

STRATHFIELD COUNCIL

COUNCIL MEETING

AGENDA

Tuesday 1 November 2022

6:30pm

Council Chambers

65 Homebush Road, Strathfield



Recording of Council Meetings

Persons in the gallery are advised that under the *Local Government Act 1993* a person may NOT tape record the proceeding of a meeting of a Council or committee without the authority of the Council or committee.

“Tape record” includes a video camera and an electronic device capable of recording speech.

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17. Closed Session

Nil

MICHAEL MAMO
GENERAL MANAGER

STRATHFIELD COUNCIL

COUNCIL MEETING

MINUTES

Tuesday 4 October 2022

6:30pm

Council Chambers

65 Homebush Road, Strathfield



Minutes of the Council Meeting of Strathfield Municipal Council held on 4 October 2022, in the Council Chambers, 65 Homebush Road, Strathfield.

COMMENCING: 6:30pm

PRESENT: Councillor Matthew Blackmore
Councillor Karen Pensabene
Councillor Benjamin Cai
Councillor Raj Datta
Councillor Nella Hall
Councillor Sharangan Maheswaran
Councillor Sandy Reddy

STAFF: Michael Mamo, General Manager
Tony Reed, Director, Engineering and Operations
Francis Mangru, Manager, Financial Service and Chief Financial Officer
Chris Nascimento, Manager, Corporate Services
David McQuade, Senior Governance Officer

1. **OPENING:** The Prayer was read.

2. **RECOGNITION OF TRADITIONAL CUSTODIANS:** The Recognition was read.

3. **APOLOGIES**

Nil.

4. **OPEN FORUM**

Mr David Stacker, Representative of the Ismay Avenue Resident Group addressed the meeting to discuss Item PE2 Strathfield's 6-10 Year Housing Target. Mr Stacker tabled a submission on behalf of the Ismay Resident Group and discussed the Strathfield Local Environmental Plan 2023 and rezoning of Ismay Avenue.

5. **PUBLIC ADDRESS**

Nil.

6. PECUNIARY INTEREST /CONFLICT OF INTEREST

Councillor Cai declared a non-significant, non-pecuniary interest for Item *PE2 Strathfield's 6-10 Year Housing Target*. Councillor Cai is a resident in the subject area.

Councillor Maheswaran declared a non-significant, non-pecuniary interest for Item *PE2 Strathfield's 6-10 Year Housing Target*. Councillor Maheswaran had provided legal advice to a resident in the subject area.

Councillor Hall declared a non-significant, non-pecuniary interest for Item *CC57 Community Grants 2022/2023*. Councillor Hall is a member of Rotary Club of Strathfield.

Mr Michael Mamo, General Manager declared a non-significant, non-pecuniary interest for item *GMUI Recruitment of Senior Staff*. Mr Mamo had worked with one of the applicants for a period of three months in 2018.

7. CONFIRMATION OF MINUTES

221/22

RESOLVED: (Hall / Reddy)

That the minutes of the Ordinary Council Meeting meeting held on 6 September 2022, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

Voting on this item was unanimous

8. ACKNOWLEDGEMENTS

8.1 Infrastructure Contributions – Councillor Matthew Blackmore and Councillor Karen Pensabene

In a big win for the sector, the NSW Government confirmed last week that it would not be pursuing its controversial reforms to infrastructure contributions.

LGNSW – with the support of several NSW Councils – had been advocating against these reforms unless the NSW Government was able to clearly demonstrate that no Council would be worse off. Having failed to do this, the government did the right thing and abandoned the legislative changes required to enact the reforms.

At a time when Councils are under unprecedented financial pressures that have been well documented, it is essential the costs for new infrastructure to support growth is not shifted onto Councils and ratepayers, but rather to those who profit from development.

We would like to express our thanks to all the Mayors and Councillors who joined with LGNSW in publicly opposing these reforms.

8.2 First Female Prime Minister of Italy – Ms Giorgia Meloni – Councillor Nella Hall

Born in 1977, Giorgia Meloni led the Brothers of Italy political party to victory in the 2022 Italian General Election and in doing so, has become the first female Prime Minister of Italy. Ms Meloni like me is from Sicily. One quote I thought was fabulous was;

“It is only by defending a country’s sovereignty that we can defend the political sovereignty that belongs to the citizens of that country.”

We want a government by the people for the people. That’s what Ms Meloni believes in I think it is a great achievement for Italy

8.3 Nepalese Community – Councillor Karen Pensabene

I wish to acknowledge our very fast-growing Nepalese Community tonight as they celebrate The Festival of Dusseha.

This Festival symbolises the triumph over evil in the legend of Rama and Ravana.

We wish all our Nepalese Community a wonderful celebration with family and friends.

8.4 Mr Peter Wong - Councillor Benjamin Cai

I wish to acknowledge Mr Peter Wong who will be celebrating his 80th birthday on 12 October 2022. Mr Wong is a leader in the Chinese community and founder of the Unity Party.

8.5 Community Celebrations – Councillor Raj Datta

I congratulate the Hindu, Nepalese and Bangladesh communities for celebrations in the community. Deepavali is coming and there will be more to every corner of the community.

Items by Exception - Section 13 of Council's Code of Meeting Practice

MOTION: (Blackmore / Datta)

That in accordance with Section 13 of Council’s Code of Meeting Practice:

1. Council alters the Order of Business in accordance with Clause 8.1, and
2. The items listed below be dealt with by exception and that they be adopted as recommended by a single Motion:

- 10.1 Mayoral Minute 23/22 - Deepavali 2022 Celebrations
- 10.2 Mayoral Minute 24/22 - Marlborough Road
- 13.2 Report from Traffic Committee Meeting on 20 September 2022
- 13.3 Report from Audit, Risk and Improvement Committee Meeting on 27 September 2022
- GMU1 Council Tenders Advertised and Awarded
- CCS2 2021/22 Annual Financial Statements for Referral to Audit
- CCS3 Current Status of Council Resolutions
- CCS4 Councillor Workshop 13 September 2022
- CCS5 Councillor Workshop 20 September 2022
- CCS6 Councillor Workshop 28 September 2022
- CCS8 Tabling of Annual Disclosure of Pecuniary Interests and Other Matters Return
- CCS9 Investment Report - August 2022
- PE1 Water Sensitive Urban Design (WSUD)
- EO1 Licences for: Room 2, 52 Redmyre Road and Office at 1B Bates Street
- EO3 Part O of the Strathfield Consolidated Development Control Plan 2005
- EO4 Powells Creek Bridge Projects Funded from PRUAIP Facilitated by Greater Sydney Commission
- EO7 Strathfield Public Parking Strategy

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

10.1 Mayoral Minute 23/22 - Deepavali 2022 Celebrations

222/22

RESOLVED: (Blackmore / Datta)

That Council support the Deepavali 2022 celebrations that will take place between 23 October 2022 and 27 October 2022 by:

- Promoting the following events through Council's communication streams including event Mayoral speech, advertising banner and eNews article:
 - Sunday 23 October 2022 - Dhanteras (Day of Fortune)
 - Monday 24 October 2022 - Naraka Chaturdashi, Chhoti Diwali (Day of Knowledge)
 - Tuesday 25 October 2022 - Ganesh Lakshmi Puja/Kali Puja (Day of Light)
 - Wednesday 26 October 2022 - Govardhan Puja (New Year)
 - Thursday 27 October 2022 - Bhai Dooj/Vishwakarma Puja (Day of Love Between Siblings)
- Lighting the Council Chambers from 23 October 2022 until 27 October 2022

RESOLVED BY EXCEPTION

10.2 Mayoral Minute 24/22 - Marlborough Road

223/22

RESOLVED: (Blackmore / Datta)

That Council writes to the Local State Member, Mr Jason Yat-sen Li MP, requesting a meeting to discuss the lack of maintenance along Marlborough Road, Centenary Drive and Liverpool Road. This lack of maintenance is a health hazard harbouring vermin and risk that this long grass and vegetation create for our residents.

Additionally that Council writes to the Minister for Regional Transport and Roads, The Hon. Sam Faraway, MLC also requesting a meeting with the TfNSW Official and Minister representatives to discuss options for addressing the issue.

That Council also consider undertaking the Management of these areas if the TfNSW cannot provide satisfactory service levels with TfNSW providing funds to cover the costs.

RESOLVED BY EXCEPTION

13.2 Report from Traffic Committee Meeting on 20 September 2022

224/22

RESOLVED: (Blackmore / Datta)

That the minutes of the Traffic Committee meeting held on 20 September 2022 be noted and the recommendations be adopted.

RESOLVED BY EXCEPTION

13.3 Report from Audit, Risk and Improvement Committee Meeting on 27 September 2022

225/22

RESOLVED: (Blackmore / Datta)

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 27 September 2022 be noted and the recommendations be adopted.

RESOLVED BY EXCEPTION

GMU1 Council Tenders Advertised and Awarded

226/22

RESOLVED: (Blackmore / Datta)

That the monthly report of Council tenders advertised and awarded in September 2022 be received and noted.

RESOLVED BY EXCEPTION**CCS2 2021/22 Annual Financial Statements for Referral to Audit****227/22****RESOLVED:** (Blackmore / Datta)

1. That Council note the following Statements in respect of Section 413(2)(c) of the *Local Government Act 1993* as to its 2021/2022 Financial Statements:
 - a) Council's Financial Statements for 2021/2022 have been drawn up in accordance with:
 - o The *Local Government Act 1993* (as amended) and the Regulations made there under;
 - o The Australian Accounting Standards and Professional Pronouncements; and
 - o The Local Government Code of Accounting Practice and Financial Reporting.
 - b) The Statements present fairly the Council's operating result and financial position for the year.
 - c) The Statements are in accordance with the Council's accounting and other records.
 - d) Council is not aware of any matter that would render this report false or misleading in any way.
2. That the Financial Statements for 2021/2022 be referred to the Council's Auditors for audit.
3. That the Statements by Councillors and Management for the General Purpose Financial Statements be signed by the Mayor, Deputy Mayor, General Manager and the Chief Financial Officer (Responsible Accounting Officer).
4. That Council delegates to the General Manager the authority to give public notice for the presentation of the auditor's report and financial statements as per section 418 of the *Local Government Act 1993*.

RESOLVED BY EXCEPTION**CCS3 Current Status of Council Resolutions****228/22****RESOLVED:** (Blackmore / Datta)

That the report on the current status of Council resolutions be noted.

RESOLVED BY EXCEPTION

CCS4 Councillor Workshop 13 September 2022

229/22

RESOLVED: (Blackmore / Datta)

That the report be received and noted.

RESOLVED BY EXCEPTION

CCS5 Councillor Workshop 20 September 2022

230/22

RESOLVED: (Blackmore / Datta)

That the report be received and noted.

RESOLVED BY EXCEPTION

CCS6 Councillor Workshop 28 September 2022

231/22

RESOLVED: (Blackmore / Datta)

That the report be received and noted.

RESOLVED BY EXCEPTION

CCS8 Tabling of Annual Disclosure of Pecuniary Interests and Other Matters Return

232/22

RESOLVED: (Blackmore / Datta)

That Council receive and note the report concerning tabling of Annual Disclosure of Pecuniary Interests and Other Matters Returns.

RESOLVED BY EXCEPTION

CCS9 Investment Report - August 2022

233/22

RESOLVED: (Blackmore / Datta)

That the record of cash investments as at 31 August 2022 be received and noted.

RESOLVED BY EXCEPTION**PE1 Water Sensitive Urban Design (WSUD)****234/22****RESOLVED:** (Blackmore / Datta)

1. Council notes the report and recommend changes in Council's Part N of the Development Control Plan 2005.
2. That Council amend Part N of the Development Control Plan 2005 in accordance with the State Environmental Planning Policy - Water Sensitive Urban Design (WSUD) of the *Environmental Planning and Assessment Act 1979* and the recommendations in this report.

RESOLVED BY EXCEPTION**EO1 Licences for: Room 2, 52 Redmyre Road and Office at 1B Bates Street****235/22****RESOLVED:** (Blackmore / Datta)

That Council approves the issuing of further licences as set out in this report.

A clause will be included in the licence for 1B Bates Street to cover Council's need to terminate the licence if the West Invest Grant is approved for 1A and 1B Bates Street.

RESOLVED BY EXCEPTION**EO3 Part O of the Strathfield Consolidated Development Control Plan 2005****236/22****RESOLVED:** (Blackmore / Datta)

1. That Council adopt the changes to the Development Control Plan - Part O and implement the procedures as per Resolution 147/22 for Tree Management in the Strathfield Local Government Area (LGA). Please refer Attachment 1 - Part O of the Strathfield Consolidated Development Control Plan 2005.
2. That Council adopt the Fees and Charges for Tree Permits and Removals.

RESOLVED BY EXCEPTION

EO4 Powells Creek Bridge Projects Funded from PRUAIP Facilitated by Greater Sydney Commission

237/22

RESOLVED: (Blackmore / Datta)

1. Council endorses the completion of the Lorraine Street and Hamilton Street Bridges as outlined with the Artwork to be installed.
2. Council review the continuation of the development of the George Street Bridge subject to reasonable conditions within the Deed Of Agreement and or relocation of landing locations.

RESOLVED BY EXCEPTION

EO7 Strathfield Public Parking Strategy

238/22

RESOLVED: (Blackmore / Datta)

1. That Staff use the feedback from the 20 September Workshop to prepare a draft Parking Strategy for the Strathfield LGA.
2. That in parallel; staff are to commence the procurement process to replace the existing 14 Parking Meters in Council's various off-street car parks as well as providing a Park'n'Pay facility with these meters.
3. Further that; Paid Parking only continue to be applied in the Bressington Park, Mason Park and Strathfield Town Centre car parks.
4. That once completed, staff present the Draft Parking Strategy to a Council Workshop before going to the Traffic Committee for Review and subsequently Council, so that it can be placed on public exhibition.
5. That once the comments from the public exhibition period are received staff are to modify the Strategy (if required).

RESOLVED BY EXCEPTION

9. DEFERRED/OUTSTANDING MATTERS AWAITING REPORT

Nil.

10. MAYORAL MINUTE(S) IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE

Items dealt with by exception.

11. COUNCILLORS' QUESTIONS TO THE MAYOR (SUBMITTED IN WRITING IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE)

Nil.

12. QUESTIONS WITH NOTICE

Nil

13. REPORTS FROM COMMITTEES

13.1 Report from Wellbeing Advisory Committee Meeting on 31 August 2022

RECOMMENDATION

That the minutes of the Wellbeing Advisory Committee Meeting held on 31 August 2022 be noted and the recommendations be adopted.

MOTION: (Pensabene / Datta)

1. That the minutes of the Wellbeing Advisory Committee Meeting held on 31 August 2022 be noted and be referred back to the Terms of Reference and Council Resolution (August 2022).
2. That they be brought back to a future Council Meeting for consideration.

239/22

RESOLVED: (Pensabene / Datta)

1. That the minutes of the Wellbeing Advisory Committee Meeting held on 31 August 2022 be noted and be referred back to the Terms of Reference and Council Resolution (August 2022).
2. That they be brought back to a future Council Meeting for consideration.

For the Motion: Councillors Blackmore, Cai, Hall, Maheswaran and Reddy

Against the Motion: Councillors Pensabene and Datta

14. MOTIONS PURSUANT TO NOTICE

14.1 Mason Park Parking Permits - Friends of Mason Park – Councillor Sandy Reddy

MOVED:

That Council provide parking stickers to the Friends of Mason Park, as they are always giving tours of the wetland to local people and bird watchers for free. There are three regular volunteers who visit the park regularly and in the past they got fined due to extra time spent there.

There parking permit should be valid only in Mason Park and only three permits may be issued.

MOTION: (Reddy / Hall)

1. That Council provide parking permits to the Friends of Mason Park, as they are always giving tours of the wetland to local people and bird watchers for free. There are three regular volunteers who visit the park regularly and in the past they got fined due to extra time spent there.
2. That the parking permits should only be valid in Mason Park and only three permits may be issued.

240/22

RESOLVED: (Reddy / Hall)

1. That Council provide parking permits to the Friends of Mason Park, as they are always giving tours of the wetland to local people and bird watchers for free. There are three regular volunteers who visit the park regularly and in the past they got fined due to extra time spent there.
2. That the parking permits should only be valid in Mason Park and only three permits may be issued.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

14.2 Shopping Complex at Flemington Station – Councillor Raj Datta

MOVED:

That Council looks into the possibility of building a shopping complex and increase parking facilities around Flemington Station shopping precinct and presents options to Councillors for consideration in the December 2022 Council Meeting.

MOTION: (Datta / Cai)

That Council consider the options available through the LEP or any other reasonable process of delivering a shopping complex and increase parking facilities in the Flemington area and present a report with options for consideration at a future Council Meeting.

For the Motion: Councillors Cai and Datta

Against the Motion: Councillors Blackmore, Pensabene, Hall, Maheswaran and Reddy

The Motion was put and **Lost**.

15. GENERAL BUSINESS

CCS1 Committee Update

RECOMMENDATION

That Council:

1. Endorse and appoint the Councillors and Community Representatives listed to the Local Economic Development Committee until the end of Council Term September 2024.
2. Amend the Terms of Reference for the number Community Representatives from 3 to 6 and Councillors from 3 to 4 for the Local Economic Development Committee until the end of Council Term September 2024.
3. That Council receive and endorse the change to Councillor Workshop scheduling and amend any required policy to reflect this outcome.

MOTION: (Hall / Blackmore)

That Council:

1. Endorse and appoint the Councillors and Community Representatives listed to the Local Economic Development Committee until the end of Council Term September 2024.
2. Amend the Terms of Reference for the number Community Representatives from 3 to 6 and Councillors from 3 to 4 for the Local Economic Development Committee until the end of Council Term September 2024.
3. That Councillor Hall be added as a Councillor representative.
4. That Council receive and endorse the change to Councillor Workshop scheduling and amend any required policy to reflect this outcome.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

241/22

RESOLVED: (Hall / Blackmore)

That Council:

1. Endorse and appoint the Councillors and Community Representatives listed to the Local Economic Development Committee until the end of Council Term September 2024.

2. Amend the Terms of Reference for the number Community Representatives from 3 to 6 and Councillors from 3 to 4 for the Local Economic Development Committee until the end of Council Term September 2024.
3. That Councillor Hall be added as a Councillor representative.
4. That Council receive and endorse the change to Councillor Workshop scheduling and amend any required policy to reflect this outcome.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

CCS7 Community Grants 2022/2023

RECOMMENDATION

That Council receive and note the report.

MOTION: (Blackmore / Pensabene)

1. That Council receive and note the report.
2. That grant funding to the nominated successful applicants of the Community Development and Cultural Grants Program 2022/23 be amended to:

| ORGANISATION | COMMUNITY DEVELOPMENT PROJECT | AMOUNT |
|---|--|---------|
| <i>Chalmers Road School PandC Association</i> | Enclose School Pool | \$5,000 |
| <i>Holy Archangel Michael Serbian Orthodox Church</i> | Renovate and upgrade our community hall facility | \$1,000 |
| <i>Homebush Public School PandC Association</i> | Update Community Collaboration Centre | \$2,000 |
| <i>Multicultural Seniors Association Inc</i> | Traditional Asian Dance Workshops | \$2,000 |
| <i>Rotary Club of Strathfield</i> | Peter Smith Scholarship | \$1,000 |
| <i>St Anne's Anglican Church Hall Strathfield</i> | Hall Storage | \$1,000 |
| <i>St Paul's Anglican Church</i> | Storage Shed for Food Pantry | \$5,000 |
| <i>Strathfield Committee of Children's Medical Research Institute</i> | Purchase of iPad and Square EFTPOS terminal for fundraising events | \$1,000 |
| <i>Strathfield Cricket Club</i> | Installation of Electronic Scoreboard | \$2,500 |
| <i>Strathfield Football Club</i> | Strathfield FC Female Football Festival | \$2,500 |

| | | |
|--|--|-----------------|
| <i>Strathfield Girls High School PandC Association</i> | Indigenous Garden Beds | \$1,000 |
| <i>Strathfield School for Seniors</i> | Promotion of Strathfield School for Seniors | \$1,000 |
| <i>Strathfield West Senior Citizen</i> | Physical and Mental Fitness | \$1,000 |
| <i>Sydney Korean Uniting Church</i> | Korean Playgroup | \$1,000 |
| <i>The Shepherd Centre – for deaf children</i> | Kidscape - Group Education and Social Inclusion Program for Children with hearing loss and their families in Strathfield | \$2,000 |
| <i>Gelling Ave</i> | Christmas Committee | \$1,500 |
| TOTAL | | \$30,500 |

| ORGANISATION | CULTURAL PROJECT | AMOUNT |
|---|---|-----------------|
| <i>Australian Korean Association and Sydney NSW Inc</i> | Intergenerational Korean Program | \$2,000 |
| <i>Differently Abled People Association Incorporated</i> | Chinese Painting Classes for People with Disabilities and Carers | \$2,000 |
| <i>Friends of Symphonia Jubilate</i> | Concert | \$5,000 |
| <i>Hindu Council of Australia</i> | Deepavali Festival | \$5,000 |
| <i>St Merkorious Charity Association Inc.</i> | Community meals and event | \$1,000 |
| <i>Strathfield Australians of Indian Subcontinental Heritage Inc</i> | Indian Sub-continental Festivals | \$5,000 |
| <i>Strathfield South Public School Parents and Citizens Association</i> | Musical Resources | \$3,000 |
| <i>Telugu Association Incorporated</i> | Telugu Cultural Performing Arts for Telugu Language School Students | \$1,000 |
| TOTAL | | \$24,000 |

242/22

RESOLVED: (Blackmore / Pensabene)

1. That Council receive and note the report.
2. That grant funding to the nominated successful applicants of the Community Development and Cultural Grants Program 2022/23 be amended to:

| ORGANISATION | COMMUNITY DEVELOPMENT PROJECT | AMOUNT |
|--------------|-------------------------------|--------|
|--------------|-------------------------------|--------|

| | | |
|---|--|-----------------|
| <i>Chalmers Road School PandC Association</i> | Enclose School Pool | \$5,000 |
| <i>Holy Archangel Michael Serbian Orthodox Church</i> | Renovate and upgrade our community hall facility | \$1,000 |
| <i>Homebush Public School PandC Association</i> | Update Community Collaboration Centre | \$2,000 |
| <i>Multicultural Seniors Association Inc</i> | Traditional Asian Dance Workshops | \$2,000 |
| <i>Rotary Club of Strathfield</i> | Peter Smith Scholarship | \$1,000 |
| <i>St Anne's Anglican Church Hall Strathfield</i> | Hall Storage | \$1,000 |
| <i>St Paul's Anglican Church</i> | Storage Shed for Food Pantry | \$5,000 |
| <i>Strathfield Committee of Children's Medical Research Institute</i> | Purchase of iPad and Square EFTPOS terminal for fundraising events | \$1,000 |
| <i>Strathfield Cricket Club</i> | Installation of Electronic Scoreboard | \$2,500 |
| <i>Strathfield Football Club</i> | Strathfield FC Female Football Festival | \$2,500 |
| <i>Strathfield Girls High School PandC Association</i> | Indigenous Garden Beds | \$1,000 |
| <i>Strathfield School for Seniors</i> | Promotion of Strathfield School for Seniors | \$1,000 |
| <i>Strathfield West Senior Citizen</i> | Physical and Mental Fitness | \$1,000 |
| <i>Sydney Korean Uniting Church</i> | Korean Playgroup | \$1,000 |
| <i>The Shepherd Centre – for deaf children</i> | Kidscape - Group Education and Social Inclusion Program for Children with hearing loss and their families in Strathfield | \$2,000 |
| <i>Gelling Ave</i> | Christmas Committee | \$1,500 |
| TOTAL | | \$30,500 |

| ORGANISATION | CULTURAL PROJECT | AMOUNT |
|--|--|---------|
| <i>Australian Korean Association and Sydney NSW Inc</i> | Intergenerational Korean Program | \$2,000 |
| <i>Differently Abled People Association Incorporated</i> | Chinese Painting Classes for People with Disabilities and Carers | \$2,000 |
| <i>Friends of Symphonia Jubilate</i> | Concert | \$5,000 |
| <i>Hindu Council of Australia</i> | Deepavali Festival | \$5,000 |
| <i>St Merkorious Charity Association Inc.</i> | Community meals and event | \$1,000 |

| | | |
|---|---|-----------------|
| <i>Strathfield Australians of Indian Subcontinental Heritage Inc</i> | Indian Sub-continental Festivals | \$5,000 |
| <i>Strathfield South Public School Parents and Citizens Association</i> | Musical Resources | \$3,000 |
| <i>Telugu Association Incorporated</i> | Telugu Cultural Performing Arts for Telugu Language School Students | \$1,000 |
| TOTAL | | \$24,000 |

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

PE2 Strathfields 6-10 Year Housing Target

Councillor Cai declared a non-significant, non-pecuniary interest and left the meeting, the time being 7:36pm.

RECOMMENDATION

1. Council supports the roadmap set out in this report to deliver 6-10yr housing supply within the Strathfield local government area.
2. Council endorses a procurement process being undertaken to appoint suitably qualified consultants to prepare the relevant studies that will inform a future Planning Proposal for the Homebush Precinct and other areas of the Local Government Area as part of a significant amendment to the Strathfield Local Environmental Plan (LEP) and future amendments to that LEP.
3. That a further update be provided to the December Council meeting on the outcome of the procurement process in item 2 above for Council to confirm the budget allocation and specific studies to be included as part of the initial version of the LEP and the studies to be included as part of future amendments to that LEP.
4. Council endorses the position that the four existing proponent led planning proposals within the Homebush Precinct do not proceed as individual matters, but rather the sites be incorporated into the review of the LEP.
5. Council withdraw Strathfield LEP2021 from the NSW Planning Portal.
6. Council writes to Strathfield's Local Members and relevant Ministers seeking support in obtaining financial assistance from State Agencies, including Department of Planning and Environment and Transport for New South Wales to support a revised Planning Proposal for a comprehensive review of the Strathfield Local Environmental Plan.

MOTION: (Blackmore / Pensabene)

-
1. Council supports the delivery of the 6-10yr housing supply within the Strathfield local government area.
 2. Council is to commission studies within the Strathfield LGA mentioned within the Local Housing Strategy submitted to the department and as recommended by the Department in their letter dated 21st September 2021 including but not limited to the entire area subject to PRCUTS, Homebush West Town Centre/Flemington, Strathfield Town Centre including the expansion of the Town Centre, Liverpool Rd Centre and Belfield.
 3. In order to meet our Communities needs for Housing Diversity and as per the recommendation of the Department, Council is to Investigate areas of Low Density residential with the intention of reviewing the density and increasing our R3 areas to provide housing options such as Townhouses and Villas.
 4. In order to meet our Communities needs for additional Freestanding Dwellings, Council is to investigate areas where properties have a Dual Street Frontage with the intention of providing an alternate minimum lot size to facilitate subdivision of these properties.
 5. That Council investigates the inappropriate zoning of any Commercial Building with a view to rezone it back to a zoning which allows Commercial/ Shop top use.
 6. That Council investigates the residents request for the removal of the Conservation Area located at Welfare St and Flemington Rd, Homebush West with a view of increasing its capacity as an employment zone
 7. That Council takes into consideration the recommendations of the Town Centre Masterplan Committee if they are endorsed by Council.
 8. Council endorses a procurement process being undertaken to appoint suitably qualified consultants to prepare the relevant studies that will inform a future Planning Proposal as part of a significant amendment to the Strathfield local Environmental Plan (LEP) and possible future amendments to that LEP.
 9. That a further update be provided to the December Council meeting on the outcome of the procurement process in item 2 above for Council to confirm the budget allocation and specific studies to be included as part of the initial version of the LEP and the studies to be included as part of future amendments to that LEP.
 10. That the four existing proponent led planning proposals within the Homebush Precinct be brought to an ordinary Council meeting for Individual consideration.
 11. Council withdraws the Strathfield LEP2021 from the NSW Planning Portal.
 12. Council write to Strathfield's State and Federal Members and relevant Ministers seeking support in obtaining financial assistance from State Agencies, including Department of Planning and Environment

and Transport for New South Wales to support a revised Planning Proposal for a comprehensive review of the Strathfield Local Environmental Plan.

13. Council integrate its review of the employment zones and the enhancement of the employment zones into the LEP review.
14. That Council write to the Department of Planning and Minister for Planning to explain Council's non-compliance with the previous timetable for delivery of the Strathfield LEP and include in that correspondence Council's reasoning that the underlining strategic and planning studies required to provide an effective LEP including meeting the Department's expectations with respect to housing supply and employment zones where not sufficiently progressed. Council has now endorsed a strategy in which those studies will be undertaken subject to funding and with a view to complying with the Department's strategic objectives for the area.

243/22**RESOLVED:** (Blackmore / Pensabene)

1. Council supports the delivery of the 6-10yr housing supply within the Strathfield local government area.
2. Council is to commission studies within the Strathfield LGA mentioned within the Local Housing Strategy submitted to the department and as recommended by the Department in their letter dated 21st September 2021 including but not limited to the entire area subject to PRCUTS, Homebush West Town Centre/Flemington, Strathfield Town Centre including the expansion of the Town Centre, Liverpool Rd Centre and Belfield.
3. In order to meet our Communities needs for Housing Diversity and as per the recommendation of the Department, Council is to Investigate areas of Low Density residential with the intention of reviewing the density and increasing our R3 areas to provide housing options such as Townhouses and Villas.
4. In order to meet our Communities needs for additional Freestanding Dwellings, Council is to investigate areas where properties have a Dual Street Frontage with the intention of providing an alternate minimum lot size to facilitate subdivision of these properties.
5. That Council investigates the inappropriate zoning of any Commercial Building with a view to rezone it back to a zoning which allows Commercial/ Shop top use.
6. That Council investigates the residents request for the removal of the Conservation Area located at Welfare St and Flemington Rd, Homebush West with a view of increasing its capacity as an employment zone
7. That Council takes into consideration the recommendations of the Town Centre Masterplan Committee if they are endorsed by Council.
8. Council endorses a procurement process being undertaken to appoint suitably qualified consultants to prepare the relevant studies that will inform a future Planning Proposal as part of a significant

amendment to the Strathfield local Environmental Plan (LEP) and possible future amendments to that LEP.

9. That a further update be provided to the December Council meeting on the outcome of the procurement process in item 2 above for Council to confirm the budget allocation and specific studies to be included as part of the initial version of the LEP and the studies to be included as part of future amendments to that LEP.
10. That the four existing proponent led planning proposals within the Homebush Precinct be brought to an ordinary Council meeting for Individual consideration.
11. Council withdraws the Strathfield LEP2021 from the NSW Planning Portal.
12. Council write to Strathfield's State and Federal Members and relevant Ministers seeking support in obtaining financial assistance from State Agencies, including Department of Planning and Environment and Transport for New South Wales to support a revised Planning Proposal for a comprehensive review of the Strathfield Local Environmental Plan.
13. Council integrate its review of the employment zones and the enhancement of the employment zones into the LEP review.
14. That Council write to the Department of Planning and Minister for Planning to explain Council's non-compliance with the previous timetable for delivery of the Strathfield LEP and include in that correspondence Council's reasoning that the underlining strategic and planning studies required to provide an effective LEP including meeting the Department's expectations with respect to housing supply and employment zones where not sufficiently progressed. Council has now endorsed a strategy in which those studies will be undertaken subject to funding and with a view to complying with the Department's strategic objectives for the area.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

Councillor Cai returned to the meeting, the time being 8:10pm.

