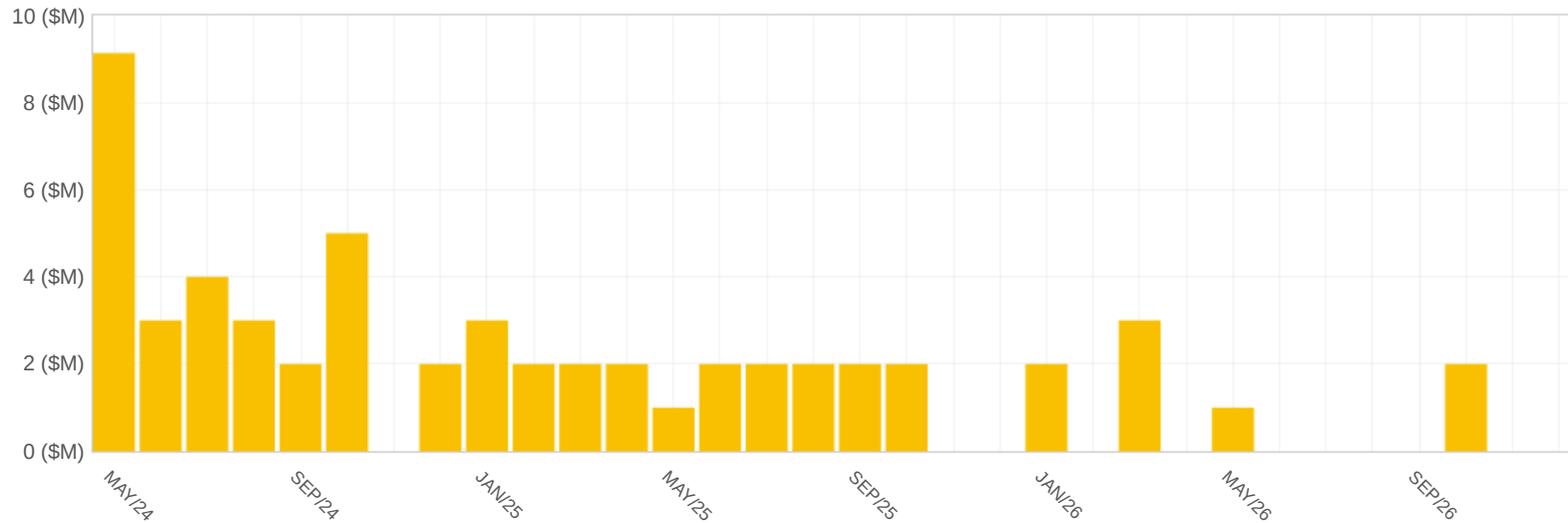
Issuer	Rating	Type	Allocation	Frequency	Value (\$)	Purchase Date	Maturity Date	Coupon Date	Type	Rate (%)	Received (\$)
Westpac	AA-	TD	GENERAL	At Maturity	2,000,000.00	27/10/2022	02/04/2024	02/04/2024	Maturity	4.6400	132,970.96
Westpac	AA-	TD	GENERAL	Quarterly	5,000,000.00	27/10/2021	30/10/2024	29/04/2024	Periodic	1.3500	16,828.77
Westpac	AA-	TD	GENERAL	Quarterly	2,000,000.00	27/10/2021	29/10/2025	29/04/2024	Periodic	1.5900	7,928.22
Westpac	AA-	TD	GENERAL	Quarterly	2,000,000.00	27/10/2021	28/10/2026	29/04/2024	Periodic	1.8200	9,075.07
<b>TOTALS</b>					<b>11,000,000.00</b>						<b>166,803.01</b>



### Maturity Cash Flow as at 30/04/2024

Year	Jan (\$)	Feb (\$)	Mar (\$)	Apr (\$)	May (\$)	Jun (\$)	Jul (\$)	Aug (\$)	Sep (\$)	Oct (\$)	Nov (\$)	Dec (\$)	Total (\$)
2024	-	-	-	-	9,133,726	3,000,000	4,000,000	3,000,000	2,000,000	5,000,000	-	2,000,000	28,133,726.98
2025	3,000,000	2,000,000	2,000,000	2,000,000	1,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	-	-	20,000,000.00
2026	2,000,000	-	3,000,000	-	1,000,000	-	-	-	-	2,000,000	-	-	8,000,000.00
<b>TOTALS</b>													<b>56,133,726.98</b>

### Maturity Cash Flow Distribution



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CCS2            AMENDMENT OF MINUTES FOR COUNCIL MEETING ON 6 DECEMBER 2022

AUTHOR:        Amanda Rutherford, Manager, Governance & Procurement

APPROVER:     Kristy Watts, Director Corporate and Community

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## RECOMMENDATION

That Council amend the Minutes of the Council Meeting of 6 December 2022 to properly reflect the Conflicts of Interest declared at the meeting.

## PURPOSE OF REPORT

To amend the Minutes of the Council Meeting of 6 December 2022 to properly reflect the Conflicts of Interest declared at the meeting.

## REPORT

The clause in Council's Code of Meeting Practice which applied at the time the meeting (6 December 2022), was as follows:

### Clause 16 of Council's Code of Meeting Practice, Conflicts of Interest:

16.1 All Councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the Council and committees of the Council in accordance with the Council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.

Over the last few months, Council's Governance team have been supporting Councillors to improve how Declarations of Interest are considered by Councillors prior to any meetings, how they are prepared by Councillors, and how they are recorded during meetings.

It has been identified that the minutes for the 2 December 2022 Council meeting contain in error in the recording of the following declaration of interest:

Councillor Maheswaran declared a non-pecuniary, non-significant conflict of interest for item *PE1 Homebush North Masterplan and Contributions Framework Project*. Councillor Maheswaran had previously worked for a person owning property within the precinct area nearby to the intersection of Underwood Road and Centenary Drive.

Upon review of the video recording of the meeting, it was discovered that the declaration was incorrectly recorded in the minutes, as the Councillor did not make the declaration during the meeting.

As such, it is recommended that Council amend the minutes for the 6 December 2022 meeting to remove the text highlighted in red on page 3 in attachment 1 to this report.

It is noted that more recently over the past 12-18 months, Councillors have been provided additional training to assist with identifying and managing conflicts of interest which may arise from time to time. Further,

improvements have been made to the process at Council meetings to better enable declarations to be correctly recorded in the minutes and reviewed on the video recording if required.

Council officers will be undertaking a further review of meetings held on 7 March 2022 and 7 March 2023 as was requested by Councillors at the Workshop on 14 May 2024. A report will be returned to Council on this in due course.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **ATTACHMENTS**

1. [Minutes of Council Meeting 6 December 2022](#)

STRATHFIELD COUNCIL

# COUNCIL MEETING

## MINUTES

Tuesday 6 December 2022

6:30pm

Council Chambers

65 Homebush Road, Strathfield





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Minutes of the Council Meeting of Strathfield Municipal Council held on 6 December 2022, in the Council Chambers, 65 Homebush Road, Strathfield.

**COMMENCING:** 6:31pm

**PRESENT:** Councillor Matthew Blackmore  
Councillor Raj Datta  
Councillor Nella Hall  
Councillor Sharangan Maheswaran  
Councillor Sandy Reddy

**STAFF:** Michael Mamo, General Manager  
Kristy Watts, Director Corporate and Community  
Cathy Edwards-Davis, Director, Engineering and Operations  
Francis Mangru, Manager, Financial Service and Chief Financial Officer  
Kandace Lindeberg, Manager, Planning, Place & Development  
Chris Nascimento, Manager, Corporate Services  
David McQuade, Senior Governance Officer

1. **OPENING:** The Prayer was read.
2. **RECOGNITION OF TRADITIONAL CUSTODIANS:** The Recognition was read.

3. **APOLOGIES**

Councillor Karen Pensabene and Councillor Benjamin Cai.

4. **OPEN FORUM**

Dr Hari Kapila, resident of Strathfield Council, addressed the meeting to discuss the Covid-19 safety logo.

Mrs Mariana Emmanuel, resident of Strathfield Council, addressed the meeting to discuss compliance regarding Development Application approval for 38 Myrna Road.

5. **PECUNIARY INTEREST /CONFLICT OF INTEREST**



Councillor Hall declared a non-pecuniary, significant conflict of interest for Item *12.1 Traffic Committee Meeting on 15 November 2022 – 6.1 Loftus Lane, Homebush West – Request to convert unrestricted parking to 2P Parking.*

Councillor Blackmore declared a conflict of interest for Item *CCS8 Strathfield Town Centre Master Plan Working Group* a representative is a member of Strathfield Independents the party which am a member of.

Councillor Maheswaran declared a non-pecuniary, non-significant conflict of interest for item *PEI Homebush North Masterplan and Contributions Framework Project.* Councillor Maheswaran had previously worked for a person owning property within the precinct area nearby to the intersection of Underwood Road and Centenary Drive.

## 6. CONFIRMATION OF MINUTES

### RECOMMENDATION

That the minutes of the Ordinary Council Meeting meeting held on 1 November 2022, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

### MOTION: (Hall / Reddy)

That the minutes of the Ordinary Council Meeting meeting held on 1 November 2022, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes subject to the following amendment:

That the items discussed during Open Forum by Mrs Mariana Emmanuel, Strathfield Council resident be corrected to read:

1. Cooks River Pathway
2. Inability of Council for two years now to change software to include all owners on levy notice
3. Difficulty contacting General Manager of Strathfield Council and receiving no call back or email from General Manager/staff

### 255/22

### RESOLVED: (Hall / Reddy)

That the minutes of the Ordinary Council Meeting meeting held on 1 November 2022, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes subject to the following amendment:



That the items discussed during Open Forum by Mrs Mariana Emmanuel, Strathfield Council resident be corrected to read:

1. Cooks River Pathway
2. Inability of Council for two years now to change software to include all owners on levy notice
3. Difficulty contacting General Manager of Strathfield Council and receiving no call back or email from General Manager/staff

*Voting on this item was unanimous*

**7. ACKNOWLEDGEMENTS**

Nil

**8. DEFERRED/OUTSTANDING MATTERS AWAITING REPORT**

Nil

**9. MAYORAL MINUTE(S) IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE**

Mayoral Minute 27/22 - Resilient Sydney Mayoral Summit on Affordable Housing was dealt with by Exception.

**10. COUNCILLORS' QUESTIONS TO THE MAYOR (SUBMITTED IN WRITING IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE)**

Nil

**11. QUESTIONS WITH NOTICE**

Nil

**Items by Exception - Section 13 of Council's Code of Meeting Practice**

**256/22**

**RESOLVED:** (Blackmore / Hall)

That in accordance with Section 13 of Council's Code of Meeting Practice:

1. Council alters the Order of Business in accordance with Clause 8.1, and



2. The items listed below be dealt with by exception and that they be adopted as recommended by a single Motion:

- 9.1 Mayoral Minute 27/22 – Resilient Sydney Mayoral Summit on Affordable Housing
- 12.1 Report from Traffic Committee Meeting on 15 November 2022
- 12.4 Report from Audit, Risk and Improvement Committee Meeting on 22 November 2022
- 13.2 Multicultural and Diversity Advisory Committee – Councillor Sandy Reddy
- 13.3 Courallie Avenue Parking Ranger Service – Councillor Raj Datta
- GMU3 Statutory Policy Reviews Within 12 Months of Election – Code of Conduct and Code of Meeting Practice
- CCS1 Councillor Workshop 8 November 2022
- CCS2 Councillor Workshop 15 November 2022
- CCS4 Current Status of Council Resolutions
- CCS5 Tenders Advertised and Awarded November 2022
- CCS6 Investment Report – October 2022
- CCS7 Quarterly Budget Review Statement as at 30 September 2022
- CCS9 Local Government Election September 2024
- CCS10 Audit, Risk and Improvement Committee Membership
- PE7 Planning Agreement Policy
- PE10 Source Separated Metals Collection

For the Motion: Councillors Blackmore, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

#### **9.1 Mayoral Minute 27/22 - Resilient Sydney Mayoral Summit on Affordable Housing**

**257/22**

**RESOLVED:** (Blackmore / Hall)

That Council resolve to:

1. Instruct the General Manager to review Council landholdings to identify a site where Council can partner with a community housing provider for the delivery of affordable housing;
2. Investigate how planning controls can be used to increase the amount of affordable housing in the local area, including consideration of how an affordable housing contributions scheme can be implemented;
3. Work with Resilient Sydney to jointly advocate to the Federal and State Governments to establish effective evidence-based policies and programs for the delivery of affordable housing.

***RESOLVED BY EXCEPTION***

**12.1 Report from Traffic Committee Meeting on 15 November 2022**

258/22

**RESOLVED:** (Blackmore / Hall)

That the Minutes of the Traffic Committee meeting held on 15 November 2022 be noted and the recommendations be adopted.

***RESOLVED BY EXCEPTION*****12.4 Report from Audit, Risk and Improvement Committee meeting on 22 November 2022**

259/22

**RESOLVED:** (Blackmore / Hall)

That the Minutes of the Audit, Risk and Improvement Committee Meeting held on 22 November 2022 be noted and the recommendations be adopted.

***RESOLVED BY EXCEPTION*****13.2 Multicultural and Diversity Advisory Committee – Councillor Sandy Reddy**

260/22

**RESOLVED ON THE NOTICE OF MOTION BY COUNCILLOR SANDY REDDY****Moved by:** (Blackmore / Hall)

1. That Clause 7 of the Multicultural and Diversity Advisory Committee Terms of Reference be amended to read that the quorum of the Multicultural and Diversity Advisory Committee meeting will be a minimum of five participating members being two Councillors and three community representatives.
2. That participants may attend and vote by way of audio-visual link.

***RESOLVED BY EXCEPTION*****13.3 Courallie Avenue Parking Ranger Service – Councillor Raj Datta**

261/22

**RESOLVED ON THE NOTICE OF MOTION BY COUNCILLOR RAJ DATTA**



**Moved by:** (Blackmore / Hall)

That the General Manager negotiate an agreement with the Strata Manager and Owners to allow Council to provide a 3-month trial period for a Ranger service to be provided on a cost recovery fee basis in the Courallie Avenue Precinct to enforce parking compliance during agreed peak periods.

**RESOLVED BY EXCEPTION**

**GMU3 Statutory Policy Reviews Within 12 Months of Election - Code of Conduct and Code of Meeting Practice**

**262/22**

**RESOLVED:** (Blackmore / Hall)

1. That the Code of Conduct be adopted under section 440 (7) of the *Local Government Act 1993*.
2. That the amended Code of Meeting Practice be placed on exhibition for period of 42 days and be brought to the next Council Meeting for adoption.

**RESOLVED BY EXCEPTION**

**CCS1 Councillor Workshop 8 November 2022**

**263/22**

**RESOLVED:** (Blackmore / Hall)

That the report be received and noted.

**RESOLVED BY EXCEPTION**

**CCS2 Councillor Workshop 15 November 2022**

**264/22**

**RESOLVED:** (Blackmore / Hall)

That the report be received and noted.

**RESOLVED BY EXCEPTION**



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**CCS4 Current Status of Council Resolutions****265/22****RESOLVED:** (Blackmore / Hall)

That the report on the current status of Council resolutions be noted.

***RESOLVED BY EXCEPTION*****CCS5 Tenders Advertised and Awarded November 2022****266/22****RESOLVED:** (Blackmore / Hall)

That the monthly report of Council tenders advertised and awarded in November 2022 be received and noted.

***RESOLVED BY EXCEPTION*****CCS6 Investment Report - October 2022****267/22****RESOLVED:** (Blackmore / Hall)

That the record of cash and investments as of 31 October 2022 be received and noted.

***RESOLVED BY EXCEPTION*****CCS7 Quarterly Budget Review Statement as at 30 September 2022****268/22****RESOLVED:** (Blackmore / Hall)

1. The Budget Review Statement for quarter ending 30 September 2022 be received and adopted.
2. Council to resolve for the creation of the Internal Reserve for Hudson Park Driving Range to enable further investment into the site and future capital expenditure.

***RESOLVED BY EXCEPTION***

**CCS9 Local Government Election September 2024****269/22****RESOLVED:** (Blackmore / Hall)

That Council resolves:

1. Pursuant to Section 296(2) and (3) of the *Local Government Act 1993* (NSW) ("the Act") that an election arrangement be entered into by contract for the NSW Electoral Commissioner to administer all elections of the Council.
2. Pursuant to Section 296(2) and (3) of the Act, as applied and modified by Section 18, that a Council poll arrangement be entered into by contract for the NSW Electoral Commissioner to administer all Council polls of the Council.
3. Pursuant to Section 296(2) and (3) of the Act, as applied and modified by Section 18, that a constitutional referendum arrangement be entered into by contract for the NSW Electoral Commissioner to administer all constitutional referenda of the Council.

***RESOLVED BY EXCEPTION*****CCS10 Audit Risk & Improvement Committee Membership****270/22****RESOLVED:** (Blackmore / Hall)

That Council note and endorse the appointment of Ms Catherine O'Mallon as the third Independent Member for the Audit, Risk and Improvement Committee.

***RESOLVED BY EXCEPTION*****PE7 Planning Agreement Policy****271/22****RESOLVED:** (Blackmore / Hall)

That the draft Planning Agreement Policy and accompanying draft Template Planning Agreement and draft Explanatory Note Template be endorsed for public exhibition for a minimum twenty-eight (28) days.

***RESOLVED BY EXCEPTION***

**PE10 Source Separated Metals Collection****272/22****RESOLVED:** (Blackmore / Hall)

1. The Council note and receive the report.
2. That Council no longer continue to collect metals through the kerbside clean up service on the current arrangement.
3. That Council investigate contract options through SSROC to allow us to separately collect metals through our kerbside clean up service and investigate relevant feasible options for separate collection of other items.

**RESOLVED BY EXCEPTION****12. REPORTS FROM COMMITTEES****12.2 Report from Wellbeing Advisory Committee Meeting on 2 November 2022****RECOMMENDATION**

That the Minutes of the Wellbeing Advisory Committee Meeting held on 2 November 2022 be noted and the recommendations adopted.

**MOTION:** (Hall / Reddy)

That the Minutes of the Wellbeing Advisory Committee Meeting held on 2 November 2022 be noted.

**273/22****RESOLVED:** (Hall / Reddy)

That the Minutes of the Wellbeing Advisory Committee Meeting held on 2 November 2022 be noted.

For the Motion: Councillors Blackmore, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil



### 12.3 Report from Multicultural and Diversity Advisory Committee Meeting on 9 November 2022

#### RECOMMENDATION

That the Minutes of the Multicultural and Diversity Advisory Committee Meeting held on 9 November 2022 be noted and the recommendations be adopted.

#### MOTION: (Datta / Hall)

1. That the Minutes of the Multicultural and Diversity Advisory Committee Meeting held on 9 November 2022 be noted with an amendment to Item *6.1 Harmony Day*:
  - That Councillor Hall be a stall representative/coordinator for Australian Italian
  - That Councillor Datta be a stall representative/coordinator the Australian Indian
2. That all countries be renamed to read Australian Indian, Australian Chinese, Australian Lebanese, Australian Nepalese and Australian Italian.

#### 274/22

#### RESOLVED: (Datta / Hall)

1. That the Minutes of the Multicultural and Diversity Advisory Committee Meeting held on 9 November 2022 be noted with an amendment to Item *6.1 Harmony Day*:
  - That Councillor Hall be a stall representative/coordinator for Australian Italian
  - That Councillor Datta be a stall representative/coordinator the Australian Indian
2. That all countries be renamed to read Australian Indian, Australian Chinese, Australian Lebanese, Australian Nepalese and Australian Italian.

For the Motion: Councillors Blackmore, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

Councillor Maheswaran left the meeting, the time being 7:03pm.

Councillor Maheswaran returned to the meeting, the time being 7:06pm.

### 13. MOTIONS PURSUANT TO NOTICE

- 13.1 Notice of Rescission - Resolution 248/22 - CCS5 Ordinary Council Meeting, Committee and Councillor Workshop Schedule 2023 – Councillor Raj Datta, Councillor Sharangan Maheswaran and Councillor Benjamin Cai



MOVED:

That the resolution for item CCS5 Ordinary Council Meeting, Committee and Councillor Workshop Schedule 2023 from the Ordinary Council Meeting 1 November 2022 below be rescinded:

*"248/22*

*RESOLVED: (Blackmore / Pensabene)*

- 1. That the 2023 Ordinary Council Meetings are held at 6:30pm on the first Tuesday of each month except January in the Council Chambers, 65 Homebush Road, Strathfield in accordance with clause 3.1 of Council's Code of Meeting Practice and section 365 of the Local Government Act 1993.*
- 2. That the November Ordinary Council Meeting be moved 14 November 2023.*
- 3. That the October Ordinary Council Meeting be moved to 10 October 2023.*
- 4. That the Committee schedule be received and noted.*
- 5. That Councillor Workshops for 2023 are held on the third Tuesday of each month at 9:30am and as required by the General Manager with agreement from the Mayor in the Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link.*

*For the Motion: Councillors Blackmore, Pensabene, Cai, Hall and Reddy*

*Against the Motion: Councillors Datta and Maheswaran"*

The Rescission Motion was put.

For the Motion: Councillors Blackmore, Datta, Hall and Maheswaran

Against the Motion: Councillor Reddy

The Mayor declared the Rescission Motion carried.

**ALTERNATE MOTION:** (Hall / Datta)

1. That the 2023 Ordinary Council Meetings are held at 6:30pm on the first Tuesday of each month except January in the Council Chambers, 65 Homebush Road, Strathfield in accordance with clause 3.1 of Council's Code of Meeting Practice and section 365 of the *Local Government Act 1993*.
2. That the November Ordinary Council Meeting be moved 14 November 2023.
3. That the October Ordinary Council Meeting be moved to 10 October 2023.



4. That the Committee schedule be received and noted.
5. That Councillor Workshops for 2023 are held on the third Tuesday of each month at 4:30pm and as required by the General Manager with agreement from the Mayor in the Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link.
6. That commencing from February 2023 all Councillors are involved in these committees and that the respective Charters be amended so that meetings commence after 4:30pm.

**275/22**

**RESOLVED:** (Hall / Datta)

1. That the 2023 Ordinary Council Meetings are held at 6:30pm on the first Tuesday of each month except January in the Council Chambers, 65 Homebush Road, Strathfield in accordance with clause 3.1 of Council's Code of Meeting Practice and section 365 of the *Local Government Act 1993*.
2. That the November Ordinary Council Meeting be moved 14 November 2023.
3. That the October Ordinary Council Meeting be moved to 10 October 2023.
4. That the Committee schedule be received and noted.
5. That Councillor Workshops for 2023 are held on the third Tuesday of each month at 4:30pm and as required by the General Manager with agreement from the Mayor in the Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link.
6. That commencing from February 2023 all Councillors are involved in these committees and that the respective Charters be amended so that meetings commence after 4:30pm.

For the Motion: Councillors Blackmore, Datta and Hall

Against the Motion: Councillors Maheswaran and Reddy

#### **13.4 Committee Meeting Times – Councillor Raj Datta**

MOVED:

That commencing from February 2023, all Council Committee Meeting Charter/Terms of Reference including the Wellbeing Advisory Committee, Multicultural and Diversity Advisory Committee, Local Economic Development Committee, Audit, Risk and improvement Committee and Strathfield Council Town Centre Master Plan Group be amended so that meetings held during the week commence no earlier than 4:30pm or



at the weekend at a mutually suitable time.

Councillor Datta withdrew his Notice of Motion.

**Recommittal – Item 13.2 Multicultural and Diversity Advisory Committee - Councillor Sandy Reddy**

**MOTION:** (Hall / Reddy)

That Item 13.2 Multicultural and Diversity Advisory Committee - Councillor Sandy Reddy be recommitted.

For the Motion: Councillor Hall

Against the Motion: Councillors Blackmore, Datta, Maheswaran and Reddy

The Motion was put and **Lost**.

**13.5 Speed Bumps and Safety Cameras Courallie Avenue – Councillor Raj Datta**

**276/22**

**RESOLVED:** (Datta / Maheswaran)

That Council investigate the possibility of installing speed bumps and safety cameras at Courallie Avenue to prevent car racing at night and report to a future Council Meeting findings and cost to install.

For the Motion: Councillors Datta, Hall and Maheswaran

Against the Motion: Councillors Blackmore and Reddy

**13.6 Bus Shelter/Shade at Trinity Junior School - The Boulevarde/Llandilo Avenue – Councillor Raj Datta**

MOVED:

That a report be prepared and presented at the February 2023 Council meeting for building a shelter/shade at the bus stop in The Boulevarde, in front of the Trinity Junior School at the intersection Llandilo Avenue.

**MOTION:** (Datta / Hall)

That a report be prepared and presented at the February 2023 Council meeting for building a shelter/shade at the bus stop in The Boulevarde, in front of the Trinity Junior School at the intersection Llandilo Avenue.

**FORESHADOWED MOTION:** (Blackmore)



1. That a report be prepared and presented at the February 2023 Council meeting for building a shelter/shade at the bus stop in The Boulevarde, in front of the Trinity Junior School at the intersection Llandilo Avenue.
2. Due to budgetary constraints Council request funding from the Local State Member and Transport for NSW for State Government funding.

The Motion was put.

**MOTION:** (Datta / Hall)

That a report be prepared and presented at the February 2023 Council meeting for building a shelter/shade at the bus stop in The Boulevarde, in front of the Trinity Junior School at the intersection Llandilo Avenue.

For the Motion: Councillors Datta and Maheswaran

Against the Motion: Councillors Blackmore, Hall and Reddy

The Mayor declared the Motion **Lost**.

The Foreshadowed Motion was put.

**FORESHADOWED MOTION:** (Blackmore / Hall)

1. That a report be prepared and presented at the February 2023 Council meeting for building a shelter/shade at the bus stop in The Boulevarde, in front of the Trinity Junior School at the intersection Llandilo Avenue.
2. Due to budgetary constraints Council request funding from the Local State Member and Transport for NSW for State government funding.

**277/22**

**RESOLVED:** (Blackmore / Hall)

1. That a report be prepared and presented at the February 2023 Council meeting for building a shelter/shade at the bus stop in The Boulevarde, in front of the Trinity Junior School at the intersection Llandilo Avenue.
2. Due to budgetary constraints Council request funding from the Local State Member and Transport for NSW for State Government funding.

For the Motion: Councillors Blackmore, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**13.7 Homebush West Community Centre – Councillor Karen Pensabene**

MOVED: (Maheswaran / Reddy)

That Council reports to the March 2023 Ordinary Council Meeting:

1. The cost of installing a removable stage and full sound system with big screen access to the Homebush West Community Hall.
2. If funding is approved, what would be the expected timeline for installation.

**MOTION:** (Maheswaran / Reddy)

That Council reports to the March 2023 Ordinary Council Meeting:

1. The cost of installing a removable stage and full sound system with big screen access to the Homebush West Community Hall.
2. If funding is approved, what would be the expected timeline for installation.

For the Motion: Councillors Datta and Maheswaran

Against the Motion: Councillors Blackmore, Hall and Reddy

The Mayor declared the Motion **Lost**.

**13.8 USU Picnic Day – Councillor Karen Pensabene**

MOVED: (Maheswaran / Datta)

That Council:

1. Directs the General Manager to:  
Update the current workplace policy to establish that a day-off for the annual Union Picnic Day will only be afforded to members of the United Services Union, the Local Government Engineers' Union, or the Development and Environmental Professionals' Association, as per the terms of the Local Government (State) Award.
2. Resolves that:
  - a) The provision of a day off for non-union staff of Council for the annual Union Picnic Day has an impact on the budget; and



- b) It is the policy of the Council that a day-off for the annual Union Picnic Day will only be afforded to members of the United Services Union, the Local Government Engineers' Union, or the Development and Environmental Professionals' Association, upon implementation of the revised policy.