PE3 Sydney Eastern Planning Panel - Strathfield Local Member

RECOMMENDATION

1. That Council resolve to select Mike Ryan and Sue Francis as Local Members for the Sydney Eastern Local Planning Panel for a period of up to three years from the date of the Council resolution.
2. That Council resolve to select Fiona Prodromou as the alternate member for the Sydney Eastern Local Planning Panel for a period of up to three years from the date of the Council resolution.
3. That Council endorse the recommended remuneration for each panel member / panel meeting.

4. That Council endorse the draft Memorandum of Understanding to be sent to each Local Member.

MOTION: (Pensabene / Reddy)

That item PE3 Sydney Eastern Planning Panel - Strathfield Local Member be deferred to the next Council Meeting.

244/22

RESOLVED: (Pensabene / Reddy)

That item PE3 Sydney Eastern Planning Panel - Strathfield Local Member be deferred to the next Council Meeting.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

PE4 DCP Environmental Changes

RECOMMENDATION

That:

1. Council receive and note the report.
2. Council launch an educational campaign for residents and developers to make sustainable choices in their homes.
3. Amendments to Part P: Heritage, of the Development Control Plan (DCP) are made to include provisions for modern technologies on Heritage listed buildings.
4. The DCP is reviewed in FY23/24 to include provisions to reflect those in the Sustainable Buildings State Environmental Planning Policy (SEPP).

MOTION: (Reddy / Datta)

That:

1. Council receive and note the report.
2. Council launch an educational campaign for residents and developers to make sustainable choices in their homes.
3. Amendments to Part P: Heritage, of the Development Control Plan (DCP) are made to include provisions for modern technologies on Heritage listed buildings.

4. The DCP is reviewed in FY23/24 to include provisions to reflect those in the Sustainable Buildings State Environmental Planning Policy (SEPP).
5. That Council provide detail on how Strathfield Council pathway to net zero will be achieved, to be presented to a future Councillor Workshop.

245/22**RESOLVED:** (Reddy / Datta)

That:

1. Council receive and note the report.
2. Council launch an educational campaign for residents and developers to make sustainable choices in their homes.
3. Amendments to Part P: Heritage, of the Development Control Plan (DCP) are made to include provisions for modern technologies on Heritage listed buildings.
4. The DCP is reviewed in FY23/24 to include provisions to reflect those in the Sustainable Buildings State Environmental Planning Policy (SEPP).
5. That Council provide detail on how Strathfield Council pathway to net zero will be achieved, to be presented to a future Councillor Workshop.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Maheswaran and Reddy

Against the Motion: Councillor Hall

Note: Item PE4 DCP Environmental Changes was Recommitted at the end of the meeting and a new resolution was adopted by Council under resolution 252/22.

EO2 Ismay Reserve Dog Park**RECOMMENDATION**

1. That the works at Ismay Reserve Dog Park be undertaken in October 2022.
2. That the Park be closed for eight weeks to allow turf to establish.
3. That Council adopt that each off leash area is closed for up to three weeks once a year for renovation to allow for spraying, top dressing and fertilising. This will assist in the long-term management and will avoid major renovations.

MOTION: (Pensabene / Reddy)

1. That the works at Ismay Reserve Dog Park be considered in the 2023/2024 financial year budget.

2. That the Park be closed for eight weeks to allow turf to establish.
3. That Council adopt that each off leash area is closed for up to three weeks once a year for renovation to allow for spraying, top dressing and fertilising. This will assist in the long-term management and will avoid major renovations.

246/22**RESOLVED:** (Pensabene / Reddy)

1. That the works at Ismay Reserve Dog Park be considered in the 2023/2024 financial year budget.
2. That the Park be closed for eight weeks to allow turf to establish.
3. That Council adopt that each off leash area is closed for up to three weeks once a year for renovation to allow for spraying, top dressing and fertilising. This will assist in the long-term management and will avoid major renovations.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

EO5 Homebush West Community Centre, Licence to NSW Electoral Commission, State Election 2023

RECOMMENDATION

It is recommended that Council resolves to approve the creation of a Licence Agreement between Strathfield Council and the NSW Electoral Commission on the terms outlined in this report for exclusive use of the Homebush West Community Centre from 23 January 2023 – 5 May 2023 to conduct the NSW State Government Election.

MOTION: (Pensabene / Blackmore)

1. That Council offer licence to NSW Electoral Commission the Large commercial property (facing The Crescent) at 29-35 Burlington Rd, Homebush between 23 January 2023 and 5 May 2023 to conduct the NSW State Government Election.
2. That any requirements to have the facility ready by this date be prioritised as the facility has already been vacant since it was handed to Council at the start of this year.

247/22**RESOLVED:** (Pensabene / Blackmore)

1. That Council offer licence to NSW Electoral Commission the Large commercial property (facing The Crescent) at 29-35 Burlington Rd, Homebush between 23 January 2023 and 5 May 2023 to conduct the NSW State Government Election.

2. That any requirements to have the facility ready by this date be prioritised as the facility has already been vacant since it was handed to Council at the start of this year.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

EO6 The Dutton Centre

RECOMMENDATION

That:

1. Council agrees to investigate the potential sole tenancy of the Dutton Centre by Community Action for Better Living and any other similar proposal.
2. A further Report be tabled for Council.

MOTION: (Blackmore / Pensabene)

1. That Council does not support the potential sole tenancy of the Dutton Centre.
2. That Council advertises EOI's for the licensing of the Dutton Centre office spaces with the community rooms/space/hall being available for casual hire.

248/22

RESOLVED: (Blackmore / Pensabene)

1. That Council does not support the potential sole tenancy of the Dutton Centre.
2. That Council advertises EOI's for the licensing of the Dutton Centre office spaces with the community rooms/space/hall being available for casual hire.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

16. MATTERS OF URGENCY IN ACCORDANCE WITH CLAUSE 241 OF THE LOCAL GOVERNMENT GENERAL REGULATION, 2005

Nil.

17. CLOSED SESSION

17.1 GMU1 Recruitment of Senior Staff – Director Appointments

249/22

RESOLVED: (Blackmore)

That in accordance with Section 10A (2) (a) of the *Local Government Act 1993* the following matter be considered in Closed Session for the reason stated:

GMU1 Recruitment of Senior Staff - Director Appointments

In accordance with Section 10A (2) (a) of the *Local Government Act 1993* this matter will be considered in Closed Session as it relates to personnel matters concerning particular individuals (other than Councillors).

The meeting Closed Session at 8:34pm.

The meeting commenced Open Session at 9:02pm.

OPEN COUNCIL RESUMED

GMU1 Recruitment of Senior Staff - Director Appointments

250/22

RESOLVED: (Maheswaran / Reddy)

That the Recruitment of Senior Staff – Director Appointments report be received and noted.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

Recommittal – Item PE4 DCP Environmental Changes

251/22

RESOLVED: (Hall / Datta)

That item PE4 DCP Environmental Changes be recommitted.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

PE4 DCP Environmental Changes

MOTION: (Hall / Datta)

That:

1. Council receive and note the report.
2. Council launch an educational campaign for residents and developers to make sustainable choices in their homes.
3. Amendments to Part P: Heritage, of the Development Control Plan (DCP) are made to include provisions for modern technologies on Heritage listed buildings.
4. The DCP is reviewed in FY23/24 to include provisions to reflect those in the Sustainable Buildings State Environmental Planning Policy (SEPP).

252/22**RESOLVED:** (Hall / Datta)

That:

1. Council receive and note the report.
2. Council launch an educational campaign for residents and developers to make sustainable choices in their homes.
3. Amendments to Part P: Heritage, of the Development Control Plan (DCP) are made to include provisions for modern technologies on Heritage listed buildings.
4. The DCP is reviewed in FY23/24 to include provisions to reflect those in the Sustainable Buildings State Environmental Planning Policy (SEPP).

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9:08PM.

The foregoing Minutes were confirmed at the meeting of the Council of the Municipality of Strathfield on 1 November 2022.

Chairman _____

General Manager _____

8.1 FEDERAL GOVERNMENT'S INITIATIVE IN THE FEDERAL BUDGET ANNOUNCEMENT

AUTHOR: Karen Pensabene, Councillor

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

I wish to acknowledge the Federal Government's initiative in the Federal Budget announced on Tuesday 25 October 2022.

PURPOSE OF REPORT

To acknowledge the Federal Government's initiative in the Federal Budget announced on Tuesday 25 October 2022.

REPORT

I wish to acknowledge the Federal Government's initiative in the Federal Budget announced on Tuesday 25 October 2022.

Local Governments have signed up to a landmark Housing Accord between the Commonwealth, State and Territory Governments, investors, and the residential development, building and construction sector that plans to deliver up to one million affordable homes for Australians.

President Linda Scott said including the Australian Local Government Association (ALGA) as a representative of Australia's 537 Councils was recognition of the key role local government plays in facilitating affordable housing.

In response to ALGA's advocacy, the Federal Budget also included the \$250 million expansion of the Local Roads and Community Infrastructure Program through to 2025-26, and a \$200 million per year Disaster Ready Fund from 2023-24.

Secured through ALGA's advocacy, this Local Roads and Community Infrastructure Program extension will help Councils build and upgrade playgrounds, libraries, cycling paths, and swimming pools right across our nation.

ALGA's advocacy had also delivered an extra \$100 million in Financial Assistance Grants for councils in this year's Budget, bringing the total for 2022-23 to \$2.92 billion (including \$2.1 billion pre-paid in 2021-22).

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

There are no attachments for this report.

10.1 **MAYORAL MINUTE 25/22 - EXTENSION OF TRADING HOURS HUDSON PARK
DRIVING RANGE**

AUTHOR: **Matthew Blackmore, Mayor**

I MOVE:

That Strathfield Council:

- Extend the hours of operation of the Hudson Park Driving Range
- That any development requirements be lodged in the earliest possible time frame and consultation be conducted as per the development requirements
- That the approved trading hours be changed to Monday to Sunday 6.30am - 1am
- That any permanent adjustment to actual operating hours be brought to Council
- That a report be brought to a future council meeting reviewing the efficiency of the current operating system with a view to increase turnover, increase self-serve capacity, reduce hogging of bays and increase other revenue streams

Rationale

The new driving range is in high demand and I have had many local residents requesting an increase in trading hours and some minor improvements to improve efficiency of the centre so that all residents are able to access this facility. This will also enable council to increase employment opportunities at the range for the local and broader community.

RECOMMENDATION

That Strathfield Council:

- Extend the hours of operation of the Hudson Park Driving Range
- That any development requirements be lodged in the earliest possible time frame and consultation be conducted as per the development requirements
- That the approved trading hours be changed to Monday to Sunday 6.30am - 1am
- That any permanent adjustment to actual operating hours be brought to Council
- That a report be brought to a future council meeting reviewing the efficiency of the current operating system with a view to increase turnover, increase self serve capacity, reduce hogging of bays and increase other revenue streams

ATTACHMENTS

There are no attachments for this report.

9.2 **MAYORAL MINUTE 26/22 - BUILDING WORKS APPROVED HOURS OF CONSTRUCTION AND TYPES OF WORK**

AUTHOR: **Matthew Blackmore, Mayor**

I MOVE:

That Strathfield Council:

- Put as a standard condition of consent that "Hours of Construction" be between Monday to Saturday 7am to 5pm.
- That Council adds an additional clause which states something to the effect that works that do not create excessive noise, disrupt neighbours and do not use any form of machinery such as Painting, Flooring, Installations etc to be permissible 7 Days a week between 7am to 5pm.
- That Council allow staff on any building site to access their Site Office or Lunch room from 6.30am with a view to eliminating any possible complaints from neighbours about staff loitering outside prior to commencing work.

Rationale

I have received many requests from local residents who are doing building works or renovations who are having issues obtaining tradespeople to complete their work during our Standard hours. By increasing the opportunity for tradespeople to work an entire day in Strathfield LGA but limiting the types of works that can be conducted I believe it is a happy medium to assist our residents without impacting on neighbours amenity. As a council we also need to assist our local businesses, by providing more opportunity for employment hours across our LGA creates more opportunity for our local businesses to get the benefits that flow on from having more activity within a close vicinity of their business.

RECOMMENDATION

That Strathfield Council:

- Put as a standard condition of consent that "Hours of Construction" be between Monday to Saturday 7am to 5pm.
- That Council adds an additional clause which states something to the effect that works that do not create excessive noise, disrupt neighbours and do not use any form of machinery such as Painting, Flooring, Installations etc to be permissible 7 Days a week between 7am to 5pm.
- That Council allow staff on any building site to access their Site Office or Lunch room from 6.30am with a view to eliminating any possible complaints from neighbours about staff loitering outside prior to commencing work.

ATTACHMENTS

There are no attachments for this report.

13.1 **REPORT FROM TRAFFIC COMMITTEE MEETING ON 18 OCTOBER 2022**

AUTHOR: John Inglese, Traffic Engineer

APPROVER: Cathy Edwards-Davis, Director, Engineering and Operations

RECOMMENDATION

That the minutes of the Traffic Committee Meeting held on 18 October 2022 be noted and the recommendations be adopted.

ATTACHMENTS

1. Traffic Committee Meeting Minutes - 18 October 2022

ATTACHMENT 1

STRATHFIELD COUNCIL

TRAFFIC COMMITTEE MEETING

MINUTES

Tuesday 18 October 2022

11am

Main Building Meeting Room

65 Homebush Road, Strathfield





TRAFFIC COMMITTEE MEETING - 18 OCTOBER 2022

MINUTES

Minutes of the Traffic Committee Meeting of Strathfield Municipal Council held on 18 October 2022, in the Main Building Meeting Room, 65 Homebush Road, Strathfield.

COMMENCING: 11:00AM

PRESENT:

Karen Pensabene
Karen Pensabene

Councillor Deputy Chair
Also Representing the Member for
Strathfield
Auburn Traffic Police
Transport for NSW

Raymond Yeung
Kristian Calcagno

ALSO IN ATTENDANCE:

Mr John Inglese
Mr Chris Johnson

Manager, Traffic, Strathfield Council
Road Safety Officer

1. WELCOME AND INTRODUCTION**2. APOLOGIES**

Clr Matthew Blackmore
Mr. Jason Tan-Sen Li MP
Mr Jack Griffiths

Chairperson
Representative of the Member for Strathfield
Traffic Engineer, Strathfield Council

3. DECLARATIONS OF INTEREST

NIL

4. CONFIRMATION OF MINUTES

MOVED Kristian Calcagno - Transport for NSW
SECONDED Raymond Yeung - Auburn Traffic Police

RECOMMENDATION

That the minutes of the Traffic Committee Meeting meeting held on 20 September 2022, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

Voting on this item was unanimous

5. DEFERRED/OUTSTANDING ITEMS

Nil



6. REPORTS

6.1 Oxford Road, Strathfield - Concept Plan of Raised Pedestrian Crossing, Line Marking, Signs, and Associated Infrastructure

BACKGROUND

Following the presentation of item 6.2 at the August Traffic Committee Meeting, 'Intersection of Oxford Road and Homebush Road – Traffic Conditions and Assessment of Warrant for a Raised Pedestrian Crossing' and the approval in principle of the crossing implementation, a concept design has been prepared for the crossing and also signs and line marking around the crossing.

The crossing has been located approximately 20m away from the intersection of Oxford Road and Homebush Road as shown in Figure 1 for the following reasons:

- Drainage pits on both the north and south sides of Oxford Road prevent the crossing being placed closer to the intersection without a significant increase in construction cost;
- To prevent vehicles waiting to exit Oxford Road standing on the crossing including public transport buses – vehicles waiting to exit Oxford Road often split into left- and right-turning traffic, thereby resulting in a pedestrian crossing the road needing to navigate 3 lanes of traffic; and
- To provide a balance between desired lines of pedestrians who cross Oxford Road at the intersection and students of Strathfield Girls High School who cross Oxford Road further away from the intersection.

Further, the crossing location allows access to all surrounding driveways, does not result in turning vehicles mounting the crossing at an angle, and allows for the standing of at least one public transport bus and a light vehicle when waiting to turn onto Homebush Road.

Additional infrastructure as shown in Figure 1 proposed to support the function of the crossing is:

- Pedestrian fencing on both sides of Oxford Road to prevent pedestrians crossing at the intersection and direct them into Oxford Road to the crossing. This also serves to direct pedestrians away from the intersection in peak hours when Oxford Road, Homebush Road, and Churchill Avenue are congested and it is not suitable for pedestrians to cross at the intersection. The fencing on the north side of Oxford Road is proposed to extend the full length between the crossing and the existing crossing on Homebush Road;
- A concrete blister constructed between the 2 driveways of the Oxford Road frontage of 51-55 Homebush Road to prevent a second eastbound traffic lane forming at the crossing as vehicles split into 2 lanes at the intersection for left- and right-turning vehicles as currently happens; pedestrian crossings are not suitable where there are 2 or more traffic lanes travelling in the same direction. The blister still allows for entry and exit movements from the aforementioned driveways and the placement of bins for waste collection. This blister will result in the loss of 2 unrestricted on-street parking spaces;
- Double-barrier line marking that extend from the intersection to approximately 40m west of the crossing. The line marking will delineate the traffic lanes and legally prevent U-turns being executed in close proximity to the crossing and intersection as was observed when Council conducted the pedestrian count to determine the suitability of the crossing;

- A formalised left- and right-turn lane at the intersection to facilitate more efficient traffic movements and impact less on the crossing; and

*Note to the above 2 line marking proposals: Council's Traffic Engineer has confirmed all vehicle swept paths are compatible with the proposals.

- A Give Way line and associated signage (signage shown in Figure 3) at the intersection such that vehicles must stop before exiting onto Homebush Road. While a Stop sign and line would be appropriate at this intersection, the inability to signpost the sign on both sides of the road for visibility and the proposed dual eastbound traffic lanes may result in drivers not observing the Stop sign and hence a non-compliance with this traffic device.

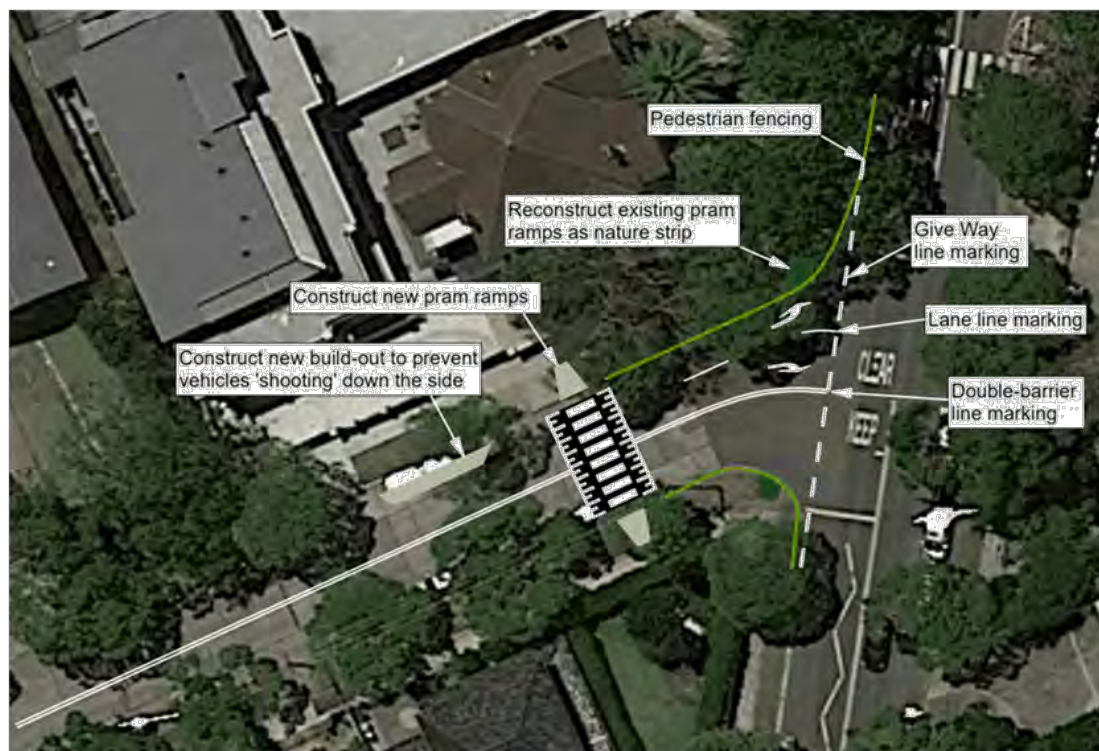


Figure 1 – proposed location of the crossing and details of infrastructure and line marking to support the function of the crossing

The following changes in signage at the crossing and intersection, shown in Figures 2 and 3, are proposed both to support the function of the crossing and to tidy up the signs in the area:

- The suitable 'No Stopping' 20m approach zone to and 10m departure zone from the crossing be implemented, with the zones on the east side of the crossing being continuous between the crossing and intersection. While the western approach zone to the crossing can be reduced to 10m when a 2m-wide concrete blister is constructed at the crossing, the proposed blister is not the typical blister detail and also prevents any parking along this section of kerb, so the full 20m approach zone is recommended;



- The existing '50 Area' and '50' signs be removed to avoid confusion with the 'School Zone – 40' sign;
- A chevron alignment marker be installed on the proposed concrete blister to indicate the blister to oncoming vehicles;
- The existing 'Bus Zone' and stop on the north side of Oxford Road at Homebush Road be relocated to allow more efficient vehicle movements around the crossing and at the intersection and to promote the split of right- and left-turning vehicles. This stop must be relocated and cannot be removed due to acting as one of the stands for school buses at Strathfield Girls High School and also as a stop for the 483 service. Following consultation with Sydney Transit Systems, the stop is proposed to be relocated to the nature strip at the eastern border of the high school;
- The combined 'Pedestrian Crossing' and '25 km/h' signs be erected at the crossing facing both directions on oncoming traffic – the 'Pedestrian Crossing' signs are to be duplicated on both sides of each stem; and
- The 'Pedestrian Crossing Ahead' sign be erected on Homebush Road south of Oxford Road and Homebush Road north of Churchill Avenue, with a left-, straight-, and right-directional arrow on both signs to warn of the subject crossing, the crossing on Homebush Road between Oxford Road and Churchill Avenue, and the crossing on Churchill Avenue.

The proposed changes in signage, including the 'No Stopping' zones, will result in the loss of 5 unrestricted on-street parking spaces and 2 restricted on-street parking spaces (subject to the restriction of 'Bus Zone 3PM – 3:30PM School Days') in addition to the loss of parking from the proposed concrete blister. As such, the total loss in on-street parking spaces from the proposed crossing and associated infrastructure is 7 unrestricted parking spaces and 2 restricted parking spaces.

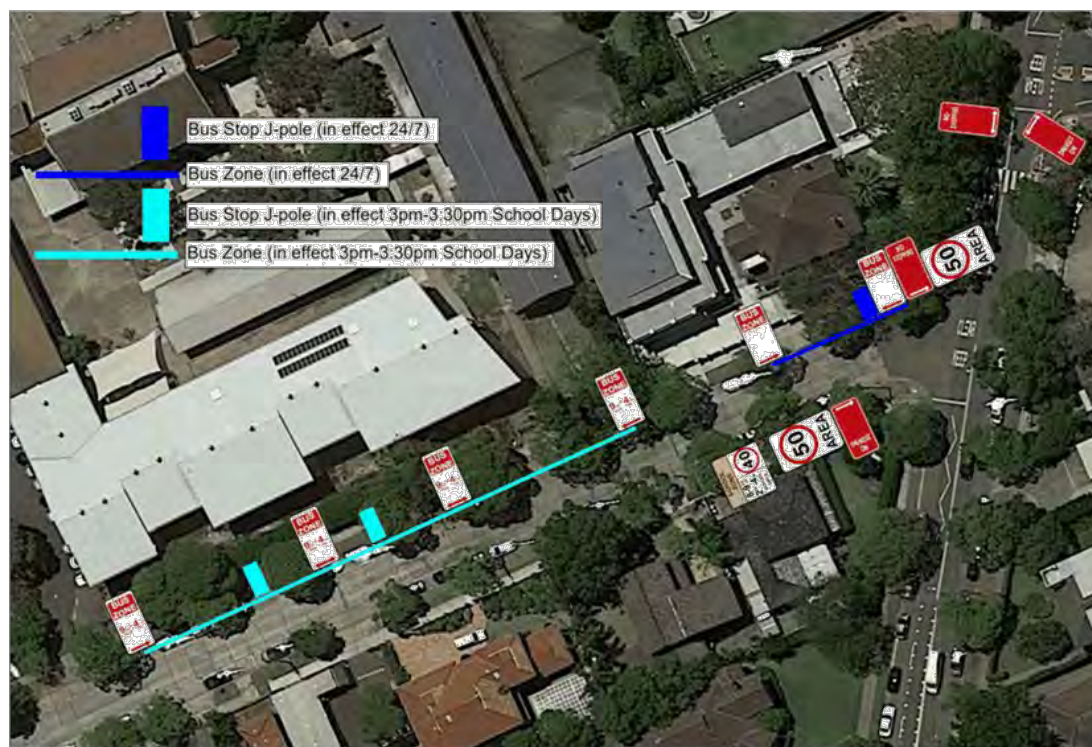


Figure 2 – existing signage layout on Oxford Road and Homebush Road

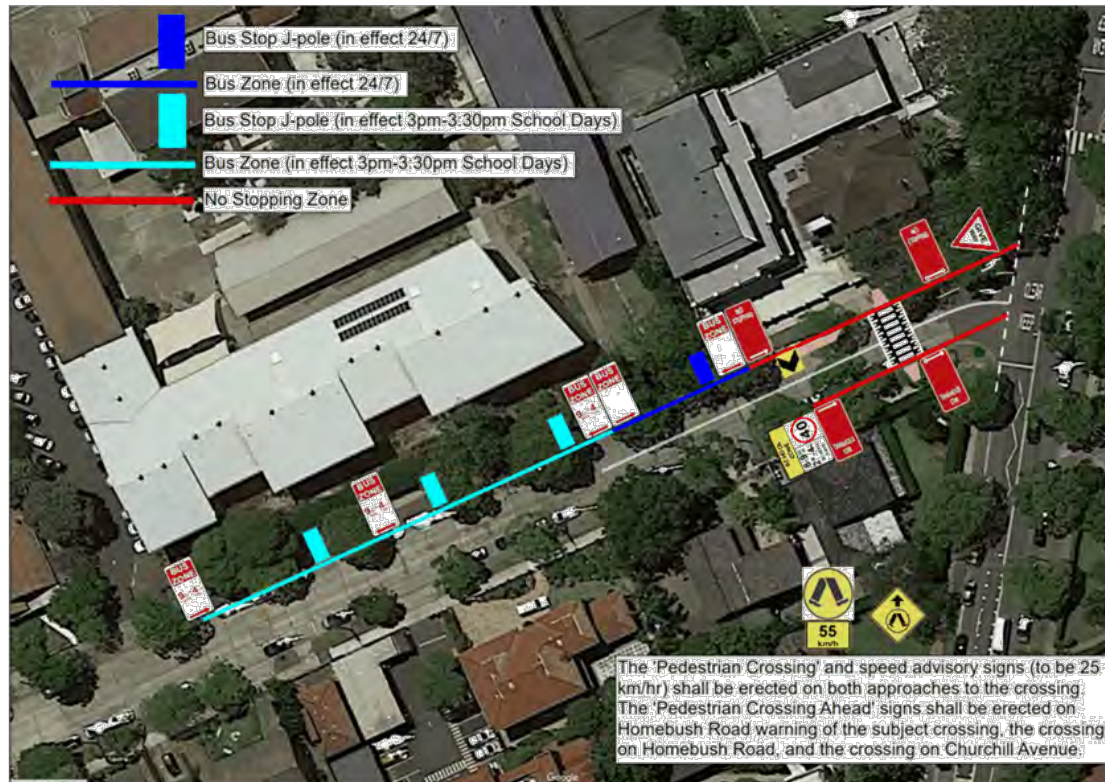


Figure 3 – proposed signage layout on Oxford Road

At the meeting discussion took place in relation to the remaining length of the Bus Zone and the proposed BB centre line along Oxford Street. Transit Systems indicated at the site meeting with them that the remaining length of the Bus Zone would be adequate, TfNSW advised that Council should review this area once the modified Bus Zone is operational. In addition the Police indicated that it would be a beneficial to extend the Proposed BB Centreline the full length of the school frontage in Oxford Road to reduce the opportunity for motorist to do "U" turns manoeuvres.

RECOMMENDATION

1. That Council approve the location of the pedestrian crossing and associated infrastructure being the concrete blister and the pedestrian fencing that will support the function of the crossing.
2. That Council approve the proposed line marking being the double-barrier (BB) lines, lane markings, and Give Way line.
3. Further That; the BB Center lines be extended along the full length of the School frontage in Oxford Road.



4. That Council approve the proposed sign changes that will support the function of the crossing and the general area.
5. That Council notify the affected residents of the crossing location, concrete blister, No Stopping zones, and the relocation of the existing Bus Zone.
6. That Council notify Strathfield Girls High School of the changes as per recommendation 4 and further that Council encourage the school to notify parents, teachers, and other stakeholders of the changes and to obey all road rules associated with the new infrastructure.

(Voting on this item was unanimous)



6.2 Strathfield LGA - Sign Consolidation Update

BACKGROUND

Following the approval of item 6.3 at the 2022 July Traffic Committee meeting being 'Strathfield Local Government Area – Signage Review' and the condition that a progress report be provided every 3 months, this report has been prepared to provide the required update.

PROGRESS REPORT

To assist in the delivery of this signage tidy up around the LGA, a schedule has been created for the order of review for roads and areas. From highest to lowest priority, the schedule is:

- Regional roads such as Arthur Street and Homebush Road;
- Other primary roads in the LGA such as Barker Road and The Crescent or areas like the Strathfield, Homebush, and Homebush West town centres;
- All school zones being the streets immediately surrounding a school and/or contained within the 'School Zone – 40' signs;
- State Roads, to be passed onto TfNSW for their consideration; and
- All other roads in the LGA being minor collector and local roads.

While this schedule for review is not strict and streets or areas may be reviewed ahead of their proposed review, this provides a template for Council staff to follow in conducting the review.

Further to the above schedule being created, some areas have had or are to have signs changed:

- Hampstead Road between Arthur Street and Tavistock Road (signs have been changed) – following a parking issue here being raised, Council staff reviewed the signage and made the following changes:
 - Replaced faded or damaged signs;
 - Extended the approach 'No Stopping' zones around the pedestrian refuge to meet Australian Standards; and
 - Implemented approach and departure 'No Stopping' zones around the pedestrian crossing as per the Australian Standards where previously there had been none.
- Homebush Road and Albert Road within 100m of the peanut shaped roundabout at the intersection of the roads (signs are currently being changed and/or will have just been changed) – when upgrading the pedestrian crossing on Homebush Road south of Arthur Street from a zebra to a wombat crossing, Council staff provided a sign plan for this crossing and also reviewed signs on all 4 legs of the peanut roundabout intersection to make the following changes:
 - Replace faded and damaged signs;
 - Move signs to lower/light poles where possible and remove the stems;
 - Remove excessive warning signs; and
 - Request TfNSW to install Dragon's Teeth markings and/or a '40' path on Albert Road (separate from the works but identified during the sign review of the intersection).
- Albert Road at and west of Dickson Street. Dickson Street between Albert Road and Beresford Road/Heyde Avenue between Albert Road and Oxford Road (signs are to be changed) – after passing through this area several times, Council staff noted excessive signs and parking restrictions to be revised and are to make the following changes:



- Replacing faded and damaged signs;
- Move signs to power/light poles where possible and remove the stems;
- Removing excessive signs including 'No Stopping', 'Pedestrian Crossing', and warning signs; and
- Relocating bus stops on both Dickson Street and Heyde Avenue such that they comply with the required 'No Stopping' zones around pedestrian crossings, where the bus stops are currently too close to the pedestrian crossings.

In addition to the above, Council staff continue to review small maintenance, installation, and removal items around the LGA or provide area sign reviews for projects actioned by Council's project teams.

Council staff plan to review signs on Pomeroy Street east of Ismay Avenue and along The Crescent following recent issues raised by residents and identification of signs needing to be fixed or tidied up.

RECOMMENDATION

That the report be noted.

(Voting on this item was unanimous)



7. LATE ITEM

7.1 Parramatta Road Strathfield - near to George Street and Nipper Street (at Ismay Park) - Traffic and Pedestrian Conditions.

The MP for Strathfield Jason Yat-Sen Li requested the opportunity to address his constituents concerns regarding pedestrian and road safety on Parramatta Road especially between George Street and Nipper Street. These include but are not limited to the following;

1. Ongoing flooding in vicinity of the Powells Creek canal.
2. Increased pedestrian activity due to the development of Parramatta Road – some footpath barriers and speed calming has been suggested by residents.
3. Leftover gravel and construction debris on footpaths.
4. Pot holes and uneven road surfaces.

The MP realises this is a State Road, TfNSW has addressed the 4 resident concerns listed above, see below;

Please note that this request was forwarded to TfNSW for investigation on the 30 August 2022, the following update was provided

- With regard to flooding on this section of Parramatta Road the Maintenance Contractor for TfNSW Fulton Hogan have undertaken some drainage pit maintenance which has alleviated the water ponding in the kerb and gutter which has been a nuisance to pedestrian's walking past this area.
- TfNSW have advised that they have made a submission under the Blackspot Program to have some Elsholz Kerb and pedestrian safety fencing installed at this location however funding is not guaranteed as it will need to compete against other sites on a state-wide priority basis. Council should be advised of the outcome in March 2023.
- With regards to the request for a 40km/h speed limit in this area, as Parramatta Road forms part of the State Road network, Transport will not be considering any speed reductions in this area currently.
- In relation to the request for a speed camera, the NSW Speed Camera Strategy is managed through the NSW Centre for Road Safety (CRS), who conducts the assessment for eligible sites for speed cameras. Under the NSW Speed Camera Strategy, motorists are able to nominate speed camera locations by visiting <https://www.saferroadsnsw.com.au/haveyoursayspeedcameras.aspx>. Once a submission is made, CRS will carry out relevant assessments and determine if a camera can be installed at the proposed locations.

RECOMMENDATION

That Council Acknowledge the efforts that TfNSW has made so far in relation to the Blackspot Application.

Further that Council await the outcome of the Blackspot funding application in March 2023 for safety improvements along this section of Parramatta Road.



8. ROAD SAFETY

8.1 Road Safety Officers Report – September 2022

Report prepared by Road Safety Officer

Issues

- a) Transport for NSW is offering funding for a more targeted approach to Road Safety Projects in Strathfield.
- g) Road Safety Officer is conducting a review of current projects to get better value and funding from the NSW Local Government Road Safety Program.

PROJECTS BEING REVIEWED (based on crash statistics and network changes)

- Younger Drivers - speed, fatigue, alcohol and distraction
- Strathfield Pedestrian Safety Campaign
- Graduated Licensing Scheme
- Safety Around Schools

Projects

1) Young Driver Workshop

Young Driver workshops are held twice a year to provide information and practical advice for those teaching learner drivers.

- The next workshop is being held on **23 November 2022**.
- This is a joint project with Burwood, Canada Bay and Inner West Councils.
- The workshops are free for the community.
- Promotions to schools and community groups.

Impact

- Better preparation for learner drivers.
- Learning for a positive experience.
- Reduction in road statics for driver aged 17 – 25.

2) Child Restraint Checking Days (Strathfield Occupant Restraint)

Council runs 11 child restraint checking day per year.

- Next Checking day **11 October 2022**.
- 12 Vehicles booked .
- Free of charge for the community.

Impact

- Positive Community Feedback.
- Positive promotions across mothers' groups and social media.
- Driver Education for each vehicle checked.
- Seatbelt related injuries 2020 decreased to less than 1% of accidents.

Road Safety News of interest to the Community

Promotions for the 'Speed Advisor' app by Transport for NSW

Speed Adviser is a driver's aid designed to reduce speeding and save lives. Using the GPS capability of your iPhone, the Speed Adviser app monitors your location and speed, and alerts you via visual and audible warnings if you exceed the speed limit.



Community Road Safety Grants now open

The Community Road Safety Grants Program provides funding to community groups across NSW to undertake projects to address local road safety issues. Grants of up to \$5,000 and \$30,000 are available for local road safety projects.

RECOMMENDATION

That the Road Safety Officer Report be received and noted.

(Voting on this item was unanimous)

Meeting Closed: 11:50AM

Next Meeting: 15 November 2022

14.1 NOTICE OF RESCISSION SUBMITTED BY COUNCILLORS PENSABENE, MAHESWARAN AND BLACKMORE

SUBJECT: NOTICE OF RESCISSION - RESOLUTION 243/22, STRATHFIELD 6-10 YEAR HOUSING TARGET

WE MOVE:

That on the basis that the Minister for Planning and Homes has indicated at a meeting held on 12 October 2022 with the Mayor and General Manager of Strathfield Council that the timeframe for satisfying the Strathfield Local Environmental Plan 2021 (the 'Plan') gateway conditions, as specified, will be extended to enable Council further time to complete the necessary strategic evidence based work and subsequent exhibition of a revised Plan.

Further, to enable Council to undertake the additional work on the Plan, we move that Council's decision of 4 October 2022 being Item PE2 in respect of Strathfields 6-10 Year Housing Target be rescinded:

243/22

RESOLVED: (Blackmore / Pensabene)

1. Council supports the delivery of the 6-10yr housing supply within the Strathfield local government area.
2. Council is to commission studies within the Strathfield LGA mentioned within the Local Housing Strategy submitted to the department and as recommended by the Department in their letter dated 21st September 2021 including but not limited to the entire area subject to PRCUTS, Homebush West Town Centre/Flemington, Strathfield Town Centre including the expansion of the Town Centre, Liverpool Rd Centre and Belfield.
3. In order to meet our Communities needs for Housing Diversity and as per the recommendation of the Department, Council is to investigate areas of Low Density residential with the intention of reviewing the density and increasing our R3 areas to provide housing options such as Townhouses and Villas.
4. In order to meet our Communities needs for additional Freestanding Dwellings, Council is to investigate areas where properties have a Dual Street Frontage with the intention of providing an alternate minimum lot size to facilitate subdivision of these properties.
5. That Council investigates the inappropriate zoning of any Commercial Building with a view to rezone it back to a zoning which allows Commercial/ Shop top use.
6. That Council investigates the residents request for the removal of the Conservation Area located at Welfare St and Flemington Rd, Homebush West with a view of increasing its capacity as an employment zone.
7. That Council takes into consideration the recommendations of the Town Centre Masterplan Committee if they are endorsed by Council.
8. Council endorses a procurement process being undertaken to appoint suitably qualified consultants to prepare the relevant studies that will inform a future Planning Proposal as part of a significant amendment to the Strathfield local Environmental Plan (LEP) and possible future amendments to that LEP.

9. *That a further update be provided to the December Council meeting on the outcome of the procurement process in item 2 above for Council to confirm the budget allocation and specific studies to be included as part of the initial version of the LEP and the studies to be included as part of future amendments to that LEP.*
10. *That the four existing proponent led planning proposals within the Homebush Precinct be brought to an ordinary Council meeting for Individual consideration.*
11. *Council withdraws the Strathfield LEP2021 from the NSW Planning Portal.*
12. *Council write to Strathfield's State and Federal Members and relevant Ministers seeking support in obtaining financial assistance from State Agencies, including Department of Planning and Environment and Transport for New South Wales to support a revised Planning Proposal for a comprehensive review of the Strathfield Local Environmental Plan.*
13. *Council integrate its review of the employment zones and the enhancement of the employment zones into the LEP review.*
14. *That Council write to the Department of Planning and Minister for Planning to explain Council's non-compliance with the previous timetable for delivery of the Strathfield LEP and include in that correspondence Council's reasoning that the underlining strategic and planning studies required to provide an effective LEP including meeting the Department's expectations with respect to housing supply and employment zones where not sufficiently progressed. Council has now endorsed a strategy in which those studies will be undertaken subject to funding and with a view to complying with the Department's strategic objectives for the area.*

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

If the rescission is carried, we move the following Alternate Motion:

1. Council supports the delivery of the 6-10yr housing supply within the Strathfield local government area.
2. Council endorses a procurement process to appoint suitably qualified consultants to prepare the relevant studies to inform a future Planning Proposal/s for the North Homebush Precinct and to include the entire area of PRCUTS and adjoining residential and open space precincts. These studies will inform individual Planning Proposals which will be part of future amendments to the Strathfield Local Environmental Plan (LEP).
3. That a further update be provided to the December Council Meeting on the outcome of the procurement process in item 2 above for Council to confirm the budget allocation and specific studies to be included as part of the initial version of the LEP and the studies to be included as part of future amendments to that LEP.
4. Council writes to the Minister for Planning and Department of Planning & Environment seeking an extension to the Gateway Determination to allow Council to proceed with proposed Strathfield LEP 2021, incorporating the changes identified in the gateway conditions and submission of additional supporting documentation.
5. That the three existing proponent led planning proposals within the Homebush Precinct, that have already received recommendations from the Strathfield Local Planning Panel (SLPP) to proceed, be presented at an Ordinary Council Meeting for Individual consideration.
6. In accordance with the Local Housing Strategy assurance letter, Council continues with the proposed Planning Proposal for the Housing Investigation Areas for Homebush West Town Centre/Flemington,

Liverpool Road Centre and Belfield. Further presentations to Councillor Workshop based on feasibility and economic analysis of these areas.

7. Council instigates a review and update of the Strathfield Local Housing Strategy, acknowledging the communities need for housing diversity and further investigate area of low density residential with the intention of reviewing the density and increase medium density residential zoned lands to provide additional housing options such as townhouse and villas.
8. Council endorses a procurement process to appoint suitably qualified consultants to prepare the relevant studies that will inform the Strathfield Town Centre Masterplan, which will include a potential expansion of the area. The relevant consultants are to liaise with key stake holders and the Strathfield Town Centre Masterplan Committee. The Masterplan is to inform a future Planning Proposal to amend the Strathfield LEP.
9. Further investigations be undertaken and reported back to future Council Workshops, with a view to these matters being incorporated into future amendments to the Strathfield LEP and is to include, but not limited to;
 - investigate areas where properties have a Dual Street Frontage with the intention of providing an alternate minimum lot size to facilitate subdivision of these properties
 - investigate the inappropriate zoning of any Commercial Building with a view to rezone it back to a zoning which allows Commercial/ Shop top use.
 - investigate the residents request for the removal of the Conservation Area located at Welfare Street and Flemington Road, Homebush West with a view of increasing its capacity as an employment zone.
10. That Council write to the Department of Planning and Minister for Planning to explain Council's non-compliance with the previous timetable for delivery of the Strathfield LEP and include in that correspondence Council's reasoning that the underlining strategic and planning studies required to provide an effective LEP including meeting the Department's expectations with respect to housing supply and employment zones where not sufficiently progressed. Council has now endorsed a strategy in which those studies will be undertaken subject to funding and with a view to complying with the Department's strategic objectives for the area.

ATTACHMENTS

There are no attachments for this report.

14.2 NOTICE OF MOTION SUBMITTED BY COUNCILLOR CAI

SUBJECT: HUDSON PARK DRIVING RANGE ISSUES

I MOVE:

That a report to Council be prepared on the feasibility of an automatic numbering queuing/ticketing machine at the Hudson Park Driving Range for users to create order and clarity about bookings and placement during operating times.

Rationale

There is currently issues with queuing and orderliness at the venue especially during the waiting period between using a bay. This has caused multiple issues between users and complaints to be raised in relation to who is to go next or to abate the pressure of a valid user who has a number of others waiting to use the bay. This detrimental outcome from the inefficient system currently in place will see a drop in users at the facility or an increase in tension between users.

RECOMMENDATION

That a report to Council be prepared on the feasibility of an automatic numbering queuing/ticketing machine at the Hudson Park Driving Range for users to create order and clarity about bookings and placement during operating times.

ATTACHMENTS

There are no attachments for this report.

14.3 NOTICE OF MOTION SUBMITTED BY COUNCILLOR CAI
SUBJECT: STREET BIN INSTALLATION ALONG THE CRESCENT BETWEEN FLEMINGTON
STATION AND HORNSEY ROAD

I MOVE:

For a report to Council on the cost of purchasing and installing one or more street bins along The Crescent between Flemington Station and Hornsey Road.

Rationale

There are no bins for hundreds of metres and rubbish build up is tarnishing the street scape and giving a poor impression of the area. This would improve the cleanliness of the area and be appreciated by members of the public.

RECOMMENDATION

For a report to Council on the cost of purchasing and installing one or more street bins along The Crescent between Flemington Station and Hornsey Road.

ATTACHMENTS

There are no attachments for this report.

14.4 NOTICE OF MOTION SUBMITTED BY COUNCILLOR MAHESWARAN
SUBJECT: REPORTING ON COUNCIL CASUAL AND TEMPORARY STAFF AND CONTRACTOR AND CONSULTANT ARRANGEMENTS

I MOVE:

That:

1. Council prepare a report for presentation at the next Councillor Workshop stating:
 - a) The number of people employed by Strathfield Council consistently for a period in excess of six months on a casual basis during FY2021/2022, FY2020/2021,
 - b) The number of people employed by Strathfield Council in excess of one year on a temporary contract during FY2021/2022, FY2020/2021, and
 - c) The number of contracts for the provision of services, where the service is predominantly the provision of labour (including where the contract is for the supply of labor and supplies but the predominant component of the supply is labour costs) and details of said contracts for FY2021/2022, FY2020/2021.
2. Council resolves in-principle that:
 - a) Where work is being undertaken by Council, it is preferable that the work be undertaken by permanent staff of the Council,
 - b) Strathfield Council does not support the use of contractors or consultants for services that could be economically undertaken by permanent staff of the Council, and
 - c) Where the undertaking of work by Strathfield Council staff is not possible or not desirable due to economies of scale, Council should look to partnerships with other Councils to undertake work.
3. On receiving the above mentioned report, Council will review the Contract Management Policy and Procurement Policy and make recommendations to the Councillors in Workshop on whether amendments are necessary to ensure the principles stated at point 2.
4. Council will assess whether it is feasible to publish the information mentioned at point (1) and provide its recommendations to Council in Workshop.
5. Council provide a report to the next Councillor Workshop setting out what procedures are in place by Council to ensure contractors and consultants engaged by Council have complied with relevant State and Federal laws regarding employment standards.

Rationale

Residents and rate-payers within the Local Government Area expect that Council should retain staff with sufficient knowledge and experience with local matters to be able to meet Council's service provision. Long term reliance on contractors and consultants undermines the retention of knowledge within Council despite, sometimes, providing immediate economies to Council.

The motion intends to request Council provide information to enable Councillors to ensure that Council has not become overly reliant on consultants and contractors for work which should be reasonably undertaken by Council's staff.

It is the expectation of residents within Strathfield Council that Council adheres to its corporate social responsibility (i.e. its moral responsibility) as well as state and federal laws relating to the engagement of casual and temporary staff and be able to demonstrate to the public that it has done so.

Council must also be able to demonstrate to the public that it has taken reasonable steps to ensure its consultants and contractors comply with their obligations towards their employees.

RECOMMENDATION

1. Council prepare a report for presentation at the next Councillor Workshop stating:
 - a) The number of people employed by Strathfield Council consistently for a period in excess of six months on a casual basis during FY2021/2022, FY2020/2021,
 - b) The number of people employed by Strathfield Council in excess of one year on a temporary contract during FY2021/2022, FY2020/2021, and
 - c) The number of contracts for the provision of services, where the service is predominantly the provision of labour (including where the contract is for the supply of labor and supplies but the predominant component of the supply is labour costs) and details of said contracts for FY2021/2022, FY2020/2021.
2. Council resolves in-principle that:
 - a) Where work is being undertaken by Council, it is preferable that the work be undertaken by permanent staff of the Council,
 - b) Strathfield Council does not support the use of contractors or consultants for services that could be economically undertaken by permanent staff of the Council, and
 - c) Where the undertaking of work by Strathfield Council staff is not possible or not desirable due to economies of scale, Council should look to partnerships with other Councils to undertake work.
3. On receiving the above mentioned report, Council will review the Contract Management Policy and Procurement Policy and make recommendations to the Councillors in Workshop on whether amendments are necessary to ensure the principles stated at point 2.
4. Council will assess whether it is feasible to publish the information mentioned at point (1) and provide its recommendations to Council in Workshop.
5. Council provide a report to the next Councillor Workshop setting out what procedures are in place by Council to ensure contractors and consultants engaged by Council have complied with relevant State and Federal laws regarding employment standards.

ATTACHMENTS

There are no attachments for this report.

14.5 NOTICE OF MOTION SUBMITTED BY COUNCILLOR MAHESWARAN

SUBJECT: DEDICATION OF LAND AT MANDEMAR AVENUE

I MOVE:

That Strathfield Council provide to the Councillors in Workshop an update on the dedication of the land at Mandemar Avenue, forming part of the “Centenary Park” estate and formerly part of the Ford Motor Plant, including particularly any action required to be taken to decontamination of the land.

Rationale

Councillors have previously been advised that the dedication of this land as public open space – which is sorely needed in this area, would occur shortly. Councillors seek an urgent update on the dedication of the land which is long overdue.

RECOMMENDATION

That Strathfield Council provide to the Councillors in Workshop an update on the dedication of the land at Mandemar Avenue, forming part of the “Centenary Park” estate and formerly part of the Ford Motor Plant, including particularly any action required to be taken to decontamination of the land.

ATTACHMENTS

There are no attachments for this report.

14.6 NOTICE OF MOTION SUBMITTED BY COUNCILLOR MAHESWARAN

SUBJECT: PUBLIC OPEN SPACE - HOMEBUSH WEST

I MOVE:

That Council provide Councillors with recommendations at the next Councillor Workshop for:

1. The resolution of the open air storage garbage at the corner of Courallie Avenue as well as identifying the underlying reasons that caused this wildly inappropriate situation to arise, and
2. The strategic acquisition of land for dedication as public open space in the Homebush West area around Courallie Avenue and Malbourough Road.

Rationale

Council must take a long-term approach toward the acquisition of land for the providing of public open space including re-orientating the planning controls within the area to allow for green space in this precinct. Regrettably poor planning has resulted in a high number of families living in an area which does not provide urban amenity resulting in un-met demand for open space.

Council must also take immediate action to resolve pressing issues such as the long-standing issue of garbage being stored in an inappropriate location (on Courallie Avenue) which is close to a major pedestrian thoroughfare as well as residential homes.

RECOMMENDATION

That Council provide Councillors with recommendations at the next Councillor Workshop for:

1. The resolution of the open air storage garbage at the corner of Courallie Avenue as well as identifying the underlying reasons that caused this wildly inappropriate situation to arise, and
2. The strategic acquisition of land for dedication as public open space in the Homebush West area around Courallie Avenue and Malbourough Road.

ATTACHMENTS

There are no attachments for this report.

14.7 NOTICE OF MOTION SUBMITTED BY COUNCILLOR MAHESWARAN
SUBJECT: PLANNING PROPOSAL TO REZONE LAND AT HOMEBUSH

I MOVE:

That Council prepare and lodge with the Department of Planning a Planning Proposal for the rezoning of the land located at:

- Lot 20 DP1031702 and Lot 9 DP958678
- Lot 100 DP874681, part Lot 101 DP874681 and part Lot C and D DP15312
- Lot 38 and 39 DP15312, part Lot 40 DP15312, part Lot 41A DP321739, X DP359920, part Lot 3
- DP130612 and part Lot 4 DP15561
- Part Lot 5 DP15561, part Lot 5A DP15561
- Part Lot 4A DP15561 and Part 13 DP711389

To RE1 – Recreational Use.

Council notes that the land intended to be encapsulated by this Motion and Planning Proposal is land that is currently vacant and not containing an existing residential structure. To the extent that a lot includes such a structure, that land should be excluded from the Planning Proposal. To the extent that land that ought to be included that is not included, Council's officers should include that land.

Rationale

The land mentioned is residual land acquired by the NSW Government for the purposes of construction of the WestConnex. The land borders the above ground component of the WestConnex.

In accordance with representations made by the NSW Government – this land is to be dedicated for use by the public as recreational space.

This resolution gives effect to those promises through the rezoning of the land.

Council deems residential development in immediate proximity to the above ground components of the WestConnex and ventilation stacks to be inappropriate for the mentioned land due to noise and other factors and therefore it is appropriate to avoid future residential development on this land through its rezoning for recreational use.

RECOMMENDATION

That Council prepare and lodge with the Department of Planning a Planning Proposal for the rezoning of the land located at:

- Lot 20 DP1031702 and Lot 9 DP958678
- Lot 100 DP874681, part Lot 101 DP874681 and part Lot C and D DP15312
- Lot 38 and 39 DP15312, part Lot 40 DP15312, part Lot 41A DP321739, X DP359920, part Lot 3
- DP130612 and part Lot 4 DP15561
- Part Lot 5 DP15561, part Lot 5A DP15561
- Part Lot 4A DP15561 and Part 13 DP711389

To RE1 – Recreational Use.

Council notes that the land intended to be encapsulated by this Motion and Planning Proposal is land that is currently vacant and not containing an existing residential structure. To the extent that a lot includes such a structure, that land should be excluded from the planning proposal. To the extent that land that ought to be included that is not included, Council's officers should include that land.

ATTACHMENTS

There are no attachments for this report.

GMU1 ISMAY RESERVE DEED OF AGREEMENT

AUTHOR: Tony Reed, Project Officer

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That Council:

- Note the report on the Draft Deed of Agreement dated 13 October 2022
- Authorise the General Manager to finalise and execute the Deed of Agreement

PURPOSE OF REPORT

To advise Council of the current status of negotiations between Transport for NSW (TfNSW) and Strathfield Council.

REPORT

As Council is aware, Council currently occupies land adjoining Ismay Avenue which formally comprises construction footprints for WestConnex. Improvements have been undertaken on a number of these parcels of land primarily consisting of recreational and play equipment. Council has been negotiating with TfNSW in regard to specifically the land known as 55-61 Ismay Avenue which is currently fenced in an attempt to consolidate the occupancy of the adjoining sites. The General Manager and the Interim Director Engineering and Operations met with representatives from TfNSW on Wednesday 7 September 2022 in an effort to progress the Deed the Agreement.

Council has consequently received the Draft Deed of Agreement dated 13 October 2022.

The Deed of Agreement covers four (4) sites:

Site 1 means 2 Short Street and part 4-6 Short Street, Homebush (Lot 20 DP1031702 and Lot 9 DP958678), being part of the Land.

Site 2 means Part 86 Underwood Road, part 88 Underwood Road, part 90 Underwood Road and 53 Ismay Avenue, Homebush (Lot 100 DP874681, part Lot 101 DP874681 and part Lot C and D DP15312), being part of the Land.

Site 3 means 55-57 Ismay Avenue, part 59 Ismay Avenue, part 61 Ismay Avenue and part 92 Underwood Road, Homebush (Lot 38 and 39 DP15312, part Lot 40 DP15312, part Lot 41A DP321739, X DP359920, part Lot 3 DP130612 and part Lot 4 DP15561), being part of the Land.

Site 4 means 6-10 Allen Street, 70 and 78 Ismay Avenue, Homebush (Part Lot 5 DP15561, part Lot 5A DP15561, part Lot 4A DP15561 and Part 13 DP711389), being part of the Land.

Find attached map of sites and zoning map.

It would appear that it is the intention of TfNSW to consolidate the existing land occupied by Council under this Deed.

Investigations are ongoing to establish whether previous Deeds have been processed via Council.

The current Draft Deed of Agreement requires that the land be used as a public reserve and be made available to the public. Within 90 days after the date of the Deed, Council is to submit Plans of Management for the Reserve.

TfNSW grants Council non-exclusive license to use and occupy the land from the date of the Deed until the earlier of a) the date on which TfNSW publishes an order and b) the day on which TfNSW gives Council a termination notice in respect of the land. TfNSW must give Council at least 20 business days notice of intention to publish an order to terminate the Deed.

The Draft Deed does allow third party access to the land. However, given the current provisions under the Draft Deed relating to termination of the agreement it is unlikely that a third-party arrangement for access to the land would occur. Further discussions are required to clarify TfNSW position on the termination aspect of the Deed.

Of major concern with the current Draft Deed relates to site conditions and contamination. These conditions place onus on Strathfield Council as occupant in regard to current site conditions and contamination. It is in Council's interest to have these conditions significantly altered.

As indicated, Council already occupies a number of parcels contained within this Deed. In regard to Site 3 of this Deed (area that is currently fenced) a number of works are required to make this area safe for public access, specifically in respect to fencing the canal which runs through them. It is proposed that these works should be undertaken at the cost to TfNSW. These works would be specified within the Deed.

It is understood that a number of Contamination Reports were provided to Council prior to the embellishment of the sites currently accessed by the public.

It is proposed that the General Manager will continue with negotiations in regard to finalisation of the Deed over the next few weeks with a view to executing the Deed as soon as practicable.

FINANCIAL IMPLICATIONS

Expenditure is not currently provided for the fenced areas of Site 2 and Site 3 in terms of ongoing maintenance. Council currently maintains Site 1, Site 2 part, Site 3 part and Site 4.

ATTACHMENTS

1. Site Photos
2. Sites 1, 2, 3 and 4
3. Site Zones

ATTACHMENT 1



ATTACHMENT 2



Strathfield Council
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Projection: GDA94 / MGA zone 56

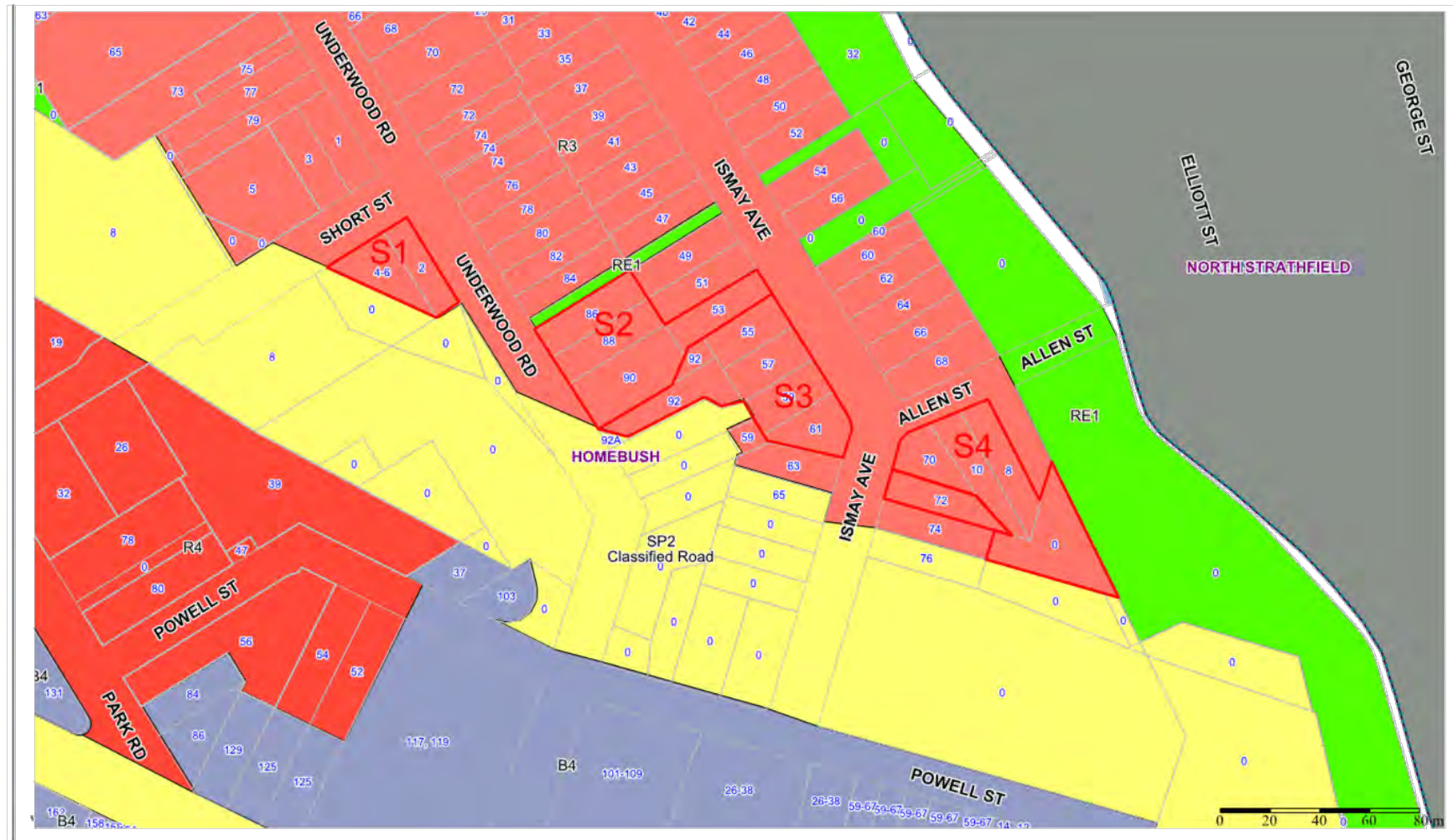
Date: 18/10/2022

Created By: Sharifa Shamim

Site 1, 2, 3 and 4

Map Scale: 1:1576

ATTACHMENT 3



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Projection: GDA94 / MGA zone 56

Date: 18/10/2022

Created By: Sharifa Shamim

**Zone: R3 - Medium Density
Residential**

Map Scale: 1:2076

GMU2 **POLICY REVIEW**
AUTHOR: Cathy Jones, Chief Strategy Officer
APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That the following draft policies and strategy be placed on public exhibition for a minimum period of 28 days and a subsequent report made to Council addressing issues raised from community feedback:

1. Draft Community Engagement Strategy
2. Draft Lobbying Policy
3. Draft Licencing and Leasing Policy
4. Draft Records Management Policy
5. Draft Nature Strip Maintenance Policy
6. Draft Library User Conduct Policy
7. Draft Library Public Access to Internet Policy

PURPOSE OF REPORT

To present to Council draft policies and the draft Community Engagement Strategy.