Councillor Hall left the meeting, the time being 7:29pm.

Councillor Hall returned to the meeting, the time being 7:31pm.

**MOTION:** (Maheswaran / Datta)

That Council:

1. Requests the General Manager to:  
Update the current workplace policy to establish that a day-off for the annual Union Picnic Day will only be afforded to members of the United Services Union, the Local Government Engineers' Union, or the Development and Environmental Professionals' Association, as per the terms of the Local Government (State) Award.
2. Resolves that:
  - a) The provision of a day off for non-union staff of Council for the annual Union Picnic Day has an impact on the budget; and
  - b) It is the policy of the Council that a day-off for the annual Union Picnic Day will only be afforded to members of the United Services Union, the Local Government Engineers' Union, or the Development and Environmental Professionals' Association, upon implementation of the revised policy.

**278/22**

**RESOLVED:** (Maheswaran / Datta)

That Council:

1. Requests the General Manager to:  
Update the current workplace policy to establish that a day-off for the annual Union Picnic Day will only be afforded to members of the United Services Union, the Local Government Engineers' Union, or the Development and Environmental Professionals' Association, as per the terms of the Local Government (State) Award.
2. Resolves that:
  - a) The provision of a day off for non-union staff of Council for the annual Union Picnic Day has an impact on the budget; and
  - b) It is the policy of the Council that a day-off for the annual Union Picnic Day will only be afforded



to members of the United Services Union, the Local Government Engineers' Union, or the Development and Environmental Professionals' Association, upon implementation of the revised policy.

For the Motion: Councillors Blackmore, Datta and Maheswaran

Against the Motion: Councillors Hall and Reddy

#### 14. GENERAL BUSINESS

##### GMU1 2023-2024 Stronger Together Major Festival Local Council Grants Program

That Council:

1. Accept the 2023-2024 Stronger Together Major Festival Local Government Grant for \$468,000 over two years.
2. Note that this grant requires dollar for dollar funding which, subject to successful sponsorship arrangements will cost Council \$468,000 over a two-year period.
3. Authorise the General Manager to sign the Grant Funding Deed.
4. Provide a budget allocation of \$234,000 per year for 2022-23 and 2023-24 to cover Council's required contribution noting that subject to the final program and associated costings, this amount may be less; for the 2022-23 allocation to be included as part of the Quarter 2 Budget Review. That Council considers reviewing the remainder of the events program this financial year to accommodate this festival.

**MOTION:** (Reddy / Hall)

That Council:

1. Accept the 2023-2024 Stronger Together Major Festival Local Government Grant for \$468,000 over two years.
2. Note that this grant requires dollar for dollar funding which, subject to successful sponsorship arrangements will cost Council \$468,000 over a two-year period.
3. Authorise the General Manager to sign the Grant Funding Deed.
4. Provide a budget allocation of \$234,000 per year for 2022-23 and 2023-24 to cover Council's required contribution noting that subject to the final program and associated costings, this amount may be



less; for the 2022-23 allocation to be included as part of the Quarter 2 Budget Review. That Council considers reviewing the remainder of the events program this financial year to accommodate this festival.

**279/22**

**RESOLVED:** (Reddy / Hall)

That Council:

1. Accept the 2023-2024 Stronger Together Major Festival Local Government Grant for \$468,000 over two years.
2. Note that this grant requires dollar for dollar funding which, subject to successful sponsorship arrangements will cost Council \$468,000 over a two-year period.
3. Authorise the General Manager to sign the Grant Funding Deed.
4. Provide a budget allocation of \$234,000 per year for 2022-23 and 2023-24 to cover Council's required contribution noting that subject to the final program and associated costings, this amount may be less; for the 2022-23 allocation to be included as part of the Quarter 2 Budget Review. That Council considers reviewing the remainder of the events program this financial year to accommodate this festival.

For the Motion: Councillors Blackmore, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

### **GMU2 Policy Review**

**280/22**

**RESOLVED:** (Hall / Reddy)

That the following draft policies and strategy be adopted by Council:

1. Draft Community Engagement Strategy
2. Draft Lobbying Policy
3. Draft Licencing and Leasing Policy
4. Draft Records Management Policy
5. Draft Nature Strip Maintenance Policy
6. Draft Library User Conduct Policy
7. Draft Library Public Access to Internet Policy



For the Motion: Councillors Blackmore, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**Recommittal – Item GMU3 Statutory Policy Reviews Within 12 Months of Election – Code of Conduct and Code of Meeting Practice**

**MOTION:** (Maheswaran / Datta)

That Item GMU3 Statutory Policy Reviews Within 12 Months of Election – Code of Conduct and Code of Meeting Practice be recommitted.

For the Motion: Councillors Datta and Maheswaran

Against the Motion: Councillors Blackmore, Hall and Reddy

The Motion was put and **Lost**.

**CCS3 Councillor Workshop 22 November 2022**

**RECOMMENDATION**

That the report be received and noted.

**MOTION:** (Hall / Blackmore)

1. That the report be received and noted.
2. That Council staff rather than a consultant complete the review of the environment factors for the driving range extended hours as a priority to ensure our community can have access to the extended hours over the holiday period.

**281/22**

**RESOLVED:** (Hall / Blackmore)

1. That the report be received and noted.
2. That Council staff rather than a consultant complete the review of the environment factors for the driving range extended hours as a priority to ensure our community can have access to the extended hours over the holiday period.

For the Motion: Councillors Blackmore, Datta, Hall, Maheswaran and Reddy



Against the Motion: Nil

### CCS8 Strathfield Town Centre Master Plan Working Group

#### RECOMMENDATION

That Council:

1. Endorse and appoint the Councillors and Representatives listed to the Strathfield Town Centre Master Plan Working Group until the end of Council Term September 2024.
2. Amend the Terms of Reference clauses to the following for the Strathfield Town Centre Master Plan Working Group until the end of Council Term September 2024 to the following:
  - a) "b. Strathfield Director of Planning with the option of one (1) representative from Strathfield Council"
  - b) "c. One (1) representative with option of one (1) listed alternate representative of Burwood Council"
  - c) "g. Representatives that made applications following an Expression of Interest selection process"
  - d) "h. The Mayor of Burwood and Mayor of Canada Bay can participate in the working group as non-voting observers" and that they be sent the Minutes of each meeting.

#### MOTION: (Datta / Hall)

That Council:

1. Endorse and appoint the Councillors and Representatives listed to the Strathfield Town Centre Master Plan Working Group until the end of Council Term September 2024.
2. Amend the Terms of Reference clauses to the following for the Strathfield Town Centre Master Plan Working Group until the end of Council Term September 2024 to the following:
  - a) "b. Strathfield Director of Planning with the option of 1 rep from Strathfield Council"
  - b) "c. One (1) representative with option of one (1) listed alternate representative of Burwood Council"
  - c) "g. Representatives that made applications following an Expression of Interest selection process"
  - d) "h. The Mayor of Burwood and Mayor of Canada Bay can participate in the working group as non-voting observers" and that they be sent the Minutes of each meeting.
  - e) That all interested Councillors be allowed to attend as observers

282/22

**RESOLVED:** (Datta / Hall)

That Council:

1. Endorse and appoint the Councillors and Representatives listed to the Strathfield Town Centre Master Plan Working Group until the end of Council Term September 2024.
2. Amend the Terms of Reference clauses to the following for the Strathfield Town Centre Master Plan Working Group until the end of Council Term September 2024 to the following:
  - a) "b. Strathfield Director of Planning with the option of 1 rep from Strathfield Council
  - b) "c. One (1) representative with option of one (1) listed alternate representative of Burwood Council"
  - c) "g. Representatives that made applications following an Expression of Interest selection process"
  - d) "h. The Mayor of Burwood and Mayor of Canada Bay can participate in the working group as non-voting observers" and that they be sent the Minutes of each meeting.
  - e) That all interested Councillors be allowed to attend as observers

For the Motion: Councillors Blackmore, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**CCS11 Surplus Gift Cards - Proposed Use of Funds****RECOMMENDATION**

That Council:

1. Approve the disbursement of the gift card funds to a charitable organisation.
2. Select a charitable organisations in the local area from the list of four organisations nominated in the report.

Councillor Maheswaran left the meeting, the time being 8:01pm.

Councillor Maheswaran returned to the meeting, the time being 8:01pm.

**MOTION:** (Hall / Reddy)

That Council:

1. That the 19 \$100 and 13 \$50 cards be distributed to local churches within the Strathfield LGA.



2. That the remaining cards be equally distributed amongst the three local charities:
  - a. The Sri Karphaga Vinayaker Temple, Homebush West
  - b. Intercession of the Holy Virgin, Ukrainian Orthodox Church, Strathfield
  - c. Karma Kitchen Hindu Council of Australia, Homebush

**283/22****RESOLVED:** (Hall / Reddy)

That Council:

1. That the 19 \$100 and 13 \$50 cards be distributed to local churches within the Strathfield LGA.
2. That the remaining cards be equally distributed amongst the three local charities:
  - a. The Sri Karphaga Vinayaker Temple, Homebush West
  - b. Intercession of the Holy Virgin, Ukrainian Orthodox Church, Strathfield
  - c. Karma Kitchen Hindu Council of Australia, Homebush

For the Motion: Councillors Blackmore, Datta, Hall and Reddy

Against the Motion: Councillor Maheswaran

**CCS12 Proposed Consultation for changes to Council's rating structure included a proposed Special Rate Variation (SRV) for Long Term Financial Sustainability****RECOMMENDATION**

That Council:

1. Adopt the updated Asset Management Policy and Asset Management Strategy.
2. Undertake community consultation on the proposed Special Rate Variation (SRV) options and implementation of minimum rates, including proposed changes to the rating structure and domestic waste management charges (DWMC), as detailed in the report and attachments, from 7 December 2022 to 31 January 2023.
3. Place the updated draft Delivery Program/Operational Plan and Long-Term Financial Plan (LTFFP) attached to the report on public exhibition from 7 December 2022 to 31 January 2023.
4. Receive a report on the outcomes and feedback from the community engagement on the proposed SRV and the exhibition of the updated draft Delivery Program/Operational Plan and LTFFP at an extra-ordinary meeting of Council to be scheduled for 28 February 2023.



**MOTION:** (Datta / Reddy)

That Council:

1. Adopt the updated Asset Management Policy and Asset Management Strategy.
2. Undertake community consultation on the proposed Special Rate Variation (SRV) options and implementation of minimum rates, including proposed changes to the rating structure and domestic waste management charges (DWMC), as detailed in the report and attachments, from 7 December 2022 to 31 January 2023.
3. Place the updated draft Delivery Program/Operational Plan and Long-Term Financial Plan (LTFF) attached to the report on public exhibition from 7 December 2022 to 31 January 2023.
4. Receive a report on the outcomes and feedback from the community engagement on the proposed SRV and the exhibition of the updated draft Delivery Program/Operational Plan and LTFF at an extra-ordinary meeting of Council to be scheduled for 28 February 2023.
5. That the General Manager instruct Council's Chief Financial Officer to look further for the removal of non-essential items and report back to a Councillor Workshop and then to the February 2023 Council Meeting.
6. That all Councillors be provided by email with the community consultation brochure tomorrow.

**284/22**

**RESOLVED:** (Datta / Reddy)

That Council:

1. Adopt the updated Asset Management Policy and Asset Management Strategy.
2. Undertake community consultation on the proposed Special Rate Variation (SRV) options and implementation of minimum rates, including proposed changes to the rating structure and domestic waste management charges (DWMC), as detailed in the report and attachments, from 7 December 2022 to 31 January 2023.
3. Place the updated draft Delivery Program/Operational Plan and Long-Term Financial Plan (LTFF) attached to the report on public exhibition from 7 December 2022 to 31 January 2023.
4. Receive a report on the outcomes and feedback from the community engagement on the proposed SRV and the exhibition of the updated draft Delivery Program/Operational Plan and LTFF at an



extra-ordinary meeting of Council to be scheduled for 28 February 2023.

5. That the General Manager instruct Council's Chief Financial Officer to look further for the removal of non-essential items and report back to a Councillor Workshop and then to the February 2023 Council Meeting.
6. That all Councillors be provided by email with the community consultation brochure tomorrow.

For the Motion: Councillors Blackmore, Hall and Reddy

Against the Motion: Councillors Datta and Maheswaran

#### **PEI Homebush North Masterplan and Contributions Framework Project**

Councillor Maheswaran left the meeting during discussion of this item, the time being 8:32pm.

#### **RECOMMENDATION**

1. That Council receive and note the content of this report including the number of tender submissions received, financial implications and project timelines.
2. That Council allocates a budget of up to \$2.1 million for the preparation of the North Homebush Master Plan and Contributions framework. The funds are to be allocated from internal borrowings against the deposits, retentions and bonds internal reserve and are to be paid back from future s7.11 administration fees.
3. That Council maintains its commitment to providing the mechanism to achieve its 6-10year housing targets and resolves to prepare a North Homebush Masterplan and grant delegation to the General Manager to appoint the successful tender /consultant subject to a detailed evaluation of the tender submissions.
4. A further report and details be presented to a future Council workshop advising of the successful tender and lead consultant appointed, additional consultants to be utilised, the projects timeframe, key deliverables, and engagement plan as part of the North Homebush Masterplan.
5. That Council resolves to prepare an affordable housing needs study, affordable housing policy and contributions scheme for North Homebush and the wider Strathfield Local Government Area (LGA).
6. That Council resolves to prepare a social and recreation needs study for North Homebush and the wider Strathfield LGA.
7. That Council resolves to undertake a contributions framework review and prepare new contributions



plans for the North Homebush and wider Strathfield LGA.

8. That Council resolves to engage suitably qualified project management and probity consultants for the duration of the North Homebush Masterplan project as part of the tender process and as identified in table 1 of this report.

**MOTION:** (Datta / Reddy)

1. That Council receive and note the content of this report including the number of tender submissions received, financial implications and project timelines.
2. That Council allocates a budget of up to \$2.1 million for the preparation of the North Homebush Master Plan and Contributions framework. The funds are to be allocated from internal borrowings against the deposits, retentions and bonds internal reserve and are to be paid back from future s7.11 administration fees.
3. That Council maintains its commitment to providing the mechanism to achieve its 6-10year housing targets and resolves to prepare a North Homebush Masterplan and grant delegation to the General Manager to appoint the successful tender /consultant subject to a detailed evaluation of the tender submissions.
4. A further report and details be presented to a future Council workshop advising of the successful tender and lead consultant appointed, additional consultants to be utilised, the projects timeframe, key deliverables, and engagement plan as part of the North Homebush Masterplan.
5. That Council resolves to prepare an affordable housing needs study, affordable housing policy and contributions scheme for North Homebush and the wider Strathfield Local Government Area (LGA).
6. That Council resolves to prepare a social and recreation needs study for North Homebush and the wider Strathfield LGA.
7. That Council resolves to undertake a contributions framework review and prepare new contributions plans for the North Homebush and wider Strathfield LGA.
8. That Council resolves to engage suitably qualified project management and probity consultants for the duration of the North Homebush Masterplan project as part of the tender process and as identified in table 1 of this report.

**FORESHADOWED MOTION:** (Blackmore / Hall)

1. That Council supports the delivery of the PRCUTS in Strathfield LGA and the Delivery of the 6-10 year housing targets in this corridor.



2. That an urgent LEP Workshop be held for Councillors when the new Director of Planning commences.
3. That Strathfield council look at Design Excellence, voluntary Planning Agreements and Stronger Planning controls as a way to deliver quality outcomes in this precinct and the entire LGA.
4. That Council does not support the expenditure in this report except what has been approved and rejects all active tenders.
5. That Council resolves to undertake a contributions framework review and prepare new contributions plans for the North Homebush and wider Strathfield LGA.

The Motion was put.

**MOTION:** (Datta / Reddy)

1. That Council receive and note the content of this report including the number of tender submissions received, financial implications and project timelines.
2. That Council allocates a budget of up to \$2.1 million for the preparation of the North Homebush Master Plan and Contributions framework. The funds are to be allocated from internal borrowings against the deposits, retentions and bonds internal reserve and are to be paid back from future s7.11 administration fees.
3. That Council maintains its commitment to providing the mechanism to achieve its 6-10year housing targets and resolves to prepare a North Homebush Masterplan and grant delegation to the General Manager to appoint the successful tender /consultant subject to a detailed evaluation of the tender submissions.
4. A further report and details be presented to a future Council workshop advising of the successful tender and lead consultant appointed, additional consultants to be utilised, the projects timeframe, key deliverables, and engagement plan as part of the North Homebush Masterplan.
5. That Council resolves to prepare an affordable housing needs study, affordable housing policy and contributions scheme for North Homebush and the wider Strathfield Local Government Area (LGA).
6. That Council resolves to prepare a social and recreation needs study for North Homebush and the wider Strathfield LGA.
7. That Council resolves to undertake a contributions framework review and prepare new contributions plans for the North Homebush and wider Strathfield LGA.



8. That Council resolves to engage suitably qualified project management and probity consultants for the duration of the North Homebush Masterplan project as part of the tender process and as identified in table 1 of this report.

For the Motion: Councillor Datta

Against the Motion: Councillors Blackmore, Hall and Reddy

The Mayor declared the Motion **Lost**.

The Foreshadowed Motion was put.

**FORESHADOWED MOTION:** (Blackmore / Hall)

1. That Council supports the delivery of the PRCUTS in Strathfield LGA and the Delivery of the 6-10 year housing targets in this corridor.
2. That an urgent LEP Workshop be held for Councillors when the new Director of Planning commences.
3. That Strathfield council look at Design Excellence, voluntary Planning Agreements and Stronger Planning controls as a way to deliver quality outcomes in this precinct and the entire LGA.
4. That Council does not support the expenditure in this report except what has been approved and rejects all active tenders.
5. That Council resolves to undertake a contributions framework review and prepare new contributions plans for the North Homebush and wider Strathfield LGA.

**285/22**

**RESOLVED:** (Blackmore / Hall)

1. That Council supports the delivery of the PRCUTS in Strathfield LGA and the Delivery of the 6-10 year housing targets in this corridor.
2. That an urgent LEP Workshop be held for Councillors when the new Director of Planning commences
3. That Strathfield council look at Design Excellence, voluntary Planning Agreements and Stronger Planning controls as a way to deliver quality outcomes in this precinct and the entire LGA.
4. That Council does not support the expenditure in this report except what has been approved and rejects all active tenders.



5. That Council resolves to undertake a contributions framework review and prepare new contributions plans for the North Homebush and wider Strathfield LGA.

For the Motion: Councillors Blackmore, Datta, Hall and Reddy

Against the Motion: Nil

## **PE2 Consideration of Planning Proposals in the North Homebush Precinct**

### **RECOMMENDATION**

That Council receive and note the report on the reasons for considering the planning proposals discussed in items PE3, PE4, PE5 and PE6 of the Council's agenda to not progress to Gateway determination and instead consider the individual Planning Proposals in the precinct as part of the North Homebush Masterplan project.

*Note: Item PE2 Consideration of Planning Proposals in the North Homebush Precinct was not considered as there was no Mover for the item.*

### **Adjournment of Meeting**

**286/22**

**RESOLVED:** (Blackmore)

That the meeting be adjourned for 4 minutes.

## **PE3 Planning Proposal - PP 2018/2 - 125 Parramatta Road and 52 & 54 Powell Street HOMEBUSH**

### **RECOMMENDATION**

1. That Council note the recent determination of Council's Planning Proposal (Department Res: PP-2021-3808): for Strathfield Local Environmental Plan 2021 by the NSW Department of Planning and Environment (DPE) on 29 April 2022. As part of the Gateway Determination, Condition 1(e) required the removal of Council's Value Sharing Policy from the SLEP 2021 Planning Proposal.
2. That Council adopt the recommendations of the Strathfield Local Planning Panel (1 September 2022) in relation to this matter, detailed below:
  - i. That the SLPP recommends to Council that it not support the Planning Proposal proceeding to Gateway at this time.
  - ii. The Panel recommends to Council that it expedite a localised strategy for the North Homebush Precinct, which would allow for a holistic review of the recommended PRCUTS heights, FSRs and



allow for application of PRCUTS fine grain design recommendations in a way that considers local context to achieve the best planning and urban design outcomes across the precinct.

- iii. That the Panel recommends to Council that it proceed expeditiously to prepare a comprehensive Contributions scheme that articulates the feasibility of levying affordable housing contributions for any new proposal that results in development uplift of an increase in land value.

**MOTION:** (Blackmore / Reddy)

That this item be deferred until the February 2023 Ordinary Council Meeting.

**287/22**

**RESOLVED:** (Blackmore / Reddy)

That this item be deferred until the February 2023 Ordinary Council Meeting.

For the Motion: Councillors Blackmore, Datta, Hall and Reddy

Against the Motion: Nil

**PE4 Planning Proposal - 11-16 Loftus Crescent, 2 Subway Lane, 5&9-11 Knight Street & 88-92A Parramatta Road, Homebush**

**RECOMMENDATION**

That Council resolve to not support progression of the subject Planning Proposal to the NSW Department of Planning & Environment for Gateway Determination to allow for the site to be considered as part of the North Homebush Masterplan Project and to allow for preparation of a new contributions plan that captures infrastructure and affordable housing requirements that are considerate of the scale and density planned for the North Homebush Precinct.

**MOTION:** (Datta / Blackmore)

That this item be deferred until the February 2023 Ordinary Council Meeting.

**288/22**

**RESOLVED:** (Datta / Blackmore)

That this item be deferred until the February 2023 Ordinary Council Meeting.

For the Motion: Councillors Blackmore, Datta, Hall and Reddy

Against the Motion: Nil

**PE5 Planning Proposal - 17-20 Loftus Crescent, Homebush****RECOMMENDATION**

That Council resolve to not support progression of the subject Planning Proposal to the NSW Department of Planning & Environment for Gateway Determination to allow for the site to be considered as part of the North Homebush Masterplan Project and to allow for preparation of a new contributions plan that captures infrastructure and affordable housing requirements that are considerate of the scale and density planned for the North Homebush Precinct.

**MOTION:** Datta / Hall

That this item be deferred until the February 2023 Ordinary Council Meeting.

**289/22**

**RESOLVED:** (Datta / Hall)

That this item be deferred until the February 2023 Ordinary Council Meeting.

For the Motion: Councillors Blackmore, Datta, Hall and Reddy

Against the Motion: Nil

**PE6 Planning Proposal - PP 2019/12 - 200-206 Parramatta Road, Homebush****RECOMMENDATION**

That Council resolve to not support progression of the subject Planning Proposal to the NSW Department of Planning & Environment for Gateway Determination to allow for the site to be considered as part of the North Homebush Masterplan Project and to allow for the preparation of a new Contributions Plan that captures infrastructure and affordable housing requirements that are considerate of the scale and density planned for the North Homebush Precinct.

**MOTION:** (Hall / Datta)

That this item be deferred until the February 2023 Ordinary Council Meeting.

**290/22**

**RESOLVED:** (Hall / Datta)

That this item be deferred until the February 2023 Ordinary Council Meeting.

For the Motion: Councillors Blackmore, Datta, Hall and Reddy



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Against the Motion: Nil

**PE8 Strathfield Local Housing Strategy Implementation Delivery Plan**

29/22

**RESOLVED:** (Hall / Reddy)

That Council receive and note Local Housing Strategy Implementation Delivery Plan.

For the Motion: Councillors Blackmore, Datta, Hall and Reddy

Against the Motion: Nil

**PE9 Strathfield Connector Bus Service**

**RECOMMENDATION**

That Council:

1. Advise the Community that it is looking to cease the operation of the Strathfield Connector Bus Service as part of a suite of a cost saving initiatives currently under review.
2. Undertake a Community Engagement Program on the proposed cessation of the Strathfield Connector Bus Service.
3. Lobby Transport for NSW to provide improved services for the residents of Homebush and Homebush West, particularly the Courallie Avenue, Telopea and Centenary Park precinct.

**MOTION:** (Datta / Blackmore)

That Council undertake a community engagement program as part of its cost saving initiative in regard to the ongoing provisions of the connector bus and:

1. Advise the community of the budgeted cost of the Connector Bus Service of \$1.377 million as part of its suite of cost saving initiatives currently under review. That this figure be clearly shown as a cost per residential rate payer.
2. Feedback received from a community engagement survey will be presented to a Councillor Workshop prior to an Ordinary February 2023 Council Meeting.
3. Lobby Transport for NSW to provide improved services for the residents of Homebush and



Homebush West, particularly the Courallie Avenue, Telopea and Centenary Park precinct.

**292/22**

**RESOLVED:** (Datta / Blackmore)

That Council undertake a community engagement program as part of its cost saving initiative in regard to the ongoing provisions of the connector bus and:

1. Advise the community of the budgeted cost of the Connector Bus Service of \$1.377 million as part of its suite of cost saving initiatives currently under review. That this figure be clearly shown as a cost per residential rate payer.
2. Feedback received from a community engagement survey will be presented to a Councillor Workshop prior to an Ordinary February 2023 Council Meeting.
3. Lobby Transport for NSW to provide improved services for the residents of Homebush and Homebush West, particularly the Courallie Avenue, Telopea and Centenary Park precinct.

For the Motion: Councillors Blackmore, Datta, Hall and Reddy

Against the Motion: Nil

**EO1 Street Bin Installation Along The Crescent Between Flemington Station and Hornsey Road****RECOMMENDATION**

That Council install one rubbish bin on The Crescent, opposite Eastbourne Road.

**MOTION:** (Datta / Blackmore)

That Council install one rubbish bin on The Crescent, opposite Eastbourne Road.

For the Motion: Councillor Datta

Against the Motion: Councillors Blackmore, Hall and Reddy

The Mayor declared the Motion **Lost**.

**15. MATTERS OF URGENCY IN ACCORDANCE WITH CLAUSE 241 OF THE LOCAL GOVERNMENT GENERAL REGULATION, 2005**

Nil.

**16. CLOSED SESSION****16.1 Closed Session****293/22****RESOLVED:** (Blackmore / Hall)

That in accordance with Section 10A (2) (d) (ii) of the *Local Government Act 1993* the following matter be considered in Closed Session for the reason stated:

**EO1 Telephone Booth Advertising**

In accordance with Section 10A (2) (d) (ii) of the *Local Government Act 1993* this matter will be considered in Closed Session as it relates to commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council.

**CCS2 Organisational Review and Proposed Restructure 2022/2023**

In accordance with Section 10A (2) (a) of the *Local Government Act 1993* this matter will be considered in Closed Session as it relates to personnel matters concerning particular individuals (other than Councillors).

For the Motion: Councillors Blackmore, Datta, Hall and Reddy

Against the Motion: Nil

The meeting Closed Session at 9:32pm.

The meeting commenced Open Session at 10:54pm.

**OPEN COUNCIL RESUMED****15.1 Items EO1 Telephone Booth Advertising and CCS2 Organisational Review and Proposed Restructure 2022/2023****296/22****RESOLVED:** (Hall / Blackmore)

That Council proceed as resolved in Closed Session.

For the Motion: Councillors Blackmore, Datta, Hall and Reddy

Against the Motion: Nil



COUNCIL MEETING - 6 DECEMBER 2022

MINUTES

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**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 10:56pm.**

The foregoing Minutes were confirmed at the meeting of the Council of the Municipality of Strathfield on 7 February 2023.