REPORT

1. Draft Community Engagement Strategy

Council is required to adopt a Community Engagement Strategy by December 2022 under the Integrated Planning and Reporting System and *Local Government (General) Regulation 2021*. The Strategy excludes development and planning and will continue to maintain the separate Community Participation Plan (CPP).

The draft Council Strategy sets out Council's approach to engagement to meet the diverse and specific needs of the Strathfield community to include the community in decision making processes. The strategy sets out Council's approach and principles of community engagement, considerations in planning engagements, preparing plans, and determining purpose and scope, assessing levels of impact and levels of engagement (reference to IAP2 spectrum) and tools and methods of engagement. The draft strategy also provides guidance on identifying communities and stakeholders, engagement timeframes, public exhibitions and outcomes and reporting.

This draft policy was prepared and widely consulted with all managers and key Council Officers.

2. Draft Lobbying Policy

Council resolved at the Ordinary Council Meeting of 5 April 2022 that a policy be prepared on 'Improving the Accountability and Transparency of Council'. The resolution (minute 65/22) stated:

"That Council's officers draft a policy consistent with the following principles for consideration and adoption by Council at the next Council meeting:

Principle 1. Any person or organisation seeking to lobby Strathfield Council's employees or officers – with respect to a significant development application, a planning proposal, or a significant Council tender, shall be listed on a public register, including the date of the approach, the purpose of the lobbying, the person undertaking the lobbying, and the details of any meeting between Council and the person.

Principle 2. A public register should be established on the Strathfield Council website and updated on a monthly basis.

Principle 3. Wherever possible, meetings with persons lobbying Council regarding a significant development application (regarded as high value), a planning proposal, or a significant Council tender should occur on Council's premises or at the offices or premises of the lobbyist (or their client), during ordinary business hours, and with more than one Council officer/employee present.

Principle 4. The date on which a request for a meeting with Council has been made by a lobbyist for a development application, a planning proposal, or a significant Council tender, shall be listed on the public register, as well as the date on which any meeting in response to the request occurred.

Principle 5. A formal minute of any meeting with a lobbyist for a development application, a planning proposal, or a significant Council Tender should be taken and made available online. A minute should be kept but not published for a period of time in circumstances where such a minute would prejudice the proper operation of Council, disclose commercial in confidence information, or otherwise not be appropriate.

Principle 6. Prior to a person (or a person acting on the person's behalf) approaching a Councillor in respect of a major development application, a planning proposal, or a significant Council tender, the person should lodge an online form (prepared by Council) setting out the issues to be raised with the Councillor prior to any meeting taking place.

Principle 7. Otherwise adopt the ICAC's Guide for Councillors, constituents, and other interest parties (August 2006) into practical measures to reduce any actual or perceived favourable or unfavourable treatment of persons lobbying Council."

A draft policy has been prepared with consideration of the Council resolution as well as the ICAC Guideline for Lobbying Councillors (2006) and recommendations from ICAC Operations Dasha, Witney and Eclipse. The resolution limited reporting on lobbying to significant development and planning proposals and tendering. However, tendering is excluded from the policy as tenderers are not permitted to lobby any Council official, including Councillors, other than the nominated contact officer.

It should be noted that the Office of Local Government notified in August 2022 (Circular No 22-22) that they are developing guidelines, under section 23A of the *Local Government Act 1993*, to enhance transparency around the lobbying of Councillors and developing a model policy on lobbying to support Councils to implement the guidelines.

Council will consider the guidelines and model policy in a future review, once published.

This draft policy was prepared in consultation with the Manager Library and Community and key Council officers.

3. Draft Licencing and Leasing Policy

At the June 2022 Ordinary Council Meeting Council resolved to adopt the Mayoral Minute (8/22) to prepare Council Property Licenses and Leases Policy. The resolution (102/22) stated that:

- *“This policy should include but not be limited to appropriate pricing principles in relation to both commercial rates and community rates and how any discount percentage is calculated for a community rate based on the alignment with our CSP;*
- *Any Lease or License agreement be the subject to a report to a Council Meeting before any agreement can be executed on behalf of Strathfield Council;*
- *Any Lease or License agreement approved by Council only be executed by the General Manager and the Mayor;*
- *Any new delegations include a requirement for the terms of any Lease or License to be reported to a Council Meeting before execution”.*

The policy addresses the resolution of Council and provides guidance on assessing, negotiating and executing agreements to licence or lease land and property. The draft policy also sets out criteria for assessing community subsidies including eligibility e.g. not for profit, performance history, alignment with Community Strategic Plan, financial capacity and community benefits.

This draft policy was prepared in consultation with the Manager Property and Risk.

4. Draft Records Management Policy

Council considered this draft policy at the Ordinary Council Meeting held in July 2022. The Council resolved (143/22) that this policy be referred to a Councillor Workshop for further discussion. The draft policy was presented and discussed at the Councillor Workshop in October 2022.

This draft policy is a revision of a current policy of Strathfield Council, which was reviewed and amended to meet current legislative and policy requirements. Record keeping is a mandatory obligation under the *State Records Act 1998* and the Code of Conduct.

This draft policy was prepared in consultation with the Acting Director Corporate and Community.

5. Draft Nature Strip Maintenance Policy

There is currently no Council policy on use and management of nature strips in the Strathfield Local Government Area (LGA). A draft policy has been prepared to provide advice to the local community on:

- Appropriate use of nature strips e.g. no parking, permission required for works affecting nature strips, replacement of natural turf with synthetic not permitted
- Requirements for maintaining nature strips
- Eligibility criteria for assistance for nature strip maintenance

This draft policy was prepared in consultation with the Manager Operations and key Council officers.

6. Draft Library User Conduct Policy

There is currently no Council policy on the conduct of users of the Council library service. Cl.6 (l) of the *Library Regulation 2018* permits Council to make rules to regulate the use of its local library. The draft policy sets out the acceptable standards for conduct in the library for the benefit of all library users and penalties for breaches of the policy.

This draft policy was prepared in consultation with the Manager Library and Community and key Council officers.

7. Draft Library Public Access to Internet Policy

There is currently no Council policy on the public access to internet provided by the Council library service. The draft policy sets out the acceptable standards for conduct in the library.

The draft Library Public Access to Internet Policy sets out policy concerning appropriate use of internet/Wi-Fi provided by the Council library service both within utilising computer equipment and 'bring your own devices'.

This draft policy was prepared in consultation with the Manager Library and Community and key Council officers.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

1. Community Engagement Strategy
2. Lobbying Policy
3. Licences and Leases Policy
4. Records Management Policy
5. Nature Strip Policy

6. Library User Conduct Policy
7. Library Public Internet Access Policy

ATTACHMENT 1

STRATHFIELD COUNCIL

COMMUNITY ENGAGEMENT STRATEGY

XX 2022



| | |
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Introduction

The Strathfield Council Community Engagement Strategy sets out how Council will undertake community engagement to ensure that the community and relevant stakeholders are involved in decision making in a transparent, open, and accountable way.

All Councils are required under section 402 (A) of the *Local Government Act 1993* to adopt a Community Engagement Strategy.

This strategy sets out the overarching principles and approach to engagement with the local community concerning decisions or proposals of likely impact on the communities and relevant stakeholders of the Strathfield Local Government Area (LGA).

The purpose of the strategy is to improve and strengthen community involvement in decision making by ensuring that communities and stakeholders are able to access, participate and have input into the development, implementation and review of Council policies, strategies, plans and programs.

About Strathfield

The Strathfield LGA has a growing population with significant diversity of experiences, perspectives, cultures, languages, interests and needs. The diverse needs of our many communities indicates that engagement is not a one-size-fits-all approach. It is important Council utilises a range of engagement methods to encourage community participation in decision making.

The LGA has a residential population of over 45,000 people. Many people work or study in the LGA. There are over 6,500 businesses, 26,000 jobs and more than 10,000 student places at local schools and university.

Strathfield is highly multicultural and 58.9% of our population were born overseas. More than 65.3% of our population speak a language other than English at home including Mandarin, Nepali, Cantonese, Korean, Arabic, Tamil, Telugu, Hindi, Vietnamese, Urdu and Italian.

The median age of the LGA is 33 years, however the spatial distribution of age groups across the LGA is diverse ranging from median age of 41 years in Belfield to 31 years in Homebush and Homebush West. More than 29% of the population is aged less than 24 years with 12% aged over 65 years. 24% of our population are aged between 25-34 years.

While over 40% of the local population live in family households, over 19% live in lone person households. 67% of our LGA population live in medium to high rise units with over 80% in suburbs such as Homebush and Homebush West, while other parts of the LGA have greater proportions living in houses in Strathfield, Strathfield South and Belfield.

Strathfield LGA also has vulnerable or 'hard to reach' people including low income households, older residents, Aboriginal and Torres Strait Islander community, people experiencing homelessness, and Lesbian, Gay, Bisexual, Transgender, Queer, Intersex (LGBTQI) people.

4.3% of our population need help in their day-to-day lives due to disability. Council is committed to supporting people with disability to be engaged in our community, which includes commitment to our Disability Inclusion Action Plan (DIAP).

Strategic objectives

The objectives of the Community Engagement Strategy are:

- that the Strathfield community is engaged in decision making processes concerning proposals or decisions that are likely to directly or indirectly affect them
- to provide accessible and appropriate opportunities for the community to participate in decision making on both present and future issues
- to ensure that engagement processes are appropriately targeted and purposeful
- that engagement methods are flexible, accessible and inclusive
- that community input is genuinely considered in decision making and outcomes are reported
- that Council meets its legislative and policy requirements for community consultation

Community Engagement approach and principles

Council's approach to engagement is designed to deliver open, transparent, accessible, purposeful, timely and meaningful community engagement processes. Council considers that the community has a right to be informed about matters that affect them, which is underpinned by the following principles that engagement:

- is purposeful and has clear aims and objectives
- is commenced as early as possible to provide reasonable time for community input
- is undertaken appropriately for the scope and likely impacts of the proposal
- is inclusive and accessible for the community to participate including 'hard to reach' groups with information presented in accessible and inclusive
- is respectful of the contributions from the community and that personal information is managed appropriately.

Council's overarching engagement approach is guided by the principles of social justice. Social justice means a commitment to ensuring:

- fairness in the distribution of resources (equity)
- rights are recognised and promoted (rights)
- fair access to the economic resources and services essential to meet basic needs and to improve quality of life (access)
- opportunity for genuine participation and consultation about decisions affecting lives (participation).

Coverage and Limitations

This strategy applies to all Council officials, including Councillors, and other workers (including staff, contractors or volunteers) undertaking community engagement on behalf of Council.

This strategy applies to proposals and decisions that are likely to interest or have direct or indirect impacts on the local community.

This strategy does not include community engagement processes for development and associated applications, planning proposals, Development Control Plans (DCP), Contribution Plans, Planning Agreements and Local Strategic Planning Statements. These processes are set out in Council's Community Participation Plan (CPP), which incorporates the engagement and notification requirements outlined in the *Environmental Planning & Assessment Act 1979*.

Definitions

- **Community** – Community broadly refers to the people who have an interest in the Strathfield LGA as a resident, ratepayer, visit, work or study in the LGA. However, a person may be a member of different communities eg location, interests, language etc.
- **Community Engagement** - The involvement of the community in the decision-making process of Council, where the community is encouraged to provide feedback on a range of issues that affect them and inform Council's initiatives.
- **Stakeholder** – individuals or groups that have an interest or are impacted by decisions of Council.

Planning Community Engagement

Community engagement will be undertaken when Council considers that a proposal or decision is likely to have a direct or indirect impact on either whole or part of the community. The extent of engagement will be guided by the:

- likely level of impact of the proposal or decision on affected communities and stakeholders
- the extent of existing data to convey community views on the issue
- community interest for engagement (consideration of consultation fatigue)

Situations likely to require Council to undertake formal community engagement includes:

- where a proposed decision or change to a service, program, project, policy or plan is likely to have an impact on the community
- in response to an issue of community concern, either raised or initiated by the community
- to identify community views that are not already known
- where Council resolves to consult the community on a particular matter
- preparing new or reviewing plans under the Integrated Planning and Reporting (IPR) framework including the Community Strategic Plan
- when community engagement is required by law, policy or agreement with a government agency or statutory body.

Community engagement will not occur in circumstances, which relate to minor operational matters, confidential or commercial in confidence information, or where Council must make emergency or safety related decisions.

Developing community engagement plans

Council recognises that community engagement is not a 'one size fits all' process. Each engagement must be planned and tailored to address the purpose and likely impacts of the proposal or decision. An individual plan for each engagement will be prepared which addresses the following:

- purpose and scope of the engagement
- likely impact and engagement levels
- determining the level of engagement required
- identifying affected community and stakeholders
- relevant engagement methods and tools
- timeframe, key reporting dates and resources
- outcomes and reporting

Purpose and scope of the engagement

Determine the purpose and scope of the engagement and address:

- a) Background, context and key issues
 - i. describe the background to the issue
 - ii. identify any legislative or policy requirement
 - iii. describe the key issues that need to be addressed in the engagement process
- b) Goals, objectives, timeframes and resources
 - i. define the goals and objects that the engagement process aims to achieve
 - ii. estimate timeframes (including key milestones and reporting deadlines) and available resources
- c) Roles and Responsibilities
 - i. identify the key roles and responsibilities in the process

Assessment of level of impact

Assess and determine the likely level of impact of the proposed decision or initiative. The table below sets out the likely levels of impact probable levels of impacts.

| Level | Explanation | Examples |
|--|---|---|
| High level – LGA wide | LGA-wide high level of impact on the majority of the Strathfield LGA. The issue has a high potential level of interest and/or conflict. | Major Strategic and Operational Plans including Community Strategic Plans, Delivery Program etc Changes affecting a LGA-wide service Significant changes to a major facility eg park or community centre/hall Major changes to rates, fees and charges Statutory requirements |
| High level – localised (specific area or suburb) | Localised high level of impact of a local nature, on a local area, specific community or user group. The issue has a high potential level of interest and/or conflict at a local level. | Closure of changes to access for facility servicing a localised area Changes to a local area traffic or infrastructure eg roads network |
| Low level – LGA wide | LGA-wide lower impact on the majority of the Strathfield LGA. The issue has a low risk of conflict and/or controversy. | Improvements or changes to a localised services and/or infrastructure Minor or temporary changes to facility access, local park or fees and charges |
| Low level – localised (specific area or suburb) | Localised level of impact of a local nature on a local area, specific community or user group. The issue has a low risk of conflict and/or controversy. | Improvements or changes to a local service Changes to a major facility eg park or community centre/hall, of a temporary or minor nature. |

Determining the level of community engagement

Council's approach to engagement is guided by International Association of Public Participation (IAP2) spectrum. IAP2 is the industry standard for community engagement. The table below illustrates that the various engagement techniques ranging from inform to empower, which reflects the increasing level of influence of the community. Tools are selected to ensure that the capture of relevant feedback is appropriate to the level of engagement and influence.

| | Inform | Consult | Involve | Collaborate | Empower |
|---------------------------|---|--|---|---|--|
| Public participation goal | To provide the public with balanced and objective information to assist them in understanding the problem alternatives, opportunities and/or solutions. | To obtain public feedback on analysis, alternatives and/or decisions. | To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered. | To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution. | To place final decision-making in the hands of the public. |
| Promise to the public | We will keep you informed | We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. | We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provided feedback on how public feedback influenced the decision. | We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible. | We will implement what you decide. |

Determine tools and methods for community engagement

The greater the level of impact, then it is likely that a more extensive amount of consultation will be involved utilising more extensive tools and methods to reach various community sectors or stakeholders.

The table below sets out examples of communication techniques that may be used in response to assessment of level of impact and communication options. Not all examples need to be used for each engagement. Some engagements will utilise a mixture of tools and methods.

| Level of impact | Examples of mechanisms and techniques to utilise based on level of impact and communication. | | | | |
|--|--|---|---|---|--|
| | Inform | Consult | Involve | Collaborate | Empower |
| High level – LGA wide | Letter/flyer to households Media release Rates notice Information displays Website Social media Newsletter E-News email Flyer, poster Signs and banners | E-News and/or email campaigns Surveys Submission Pop up stalls Public Meetings Letter/flyers to households Media release Information displays Website Social media Events | Interviews – in person or online Workshops Web based meetings Site visit Focus Groups | Resident panels Community Facilitators Task force or expert committee | Charrettes Citizen juries Deliberative dialogues Deliberative Polling |
| High level – localised (specific area or suburb) | Letter/flyer to specific households Media release Information displays Website Social media E-News email Signs, notices &/or banners on specific local sites | E-News and/or email campaigns Printed flyers or communications Internet surveys Events Social media | Interviews – in person or online Workshops Web based meetings Site visit Focus Groups | Resident panel | Charrettes Citizen juries Deliberative dialogues |
| Low level – LGA wide | Household flyer Website notification Rates notice insert Information displays Social media | E-News and/or email campaigns Printed flyers or communications Survey Internet surveys Events Social media | Social media options Interviews – in person or online Workshops Web based meetings | Resident panel Task force or expert committee | Deliberative polling |
| Low level – localised (specific area or suburb) | Letter/flyer to specific households Website notification | E-News and/or email campaigns Printed flyers or communications Survey Events Social media | Workshops Public meetings Social Media | Advisory groups | Charrettes Citizen juries Deliberative dialogues |

Identifying and engaging communities and stakeholders

An important component of the community engagement process includes identifying and understanding key communities and stakeholders who will be impacted by or who have an interest in a decision.

Community is a term often used generically, however many people belong to more than one 'community' and engage with Council on issues that are relevant to them at a particular time. A community may be a geographical location (eg place), community of similar interests (eg school, business, cultural group) or community of affiliation or identity (eg sporting or community organisation).

Stakeholders are any individual or group who have an interest in decision making. They may be residents, ratepayers, business owners, community interest groups, agencies or 'hard to reach' groups.

For each engagement, Council will identify those communities or stakeholders who are likely to be impacted, including those that are 'hard to reach'. Council will adapt its engagement tools and processes to optimise fair, inclusive and accessible community participation for each engagement. This can include providing delivery through online or face-to-face communications, digital and print, social and emerging methods as well tools that support specific community needs eg translation services, multi-language formats, large print etc.

Local community or stakeholder groups who may be identified in a community engagement process in the Strathfield LGA include (but not limited to):

- People who live, work, or visit the Strathfield LGA
- Community, sporting, cultural and environmental clubs and organisations
- Public and private schools (primary/secondary) and universities
- Local businesses
- Not-for-profits and non-government organisations
- Aboriginal and Torres Strait Islander community
- Culturally and linguistically diverse (CALD) communities and organisations
- Young people/students
- Children and families
- Older residents
- Women
- LGBTQI+ community
- Childcare services and centres
- Health and support services (government and non-government)
- Persons with disabilities and disability/carers providers
- Emergency Services
- Local Police Command
- State and federal government agencies/services
- Local Members of Parliament
- Neighbouring local councils

Participation of 'hard to reach' groups

'Hard to reach' communities and stakeholders are those whose voices are often not heard in community discussions or may find it more difficult to participate in community engagement activities due to barriers to engagement such as experience, language and accessibility.

These groups include, but are not limited to:

- Aboriginal and Torres Strait Islanders
- Children and young people
- Culturally and Linguistically Diverse (CALD), particularly with limited English skills
- Persons with disabilities LGBTQI+ community
- Older residents
- People living in units
- People living in social housing/homelessness

Engagement timeframes

Council will seek to provide the community adequate time to participate and aim where possible to run engagements for a minimum of 28 days (4 weeks), unless otherwise prescribed by Act or regulation.

Engagements may be extended to allow for public holidays, school holidays or where the engagement may require longer periods of consultation due to issues relevant to the specific engagement.

Public Exhibitions

Public exhibitions are a method of notifying Council proposals, plans and policies. It is often a legislative requirement and requires Council to make copies of relevant documents publicly available and seek comments or submissions from the public during the period of exhibition.

At a minimum, documents are published on Council's website and print copies are available from Council's Customer Service Centre and Strathfield Council Library and Innovation Hub.

The conditions of the exhibition are set out in the exhibition notification such as timeframes and method of lodgement. Timeframes vary in length, depending on legislative requirement or Council discretion but most have a 28 day minimum.

Submissions are received in accordance with the *Government Information (Public Access) Act 2009*, *Privacy and Personal Information Act 1998* and Council's Privacy Management Plan.

Outcomes and Reporting

Council will provide feedback back to the community participants. The community will be informed on how its feedback has influenced a decision or project, policy or plan and respond to participants

Reports presented to Council meetings following community engagements will include a summary of the community engagement outcomes and how Council has addressed the community feedback.

This will include details on how the engagement was conducted, the key issues raised and feedback. Council will take all reasonable steps to protect the personal information of those involved in community engagement activities in accordance with Council's Access to Information Policy, Privacy Management Plan, and the *Privacy and Personal Information Protection Act 1998*.

Version Control

| Date | Type | Minute |
|---------|------|--------|
| Xx 2022 | | |
| | | |
| | | |


ATTACHMENT 2

STRATHFIELD COUNCIL

LOBBYING POLICY

XX 2022



| | | | |
|---|--|---------------|----|
|  | LOBBYING POLICY | | |
| RESPONSIBILITY | xx | | |
| DATE ADOPTED | Xx | MINUTE | XX |
| REVISED | XX | REVIEW | xx |
| CM10 no | xx | | |
| ASSOCIATED POLICIES | <ul style="list-style-type: none"> • Access to Council Information Policy • Code of Conduct • Code of Meeting Practice • Community Engagement Strategy (draft) • Councillor Protocols Policy (under review) • Procurement Policy • Business Ethics Policy | | |
| ASSOCIATED LEGISLATION & GUIDANCE | <ul style="list-style-type: none"> • <i>Environmental Planning and Assessment Act 1979</i> • <i>Independent Commission Against Corruption Act 1988</i> • <i>Local Government Act 1993</i> • Lobbying Local Government Councillors - A guide for Councillors, constituents and other interested parties, August 2006 (ICAC) | | |

1. Title and commencement

This policy is titled Strathfield Lobbying Policy. This policy was adopted by Council resolution (x/22) after public exhibition from xx to xx.

2. Purpose of the Policy

Lobbying in local government is part of the democratic process (ICAC 2006). However, it is in the public interest that lobbying of Council officials is fair and does not undermine public confidence in Council's impartial decision-making.

The purpose of this policy is to set out open and transparent processes and requirements relating to the lobbying process especially relating to areas of significant risk of corruption, in order to reduce the likelihood of perceptions of corrupt or inappropriate conduct and ensure compliance with appropriate probity principles.

3. Coverage of the Policy

This policy applies to all Council Officials of Strathfield Council, which includes Councillors, Council staff, administrators, members of Council committees and panels, consultant and contractors, conduct reviewers and delegates of Council.

3. Definitions

- Inappropriate or unlawful conduct - on the part of someone lobbying a Council Official usually involves an attempt to obtain preferential consideration or treatment based on factors other than the merits of a matter.
- Lobbying - is defined as representations made to a Council Official either by an individual or group with a direct interest in a matter; or by an advocate acting on behalf of others.
- Lobbyist – for the purposes of this policy is any person, body corporate, unincorporated association, partnership or firm whose business includes being contracted or engaged to represent the interests of a third part to engage Council Officials on a significant development application (valued over \$5 million) or a planning proposal but does not include:
 - a) applicants or owners for a development application;
 - b) charitable, religious and non-profit organisations;
 - c) individuals making representations to inform the Council of their views on matters of public interest;
 - d) peak industry bodies and professional organisations who represent the interests of their members;
 - e) trade unions; or
 - f) professionals, such as accountants, architects, lawyers, surveyors and town planners, where contact with Council on behalf of a client may be an incidental but necessary part of their usual work in order to provide their technical or professional services to their client.
- Lobbyist Register - is a system of registering lobbyists as defined in this Policy for the purposes of transparency. Lobbyist registers are published on Council's website and updated regularly.

4. Policy Statement

4.1 Lobbyist Register

All lobbyists, as defined by this Policy, are required to complete the Lobbyist Registration Form for each matter on which they intend to lobby Council. Registrations will be entered into a public register that will be published on Council's website and updated on a monthly basis. The Register must include:

- Date of approach or request for a meeting

p2

- Purpose of the Lobbying (including summary of issues raised with Council officials)
- Name of person undertaking the lobbying
- Details, including dates, of any meeting between a Council official and the person
- Documentation of meeting discussions involving commercial-in-confidence information should be documented but not openly published.

4.2 Improper Conduct

Attempts at inappropriate or unlawful conduct on the part of someone lobbying a Council Officials (including a councillor or member of staff) may constitute corrupt conduct. Any attempts made to a Council Official that may fall within the *Independent Commission Against Corruption (ICAC) Act 1988* definition of corrupt conduct must be reported to the General Manager.

Councillors and employees must avoid conduct during the lobbying process that would be considered inappropriate. Examples of inappropriate conduct include:

- a) accepting undisclosed payments or benefits whilst making a decision that affects the gift giver's interests;
- b) accepting a political donation in return for the favourable exercise of discretion during decision-making. Ideally, Councillors should keep the lobbying and fundraising activities in which they are involved quite separate to avoid even the perception that a political donation could influence their decision-making;
- c) granting or facilitating access to a particular individual or group while unreasonably denying similar access requested by another party;
- d) fettering discretion by giving undertakings in any form, to an interested party prior to considering all the information relevant to a decision;
- e) Councillors are under a particular obligation to give real and open consideration to all mandated matters when dealing with statutory powers such as those contained within the *Environmental Planning and Assessment Act 1979* and the *Local Government Act 1993*;
- f) acting in a manner that exceeds the role of a Councillor or employee as a result of being lobbied;
- g) disclosing confidential information or information not in the public domain whilst being lobbied;
- h) being influenced by factors that are irrelevant to the merits of the matter under consideration.

Meetings with persons lobbying Council Officials regarding a significant development application (with value over \$5 million) or a planning proposal should only occur on Council premises, or at the offices or premises of the lobbyist (or their client) during ordinary business hours, and with more than one Council officer/employee being present.

Requests for meetings should be made on an online form on Council's website and set out issues to be raised with a Council official prior to any meeting taking place.

Councillors and members of staff who are lobbied over council matters by close friends, associates or relatives should also consider whether the nature of their relationship with the proponent and the impact of the matter on the proponent's interests give rise to a pecuniary or non-pecuniary interest. In such cases the matter should be managed in accordance with the provisions of the *Local Government Act 1993* and Council's Code of Conduct.

4.3 Accountability and Transparency

To improve accountability and transparency in relation to the lobbying process, the following will apply and include:

- a) ensuring that lobbyists are registered on Council's Lobbyist Register and the updated register is published on Council's website;
- b) documenting meetings and significant telephone conversations with lobbyists, development proponents, supporters and objectors and providing a copy to the General Manager prior to any subsequent Council meeting where the matter may be reported;
- c) documenting meetings and significant telephone conversations with lobbyists, proponents, supporters and objectors to other matters being considered by Council and providing a copy to the General Manager prior to any subsequent Council meeting where the matter may be reported;
- d) generally conducting meetings in official locations such as council premises and ensuring that other people are present during meetings;
- e) that all Councillors be invited when a Council conducts formal onsite meetings for controversial re-zonings and developments;
- f) Councils provide meeting facilities to Councillors (where practical) so that they may meet in a formal setting with parties who have an interest in a development matter;
- g) asking people who have requested a meeting to detail their issues in writing;
- h) inviting applicants, supporters or objectors and lobbyists who have approached them for a meeting to discuss a significant development to write to Council seeking a meeting with all Councillors and relevant staff.
- i) not discussing or negotiating on an individual basis, any possible compensatory conditions or other development related matters. All such issues must be referred to the appropriate Director or General Manager for proper consideration and assessment;
- j) providing copies of information presented during lobbying meetings to Council staff for consideration and assessment, distributing to other Councillors and filing as part of Council's records prior to any subsequent Council meeting where the matter may be reported;
- k) providing copies to the appropriate Director or General Manager, of e-mails and correspondence to and from parties to a development application or other significant matter, prior to any subsequent Council meeting where the matter may be reported;
- l) employees documenting and notifying their manager about lobbying to them that is not part of Council's formal processes;
- m) Councillors making a declaration at a Council meeting about lobbying to them that is not part of Council's formal processes.

4.4 Tendering

The lobbying by tenderers about the outcome of a tender process is not permissible and shall result in their disqualification from the tender process on that occasion. For the purposes of this clause "lobbying" shall include seeking to influence, seeking to obtain support or assistance, urging or persuading.

4.5 Responsibility/Accountability

All Councillors, staff and contractors are responsible for complying with the provisions of this Policy.

All Councillors, staff and contractors are responsible for reporting any inappropriate lobbying or efforts to unduly influence the decision-making process to the General Manager, who is responsible for appropriate taking actions and reporting breaches, which may include reporting any suspected unlawful conduct to the ICAC.

All lobbyists, as defined by this policy, are responsible for registering with the Council and complying with the requirements of this policy, Council's Code of Conduct and Business Ethics Policy.

5.0 Version Control

| Date | Type | Minute |
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ATTACHMENT 3

STRATHFIELD COUNCIL

LICENCES & LEASES POLICY

XX 2022



| | | | |
|---|--|---------------|----|
|  | POLICY | | |
| TITLE | LICENCES AND LEASES POLICY | | |
| RESPONSIBILITY | xx | | |
| DATE ADOPTED | Xx | MINUTE | xx |
| REVISED | n/a | REVIEW | Xx |
| CM10 No | xx | | |
| ASSOCIATED LEGISLATION | <ul style="list-style-type: none"> • <i>Local Government Act 1993</i> • <i>Crown Lands Management Act 2016</i> • <i>Government Information (Public Access) Act 2009</i> | | |
| ASSOCIATED POLICIES/PLANS | <ul style="list-style-type: none"> • Strathfield Community Strategic Plan • Strathfield Long Term Financial Plan • Strathfield Council Plans of Management (various) | | |

1.0 Introduction

1.1 Title and Commencement

This policy is titled *Licences and Leases Policy*. This policy was adopted by Council resolution (x/22) after public exhibition from xx to xx.

1.2 Purpose

The purpose of this policy is to set out guiding principles for the management of private use agreements in the form of a licence or lease of Council owned or managed land and property assets.

1.3 Coverage

This policy applies to land and property assets owned or managed by Council where:

- the existing licence or lease is due to expire; or
- a building becomes available for community use through vacation of existing occupant, acquisition by Council or a construction of a new community facility or sportsground.

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Short term agreements including casual, regular or seasonal hire agreements of facilities or sportsgrounds are exempt from this policy.

1.4 Objectives of the policy

The objectives of the policy is to:

- set out principles for licencing and leasing of Council owned or managed land and property assets
- outline processes for assessing market values returns
- set out reporting requirements
- outline processes concerning commercial agreements, rental agreements and agreements with community organisations including assessment of subsidies

1.5 Definitions

Community Land – community land is a classification under the *Local Government Act ('Act') 1993* and *Crown Land Management Act 2016* of public land which is intended for public access and subject to requirements under the Act regarding licencing and leasing.

Operational Land – Operational Land is public land owned by Council used for operational purposes eg Depots, Council offices with limited public access. This land classification has less restrictions than Community Land under the Act, however for the purposes of this policy, the management of licencing and leasing of facilities located on Operational Land will be managed in a similar manner to those on Community Land.

Licence – A licence is an agreement for use of land or a facility for a stipulated purpose(s). It is possible for a facility to have multi-licences operating.

Lease – A lease is an agreement that gives the lessee exclusive use over a particular piece of land for a specified term and purpose.

Plan of Management – All Community Land (classified under the *Local Government Act 1993* and *Crown Land Management Act 2016*) requires a Plan of Management. This Plan describes the objectives of the land and permissible uses. Agreements for private use of land, through licences and leases, must be 'expressly authorised' by the Plan of Management.

Commercial – business or for profit organisations

Community organisation – for the purpose of this policy, this includes organisations which are not for profit and covers sporting, recreation, cultural and community organisations, clubs or groups.

Facility – land or property asset owned or managed by Council eg park, sportsground, community centre etc.

2.0 Background and context

Strathfield Council's land and property assets are diverse consisting of land and facilities including parks and open space, car parks, sportsgrounds, community and childcare centres, meeting rooms, offices, halls and residential units. Council also manages land and facilities located on Crown Land in the Strathfield LGA. Community and commercial use of facilities may be achieved by a licence or lease agreement.

Management of land and property assets is subject to requirements of the *Local Government Act 1993* ('Act'), *Crown Land Management Act 2016* ('Crown Act') and relevant Plans of Management. The purpose, use and maintenance of these assets aligns with Council's Integrated Planning and Reporting framework, Community Strategic Plan ('CSP'), Asset Management Planning and Long Term Financial Plan.

2.1 Principles

All leasing or licencing of Council managed land and property assets, including Crown Land, is required to:

- be consistent with Council's Integrated Planning and Reporting (IPR) framework and strategic objectives and plans including Community Strategic Plan, Asset Management Plan and Long Term Financial Plan
- be permissible under the relevant Plan of Management for Community and Crown Lands
- comply with legislative requirements
- ensure processes are fair, open and transparent

2.2 Assessing uses of facilities

In the event of a new facility or an existing lease or licence is due to expire within six (6) months, Council will assess requirements including analysis of potential uses of the facility in consideration of:

- Strathfield Community Strategic Plans including asset management, relevant Plans of Management, social or recreational plans
- Assessment of current usage, condition and demand for the facility
- Restrictions with regard to contractual or legal obligations
- Financial requirements eg maintenance, upgrades etc
- Process for advertising the facility eg commencing negotiations with current licences or publicly notifying availability of the facility

If this assessment recommends substantial changes to the current use of the facility, a report should be presented to Council.

2.3 Assessing market rental values

Council will assess and determine a market rate value. The rental market for leased and licensed land uses the principle of supply and demand to set the price between the lessor/licensor and the lessee/licensee.

Market rent should be determined based on a comparison with similar and current rental evidence. This may include rents recently negotiated for similar premises.

Possible approaches to determine market values include one or more of the following:

- Obtain an independent valuation to determine the market value of the site for the proposed licence type (recommended for commercial proposals or longer-term tenancies).
- Seek and use accurate information about rents for similar properties by obtaining information directly (eg from another council), or contacting a real estate agent. Take into account the condition of the property and the assets on site to determine an appropriate market value.
- Take relevant external factors into account to determine market value, such as supply and demand, and asset condition.

Negotiations will be in line with the determined market rental value. Subsidy arrangements may apply for community organisations as outlined in cl.2.6.

In situations involving proposals for a major development or upgrading of a property requiring significant investment, an extended period of agreement may be necessary, so that the parties involved are able to realise a viable return on their investment. Such a proposal will be subject to expert independent appraisal, evaluation and a report to Council.

2.4 Leases and licences – Commercial

Where the term of an existing commercial lease is due to expire or where a new lease is contemplated, an Expression of Interest (EOI) and/or Tender will be called for licences over five or more years. Existing lessees or licensees will be notified and given the opportunity to submit an EOI or Tender.

Unless otherwise considered appropriate, the period of any lease or licence will not normally exceed five years, with an option of renewal of five years. Leases or licences will include CPI adjustments.

2.5 Rental agreements

Agreements for renting residential property will be managed through a real estate agency with the expectation of achieving market rate returns.

Residential property owned by Council may be offered as 'affordable housing' for low to moderate income or key workers. Eligibility and conditions will be consistent with the NSW Affordable Housing Ministerial Guidelines.

Proposed use of properties for affordable housing will require a report to Council.

2.6 Leases and licences - Community Organisations

Community organisations often rely upon access to Council owned or managed facilities to provide a wide variety of community, cultural and recreational activities and services. Use of facilities can range from use of offices and meeting rooms, use of sportsgrounds or courts to full occupation of a facility such as a childcare centre.

Council recognises that many existing leases or licences are held by local community organisations with strong historical ties to the facilities they use. In considering new or continued leases or licences of such facilities, Council will take historical arrangements as well as their past performance into account.

Council will notify proposals in accordance with Section 47 of the Act.

Unless otherwise considered appropriate, the period of any lease or licence will not normally exceed three years, with an option of renewal of two years. Licences or leases with community organisations will not exceed five years.

Lease or licence agreements will include CPI adjustments.

2.7 Community/Not for Profit Organisations - subsidy arrangements

Council will consider licence or lease fee reductions for not for profit/community organisations based on their assessment of their organisational status, financial capacity and benefit of their service or program to Strathfield Council and Strathfield community.

Due to the variations of facilities and potential applicant organisations, assessment will be merit based but consider the following criteria in assessment and recommendations to Council.

a) Eligibility – organisational status

Organisations are eligible if they are:

- are a community/not for profit and can provide proof of its status eg incorporation, charitable organisation registration
- are solvent and financially viable
- has no outstanding debts to Strathfield Council
- has a good past history of conduct and payment (where applicable)

- if the charter or constitution of the applicant organisation aligns with Council's priorities, goals, objectives and community needs as identified in the Strathfield Community Strategic Plan.

b) Financial capacity

Organisations must demonstrate they lack the financial capacity to pay the market rental value of the facility due to:

- limited financial capacity from its own income
- limited ability to receive support from the Federal or State government, private sector or parent organisation (where applicable)

c) Community benefits

Organisations must demonstrate community benefit of this service or program and will need to:

- provide or demonstrate how their services and/or programs will enhance the well-being and/or respond to community social, recreation and/or cultural needs of the Strathfield LGA.
- demonstrate a prior record of providing and promoting community development in the Strathfield LGA (where relevant) or working in partnerships such as with Council or with other community organisations
- whether the organisation provides a unique service ie there are no other organisations in the LGA providing a similar service, and why is the service important to the Strathfield LGA?
- demonstrate where similar services are available in the LGA, does the organisation collaborate or share facilities or resources with other groups?
- whether the services and programs are available to the general community or to only specific groups?
- does the organisation provide public information on the services or programs to encourage community participation eg websites, social media etc?

Council may request additional information from organisations to support their application.

Should a fee subsidy be applied, organisations will be required to provide an annual financial statement and a report to Council assessing the community benefits provided to the Strathfield LGA.

2.8 Approval of licences and leases

A report will be submitted to Council regarding proposals for licencing or leasing Council property and the draft conditions and term of the agreement.

The report will estimate the total cost of the agreement including estimate of the extent of financial subsidies.

Licence or lease agreements will be signed by the Mayor and General Manager

Affected group(s) will be notified in writing of the outcome to the report to Council.

Council's Land Register will be amended to include current licences or lease agreements

2.9 Investment in maintenance of facilities

Income from licencing and leasing of Council land and facilities should be directed to support asset maintenance and renewal.

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ATTACHMENT 4

STRATHFIELD COUNCIL

RECORDS MANAGEMENT POLICY

XX 2022



| | | | |
|---|---|---------------|------|
|  | RECORDS MANAGEMENT POLICY | | |
| RESPONSIBILITY | Corporate Services | | |
| DATE ADOPTED | 28 June 2010 | | |
| REVISED | Xx 2022 | REVIEW | 2024 |
| CM10 No | xx | | |
| ASSOCIATED POLICIES | Strathfield Council Code of Conduct Strathfield Council Access to Information Policy and Guidelines Strathfield Council Privacy Management Plan | | |
| ASSOCIATED LEGISLATION | <i>State Records Act 1998</i> <i>State Records Amendment Act 2015</i> <i>Government Information (Public Access) Act 2009 (GIPA)</i> <i>Privacy and Protection of Personal Information Act 1998</i> <i>Evidence Act 1995</i> <i>Public Finance and Audit Act 1983</i> <i>Copyright Act 1968</i> <i>Environmental Protection and Assessment Act 1979</i> <i>Health Records and Information Privacy Act 2002</i> | | |
| ASSOCIATED DOCUMENTS | Strathfield Council Procedures for the Administration of the Model Code of Conduct May 2019 Strathfield Council Records and Information Management Strategy (under development) AS ISO 15489 | | |

1.0 Introduction

1.1 Title and Commencement

This policy is titled Records Management Policy. This policy was first adopted on 28 June 2010 and was last revised and adopted on xx

1.2 Background and Purpose of Policy

The purpose of this policy is to provide controls for the management of Strathfield Council's corporate records in accordance with relevant legislation, standards and codes approved by State Records.

State legislation requires that full and accurate records of all activities and decisions of Strathfield Council are created, managed and retained or disposed of appropriately. This policy sets out the principles and responsibilities to promote information accessibility and

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accountability while ensuring the protection of the rights and interests of Council, staff, customers and the community.

This policy along with the Strathfield Council Records and Information Management Strategy provide the framework for the management of corporate records at Strathfield Municipal Council.

1.3 Objectives of the policy

The objectives of this policy are to set out Council's requirements for managing records to:

- Manage records efficiently and effectively
- Meet accountability requirements and community expectations
- Comply with legislative and policy requirements relating to record keeping practices

1.4 Coverage of the Policy

This policy applies to all Council officials, including staff, contractors, consultants and volunteers, in their conduct of official business for Strathfield Council. This policy applies to records in all formats, including electronic records.

Councillors are required to register records they create or receive that relate to the business of Council, which are not captured by other methods.

1.5 Definitions

- Active Records – records in frequent use, required for business transactions or information.
- Archives - Those records that are appraised as having continuing value.
- Business Activity – broad term covering all functions, processes, activities and transaction of an organisation and its employees.
- Classification - Systematic identification and arrangement of business activities and/or records into categories according to logically structured conventions, methods and procedural rules represented in a classification system.
- Disposal - A range of processes associated with appraising documents and files for retention, deletion or destruction.
- Electronic messaging – A general term covering all forms of electronic mediated communication. This includes electronic mail for text messages as well as recording of sound or video.
- File – is a collection of documents, which can be paper based or electronic.
- Personal information - information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual (whether living or dead) whose identity is apparent or can reasonably be ascertained from the information or opinion. (Schedule 4(4)[1] GIPA Act 2009)

- Record (1) - 'any document or other source of information compiled, recorded or stored in written form or by electronic process, or in any other manner or by any other means.' (Clause 10 Schedule 4 *GIPA Act 2009*)
- Record (2) – 'information created, received and maintained as evidence and information by an organisation or person, in pursuance of legal obligations or in the transaction of business.' (The Australian Standard AS ISO 15489)
- Recordkeeping - making and maintaining complete, accurate and reliable evidence of business transactions in the form of recorded information.
- Records management - field of management responsible for the efficient and systematic control of the creation, receipt, maintenance, use and disposition of records, including processes for capturing and maintaining evidence of and information about business activities and transactions in the form of records.
- Retention and Disposal Authority - Documents authorised by the Board of State Records NSW that set out recommended retention periods for classes of records. There are two main types: functional retention and disposal authorities authorise the retention and disposal of records unique to a specific organisation and/or general retention and disposal authorities authorise the retention and disposal of records common to more than one organisation.
- State Record – Any record made, received and kept by any person in the course of the exercise of official functions in a public office or for any purpose of a public office, or for use of a public office.

2.0 Policy

Strathfield Council records are valuable corporate assets that are necessary for the effective and accountable conduct of its business. These records support policy formation and decision-making, protect the interests and rights of the Council, its employees and stakeholders.

Strathfield Council is committed to developing and implementing best practice in its records management practices and systems. All practices and procedures concerning records management within Strathfield Council are to be in accordance with this policy.

2.1 Principles of Records Management

Strathfield Council is committed to the following principles regarding records management:

- that Council's records management programs comply with approved standards and procedures.
- ensuring the safe custody and proper preservation of State records
- maintaining access to equipment/technology dependent records
- making arrangements with State Records for monitoring and reporting
- ensuring the authorised disposal of records, including identifying and transferring records required as State archives

2.2 Corporate Asset

The records of Strathfield Council are a vital asset to:

- facilitate information accessibility, and enhance business by supporting program delivery, management and administration
- deliver customer services in an efficient, fair and equitable manner
- provide evidence of actions and decisions and precedents for future decision making
- protect the rights and interests of Council, staff, customers and community.

Many of Council's records are important to the history, culture and heritage of the Strathfield Local Government Area.

Certain Council records are maintained as State archives, part of the cultural resources of the State of NSW.

2.3 Access to Council records

Access to Council records is made in accordance with relevant legislation and Council's Access to Information Policy and Access to Information Guidelines.

2.4 Confidentiality and Privacy

Council officials have a legal responsibility to protect confidential and personal information which they may come across in the course of their official duties. Council information must be released in accordance with relevant legislation by authorised Officers only.

Section 8.11 of Council's Code of Conduct states that:

'In addition to your general obligations relating to the use of council information, you must:

- a) only access confidential information that you have been authorised to access and only do so for the purposes of exercising your official functions
- b) protect confidential information
- c) only release confidential information if you have authority to do so
- d) only use confidential information for the purpose for which it is intended to be used
- e) not use confidential information gained through your official position for the purpose of securing a private benefit for yourself or for any other person
- f) not use confidential information with the intention to cause harm or detriment to the council or any other person or body
- g) not disclose any confidential information discussed during a confidential session of a council or committee meeting or any other confidential forum (such as, but not limited to, workshops or briefing sessions)'.

2.5 Creation of Records

All employees are obliged to create full and accurate records that adequately document the official business activities of the Council in which they take part, and to ensure that information and processing systems that support business activities create appropriate records as part of supporting those activities.

Staff should ensure that they create official records of all decisions and actions made in the course of their official business. This includes letters, reports, file notes of conversations on phone, interview or in-person, meeting minutes, publications etc.

Documentation for all business decisions must be maintained in the recordkeeping system regardless of format e.g. verbal, written, electronic etc.

Records must be maintained regarding release of council information under the *Government Information (Public Access) Act 2009*.

2.6 Protection of Records

Under the *State Records Act 1998*, Council records are deemed to be State records. Employees are obliged to handle records sensibly and with care and respect so as to avoid damage to records and to prolong their lifespan.

Employees must not alienate, relinquish control over, damage, alter or destroy Strathfield Council records.

2.7 Disposal of Records

Council records are disposed of in accordance with the General Retention and Disposal Authority: Local Government Records (GA39), authorised by the NSW Government State Archives and the Guidelines of Normal Administrative Practice (Schedule 1, *State Records Act 1998*).

Employees who wish to initiate the archiving and/or disposal of records are required to contact the Records Department or the Executive Manager Administration.

Disposal of records requires the approval of the General Manager.

2.8 Monitoring and Breaches

Regular monitoring of compliance with this policy, relevant legislation and procedures will be undertaken.

Breaches of this policy are considered to be breaches of Council's Code of Conduct and therefore invoke the relevant sanctions outlined in that Code. Persons in breach of any legislation may be subject to fines and legal action.

2.9 Responsibilities

General Manager - The General Manager has the authority to approve disposal of Council records in accordance with the provisions of the *State Records Act 1998*, Regulations or any standard and code approved by the State Records Authority pursuant to section 13 of the *State Records Act 1998*.

Director Corporate and Community - Director Corporate and Community is responsible to the General Manager for ensuring that Council complies with the regulations and requirements of the *State Records Act 1998* and has the authority to issue policy, procedures and guidelines on records management and monitor compliance. Director Corporate and Financial Services will provide regular reporting to the General Manager on the compliance of records.

Records Manager - The Records Manager is accountable to the Director Corporate and Community for ensuring that Council complies with the regulations and requirements of the State Records Act and has the authority to revise policy, procedures and guidelines on records management and monitor compliance. The Records Manager will provide regular reporting to the Director Corporate and Community on the compliance of records and ensure that managers and supervisors meet obligations for records management within resource allocation.

Managers and Supervisors - Managers and supervisors are responsible for ensuring that accurate, timely and complete records are created and managed within their area of supervision to comply with Council's record management responsibilities

Staff (General) - All staff must ensure that they comply with their records keeping obligations as per section 8.21 to 8.24 of Council's Code of Conduct (May 2019). Further it is vital that Staff understand these responsibilities and keep full and accurate records as evidence of business activities. This means registering records into Council's official EDRMS (Content Manager) when the record is created.

Staff must not dispose of records, which record the business activities of Council, without permission of the General Manager.

Staff must protect records from unauthorised access and maintain confidentiality of Council records where required. Records must be handled with care and respect to avoid damage and prolong their life span.

Corporate Services Department – The Corporate Services Department is responsible for:

- development, implementation and management of the Records and Information Management Strategy
- operational management and monitoring of Council's records management program
- developing business rules and guidelines in relation to records management
- monitoring compliance

Contractors - Contractors must manage records that they create on behalf of Strathfield Council according to the terms of their contract. Access to records held by the contractor such as performance of services, information collected from members of the public or information provided to the contractor by Council may be subject to access applications under the *Government Information (Public Access) Act 2009*.

3.0 Version Control

| Date | Type | Minute |
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ATTACHMENT 5

STRATHFIELD COUNCIL

NATURE STRIP MAINTENANCE POLICY

XX 2022



| | | | |
|---|--|---------------|------|
|  | NATURE STRIP MAINTENANCE POLICY | | |
| RESPONSIBILITY | | | |
| DATE ADOPTED | X | MINUTE | XX |
| REVISED | XX | REVIEW | 2024 |
| CM10 No | XX | | |
| ASSOCIATED LEGISLATION | <i>Local Government Act 1993</i> | | |

1.0 Introduction

1.1 Title and Commencement

This policy is titled *Nature Strip Maintenance Policy*. This policy was adopted by Council resolution (x/22) after public exhibition from xx to xx.

1.2 Objectives of the policy

The objectives of this policy are:

- to support the appearance of well-maintained nature strips in the Strathfield LGA with the co-operation of residents
- that permission is obtained from Council for works or activities affecting the nature strip
- to set out criteria for providing assistance to residents physically and financially unable to maintain their nature strip

2.0 Policy Statement

2.1 Nature Strips in Strathfield

The Strathfield LGA is well known for its distinctive and attractive streetscapes, a historic characteristic of the Strathfield area. Well-maintained nature strips and street trees contribute to the aesthetics, character of and amenity of Strathfield LGA's streetscape.

Nature strips (or verges) are built on public land. Most nature strips contain natural turf grassed areas, often containing a street tree and/or street lighting.

Essential services such as sewerage, water pipes, power, telecommunications and gas are often located under nature strips. Utility companies may require access to the nature strip to perform

maintenance work. Utility companies are not required to repair nature strips that have been landscaped to include treatments other than natural turf.

2.2 Use of nature strips

Parking on nature strips or footpaths is not permitted as it creates a hazard for pedestrians.

Permission from Council is required to undertake any works (except mowing) on the nature strips. This includes storage of materials such as skips bins and pruning, planting or replacing trees.

Where building work is proposed, owners and/or applicants are responsible for ensuring that the street tree and grassed nature strip are protected during construction. Any damage to nature strips from building works must be rectified.

Property owners are not permitted to replace natural turf on nature strips with synthetic turf. The use of synthetic turf on nature strips cause a range of problems and maintenance issues, such as:

- reducing water infiltration, increasing water runoff into our stormwater systems, shedding of micro plastics into the stormwater system
- causing damage to street trees from a reduction in soil health, reduced water and air infiltration and damage to roots during installation
- increasing the radiant heat of the streetscape
- obstructing access to services located within the nature strip
- becoming a trip hazard and safety issue if it becomes dislodged

Council is not responsible for repairing any damage or replacing synthetic turf on the nature strip.

2.3 Maintenance of nature strips

Mowing of nature strips is generally the responsibility of the owner of the property with an adjacent boundary with the nature strip. This includes residential houses or units, schools and businesses. Council does not as a general policy itself undertake nature strip maintenance.

In special circumstances where an owner is physically and financially unable to maintain their nature strip, Council may at its discretion agree to undertake maintenance of the nature strip for an agreed period.

Council will not maintain a nature strip where an owner has separate arrangements for maintenance of their gardens and lawns, but excluded the nature strip from maintenance.

To be eligible for assistance, the applicant must:

- permanently reside in the Strathfield Council area and reside at the subject property
- the owner is assessed as eligible for Home Care Services through My Aged Care or have a disability or other medical condition that renders maintenance of the nature strip impractical (evidence of current care approval or medical certificate will be required)
- have no other members of the household who can assist
- are receiving a Commonwealth Pension, for example, an aged or disability pension (evidence required)

Applicants will need to meet all the above criteria and provide evidence to support their application. Applicants must reapply every 12 months and be reassessed against the criteria.

Council reserves the right to cease providing the maintenance service if an owner is no longer eligible.

3.0 Version Control

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ATTACHMENT 6

STRATHFIELD COUNCIL

LIBRARY USER CONDUCT POLICY

XX 2022



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|---|---|--------|------|
|  | POLICY | | |
| TITLE | LIBRARY USER CONDUCT POLICY | | |
| DATE ADOPTED | Xx | MINUTE | xx |
| REVISED | Xx | REVIEW | 2024 |
| RESPONSIBILITY | Library Service | | |
| ASSOCIATED LEGISLATION | <ul style="list-style-type: none"> • <i>Library Act 1939</i> • <i>Library Regulation 2018</i> • <i>Work Health & Safety Act 2011</i> • <i>Disability Discrimination Act 1992 (Comm)</i> • <i>Disability Inclusion Act 2014</i> | | |
| ASSOCIATED POLICIES | <ul style="list-style-type: none"> • Code of Conduct • Strathfield Disability Inclusion Action Plan • Children and Young Adults in Library Policy | | |

1. Introduction

1.1 Title and Commencement

This policy is titled *Library User Conduct Policy*. This policy was adopted on xx by Council resolution (minute xx).

1.2 Purpose of the Policy

Strathfield Council is committed to provide a welcoming and safe library environment for research, study and learning and has a responsibility to ensure the safety and wellbeing of users and staff. The policy is framed with reference to the *Library Act 1939*. The purpose of the policy is to set out guidelines for acceptable use of the Library service for the benefit of all users.

1.3 Objectives of the Policy

The objectives of the policy set out:

- the conditions for acceptable use of the library service
- penalties for breaches of the policy

1.4 Coverage of the Policy

This policy applies to all Council officials (Councillors, Staff, contractors and volunteers) and patrons or visitors using the Strathfield Library Service.

1.5 Definitions

Library user – any person using Strathfield's library services including members, residents and visitors

Library Manager – Council officer authorised to manage the library service.

1.6 Implementation Strategies

The policy will be implemented by:

- informing new members of the Strathfield Library service of Council's Library policies
- displaying copies of the *Library User Conduct Policy* prominently at Strathfield Library.

2. Policy Statement**2.1 Preamble**

Users of Strathfield Library services must observe the conditions of the policy and any instructions issued by library staff. Library staff are responsible for managing the day-to-day operations of the library services and are authorised to issue instructions to library users. Unacceptable behaviour should be reported to Library staff promptly so that action can be initiated.

2.2 Acceptable Behaviours

All library users must treat other users and library staff with respect and courtesy.

Anti-social behaviour, including harassing clients or staff, is not permitted. This includes the use of offensive or threatening language and the making of threats to staff or other users. Such conduct may be reported to Police.

Library users must not behave or use language that offends, insults, humiliates or intimidates another person or group of people on the basis of race, ethnic origin, gender, age or disability.

Library users must have acceptable levels of personal hygiene and presentation (eg dress standards), in the interests of the health and safety of other library users and library collections, facilities and services.

Library users must leave the Library when requested at closing time and during emergency procedures.

2.3 Noise

To be considerate of other library users, reasonable but not excessive levels of noise is permitted in the general areas of the library.

2.4 Care of Library Materials

Care must be taken to protect Library materials, collections, equipment and furniture. The following are breaches of the Library Regulation and fines may apply:

p3

- Removal of library materials from the library premises without first borrowing them.
- Removal of 'Not for Loan' items from the Library.
- Damage of library material or collections
- Intentionally or maliciously disordering shelved materials.

2.5 Copyright provisions

Library users must observe copyright provisions as set out in the *Copyright Act* and Regulations. Failure to observe copyright provisions is a breach of this policy.

2.6 Use of computers and public internet

Failure to observe the acceptable conditions for use of computer and public internet is a breach of this policy. Illegal acts involving the use of the Library's internet resources may also be subject to prosecution by local, state or federal authorities.

2.7 Food, drink, smoking and animals

Food and drink is permissible in the Library, as long as it does not negatively impact on the experience of other Library users.

No smoking in the Library, carpark or within 10 metres of the entrance to the Library building.

No selling for profit is permitted within the Library. Distribution of leaflets, surveys, petitions or collections for charity within the Library general areas requires permission of the Library Manager.

No bringing of animals into the library, with the exception of assistance animals as defined by the *Disability Discrimination Act 1992*.

2.8 Security and safety

To improve security and safety in the library, Council has installed video monitoring surveillance, both inside and at entry points to the Library in compliance with the *Workplace Surveillance Act 2005* and *Surveillance Devices Act 2007*.

Access to security tapes will be considered in accordance with the *Government Information (Public Access) Act 2009*, *Privacy and Personal Information Protection Act 1998* and any other relevant legislation. Applications to Council must be made in writing.

Council staff will contact the Police in the event of inappropriate conduct of concern or threat to the safety and security of library users, staff or library equipment.

Library users should protect their personal belongings and keep valuable items with you at all times. The Library is not responsible for the loss or theft of library user's personal belongings.

Library users must not move chairs and tables into aisles and walkways or block aisles by lying on the floor as this may pose a safety risk to other Library users.

2.9 Children and Young Persons

Children are welcome to use Strathfield's library service, Public libraries provide the public with access to information and recreational materials through a variety of services and resources. Libraries support children and young persons through the provision of collections and programs that foster an appreciation for literature, lifelong learning and promote the development of information literacy skills.

Library staff are not responsible for the safety of unattended children. Refer to the *Children and Young Adults Persons in Library Policy* for more details regarding responsibilities of parents and guardians for children and young persons using Council's library service.

2.10 Accessibility

- Strathfield Library is open to the public and is accessible for all persons
- Accessible parking is available in the library carpark and on Abbotsford Road Homebush.
- Access to the library building via a ramp is available on the Abbotsford Road frontage
- The Library building is set over two floors and access to the 2nd floor is via a lift
- An accessibility toilet is available on the ground floor
- The library has a collection of large print books, captioned DVDs and MP3s available for loan.

2.11 Penalties

Strathfield Library has the right to impose penalties for non-compliance with this policy. Penalties may include:

- withdrawal of permission for membership and borrowing privileges
- expulsion from the library premises
- future access to the library and its services is banned for periods determined by the Library Manager.
- fines may apply in accordance with the *Library Regulation 2018*.

3. Version Control


| Date | Type | Minute |
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ATTACHMENT 7

STRATHFIELD COUNCIL

LIBRARY PUBLIC INTERNET ACCESS POLICY XX 2022



| | | | |
|---|---|---------------|------|
|  | POLICY | | |
| TITLE | LIBRARY PUBLIC INTERNET ACCESS POLICY | | |
| DATE ADOPTED | xxx | MINUTE | xxx |
| REVISED | n/a | REVIEW | 2024 |
| RESPONSIBILITY | Library Service | | |
| CM10 no. | xx | | |
| ASSOCIATED LEGISLATION | <ul style="list-style-type: none"> • <i>Library Act 1939</i> • <i>Library Regulation 2018</i> • <i>Copyright Act 1969 (Comm)</i> | | |
| ASSOCIATED POLICIES | <ul style="list-style-type: none"> • Library User Conduct Policy • Children & Young People in the Library Policy | | |

1. Introduction

1.1 Title and Commencement

This policy is titled *Public Internet Access Policy*. This policy was adopted on xx by Council resolution (minute xx).

1.2 Purpose of the Policy

The purpose of this document is to provide members of the public and Library staff with a clear understanding of Council's policy for providing public computer and internet access, including Wi-Fi, the extent of the service and the conditions which apply to use.

1.3 Objectives of the Policy

The objectives of the policy are to:

- set out conditions of use of computers and/or internet access provided by Council and the Library service
- outlines unacceptable uses and consequences of non-compliance

1.4 Coverage of the Policy

The policy applies to all users of public computers and/or internet access through Strathfield Council's Library Service.

1.5 Definitions

- Library user – any person using or accessing services provided by Council's library services including members, residents and visitors.
- "Own devices" – personal communications and digital devices used to access internet, which include phones, tablets, laptops, etc.

1.6 Implementation Strategies

The policy will be implemented by:

- informing new members of the Strathfield Library service of Council's Library policies
- displaying copies of the *Library Public Internet Access Policy* prominently at Strathfield Library.

2. Policy Statement

2.1 Preamble

Strathfield Council's Library service provides public access to the internet and computer facilities to:

- improve access by the Strathfield community to wide and varied forms of information
- support access and delivery of electronic information services and resources
- use information technology to deliver flexible services and maximise information services and resources.

The provision of computer equipment supports access to the library service's electronic publications and databases. Providing access is a key function of the library's reference and information service.

2.2 Eligibility

Library users must be a member of Strathfield Library to use the library's public computers, however Library membership is not required when accessing the public Wi-Fi service while using own devices.

2.3 Internet Access

Strathfield Council Library provides Internet access via computers available in the library or via own devices through the public Wi-Fi service.

2.3.1 Public Computers

The Council provides Library members with free use of public access computers and other devices. All public access computers provide access to the Internet. Library members may book computers for a set period of time, as determined by the library staff, based on demand.

Computers may be subject to problems related to hardware or software and the library can make no guarantee that the computers will be available when booked.

2.3.2 Public Wi-Fi Service

Library users may also access the Internet through the Council's public Wi-Fi network using their own computer equipment/mobile devices.

Free access to the Wi-Fi Service is provided to Library users throughout the Council and the Library. It is also available in public spaces outside the Council and the Library.

Library membership is not required to use the Wi-Fi Service, nor there is a password required.