Chairman \_\_\_\_\_

General Manager \_\_\_\_\_

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CCS3            AUDIT, RISK AND IMPROVEMENT COMMITTEE MEMBERSHIP  
AUTHOR:        Amanda Rutherford, Manager, Governance & Procurement  
APPROVER:     Kristy Watts, Director Corporate and Community

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## RECOMMENDATION

That Council note and endorse the appointment of those recommended in Attachment 1 as Independent Members of the Audit, Risk and Improvement Committee for up to a four (4) year term, commencing 1 July 2024.

## PURPOSE OF REPORT

To provide a summary of the Expression of Interest (EOI) process and endorse the appointment of two (2) new Independent Members for the Audit, Risk and Improvement Committee (ARIC).

## REPORT

In response to the *Risk Management and Internal Audit Guidelines for Local Government in NSW* coming into effect on 1 July 2024, at the February Council Meeting Council endorsed the plan to appoint two (2) new Independent Members to the ARIC. These two (2) new independent members will commence from 1 July 2024 as one existing member leaves in accordance with the Guidelines. Further, Council endorsed that the ARIC would then have four members for 12 months when the current chair will vacate the role.

Council held an EOI for the appointment of two (2) Independent Members of the Audit, Risk and Improvement Committee closing on 7 April 2024. The top (2) candidates have been recommended for appointment with their detailed provided in the attachments to this paper.

## FINANCIAL IMPLICATIONS

Funding has been provided in the current budget for this purpose.

## ATTACHMENTS

1. ARIC Report - Membership for Two (2) New Independent Members - **CONFIDENTIAL ATTACHMENT - for the information of Councillors**
2. Candidate 1 - CV - **CONFIDENTIAL ATTACHMENT - for the information of Councillors - Circulated in Attachments document**
3. Candidate 2 - CV - **CONFIDENTIAL ATTACHMENT - for the information of Councillors - Circulated in Attachments document**



Wage Price Index, full-time adult average weekly ordinary time earnings, NSW Public Sector increases, and Local Government State Award increases. It also considered the Base Cost Change model used by IPART in setting the rate peg for 2024/25.

On this occasion the Tribunal has determined that a 3.75% per cent increase will apply to the minimum and maximum fees applicable to existing categories.

Section 248 of the Act provides that Council must pay each Councillor an annual fee and that a Council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Tribunal. Further, an additional fee is payable to the Mayor under section 249 of the Act which must also be fixed in accordance with the appropriate determination of the Tribunal.

Given that Strathfield Municipal Council has retained its categorization as a 'Metropolitan Small' Council, the Councillor and Mayor's minimum and maximum fee range, as determined by the tribunal is as follows and is effective from 1 July 2024.

	Minimum		Maximum	
	2024/25	2023/24	2024/25	2023/24 Current fees
Councillors	\$10,220	\$9,850	<b>\$22,540</b>	<b>\$21,730</b>
Mayor	\$21,770	\$20,980	<b>\$49,170</b>	<b>\$47,390</b>

If a Council does not set a fee to be payable to the Councillors and the Mayor within the above range, it must pay the appropriate minimum fee determined by the Tribunal.

In the past, Council has accepted the annual increases as determined by the Tribunal and has adopted the maximum fee to be paid to Councillors and the Mayor, and the recommendation reflects Council's past decisions in this matter.

## FINANCIAL IMPLICATIONS

Council's draft budget has sufficiently provided for the proposed fee increase of 3.75%.

## ATTACHMENTS

- [1. LGRT 2024 Annual Determination 29 April 2024](#)

**Local Government  
Remuneration Tribunal**

# Annual Determination

Report and determination under sections  
239 and 241 of the Local Government Act  
1993

29 April 2024



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# Executive Summary

The *Local Government Act 1993* (LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

## Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. A review of categories was last carried out by the Tribunal in 2023.

The Tribunal will next consider the model, criteria for each group, and the allocation of councils in the 2026 review.

The criteria for each category is published in Appendix 1 of the Determination and remains unchanged from 2023.

Two (2) councils have been recategorised from Rural Large to Regional Rural as a result of meeting the criteria at Appendix 1.

## Fees

The Tribunal has determined a 3.75 per cent per annum increase in the minimum and maximum fees applicable to each category from 1 July 2024.

# Section 1 – Introduction

1. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2023.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A(1) of the LG Act requires:

*“In making a determination, the Remuneration Tribunal is to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the [Industrial Relations Act 1996](#) when making or varying awards or orders relating to the conditions of employment of public sector employees.”*
4. The Industrial Relations Amendment Act 2023, assented on 5 December 2023, repealed section 146C of the *Industrial Relations Act 1996*, resulting in changes to wages policy and removal of the cap on remuneration increases.
5. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees.
6. The Tribunal’s determination takes effect from 1 July each year.

# Section 2 – 2023 Determination

7. In 2023, the Tribunal received 18 written submissions.
8. An extensive review of the categories, criteria, and allocation of councils into each of the categories was undertaken by the Tribunal as required by Section 239 of the LG Act.
9. The review resulted in the Tribunal determining the creation of two new categories, being Metropolitan Major and Rural Large.
10. The categories of general purpose councils were determined as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural

11. The Tribunal was of the view that improving consistency of criteria in categories was paramount. The Tribunal therefore determined to include the non-resident population criteria in Major Strategic, Regional Strategic, Regional Centre, and Regional Rural categories.
12. A total of 26 councils were recategorised as a result of changes in the 2023 Determination.
13. The Tribunal determined that fees would increase by 3 per cent in the minimum and maximum fees applicable to each category from 1 July 2023.

# Section 3 – 2024 Review

## 2024 Process

14. The Tribunal's annual review commenced in October when it wrote to all councils inviting submissions regarding fees. The Tribunal outlined that it is only required to review the categories every three years and will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 review. The invitation noted that it is expected that submissions are endorsed by respective councils.
15. The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
16. The Tribunal received 19 written submissions, of which 18 were from individual councils and 1 submission from LGNSW.
17. The Tribunal notes that 17 of the 18 council submissions were endorsed by their representative councils.
18. The Tribunal acknowledges and thanks all parties for their submissions.

## Submissions Received – Request for recategorisation

19. Two council submissions received requested recategorisation, with Paramatta City Council and Lake Macquarie putting forward individual cases for the Tribunal's consideration.

20. Paramatta City Council requested recategorisation from its current classification of Major CBD to Principal CBD. Paramatta City Council's case to be included in Principal CBD category is based on the following:
- Paramatta being critical to the success of the Greater Sydney Region Plan
  - The LGA expecting an estimated 186,000 new residents between 2022 and 2041
  - An increase in the number of government services, corporations, and private enterprises relocating into Paramatta CBD
  - A local economy that generates approximately \$32.88 billion in gross regional product and 33,000 businesses that generated over 202,000 jobs
  - The Council's Local Strategic Planning Statement covers seven priority growth areas and precincts identified by the NSW Government in order to give effect to their Housing strategy
  - Paramatta City Council has a 2023/24 capital works budget of \$613m and it provides a number of significant services within the local government area, including two aquatic centres, redevelopment to key community centres, and funding for local parks, roads, cycleways, and footpaths.
21. The Tribunal last considered the criteria for Principal CBD in the 2023 Annual Determination process. The Tribunal's view at the time was that

the criteria characteristics for Principal CBD category was appropriate, therefore no changes were required.

22. Paramatta City Council does not meet the criteria for Principal CBD. Accordingly, the Tribunal is not persuaded to include Paramatta Council in Principal CBD category.
23. Lake Macquarie City Council requested that it be recategorised from a Regional Strategic Area to a Major Strategic Area. Reasons include:
  - The LGA having a resident population of 216,603, and a non-resident working population of 24,769 (for a total of 241,372)
  - Connection to Greater Sydney via the M1, rail and a regional airport that supports the community
  - 99 towns, villages and nine economic centres across an area of 757 square kilometres
  - An annual economic output of \$26.1 billion (which is approximately 20 per cent of the Hunter economy)
  - 1.3 million tourists per year
  - 14,081 active businesses, 73,233 jobs and a total workforce across the LGA of 102,029
  - Community facilities that include a Regional Gallery – Museum of Art and Culture, one University, two TAFE campuses and a regional centre for health care
  - Operating revenue exceeding \$290 million.

24. As stated in Council's own submission, currently it does not meet the population threshold criteria for Major Strategic Area. Accordingly, the Tribunal is not persuaded to include Lake Macquarie Council in Major Strategic Area category.
25. The council also advocated for the population threshold for Major Strategic Area to be reviewed from its current threshold of 300,000 to 200,000 to restore incremental balance between Major Strategic Area and Regional Strategic Area categories.
26. Lake Macquarie Council provided late supplementary information to support their argument for the population threshold of Regional Strategic Area being adjusted. Council submitted that five precincts in the Lake Macquarie LGA have been identified for inclusion in the New South Wales Government Transport Oriented Development Program, which aims to encourage housing development near transport hubs.
27. The Council argues this increase in housing will lead to population growth in the selected centres, especially those with a large number of identified precincts.
28. Consistent with section 239 and 240 of the LG Act, the Tribunal carefully considered the population threshold for all categories, as part of the 2023 Annual Determination. It was determined at that time, on extensive evidence examined and considered by the Tribunal, that the population threshold for Major Strategic Area was appropriate.
29. The Tribunal is not persuaded at this time to change the population threshold for Major Strategic Area. Should further evidence become available to support a change in the population threshold for this category,

it can be considered by the Tribunal as part of the three yearly review of categories in 2026.

30. The Tribunal will monitor, as data becomes available, the impact of the New South Wales Government Transport Oriented Development Program on population thresholds.
31. One submission received from Wollondilly Shire Council advised that Council resolved to write to the Premier and appropriate Ministers, requesting Wollondilly Shire Council be considered as a regional Council.
32. The Tribunal has previously determined that Wollondilly Shire Council, for the purpose of setting the minimum and maximum fees payable to Councillors and Mayors, be classified as Regional Centre.
33. The Tribunal notes Wollondilly's submission and proposed course of action.

## **Categories – movement of Councils within the framework**

34. The Tribunal reviewed population and data relating to Council operations to determine if the categorisations of Councils was consistent with the current criteria.
35. Population data was sourced from the Australian Bureau of Statistics (ABS), released 26 March 2024 for the period 2022 – 2023 financial year, the most recent data available at the time of writing this determination.

36. Data relating to Council operations was sourced from the Office of Local Government (OLG).
37. These sources provide a consistent, and complete overview of all councils in NSW. These data sources are consistent with those used in previous LGRT determinations.
38. Each Council was also assessed against the relevant criteria at Appendix 1.
39. As a result, it was identified that two Rural Large councils, Hilltops Council and Muswellbrook Shire Council, each had a combined resident and non-residential working population above 20,000 each. This population figure exceeds the population threshold for a Regional Rural council classification.
40. For this reason, the Tribunal has reclassified both Hilltops Council and Muswellbrook Shire Council as Regional Rural councils.

## **Submissions Received – Remuneration Structure**

41. A significant number of submissions commented on the remuneration structure, advocating for major changes to be made, including the need for a full comprehensive review. These issues are addressed below.
42. One submission advocated for a new remuneration structure to be established that:
  - Is benchmarked in a more transparent way

- Recognises workload
  - Encourages participation by a cohort that is more representative of the community
  - Recognises skills and experience that is relevant to the roles.
43. Several submissions argued that the current remuneration structure does not adequately compensate elected Councillors and Mayors for the complex requirements of the role, significant workload, time requirements, responsibilities, and changes in the role over recent years.
44. A number of submissions provided comparison data that included remuneration paid to: Queensland and Victorian local government Councillors and Mayors, Federal, State, and Territory Parliamentary Members, Audit Risk and Improvement Committee members, and average remuneration for chairs/directors of not-for-profit organisations.
45. The basis of providing this data was to support arguments that NSW Councillors and Mayors are paid below these organisations and the work of Councillors and Mayors is being undervalued.
46. Some submissions outlined that low levels of remuneration can have a detrimental impact on the quality and diversity of candidates standing for election.
47. The LG Act is clear that Councillors and Mayors receive an annual fee, not a wage, with section 251 clearly stating that fees paid do not constitute a salary.

48. Whilst the Tribunal acknowledges these issues, as previously explained in the 2023 Annual Determination at paragraph 97 they are not currently within the Tribunal's remit.
49. One submission advocated for fees of rural councils to be commensurate with those of regional and metropolitan councils, arguing that the skills and knowledge required for the role is the same regardless of the council location.
50. Others advocated for significant increases to rural and regional fees in order to address low candidate numbers while others asserted that the current remuneration fails to take into account significant stressors facing regional and rural councils.
51. The Act requires that the Tribunal must determine categories at least once every three years and places each council into a category. The determination of categories by the Tribunal is for the purpose of determining the minimum and maximum fees to be paid for councillors and Mayors in each category. When determining categories, the Tribunal is required to take into account matters prescribed in Section 240 of the LG Act:
- *the size of areas;*
  - *the physical terrain of areas;*
  - *the population of areas and the distribution of the population;*
  - *the nature and volume of business dealt with by each council;*
  - *the nature and extent of the development of areas;*

- *the diversity of communities served;*
- *the regional, national and international significance of the council;*
- *such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government; and*
- *such other matters as may be prescribed by the regulations.*

52. The Determination of minimum and maximum fees for 2024 is dealt with below at section 4.

53. Two submissions asserted that the current remuneration structure fails to recognise the role, responsibilities, and contribution of the Deputy Mayor position. It was suggested that a distinct independent fee be included for the position of Deputy Mayor.

54. Section 249 (5) of the LG act states:

*“A council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor’s annual fee.”*

55. Accordingly, the Tribunal lacks the power to implement changes to the fee structure that would include a distinct independent fee for the position of Deputy Mayor.

56. One argument put forward is that the impact of the current superannuation arrangements has a negative impact on female participation.

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- 
57. Section 254B of the Act sets out the circumstances with respect to the payment of superannuation for Mayors and Councillors. The payment of superannuation is not automatic or mandatory, pursuant to 254B (4)(a) of the Act a council must pass a resolution prior to making superannuation contribution payments.
  58. Any changes to superannuation contribution payments for Councillors and Mayors to assist in eliminating barriers to participation would require changes to the legislation.

# Section 4 – 2024 Fees

## Submissions - 2024 Fees

59. The LGNSW submission requested the Tribunal increase fees by at least 10% in order to:
- Reverse the fee erosion which occurred under the NSW Public Sector Wages Policy
  - Mitigate economic pressures and the rising cost of living
  - Ensure that Councillors and Mayors receive fair and reasonable remuneration for the work they perform
  - Address the historic undervaluation of the work performed by elected representatives in local government in New South Wales.
60. LGNSW used economic and wage data to support their argument that included:
- Consumer Price Index
  - Wage Price Index
  - National and State Wage cases
  - Market comparability
61. LGNSW in its meeting with the Tribunal and Assessors asserted that fees paid to Councillors and Mayors have reduced in real terms over recent years, further advocating for an increase of 10% being fair and reasonable.

62. In meeting with LGNSW, the question of Government policies (State and Federal) on housing reform was discussed. The Tribunal is mindful of the additional workload associated with policies such as the NSW Government's Transport Oriented Development Program place on affected Councils. Similar considerations arise from the infrastructure requirements related to Renewable Energy Zones.
63. The role of a Councillor as a member of the governing body of the council is outlined under s232 of the LG Act and the Tribunal has addressed this matter generally in the 2023 Determination at paragraph 97.
64. Four submissions received from individual councils addressed the issue of fees quantum increase. These submissions sought an increase ranging from 3% to 5.57%.
65. Other submissions advocated for remuneration to be set at a level to:
- Reflect the role, commitment required, complexity of the role, workload, and responsibilities required to perform the role successfully
  - Ensure no one is out of pocket for the work they do for council
  - Attract a diverse range of potential candidates.
66. Five submissions advocated for the Tribunal to change the determination in regard to the remuneration structure. Some submissions suggested setting a fixed mandatory fee for Councillors and Mayors, whilst others argued that individual councils should not determine their own

remuneration, due to potential conflict of interest, instead the decision should be left to State Government or an independent decision maker.

67. It has been suggested that such an approach could:

- Remove potential conflict of interest
- Facilitate good governance
- Create equity amongst councils in the same category
- Assist in fostering good relationships with the community
- Alleviate public perception that increases are unjust.

68. Currently the Tribunal, consistent with its obligations set out in the LG Act, section 248 and section 249, determines a minimum and maximum remuneration range for Councillors and Mayors. It is then up to individual councils, to fix the annual fee for councillors and Mayors.

69. Furthermore, the tribunal does not have the authority to determine a fixed mandatory fee, section 241 of the LG Act states:

*“The Remuneration Tribunal must, not later than 1 May in each year, determine, in each of the categories determined under section 239, the maximum and minimum amounts of fees to be paid during the following year to councillors (other than mayors) and mayors.”*

## Fee Increase.

70. The Tribunal considered a range of factors in determining the amount to increase minimum and maximum fees payable to Councillors and Mayors. This included economic data, including the Consumer Price Index, Wage Price Index, full-time adult average weekly ordinary time earnings, NSW Public Sector increases, and Local Government State Award increases. It also considered the Base Cost Change model used by IPART in setting the rate peg for 2024-25.
71. On this occasion the Tribunal has determined that a 3.75% per cent increase will apply to the minimum and maximum fees applicable to existing categories.

## Conclusion

72. The Tribunal's determination has been made with the assistance of the Assessors, Ms Kylie Yates, Mr Brett Whitworth and Mr Douglas Walther.
73. Determination 1 sets out the allocation of councils into each of the categories as per section 239 of the LG Act.
74. Determination 2 sets out the minimum and maximum fees paid to councillors and mayors and chairpersons of county councils as per section 241 of the LG Act.
75. The Tribunal acknowledges and thanks the secretariat for their excellent research and support in completing the 2024 determination.



Viv May PSM

**Local Government Remuneration Tribunal**

Dated 29 April 2024

# Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2024

## General Purpose Councils – Metropolitan

### Principal CBD (1)

- Sydney

### Major CBD (1)

- Parramatta

### Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

### Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland
- The Hills

### Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

### Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra

## General Purpose Councils - Non-Metropolitan

### Major Regional City (2)

- Newcastle
- Wollongong

### Major Strategic Area (1)

- Central Coast

### Regional Centre (23)

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella
- Hawkesbury

### Regional Strategic Area(4)

- Lake Macquarie
- Maitland
- Shoalhaven
- Tweed

- Lismore
- Mid-Coast
- Orange
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecarribee
- Wollondilly

**Regional Rural (14)**

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Hilltops
- Kempsey
- Kiama
- Lithgow
- Mid-Western
- Muswellbrook
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro

**Rural Large (16)**

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Inverell
- Leeton
- Moree Plains
- Murray River
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass

**Rural (38)**

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River
- Forbes
- Gilgandra

- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera
- Narromine
- Oberon
- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

## County Councils

### Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

### Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

## Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2024

The annual fees to be paid in each of the categories to Councillors, Mayors, Members, and Chairpersons of County Councils effective on and from 1 July 2024 as per section 241 of the *Local Government Act 1993* are determined as follows:

### Table 4: Fees for General Purpose and County Councils

#### General Purpose Councils – Metropolitan

##### Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Principal CBD	30,720	45,070
Major CBD	20,500	37,960
Metropolitan Major	20,500	35,890
Metropolitan Large	20,500	33,810
Metropolitan Medium	15,370	28,690
Metropolitan Small	10,220	22,540

##### Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2024

Category	Minimum	Maximum
Principal CBD	188,010	247,390
Major CBD	43,530	122,640
Metropolitan Major	43,530	110,970
Metropolitan Large	43,530	98,510
Metropolitan Medium	32,650	76,190
Metropolitan Small	21,770	49,170

## General Purpose Councils - Non-Metropolitan

### Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Major Regional City	20,500	35,620
Major Strategic Area	20,500	35,620
Regional Strategic Area	20,500	33,810
Regional Centre	15,370	27,050
Regional Rural	10,220	22,540
Rural Large	10,220	18,340
Rural	10,220	13,520

### Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2024

Category	Minimum	Maximum
Major Regional City	43,530	110,970
Major Strategic Area	43,530	110,970
Regional Strategic Area	43,530	98,510
Regional Centre	31,980	66,800
Regional Rural	21,770	49,200
Rural Large	16,330	39,350
Rural	10,880	29,500

## County Councils

### Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Water	2,030	11,280
Other	2,030	6,730

### Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2024

Category	Minimum	Maximum
Water	4,360	18,520
Other	4,360	12,300

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).



Viv May PSM

**Local Government Remuneration Tribunal**

Dated 29 April 2024

# Appendices

## Appendix 1 Criteria that apply to categories

### Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

## Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

## Metropolitan Major

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

## Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

### **Metropolitan Medium**

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

## Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

## Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region

- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

### **Major Strategic Area**

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

### **Regional Strategic Area**

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

### **Regional Centre**

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

### **Regional Rural**

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

## Rural Large

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

## **Rural**

Councils categorised as Rural will typically have a residential population less than 10,000.

## **County Councils - Water**

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

## **County Councils - Other**

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.

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CCS5                    TENDERS ADVERTISED AND AWARDED APRIL 2024  
AUTHOR:             David McQuade, Senior Governance Officer  
APPROVER:         Kristy Watts, Director Corporate and Community

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## RECOMMENDATION

That Council tenders advertised and awarded in April 2024 be received and noted.

## PURPOSE OF REPORT

This report details Council tenders advertised and awarded in April 2024.

## REPORT

### Tenders advertised in April 2024

Date Advertised	Date Closing/Closed	Tender Description	Status
21/02/2024	29/03/2024	Building And Amenities Cleaning Services for Strathfield Council	Under assessment

### Tenders awarded in April 2024

Nil.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## ATTACHMENTS

There are no attachments for this report

CCS6            CURRENT STATUS OF COUNCIL RESOLUTIONS  
AUTHOR:        David McQuade, Senior Governance Officer  
APPROVER:     Kristy Watts, Director Corporate and Community

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#### RECOMMENDATION

That the report on the status of Council resolutions be noted.

#### PURPOSE OF REPORT

To report on the current status of Council resolutions.

#### REPORT

Attached is a summary of the outstanding and acquitted Council resolutions.

#### FINANCIAL IMPLICATIONS

Funding will be reviewed in line with the approved budget as actions progress.

#### ATTACHMENTS

1. [Outstanding Council Resolutions](#)

## Outstanding Council Resolution Actions

Meeting Date	Resolution	Subject	Comments
23 April 2024	77/24	Code of Meeting Practice - Misconduct	To go to Councillor Workshop to go a future Councillor Workshop
23 April 2024	78/24	Draft Plans of Management for Mason Park and Hudson Park	Both Plans of Managements are on public exhibition until 14 June 2024 Report to go to Council Meeting 25 June 2024
23 April 2024	74/24	Multicultural and Diversity Committee - New Member	An Expression of Interest has commenced
23 April 2024	75/24	Request for a Report to Establish new Friendship Cities with Strathfield Council	Report being prepared including examples of other Council arrangements July 2024 Workshop
23 April 2024	94/24	Draft Delivery Program 2022- 2026 and Operational Plan 2024- 2025, including Draft Annual Budget, Statement of Revenue Policy, Capital Program and Draft Fees & Charges for 2024-2025.	On public exhibition from 30 April 2024 to 28 May 2024 New plan to be adopted at Council Meeting 25 June 2024
23 April 2024	97/24	Draft Hire of Community Facilities and Community Discount Policy	On public exhibition until 27 May 2024. If there is negligible feedback, that Council delegate for the General Manager to finalise
23 April 2024	101/24	Strathfield Council Land and Property Strategy (LAPS) Tender T12-2023	Council is negotiating with the preferred contractor
23 April 2024	79/24	Draft Sponsorship Policy	On public exhibition until 13 June 2024. If there is negligible feedback, that Council delegate for the General Manager to finalise
23 April 2024	91/24	Special Conflict of Interest Disclosure Regarding 11-16 Loftus Crescent, 2 Subway Lane, 5, 9-11 Knight Street and 88-92 Paramatta Road Homebush	Table of Conflicts of Interest prepared and submitted for final review, to be loaded to the website during June 2024

Meeting Date	Resolution	Subject	Comments
26 March 2024	42/24	Council Protocol	Draft prepared and in progress to be presented at future Councillor Workshop
26 March 2024	62/24	Draft Councillor and Staff Interaction Policy	Legal advice being sought
26 March 2024	63/24	Electric Charging Stations Audit	Policy expected to be complete by June 2024 Sites to be decommissioned in 2024/2025 financial year
26 March 2024	68/24	Proposed Classification as Operational Land of 8 Affordable Housing Units at 15-17 Columbia Lane, Homebush	On public notification until 20 May 2024 and to be presented at the Council Meeting on 28 May 2024
26 March 2024	46/24	Protecting Children Online	To be presented to Councillor Workshop June 2023
26 March 2024	43/24	Report to Amend the Council Code of Meeting Practice/Code of Conduct and Associated Documents to Provide for Special Disclosures	To be reviewed within 12 months of local government election in September 2024
27 February 2024	7/24	Private Certification - Planning and Development	Report to be presented to August Council Meeting
27 February 2024	5/24	Pickleball Court in Strathfield	This is to be considered during community consultation
27 February 2024	26/24	Strategies to Increase Tree Canopy Annually in Strathfield	To be presented to Council Meeting 28 May 2024
5 December 2023	328/23	Homebush and Homebush West Town Centre – Review of Centre	This matter is currently in review in the context of a range of existing projects, initiatives, and policy development presently underway It is proposed to bring the matter to Clr Workshop in July 2024 and to be concluded with a report to Council at the end of July 2024

Meeting Date	Resolution	Subject	Comments
5 December 2023	326/23	Health and Recreation Centre – Strathfield Local Government Area	Recreation and Wellness Strategy to be considered in 2024/2025
14 November 2023	287/23	Review of Part A – Dwelling Houses and Ancillary Structures Amendment of the Strathfield Consolidated Development Control Plan 2005	Work is progressing to update Development Control Plan Part A
14 November 2023	289/23	Strathfield Local Environmental Plan 2012: Amendments Planning Proposal	Feedback from Sydney Water received, objecting against the inclusion of their lands as part of SLEP rezoning. Response from Heritage NSW received, raising no issues regarding proposed state item listing. Report for Burlington Road HCA has been finalised. Background work continuing on other items. Work is progressing to action the resolution and prepare House Keeping LEP amendment
1 August 2023	206/23	Provision of Gym Equipment in Strathfield Park	This is to be considered during community consultation.
4 July 2023	181/23	Hudson Park Golf Driving Range - Extension of Hours	Trial to end 25 May 2024 Will be included as part of Service Review Project
6 June 2023	157/23	Developing Homebush West Shopping Centre	To be considered as part of the Masterplan work with a report to be provided to the July Council Meeting
6 December 2022	257/22	Mayoral Minute 27/22 - Resilient Sydney Mayoral Summit on Affordable Housing	To be considered with Land and Property Strategy that is being developed
1 November 2022	237/22	Community Garden in Strathfield South	Matter to be considered as part of the Recreation and Wellness Strategy
1 November 2022	239/22	Shade Covers Over Playgrounds	Matter to be considered as part of the Recreation and Wellness Strategy

Meeting Date	Resolution	Subject	Comments
4 October 2022	245/22	DCP Environmental Changes	To be included in Strathfield Local Environment Plan 2012; Amendments Planning Proposal

#### Acquitted Council Resolutions

Meeting Date	Resolution	Subject	Comments
23 April 2024	76/24	Notice of Rescission - Proposed Plan for A Strathfield Korean Memorial	Gapyeong officials completed their visit to Council in May 2024 and Council has not accepted the memorial stone
23 April 2024	72/24	Mayoral Minute 03/24 - Local Government (General) Amendment (Tendering) Regulation (No 2) 2023	Letter has been sent to Minister for Industrial Relations (NSW), Minister for Local Government (NSW) and local Member of Parliament (NSW)
23 April 2024	81/24	Community Energy Upgrades Grant	Endorsed by Council
26 March 2024	67/24	Potential Locations for the Gapyeong War Memorial	Resolution superseded by Notice of Rescission
26 March 2024	61/24	Symphonia Jubilate – Council Sponsored Prize	To be presented Council Meeting 23 April 2024
26 March 2024	60/24	2024 National General Assembly Conference Delegates and Motions	Councillors Blackmore, Cai, Hall, Maheswaran, Pensabene and Reddy to attend the event. Notice of Motions adopted at Council Meeting
26 March 2024	20/24	Infrastructure Considerations for Future Development in the Strathfield LGA – Letter to Minister for Planning and Public Spaces	Letter has been sent to the Minister for Planning and Public Spaces

Meeting Date	Resolution	Subject	Comments
26 March 2024	45/24	Letter to the Minister for Local Government Regarding the Prohibition of Property Developers, Real Estate Agents and Liquor and Gambling, and Third-Party Lobbyists from Serving as Councillors	Letter has been sent to the Minister for Local Government
26 March 2024	40/24	Light Rail Extension to Strathfield	Letter has been sent to State Government
27 February 2024	28/24	Sister City Gapyeong Visit 2024 and Proposed Plan for a Strathfield Korean Memorial	Presented to Councillor Workshop 9 April 2024. Superseded by Notice of Rescission
27 February 2024	25/24	Draft Procurement Policy	No submissions received and published on Council's website
27 February 2024	20/24	Infrastructure Contributions Review	Complete
27 February 2024	6/24	Australian Constitution Amendment - Local Government Funding and Council Election	Letter sent
27 February 2024	7/24	Strathfield Business Summit	Event held on 27 March 2024 at the Gleeson Auditorium, Australian Catholic University
27 February 2024	33/24	Strathfield Local Planning Panel - Confirmation of Interim Arrangements	Complete
27 February 2024	35/24	Draft Vehicle Crossing (Driveway) and Associated Works Policy	No submissions received and published on Council's website
27 February 2024	31/24	3-5 Bridge Rd, Homebush - Voluntary Planning Agreement	Voluntary Planning Agreement has been executed

Meeting Date	Resolution	Subject	Comments
27 February 2024	16/24	Dissolution of Strathfield Libraries and Museum Trust	Letter has been sent
27 February 2024	14/24	OLG Guidelines for Risk Management and Internal Audit	Expression Of Interest on advertisement until 7 April 2024
27 February 2024	33/24	Council Submission: Explanation of Intended Effect (EIE) Low and Mid Rising Housing	Complete and submission forwarded to Department of Planning, Housing and Infrastructure
27 February 2024	34/24	NSW Government Transit Orientated Development Program - Accelerated Precincts - Homebush	Complete. Council to continue resolution tasks through project life cycle
27 February 2024	30/24	Confidential - Strathfield Council Small Grants - Third Quarter 2024	Grants awarded. Complete
15 December 2023	336/23	15-17 Columbia Lane Affordable Housing Planning Agreement	Planning Agreement executed by the General Counsel and General Manager
5 December 2023	303/23	Council Land and Property Strategy (LPS) and Refreshment Rooms at Freshwater Park and High Street Community Centre	Presented to Council Meeting 23 April 2024
1 November 2022	245/22	Ismay Reserve Deed of Agreement	Deed of Agreement close to being executed and media release expected after

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**CCS7**                    **STRATHFIELD COMPLAINTS MANAGEMENT POLICY**  
**AUTHOR:**            **Quinton Kohler, Governance and Corporate Support Officer**  
**APPROVER:**        **Kristy Watts, Director Corporate and Community**

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## **RECOMMENDATION**

1. That Council place the draft Complaints Management Policy on public exhibition.
2. That should Council receive negligible feedback, Council delegate to the General Manager to finalise the Complaints Management Policy.