The Council cannot guarantee the speed of the Wi-Fi Service. Library users need to be aware of the risk in using the Wi-Fi Service, as communications over public Wi-Fi networks are not secure.

2.3.3 Use by Children and Young People below the age of 18 years

The Council promotes and supports young people's access to information, including information through its Internet facilities. Library staff are available to assist young people in the use of the Internet and to recommend websites on particular subjects; however, parents/guardians are responsible for their child's use of the Internet.

Library staff does not supervise or monitor children using the public computers in the library so there is a risk that unsupervised children may use the Internet inappropriately or be subject to cyber bullying.

Parents/guardians are responsible for their child's use of the Council's Wi-Fi Service when using their own computer equipment and/or mobile devices and whether inside or outside the Council and the Library. Parents/guardians are encouraged to support and oversight their children's internet use. Library staff are available to assist with children's information needs, but are not responsible for sites they may access.

Step-by-step guides for individuals and families detail basic cyber security instructions for specific software, applications and devices are available from the Australian Government Cyber Security Centre at <https://www.cyber.gov.au/acsc/individuals-and-families/step-by-step-guides>

2.4 Restrictions on access

Strathfield Library reserves the right to restrict access to certain processes, file types and download sizes.

2.5 Responsibility for content

Strathfield Library does not limit access to information and has no control over the information available through the Internet. Strathfield Library accepts no responsibility for any damages, direct or indirect, arising from use of its Internet access.

Information available through the Internet is not warranted by the Strathfield Library Service to be accurate, authoritative, factual or complete. Library users must be responsible for making their own assessment of the truth, completeness, accuracy or suitability of Internet information.

Any complaints about internet content should be directed to the Australian Communications and Media Authority.

2.6 Availability and technical support

Strathfield Library does not guarantee availability of the Internet or any sites at any time. The library is not responsible for technical difficulties, loss of data resulting from delays, non-deliveries, service interruptions or transmissions of viruses.

..4

Technical difficulties using library provided equipment e.g. public computers should be reported to library staff.

Library staff does not provide support to configure own device equipment for wi-fi access nor are responsible for any changes that made to settings of own devices to access the wi-fi network and recommends that a note is made of any settings before they are changed. For further assistance refer to relevant user manuals or contact hardware or software providers.

Library users are responsible for ensuring their own devices have up to date malware protection software operating.

2.7 Security limitations

Security in an electronic environment such as the Internet cannot be guaranteed and Library users are warned that all transactions and communications are vulnerable to unauthorised uses and information sent to and from your computer or own device via wireless means may be captured by anyone with a wireless receiver.

In particular, Strathfield Library advises that library users should protect their logins and passwords and should not use public access internet to log into online banking or transact business involving sensitive personal or financial information.

Strathfield Library assumes no responsibility for any damage, direct or indirect, arising from the library user's use of particular sites.

2.8 Privacy

Library users should be aware that the Internet is not a secure medium and third parties may be able to obtain information regarding user's activities, therefore no guarantee of privacy can be made, either while clients are using the facility or after they have completed their session.

All usage of the library's computers is logged. Strathfield Library does not monitor individual users or sessions and will not release information on the use of specific Internet resources by members of the public, except as required by law or necessary for the proper operation of the library service. Aggregated usage logs may be used by the Strathfield Library service for statistical purposes.

2.9 Copyright

Material on the internet may be protected by copyright. Library users using the internet are personally responsible for complying with all applicable international and federal laws governing copyright materials. Copyright legislation applies to the copying or reproduction of published material as well as computer software, films, sound recordings and broadcasts.

Library users printing information should refer to and comply with any copying directives given by the author of the material and copyright statements placed beside printers and copiers in the library.

2.10 Unacceptable use

Unacceptable use of the Internet includes, but is not limited to:

- destruction of, or damage to equipment, software, or data belonging to the Library or other clients

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- sending, receiving or displaying text or graphics which may reasonably be construed as offensive or inappropriate material. This can include, but is not limited to, pornography, hate sites, gratuitous violence and sites using frequent, highlighted offensive language.
- intentional unauthorised copying of copyright-protected material or infringement of licence agreements and other contracts.
- violation or attempted violation of any computer network's system security.
- violation of the privacy of individuals or entities that are creators, authors, users or subjects of the information resources.
- unauthorised monitoring of electronic communications.
- inappropriate use of email services, such as spamming or tampering with local or remote computer files.

2.11 Infringement of conditions of use

Library users who do not comply with these guidelines may be restricted from accessing the Council Library service and facilities in accordance with Council's Library User Conduct Policy.

Illegal acts involving the use of the library's internet resources may also be subject to prosecution by local, state or federal authorities.

3. Version Control

| Date | Type | Minute |
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GMU3 WESTINVEST FUNDING - REALLOCATION OF LOCAL GOVERNMENT FUNDING POOL
AUTHOR: Peter Coulton, Project Officer
APPROVER: Michael Mamo, General Manager

RECOMMENDATION

That:

1. Council formally determines to not proceed with the Strathfield Leisure Centre Project (at Hudson Park) and updates the budget, Long Term Financial Plan, and other associated Integrated Planning & Reporting (IP&R) documents.
2. Council formally advise the Department of Premier and Cabinet that it wishes to withdraw its Local Government Allocation funding round WestInvest application (WILGA001), Hudson Park Leisure Centre.
3. Council approves for alternative applications and associated business cases to be prepared and lodged under the WestInvest Local Government Allocation funding round for the following projects:

| Project | Estimated Cost \$ |
|--|----------------------|
| Hudson Park East | 7,860,000 |
| Airey Park | 3,350,000 |
| Begnell Field | 6,300,000 |
| Strathfield Park | 1,300,000 |
| Sub total | 18,810,000 |
| Allowance for contingency and escalation costs | 3,005,000 |
| Total | 21,815,000 |

4. Council notes that the cost estimates may be adjusted as project scoping progresses in conjunction with the application process.
5. Council endorses amending the LRCI funding (Round 3) Project Nomination from the Hudson Park East/West underpass in order to use the funds to finalise the Town Hall repairs.

PURPOSE OF REPORT

The purpose of the report is to provide an opportunity to formally consider the options regarding Council's WestInvest Local Government Allocation following a presentation and discussions at the Councillor Workshop of the 19 October 2022.

REPORT**WestInvest – Council's Local Government Allocation**

Council's share of the WestInvest Local Government Allocation is \$21.815 million.

At the Ordinary Council Meeting of the 5 April 2022 Council resolved to support an application for the entirety of this funding to be applied for the construction of a Leisure Centre at Hudson Park, with this project estimated to cost \$45 million. The report noted that the project would be funded by the WestInvest grant and additional borrowings totalling \$23,150,000.

In 2018 Council had prepared a Business Case to determine the feasibility of constructing the Leisure Centre. This was updated by the AEC Group and a final report provided in June 2022 with the capital cost estimated at \$51,872,659 (an increase of \$6,872,659 from the estimate from to Council April 2022).

Within the WestInvest application lodged by Council the total funding for the project was outlined as follows:

| Funding Source | Amount \$ |
|-------------------------|----------------------|
| WestInvest | 21,815,000 |
| Contributions from S711 | 6,200,000 |
| External borrowings | 23,857,659 |
| Total | 51,872,659 |

Subsequent to lodging the application concerns were raised that the construction of the Leisure Centre would place an unsustainable financial burden on Council, its residents, and ratepayers on the basis that:

- Estimated construction costs had significantly increased (a further \$6,872,659 over the estimated \$45 million cost as outlined in the April 2022 report) and costs broadly continue to escalate.
- The current Section 7.11 Contributions plan does not include the Leisure Centre, making accessing funds for this purpose problematic. The current Section 7.11 cash reserve balance as at 30 June 2022 is in the order of \$3.561 million.
- If Council wished to pursue the leisure centre using Section 7.11 as a funding source a new Contributions Plan would need to be developed and approved by Council. This Review is complex and could take up to 18 months, as such, Council's ability to service any debt using Section 7.11 in the short term (circa 2-3 years) is minimal.
- The April 2022 report noted that servicing of the loan would be provided from projected Section 7.11 contributions, which may or may not eventuate with the risk being that Council may struggle to service the loan while still delivering on the overall Section 7.11 plan.
- All Business Case scenarios (low growth, medium growth and high growth) would result in significant operating deficits. The most positive scenario – high growth, would generate an operating surplus after depreciation and financing costs after 2030.

- The Business case modelling used a loan borrowing interest rate of 3.75%, which is now unlikely achievable which would further increase the cost burden on ratepayers.

Options

Given the concerns outlined above, without prejudice advice was sought from the Department of Premier and Cabinet as to whether Council could withdraw the Leisure Centre application and substitute an alternative project or projects.

The Department of Premier and Cabinet were sympathetic to Council's concerns and provided 3 options for consideration:

1. Proceed with the Hudson Park Leisure Centre application, however Council would *"need to provide documentary evidence to confirm that the Council can manage the financial burden of the ongoing operating costs for the facility"*.
2. Identify projects that Council has lodged through the Community Competitive Round that could be brought forward for consideration for funding from Council's Local Government Allocation.
3. Lodge new applications for assessment. Each application would require a business case, completed and lodged by COB 6 January 2023.

Option 1

For the reasons outlined above, Option 1 is not recommended.

Option 2

Council lodged 3 applications as part of the Community Competitive Round:

| Project | WestInvest Funding Request \$ | Council Contribution \$ | Total Estimated Project Cost \$ |
|---|-------------------------------|-------------------------|---------------------------------|
| Bates Street Community Centre and Children's Centre | 5,470,940 | 0 | 5,470,940 |
| High Street Community Centre | 1,607,000 | 305,000 | 1,912,000 |
| Upgrade of Cook Park Skatepark | 608,000 | 155,000 | 763,040 |
| Totals | 7,685,980 | 460,000 | 8,145,980 |

Projects lodged under this round are currently being assessed. The Department of Premier and Cabinet have targeted announcing successful applications in December 2022.

As Council should be advised of the success or otherwise of these applications before the due date for the lodgement of alternative projects (COB 6 January 2023) it is not recommended that any be brought forward into Council's Local Government Allocation.

Option 3

Council has a number of projects at various stages of concept, design and planning which could be lodged as alternatives to the Leisure Centre.

The following table sets out the projects as indicated by Councillors at the October Briefing as preferred for lodgement and is the recommended course of action.

| Project | Estimated Cost \$ |
|---|------------------------------|
| Hudson Park East Scope to include: Hudson Park oval, pavilion, provision of a pump track, junior mountain bike track, car park extension, demolition of pro shop, stage 3 works including completion of landscape works on proposed site of Leisure Centre and other works as originally approved by Council for Legacy Project. Centenary Drive and Arthur Street traffic improvements Upgrade to underpass between Hudson Park East and West | 7,860,000 |
| Airey Park Scope to include: Amenities refurbishment, pathway and oval around with landscaping and Airey Park Oval works | 3,350,000 |
| Begnell Field Scope to include: Begnell Field amenities building, sportsground upgrade, car park and access road, fencing and passive recreation | 6,300,000 |
| Strathfield Park Scope to include: Storage and refurbished basketball court, removal of old Amenities Building and landscaping | 1,300,000 |
| Sub total | 18,810,000 |
| Allowance for contingency and escalation costs | 3,005,000 |
| Total | 21,815,000 |

Note that these costs are indicative only and will be subject to final scope and design, Council's consideration, and review by a Quantity Surveyor. They are adequate for the purposes of lodging WestInvest Applications but may need to be adjusted as scoping progresses in conjunction with the application process. The overall total will remain within the \$21,815,000.

Other Projects – considered but not recommended:

The Workshop considered the following additional projects before settling on those selected above:

| Project | Estimated Cost \$ |
|--|------------------------------|
| Hudson Park West Concept and Scope: This project would complete works to the Western side of the park. Subject to the current strategic planning exercise it is envisaged that this side of the park would include the turpentine forest (already underway) and would be complemented by the addition of an urban forest garden, carpark, toilet block and high intensity playground. The project would be completed with landscaping, BBQs with shelters, seating and pathways. | 5,750,000 |
| Tavistock Reserve Concept and Scope: Tavistock reserve is in need of refurbishment and improvement. It is not currently an attractive space. This project would include shade structure, replacing softfall rubber, turfing, fence replacements, planting, landscaping and new signage | 500,000 |
| Mason Park Concept and Scope: This would be a significant refurbishment to the park amenities and would include knocking down and rebuilding the amenities block to incorporate male and female change rooms, all accessible toilets, Council and user group storage and a kiosk. Sporting amenity would be improved with the provision of a half basketball court with a handball wall and a half netball court | 3,010,000 |

Local Roads and Community Infrastructure Program (LRCI) Funding

Council successfully received grant funding under the LRCI funding (Round 3) for \$371,216 to part fund a \$500,000 project to refurbish the underpass which connects Hudson Park East and West. Under the grant Council would have been obliged to contribute \$500,000 - \$371,216 = \$128,784 towards the project.

As these works will form part of Council's WestInvest applications as set out above Council is in a position to repurpose this grant.

Advice was sought from the funding body, the Department of Infrastructure, Regional Development, Communications, and the Arts who advised that it is possible to vary Council's works schedule/project nomination.

It is recommended that Council seek to repurpose this grant in order to use the funds to finalise the repairs of the Town Hall.

Subject to funding body agreement, it is understood that this project would be eligible under the grant conditions.

It is recommended that Council endorses amending the LRCI funding Project Nomination from the Hudson Park East/West underpass in order to use the funds to finalise the Town Hall repairs.

FINANCIAL IMPLICATIONS

Proposed Expenditure as outlined in above report.

ATTACHMENTS

1. Letter received from WestInvest Program Office 6 October 2022
2. Email sent to WestInvest Program Office 20 October 2022

ATTACHMENT 1

~~OFFICIAL~~

Department of Premier and Cabinet

Ref: A5540576
6 October 2022

Michael Malmo
General Manager
Strathfield Council
65 Homebush Road
Strathfield NSW 2135

Re: WestInvest – Local Government Allocation

Dear Michael,

Thank you for your recent correspondence and the advice we received in our Teams meeting on 21 September 2022 about the WestInvest application (WILGA001) Hudson Park Aquatic Centre.

The WestInvest Steering Committee have considered options to assist councils with projects that cannot proceed to approval for funding under the Local Government Allocation.

I am writing to confirm that Strathfield Council now has three options to consider:

1. **Proceed** with application WILGA001 Hudson Park Aquatic Centre noting that council will need to provide documentary evidence to confirm that the council can manage the financial burden of the ongoing operating costs for the facility (the assessment criteria of viability)
2. Identify projects that council has lodged through the WestInvest Community Project Community Competitive round that could be **brought forward** for consideration for funding from the Local Government Allocation, or
3. **Lodge a new application/s** for assessment under the Local Government Allocation (as outlined in the Frequently Asked Questions). Council would be given 12 weeks to prepare a new application and business case which would have to be lodged by COB 6 January 2023.

Please consider these options and provide me with written advice about council's preferred way forward. I am happy to set up a Teams meeting to further discuss these options with you or happy to have a telephone discussion with you at any time.

Sincerely,

Alison Morgan
Executive Director, WestInvest Program Office
0434 782 648

~~OFFICIAL~~

52 Martin Place Sydney NSW 2000
GPO Box 5341 Sydney NSW 2001

02 9228 5555
dpc.nsw.gov.au

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ATTACHMENT 2

From: Michael Mamo <Michael.Mamo@strathfield.nsw.gov.au>
Date: 20 October 2022 at 1:54:00 pm AEDT
To: Alison Morgan <Alison.Morgan1@dpc.nsw.gov.au>
Cc: Mark Kay <Mark.Kay1@dpc.nsw.gov.au>, Sonya Ramke <Sonya.Ramke@dpc.nsw.gov.au>, Jane Madden <jane.madden@oralra.nsw.gov.au>, Peter Coulton <Peter.Coulton@strathfield.nsw.gov.au>, Tony Reed <Tony.Reed@strathfield.nsw.gov.au>
Subject: RE: WestInvest - Strathfield Council's withdrawn project

Hi Alison,

Thank you again for your ongoing understanding and patience with us while we work through Council's WestInvest options.

I am pleased to be able to advise that last night (19 October 2022) at its scheduled Workshop Council considered its options and indicated the following:

1. Council intends to **NOT** proceed with the current application WILGA001 – Hudson Park Aquatic Centre. Council has selected four (4) alternative projects for which it will lodge separate applications and Business Cases and which you will receive on or prior to the 6 January 2023 deadline in accordance with your letter dated 6 October 2022. This will be formalised by way of Council Resolution when Council meets on 1 November 2022.
2. Council **DOES NOT** wish to bring across into Council's Local Government Allocation any projects already lodged as part of the community competitive round. Council wants the projects lodged as part of this round to continue to be assessed in accordance with your usual processes. To be clear, the 4 alternative projects which Council will submit as part of the Council Allocation in lieu of the Aquatic Centre will be unrelated to any of the projects submitted as part of the community competitive round.

As outlined in my email of the 18 October, Council will formally consider this position at the Ordinary Meeting scheduled for 1 November 2022. I will confirm Council's formal decision as soon as possible following this meeting.

In terms of administration regarding the lodging of the alternative projects, Council assumes that these will need to be managed through the SmartyGrants portal. If this is the case, could you please advise how we might go about reactivating the portal in order to commence the new application process or otherwise let me know how you would like us to proceed.

Kind regards

Michael Mamo | General Manager
P +612 9748 9999
65 Homebush Rd, Strathfield NSW 2135
www.strathfield.nsw.gov.au

GMU4 SISTER CITY VISIT TO GAPYEONG, SOUTH KOREA

AUTHOR: Michael Mamo, General Manager

RECOMMENDATION

That the report on the Council Sister City visit to Gapyeong, South Korea report be adopted.

PURPOSE OF REPORT

To report to Council on the outcomes of Sister City visit to Gapyeong County as required by Council resolution (213/22).

REPORT

Council resolved at the meeting of 6 September 2022 to send a delegation to visit Gapyeong County, South Korea from 15-18th October 2022 in response to a request from the Mayor of Gapyeong County. Strathfield Council has maintained a Sister City relationship with Gapyeong County since 2011. This Sister City relationship reflects the strong nature of the current community within the Strathfield Local Government Area. This entails certain obligations for building and promoting a relationship with Gapyeong County, to cultural, educational and professional exchanges.

Council had previously visited Gapeyong in 2013, 2015 and 2019 and the most recent visitation from Gapyeong officials to Strathfield occurred in 2020.

At the meeting on 6 September 2022, Council resolved (213/22) that:

1. *“That Council notes the report concerning the Sister City relationship with Gapyeong County, South Korea.*
2. *That Council reaffirm its commitment to a Sister City relationship with Gapyeong County.*
3. *That Council allocate funding of \$15,000 for Sister City activities in the 2022-2023 Budget at the next budget review.*
4. *That Council approves in principle the proposed Sister City visit to Gapyeong County and payment of expenses for the Mayor, Councillor Cai, and the General Manager or delegate including airfares, travel insurance, accommodation, and incidental expenses.*
5. *That Council amend clause 2.2.6 of the Councillor Expenses and Facilities Policy as per report.*
6. *That the Councillors Expenses and Facilities Policy be reviewed, and a report presented to Council”.*

The Council delegation included the Mayor, Councillor Matthew Blackmore, Councillor Benjamin Cai and Council’s General Manager Michael Mamo. The delegation visited a number of local attractions in Gapyeong County including Homyeong Lake, Morning Calm Garden, Jarasum Island, Gapyeong Public Library, Sports Centre, Cultural Centre and Agricultural Technology Centre and attended many ceremonies and met a range of local officials including the Mayor of Gapyeong Country, Teaweon Seo.

Some of the key ceremonies attended by the Council delegation include:

- The Council delegation attended the Welcoming Ceremony in Gapyeong attended by the Mayor Teaweon Seo, Mr Knag, Gapeyong's Honorary Ambassador, Mr Gutae Kim, Director of Administration and Welfare Bureau, Cr Jeongyong Choi, Chairman of Gapyeong County Council and Mr Haigon Lee, Director of Local Autonomy Administration Division. Following speeches by the Gapyeong officials, the Mayor Councillor Blackmore gave a greeting speech talking about the key features of the Strathfield area and exchanged gifts.
- The Council delegation visited Gapyeong High School students and met with the School Principal. The Mayor presented gifts to the School and made an address which referred to the relationship between Strathfield and Gapeyong including Gapyeong contributions to the Strathfield HSC Art Exhibitions and ESL program exchanges with Homebush Boys High and Strathfield Girls High.
- The Council delegation visited a dedication ceremony at the Australian Korean War Memorial Monument at Gapyeong. The Mayor Councillor Blackmore laid a wreath at the Memorial monument to commemorate the Australian troops who fought on the Korean Peninsula during the Korean War 72 years ago. 340 Australians died during the Korean War (1950-1953). The Australian Korea War Memorial monument by Gapyeong Country on 27 December 1983 to remember the sacrifice of ANZACs during the Korean War. 3 million Koreans died including 120,000 soldiers during the conflict with North Korea. The laying of the wreath paid tribute to the sacrifices and suffering by those who served and their loved ones at home. The ceremony remembered the heroism and courage and that justice, freedom and peace to prevail in our world for the happiness and security of all peoples.

The Mayor, Councillor Blackmore, committed to the visit by Gapyeong County officials to Strathfield in 2023 and seeking opportunities for collaboration between the two cities.

Expenditure

The Sister City annual budget is \$15,000. In the previous Council report, the estimated cost of the Gapyeong trip was \$7,272 for three persons. The final expenditure was \$9,426.52. The additional expenditure was primarily due to the cost of flights, which had increased when finalising the bookings.

| Item | Estimated cost (\$) | Actual cost (\$) |
|--|----------------------------|-------------------------|
| Flights return from Sydney to Seoul – 3 people | 4,428 | 6,261.72 |
| Travel insurance (3 people) | 300 | 255 |
| Accommodation – 3 people x 4 nights | 1,044 | 1,366 |
| Korean Sister City - gifts & materials | 1,500 | 1,544 |
| Total | 7,272 | 9426.72 |

FINANCIAL IMPLICATIONS

Final expenditure was \$9,426.72 from an annual budget allocation of \$15,000.

ATTACHMENTS

There are no attachments for this report.

GMU5 ANNUAL REPORT 2021-2022
AUTHOR: Cathy Jones, Chief Strategy Officer
APPROVER: Michael Mamo, General Manager

RECOMMENDATION

To adopt the Annual Report 2021-2022.

PURPOSE OF REPORT

To present to Council the Strathfield Council Annual Report 2021-2022.

REPORT

The Annual Report is one of the key accountability mechanisms between Council and the Strathfield community. Preparation and presentation of the Annual Report within five months of the end of the financial year is a requirement under section 428 of the *Local Government Act 1993*. The audited financial statements are part of the Annual Report but have been presented separately.

The Strathfield Council's Annual Report 2021-2022 outlines Council's achievements and effectiveness in implementing its Delivery Program through the Operational Plan 2021-2022 and statutory reporting in compliance with the requirements of the *Local Government Act 1993* and clause 217 of *Local Government (General) Regulation 2021*. This Annual Report is the final report within the framework of the Strathfield Community Strategic Plan 'Strathfield 2030', which was replaced on 1 July 2022 by the new Community Strategic Plan 'Strathfield 2035'.

There were a number of significant changes and challenges during 2021-2022 at Strathfield Council. The COVID-19 pandemic which commenced in 2020 continued to impact on Council operations over the first half of the 2021-2022 financial year including periods where the Strathfield LGA was locked down due to increasing numbers of COVID-19 infections and spread of the Delta variant. With the easing of restrictions in early 2022, most Council services returned to normal, though impacts may continue to be felt for some time in our local communities.

Despite challenges and disruptions, throughout 2021-2022 Council continued to deliver a wide variety of services to the community including waste, library, development and planning, public health, upgrades of roads and footpaths and local events to name but a few. Projects such as the upgrade of the Golf Driving Range at Hudson Park was finally completed and opened in 2022. Council also received a number of awards particularly for its environmental programs.

The Council election which was originally scheduled for September 2020 was finally held in December 2021, which is effectively the mid-point of the financial year. Following the Council election, with a new Council team and Mayor, Council reviewed and adopted a new Community Strategic Plan, which was supported by extensive community consultation. The new plan provides strategic directions for the next ten years to address social, economic, environmental and civic leadership challenges and opportunities.

Following the election, Council reviewed the staff organisational structure and undertook a thorough review of its financial sustainability including a comprehensive review of its assets. Due to rising expenditure and reduced levels of income, Council's budget is increasingly under pressure, resulting in consistent annual operating deficits. At the current levels of income and expenditure, this is projected to continue into the future. Therefore, much of the focus of the 2022-2023 year will be dedicated to mapping a path towards a financially sustainable future for Council.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

1. 2021-2022 Annual Report

ATTACHMENT 1



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Introduction

The purpose of Strathfield Council's Annual Report 2021-2022 is to outline achievements during the year based on the actions identified in the Strathfield Community Strategic Plan, Delivery Program 2018-2022 and Operational Plan 2021-2022 and to comply with the requirements of the *Local Government Act 1993* and clause 217 of *Local Government (General) Regulation 2021*. This includes the 2021-2022 audited financial report, which is presented in a separate attachment to this report.

Acknowledgement of Country

Strathfield Council would like to show respect and acknowledge the Wangal people, the Traditional Custodians of the land on which the Strathfield area is located. We pay respect to Elders past present and emerging.

Strathfield Community Vision

Strathfield community's long-term vision for the future of the Council area is:

"Located in the heart of Greater Sydney, Strathfield is highly connected to transport, education and employment. It's culturally diverse and socially cohesive community is proud of its heritage and residential character, safe neighbourhoods, leafy environments and parklands. Strathfield is a place that embraces learning, culture, productivity and opportunity."

Role of Council

The *Local Government Act 1993* requires Council to:

- provide strong and effective representation, leadership, planning and decision-making.
- carry out functions in a way that provides the best possible value for residents and ratepayers.
- plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- manage lands and other assets so that current and future local community needs can be met in an affordable way.
- work with others to secure appropriate services for local community needs.
- act fairly, ethically and without bias in the interests of the local community.
- be responsible employers and provide a consultative and supportive working environment for staff.

Council Values

Strathfield Council agreed values are:

Teamwork

- I am constructive
- I contribute positively to the team and the organisation
- I provide good customer service to other teams, in a timely fashion

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Integrity

- I communicate in an open and genuine manner
- I do what I say
- I treat everyone equally, with fairness & respect

Accountability

- I will deliver / do what I say I will
- I take responsibility for the part I play in this organisation
- I am clear and transparent in all that I do

Wellbeing & Safety

- I will ensure that everyone gets home at night, safely
- I raise safety concerns immediately
- I ask 'are you ok' if I notice that someone might be struggling



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Message from the Mayor and General Manager

We are proud to present Strathfield Council's Annual Report for 2021-2022. The Annual Report is one of the key accountability mechanisms between Council and the Strathfield community. The report includes an overview of the Council's performance, achievements and statutory reporting for the past financial year.

This year signalled a number of significant changes at Strathfield Council. In December 2021, the voters of the Strathfield area elected a new team of Councillors which included Matthew Blackmore, Benjamin Cai, Raj Datta, Nella Hall, Sharangan Maheswaran, Karen Penesbene and Sandy Reddy. We also acknowledge the efforts of Strathfield's outgoing Councillors including Maryanne Duggan, Antoine Doeuhi, Stephanie Kokkolis and Gulian Vaccari who served from 2017 to 2021.

The new Council team has established new priorities for the Council focused on restoring good governance, providing quality customer services, improved communications, better environmental outcomes and community programs. These priorities are embedded in the new Community Strategic Plan 'Strathfield 2035' which was adopted in June 2022. The plan is underpinned by extensive engagement with our community and recognition of the changes and challenges facing the Strathfield area. The new plan provides strategic directions for the next ten years to address social, economic, environmental and civic leadership challenges and opportunities.

Following the election, Council reviewed the staff organisational structure in order to better align staff resources with organisational priorities and undertook a thorough review of its financial sustainability including a comprehensive review of its assets. Due to rising expenditure and reduced levels of income, Council's budget is increasingly under pressure, resulting in consistent annual operating deficits. At the current levels of income and expenditure, this is projected to continue into the future. Much of our focus over 2022-2023 year will be dedicated to mapping a path towards a financially sustainable future for Council.

The COVID-19 pandemic which commenced in 2020 continued to impact on Council operations over the first half of the financial year including periods where the Strathfield LGA was locked down due to increasing numbers of COVID-19 infections and spread of the Delta variant. With the easing of restrictions in early 2022, most Council services returned to normal, though impacts may continue to be felt for some time in our local communities.

Despite challenges and disruptions, throughout 2021-2022 Council has continued to deliver to our community across a wide variety of services including waste, library, development and planning, public health, upgrades of roads and footpaths and local events to name but a few. Projects such as the upgrade of the Golf Driving Range at Hudson Park was finally completed and opened in 2022. Council also received a number of awards particularly for its environmental programs.

This report provides an overview of projects and services delivered in the previous financial year. In the next financial year, Council will continue to focus on delivering for our community and work towards securing our future financial sustainability, to ensure that the Strathfield Local Government Area continues to be a great place to live, work, play and visit.

Cr Matthew Blackmore
MAYOR

Michael Mamo
GENERAL MANAGER

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About Strathfield Council

The Local Government Area (LGA) of Strathfield has a total area of approximately 13.9 square kilometres. Strathfield Council is located in Sydney's Inner West about 10.5 kilometres from the city centre and half way between Parramatta and the city. Homebush Bay Drive bounds the Local Government Area to the north, Powells Creek, The Boulevard and Coronation Parade to the east, Punchbowl Road and Juno Parade in the south and Roberts Road, Chullora rail yards, Rookwood Cemetery and the Sydney Olympic Park rail line to the west.

Strathfield Council includes the suburbs of Strathfield (postcode 2135), Strathfield South (2136), Homebush (2140), Homebush West (2140), part of Belfield (2191) and part of Greenacre (2190). Sydney Markets is also located within the Strathfield Local Government Area and has its own postcode, 2129. Strathfield is predominantly residential but has significant commercial and industrial areas. The major commercial centre is the Strathfield Town Centre adjacent to Strathfield Station, with commercial areas also located at Homebush, Homebush West, Sydney Markets, Strathfield South and Cave Road. Strathfield Station, one of the largest and busiest railway stations in NSW, lies in the heart of the Local Government Area and services an average of 10,000 commuters per day. There are also rail stations at Homebush and Flemington. The traditional owners of the area are the Wangal clan of the Darug Aboriginal people. The first European land grants to free settlers commenced in 1793 in the District of Liberty Plains, partly located within the current Strathfield LGA. Residential growth commenced in the late 1800s and early 1900s promoted by access to rail transports at Homebush, Strathfield and Flemington.

Significant population growth occurred after WWI and with the addition of the former Homebush Council in 1947 and part of Enfield Council in 1949, the population stabilised around 27,000 to 29,000 until the 2000s, when population increased due to redevelopment of land for multi-unit dwellings particularly in town centres and transport hubs. The latest Census was held in 2021, while COVID measures restricted movements, and therefore, the population of 45,390 recorded lower than estimated in previous years.

Strathfield Council

Strathfield Council was incorporated on 2 June 1885, which included the suburbs of Redmyre (renamed Strathfield), Homebush and Druitt Town (renamed Strathfield South). The unincorporated area of Flemington (now Homebush West) was added to the Strathfield Council area on 19 February 1892. From 1892, the Council area was divided into three wards: Strathfield, Flemington and Homebush Wards. In 1916, wards were abolished and all Aldermen were elected by those eligible to vote. On 19 August 1930, parts of Homebush West were transferred from the Lidcombe Municipality to Strathfield Council. The former Municipality of Homebush was added to Strathfield Council on 25 May 1947. The west ward of the former Municipality of Enfield was added to Strathfield Council on 1 January 1949. There have been two minor boundary adjustments. In 1953, Strathfield Council's south western boundary at Roberts Road Greenacre was altered when the site of the former Bankstown Sanitary Depot came under Bankstown Council control. In 1992, the western boundary of the Strathfield Municipality was adjusted involving land exchanges between Strathfield and Auburn Councils.

The term 'Alderman' was changed to 'Councillor' and 'Town Clerk' was changed to 'General Manager' with the implementation of the *Local Government Act 1993*.

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Strathfield's demographics

In 2021 the estimated resident population of Strathfield LGA was 45,390. Strathfield LGA has a population density of 3,312 persons per square km (2021). The LGA's medium age is 33 years. Those aged 25-34 years comprise 24.3% of the population and are the largest population segment. 12% of the population are aged over 65 years and 0.4% of the population are Aboriginal and Torres Strait Islanders.

67% of Strathfield's housing is comprised of medium and high density as compared to 46% in Greater Sydney. Whereas only 31% of housing is a separate dwelling as compared to 53% in Greater Sydney. 48% of Strathfield's residents either own or are purchasing their home and 44% are renting. Over 40% live in family households while 20% live in lone person households. The average household size in the LGA is 2.73 people.

The Strathfield LGA is a culturally diverse community with approximately 58.9% born overseas and 65% of residents speaking a language other than English at home including Mandarin, Nepali, Cantonese, Korean and Arabic.

The LGA has a GDP of over of over \$4.2 billion, over 28,000 jobs and more than 6,500 businesses. Over 44% of the residential population have a degree or higher qualification and 33.8% of residents aged over 15 are professional workers. More information on Strathfield Council's profile may be found on Council's website at www.strathfield.nsw.gov.au

Awards

Awards and acknowledgements received by Council in 2021-22 include:

2021 Winner

Local Government Excellence Awards (presented by Local Government NSW) *Natural Environment Protection and Enhancement: on-ground works – Division B Strathfield Council: Bring back the Bellfrog*

2021 Highly Commended

Local Government Excellence Awards (presented by Local Government NSW)
Behaviour Change in Waste – Division B Strathfield Council: Don't be a tosser

2021 Winner

Keep Australia Beautiful Awards (presented by Keep Australia Beautiful)
Habitat and Wildlife Conservation Award – Mason Park Wetlands Renewal

2021 Winner

Keep Australia Beautiful Awards (presented by Keep Australia Beautiful)
Response to Climate Change Award – A Greener Place

2021 Finalist

Keep Australia Beautiful Awards (presented by Keep Australia Beautiful)
2021 Overall Sustainable Cities Award

2022 Finalist

NSW Local Government Excellence Awards (presented by Local Government NSW)
Environmental Leadership Award – Mason Park Wetland Restoration Plan

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Integrated Planning & Reporting Framework

Council is required under the *Local Government Act 1993* to adopt an Integrated Planning and Reporting Framework. The Community Strategic Plan is Council's highest level plan, which identifies the community's main priorities and aspirations for the future and includes strategies for achieving these goals. The plan takes into account social, economic, environmental and civic leadership considerations.

The Strathfield Community Strategic Plan is supported by the Council's Delivery Program (4 year plan) and Operational Plan (annual) which include a series of targets under each of the goals and strategies to measure the delivery of the plan.



The Resourcing Strategy supports the implementation of the Community Strategic Plan, Delivery Program and Operational Plans. It consists of three components long-term financial plan, asset management plan and workforce management plan. The Delivery Program and annual Operational Plan are monitored through half yearly reports, quarterly financial reviews and annual reports to Council.

Reporting on Strathfield 2030

The Annual Report provides progress and statutory reporting on the implementation of the goals and strategies of the Strathfield Community Plan 'Strathfield 2030' which is based on the five broad inter-related themes of Connectivity, Community Wellbeing, Civic Pride and Place Management, Liveable Neighbourhoods and Responsible Leadership.

Six-monthly Delivery Program progress reports were presented to Council meetings for the periods July to December 2021 and January to June 2022, which detail progress against actions in the Operational Plan 2021-2022.

This is the final report on the progress of 'Strathfield 2030'. Council adopted the Strathfield Community Strategic Plan 'Strathfield 2035' in June 2022, which became operational from 1 July 2022.

Achievement highlights

Theme 1 - Connectivity

Hudson Park Driving Range was upgraded and opened. Construction of the new Hudson Park Amenities Building and the Fragrant Garden in Hudson Park was completed.

An additional amenities facility and kiosk was built in Strathfield Park near Homebush Road.

A wide range of local infrastructure works implemented including upgrades of roads, footpaths, kerbs and gutters and drainage.

A road safety program was approved by Transport for NSW and related programs were delivered.

Strathfield Council's website attracted 693,525 visitors and Facebook likes increased by 14% from the previous year.

44,563 passengers used the Strathfield Connector Bus in 2021-2022

Theme 2 – Community Wellbeing

Community Grants totalling \$48,944 were distributed to community groups.

Two new outdoor seating areas were added to the Strathfield Council Library and Innovation Hub to facilitate outdoor Library and community activities and programs.

10% of all turf and 70% of synthetic sportsfields booked to capacity

Theme 3 – Civic Pride and Place Management

New and unique exhibitions showcasing the arts, culture and history of the Strathfield area were featured in Council's Ironbark Gallery at Strathfield Library including ROAR of Year 9 and 10 students art and the 'Historic Houses of Strathfield' exhibition.

Library membership increased by 13% compared to the previous year.

647 new citizens were conferred at ceremonies at Council.

88% of local food businesses inspected achieved 3 stars or above and 51 agreements were in place for outdoor dining in Strathfield's town and shopping areas.

Over 500 people actively participated in the 2022 Cooks River Fun Run.

Theme Four – Liveable Neighbourhoods

100% of all new Development Applications were lodged through the NSW Planning Portal

The Strathfield LGA tree canopy continued to be improved with over 400 new street tree plantings.

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Council's household clean-up on-call service increased collections by 25%.

246 Development Applications valued at \$1,217M were determined

Theme Five – Responsible Leadership

The new Strathfield Community Strategic Plan 'Strathfield 2035', Strathfield Delivery Program 2022-2026 and Operational Plan 2022-2023 were developed and adopted.

The Audit, Risk & Improvement Committee continued to provide external oversight and met three times during the year.

Annual financial statements were completed, received and lodged on time.

There was an increase of 13.6% of calls to Council's Customer Service Centre.

A total of 10 Council meetings were held over 2021-2022.

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Mayor and Councillors

Strathfield Council is incorporated under the *Local Government Act 1993* and is comprised of seven councillors, who are elected by the residents and ratepayers of Strathfield Local Government Area. The role of the Councillors is to direct and control the affairs of the Council in accordance with the *Local Government Act* and other applicable legislation.

The previous Council term had been extended due to COVID-19 measures with the election deferred from its scheduled date in September 2020 to 4 December 2021. The Council election occurred at the mid-point of the 2021-2022 financial year which is covered by this Annual Report.

Councillors elected for the 2021-2024 Council term

- Matthew Blackmore
- Benjamin Cai
- Raj Datta
- Nella Hall
- Sharangan Maheswaran
- Karen Penesbene
- Sandy Reddy

The following Councillors served from 9 September 2021 until 4 December 2021

- Matthew Blackmore
- Antoine Doueihi
- Maryanne Duggan
- Nella Hall
- Stephanie Kokkolis
- Karen Penesbene
- Gulian Vaccari

Mayor and Deputy Mayor

The Mayor and Deputy Mayor are elected by Councillors. The following councillors have been elected during the 2021-2022 financial year.

| Dates of service | Mayor | Deputy Mayor |
|-------------------------------------|-----------------------|--------------------|
| 1 July 2021 – 14 September 2021 | Cr Antoine Doueihi | Cr Karen Penesbene |
| 14 September 2021 – 4 December 2021 | Cr Stephanie Kokkolis | Cr Nella Hall |
| 12 January 2022 – 30 June 2022 | Cr Matthew Blackmore | Cr Karen Penesbene |

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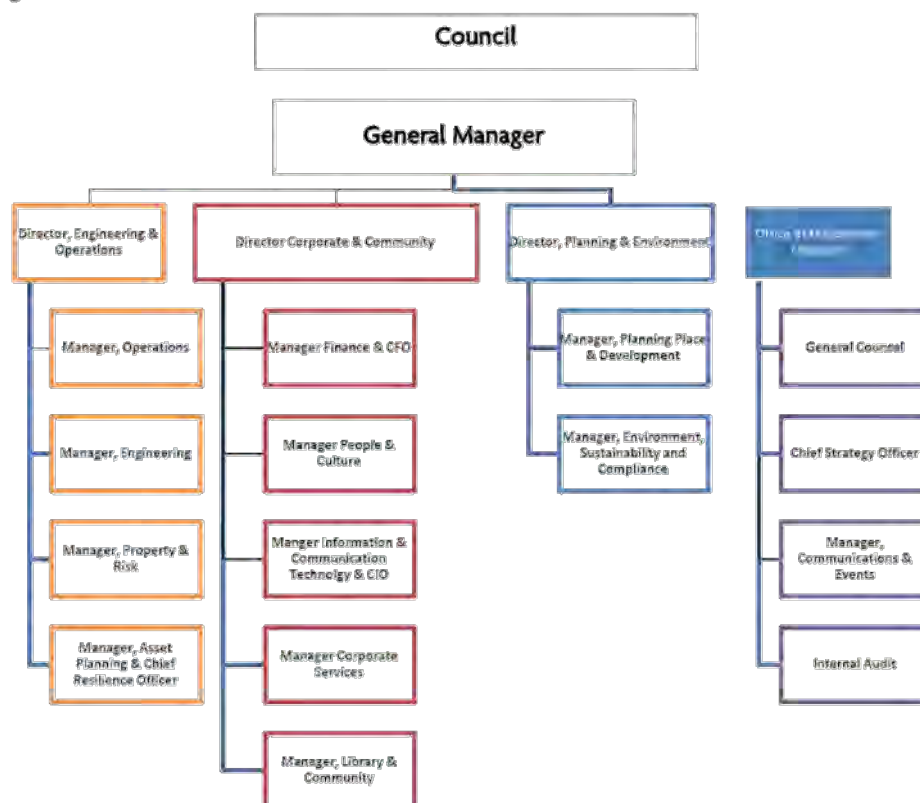
Organisation & Workforce

Organisation

The General Manager is responsible for the operation of the Council's organisation and for implementing decisions of the Council. The General Manager is also responsible for the day to day management of the Council, the exercise of any functions delegated to him by the Council, the appointment of staff, the direction and dismissal of staff and the implementation of Council's Equal Employment Opportunity Management Plan.

Following the 2021 Council election, the organisational structure was reviewed. A new structure was adopted by Council on 8 July 2022.

To assist the General Manager in the exercise of their functions, there are three departments of Council. These departments are headed by three Directors which include Director Engineering & Operations, Director Planning & Environment, Director Corporate & Community. Each of the departments is divided into a number of sections, which are run by a Manager. The managers in the Office of General Manager reports to the General Manager.



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Workforce

As at 30 June 2022, Strathfield Council employed 167 full time staff, 11 part time staff and a total headcount of 178 staff (excluding casuals). Information concerning employee demographics and staff turnover is featured in the tables below.

Table 1 Total number of Strathfield Council employees as at 30 June 2022

| Staff Profile | 2021/2022 | 2020/2021 | 2019/2020 | 2018/2019 |
|---------------------------|-----------|-----------|-----------|-----------|
| Number of Full-Time Staff | 167 | 174 | 180 | 172 |
| Number of Part-Time Staff | 11 | 14 | 15 | 19 |
| Headcount | 178 | 197 | 203 | 200 |
| Casual Employees | 58 | 59 | 51 | 48 |

Table 2 Demographics of Strathfield Council employees as at 30 June 2022

| Staff Profile | 2021/2022 | 2020/2021 | 2019/2020 | 2018/2019 |
|------------------------|-----------|-----------|-----------|-----------|
| Number of male staff | 122 | 126 | 126 | 124 |
| Male staff% | 68.54% | 63.96% | 62.07% | 62% |
| Number of female staff | 56 | 71 | 77 | 76 |
| Female staff% | 31.46% | 36.04% | 37.93% | 38% |

Table 3 Management demographics of Strathfield Council employees as at 30 June 2022

| Staff Profile | 2021/2022 | 2020/2021 | 2019/2020 | 2018/2019 |
|---|-----------|-----------|-----------|-----------|
| Male staff in Management roles (level 1-4)% | 55.56% | 55.88% | 53.33% | 53.13% |
| Female staff in Management roles (level 1-4)% | 44.44% | 44.12% | 46.66% | 46.87% |

Table 4 Staff turnover of Strathfield Council employees as at 30 June 2022

| Staff Profile | 2021/2022 | 2020/2021 | 2019/2020 | 2018/2019 |
|---------------------------|-----------|-----------|-----------|-----------|
| Turnover all staff% | 26.40% | 16.24% | 21.67% | 24.50% |
| Total number new starters | 32 | 32 | 50 | 27 |

Major projects

Completion of Hudson Park Stage 1 works

The transformation of Hudson Park, Strathfield's largest park, from a golf course into a district park has progressed in stages over the last three years. Implementation of stage 1 works at Hudson Park, included completion of the new Hudson Park Amenities Building and the Fragrant Garden. These were completed in April 2022. The building included a kiosk, a meeting room and male, female, family and disabled toilets.



Hudson Park Amenities Building



Hudson Park Fragrant Garden

Hudson Park Driving Range upgrade

The upgrade of the Hudson Park Driving Range was completed and opened in 2022. These works are part of the wider transformation of Hudson Park, from an under-utilised golf course, to a green space with recreation facilities open to all the community. The upgrade included new fencing, netting, levelling the driving range, installing synthetic grass and multi-coloured bunkers and greens.



Hudson Park Driving Range

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Strathfield Library new outdoor seating

Construction of the ground floor outdoor deck at Strathfield Library was completed in May 2022. The deck provides an outdoor area for library patrons to sit, relax and enjoy the fresh air. The deck flows from the children's area to the outside via large glass sliding doors.

A new seating area was also created at the front of Strathfield Library from the removal of a garden bed and the addition of paving. The new area provides space for library patrons to sit and talk or just use their devices with access to Wi-Fi. Both these projects were funded by the State Library Infrastructure grant and also support disability inclusion.



Library Deck



Library outdoor seating

Improving Tree Canopies

Trees in the Strathfield LGA include varying species and ages and assist in reducing air pollution and urban heat effects while improving the appearance of local parks and residential streetscapes. Council has programed new plantings in parks and reserves and in 2021-2022 planted an additional 448 new street tree plantings to improve the tree canopy across the Council area.



New tree plantings in Elliott Reserve, Belfield

Financial Snapshot 2021-2022

Council's overall result for 2021/2022 is a negative result with a Net Operating deficit for the year of \$0.283 million, an improvement of \$41 thousand to the comparative year's net deficit of \$0.324 million. The Net Operating result for the year before grants and contributions provided for capital purpose has also declined from a deficit of \$5.523 million to \$5.740 million.

The above results and the continuous (at least three years) operating deficit indicate that Council needs to review its financial sustainability principles and take immediate actions to manage this worsening results. Over the last three financial years including 2021-2022, Council has had an average operating deficit before grants and contributions provided for capital purpose of \$4.197 million. In the current year Long Term Financial Plan, there is a forecast of a \$7.427 million further operating deficit. This trend is not supportive of a Council that is going to be financially sustainable for the future.

Under the *NSW Local Government Act 1993 (Act)*, Council has a responsibility towards having principles of sound financial management. The object of the principles for councils set out in this Chapter of the Act is to provide guidance to enable Councils to carry out their functions in a way that facilitates local communities that are strong, healthy and prosperous.

Clause 8B Principles of sound financial management of the Act states that the following principles of sound financial management apply to Councils:

- a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- c) Councils should have effective financial and asset management, including sound policies and processes for the following--
 - (i) Performance management and reporting,
 - (ii) Asset maintenance and enhancement,
 - (iii) Funding decisions,
 - (iv) Risk management practices.
- d) Councils should have regard to achieving intergenerational equity, including ensuring the following--
 - (i) Policy decisions are made after considering their financial effects on future generations,
 - (ii) The current generation funds the cost of its services.

Most NSW Councils are in a similar situation whereby they are constantly reporting an Operating Deficit in their General Fund over a number of financial years. These have resulted from but not limited to:

- Communities greater or increased expectation of services from Councils
- Cost shifting from the other two level of governments
- Climate change, increasing frequency and severity of weather directing impacting infrastructure costs
- In a high inflationary environment, with high material and services costs
- Availability of human resource hence increasing the cost of recruitment and talent management
- Limited or no opportunity to savings
- Pressure on Council's cash position
- Political cycle

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The current leadership team has commenced an extensive review on Council's financial sustainability. The objectives being, Council:

- Achieving a fully funded operations position
- Maintaining sufficient cash reserves
- Having an appropriately funded capital program
- Maintaining its asset base 'fit for purpose'
- Having adequate resources to meet ongoing compliance obligations.

Council failing to meet these obligations will lead to NSW Office of Local Government intervention.

Key reporting data from Council's Financial Statements 2021-2022

Income

| | \$'000 |
|---|---------------|
| Rates and Annual Charges | 32,870 |
| User charges and fees | 3,192 |
| Other revenues | 3,940 |
| Grants and contributions for operating purposes | 3,412 |
| Grants and contributions for capital purposes | 6,135 |
| Interest and investment income | 414 |
| Other income | 1,007 |
| Net gains from disposal of assets | - |
| Total Income from Continuing Operations | 50,970 |

Expense

| | \$'000 |
|--|---------------|
| Employee benefits and on-costs | 20,691 |
| Materials and contracts | 16,989 |
| Depreciation and Amortisation | 9,768 |
| Other expenses | 982 |
| Net losses from the disposal of assets | 2,141 |
| Total Expenses from Continuing Operations | 50,571 |

Income Statement

| | 2022 | 2021 | 2020 |
|---|----------------|----------------|----------------|
| | \$'000 | \$'000 | \$'000 |
| Total Income from Continuing Operations | 50,292 | 48,039 | 51,020 |
| Total Expenses from Continuing Operations | 50,574 | 48,363 | 43,420 |
| Operating Result from Continuing Operations | 399 | (324) | 7,600 |
| Net Operating Result for the year | 399 | (324) | 7,600 |
| Net Operating Result before Grants & Contributions provided for Capital Purposes | (5,736) | (5,523) | (1,328) |

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Statement of Financial Position

| | 2022 | 2021 | 2020 |
|----------------------------------|----------------|----------------|----------------|
| | \$'000 | \$'000 | \$'000 |
| Total Current Assets | 26,602 | 45,518 | 41,041 |
| Total Current Liabilities | 29,291 | 24,488 | 17,572 |
| Total Non-Current Assets | 537,048 | 477,082 | 471,703 |
| Total Non-Current Liabilities | 216 | 226 | 242 |
| Total Equity (Net Assets) | 534,146 | 497,886 | 494,930 |



Capital Works

| Asset Classes | Capital Expenditure | | |
|---|----------------------------|---------------|---------------|
| | 2022 | 2021 | 2020 |
| | \$'000 | \$'000 | \$'000 |
| Roads/Bridges/Footpaths/Drainage | 4594 | 4,396 | 3,421 |
| Recreational Assets (parks/sporting fields) | 41 | 1,395 | 9,238 |
| Buildings | 1,292 | 1,997 | 6,167 |
| Land Improvements | - | 141 | 387 |
| Other infrastructure plus works in progress | 5,346 | 2,586 | 1,090 |
| Land | - | - | - |
| Plant & Equipment | 825 | 1,520 | 707 |
| Office equipment | 669 | 2,115 | 1,592 |
| Other Assets | 177 | 230 | 338 |
| Total Capital Spend | 12,944 | 14,380 | 22,940 |

Financial performance of Council against NSW Government benchmarks

| Measure | Benchmark (NSW Govt) | 2019-2020 | 2020-2021 | 2021-2022 | 2022 performance against benchmark |
|--|---------------------------------|------------------|------------------|------------------|---|
| Net Debt as % of total revenue | | 0 | 0 | 0 |  |
| Operating performance ratio | > 0% | -0.55% | -8.71% | -8.02% |  |
| Expenditure on asset maintenance ratio | 1.00x | 0.81 | 1.49 | | |
| Own source operating revenue ratio | >60% | 76.71% | 83.48% | 81.27% |  |
| Unrestricted current ratio | >1.50 | 3.64 | 3.33 | 4.09 |  |

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| Measure | Benchmark (NSW Govt) | 2019-2020 | 2020-2021 | 2021-2022 | 2022 performance against benchmark |
|---|----------------------------|-----------|-----------|-----------|---|
| Infrastructure backlog as percentage of total infrastructure assets | <2% | 0.58 | 0.39 | | |
| Outstanding rates and annual charges ratio | <5% | 3.36% | 5.08 | 4.39% |  |
| Infrastructure renewal ratio | ≥100% | 237.19% | 114.65% | | |
| Cash expense cover ratio | >3 months | 12.8 | 13.21 | 13.37 |  |

Council's Annual Financial Statements are presented as separate attachments to this report and are published on Council's website.

Events held in 2021-2022

| Event | Date | Venue |
|--|---|--|
| International Women's Day | Tuesday 8 March 2022 | Strathfield Town Hall |
| Homebush Village Mini Fair | Sunday 16 and Sunday 30 May 2021 | Homebush Public School |
| Strathfield Christmas Carols | Saturday 4 December 2021 | Strathfield Park |
| Cooks River Fun Run | Sunday 19 June 2022 | Cooks River Strathfield |
| Street Festival 2140 | Fri 11 and Sat 12 March Fri 18 and Sat 19 March Fri 25 and Sat 26 March Fri 1 and Sat 2 April Fri 8 and Sat 9 April | Homebush & Homebush West town centres |
| Historic Houses of Strathfield Exhibition | Thursday 16 December 2021 – Sunday 6 February 2022 | Ironbark Gallery, Strathfield Library and Innovation Hub |
| ROAR – School Art from local year 9 and 10 students | Friday 24 June – Sunday 21 August 2021 | Ironbark Gallery, Strathfield Library and Innovation Hub |
| Strathfield Nights – live music at Strathfield Square | Saturdays 15, 22, 29 January 2022 | Strathfield Square |
| Elementals Stephanie Ferguson – intersection of drawing and ceramics | Friday 11 February to Sunday 10 April 2022 | Ironbark Gallery, Strathfield Library and Innovation Hub |
| Making Memories: Shine Art Academy | Thursday 14 April 2022 – Sunday 12 June 2022 | Ironbark Gallery, Strathfield Library and Innovation Hub |
| Australia Day | Wednesday 26 January 2022 | Strathfield Park |
| Australian-Korean 60 th Anniversary Photo Exhibition | Monday 22 November – Sunday 12 December 2021 | Ironbark Gallery, Strathfield Library and Innovation Hub |
| Movies in the Park | Saturday 6 November 2021 Saturday 20 November 2021 Saturday 4 December 2021 Wednesday 26 January 2022 | Strathfield Park |

Statutory Reporting 2021-2022

Applications to Access Information

Government Information (Public Access) Act 2009

The following applications to access information under the *Government Information (Public Access) Act 2009* were received:

| Number of applications received | 2019-2020 | 2020-2021 | 2021-22 |
|---------------------------------|-----------|-----------|---------|
| GI/PA formal access requests | 9 | 21 | 18 |
| GI/PA informal access requests | 221 | 231 | 161 |

The *Government Information (Public Access) Act 2009* Annual Report for 2021-2022 and reviewed Agency Information Guide was lodged with the Information and Privacy Commissioner in December 2021. A copy of the guide was published on Council's website.

Table A: The number of formal applications by type of applicant and outcome

| | Access granted in full | Access granted in part | Access refused in full | Info. not held | Info. already available | Refuse to deal with application | Refuse to confirm or deny whether information is held | Application withdrawn | TOTAL |
|---|------------------------|------------------------|------------------------|----------------|-------------------------|---------------------------------|---|-----------------------|----------|
| Media | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Members of Parliament | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Private sector business | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Not for profit organisations or community groups | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Members of the public (application by legal representative) | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Members of the public (other) | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Table B: Number of application and outcome

| | Access granted in full | Access granted in part | Access refused in full | Info. not held | Info. already available | Refuse to deal with application | Refuse to confirm or deny whether information is held | Application withdrawn | Total |
|----------|------------------------|------------------------|------------------------|----------------|-------------------------|---------------------------------|---|-----------------------|-------|
| Personal | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

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| | Access granted in full | Access granted in part | Access refused in full | Info. not held | Info. already available | Refuse to deal with application | Refuse to confirm or deny whether information is held | Application withdrawn | Total |
|---|------------------------|------------------------|------------------------|----------------|-------------------------|---------------------------------|---|-----------------------|-------|
| Information application | | | | | | | | | |
| Access applications (other than personal information applications) | 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18 |
| Access application that are partly personal information application and partly other. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18 |

Table C: Invalid applications

| Reason for invalidity | No. of applications |
|---|---------------------|
| Application does not comply with formal requirements (section 41 of the Act) | 0 |
| Application is for excluded information of the agency (section 43 of the Act) | 0 |
| Application contravenes restraint order (section 110 of the Act) | 0 |
| Total number of invalid applications received | 0 |
| Invalid applications that subsequently became valid applications | 0 |
| TOTAL | 0 |

Table D: Conclusive presumption of overriding public interest against disclosure: Matters listed in Schedule 1 of the Act.

| Reason for invalidity | No. of applications |
|---|---------------------|
| Overriding secrecy laws | 0 |
| Cabinet information | 0 |
| Executive Council information | 0 |
| Contempt | 0 |
| Legal professional privilege | 0 |
| Excluded information | 0 |
| Documents affecting law enforcement and public safety | 0 |
| Transport safety | 0 |
| Adoption | 0 |
| Care and protection of children | 0 |
| Ministerial code of conduct | 0 |

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| Reason for invalidity | No. of applications |
|--|---------------------|
| Aboriginal and environmental heritage | 0 |
| Information about complaints to Judicial Commission | 0 |
| Information about authorised transactions under Electricity Network Assets (Authorised Transactions) Act 2015 | 0 |
| Information about authorised transactions under Land and Property Information NSW (Authorised Transactions) Act 2016 | 0 |

Table E: Other public interest considerations against disclosure: matters listed in table in section 14 of the Act

| Reason for invalidity | No. of applications |
|--|---------------------|
| Responsible and effective government | 0 |
| Law enforcement and security | 0 |
| Individual rights, judicial processes and natural justice | 0 |
| Business interests of agencies and other persons | 0 |
| Environment, culture, economy and general matters | 0 |
| Secrecy provisions | 0 |
| Exempt documents under interstate Freedom of Information legislation | 0 |

Table F: Timeliness of processing applications:

| Timeliness | No. of applications |
|--|---------------------|
| Decided within the statutory timeframe (20 days plus any extensions) | 18 |
| Decided after 35 days (by agreement with applicant) | 0 |
| Not decided within timeframe (deemed refusal) | 0 |
| TOTAL | 18 |

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

| | Decision varied | Decision upheld | Total |
|--|-----------------|-----------------|-------|
| Internal review | 0 | 0 | 0 |
| Review by Information Commissioner | 0 | 0 | 0 |
| Internal review following recommendation under section 93 of Act | 0 | 0 | 0 |
| Review by NCAT | 0 | 0 | 0 |
| TOTAL | 0 | 0 | 0 |

Table H: Applications for review under Part 5 of the Act (by type of applicant)

| | Number of applications for review |
|--|-----------------------------------|
| Application by access applicants | 0 |
| Applications by persons by whom information the subject of application relates | 0 |

Table I: Applications transferred to other agencies under Division 2 of Part 4 of the Act (by type of transfer)

| Type of transfer | Number of applications transferred |
|-------------------------------|------------------------------------|
| Agency-initiated transfers | 0 |
| Applicant-initiated transfers | 0 |

Councillors

Councillors Fees, Expenses and Facilities

Local Government Act 1993 s.428 (f), Local Government (General) Regulation 2021 cl.217 (a) (a) (i-viii) and Councillor Expenses and Facilities Policy

To support Councillors in performing their role, Councillors receive fees, facilities and reimbursement of expenses. Fees for Councillors and the Mayor are determined by the Local Government Remuneration Tribunal annually.

Councillor's facilities and expenses including monetary limits are set out in Council's Councillors Expenses and Facilities Policy. The following fees were paid in 2021-2022:

| | |
|---|---------------------|
| Mayoral Allowance (excluding Councillor fees) | \$40,599.02 |
| Councillors Fees | \$137,990.16 |
| TOTAL | \$178,589.18 |

The following costs were incurred during 2021-2022 for the payment of expenses and provision of facilities to Councillors (excluding fees):

| Type of expense | Requirement | Total Cost (\$) |
|--|---|--------------------|
| Dedicated office equipment including laptop computers, mobile devices and any installation costs | LG (General) Reg. 2021 cl.217 (1) (a) (i) | \$7,781.81 |
| Telephone calls (including landline and mobile calls) | LG (General) Reg. 2021 cl.217(1) (a) (ii) | \$283.65 |
| Councillors Conference and Seminar Expenses | LG (General) Reg. 2021 cl.217(1) (a) (iii) | \$15,806.53 |
| Mayoral vehicle and accessories | Councillor Expenses and Facilities Policy | Nil |
| Councillor Training and Skill Development | LG (General) Reg. 2021 cl.217(1) (a) (iv) | \$5,200 |
| Total costs of interstate visits including cost of transport, cost of accommodation and other out-of-pocket expenses | LG (General) Reg. 2021 cl.217(1) (a) (v) | \$9,021.86 |
| Total cost of overseas visits including cost of transport, cost of accommodation and other out-of-pocket travelling expenses | LG (General) Reg. 2021 cl.217 (1) (a) (vi) | nil |
| Spouse or partner expenses | LG (General) Reg. 2021 cl.217(1) (a) (vii) | nil |
| Childcare expenses | LG (General) Reg. 2021 cl.217(1) (a) (viii) | nil |
| Other Expenses and Provision of Facilities - Printer /photocopier, business cards | LG (General) Reg. 2021 cl.217(1) (a) | \$5320.19 |
| | TOTAL | \$43,414.04 |

Councillor Induction training and professional development

Local Government (General) Regulation 2021 cl.186

| Councillors (July 2021 – Dec 2022) | # of 2021-2022 Induction Training/Refresher induction sessions attended | # of 2021-2022 Ongoing Professional Development Programs attended | # of 2020-2021 Seminars, Circulars or other Activities delivered as part of Ongoing Professional Development |
|---------------------------------------|--|---|--|
| Cr Matthew Blackmore | 1 | 0 | 0 |
| Cr Anthony Doueihy | 1 | 0 | 0 |
| Cr Maryanne Duggan | 1 | 0 | 0 |
| Cr Nella Hall | 1 | 0 | 0 |
| Cr Stephanie Kokkolis | 1 | 0 | 0 |
| Cr Karen Pensabene | 1 | 0 | 0 |
| Cr Gulian Vaccari | 1 | 0 | 0 |

| Councillors (Dec 2021 – June 2022) | # of 2021-2022 Induction Training/Refresher induction sessions attended | # of 2021-2022 Ongoing Professional Development Programs attended | # of 2020-2021 Seminars, Circulars or other Activities delivered as part of Ongoing Professional Development |
|---------------------------------------|--|---|--|
| Cr Matthew Blackmore | 1 | 0 | 0 |
| Cr Benjamin Chi | 1 | 1 | 0 |
| Cr Raj Datta | 1 | 0 | 0 |
| Cr Nella Hall | 1 | 0 | 0 |
| Cr Karen Pensabene | 1 | 0 | 0 |
| Cr Sandy Reddy | 1 | 0 | 0 |
| Cr Sharangan Maheswaran | 1 | 0 | 0 |

A total of \$5,200 was expended on Councillor Training and Skill Development.