## **PURPOSE OF REPORT**

To provide Council with an overview of the updated Complaints Management Policy which is part of the overall Complaints Management Framework which consists of policy, procedure, complaints handling commitment, complaints form and website.

## **REPORT BACKGROUND**

A Complaints Management Internal Audit was undertaken in December 2019. Although a rating of Good was achieved, recommendations identified for improvement have not been completed.

The Governance Team commenced a review of the complaints management process in November 2023 with input from areas of Council where complaints are most frequently received – Customer Service, Records Management, and Digital Information.

### **Findings and recommendations**

The review revealed that while Council had policies and procedures and basic information available, research into best practice has identified some improvements that could be made to enhance communication with the community.

### **Draft Complaints Management Policy (Attachment 1).**

As a result of the review some minor changes have been made to the Complaints Management Policy with the major updates being the addition of a more detailed Background and Purpose of the Policy, addition of a Public Interest Disclosure section and more detailed Principles in the new updated policy template.

## **FINANCIAL IMPLICATIONS**

There are no financial implications.

ATTACHMENTS

- [1. Draft Complaints Management Policy](#)

STRATHFIELD COUNCIL

COMPLAINTS  
MANAGEMENT  
POLICY

**DRAFT**





## COMPLAINTS MANAGEMENT POLICY

<b>POLICY DETAILS</b>	
Policy Name	Complaints Management Policy
Policy Number	
Version Number	1.1
Authoriser	Council
Date	
Minute Number	
Review Timeframe	March 2027
Policy Owner	Governance and Procurement
CM10 Folder #	SC21
CM10 Document #	
<b>ASSOCIATED POLICIES</b>	<p><i>Strathfield Council Complaints Handling Procedure</i></p> <p><i>Strathfield Council Customer Service Charter</i></p> <p><i>Strathfield Council Service Standards</i></p> <p><i>Strathfield Council Complaint Management Form</i></p> <p><i>Strathfield Council Assisted Communications Program Guidelines</i></p> <p><i>Office of Local Government and NSW Ombudsman Practice Note No. 9 – Complaints Management in Councils.</i></p> <p><i>NSW Ombudsman (2012) Managing Unreasonable Complainant Conduct Manual</i></p>
<b>ASSOCIATED LEGISLATION</b>	<p><i>Government Information (Public Access) Act 2009</i></p> <p><i>Independent Commission against Corruption (ICAC) Act 1998</i></p> <p><i>Local Government Act 1993</i></p> <p><i>Privacy and Personal Information Protection Act 1998</i></p> <p><i>Health Records Information Privacy Act 2002</i></p> <p><i>Public Interest Disclosures Act 2022</i></p> <p><i>Ombudsman Act 1974</i></p>

VERSION HISTORY				
Version No	Date	Revision details	Modified by	Amendments made
1	2024	1.1	Manager Governance and Procurement	Minor review

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## 1.0 Introduction

Council is committed to providing excellent cost-effective services both legislated and those requested by the Strathfield community (the Community).

Complaints provide unique information about the quality of services – what is going well and what is not going well and opportunities for improvement. We value our community's rights to complain about our services, decisions, actions, and officers and are committed to treating complaints sincerely and impartially and promptly.

All complaints are treated in accordance with this policy and depending on the nature of the complaint, they may also be assessed in accordance with other relevant Council policies and NSW State legislation.

## 2.0 Objective

The objectives of this policy are to:

- Define “complaints” for the purpose of this policy.
- Outline the process for lodging complaints.
- Specify the types of complaints that will not be investigated.
- Outline the three-tier complaint handling system.
- Managing unreasonable complainant conduct
- Manage confidentiality and personal information.
- How complaints are managed effectively and efficiently.

## 3.0 Coverage of this Policy

The policy applies to all staff, Councillors, and members of the Community.

## 4.0 Definitions

A **Complaint** is an expression of dissatisfaction to the Council about the level or quality of services, the conduct of staff or the handling of a complaint, where a response of resolution is explicitly or implicitly expected or legally required.

A complaint for the purposes of this policy is distinct from the following:

**Grievance** – A clear, formal written statement by an individual staff member about another staff member or a work-related problem.

**Feedback** – Opinions, comments and expressions of interest or concern to Council about our services or complaint handling where a response is not explicitly or implicitly expected or legally required.

**Service Request** – A service request includes requests for approval; requests for action or service; routine inquiries about the organisation's business; requests for the provision of services and assistance; reports of failure to comply with laws regulated by the organisation; and request for explanation of policies, procedures, and decisions.

**Public Interest Disclosure** – A report about wrongdoing made by a public official in NSW that meets the requirements of the *Public Interest Disclosures Act 2022* and includes serious misconduct and maladministration.

**Complaint management system (Framework)** - The systems and internal procedures supporting the implementation of the complaint management policy.

## 5.0 Process for Lodging a Complaint

Complaints may be lodged:

- via Council's '[Complaint Form](#)' available on our [website](#)
- telephone
- in person; or
- in writing via letter or email

Council encourages you to include your name, address and contact number and a brief description of the problem.

Any members of Council staff can receive a complaint and must act according to this policy and the Council's Complaint Handling Procedure to document and action the complaint.

If a Councillor receives a complaint, the Councillor should refer the matter directly to the General Manager in accordance with the Council's Code of Conduct.

## 6.0 Complaints that will not be Investigated

Council may determine that a complaint will not be investigated where that complaint:

- is considered frivolous, vexatious or not made in good faith or concerns a trivial matter
- involves a matter where an adequate remedy or right of appeal already exists, whether or not the complainant uses the remedy or right of appeal
- where a matter is subject to an existing mediation process
- relates to a decision made by a meeting of Council
- relates to a decision, recommendation, act or omission which is more than 12 months old.
- involves a matter where the complainant declines or refuses to provide further information and/or there are threats made against the Council.

### 6.1 Public Interest Disclosure

All agencies in NSW are required to have a Public Interest Disclosure (PID) policy under section 42 of the *Public Interest Disclosure Act 2022*.

The *Public Interest Disclosures Act 2022* (PID Act) sets out a system under which people working within the NSW public sector can report serious wrongdoing in a way that gives them protection from reprisal action and liability. The things people can make a public interest disclosure about are corrupt conduct, serious maladministration, serious and substantial waste, a failure to properly fulfil functions and responsibilities under the *Government Information (Public Access) Act 2009* (GIPA Act), a pecuniary interest contravention under the *Local Government Act 1993*, and a failure to properly fulfil functions under the *Privacy and Personal Information Protection Act 1998* (PPIP Act), or *Health Records and Information Privacy Act 2002* (HRIP Act).

Should Council determine that a complaint will not be investigated, the complainant will be advised of the reason for the decision.

## 6.2 Anonymous Complaints and Confidentiality

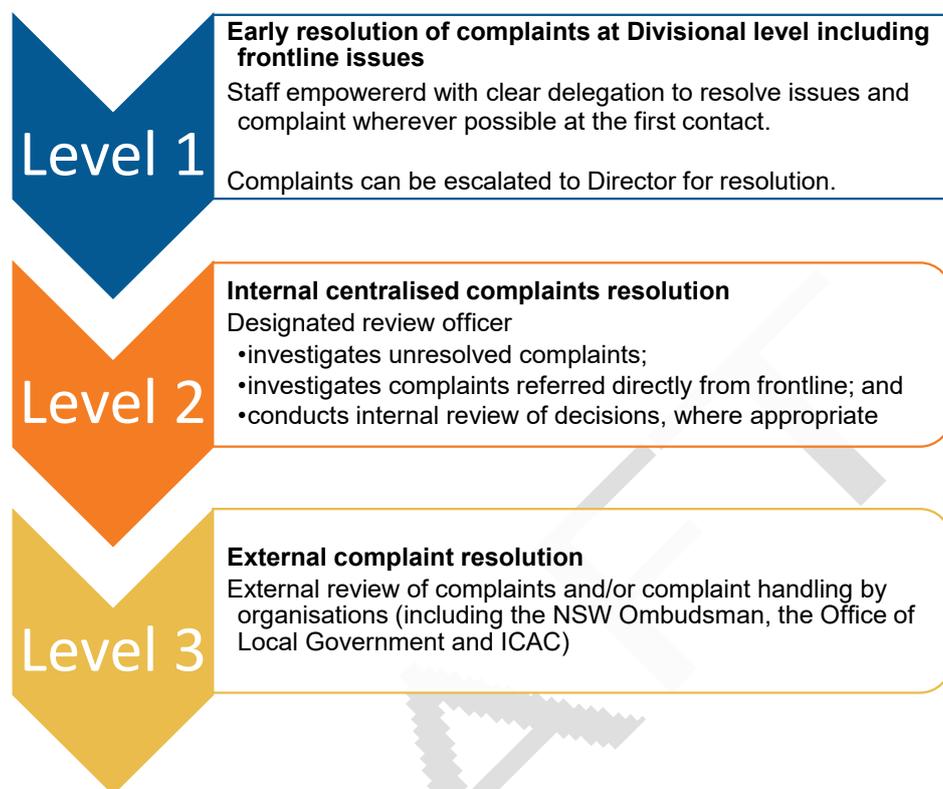
Anonymous complaints may not be fully investigated due to the inability to seek clarification or additional information. If an anonymous complaint is received Council will note the issues raised and, where necessary, try and resolve them appropriately, however issues raised in anonymous complaints may not be fully actioned.

Council encourages complainants to provide full contact information when lodging complaints. Council will protect the identity of complainant(s), subject to legislative requirements, should such a request be made. Strathfield Council manages personal and private information collected by Council in accordance with Council's [Privacy Management Plan](#).

## 6.3 Principles for Managing Complaints

<b>Principle One</b>	Complaints should be resolved in a timely and cost-effective manner and, where possible, without recourse to the courts.
<b>Principle Two</b>	Staff member dealing with complaint must send an <b>acknowledgement</b> , via the same channel as received, to the complainant within <b>five (5) working days</b> providing a unique reference number and name of Officer dealing with the complaint.
<b>Principle Three</b>	All complaints should be addressed / resolved within <b>ten (10) working days</b> from lodgement of the complaint. Written feedback should be provided to the complainant and must include reasons for decision, any options for redress and review rights, if any. If the complaint takes longer than a month to resolve, feedback must be provided <b>at least every 30 days</b> .
<b>Principle Four</b>	Staff should seek to resolve difficulties, disagreements, or disputes by discussion with the complainant.
<b>Principle Five</b>	Complainants have the following rights: <ul style="list-style-type: none"> <li>• any member of the public has the right to lodge a complaint.</li> <li>• members of the public have the right to lodge complaint if they are unsatisfied with service.</li> <li>• complaints lodged with Council will be assessed and investigated in a timely manner.</li> <li>• confidentiality will be respected if requested.</li> <li>• complainants will not be subjected to any form of prejudice or harassment in reprisal of their complaint.</li> </ul>

#### 6.4 Complaint Management System



Council's complaint management system is based on the NSW Ombudsman's Three Tier approach to complaint management. Complaints dependent on their nature, can be referred to relevant external agencies for review (**Appendix A**)

#### 6.5 Communication with Complainant

In circumstances where a complainant has provided his/her name, address and contact details, the staff member responsible for handling the complaint will acknowledge the complaint within **five (5) working days**. Such acknowledgement may be by telephone or in writing, as appropriate, and details of this contact will be recorded against the complaint in Council's electronic document management system.

The staff member responsible for handling the complaint will ensure that the complainant is kept informed of progress regarding investigation and resolution of the complaint, **every 30 working days** until the complaint process is completed.

The staff member responsible for handling the complaint will provide written advice to the complainant as to the outcome of the investigations. Where appropriate, an offer of redress will be made and the complainant will be advised of any measures taken to minimise changes of the issue(s) underlying the complaint occurring again.

Individual Rights and Mutual Responsibility of the Parties to a Complaint are outlined in **Appendix B**.

## 6.6 Competitive Neutrality Complaints

Competitive neutrality is one of the principles of national competition policy. Competitive neutrality is based on the concept of the 'level playing field' of all competitors in a market, be they public or private sector competitors. Under the principles of national competition policy, all levels of government must establish an effective system to deal with complaints relating to competitive neutrality in respect of their business.

The Office of Local Government's guidelines on the Management of Competitive Neutrality Complaints, issued in October 1997, explains how councils should deal with competitive neutrality complaints.

A competitive neutrality complaint is:

- a complaint that a council has not met its obligations under the Policy Statement on the Application of the National Competition Policy or Pricing and Cost for Council Businesses. This includes a concern that a council has not established an effective complaint handling mechanism
- a complaint that a council has not abided by the spirit of competitive neutrality in the conduct of a business activity.

A competitive neutrality complaint is not:

- a complaint regarding the level of service provided by a business activity.
- a complaint regarding the cost of the service, unless it is that council has not costed its service to take competitive neutrality into account
- a complaint regarding the trade practices laws and their application to councils.

Complaints that do not concern competitive neutrality should be dealt with under Council's normal complaints handling processes.

## 6.7 Managing Unreasonable Conduct by Complainants

Complainants sometimes become angry, upset or abusive because of either a real or perceived error or frustration with their dealings with Council. In certain circumstances, some complainants exhibit challenging behaviour that can be categorized as:

- unreasonable persistence
- unreasonable demands
- unreasonable lack of cooperation
- unreasonable arguments
- unreasonable behaviours.

Such cases are referred to Corporate Governance for independent assessment and management through Council's Assisted Communications Program (ACP). This program is a management strategy designed to provide a communication channel to monitor and preserve the relationship with our customers whilst ensuring Council resources are used equitably.

## Appendix A – External Review Agencies

External agency	Nature of complaint
NSW Office of Local Government Locked Bag 3015 NOWRA NSW 254 Phone: 02 4428 4100 Facsimile: 02 4428 4199 Email: olg@olg.nsw.gov.au	Matters concerning a serious breakdown in Council's operations, if the Council is not operating satisfactorily or pecuniary interest matters
The Independent Commission Against Corruption GPO Box 500 SYDNEY NSW 2001 Phone: 02 9318 5999 or Toll free: 1800 463 909 Facsimile: 02 9699 8067	Matters concerning corrupt conduct, which is defined as dishonest or partial exercise of any official functions by a public official.
Anti-Discrimination Board PO Box A2122 SYDNEY SOUTH NSW 1235 Phone: 02 9268 5555 or Toll free: 1800 670 812 Facsimile: 02 9268 5500	Matters in relation to discrimination, disability, and harassment
Australian Competition and Consumer Commission Level 7, Angel Place 123 Pitt Street SYDNEY NSW 2000 (GPO Box 3648, SYDNEY NSW 1044) Phone: 9230 9133 Fax: 9232 6107	Competitive neutrality complaints
Information and Privacy Commission NSW GPO Box 7011 SYDNEY NSW 2001 Phone: 1800 472 679 Fax: 02 6446 9518 Email: ipcinfo@ipc.nsw.gov.au	Breaches of the <i>Privacy and Personal Information Protection Act 1998</i>
The NSW Ombudsman Level 24, 580 George Street SYDNEY NSW 2000 Phone: 02 9286 1000 or Toll free: 1800 451 524 Facsimile: 02 9283 2911 Email: ombo@nswombudsman.nsw.gov.au	Matters concerning maladministration or related to child abuse

## Appendix B: Individual Rights and Mutual Responsibility of the Parties to a Complaint

For Strathfield Council to ensure that all complaints are dealt with fairly, efficiently, and effectively and that work health safety standards and duty of care obligations are adhered to, the following rights and responsibilities must be observed and respected by all parties to the complaints process.

RIGHTS	
<b>Complainants</b>	<ul style="list-style-type: none"> <li>to make a complaint and express their opinions in ways that are reasonable, lawful, and respectful</li> <li>to a reasonable explanation of the organisation's complaints procedure, including details of the confidentiality and/or privacy rights or obligations that may apply</li> <li>to a fair and impartial assessment and where appropriate, investigation of their complaint based on the merits of the case</li> <li>to a fair assessment of the complaint</li> <li>to a timely response</li> <li>to be informed of at least general terms about the actions taken and outcome of their complaint</li> <li>to be given reasons that explain decisions affecting them</li> <li>to at least one right of review of the decision on the complaint</li> <li>to be treated with courtesy and respect</li> <li>to communicate valid concerns and views without fear of reprisal or other unreasonable response</li> </ul>
<b>Staff</b>	<ul style="list-style-type: none"> <li>to determine how a complaint will be dealt with</li> <li>to finalise matters based on outcomes they consider to be satisfactory in the circumstances.</li> <li>to expect honesty, cooperation, and reasonable assistance from complainants</li> <li>to expect honesty, cooperation and reasonable assistance from organisations and people within jurisdiction who are the subject of a complaint</li> <li>to be treated with courtesy and respect</li> <li>to a safe and healthy working environment</li> <li>to modify, curtail or decline service (if appropriate) in response to unacceptable behaviour by a complainant.</li> </ul>
<b>Subject of a complaint</b>	<ul style="list-style-type: none"> <li>to a fair and impartial assessment and, where appropriate, investigation of the allegations made against them</li> <li>to be treated with courtesy and respect by Strathfield Council staff who are managing the complaint</li> <li>to be informed (at an appropriate time) about the substance of the allegations made against them that are being investigated</li> <li>to be informed about the substance of any proposed adverse comment or decision</li> <li>to be given a reasonable opportunity to put their case during the course of any investigation and before any final decision is made.</li> <li>to be told the outcome of any investigation into allegations about their conduct, including the reasons for any decision or recommendation that be detrimental to them</li> <li>to be protected from harassment by disgruntled complainants acting unreasonably</li> </ul>

<b>RESPONSIBILITIES</b>	
<b>Complainants</b>	<ul style="list-style-type: none"> <li>• treating Council staff with courtesy and respect</li> <li>• clearly identify to the best of their ability the issues of the complaint</li> <li>• providing to the best of their ability all the relevant information available to them at the time of making the complaint</li> <li>• being honest in all communication with Council</li> <li>• informing Council of any other action they have taken in relation to their complaint</li> <li>• co-operating with staff who are assigned to assess/investigate/resolve/determine or otherwise deal with their complaint.</li> </ul>
<p>If complainants do not meet their responsibilities, Council may consider placing limitations or conditions on their ability to communicate with staff or access certain services.</p> <p>Council has a zero-tolerance policy in relation to any abuse and threats directed towards our Staff.</p> <p>Any conduct of this kind may result in a refusal to take any further action on a complaint or to have further dealings with the complainant. Any such conduct of a criminal nature will be reported to police and in certain cases legal action may also be considered.</p>	
<b>Staff</b>	<ul style="list-style-type: none"> <li>• providing reasonable assistance to complainants who need help to make a complaint</li> <li>• dealing with all complaints, complainants and people or organisation the subject of complaint professionally, fairly, and impartially</li> <li>• Understanding how their responses and approaches may contribute to the conduct of complainants, and act in a way that supports de-escalation of unreasonable behaviour.</li> <li>• Giving complainants or their advocates a reasonable opportunity to explain their complaint, subject to the circumstances of the case and the conduct of the complainant</li> <li>• Giving people or organisation the subject of complaint a reasonable opportunity to put their case during any enquiries and before any final decision is made</li> <li>• Informing the subject of investigation, at an appropriate time, about the substance of the allegations made against them and the substances of any proposed adverse comment or decision that they may need to answer or address</li> <li>• Keeping complainants informed of the actions taken and the outcome of their complaints</li> <li>• Giving complainants reasons that are clear and appropriate to their circumstances and adequately explaining the basis of any decisions that affect them</li> <li>• Treating complainants and any people the subject of complaint with courtesy and respect at all times and in all circumstances</li> <li>• Taking all reasonable and practicable steps to ensure that complainants are not subjected to any detrimental action in reprisal for making their complaint</li> <li>• Giving adequate warning of the consequences of unacceptable behaviour</li> <li>• If Council or its staff fail to comply with these responsibilities, complainants may complain to the NSW Ombudsman and the Office of Local Government (NSW)</li> </ul>

<p><b>Subject of a complaint</b></p>	<ul style="list-style-type: none"><li>• Cooperating with the Council staff who are assigned to handle the complaint, particularly where they are exercising a lawful power in relation to a person or body within their jurisdiction</li><li>• Providing all relevant information in their possession to Council or its authorised staff when required to do so by a properly authorised direction or notice</li><li>• Being honest in all communication with Council and its staff</li><li>• Treating Council staff with courtesy and respect at all times and in all circumstances.</li></ul>
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End

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CCS8 COUNCILLOR WORKSHOP 14 MAY 2024  
 AUTHOR: Quinton Kohler, Governance and Corporate Support Officer  
 APPROVER: Kristy Watts, Director Corporate and Community

**RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

The purpose of the report is to present a summary to Council of the items discussed at the Councillor Workshop held on Tuesday 14 May 2024 and follow up action required.

**REPORT**

Attendees

Councillors:

- Maheswaran (In person)
- Cai (In person)
- Pensabene (vAudio-Visual Link)
- Hall (Audio-Visual Link)

Apologies

Councillors:

- Datta

Declarations of Pecuniary or Conflict of Interest (Nature of interest to be disclosed)

Nil.

The following items were discussed at the Councillor Workshop held on 14 May 2024.

Item Reference	Title	Attendance	Summary	Follow Up Action
GMU1	Community Facilities Plan of Management Review	Councillors Maheswaran and Cai in person, Pensabene (via audio visual link) with the Workshop commencing 4:50pm	The draft amended Community Facilities Plan of Management will be presented to the May Council meeting.  The Community Facilities Plan of Management covers multiple sites. It does not require Crown Land approval before public exhibition. <b>PoM's are a statutory requirement for all community and Crown Land. They set out how community land is managed and are</b>	To go to Council Meeting 28 May 2024.

Item Reference	Title	Attendance	Summary	Follow Up Action
			<p>reviewed on a regular basis. This PoM was last reviewed in 2020 and the draft contains amended content.</p> <p>A public hearing is required concerning categorisation of land, which will be held during the public exhibition of the draft plan.</p>	
GMU2	Events Calendar Financial Year 2024-2025	Councillors Maheswaran and Cai in person, Pensabene (audio visual link) and Hall (Audio Visual Link arrived at the meeting the time being 5:01 pm)	Presentation was provided of current, future, and new events for the 2024/25 Financial Year.	To go to Council Meeting 28 May 2024 for endorsement.
CCS1	Small Grant Applications	Councillors Maheswaran and Cai in person, Pensabene and Hall (via Audio Visual Link)	Officer presentation of the preferred applicants for Small Grants for the current quarter.	To go to Council Meeting 28 May 2024
CCS2	FY2023/2024 – Quarterly Budget Review Statement – March 2024	Councillors Maheswaran and Cai in person, Pensabene and Hall (via Audio Visual Link)	<p>Overview provided of the QBRS which will achieve a balance result.</p> <p>Key budget over-runs can be attributed to Internal Audit fees and achievement of a clean audit result.</p>	<p>To go to Council Meeting 28 May 2024</p> <p>Provide Councillor Hall with copy of the Long-term Financial Plan.</p>
CCS3	DRAFT – Reconciliation Action Plan	Councillors Maheswaran and Cai in person, Pensabene and Hall (via Audio Visual Link)	<p>Rationale for the Reconciliation Action Plan was provided and that this would be a baseline plan to build on.</p> <p>There was rigorous discussion in relation to sections 8 and 9 of the Plan.</p>	To go to another workshop for further discussion.

Item Reference	Title	Attendance	Summary	Follow Up Action
CCS4	Loan Acquisition	Councillors Maheswaran and Cai in person, Pensabene and Hall (via Audio Visual Link)	Councillors were provided with an overview of the requirements and analysis for borrowing funds as per the adopted budget and Long Term Financial Plan.	To go to Council Meeting 28 May 2024
CCS5	Strathfield Complaints Management Policy	Councillors Maheswaran and Cai in person, Pensabene (via Audio visual link) and Hall (via Audio Visual Link left the Workshop the time being 6:16 pm)	An overview of the draft policy was provided to Councillors.	To go to Council Meeting 28 May 2024
CCS6	Amendment of Minutes for Council Meeting 6 December 2022	Councillors Maheswaran and Cai in person, Pensabene (via Audio visual link)	Minutes of the 6 December Council Meeting require a correction.	To go to Council Meeting 28 May 2024  Further sets of minutes are to be reviewed for 7 March 2022, 7 March 2023
PE1	Strathfield Town Centre Master Plan – Community Engagement Feedback	Councillors Maheswaran and Cai in person, Pensabene (via Audio visual link)	A detailed presentation was provided by the Officer.  There has been extensive community consultation.	To go to meeting 25 June 2024.

Item Reference	Title	Attendance	Summary	Follow Up Action
EO1	32 Ismay Avenue, Homebush – Pedestrian Through Link Access	Councillors Maheswaran and Cai in person, Pensabene (via Audio visual link)	<p>The prevailing resolution of August 2008, 132/08, is still in force and will be followed up on.</p> <ol style="list-style-type: none"> <li>1. That Council note that the land known as Lot 1 in DP 726732 is under the care, control, and management of Strathfield Municipal Council.</li> <li>2. That Council begin negotiations to return the access way being part of Lot 1 in DP 726732 to general community use.</li> <li>3. That Council offer to pay the full cost of fencing to ease the burden on the owner of the neighbouring property.</li> </ol>	To proceed with Resolution 132/08.
EO2	Strathfield Urban Forest – Strategies to Increase Tree Canopy	Councillors Maheswaran and Cai in person, Pensabene (via Audio visual link) with the Workshop finishing 7:32 pm.	<p>Noted that the Urban Forest Strategy is listed in the Community Strategic Plan.</p> <p>The presentation covered trees on both private and public land.</p>	To go to Council Meeting 28 May 2024
<p><b>Mayor's Update</b></p> <ul style="list-style-type: none"> <li>• Congratulate Council on finalising the Deed for Ismay Reserve.</li> <li>• Congratulate Council on the outcome for the Aussie Skips matter.</li> </ul>				
<p><b>General Manager's Update</b></p> <ul style="list-style-type: none"> <li>• April Citizenship ceremony was attended by Councillor Cai representing the Mayor as well as Federal and State members of parliament and Burwood Police Superintendent.</li> <li>• Inner West Business Awards was recently held with some Strathfield Businesses winning their category.</li> <li>• The Strathfield Festival was recently held with good attendance of over 35,000 people.</li> <li>• The Rising Tide exhibition is currently being run at the Strathfield Library until the 3<sup>rd</sup> June.</li> <li>• Effected residents by Aussie Skips have been updated on the outcome and is generally understood to be received positively.</li> <li>• The Llandilo matter was heard at Court with Councillors emailed to be advised that the applicant elected to discontinue the matter.</li> <li>• The Deed for Ismay Reserve has been executed - upgrade and remedial works are being planned.</li> <li>• Homebush TOD progressing with meaningful dialogue with the NSW Department of Planning.</li> <li>• 2024 Council Elections- preparation is underway.</li> <li>• Council will be hosting the Gapyeong delegation on the 20 May commencing 9:30am at the Townhall.</li> </ul>				

#### FINANCIAL IMPLICATIONS

There are no financial implications.

#### ATTACHMENTS

There are no attachments for this report

CCS9                    COUNCILLOR WORKSHOP 21 MAY 2024  
 AUTHOR:             Quinton Kohler, Governance and Corporate Support Officer  
 APPROVER:         Kristy Watts, Director Corporate and Community

**RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

The purpose of the report is to present a summary to Council of the items discussed at the Councillor Workshop held on Tuesday 21 May 2024 and follow up action required.

**REPORT**

Attendees

Councillors:

- Maheswaran (Audio-Visual Link)
- Datta (Audio-Visual Link)
- Pensabene (Audio-Visual Link)
- Hall (Audio-Visual Link)

Apologies

Councillors:

- Cai

**Declarations of Pecuniary or Conflict of Interest (Nature of interest to be disclosed)**

Nil.

The following items were discussed at the Councillor Workshop held on 21 May 2024.

Item Reference	Title	Attendance	Summary	Follow Up Action
CCS1	Draft – Reconciliation Action Plan	This item was previously considered at the Councillor Workshop 14 May 2024.  The Workshop commenced 4:32pm and finished	Rationale for the Reconciliation Action Plan was provided and that there were four tiers of Reconciliation Action Plans being Reflect, Innovate, Stretch and Elevate.  Council will begin at building a baseline commencing with the basic tier Reflect and building upon this.  Councillor feedback is to be incorporated	To go to Council Meeting 28 May 2024.

Item Reference	Title	Attendance	Summary	Follow Up Action
		5:25pm.  Councillors Pensabene (via audio visual link), Maheswaran (via audio visual link), Hall (via audio visual link) and Datta (arrived at the Workshop via audio visual link the time being 4:38pm)	into the draft RAP which will be tabled at a future Council Meeting.	

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

There are no attachments for this report

CCS10            DRAFT - RECONCILIATION ACTION PLAN  
AUTHOR:        Kristy Watts, Director Corporate and Community  
APPROVER:     Michael Mamo, General Manager

**RECOMMENDATION**

That Council:

- a) Approve for the attached draft Reconciliation Action Plan to progress to a 28 Day public exhibition period.
- b) Should no submission be made, approve for the draft Reconciliation Plan to progress as outlined in Attachment 1.

**PURPOSE OF REPORT**

To provide a draft Reconciliation Action Plan (RAP) for consideration by Council as identified on page 65 of the Adopted 2023/24 Operational Plan under action number 3.2.2.1.3, as follows:

Goal 3.2			Place of creativity, culture and learning	
Community Strategic Plan 'Strathfield 2035'	Strategy 3.2.2:	Foster and celebrate local identity		
Delivery Program 2022-2026	Principal Activity 3.2.2.2:	Explore and reflect on shared culture, history and heritage of Strathfield's communities		
Operational Plan 2023-2024 Actions		Measures/Targets	Responsibility	
3.2.2.1.1	Partner and present exhibitions and learning programs that educate and reflect on culture, art, heritage and environment with emphasis on connections to Strathfield LGA	# exhibitions held, # visitors Target: 6 month report	Corporate and Community	
3.2.2.1.2	Prepare an oral history project focused on undocumented histories of culturally and linguistically diverse groups and their experiences in Strathfield LGA	Project progress Target: June 2024	Corporate and Community	
3.2.2.1.3	In collaboration with partners, prepare and deliver education on first nation history in the Strathfield LGA and celebrate NAIDOC Week. Prepare a report on actions required to develop a Reconciliation Action Plan with Reconciliation Australia	Program delivered: Events held Target: June 2024	Corporate and Community	

**REPORT**

Since 2006, RAPs have enabled organisations to sustainably and strategically take meaningful action to advance reconciliation.

Based around the core pillars of **relationships, respect** and **opportunities**, RAPs provide tangible and substantive benefits for Aboriginal and Torres Strait Islander peoples, increasing economic equity and supporting First Nations self-determination.

## The RAP Framework

Reconciliation Australia outlines four (4) RAP types – **Reflect, Innovate, Stretch and Elevate**.

Reconciliation Australia's RAP Framework provides organisations with a structured approach to advance reconciliation. The framework of relationships, respect and opportunities enables organisations to turn their good intentions into action and to support the national reconciliation movement. Each type of RAP is designed to suit an organisation at **different stages of their reconciliation journey**.

*Attachment 2: provides a further detailed description of each RAP type outlined above.*

### 1. Reflect: Building strong foundations

- A Reflect RAP helps prepare an organisation to engage in reconciliation meaningfully.
- Committing to a Reflect RAP starts with engaging staff and leaders in understanding the importance of reconciliation.
- It includes developing relationships with Aboriginal and Torres Strait Islander stakeholders, and scoping where your organisation can best have impact in your sphere of influence.
- A Reflect RAP is implemented over 12 – 18 months.

## Approach

As our Council is in its infancy on this journey an initial DRAFT RAP has been developed based on the following RAP type:

### 1. Reflect: Building strong foundations

The Draft RAP attached has been developed in line with Reconciliation Australia's preferred template.

## Next steps

The below table outlines the next steps required to finalise the RAP.

Action	Timing
Draft RAP to presented to Council for approval to Exhibit for 28-days	28 May 2024
Exhibition period Inc. further engagement with Reconciliation Australia	29 May 2024 – 25 June 2024
Finalise RAP	June/July 2024 pending exhibition outcomes.

## FINANCIAL IMPLICATIONS

Funding has been provided in the current budget for the purposes of events, with other actions considered negligible in cost (i.e. covered buy current staff / resourcing) and therefore additional budget would not be required in the current budget or the Draft 2024/2025 Annual Budget.

## ATTACHMENTS

1. [↓](#) Draft Reconciliation Action Plan
2. [↓](#) The Four (4) RAP Types

Last updated: 21 May 2024

**Strathfield Council  
Reflect  
Reconciliation Action Plan  
(RAP)  
July 2024 - January 2026**

**Council's vision for reconciliation**

*We will be developing a vision for reconciliation as part of Council's Reflect RAP.*

Strathfield Council has developed a Reflect RAP, primarily centred around fostering relationships between Indigenous and non-Indigenous people and encouraging engagement within our community.

The RAP can be beneficial to our community in several ways:

1. **Acknowledgment and Respect:** A RAP provides a formal avenue to acknowledge the traditional owners of the land and to show respect for the history and culture of Aboriginal and Torres Strait Islander people. It signifies a commitment to understanding and honouring past connections to the land and cultural heritage, which are critical aspects of reconciliation.
2. **Community Engagement and Relationships:** Developing a RAP creates platforms for dialogue, understanding, and mutual respect.
3. **Promoting Access to Services for Indigenous people:** A RAP can address issues of inequality and access to services for Indigenous people.
4. **Educational Opportunities:** Implementing a RAP includes educational components that help Council staff and the wider community learn about Indigenous culture, history, and contributions. This increased awareness can help foster a more knowledgeable community.
5. **Building Trust:** By committing to a RAP, Council can demonstrate its commitment to transparency, accountability, and genuine collaboration with Indigenous communities. This helps build trust, a crucial element for effective partnership and collaboration.

**What is a Reflect RAP?**

There is currently a four (4) percent population of Aboriginal and Torres Strait Islander people residing with the Local Government Area. Council has developed a Reflect RAP for the following purposes:

- A Reflect RAP will help to prepare us to engage in reconciliation meaningfully.
- Committing to a Reflect RAP starts with developing relationships with Aboriginal and Torres Strait Islander stakeholders, and scoping where we can best have impact and influence.
- It includes engaging staff and leaders in understanding the importance of reconciliation.
- A Reflect RAP is implemented over 12 – 18 months.

**How does this RAP work?**

This RAP has been developed in line with Reconciliation Australia's RAP Framework, which provides a structured approach to advance meaningful relationships with Aboriginal and Torres Strait Islander people.

This framework of relationships, respect and opportunities enables Council to turn good intentions into action and to support national reconciliation.

The following tables provide Council's intended actions for the period of this RAP and are aligned to each of the aspects of Reconciliation Australia's RAP framework.

<b>Relationships</b>			
Council recognises the importance of cultivating and maintaining strong relationships between Aboriginal and Torres Strait Islander peoples and other Australians. We have developed a set of actions that are based on building a strong foundation to enable us to better partner with and collaborate with our Aboriginal and Torres Strait Islander community.			
<b>Community Strategic Plan Themes:</b> Community Wellbeing & Celebrating Culture and Place			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
1. Establish and maintain mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.	<ul style="list-style-type: none"> <li>Identify local and/or neighbouring Aboriginal and Torres Strait Islander stakeholders and organisations from whom Council may potentially develop guiding principles for future engagement.</li> </ul>	August – December 2024	Manager Library & Community
	<ul style="list-style-type: none"> <li>Undertake a process whereby the Executive team and Councillors can consider stakeholders for partnership and identify a stakeholder for whom Strathfield Council may partner.</li> </ul>	January – March 2025	Manager Library & Community
	<ul style="list-style-type: none"> <li>Develop and implement an engagement plan to work with the Aboriginal and Torres Strait Islander stakeholder identified above.</li> </ul>	March – June 2025	Manager Library & Community
	<ul style="list-style-type: none"> <li>Investigate the application of the Connecting with Country framework in designing built environments.</li> <li><a href="https://www.nsw.gov.au/connecting-with-country/planning">Connecting with Country   Planning (nsw.gov.au)</a></li> </ul>	January – March 2025	Manager Planning & Place
	<ul style="list-style-type: none"> <li>Undertake an engagement project with key external stakeholders, Councillors, and staff in the development of Council's 'Vision for reconciliation', where reconciliation means a meaningful relationship with Aboriginal and Torres Strait Islander people'</li> </ul>	July – December 2025	Manager Library & Community
2. Build relationships through celebrating National Reconciliation Week (NRW).	<ul style="list-style-type: none"> <li>Circulate Reconciliation Australia's NRW resources and reconciliation materials to Council staff.</li> </ul>	July – August 2024	Manager Library & Community
	<ul style="list-style-type: none"> <li>Organise at least one NRW event each year and encourage staff and Councillors to attend.</li> </ul>	May Annually	Manager Library & Community
	<ul style="list-style-type: none"> <li>Register all NRW events on Reconciliation Australia's <a href="https://www.reconciliation.org.au/nrw">NRW website</a>.</li> </ul>	Annually	Manager Library & Community
	<ul style="list-style-type: none"> <li>Develop a communication plan focus on how we may communicate Council's commitment to reconciliation publicly (one year focus) to be presented to Executive and Council for endorsement.</li> </ul>	December 2024	Manager Library & Community / Manager Communications & Events
3. Promote positive race relations through anti-discrimination strategies.	<ul style="list-style-type: none"> <li>Review and re-implement and communicate an anti-discrimination policy for Council, including engagement.</li> </ul>	May – July 2025	Manager People & Culture

<b>Respect</b>			
<b>Community Strategic Plan Themes:</b> Community Wellbeing & Celebrating Culture and Place			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
4. Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge, and rights through cultural learning.	<ul style="list-style-type: none"> <li>Conduct a review of cultural learning needs across Council.</li> </ul>	December 2025	Manager People & Culture
	<ul style="list-style-type: none"> <li>Develop and communicate a cultural learning strategy document for Council staff to be implemented as part of the next RAP update i.e. 2026-2028.</li> </ul>	December 2025	Manager People & Culture
5. Demonstrate respect to Aboriginal and Torres Strait Islander peoples by observing cultural protocols.	<ul style="list-style-type: none"> <li>Develop, implement, and communicate a cultural protocol document, including protocols for Welcome to Country and Acknowledgement of Country.</li> </ul>	December 2024	Manager Library & Community
6. Build respect for Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week.	<ul style="list-style-type: none"> <li>Promote and encourage participation in Council's NAIDOC event to all staff and Councillors.</li> </ul>	July Annually	Manager Library & Community

<b>Opportunities</b>			
<b>Community Strategic Plan Themes:</b> Community Wellbeing & Celebrating Culture and Place			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
7. Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention, and professional development.	<ul style="list-style-type: none"> <li>Investigate the development of an identified cadetship and report outcome to a Councillor workshop.</li> </ul>	December 2025	Manager People & Culture

<b>Governance</b>			
<b>Community Strategic Plan Themes:</b> Community Wellbeing & Celebrating Culture and Place			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
8. Provide appropriate support for effective implementation of RAP commitments.	<ul style="list-style-type: none"> <li>Engage Council's senior leaders and other staff in the delivery of RAP commitments.</li> </ul>	July – August 2024	Manager Library & Community
	<ul style="list-style-type: none"> <li>Define and maintain appropriate systems to track, measure and report on RAP commitments.</li> </ul>	December 2024	Manager Library & Community
9. Build accountability and transparency through reporting RAP achievements, challenges, and learnings both internally and externally.	<ul style="list-style-type: none"> <li>Contact Reconciliation Australia to verify that Council's primary and secondary contact details are up to date, to ensure we do not miss out on important RAP correspondence.</li> </ul>	June Annually	Manager Library & Community
	<ul style="list-style-type: none"> <li>Publicly report Council's RAP achievements, challenges, and learnings, annually, including the costs related to these achievements.</li> </ul>	Yearly in Annual Report	Manager Library & Community
	<ul style="list-style-type: none"> <li>Investigate participating in Reconciliation Australia's biennial Workplace RAP Barometer.</li> </ul>	June 2026	Manager Library & Community
10. Continue Council's reconciliation journey by developing Council's next RAP.	<ul style="list-style-type: none"> <li>Develop an 'Elevate RAP' for Council approval (period January 2026, through December 2028).</li> <li>Register via Reconciliation Australia's website to begin developing Council's next RAP.</li> </ul>	November 2026	Manager Library & Community

**Contact details**

*Name:* Kathryn Fayle

*Position:* Manager Library & Community

*Email:* [Kathryn.fayle@strathfield.nsw.gov.au](mailto:Kathryn.fayle@strathfield.nsw.gov.au)



## Reconciliation Action Plan (RAP) Framework

Reconciliation Australia’s RAP Framework provides organisations with a structured approach to advance reconciliation. There are four different types of RAP that an organisation can develop: *Reflect*, *Innovate*, *Stretch* & *Elevate*. Each type of RAP is designed to suit an organisation at different stages of their reconciliation journey and organisations can repeat the same type of RAP if appropriate.

### Reflect RAP

#### Scoping capacity for reconciliation

A Reflect RAP clearly sets out the steps you should take to prepare your organisation for reconciliation initiatives in successive RAPs. Committing to a Reflect RAP allows your organisation to spend time scoping and developing relationships with Aboriginal and Torres Strait Islander stakeholders, deciding on your vision for reconciliation and exploring your sphere of influence, before committing to specific actions or initiatives. This process will help to produce future RAPs that are meaningful, mutually beneficial and sustainable.

Is a Reflect RAP the right fit for your organisation?	
<b>RAP objective</b>	<ul style="list-style-type: none"> <li>Prepare the organisation for future RAPs and reconciliation initiatives</li> </ul>
<b>Duration</b>	<ul style="list-style-type: none"> <li>12 months</li> </ul>
<b>Suitable for</b>	<p>Organisations that may:</p> <ul style="list-style-type: none"> <li>be new to reconciliation and are unsure of how their organisation could or should engage with reconciliation</li> <li>have limited or poor relationships with Aboriginal and Torres Strait Islander stakeholders</li> <li>need time to engage the whole of organisation in reconciliation, including gaining support from senior leaders</li> <li>don't have an existing working group and structured plan to drive reconciliation</li> <li>Organisations that are unsure who their Aboriginal and Torres Strait Islander staff and external stakeholders are</li> </ul>
<b>Key expectations of the RAP</b>	<p>Establish an effective governance structure, including RAP Working Group</p> <p>Determine your organisation’s vision for reconciliation</p> <p>Scope and reflect on how the organisation can contribute to reconciliation</p> <p>Improve relationships with Aboriginal and Torres Strait Islander peoples and relevant stakeholders</p> <p>Build understanding of who, how, why and when to seek guidance and consultation</p> <p>Prepare business cases to senior leaders for future reconciliation initiatives</p> <p>Not necessarily expected to make changes to policies or internal operations</p>

## Innovate RAP

### Implementing reconciliation initiatives

An Innovate RAP outlines actions that work towards achieving your organisation’s unique vision for reconciliation. Commitments within this RAP allow your organisation to be aspirational and innovative in order to help your organisation gain a deeper understanding of its sphere of influence, and establish the best approach to advance reconciliation. An Innovate RAP focuses on developing and strengthening relationships with Aboriginal and Torres Strait Islander peoples, engaging staff and stakeholders in reconciliation, developing and piloting innovative strategies to empower Aboriginal and Torres Strait Islander peoples.

Is an Innovate RAP the right fit for your organisation?	
<b>RAP objectives</b>	<ul style="list-style-type: none"> <li>Establishing the best approach for advancing reconciliation within the organisation</li> <li>Implementing reconciliation strategies and initiatives</li> </ul>
<b>Duration</b>	<ul style="list-style-type: none"> <li>2 years</li> </ul>
<b>Prerequisites</b>	<ul style="list-style-type: none"> <li>General support and goodwill throughout the organisation</li> <li>Support from senior leaders of the organisation</li> <li>Established governance structure, including RAP Working Group with Aboriginal and/or Torres Strait Islander representation</li> </ul>
<b>Suitable for</b>	<p>Organisations that:</p> <ul style="list-style-type: none"> <li>have strong relationships with their Aboriginal and Torres Strait Islander stakeholders and understand who, how, why, and when to seek guidance and consultation</li> <li>are ready to begin or continue to implement strategies, initiatives and policies that support reconciliation</li> <li>are ready to commit to additional actions tailored to their organisation</li> </ul> <p>Organisations that may have:</p> <ul style="list-style-type: none"> <li>strong engagement with reconciliation and want to consolidate this through a structured governance model and formal public commitment</li> <li>had challenges with previous efforts or are yet to embed reconciliation across the organisation</li> <li>completed a RAP previously, have learnt from this experience and wish to continue or improve their approaches and/or try new approaches</li> </ul>
<b>Key expectations of the RAP</b>	<ul style="list-style-type: none"> <li>Develop mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders</li> <li>Develop and pilot strategies for reconciliation initiatives</li> <li>Engage staff in reconciliation</li> <li>Identify the best approach for the organisation through aspirational deliverable</li> <li>Explore how the organisation can drive reconciliation through its business activities, services, programs, stakeholders and/or sphere of influence</li> <li>Report to Reconciliation Australia by September each year, through the RAP Impact measurement questionnaire</li> <li>Publically report on RAP progress to external stakeholders</li> </ul>



## Stretch RAP

### Embedding reconciliation

A Stretch RAP is best suited to organisations that have developed strategies, and established a very strong approach towards advancing reconciliation internally and within the organisation’s sphere of influence. This type of RAP is focused on implementing longer-term strategies, and working towards defined measurable targets and goals. The Stretch RAP requires organisations to embed reconciliation initiatives into business strategies to become ‘business as usual’.

Is a Stretch RAP the right fit for your organisation?	
<b>RAP objectives</b>	<ul style="list-style-type: none"> <li>Embed reconciliation initiatives into the organisation</li> <li>Utilise sphere of influence to drive reconciliation</li> </ul>
<b>Duration</b>	<ul style="list-style-type: none"> <li>2-3 years</li> </ul>
<b>Prerequisites</b>	<p>Organisations are expected to have:</p> <ul style="list-style-type: none"> <li>successfully completed a previous RAP</li> <li>strong meaningful engagement with internal and external Aboriginal and Torres Strait Islander stakeholders</li> <li>an effective governance structure, including RAP Working Group with Aboriginal and/or Torres Strait Islander representation, and senior decision makers from across the organisation</li> <li>processes and systems in place to capture information on staff cultural learning, Aboriginal and Torres Strait Islander employees, spend with Aboriginal and Torres Strait Islander businesses, and any other relevant RAP commitments</li> <li>strong support and engagement from senior leaders, including a designated RAP Champion</li> <li>an effective Aboriginal and Torres Strait Islander engagement strategy, cultural learning strategy and employment strategy</li> <li>completed the RAP Impact Measurement Questionnaire Report each year</li> </ul>
<b>Suitable for</b>	<p>Organisations that have met the above requirements and:</p> <ul style="list-style-type: none"> <li>are confident in their tried and tested approach to embedding reconciliation within their organisation</li> <li>have tailored additional commitments to their business activities, services, programs, stakeholders and/or sphere of influence</li> <li>are ready to expand on their efforts through specific and measurable longer-term commitments with an outcomes focus</li> <li>can commit to robust reporting requirements</li> <li>are willing to collaborate with other RAP organisations to advance reconciliation</li> </ul>
<b>Key expectations of the RAP</b>	<ul style="list-style-type: none"> <li>Set measurable targets and firm tangible commitments throughout the RAP</li> <li>Implement strategies to ensure staff throughout the organisation is engaged in reconciliation</li> <li>Continuous improvement of engagement, cultural learning, employment and procurement strategies</li> <li>Engage external stakeholders in reconciliation</li> <li>Consider initiatives to address the five dimensions of reconciliation</li> <li>Report to Reconciliation Australia by September each year, through the RAP Impact Measurement Questionnaire</li> <li>Publicly report on RAP progress to external stakeholders</li> </ul>



## Elevate RAP

### Leadership in reconciliation

Please discuss with Reconciliation Australia if you are aspiring for an Elevate RAP as there are unique requirements, expectations and processes in order to qualify.

For more information visit  
[www.reconciliation.org.au](http://www.reconciliation.org.au)



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CCS11            QUARTERLY BUDGET REVIEW STATEMENT (QBRS) FOR THE QUARTER ENDED 31  
MARCH 2024

AUTHOR:        Rodney Sanjivi, Chief Financial Officer

APPROVER:     Michael Mamo, General Manager

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## RECOMMENDATION

That the Quarterly Budget Review Statement for the quarter ending 31 March 2024 be received and adopted.

## PURPOSE OF REPORT

To submit the Quarterly Budget Review Statement (QBRS) for quarter ended 31 March 2024 as per Clause 203 of the *Local Government (General) Regulation 2021*.

Clause 203 of the *Local Government (General) Regulation 2021* requires that the Responsible Accounting Officer (RAO) submit to the Council, a Quarterly Budget Review Statement within two (2) months of the close of each quarter, except the June quarter.

## REPORT

The Quarterly Budget Review Statement as required under Clause 203 of the *Local Government (General) Regulation 2021* for the quarter ending 31 March 2024 is set out in attachment 1.

The Chief Financial Officer, as Council's Responsible Accounting Officer, is of the opinion that the Budget Review Statement for the quarter ended 31 March 2024 indicates that the projected financial position of Council for the year ending 30 June 2024 will remain satisfactory, having regard to the original and revised estimates of income and expenditure.

## FINANCIAL IMPLICATIONS

The financial implications have been identified within the report and in the attachment.

## ATTACHMENTS

1. [Quarterly Budget Review Statement - 31 March 2024](#)



## Report by Responsible Accounting Officer

***The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.***

It is my opinion that the Quarterly Budget Review Statement for Strathfield Municipal Council for the quarter ended 31 March 2024 indicates that Council's projected financial position at 30 June 2024 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: Rodney Sanjivi

Date: 17 May 2024

Name: Rodney Sanjivi  
*Responsible Accounting Officer  
Strathfield Municipal Council*

## A. Income and Expenditure Budget Review Statement

\$'000's	Original Adopted Budget	Revotes	Adopted September Qtr Review Variations	Adopted December Qtr Review Variations	Adopted Revised Budget	Proposed March Qtr Review Variations	Projected Year-End Result	YTD Actuals
<b>Income</b>								
Rates & Annual Charges	36,948		(64)	65	36,949	-	36,949	36,854
User Charges & Fees	5,022		96	-	5,118	(164)	4,955	3,681
Other Revenue	3,944		-	-	3,944	(85)	3,859	1,526
Grants & Contributions Provided for Operating Purposes	2,921		(357)	555	3,119	(10)	3,109	258
Grants & Contributions Provided for Capital Purposes	9,762		-	(440)	9,322	680	10,002	8,781
Interest and Investment Income	1,714		-	-	1,714	-	1,714	1,607
Other Income	-		-	-	-	-	-	676
Net Gain from the Disposal of Assets	625		-	-	625	-	625	555
<b>Total Income from Continuing Operations</b>	<b>60,936</b>	<b>-</b>	<b>(325)</b>	<b>180</b>	<b>60,791</b>	<b>422</b>	<b>61,213</b>	<b>53,936</b>
<b>Expenses</b>								
Employee Benefits and On-costs	(25,524)	-	-	57	(25,467)	-	(25,467)	(17,794)
Materials & Services	(20,607)	(80)	(903)	(54)	(21,644)	(22)	(21,666)	(13,406)
Depreciation & Amortisation	(9,551)	-	-	-	(9,551)	-	(9,551)	(4,869)
Other Expenses	(1,401)	-	(28)	28	(1,401)	-	(1,401)	(1,216)
Borrowing Costs	(179)	-	-	-	(179)	179	-	-
Net Loss from the Disposal of Assets	-	-	-	-	-	-	-	-
<b>Total Expenses from Continuing Operations</b>	<b>(57,262)</b>	<b>(80)</b>	<b>(931)</b>	<b>31</b>	<b>(58,242)</b>	<b>157</b>	<b>(58,085)</b>	<b>(37,284)</b>
<b>Net Operating Surplus / (Deficit) from Continuing Operations</b>	<b>3,674</b>	<b>(80)</b>	<b>(1,256)</b>	<b>211</b>	<b>2,549</b>	<b>579</b>	<b>3,128</b>	<b>16,653</b>
<b>Net Operating Surplus / (Deficit) from Continuing Operations before Grants &amp; Contributions Provided for Capital Purposes</b>	<b>(6,088)</b>	<b>(80)</b>	<b>(1,256)</b>	<b>651</b>	<b>(6,773)</b>	<b>(101)</b>	<b>(6,874)</b>	<b>7,872</b>

**B. Cash Budget Result**

\$'000's)	Original Adopted Budget	Revotes	Adopted September Qtr Review Variations	Adopted December Qtr Review Variations	Adopted Revised Budget	Proposed March Qtr Review Variations	Projected Year-End Result	YTD Actuals
<b>Net Operating Surplus / (Deficit) from Continuing Operations</b>	<b>3,674</b>	<b>(80 )</b>	<b>(1,256 )</b>	<b>211</b>	<b>2,549</b>	<b>579</b>	<b>3,128</b>	<b>16,653</b>
Less: Capital Expenditure	(18,423 )	(8,052 )	543	(1,026 )	(26,957 )	7,225	(19,732 )	(5,250 )
Add Back: Non-Cash Items (Depreciation)	9,551	-	-	-	9,551	-	9,551	4,869
Add: Proceeds from Borrowing	7,000	-	-	-	7,000	-	7,000	
Less: Repayment of Borrowing (Principal only)	(103 )	-	-	-	(103 )	103	-	
Net Transfer (to) / from Reserves	(1,696 )	8,132	713	815	7,964	(7,907 )	57	(59,161 )
<b>Cash Budget Surplus / (Deficit)</b>	<b>3</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>4</b>	<b>-</b>	<b>4</b>	<b>(42,890 )</b>

### C. Income and Expenditure Variations

Type	Classification	Description	Amount (\$,000s)	Increase / Decrease
Income	Grants & Contributions Provide	VPA Funding Received	680,000	Increase in income
Income	Grants & Contributions Provide	Mason Park Wetland - Reduction in Sydney Water contribution	(10,000)	Decrease in income
Expense	Materials & Services	Mason Park Wetland - Reduction in program expenses	10,000	Decrease in expense
Income	User Charges & Fees	Increase in Road Opening Permits	4,000	Increase in income
Income	User Charges & Fees	Increase in Work Zone (Parking) Permits	35,000	Increase in income
Expense	Materials & Services	Additional external audit fees (2023 audit)	(150,000)	Increase in expense
Income	Other Revenue	WHS Rebates / Incentives - Income	5,275	Increase in income
Expense	Materials & Services	Tendering expenses	(8,000)	Increase in expense
Expense	Materials & Services	Local Priority Grant Expenses	(59,820)	Increase in expense
Expense	Materials & Services	Aboriginal Heritage Office	26,000	Decrease in expense
Expense	Materials & Services	Reduction in street lighting costs	100,000	Decrease in expense
Expense	Borrowing Costs	Borrowing costs not expected to be paid until next FY.	179,000	Decrease in expense
Income	User Charges & Fees	Road Closure Fee	(170,000)	Decrease in income
Income	Other Revenue	Alfresco Dining - footpath rental	(65,000)	Decrease in income
Income	Other Revenue	Hudson Park Kiosk/Café	(25,000)	Decrease in income
Income	User Charges & Fees	Driveway Linemarking Fee	(7,500)	Decrease in income
Income	User Charges & Fees	Engineering Other Fees	(25,000)	Decrease in income
Expense	Materials & Services	Masterplan Preparation	60,000	Decrease in expense
			<b>578,955</b>	

**D. Capital Budget Review Statement**

\$'000's)	Original Adopted Budget	Revotes	Adopted September Qtr Review Variations	Adopted December Qtr Review Variations	Adopted Revised Budget	Proposed March Qtr Review Variations	Projected Year-End Result	YTD Actuals
<b>Program</b>								
Plant & Equipment	2,843	230	27	-	3,100	-	3,100	1,735
Land & Buildings	610	799	-	150	1,559	(731)	829	682
Parks and Open Space	2,532	129	60	60	2,781	(2,177)	604	286
Roads, Bridges & Footpaths	12,243	6,893	(630)	753	19,259	(4,417)	14,841	2,491
Stormwater	-	-	-	-	-	100	100	-
Other	196	-	-	62	258	-	258	57
<b>Total Capital Expenditure</b>	<b>18,423</b>	<b>8,052</b>	<b>(543)</b>	<b>1,026</b>	<b>26,957</b>	<b>(7,225)</b>	<b>19,732</b>	<b>5,250</b>

## E. Capital Budget Review Summary

Capital Program	Description	Amount (\$,000s)	Increase / Decrease
Roads, Bridges & Footpaths	Upfront payment for "SSROC Lighting the Way" project not required.	(753,340)	Decrease in expense
Parks and Open Space	Depot works (SRV Funded)	190,000	Increase in expense
Roads, Bridges & Footpaths	Operations team- footpath, road, stormwater renewal various locations (SRV Funded)	120,000	Increase in expense
Stormwater	McEncroe stormwater (SRV Funded)	100,000	Increase in expense
Parks and Open Space	Hudson Park footpaths (SRV Funded)	200,000	Increase in expense
Parks and Open Space	Ford Park (SRV Funded)	1,000,000	Increase in expense
Roads, Bridges & Footpaths	Footpath Renewal (SRV Funded)	(1,610,000)	Decrease in expense
Roads, Bridges & Footpaths	Regional & Local Roads (SRV Funded)	200,000	Increase in expense
Roads, Bridges & Footpaths	K&G (SRV Funded)	170,000	Increase in expense
Roads, Bridges & Footpaths	Operations Team projects (SRV Funded)	100,000	Increase in expense
Roads, Bridges & Footpaths	Road Renewal (SRV Funded)	(470,000)	Decrease in expense
Roads, Bridges & Footpaths	Parking Meters Installation	195,000	Increase in expense
Roads, Bridges & Footpaths	Henley Road, Homebush West Pedestrian Crossing	(80,000)	Decrease in expense
Roads, Bridges & Footpaths	Cave Rd - Angle Parking (Council S94 Funded)	80,000	Increase in expense
Parks and Open Space	Strathfield Park Rotunda	(250,000)	Decrease in expense
Roads, Bridges & Footpaths	Telopea Ave Bridge	(125,000)	Decrease in expense
Land & Buildings	Bates Street Community Centre Stage 1	(150,000)	Decrease in expense
Land & Buildings	Ergonomic Accommodation	(487,727)	Decrease in expense
Roads, Bridges & Footpaths	Stormwater Priorities to address Flooding	(288,390)	Decrease in expense
Parks and Open Space	WestInvest - Hudson Park Stage 1	(736,919)	Decrease in expense
Parks and Open Space	WestInvest - Airey Park Stage 1	(408,391)	Decrease in expense
Parks and Open Space	WestInvest - Begnell Reserve Stage 1	(774,200)	Decrease in expense
Parks and Open Space	WestInvest - Strathfield Park Stage 1	(154,540)	Decrease in expense
Parks and Open Space	WestInvest Contestible - Upgrade to Cooke Park Skatepark Stage 1	(243,000)	Decrease in expense
Roads, Bridges & Footpaths	PRUAIP - Three Bridges - Contractors	(680,371)	Decrease in expense
Roads, Bridges & Footpaths	PRUAIP - Homebush Station	(442,928)	Decrease in expense
Roads, Bridges & Footpaths	Bridge Road Public Domain Capital Improvement	(832,370)	Decrease in expense
Parks and Open Space	Begnell Field - Drainage & Irrigation works (Essential Community Sports Grant)	(500,000)	Decrease in expense
Parks and Open Space	Hudson Park West East Tunnel - Park Accessibility	(500,000)	Decrease in expense
Land & Buildings	Administration Building	79,000	Increase in expense
Land & Buildings	CCC Building - Strathfield One Stop Childcare - Contractors	(151,818)	Decrease in expense
Land & Buildings	Administration Building - Sensor Lights	(20,000)	Decrease in expense
		<b>(7,224,994)</b>	

**F. Cash and Investments Budget Review Statement**

\$'000's	Opening Balances	Original Adopted Budget	Revotes	Adopted September Qtr Review Variations	Adopted December Qtr Review Variations	Adopted Revised Budget	Proposed March Qtr Review Variations	Projected Year-End Result	YTD Actuals
<b>Externally Restricted</b>									
Domestic Waste Management	3,450	(1,533)		(12)	(63)	1,842	-	1,842	3,450
Unexpended Grants	8,354		(7,322)	(180)		852	5,365	6,217	8,354
Developer Contributions	16,996	5,411				22,407	680	23,087	26,117
Stormwater Management	586			(47)		539	-	539	755
<b>Total External Restrictions</b>	<b>29,386</b>	<b>3,878</b>	<b>(7,322)</b>	<b>(239)</b>	<b>(63)</b>	<b>25,640</b>	<b>6,045</b>	<b>31,685</b>	<b>38,677</b>
<b>Internally Restricted</b>									
Plant Replacement	1,630					1,630	100	1,730	1,630
Employee Leave entitlements	1,400					1,400	-	1,400	1,400
Deposits, Bonds, & Retentions	12,956	(1,700)				11,256	-	11,256	13,834
Loan (SRV)	-					-	688	688	-
Adshel	270					270	-	270	270
Technology	134	118		(27)		225	-	225	134
Carryforwards	810		(810)	(451)		(451)	508	57	-
Future Major Expenditure	2,053					2,053	-	2,053	2,053
Parkscape Improvements	29					29	-	29	29
Risk Management	400					400	-	400	400
Election	250	100				350	-	350	250
Golf Driving Range	195	300				495	-	495	195
FAG (Paid in Advance)	1,605					1,605	-	1,605	-
WHS Reserve	-					-	5	5	-
Internal Borrowings	-				(752)	(752)	558	(194)	-
<b>Total Internal Restrictions</b>	<b>21,732</b>	<b>(1,182)</b>	<b>(810)</b>	<b>(478)</b>	<b>(752)</b>	<b>18,510</b>	<b>1,860</b>	<b>20,370</b>	<b>20,195</b>
Unrestricted cash	463	3	-	4	-	470	3	473	290
<b>Total Capital Expenditure</b>	<b>51,581</b>	<b>2,699</b>	<b>(8,132)</b>	<b>(713)</b>	<b>(815)</b>	<b>44,620</b>	<b>7,907</b>	<b>52,527</b>	<b>59,161</b>

## G. Cash and Investments Variations

Description	Reserve Name	Description	Amount (\$,000s)
Transfer to	Developer Contributions	VPA Funding Received	680,000
Transfer from	Unexpended Grants	Local Priority Grant Expenses	(59,820)
Transfer to	WHS Reserve	WHS Rebates / Incentives - Income	5,275
Transfer to	Internal Borrowings	Upfront payment for "SSROC Lighting the Way" project not required.	753,340
Transfer from	Internal Borrowings	Parking Meters Installation	(195,000)
Transfer to	Loan (SRV)	Strathfield Park Rotunda	250,000
Transfer to	Loan (SRV)	Bates Street Community Centre Stage 1	150,000
Transfer to	Carryforwards	Ergonomic Accommodation	487,727
Transfer to	Loan (SRV)	Stormwater Priorities to address Flooding	288,390
Transfer to	Unexpended Grants	WestInvest - Hudson Park Stage 1	736,919
Transfer to	Unexpended Grants	WestInvest - Airey Park Stage 1	408,391
Transfer to	Unexpended Grants	WestInvest - Begnell Reserve Stage 1	774,200
Transfer to	Unexpended Grants	WestInvest - Strathfield Park Stage 1	154,540
Transfer to	Unexpended Grants	WestInvest Contestible - Upgrade to Cooke Park Skatepark Stage 1	243,000
Transfer to	Unexpended Grants	PRUAIP - Three Bridges - Contractors	680,371
Transfer to	Unexpended Grants	PRUAIP - Homebush Station	442,928
Transfer to	Unexpended Grants	Bridge Road Public Domain Capital Improvement	832,370
Transfer to	Unexpended Grants	Begnell Field - Drainage & Irrigation works (Essential Community Sports Grant)	500,000
Transfer to	Unexpended Grants	Hudson Park West East Tunnel - Park Accessibility	500,000
Transfer to	Unexpended Grants	CCC Building - Strathfield One Stop Childcare - Contractors	151,818
Transfer to	Carryforwards	Administration Building - Sensor Lights	20,000
Transfer to	Plant Replacement	Transfer to plant and fleet to fund replacement program	100,000
			<b>7,904,449</b>

## H. Contracts and Other Expenses

Contractor	Description of Contract	Contract Value (\$)	Duration of Contract	Budgeted (Y/N)
Co Ordinated Construction Pty Ltd	Reconstruction of footpaths at Kingsland Road, Rep	91,611	12 months	Y
Enviro Sweep	Annual Purchase Order - Street Sweeping & Cleansing	1,054,921	12 months	Y
Windeal Pty Ltd	Parramatta Road Urban Amenity Improvement Program	304,685	12 months	Y
Sydney Sheds and Garages	SES Building modifications..	50,534	12 months	Y
Co Ordinated Construction Pty Ltd	Reconstruct footpath and associated works at, etc	243,564	12 months	Y
		<b>1,745,315</b>		

Minimum reporting level is 1% of estimated income from continuing operations or \$50,000, whichever is lower.

Contracts to be listed are those entered into during the quarter and have yet to be fully performed, excluding contractors that are on Council's Preferred supply

Contracts for employment are not required to be included.

## I. Consultancy and Legal Expenses

Description of Contract	YTD Expenditure (\$,000's)	Budgeted (Y/N)
Legal Expenses	461	Y
Consultancy Expenses	596	Y
	1,056	

**Notes:**

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decisionmaking by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

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CCS12            LOAN BORROWING FOR FINANCIAL YEAR 2023/2024

AUTHOR:        Rodney Sanjivi, Chief Financial Officer

APPROVER:     Kristy Watts, Director Corporate and Community

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## RECOMMENDATION

1. That Council approves the making of an application to borrow seven (7) million dollars via an external loan for the purposes of funding its infrastructure asset renewal program as originally adopted in Council's 2023/2024 Operational Plan and Annual Budget.
2. That the external loan be secured for a draw down date prior to 30 June 2024 based on a fixed interest rate with quarterly repayments amortising on a principal and interest basis.
3. That the General Manager be given delegated authority to determine the final lending institution to borrow from, based on the list provided in this report, having regard to the most favourable outcome for Council with regards to the interest rate, repayment term and other conditions on the date of making the loan application.
4. That the General Manager be given delegated authority to execute the Loan Agreement and affix the Council Seal if required.
5. That the General Manager notify the Office of Local Government (OLG) within seven (7) days after Council borrows the money under a loan contract as required by Section 230(1) of the *Local Government (General) Regulation 2021* (the Reg).

## PURPOSE OF REPORT

For Council to formally approve the borrowing of seven (7) million dollars via an external loan as originally adopted by Council in its 2023/2024 Operational Plan and Annual Budget for the purposes of funding its infrastructure asset renewal program.

## REPORT

### Adopted Asset Renewal Program and Approved Loan Funding

As part of Council's endorsed Long-Term Financial Plan ([Resourcing Strategy - Strathfield Council \(nsw.gov.au\)](#), Page 39), Council is to loan a total of \$42 million to fund the renewal of Council's Assets regarding the backlog. Initially it was thought Council should loan the total amount this financial year, however due to a combination of the current interest rates, and the need to smooth out the renewal program over the life of the Long-Term Financial Plan, it is more feasible to undertake smaller loan amounts over the coming years to enable Council a better outcome.

In adopting its 2023/2024 Operational Plan and Annual Budget ([Delivery-Program-Operational-Plan-2022-2026\\_Digital \(6\).pdf](#), Page 45), Council endorsed the borrowing of seven (7) million dollars for the purposes of funding its infrastructure asset renewal program. The commitment to borrow was endorsed via the

## Loan Borrowing for Financial Year 2023/2024 (Cont'd)

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Statement of Revenue Policy, Borrowings ([Delivery-Program-Operational-Plan-2022-2026\\_Digital \(6\).pdf](#), page 51) which is included in the 2023/2024 Operational Plan.

Subsequent to the adoption of the 2023/2024 Operational Plan and Annual Budget, Council submitted the proposed loan borrowing returns to the Office of Local Government (OLG) and TCorp, to notify these regulatory and financing bodies of Councils intention to borrow money during the 2023/2024 financial year for the purposes of funding its infrastructure asset renewal program.

Council has progressed with its asset infrastructure renewal program as planned for the 2023/2024 financial year and it is important for Council to drawdown on its commitment to borrow money for this purpose prior to the end of the 2023/2024 financial year to ensure that the financial position of Council for the year ending 30 June 2024 will remain satisfactory.

Council officers have obtained indicative borrowing rates from the following financial institutions based on a 10-year fixed rate term, with principal and interest to be repaid quarterly:

- NSW Treasury Corporation (TCorp)
- ANZ Bank
- Commonwealth Bank of Australia (CBA)
- National Bank of Australia (NAB)

*NB: Westpac Banking Corporation (WBC) declined to offer leading to Council for the purpose requested.*

A comparison of the financial implications for Council of taking a loan based on the indicative interest rates provided by these institutions are included as a confidential attachment to this report.

This report recommends that Council provides approval for the General Manager to finalise negotiations with the lending institutions identified in this report and execute the associated loan documentation with the lender that provides the most favourable rate, repayment terms and other borrowing conditions to Council based on drawing down the loan funds during June 2024.

### FINANCIAL IMPLICATIONS

The financial implications have been identified within the report and in the attachment.

### ATTACHMENTS

1. Loan Analysis - *CONFIDENTIAL ATTACHMENT - for the information of Councillors*

**CCS13**            **SMALL GRANT APPLICATIONS**  
**AUTHOR:**        Kathryn Fayle, Manager, Library & Community Services  
**APPROVER:**     Kristy Watts, Director Corporate and Community

**RECOMMENDATION**

1. That Council receive and note the report.
2. That Council approve the three (3) grants recommended by the Small Grants evaluation panel.

**PURPOSE OF REPORT**

To advise the Council of the panel review of the Small Grants applications for the fourth quarter of the 2023/2024 financial year.

**REPORT**

Council received six (6) applications for the small grants round that closed on 30 April 2024. The six (6) applications were reviewed against the evaluation criteria.

Three (3) applications were evaluated as ineligible in accordance with evaluation criteria and grant guidelines. The remaining three (3) applications, Strathfield Football Club, Strathfield Cricket Club and Vishva Hindu Parishad of Australia are recommended for funding as requested.

Name	Overview of application
Strathfield Football Club	Application meets criteria, aligned to Community Strategic Plan (CSP) and outlines how budget to be spent on Female Festival Gala Day
Strathfield Cricket Club	Application meets criteria, aligned to CSP and outlines how budget to be spent on equipment and coaching aids
Vishva Hindu Parishad of Australia	Application meets criteria, aligned to CSP and outlines how budget to be spent On World Yoga Day event

**FINANCIAL IMPLICATIONS**

The below budget has been included in Council's current 2023/2024 Budget for this purpose.

Applicant	Recommendation
Strathfield Football Club	\$2,500
Strathfield Football Clun	\$2,500
Vishva Hindu Parishad Aust. Inc	\$2,500
<b>Total Budget Requested</b>	<b>\$7,500</b>

**ATTACHMENTS**

There are no attachments for this report

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EO1 STRATHFIELD URBAN FOREST - STRATEGIES TO INCREASE TREE CANOPY  
AUTHOR: Cathy Edwards-Davis, Director Engineering & Operations  
APPROVER: Michael Mamo, General Manager

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## RECOMMENDATION

That Council note and endorse the strategies to contribute to the Strathfield Urban Forest and to increase tree canopy, as outlined within the report.

## PURPOSE OF REPORT

At the Council Meeting on 27 February 2024, it was resolved:

*“26/24  
RESOLVED: (Hall / Reddy)*

*That a report be presented to the June Council Meeting that provides strategies to increase tree canopy annually in the Strathfield Local Government Area from 16.73% (a decrease of 0.15% in 2019) recorded in 2022 by data compiled by ArborCarbon for the State Government.”*

The report identifies various opportunities to increase tree canopy, including both public and private trees.

## REPORT

### Tree Canopy in Strathfield

The Department Planning, Industry and Environment (DPIE) monitor and map tree canopy data. As outlined in the Council resolution, in 2019 the tree canopy cover in the Strathfield Local Government Area (LGA) was measured at 16.88%. In 2022, the tree canopy cover was measured at 16.73%.

By way of comparison, in 2022, the Sydney area with the lowest canopy cover was Fairfield LGA with 10.48% and the highest canopy cover was Ku-ring-gain LGA with 43.81%.

The Department Planning, Industry and Environment tree canopy data contains the following disclaimer:

NOTE: Best efforts were made to develop comparable statistics for the 2019 and 2022 canopy datasets using the raster base imagery. However due to differences in data acquisition and processing methods, there may be some variation in the summary statistics. Care should be taken when comparing canopy cover between datasets, especially in LGAs with a lower proportion of Metropolitan Urban Area, as some observed differences may be a result of variations in methodologies rather than actual change in canopy cover.

The Department Planning, Industry and Environment monitor have produced the following spatial map of tree canopy cover for Strathfield:



Greener City Branch, Resilience and Urban Sustainability Division, NSW Department of Planning and Environment (Australia) | Esri, TomTom, Garmin, Foursquare, METI/NASA, USGS | Esri, TomTom, Garmin, Foursquare, METI/NASA, USGS

The above map shows low canopy cover over the Enfield Intermodal Logistics Centre, the Sydney Markets and the various industrial areas. There is higher canopy cover in park areas and some of the residential areas.

### Benefits of Trees

Trees provide numerous benefits including the following:

#### Environmental

- Providing shade and cooling for our cities
- Reducing stormwater flows and nutrient loads
- Reducing air pollution and airborne particulates
- Storing and sequestering carbon
- Increasing biodiversity and provide habitat

#### Social

- Providing a sense of place and creation of local identify - “Strathfield has a leafy environment”
- Improving community cohesion through an improved public domain
- Encouraging outdoor activity
- Reconnecting children with nature
- Reducing heat-related illness
- Improving mental wellbeing
- Traffic calming

#### Economic

- Increasing property values

- Reducing energy costs
- Decreasing health costs
- Streetscape benefits boost business
- Reducing drainage infrastructure costs

In 2017, AECOM produced a report titled Green Infrastructure: A vital step to Brilliant Australian Cities. This report found that on average, there was a \$50,000 average increase in the value of an average size property resulting from a 10% increase in canopy.

### **Tree Canopy Targets**

Tree canopy targets are contained within a number of State Government and Council strategic documents, as outlined below. All of these strategic documents support the intent of the earlier Council resolution to identify opportunities to expand the urban forest and the tree canopy.

### **Greening our City - Premier's Priority**

In June 2019 the Premier of New South Wales announced Greening our City, a Premier's Priority to increase green cover and plant 1 million trees by 2022.

### **NSW Department of Planning and Environment**

The NSW Department of Planning and Environment Greening our City Program has several initiatives to help reduce urban heat and create a cooler, sustainable and more liveable city. The program aims to increase green cover across Greater Sydney and contribute to lifting urban canopy coverage to 40% by 2036. As part of the Greening our City grant program, the Department has provided over \$35 million in grants to plant trees.

### **Strathfield 2035 - Community Strategic Plan**

Council's Community Strategic Plan notes the following in relation to trees and the urban forest:

Strathfield LGA's urban forest is comprised of trees on public and private land areas. They contribute significantly to the liveability, natural environment and aesthetics of the Strathfield area. The urban forest is facing many challenges including urban densification, a changing climate, urban heat and canopy loss. In Strathfield LGA, tree canopies are under threat especially through removal of urban trees on private lands, tree vandalism and low levels of tree canopies in industrial and commercial areas. Street trees in the LGA are aging and strategies are required to plan for their management including their eventual replacement and renewals. The importance of trees to the Strathfield LGA cannot be overstated. Trees provide shading and reduce heat, provide carbon storage and reduction of air and water pollution habitat and food for wildlife, as well as contributing to the value of the streetscape and landscape character.

Under the goal of healthy thriving sustainable and resilient environments, the Community Strategic Plan includes a target of achieving a tree canopy cover across the LGA of 40% by 2040.

### **Strathfield Delivery Program and Operational Plan**

Council Delivery Program 2022-2026 and Operational Plan 2023-2024 the draft Operational Plan 2024-2025 all say the following in relation to trees and urban forest:

The Councillor 2022-2026 Priorities which are the strategic policy directions by the elected Council include a focus to increase healthy tree coverage, green spaces and corridors with access to quality open space, parks and natural environment especially near high density development. Another focus is to *address urban heat impacts* [emphasis added], climate change and improve sustainability practices and programs across Council operations.

The Community Vision for Strathfield states, “Located in the heart of Greater Sydney, Strathfield is highly connected to transport, education and employment. It’s culturally diverse and socially cohesive community is proud of its heritage and residential character, safe neighbourhoods, *leafy environments* [emphasis added] and parklands. Strathfield is a place that embraces learning, culture, productivity and opportunity.” One of the key community values is outlined as, “Retention of established streetscapes with wide leafy tree lined avenues, grassed nature strips, landscaped front setbacks and *established tree canopies* [emphasis added].”

The 2023-24 and the draft 2024-25 delivery programs include principal activity 4.3.1.1 on page 70, as follows:

<b>Goal 4.3</b>		Healthy Thriving Sustainable and Resilient Environments
Community Strategic Plan 'Strathfield 2035'	Strategy 4.3.1:	Conserve, restore and enhance Strathfield's biodiversity, ecological health, tree canopies and resiliency (P13)
Delivery Program 2022-2026	Principal Activity: 4.3.1.1:	Protect, monitor and expand urban forest and tree canopies across the Strathfield LGA.

### Current Urban Forest Works

Council has two qualified arborists who are currently delivering the following activities:

- Review and determine tree management applications.
- Review and provide technical comments on trees and landscaping associated with development applications and placing tree bonds on development sites.
- Review, assess and provide technical comments on trees within Heritage Conservation Sites and, Heritage Significant Trees.
- Monitor and maintain Council's street and parks trees.
- Manage Council's tree maintenance consultant, including an audit of Council's tree assets.
- Deliver the annual proactive tree planting program.
- Investigate suspected tree vandalism.
- Liaise with Ausgrid and other utilities regarding the protection and pruning of street trees.
- Liaise with concerned residents on the health and condition of trees.

### Urban Forest – Strategies to Increase Tree Canopy

Strathfield Council and other Sydney Councils are currently experiencing issues in managing the urban forest. These issues include:

- There is unlawful vandalism and poisoning of trees on private land.
- There is unlawful vandalism and poisoning of trees on public land.
- There is difficulty in meeting the evidence requirements for prosecution.
- The landholder gains (e.g. increased development) are greater than the current penalties.
- Poor community understanding of the benefits of trees and misguided fears around perceived risks associated with trees.

The Urban Forest consists of trees on public and private land. When considering strategies to increase tree canopy, it is essential to consider both public and private trees.

## Public Trees

### Tree Planting

In 2023/2024 and 2024/2025, Council has allocated \$100,000 for the planting of new street trees. This will allow for the planting of approximately 140 trees, including one year of establishment, maintenance and watering. The trees being planted are a mix of 45 litre, 75 litre and 100 litre pot sizes, dependent on species type and street location. For 2023/2023, Council is largely providing infill planting. Therefore, much of the planning reflects the existing street tree species. In areas where street trees were not previously present or streets where the historical trees had performed poorly, staff are incorporating a mix of new species. Species selection includes Bush Box, Crepe Myrtle, Spotted Gum, Water Gum, Weeping Lilly Pilly, Tallowwood, Ivory Curl Tree, Red Silky Oak and Pin Oaks. This year's street tree planting program is scheduled to commence in May 2024.

As part of the ongoing tree planting program, staff will investigate all opportunities, including verges, traffic islands and roundabouts.

Currently, Council has limited resources to engage with the community on tree planting. In the future it would be preferable that a minimum \$250,000 were available for the planting of more new street trees and to ensure adequate resources for community engagement and quality tree planting. It is proposed that staff will monitor for appropriate grant funding for this additional tree planting. For example, previously, the Department of Planning have offered grants through their Greening our City Program and 5 million trees program.

Other than in exceptional circumstances, Council will not prune or remove trees due to the effects of the natural processes of trees and wildlife including: leaf, fruit or sap drop; bird and bat droppings or because branches overhang private properties.

There are greater challenges in introducing street trees into denser urban areas such as the town centre and the Homebush Transport Oriented Development (TOD) precinct. This is due to the additional cost of having to provide tree pits and the like.

Council staff are currently in the process of developing a number of plans which will include opportunities to improve tree canopy cover. These include, the Public Domain Manual; the Homebush TOD Masterplan which will include public domain improvements including additional landscaping along Parramatta Road; and the Strathfield Town Centre Masterplan.

### Tree Audit

Trees on public land are considered assets. Council has engaged a contractor to undertake an audit of its street trees. The purpose of this audit is to ensure all tree assets have been captured, including locations and species. Importantly, the health of the tree and any necessary maintenance requirements are also being documented and prioritised. All trees are logged in the software program Forestree, which is a tree management application. The contractor has completed about 50% of the street tree audit and it is scheduled for the LGA to be completed by June 2025. Following this, an audit will be undertaken on the parks and reserves trees.

## Urban Forest Strategy and Street Tree Masterplan

Once the tree audit has been completed, it is intended to develop an Urban Forest Strategy, including a Street Tree Masterplan. This will bring Strathfield Council in line with other Sydney metropolitan Councils.

The purpose of a Strategy is to establish a holistic management of Strathfield's urban forest. It recognises the urban forest as an essential, living infrastructure asset and resource that provides a wide range of social, environmental and economic benefits. The Strategy will be imperative for Council to commit to maintaining and increasing the benefits provided by the Strathfield urban forest and it provides directional statements intended to guide urban forest management decisions.

The objectives of a Strategy are as follows:

- To recognise and acknowledge the urban forest as a vital contributor to the social, ecological and economic health and well-being of Strathfield and its citizens.
- To maximise and perpetuate the capacity of Strathfield's urban forest to provide social, ecological, economic and amenity benefits.
- To sustain and increase Strathfield's urban forest on an intergenerational life cycle basis.
- To recognise the heritage value of trees in creating the "leafy character" associated with the Strathfield LGA.
- Council will increase the diversity of suitable tree species planted to include locally endemic, indigenous and exotic species. However the overriding principal will be that tree species are selected according to their overall suitability for chosen planting sites.

Urban Forest Strategy and Street Tree Masterplan will be prepared by a consultant at a cost of approximately \$250,000. This will be included in a future Council budget for consideration.

## Verge Garden Policy

Council staff are currently in the process of preparing a Verge Garden Policy. The objective of this policy is to encourage residents to have plants in the verge in front of their property. Understory plants drive soil quality, overland flow water absorption, nutrient availability, as well as providing habitat and food for wildlife. Once developed, this policy will be reported to Council for consideration.

## Collaboration with Utilities

Council currently has concerns regarding some utilities causing damage to Council's trees whilst they are undertaking their works. To help mitigate these concerns, Council is in the process of recruiting a Restoration Officer. The purpose of this role is to liaise closely with the utilities during the works and to ensure that that the restoration (repair) is undertaken to a satisfactory standard at the completion of works. This Restoration Officer can also be on hand to liaise closely with the utility companies where there are trees in the vicinity of works.

Council staff are also giving consideration to purchasing and participating in a platform to identify planned infrastructure works by Councils, utilities, government agencies and private companies. The purpose of this tool is to allow the coordination of works and to minimise negative impacts to the community associated

with works by multiple parties in the same location. This tool will also allow Council staff to identify when utility companies may be working near significant trees and to liaise closely with them on these works.

### Private Trees

60 to 70% of trees and tree canopy is on private land. Private trees are therefore essential in contributing to the Strathfield's overall tree canopy.

### Development Control Plan

Tree management applications (tree permits) for pruning and removal are regulated under Part O of the Development Control Plan (DCP) which is legislated under the *Environmental Planning and Assessment Act 1979*. The Planning Team is currently undertaking a review of the Strathfield DCP more broadly. As part of this larger review, staff will also give consideration to the tree management controls. Any changes to the DCP will be reported to Council and placed on public exhibition for community consideration.

The DCP currently permits the removal of a number of tree species without an approval, including Camphor laurels and *Melaleuca quinquenervia*. Where these are large trees, they make a significant contribution to the Strathfield tree canopy. It is therefore proposed that the exemption for the removal of certain species, be applied with a height restriction. A permit will be required when these species are taller than the nominated height restriction. This will make Strathfield Council consistent with other Sydney metropolitan Councils.

It is also proposed to modify the DCP such that new and replacement trees must be a minimum of 100 litre container and the species must be capable of growing to at least ten metres. It is also proposed to review the species selection list and to include more native and local indigenous species.

Developers often like to take as much physical advantage of a site as possible and therefore are reluctant to plant trees. It is recognised that the two to one (2:1) replacement ratio sometimes needs to be applied based on the merits of the property, including the number of existing trees present. It is proposed that a new fee and charge (Developers Contribution Fee) be developed which will allow developers and residents to pay to plant a tree on public land (in lieu of private land associated with the development).

### Trees on Neighbouring Properties

Owners of private property are responsible for the lawful management of trees located on their property. Tree disputes between neighbours are managed under the *Tree (Disputes Between Neighbours) Act 2006*. Council does not have the authority under this legislation to determine an outcome regarding tree disputes between neighbours.

Should residents wish to prune or remove a tree located on a neighbouring property, they should first consult with the owner of the neighbouring property. Pruning branches or roots of a tree located on a neighbouring property may require consent of Council if the tree is protected under Council's Planning policies.

Applications for the removal of trees can only be lodged by the owner, agent or Strata Management of the property where the tree is located. In the case of multi-unit dwellings the corporate seal must be placed on the application.

If the owner of the tree does not agree with the neighbour's request for tree removal, they may need to seek mediation through a Community Justice Centre. Community Justice Centres have trained mediators that help people in dispute to come to a settlement, however they do not have the power to make determinations, award costs or impose penalties.

The *Tree (Disputes Between Neighbours) Act 2006* enables the Land & Environment Court to make orders to remedy, restrain, or to prevent injury to any person or prevent damage to property when a tree that is situated on adjoining land might cause that damage or injury. The Act also permits the Court to order compensation for or rectification of damage caused by a tree.

### **Applications for Pruning Trees Overhanging a Neighbouring Property**

At the moment, both the removal and pruning of a tree requires the approval of the tree owner.

It is proposed to introduce a new Tree Management Application for the pruning (only) of trees which overhang a neighbouring property. There is at least one other Sydney Council which offers this application type.

Should residents wish to prune (only) a tree located on a neighbouring property, they should first consult with the owner of the neighbouring property. Although residents don't need the neighbour's (tree owner's) permission, it is appropriate to tell them beforehand as a courtesy.

If residents would like to prune overhanging branches from a neighbour's tree, they need to apply for permission at their own expense. Staff will notify the neighbour (tree owner) of the application and they will be given 14 days to comment before it's determined. If Council approves the application, all pruning must only be done on the applicant's property in accordance with the conditions of approval. The permit does not give the neighbour or contractor permission to enter the neighbour's (tree owner's) property.

Please note, this application only applies to pruning a neighbour's tree. Council will not accept an application if it relates to removing a neighbour's tree. Council cannot grant permission to remove a neighbour's tree without their consent.

Subject to Council's endorsement of this report, this proposed application process will be implemented as soon as practicable.

### **Compliance**

Council currently has limited resources to manage compliance regarding trees on private land. For example, it is challenging to prove when a tree has been deliberately vandalised or poisoned.

Council staff are currently giving consideration to potentially increasing staff resourcing for tree compliance. The purpose of this resourcing would be to:

- Investigate, compile legal evidence, issue infringements and prosecute (where appropriate) tree vandalism and poisonings on private and public land.
- Where there are Development Application (DA) conditions relating to the need to plant trees or replacement trees, ensuring that these trees are indeed planted and maintained in accordance with the condition requirements.
- Ensuring replacement tree planting compliance is adhered to for Tree Management Permits.
- Enforce tree protection measures for sites being developed under DA and Complying Development Certificate (CDC) approvals.
- Review CDCs for compliance with tree preservation requirements.

Council staff will continue to utilise Nearmaps for compliance purposes. Council staff will also investigate installing small solar-powered recording cameras on trees that have been identified by Council and the public, as being at risk from vandalism.

### **National Tree Day**

Council currently hosts a National Tree Day where the community is invited to plant trees on Council property. This is a positive activity with merit.

Private land makes up the bulk of land within the Strathfield LGA. Of greater merit would be to see more trees being planted on private property. It is therefore recommended that for future National Tree Days, that Council provide free trees to residents to plant on their own property. Council can also provide free trees to local schools. Information will be provided with the free tree including maximum height details and how best to care for the tree as it is being established.

Further some Councils provide a free tree to new parents, for planting on their property to acknowledge the birth of their child. It is recommended that Council staff further investigate this opportunity.

### **Community Education**

There is an opportunity to increase community understanding of the benefits of trees and to address fears around perceived risks associated with trees. It is therefore recommended that staff continue to engage with and provide educational information to the community on the positive benefits of trees. This information will include:

- Provision of information on Council's website.
- Periodic information in Council's publications, including the e-news, the Rates Notice and Newsletter.
- Consideration of provision of information in multiple languages.
- Targeted letters to residents where they may not realise they are impacting on the health of a tree, for example putting grass clipping arounds the base of trees or undertaking topiary on a street tree.
- Develop a plain English infographic on dealing with tree disputes, for publishing on Council's website.

The value of trees in the urban environment is not always understood by landholders and the community. The Department of Planning intends to undertake behavioural science research on the community attitude towards trees. The intent of this research is to develop communication strategies to strengthen a positive community understanding about the importance and benefit of trees. Once this information is available, Council staff can utilise these communication strategies.

Council receives a very large number of requests from residents for street trees to be pruned for overhang to their properties. In situations where a building clearance is warranted (Council's policy is 2m above rooflines and 1m horizontally from walls and gutters) or where branches limit movement within someone's garden, clearance pruning will be undertaken. Otherwise, it is not our policy to prune for overhang as this can compromise a tree's structure and form and reduces the urban canopy benefits of the trees.

Other than in exceptional circumstances, Council will not approve the pruning or removal of trees due to the effects of the natural processes of trees and wildlife including: leaf, fruit or sap drop; bird and bat droppings or because branches overhang private properties.

When considering requests for tree removal and pruning, one of the key issues is the perceived risk from tree failures. Tree failures during storms can create a media headline and photograph, which helps to perpetuate this misguided public perception.

Arborists working as consulting arborists for the Arborist Network (Hartley, Mark A and Chalk, Jessica J, A review of deaths in Australia from accidental tree failures, Arborist Network, Sydney, May 2019, accessed at <https://www.trees.org.au/fatalities-database>) have undertaken a review of deaths in Australia from accidental tree failures. They have determined that the risks associated with trees are very low. Most people are comfortable being exposed to risk many times greater than the risk from trees. They analysed and determined the following Australian mortality rates associated with certain behaviours and activities:

- Melanoma in 2017 - 1 in 13,500
- Driving in 2017 - 1 in 20,000
- Asthma – 1 in 60,000
- Murder – 1 in 100,000
- Falling from a bed in 2011 – 1 in 420,000
- Accidental tree failure - 1 in 5,000,000
- Accidental tree failure while inside a house - 1 in 189,000,000

Where appropriate, the above risks will be shared with the community to help counter some of the incorrect perceptions relating to trees.

### **Lobbying**

There are a number of opportunities to increase tree canopy in areas which Council has no direct control over. Council therefore plays a role in trying to influence other organisations.

### **Complying Development Certificate**

Complying Development Certificate (CDC) is a combined planning and construction approval for simpler development that can be determined through a fast-track assessment by Council or an accredited certifier. If

a CDC is approved by a private certifier, Council has no capacity to apply conditions relating to the management of trees on the development site and it is difficult for Council to affirm the validity of the CDC in relation to tree removal or protection.

It is recommended that Council liaise with Department of Planning, Housing and Infrastructure (DPIE) on tighter and more stringent regulations and controls for CDCs and private certifiers. For example, it may be possible to have potential complying development restrictions reflected in s10.7 planning certificates so they run with the land. There also needs to be a pathway for Council to require the replanting of any trees which are removed.

### **Infringements**

Currently infringements for tree vandalism or poisoning are relatively small if development potential is gained by clearing trees unlawfully, penalty notices can be far less than landholder gains. Current on-the-spot fines (penalty notices) for prohibited development are \$3,000 for an individual or \$6,000 for a corporation.

If convicted in the Land & Environment Court, the maximum penalty is \$1 million for an individual or \$5 million for a corporation. While the penalties applied by the court for a conviction are higher, prosecutions are challenging due to lack of evidence and substantial costs and legal risk for Council.

It is recommended that Council liaise with the DPIE and Southern Sydney Regional Organisations of Councils (SSROC) on increasing the infringement penalties. The penalty should be higher for both individuals and corporations. Further, there should be a tiered penalty system which would take into consideration the number of trees cleared, the overall value of the tree (e.g. if it is listed on the significant tree register) and whether it is a repeat offender.

### **BC SEPP**

It is proposed that Council lobby the DPIE to update the Biodiversity and Conservation State Environmental Planning Policy (BC SEPP) to include:

- Specific objectives regarding retention of tree canopy.
- A standard list of factors that Councils should consider when assessing permit applications. The SEPP should make it clear that there should be no blanket location provisions which would permit the absolute removal of trees and there should only be factors which are taken into consideration by qualified arborists.
- A requirement for trees which are removed to be replaced where the site permits.
- Any tree investigation, pruning or removal under the BC SEPP must be undertaken by a Qualified Level 5 Arborist and/ or introduce an Arborist Licence which would be similar to say only licenced plumbers may perform certain plumbing works.

### **FINANCIAL IMPLICATIONS**

The budget implications are outlined in the report.

Council staff will continue to apply for relevant grant funding for tree planting on public land.

## ATTACHMENTS

There are no attachments for this report.

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EO2 CLASSIFICATION OF 8 AFFORDABLE HOUSING LOTS AT 15-17 COLUMBIA LANE,  
HOMEBUSH AS OPERATIONAL LAND

AUTHOR: Jessica Romero, Strategic Property Officer

APPROVER: Cathy Edwards-Davis, Director Engineering and Operations

---

## RECOMMENDATION

That Council reconfirms by way of resolution to classify the eight (8) strata Lots identified as Lots 8, 10, 14, 16, 19, 32, 34 & 42 of strata plan 107447 at 15-17 Columbia Lane, Homebush as operational land in accordance with Section 31(2) of the *Local Government Act 1993*.

## PURPOSE OF REPORT

This report seeks endorsement to classify the eight (8) strata Lots identified as Lots 8, 10, 14, 16, 19, 32, 34 & 42 of strata plan 107447 at 15-17 Columbia Lane, Homebush as operational land.

## REPORT

In accordance with Section 34 of the *Local Government Act 1993* (the Act), Council undertook public notification of its intention to classify eight (8) strata Lots as operational land in accordance with Section 31 (2) of the same Act. Public notification commenced 16 April 2024 and concluded on 20 May 2024.

There were no public submissions received in response to the engagement.

Below is a summary of the sections within the Act that are relevant to the classification process:

- a) Section 25 requires all public land to be classified as either community or operational.
- b) Section 31 (2) permits Council to resolve to classify land prior to or within three months after its acquisition of the land.
- c) Section 34 requires public notice to be given of classification or reclassification by Council resolution, including:
  - Terms of proposed resolution and description of the land concerned; and
  - A period of not less than 28 days during which submissions can be made to Council.

During the public notification period, the strata plan has been registered over the land. This means that the units now sit within strata plan 1047447, rather than the deposited plan 1294820 referenced in the minutes from the Council meeting held on 26 March 2024.

## Statutory Advertising and Proposed Council Resolution

Pursuant to Section 34 and noting that no submissions were received during the public notification period, it is proposed that Council endorse the classification of the 8 units as operational land.

## FINANCIAL IMPLICATIONS

No financial Implications.

## ATTACHMENTS

1. [↓](#) Community Engagement Letter
2. [↓](#) Floor Plans



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PO Box 120, Strathfield NSW 2135 | P 02 9748 9999 |  
E [council@strathfield.nsw.gov.au](mailto:council@strathfield.nsw.gov.au) | [www.strathfield.nsw.gov.au](http://www.strathfield.nsw.gov.au) | ABN 52 719 940 263

16 April 2024

## CLASSIFICATION AS OPERATIONAL LAND OF LOTS 8, 10, 14, 16, 19, 32, 34 & 42 OF DEPOSITED PLAN 1294820 AT 15-17 COLUMBIA LANE, HOMEBUSH

Dear Resident,

The developer of the abovementioned property is dedicating 8 Units within their complex to Strathfield Council.

Lot 12 Deposited Plan 1294820

- Lot 8 being a three-bedroom residential unit with one car parking space and one storage unit.
- Lot 10 being a one-bedroom residential unit with one car parking space and one storage unit.
- Lot 14 being a two-bedroom residential unit with one car parking space and one storage unit.
- Lot 16 being a one-bedroom residential unit with one storage unit.
- Lot 19 being a two-bedroom residential unit with one car parking space and one storage unit.
- Lot 32 being a two-bedroom residential unit with one car parking space and one storage unit.
- Lot 34 being a one-bedroom residential unit with one car parking space and one storage unit.
- Lot 42 being a two-bedroom residential unit with one car parking space and one storage unit.

Clause 31, 32 & 34 of the Local Governments Act provides that the Council resolve that the dedicated land be classified as operational land and seek community comments on the proposed Land Classification.

Council is seeking community comments on classifying the newly constructed Units as Operational Land.

Should you wish to provide comments and feedback please contact the Strategic Property Officer on 9748 9999 or email [council@strathfield.nsw.gov.au](mailto:council@strathfield.nsw.gov.au).

Please note all comments and feedback are due by the **closing date Monday, 20 May 2024**.

A summary of the feedback from residents will help Council make an informed decision about whether to proceed with the proposed licence. Data collected will be used for assessment purposes only.

Regards,

Strategic Property Officer

**Strathfield Council**





Registered Design Record			
Project Name:	11-17 Columbia Lane, Homebush	Client:	Columbia Lane Development Pty Ltd
Project No.:	140228	Design No.:	503
Issue No.:	1	Issue Date:	14/02/2024
Author:	...	Checked:	...
Drawn:	...	Approved:	...
Scale:	1:150	Discipline:	MECHANICAL
Sheet No.:	503-01	Sheet Title:	Basement 1 Plan



Basement 1  
1:150

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- All drawings shall be checked on all sheets by the author.
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Rev.	Description	Date
01	ISSUE FOR CONSTRUCTION	14/02/2024
02	ISSUE FOR CONSTRUCTION	14/02/2024
03	ISSUE FOR CONSTRUCTION	14/02/2024
04	ISSUE FOR CONSTRUCTION	14/02/2024
05	ISSUE FOR CONSTRUCTION	14/02/2024
06	ISSUE FOR CONSTRUCTION	14/02/2024
07	ISSUE FOR CONSTRUCTION	14/02/2024
08	ISSUE FOR CONSTRUCTION	14/02/2024
09	ISSUE FOR CONSTRUCTION	14/02/2024
10	ISSUE FOR CONSTRUCTION	14/02/2024

Key plan:

Notes:



PROJECT  
MIXED USE DEVELOPMENT

ADDRESS  
11-17 Columbia Lane, Homebush

CLIENT  
Columbia Lane Development Pty Ltd

DRAWING TITLE  
MECHANICAL PLANS  
Basement 1 Plan

DATE  
14/02/2024

ISSUE NO.  
503

Registered Design Record			
Project Name:	11-17 Columbia Lane, Homebush	Drawn By:	Architectural Services
Client:	Columbia Lane Development Pty Ltd	Checked By:	Architectural Services
Project No.:	11-17 Columbia Lane	Scale:	As Shown
Revision No.:	001	Project Manager:	Architectural Services
Revision:	001	Project Engineer:	Architectural Services
Author:	Architectural Services	Project Architect:	Architectural Services
Checker:	Architectural Services	Project Engineer:	Architectural Services
Scale:	As Shown	Project Manager:	Architectural Services
Project No.:	11-17 Columbia Lane	Project Engineer:	Architectural Services
Revision No.:	001	Project Architect:	Architectural Services
Revision:	001	Project Engineer:	Architectural Services



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- All responsibility to be brought to the attention of the author.

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 • [www.mosaicpartners.com.au](http://www.mosaicpartners.com.au)

North point:



Revisions:

Revised Description	No.	Date
A FOR CONSTRUCTION - CO2	01	11.10.21
B DEVELOPMENT - CONSULTANT COORDINATION	02	04.01.22
C PRELIMINARY - CONSULTANT COORDINATION	03	01.02.22
D FOR REVIEW	04	22.02.22
E FOR CONSTRUCTION - CO2	05	04.04.22
F FOR REVIEW	06	14.07.2022
G REVISIONS TO WALL	07	04.08.2022
H FOR CONSTRUCTION	08	05.10.2022
I STORAGE CASE UPDATES	09	04.07.2023
J STORAGE CASE UPDATES	10	14.07.2023
K STORAGE CASE UPDATES	11	24.07.2023

Key plan:

Notes:



PROJECT  
 MIXED USE DEVELOPMENT  
 11-17 Columbia Lane, Homebush  
 CLIENT  
 Columbia Lane Development Pty Ltd  
 DRAWING TITLE  
 GENERAL ARRANGEMENT PLANS  
 Basement 4 Plan  
 DATE  
 14.07.2023  
 DRAWING NO.  
 500  
 SHEET NO.  
 1

12.1 REPORT FROM TRAFFIC COMMITTEE MEETING OF 21 MAY 2024

AUTHOR: John Inglese, Traffic Engineer

APPROVER: Cathy Edwards-Davis, Director Engineering and Operations

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#### RECOMMENDATION

That the Minutes of the Traffic Committee meeting held on 21 May 2024 be noted and the recommendations be adopted.

#### ATTACHMENTS

1. [Traffic Committee Meeting Minutes - 21 May 2024](#)

STRATHFIELD COUNCIL

# TRAFFIC COMMITTEE MEETING

## MINUTES

Tuesday 21 May 2024

11am - 12:30pm

Main Building Meeting Room

65 Homebush Road, Strathfield





Minutes of the Traffic Committee Meeting of Strathfield Municipal Council held on 21 May 2024, in the Main Building Meeting Room, 65 Homebush Road, Strathfield.

**COMMENCING:** 11:00AM

**PRESENT:**  
Raymond Yeung Auburn Traffic Police  
Andy Hyunh Transport for NSW

**ALSO IN ATTENDANCE:**

Mr John Inglese Senior, Traffic and Transport Engineer (Acting Chair Person)  
Mr Jack Griffiths Traffic and Transport Engineer, Strathfield Council  
Mr Chris Johnson Road Safety Officer

**1. WELCOME AND INTRODUCTION**

John welcomed all attendees.

**2. APOLOGIES**

Clr Karen Pensabene Mayor and Chair Person  
Karin Gaylard Representative of the Member for Strathfield

**3. DECLARATIONS OF INTEREST**

Nil

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION**

That the minutes of the Traffic Committee Meeting meeting held on 16 April 2024, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

*Voting on this item was unanimous*

**5. DEFERRED/OUTSTANDING ITEMS**

Nil



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## 6. REPORTS

### 6.1 Anselm Street Strathfield South - Request for On-street Disabled Parking Space

#### BACKGROUND

Representations have been made to Council from a resident at 11-15 Anselm Street with a disabled permit requesting an on-street accessible parking space to be installed on Anselm Street for improved access to their multi dwelling complex.

There is currently no such space and all parking spaces along Anselm Street are unrestricted, and due to the high parking demand in this street it is difficult for the resident to park near the entry to their building.

This disabled space would also allow for other residents with a mobility permit to easily access the building, where they are currently unable to due to high parking demand which prevents them from parking in close proximity to the building.

#### PROPOSAL

An accessible parking space is proposed to be implemented on the north side of Anselm Street directly in front of the entry gate as shown in Figure 1 for easy access to 11-15 Anselm Street. See figure 1.

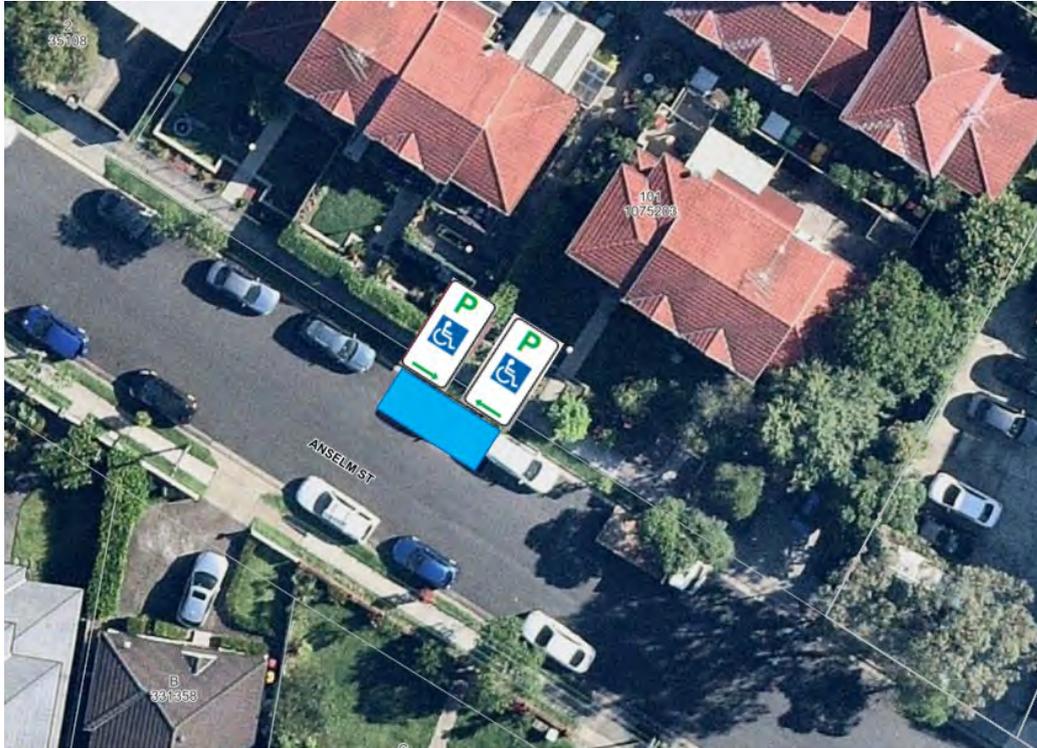


Figure 1 –Proposed accessible parking space location.

At the meeting TfNSW request that Council consider the installation of a Kerb Ramp to provide access to the footpath.

#### RECOMMENDATION

1. That Council approve the implementation of an accessible parking space on the south side of Anselm Street in front of the entry gate to No.11-15 as shown in Figure 1 of the report.
2. Further that Council consider the installation of a Kerb Ramp to provide access to the footpath.
3. Further that the requirement for this space be reviewed by Council Staff every 12 months.

*(Voting on this item was unanimous)*

## 6.2 Rochester Street, Homebush– Construction of New Raised Pedestrian Crossings and Kerb Buildouts

### PURPOSE

To provide a concept design for facilities identified in the Homebush High Pedestrian Activity Area (HPAA) study and also for a new Wombat crossing in the Homebush Town Centre.

### BACKGROUND

Following the adoption of the Homebush HPAA study, reported illegal vehicle movements, and further investigation, Council staff have prepared concept designs for several Wombat crossings and kerb buildouts at the roundabout on the intersection of Rochester Street and Burlington Road in the Homebush Town Centre.

The subject intersection is at the heart of the Homebush Town Centre and HPAA (Figure 1), with shops on 3 corners of the intersection and Homebush Public School on the 4<sup>th</sup> corner. As such, the intersection has significant pedestrian crossing movements, where the existing raised crossings demonstrate a high usage.



Figure 1 – Homebush High Pedestrian Activity Area

### *History of Intersection*

The subject intersection has received several upgrades in the past, with an approximate timeline of the upgrades provided below. Note that historical imagery shows the intersection as a 4-leg intersection with Give Way/Stop controls applied to Burlington Road, a Wombat crossing on Rochester Street north of Burlington Road, and a Zebra crossing on Burlington Road west of Rochester Street:

- June 2018: Zebra crossing on Burlington Road converted to Wombat crossing and refuge island constructed on Rochester Street south of Burlington Road.
- March 2021: intersection converted to roundabout, refuge island on Rochester Street demolished and painted refuge implemented, Burlington Road converted to 1-way westbound.
- May 2021: painted refuge island on Rochester Street removed.

### *High Pedestrian Activity Area Study*

The Homebush HPAA study was completed in 2023 and adopted by Council in 2024, where the study recommends several improvements to the subject intersection legs as outlined below and shown in Figure 2:

- New kerb buildout on the north side of Burlington Road east of Rochester Street: this buildout extends the existing footpath such that pedestrians cross the road at the edge of the parking lane. The buildout also formalises the 1-way condition of Burlington Road, where the buildout replaces the existing painted area and chevron signs.
- New Wombat crossing on Burlington Road east of Rochester Street: due to high pedestrian crossing numbers here, especially school children accessing Homebush Public School, a raised crossing was recommended for improved walkability.



**Figure 2 – HPAA study recommendations at the subject intersection**



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*Reported Illegal Vehicle Movements*

Council staff have received several reports of vehicles illegally turning into Burlington Road (east of Rochester Street) to quickly access free parking spaces, which goes against the flow of traffic here. These reports have been passed onto NSW Police for enforcement.

*Further investigation of intersection*

To further formalise the 1-way condition of Burlington Road and provide pedestrians a shorter crossing distance, Council staff have identified the buildout at the raised crossing on Burlington Road west of Rochester Street as being extended. This also protects the parking spaces here as vehicles turn into Burlington Road.

For consistency around the intersection, Council staff have also identified a raised crossing to be implemented on Rochester Street south of Burlington Road such that there is a pedestrian crossing on all 4 legs of the intersection and there is a consistent expectation at the intersection for entering, exiting, and circulating vehicles to encounter pedestrians.

**PROPOSAL**

Council staff are proposing changes on 3 of the intersection legs as outlined below and shown in Figures 3 and 4:

*Rochester Street south of Burlington Road*

- New raised crossing at-grade with the footpath and with trafficable stormwater grates – the crossing makes use of the existing kerb buildout on the west side of the road.
- New asphalt speed cushion 10m prior to crossing to slow vehicles before the crossing for improved pedestrian safety.
- Loss of 1 parking space: Australian Standards allow for any 'No Stopping' zones to exclude indented parking for parking retention. While this is the case on the west side of the road where pedestrians begin crossing from the outside of the parking lane, pedestrians on the east side begin crossing from the edge of the road where the existing chevron line marking does not achieve indentation.

A landscaped kerb buildout is proposed to prevent illegal parking close to the crossing, but this cannot be constructed as a full kerb buildout due to needing to allow for vehicle turning paths at the intersection into Rochester Street.

There is some space remaining from the existing parking space that will be converted to 2 motorbike parking spaces.

- Adjusted centre line marking to achieve minimum 3.2m travel lanes as this is a bus route. The required adjustment of the Dragon's Teeth markings associated with the school zone will be borne by Council.



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*Burlington Road east of Rochester Street*

- New kerb buildout with a hardstand area for pedestrian crossing movements and landscaped areas on either side for an improved urban amenity. The buildout extends past the edge of the parking lane such that pedestrians are visible to vehicles on approach.

The buildout has an extension at Rochester Street that prevents illegal vehicle entry from the roundabout to achieve compliance with the 1-way condition of Burlington Road.

- New raised crossing at-grade with the footpath and with trafficable stormwater grates.
- New asphalt speed cushion 10m prior to crossing to slow vehicles before the crossing for improved pedestrian safety.

*Burlington Road west of Rochester Street*

- Reconstruction of the existing kerb buildout on the north side of the road/demolition of part of the raised pedestrian crossing to extend the footpath with a landscaped area, again to improve urban amenity.
- The extended buildout reduces pedestrian crossing distances and protects the existing 90-degree parking lane west of the crossing.

Note: for the signage layout, these are new or adjusted signs only – all other signs will remain as they are.

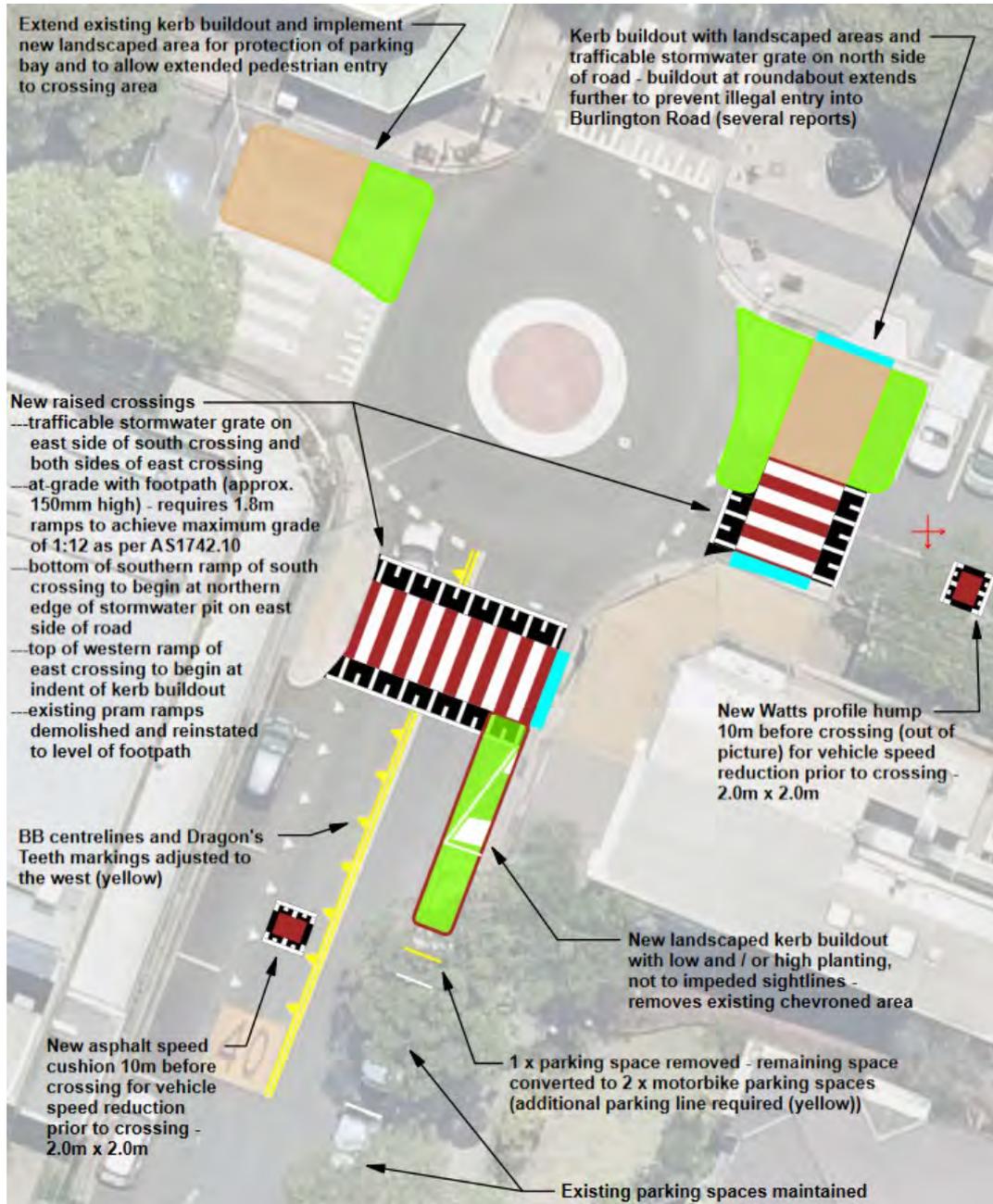


Figure 3 – proposed Wombat crossings and kerb buildouts on Rochester Street and Burlington Road



Figure 4 – proposed signage associated with the new infrastructure



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### CONSULTATION/NOTIFICATION

As the proposals significantly increase pedestrian safety and result in the conversion of 1 parking space to motorbike parking, it is proposed to notify all surrounding businesses and residents of the proposal when funding is available, and comments may be received for consideration only.

At the meeting TfNSW request that a detailed design be presented back to the Traffic Committee for consideration prior to applying for construction funding.

Furthermore, TfNSW requested that the first parking space on approach to the crossing also be removed and landscaped like that on the east side of Rochester Street to achieve the required 10m No Stopping distance where a 2.0m or more kerb buildout is provided. While Council staff advised that Australian Standards allow for the approach / departure No Stopping to exclude any idented parking, the space shall be removed and a landscaped kerb buildout shall be provided on approach to the crossing.

### RECOMMENDATION

1. That Council approve the concept design of the Wombat crossings and kerb buildouts shown in this report.
2. That Council staff notify all surrounding residents and businesses of the works once funding is confirmed and comments be received for consideration.
3. That Council prepare a detailed design to be brought back to the LTC for consideration prior to Council applying to the 25/26 round of the *Get NSW Active* grant for construction funding.

*(Voting on this item was unanimous)*



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### 6.3 Intersection of Hornsey Road and Exeter Road, Homebush West– Conversion of Existing Pedestrian Crossing to a Raised Pedestrian Crossing

#### PURPOSE

To provide a concept design for the conversion of the existing Zebra crossing on Hornsey Road to a Wombat crossing and for the construction of a new Wombat Crossing on Exeter Road. Both are supported by kerb extensions on all 4 corners of the intersection of Hornsey Road and Exeter Road.

#### BACKGROUND

The Homebush West High Pedestrian Activity Area (HPAA) study, completed and adopted by Council in 2024, identifies several treatments within the Homebush West Town Centre to reduce vehicle speeds and contribute to an improved pedestrian environment.

Initially, the HPAA area encompassed several roads outside of the Town Centre due to high pedestrian activity within these roads and as such identified treatments on these other roads as well. However, the HPAA was reduced to encompass the roads immediately within the Town Centre to be consistent with expected pedestrian activity in and around town and commercial centres. The recommended treatments on the roads outside the HPAA were still provided to Council for consideration for future projects.

Within these treatments, it was recommended that the existing Zebra crossing on Hornsey Road south of Exeter Road be converted to a Wombat crossing. Further, it was identified that a new Wombat crossing is to be constructed on Exeter Road west of Hornsey Road. Both of these crossings would significantly increase pedestrian safety in the area, particularly pedestrian activity associated with Homebush West Public School immediately adjacent to the crossings.

It was further identified that the northwestern, southwestern, and southeastern corners of the intersection of Hornsey Road and Exeter Road should have the kerb extended to reduce crossing distances for pedestrians and reduce vehicle turning speeds through the intersection, again for increased pedestrian safety. These treatments are shown in Figure 1.



Figure 1 – recommended HPAA treatments at the intersection of Hornsey Road and Exeter Road

## PROPOSAL

As per the HPAA treatments, Council staff are proposing to:

- Convert the Zebra crossing on Hornsey Road to a Wombat crossing, including removing the existing line marked chevron medians on both the north and south legs of Hornsey Road at the intersection and replacing with a BB centreline (continues on both sides of the intersection),
- Construct a new Wombat crossing on Exeter Road including the installation of 20m of BB centreline as per Transport for NSW Technical Directions,
- Construct asphalt speed cushions 10m prior to both crossings (only on 1 side of each crossing due to the adjacent intersection) to slow vehicles before reaching the crossing.
- Extend the kerb of the northwestern, southwestern, and southeastern corners of the intersection of Hornsey Road and Exeter Road.

Furthermore, Council staff are also proposing to extend the kerb of the northeastern corner of the intersection for consistency and to better align the kerbs of the roads on either side of the intersection. A concept design and signage plan of the proposals are shown in Figures 2 and 3, respectively.

All kerb extensions will have planting, either low-level planting or nature strip depending on available space within each kerb extension and surrounding existing nature strip. Further, 2 trees are proposed in the existing nature strip areas where space allows for it. Feasibility and species will be assessed should detail design proceed.

To meet lighting compliance standards at the crossings, a new floodlight is proposed for each crossing.

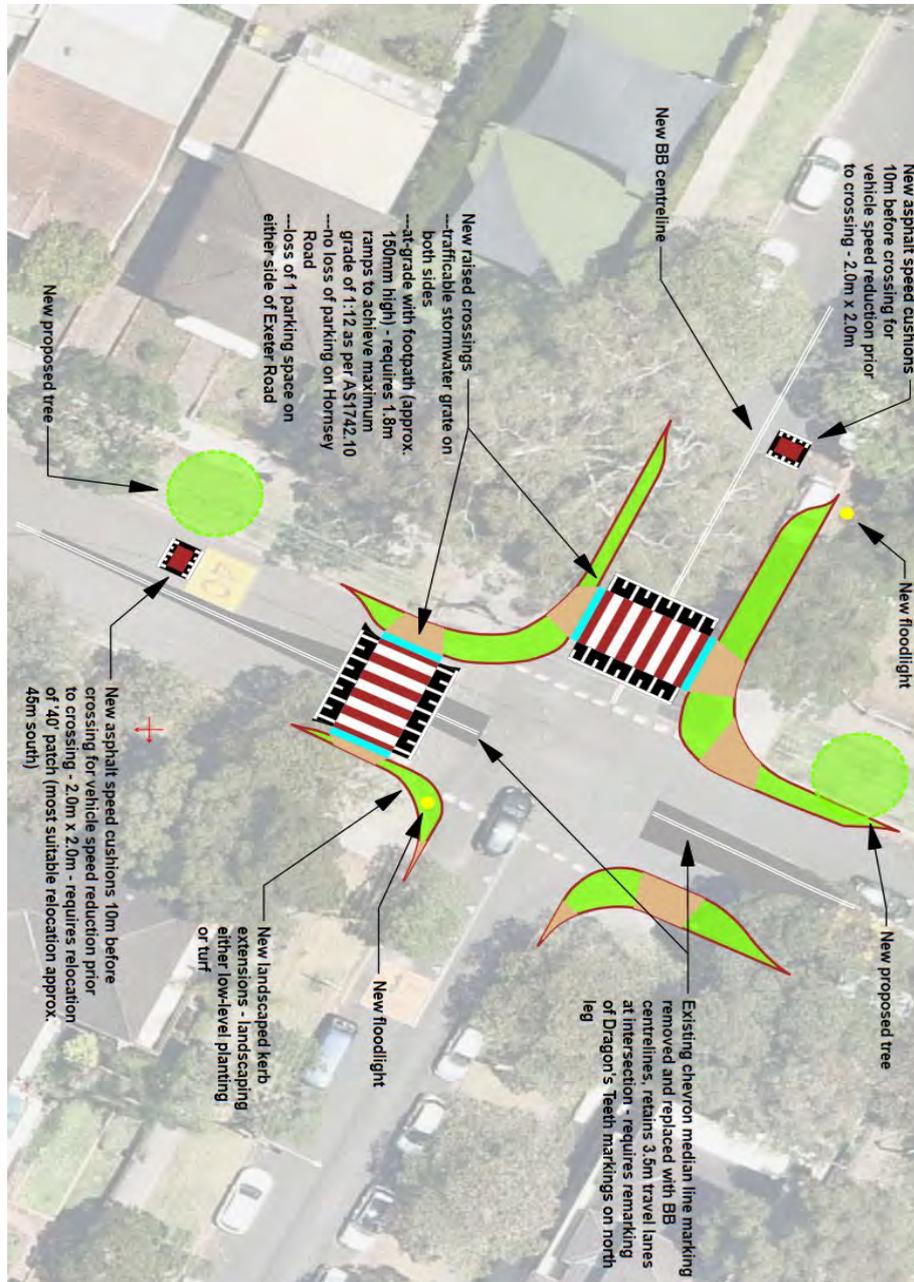


Figure 2 – proposed crossings and kerb buildouts at the intersection of Hornsey Road and Exeter Road



Figure 3 – proposed signage plan of the new crossings



Regarding signage:

- The 'Pedestrian Crossing Ahead' sign on Hornsey Road south of Exeter Road will be removed as the 'Pedestrian Crossing' signs are visible on approach to the crossing currently and will be even more so when the signs are relocated to the new kerb buildout and also to reduce sign clutter.
- The 'Children' sign on Exeter Road west of Hornsey Road will be removed as this is already within a School Zone where it is implied that children are present and also due to the installation of the new 'Pedestrian Crossing' signs.
- Relocate the existing '*No Stopping*' signs on Exeter Road west of Hornsey Road to the west by approximately 4.5m to achieve the statutory 10m '*No Stopping*' required to a crossing – the kerb buildout on the northside of Exeter Road where the crossing is will be 2.0m to achieve the 10m '*No Stopping*' distance as per Australian Standards and Transport for NSW Technical Directions.

Regarding parking:

- 1 parking space on either side of Exeter Road west of Hornsey Road will be removed due to the extended '*No Stopping*' zone but all other parking can be maintained adjacent to the BB centreline due to a minimum 3.0m travel lane between the edge of the parking lane and the BB centreline being maintained as per the Australian Road Rules.
- It is not possible to reclaim parking on Hornsey Road south of Exeter Road as a 3.0m travel lane between the parking lane and BB centreline cannot be achieved.

#### CONSULTATION/NOTIFICATION

As the proposal significantly increases pedestrian safety at this intersection and only removes 2 parking spaces, it is proposed to provide notification only of the works to surrounding residents and the school.

At the meeting TfNSW request that a detailed design be presented back to the Traffic Committee for consideration prior to applying for construction funding.

Furthermore, TfNSW requested that bus swept paths be considered at the kerb extensions due to the proximity of Homebush West Public School and further that bus approval be received for the project due to the proposed raised speed cushions and crossings. Council has confirmed that regular school buses do not use this intersection and so swept paths do not need to be considered. Further, the speed cushions will be designed such that they can be 'straddled' by buses, i.e. buses do not need to mount the cushions.

#### RECOMMENDATION

1. That Council approve the design and construction of the Wombat crossings shown in this report.
2. That Council staff notify all surrounding residents and Homebush West Public School of the works.
4. That Council apply to the 25/26 round of the *Get NSW Active* grant for construction funding.

*(Voting on this item was unanimous)*



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## 7. SPECIAL EVENTS

Nil

## 8. ROAD SAFETY

### 8.1 Road Safety Officers Report - May 2024

Report prepared by Road Safety Officer

#### Issues

There are seven major Road Safety Projects for the 23/24 Year.

- 1) **Senior Drivers** with a focus on driving in School Zones and refreshing driving skills workshops 6x per year.  
BOOKINGS.
  - Year to date, 38 Attended. Last workshop 15 May
  - Next workshop Seniors Week lead up double 10 July 2024Impact
  - Reduce Strathfield's crash rate with people aged 60+
  - Better preparation Senior Drivers and promote skills refresh lessons as a positive experience.
- 2) **Teaching Learner Drivers** helping parent's tech their children to drive workshops 4x per year  
  
Workshop held with Burwood, Inner West and Canada Bay in July 24  
BOOKINGS.
  - 90% Involvement from Schools
  - Over 28 attendees so far for 20<sup>th</sup> March Workshop.Impact
  - Continuation of Strathfield's low crash rate with persons aged 17 – 24.
  - Better preparation for learner drivers with a positive experience.
- 3) **Drink Driving** with a focus on activations and working with Local Liquor Accord.  
*Projects:* Working with Burwood Liquor Accord next meeting in May 24  
Promotions of new "Just Don't" campaigns from Liquor and Gaming NSW.
- 4) **Safety Around Schools**, continuing our only project and environmental upgrades.  
*Projects:*  
Working with Schools Crossing Supervisors program to better coordinate crossing programs.  
Promotions of Road Safety Schools area  
Schools' Crossing Audits 23/24 year.  
Schools' orientation programs in the 1st term
- 5) **Pedestrian Safety**, with a focus on education and hot spot targeting in shopping areas.  
*Projects:* New stencils program in HPAA across Strathfield, Homebush and Homebush West
- 6) **Occupant Restraints**, continuing our current program of 11 workshops per year.  
Currently Council runs 11 child restraint checking day per year servicing on average 14 seat installations. We will be aiming for a productivity increase to 20 seats per session.  
BOOKINGS.

- Vehicles Checked 22/23 as of December 2023 315
  - Next Checking Day 12 March 2024 is fully booked.
- Impact
- Positive promotions and feedback across mothers' groups and social media
  - Driver education for each vehicle checked.
  - Seatbelt related injuries 2021 have decreased to less than 0.3% of accidents.

7) **Senior Pedestrians**, continuing our current program of 6 workshops for 23/24 year.

*Projects:*

New stencils program in HPAA across Strathfield, Homebush and Homebush West

BOOKINGS.

- Next workshop Seniors Week lead up double in July 2024
- 3 More workshops being held at the Strathfield Community Centre

**Road Safety News of interest to the Community**

**Every K counts. Please slowdown in Strathfield**

We have a few programs planned just to remind the community with a few gentle nudges about their speed in our LGA. Bin stickers are a great way to support wider messages and active members of our community to participate in road safety.



**RECOMMENDATION**

That the Road Safety Officer Report be received and noted.

*(Voting on this item was unanimous)*

Meeting Closed: 11:35AM

Next Meeting: 18 June 2024

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12.2 MULTICULTURAL AND DIVERSITY ADVISORY COMMITTEE MINUTES

AUTHOR: Kathryn Fayle, Manager, Library & Community Services

APPROVER: Kristy Watts, Director Coproate and Community

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RECOMMENDATION

1. Council to receive and note the Minutes of the Multicultural and Diversity Advisory Committee.
2. Council to adopt the Minutes of the Multicultural and Diversity Advisory Committee.

PURPOSE OF REPORT

To provide information to Council of the Multicultural and Diversity Committee meeting held on 8 May 2024.

REPORT

The Multicultural and Diversity Committee meets quarterly at the Ironbark Room at Strathfield Library to discuss multicultural items and provide recommendations to Council as required.

At the meeting held on 8 May 2024 a presentation on the needs for access to services and information to the multicultural community was discussed. The presentation included the proposed multicultural survey to be administered by Council as part of a wider community engagement process to open online in late May 2024.

As per the adopted Delivery Plan/Operational Plan, community engagement via survey is essential to ensure that services and programs are delivered in accordance with the Community Strategic Plan goal of 'Culturally diverse, socially connected communities', by identifying multicultural needs.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

1. [Multicultural and Diversity Advisory Committee Minutes May 2024](#)

STRATHFIELD COUNCIL

# MULTICULTURAL AND DIVERSITY ADVISORY COMMITTEE

## MINUTES

8 May 2024

4:30pm

Ironbark Room, Strathfield Council

65-67 Rochester Street, Homebush





Minutes of the Multicultural and Diversity Advisory Committee of Strathfield Municipal Council held on Date at Ironbark Room, Strathfield Library, 65-67 Rochester Street, Homebush.

**COMMENCING:** 4:44pm

**COUNCILLORS:** Councillor Sandy Reddy (Chairperson)  
Councillor Benjamin Cai  
Councillor Raj Datta

**MEMBERS:** Gurnam Singh, Community Representative  
Dinesh Garg, Community Representative  
Vaasantha Puvanen-Diranathan, Community Representative

**VISITORS:** Kathryn Fayle, Manager, Library & Community Services  
Cathy Jones, Chief Strategy Officer  
Bharvi Bhatt-Burgess, Community Development Officer (Minutes)

**1. APOLOGIES**

Karen Pensabene, Mayor  
Nella Hall, Councillor  
Joseph Premnath, Community Representative

**2. DECLARATION OF INTEREST – PECUNIARY AND NON-PECUNIRARY**

Nil.

**3. CONFIRMATION OF RECORD OF PREVIOUS MEETING**

(Councillor Cai /Dinesh Garg)

That the Record of Previous Meeting held on 2 February 2024 be taken as a true and correct record of that meeting.

*Voting was unanimous.*

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

**5. MULTICULTURAL SURVEY POWERPOINT PRESENTATION**

Kathryn Fayle presented to the group, outlining how Strathfield Council has developed a survey specifically designed for Multicultural Communities residing in Strathfield Council LGA. The survey aims to assess the issues and barriers CALD community faces whilst living in the Strathfield area.



Multicultural and Diversity Advisory Committee – 8 May 2024

**MINUTES**

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The Committee commended the work of Cathy Jones and Kathryn Fayle and further requested the PowerPoint presentation to be sent for their reference.

**6. MULTICULTURAL AND DIVERSITY ITEMS FOR UPDATE AND DISCUSSION**

The Committee was made aware of the Burwood-Strathfield Multicultural Network.

**7. GENERAL BUSINESS BROUGHT TO THE ATTENTION OF THE CHAIR PRIOR TO THE MEETING AND APPROVED FOR CONSIDERATION**

Nil.

**8. DATE OF NEXT MEETING**

Wednesday the 8 August 2024 at 4:30pm.

**9. MEETING CLOSED:** 5:22pm