Councillors Expenses and Facilities Policy

(Policy clause 4.3.8)

There was no equipment purchased by Councillors at the end of the Council term in 2021.

Councillor Interstate Visits

Local Government (General) Regulation 2021 cl.217 (1) (a) (v)

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The Mayor, Deputy Mayor and two Councillors attended National General Assembly of Local Government in Canberra in June 2022. Total cost of accommodation was \$7,740.73 and expenses totalled \$2,713.19. This amount was made up of Cr Blackmore (\$547.33), Cr Cai (\$600.35), Cr Pensabene (\$1081.51) and Cr Reddy (\$1024).

Overseas Visits

Local Government (General) Regulation 2021 cl.217 (1) (a)

There were no overseas visits in 2021-2022.

Code of Conduct Breaches

There were no code of conduct complaints received about Councillor/s under the Code of Conduct in 2021-2022.

Overseas Visits: Nil

Councillor Interstate Visits:

The Mayor, Deputy Mayor and two Councillors attended National General Assembly of Local Government in Canberra in June 2022. (Break down of expenses to follow.)

Disability Inclusion

Disability Inclusion Plan

Disability Inclusion Act 2014 s.13 (1)

The Strathfield Council Disability Inclusion Action Plan 2020-2024 identifies actions and timeframes aligning with the five themes of the Community Strategic Plan. The following actions were taken in the 2021-2022 year to implement actions in the plan.

| Action item | Response |
|---|--|
| 1.1 Customer Service is welcoming and accessible | Customer service has an accessible ramp for entering and exiting the Service Centre. 2 wheelchair accessible counters at the Service centre |
| 1.3 Council staff training in disability inclusion | Partnership with Australian Network on Disability in staff training 'Welcoming customers with a Disability' for all Human Services staff. |
| 1.4 Installation of Bluetooth Hearing loops in public facilities | Customer Service received a quote in November 2021 to be budgeted for not yet approved |
| 1.5 Deliver community education in disability in partnership with disability organisations | Monthly NDIS Connection Desk run in Strathfield Library with Settlement Service International. Promotion of many programs for disability inclusion and information including: - Settlement Services International Entrepreneurship Program for people with disabilities - All Abilities Touch Football Program - Physical Disability Council of NSW workshops for people with a disability and their carers - Australian Centre for Disability Law workshops for students of all ages with disability to advocate for reasonable adjustments and learning support. |
| 1.8 Promote International Day for People with Disability | Strathfield Council promoted International Day for People with Disability 2021 an information section at Strathfield Council Library. This included 'Escape the Noise' kit from St Vincent's De Paul Society with noise-cancelling headphones and earplugs, and 'Xtra Eyes' kit from St Vincent's De Paul Society with magnifying glass and visual enhancer. This information was promoted via Strathfield Council's social media channels. |
| 2.1 In accordance with budget constraints, include access improvements to existing facilities | Strathfield Council is continuing this ongoing process. |
| 2.11 Sporting facilities are upgraded | Strathfield Council is continuing this ongoing process and completed all projects to comply appropriately. |
| 2.13 Library facility at Rochester St Homebush upgraded | Strathfield Council has completed this project for Strathfield Library. |

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| Action item | Response |
|--|---|
| 2.14 Connector bus service commenced to improve travel options in Strathfield | Strathfield Council currently have two out of five wheel chair accessible buses in our fleet. They have air hydraulics system that automatically lowers the bus when the door opens up, there is also a pull out ramp to assist wheel chairs, push walkers and prams to be able to board our bus with ease. Council always prioritise having at least one Hino Poncho on route, when and if available. |
| 2.15 Footpaths are audited and maintained and upgraded | Footpaths are chosen for repair or replacement as per audit, inspection and community consultation as part of the Budget and Operational Plan, new footpaths comply with design standards and accessibility requirements as per AS 1428. |
| 2.16 Promotion of Council events include information on accessibility | Strathfield Council is continuing this ongoing process and allows for community event listings to include accessibility information for events or programs. |
| 2.17 Accessible toilet facilities are provided at Council events | Strathfield Council has provided accessible toilet facilities for all Council events, including fixed locations in customer service, library, community centres and mobile locations for events. |
| 2.18 Review, prioritise and install signage and tactile ground surface indicators at key installations | Where a hazard exists, or protrudes within the continuous accessible path of travel, additional hazard warnings have been included to alert people who are blind or have low vision. These may include but are not limited to higher luminance contrast of obstacle with surrounding paving materials, and appropriate use of Hazard TGSIs to warn of obstacle. |
| 2.2 Audit all of Council's facilities to maintain and/or upgrade | Strathfield Council is continuing this ongoing process and has recently undertaken an audit of all Council's built assets. |
| 2.4 Consultation with internal stakeholders to ensure Universal Design and inclusive principles are implemented in planning and design of projects | Strathfield Council is continuing this ongoing process and has completed this for the 2021-22 period. |
| 2.6 Prioritise improvements and upgrades for parking, bus stops and shelters | When reviewing existing disabled parking bays or implementing new spaces, Council ensures that all spaces meet the standard of AS2890.6, which outlines the requirements for on- and off-street disabled parking spaces, and that spaces are appropriately signposted and line marked. Furthermore, Council consults with Sydney Transit Systems when relocating a bus stop to ensure the stop is suitable for all persons including disabled, and Council ensures that bus shelters are compliant with disability standards and are installed appropriately. |
| 2.7 Disability parking bays are monitored to ensure appropriate use | Council undertakes patrols, checking for illegal use of disability parking bays in Council's Car Parks and street parking in both residential and commercial areas. Compliance is generally good, with 48 PIN and 3 warnings issued for breaches identified in 2021/2022 period. |
| 2.9 Parks, playgrounds and walkways are audited and upgraded for accessibility | Strathfield Council is continuing this ongoing process and completed all projects to comply appropriately. |

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| Action item | Response |
|---|---|
| 3.4 Ensure accessible footpaths and provide Disability Parking spaces | Council regularly responds to requests from residents and business owners on providing disabled parking spaces, with new spaces being subject to Traffic Committee approval and regular review to ensure the spaces are still being used, and existing spaces being upgraded if necessary to meet current standards to ensure access for all. |
| 4.02 Annual Report to the NSW Minister for Disability Services | The annual report to the NSW Minister for Disability Services 2020-21 will be reported following COVID-19 disruptions and delays. This will be supported with the 2021-22 reports in the reporting period in December 2022. |
| 4.03 Disability Inclusion Access Plan promoted to the public | Council's Disability Inclusion Action Plan is promoted to the public with a permanent fixture on Council's webpage. |
| 4.05 Community Consultations with people with disability | Council has consulted with people with disability and disability organisations to provide feedback on the community, plans and better accessibility for people with disability living, working, studying and visiting the Strathfield LGA. This consultation contributed towards Strathfield Council's Community Strategic Plan 2035. |

Financial

Financial Statements

Local Government Act 1993 s.428 (2) (a)

Council is required to report to the community on its financial performance and position for the year, in accordance with the *Local Government Act 1993*. The audited and finalised statements were adopted by Council on 1 November 2022 and lodged with the Office of Local Government. Council's audited financial statements are published with this Annual Report and are available on Council's website.

Financial Contributions and grants

Local Government (General) Regulation 2021 cl.217 (1) (a5)

Total amount contributed or granted under s.356 *Local Government Act 1993* (financially assisting others) by Council was \$52,071.50 which comprised of:

| Name of program | Amount (\$) |
|--|------------------|
| Community Grants | 48,944 |
| Donations or Grants via Council resolution | 3,127.50 |
| TOTAL | 52,071.50 |

Community Grants Policy

Council's Community Grants are advertised on an annual basis and are open for local community, recreation, sporting and environment groups to submit projects to Council for consideration for grant funding assistance. The following grants were awarded in 2021-2022:

| Community Grants Recipients | Purpose | Grant Amount Awarded (\$) |
|---|--|---------------------------|
| Australian International Sports Organisation | Multicultural Learning of Australian Cultural through Sport | 2,300 |
| Birdlife Southern NSW | Juvenile Mangroves Regrowth | 2,500 |
| Frog and Tadpole Study Group of New South Wales Inc. (FATS) | Conservation Management and Community Education of an Endangered Frog Species in Strathfield LGA | 2,000 |
| Good Neighbors Australia | Intergenerational and Inclusive Art Project for monthly activities | 2,143 |
| Homebush Probus Club | Technical equipment for older residents for social engagement | 2,434 |
| Homebush Public School P&C Association | Purchase of STEM materials for school learning | 2,500 |
| MoodActive | 4-Week Wellbeing Workout for healthy, active lifestyles | 2,000 |
| St Paul's Anglican Church | Food Pantry for vulnerable and disadvantaged community | 4,411 |
| Strathfield Cricket Club | Cricket Clubhouse renovation for greater participation at Airey Park | 5,000 |
| Strathfield Football Club | Strathfield FC Female Football Festival | 1,500 |

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| Community Grants Recipients | Purpose | Grant Amount Awarded (\$) |
|---|---|---------------------------|
| Strathfield Girls High School P&C Association | Cultural Roots and Connected Communities through school materials | 2,000 |
| Strathfield Junior Soccer Club | Storage Container for equipment of sporting events | 2,000 |
| Rotary Club of Strathfield | School Community Gardens at key schools across Strathfield LGA | 3,656 |
| Australian Traditional Asian Culture Group | Art Workshops and Art Exhibition with Culturally and linguistically diverse communities | 5,000 |
| Burwood Strathfield Lions Club | Dance Concert with Shivam School of Dance | 2,000 |
| Telugu Association Incorporated | Telugu Language digitised resources & Telugu performing arts | 2,500 |
| Trisula Arts | 'Yatra' performance of Indian classical dance/music | 5,000 |
| TOTAL | | 48,944 |

Grants and Donations

The following grants or donations were awarded in 2021-2022 via Council resolution.

| Name of recipient | Purpose | Amount donated (\$) |
|---|---|---------------------|
| Lions Club Forum – Diabetes International | Waive of hire fees | 1,627.50 |
| Strathfield Rotary | Sponsorship of Youth Achievement Awards | 1,500.00 |
| TOTAL | | 3,127.50 |

Rates and Charges Abandonment

Local Government (General) Regulation 2021 cl.132

Rates and annual charges totalling \$13,597.32 were abandoned during 2021-2022.

| Category | Amount (\$) |
|-----------------------------------|-------------------|
| Ordinary Rates levied | 19,630,880 |
| Pensioner Rates Rebates | (181,513) |
| Pensioner Rate Subsidy Received | 96,868 |
| Other | (57,788) |
| Domestic Waste Management Charges | 12,980,967 |
| Pensioner Waste Rebates | (108,377) |
| Pensioner Waste Subsidy Received | 60,869 |
| Stormwater Management Charges | 307,851 |
| Section 611 Charges | 139,911 |
| TOTAL | 32,869,668 |

| | |
|------------------------------------|--------|
| Interest on Rates & Annual Charges | 55,000 |
|------------------------------------|--------|

Subsidised charges include subsidies of licences, leases, hire of community facilities and sportsgrounds

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Stormwater Charge

(Local Government Regulation clause 217 (1) (e))

The Stormwater Management Service Charge is made in accordance with the *Local Government Amendment (Stormwater) Act 2005* and amendments to the *Local Government (General) Regulation 2005*. A "stormwater management service" is defined as a service to manage the quantity or quality, or both, of stormwater that flows off land, and includes a service to manage the re-use of stormwater for any purpose. Council has established a Stormwater Management Service Charge and in 2021-2022 levied the charge at:

- \$25.00 for land categorised as residential
- \$12.50 per residential strata lot, including residential flats, community title, tenants-in-common residential units.
- \$25 for land categorised as business, plus an additional \$25 for each 350 square metres or part of 350 square metres by which the area of the parcel of land exceeds 350 square metres.
- \$12.50 for business strata lots.
- No charge for persons eligible for pensioner rate rebates.

Annual income from the Stormwater Management Charge in 2021-2022 totalled \$307,851 with the amount of \$ 730,723 carried over from the previous period as works were deferred from previous years.

A total of \$444,064 was expended on capital works, repair and maintenance. This is distributed in 2021-2022 as such:

| Expense Type | Amount Expended (\$) |
|-----------------------|-------------------------|
| Repairs & Maintenance | 154,258 |
| Renewals & Upgrade | 242,127 |
| New | 47,679 |

At 30 June 2022, Council has restricted an amount of \$594,510 as Stormwater Management Reserve.

Work on Private Land

Local Government Act 1993 s. 67 & 67(2) (b) Local Government (General) Regulation 2021 cl. (1) (a4))

Council did not carry out work on private land in 2021-2022.

Contracts and Legal

Legal Proceedings

Local Government (General) Regulation 2021 cl.217 (1) (a3)

From 1 July 2021 to 30 June 2022, there were a total of 24 Local Court matters involving Council where the offender elected to have the matter heard in Court. \$914,800.51 of expenses were incurred in relation to legal proceedings. This was made of:

| | |
|--|---------------------|
| Legal expenses: planning and development | \$858,147.75 |
| Legal expenses: debt recovery | \$52,559.01 |
| Legal expenses: other | 0 |
| TOTAL | \$914,800.51 |

The outcomes of actions against or commenced by Council are set out in tables below:

Actions against Council

| Matter | Outcome |
|--|--|
| <i>Aussie Skips Recycling Pty Ltd v Strathfield Municipal Council</i> 84-108 Madeline Street, Strathfield South Appeals against actual refusals of a various applications (x5) | Applicant ultimately withdrew applications |
| <i>Selim v Strathfield Municipal Council</i> 6 Torrington Road, Strathfield Appeal against actual refusal of a development application | Resolved via Section 34 conciliation |
| <i>Malass v Strathfield Municipal Council</i> 27 Boden Avenue, Strathfield Appeal against refusal of a Building Information Certificate | Dismissed in Council's favour |
| <i>Malass v Strathfield Municipal Council</i> 27 Boden Avenue, Strathfield Appeal against refusal of a Development Control Order | Dismissed in Council's favour |
| <i>Caygisval Pty Ltd v Strathfield Municipal Council</i> 27 Boden Avenue, Strathfield Appeal against deemed refusal of a development application | Resolved via Section 34 conciliation |
| <i>Cairich Enterprise Pty Ltd v Strathfield Municipal Council</i> 27 Albert Road, Strathfield Appeal against actual refusal of a development application | Resolved via Section 34 conciliation |
| <i>BR Building Service Pty Ltd v Strathfield Municipal Council</i> 50 Noble Avenue, Strathfield Appeal against actual refusal of a development application | Resolved via Section 34 conciliation |
| <i>MJ Holdings 1 Pty Ltd v Strathfield Municipal Council</i> 2 Eastbourne Road, Homebush West Appeal against deemed refusal of a development application | Resolved via Section 34 conciliation |
| <i>C&C Investment Trading Pty Ltd v Strathfield Municipal Council</i> 51-55 Homebush Road, Strathfield Appeal against actual refusal of a development application | Resolved via Section 34 conciliation |
| <i>C&C Investment Trading Pty Ltd v Strathfield Municipal Council</i> 51-55 Homebush Road, Strathfield | Resolved via Section 34 conciliation |

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| Matter | Outcome |
|--|--------------------------------------|
| Appeal against refusal of a Building Information Certificate | |
| <i>ROD ZOBY GROUP PTY LTD trading as ZTA Group Pty Ltd v Strathfield Municipal Council</i> 84 Park Road, Homebush Appeal against actual refusal of a development application | Resolved via Section 34 conciliation |

Actions commenced by Council:

| Matter | Outcome |
|---|------------------------------|
| <i>Strathfield Municipal Council v Aussie Skips Recycling Pty Ltd</i> 84-108 Madeline Street, Strathfield South Class 4 proceedings (prosecution) | Ongoing |
| <i>Strathfield Municipal Council v Malass</i> 27 Boden Avenue, Strathfield Class 4 proceedings (prosecution) | Ongoing |
| <i>Strathfield Municipal Council v Malass</i> 27 Boden Avenue, Strathfield Access to property in relation to Class 4 proceedings (prosecution) | Judgment in Council's favour |
| <i>Strathfield Municipal Council v Malass</i> 27 Boden Avenue, Strathfield Contempt of Court in relation to Class 4 proceedings (prosecution) | Judgment in Council's favour |
| <i>Strathfield Municipal Council v Namaste Nepali & Indian Restaurant</i> Shop 24/45-47 The Boulevard, Strathfield Food prosecution | Judgment in Council's favour |

Council carries out enforcement including legal action where required.

Contracts

Local Government (General) Regulation 2021 cl.217 (1) (a2)

Contracts awarded during the reporting period of 1 July 2020 to 30 June 2021 for \$150,000 and over:

| Contractor | Nature of Service | Date Awarded | Term of Contract | Contract Value (\$) |
|----------------------------------|--|---------------------|-------------------------|----------------------------|
| Adtrans Hino | Vehicle Purchase - 1 x Hino | 21/10/2021 | Expires 21/03/2028 | \$150,457.96 |
| Ausconnex | Design and construct street lighting upgrade works | 21/02/2022 | Expires 10/2/22 | \$231,964.43 |
| Burton Civil Maintenance Pty Ltd | Purchasing Assessment - Driving Range Eastern Side | 5/04/2022 | Expires 02/8/2023 | \$155,760.00 |
| Burton Civil Maintenance Pty Ltd | Hudson District Park Stage | 23/06/2022 | Expires 02/8/2023 | \$199,188.41 |
| CIVECO Pty Ltd | Supply and Install Fencing at Intersection of Live | 25/11/2021 | Expires 03/11/22 | \$194,463.50 |

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| Contractor | Nature of Service | Date Awarded | Term of Contract | Contract Value (\$) |
|---|---|--------------|---|---------------------|
| CIVECO Pty Ltd | Construction of Shared Pathway Hudson Park Stage 2 | 28/06/2022 | Expires 28/6/23 | \$409,300.10 |
| Country Club International Pty Ltd | Range Servant Equipment for Hudson Park Driving Range | 24/05/2022 | Processed with Purchase Policy Exemption Form | \$160,736.40 |
| Data 3 Limited | Office Professional Plus All Licencing License/Software | 2/02/2022 | Expires 28.02.2023 | \$182,493.73 |
| Elf Help.com.au | Installation of 4 Christmas Trees in Strathfield | 8/10/2021 | Expires 24/07/2022 | \$266,213.00 |
| Infrastructure Management Group Pty Ltd | Locating and condition assessment of Road Reserve | 25/05/2022 | Expires 23/9/2027 | \$184,230.20 |
| Kk Civil Engineering | Paving Works Homebush Town Centre Upgrade Origin | 7/07/2021 | Expires 1/9/2023 | \$412,200.00 |
| NSW Electoral Commission | 2021 Council Election | 30/05/2022 | NSW Electoral Commission Fees | \$251,923.02 |
| Office Of State Revenue | NSW Revenue - NSW Fire and Rescue | 13/09/2021 | Council Contribution to Fire Service | \$209,201.58 |
| Office Of State Revenue | Revenue NSW – NSW Fire Service, NSW | 15/12/2021 | Council Contribution to Fire Service | \$209,201.58 |
| Office Of State Revenue | NSW Revenue - Council Contribution Instalment | 21/03/2022 | Council Contribution to Fire Service | \$209,201.58 |
| Office Of State Revenue | Office Of State Revenue - NSW Revenue | 16/05/2022 | Council Contribution to SES | \$249,670.51 |
| Planet Civil Pty Ltd | Associated civil works and line marking | 15/11/2021 | Expires 30/06/2023 | \$253,984.50 |
| Planet Civil Pty Ltd | Associated civil works for the roundabout works | 15/11/2021 | Expires 30/06/2023 | \$218,474.16 |
| Preferred Turf Pty Ltd | Supply of 15mm Multi-sports Premium Turf | 16/11/2021 | Expires 31/01/2024 | \$562,290.89 |
| Regal Innovations Pty Ltd | PO Regal Innovations - Fragrant Garden Hudson Park | 16/12/2021 | Expires 31/1/2024 | \$302,490.65 |
| Regal Innovations Pty Ltd | PO Regal Innovations - Fragrant Garden Hudson Park | 23/12/2021 | Expires 31/1/2024 | \$212,015.10 |
| Regal Innovations Pty Ltd | Fragrant Garden - Design and Construct Garden | 26/05/2022 | Expires 31/1/2024 | \$328,644.25 |
| Rocla Pipe Products | Rocla Concrete Poles for Hudson Park North | 21/09/2021 | Expires 23/09/21 | \$453,067.34 |

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| Contractor | Nature of Service | Date Awarded | Term of Contract | Contract Value (\$) |
|-------------------------------|--|--------------|----------------------------|---------------------|
| S&P Power Pty Ltd | S&P Power RFQ - Installation of Poles etc | 22/02/2022 | Supply Contract with SMC | \$343,563.00 |
| Statecover Mutual Limited | Workers Compensation Insurance | 11/08/2021 | Council WorkCover Premiums | \$379,319.40 |
| Statecover Mutual Limited | Workers Compensation Insurance | 29/09/2021 | Council WorkCover Premiums | \$386,851.24 |
| Statecover Mutual Limited | Workers Compensation Insurance | 16/02/2022 | Council WorkCover Premiums | \$386,851.24 |
| Statecover Mutual Limited | Workers Compensation Insurance | 17/05/2022 | Council WorkCover Premiums | \$386,851.24 |
| Stateline Asphalt Pty Ltd | Road re-sheeting works at Cosgrove Road, Strathfield | 17/05/2022 | Expires 30/6/2023 | \$227,007.00 |
| Statewide Mutual | Public Liability Insurance / Professional Indemnity | 14/09/2021 | Council WorkCover Premiums | \$311,873.27 |
| Veolia Environmental Services | Green Waste Tipping | 19/08/2021 | Expires 28/11/2023 | \$336,168.65 |
| Wormald Australia Pty Ltd | Fire Detection & Occupant Warning System - Town Hall | 31/05/2022 | Expires 31/12/2022 | \$191,235.00 |

External Bodies Exercising Council Functions

Local Government (General) Regulation 2021 cl.217 (1) (a) (6)

Council did not delegate functions to any external bodies in 2021-2022.

Companies in which Council held a controlling interest

Local Government Act 1993 s428 (2) (p)

Council did not hold a controlling interest in any companies during 2021-2022.

Controlling interest in a Corporation, Partnership, Trust, Joint Ventures, Syndicates of other bodies

Local Government (General) Regulation 2021 c. 217 (1) (a8)

Strathfield Council has no private public partnerships (PPP).

Strathfield Council is a member of the following organisations:

- Cooks River Alliance (CRA)
- Resilient Sydney

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- Southern Sydney Region of Councils (SSROC)
- Parramatta River Catchment Group (PRCG)

Modern Slavery

Local Government Act s.428 (4) (d) & Modern Slavery Act 2018

Strathfield Council is committed to conducting business professionally, in a sound commercial manner and to the highest ethical standards, so that the community has confidence and trust in Council's business dealings, services and decision-making. Our officials, will at all times, act honestly, transparently and responsibly in their decision making and business partnerships. Council's business partners, including suppliers, tenderers, contractors and consultants are required to respect and acknowledge the way Council conducts its business and ensure that they maintain a similar level of ethical behaviour in their dealings with Council.

Strathfield Council will also review their current procurement policy and will accommodate future actions such as due diligence and remediation, risk mitigation processes including policies to address modern slavery, supplier contract terms and employee training and auditing. Also Council will enact practices to address modern slavery and embed ethical purchasing into the council's business processes.

Strathfield Council has a duty to monitor and address risks of modern slavery in the supply chain including ensuring whistleblowing and grievance policies and practices cover modern slavery and allow anonymous reporting and developing and implementing effective due diligence procedures to ensure that the goods and services that they procure are not the product of modern slavery.

Strathfield Council takes proactive steps to ensure compliance, including reviewing contracts and agreements with subcontractors to ensure they include modern slavery terms - requiring subcontractors to supply written statements in accordance with the *Industrial Relations Act*; and enabling engagements to be revoked with subcontractors that continually fail to meet their obligation to provide these written statements.

Strathfield Council will begin to develop their modern slavery risk governance framework, develop risk strategies and assess their modern slavery risks, to ensure that they are in a position to satisfy the reporting requirements for the 2022-2023 period.

Strathfield Council will review current commercial and construction contracts to meet the new modern slavery compliance. Also ascertaining mechanisms to review and monitor contractors and suppliers compliance with contractual and statutory obligations, and checking that expression of interest and request for tender requirements require provision of modern slavery statements from entities that are subject to reporting requirements.

References:

- <https://www.legislation.gov.au/Details/C2018A00153>
- <https://www.homeaffairs.gov.au/criminal-justice/Pages/modern-slavery.aspx>
- <https://antislavery.org.au/modern-slavery/>
- <https://www.sparke.com.au/insights/>
- <https://www.safetrac.com.au/>
- <https://inconsult.com.au/publication/managing-modern-slavery-in-nsw-local-government/>

Planning

Planning agreements compliance and effects

Environmental Planning & Assessment Act 1979 s.7.5 (5)

No planning agreements were in place during 2021-2022

Planning Developer Contributions and Levies

Environment Planning and Assessment Regulation 2021, cl 220(3)

No reporting data is available.

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Privacy and Public Interest Disclosures

Privacy and Personal Information Protection Act Report

Privacy and Personal Information Protection Act 1998

In accordance with s.33 (3) of the *Privacy and Personal Information Protection Act 1998*, Council is required to include in its Annual Report a statement of action taken in complying with the requirements of the Act, and statistical details of any review conducted by or on behalf of the Council.

The Act provides for the protection of personal information and the protection of the privacy of individuals. In accordance with the requirements of the Act, Council adopted a Privacy Management Plan which was last reviewed in June 2021. The Plan details how Council will incorporate the provisions of the Act into its operations. Council's website contains information on privacy management including copies of policies and forms to access or amend personal information held by Council.

There have been no privacy applications or requests for review lodged during 2021-2022.

| | |
|--|---|
| The number of Internal Review Applications lodged during 2021-2022 | 0 |
| The number of Internal Review Applications finalised during 2021-2022 | 0 |
| The number of matters proceeded to the NSW Civil and Administrative Tribunal | 0 |

Public Interest Disclosures

Public Interest Disclosure Act 1994 s.31 and Public Interest Disclosure Regulation 2011 cl. 4

Council is required to report annually on their obligations under the *Public Interest Disclosures Act 1994* and the *Public Interest Disclosures Regulation 2011*. Council satisfies these obligations with inclusion of this information in its Council's Annual Report.

The reporting period under the Regulation is July 2021 to June 2022.

| Requirement | Number |
|--|--------|
| Number of public officials who made Public Interest Disclosures | 0 |
| Number of Public Interest Disclosures received | 0 |
| Of the Public Interest Disclosures received, the number primarily concerned: | 0 |
| • Corrupt conduct | 0 |
| • Maladministration | 0 |
| • Serious and substantial waste | 0 |
| • Government information contravention | 0 |
| • Local government pecuniary interest contravention | 0 |
| Number of Public Interest Disclosures finalised | 0 |

In accordance with the *Public Interest Disclosure Act 1994*, Council has adopted a Public Disclosures and Internal Reporting System Policy and this was last reviewed in September 2020.

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To ensure that Councillors and Council staff are aware of their obligations under the *Public Interests Disclosures Act* the following training and awareness activities have been undertaken:

- policy promoted in all staff induction sessions;
- discussed in regular Code of Conduct training sessions undertaken by all staff; and
- available on Council's website and intranet.

Staff reporting

Equal Employment Opportunity and Diversity 2021-2022

Local Government (General) Regulation 2021 cl.217(1)(a9)

Council's Equal Opportunity Management Plan is a requirement under section 344 of the *Local Government Act 1993* and is included in Council's Workforce Management Plan.

Strathfield Council has an ongoing commitment in following the Equal Employment Opportunity (EEO) principles outlined in S344 of the Local Government Act 1993;

- (a) to eliminate and ensure the absence of discrimination in employment on the grounds of race, sex, marital or domestic status and disability in councils, and
- (b) to promote equal employment opportunity for women, members of racial minorities and persons with disabilities in councils.

To ensure legislative compliance and promote EEO as a source of innovation and collaboration, Council has undertaken the following:

Recruitment and Selection

- All appointments made by Council were justified based on merit and documented.
- EEO guidelines were provided in every interview question pack and all interview panels consisted of a mix in gender and one People & Culture representative to ensure fairness and equity.
- Creation of multiple apprenticeship and student roles in various teams within Council.

Learning and Development

- Employee Handbooks and Council's Code of Conduct were provided to all new employees prior to starting at Council. These documents address Council's expectation to comply with EEO principles. All employees were given an induction from a People & Culture representative and notified of Council's ongoing commitment to EEO. Specified EEO training was provided to all new employees as a mandatory module of our induction process. It covers harassment, bullying, discrimination, grievance procedures and acceptable workplace behaviours. This training is also offered to existing employees.
- Job application and interview training were provided by the People & Culture team for any employee per request.
- Council partnered with LinkedIn Learning to provide all employees with a range of learning and development courses in which staff can select from and complete at their own pace.

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- Training courses were advertised across Council via a variety of communication mediums and staff are able to provide requests for training at any time through Council's Learning Management System.
- All internally facilitated training courses considered and adhered to EEO principles.

Work Environment

- Council introduced a four-day work week for all staff to assist employees achieve a work/life balance.
- The job evaluation system used to determine the remuneration for each position at Council is open, transparent and merit-based.
- Distribution of visual materials and brochures to all staff relating to harassment, bullying, victimisation and discrimination.
- All higher grade duties arrangements were based on merit and in accordance with our Higher Grade Duties Guidelines.

Ongoing Commitment to EEO

- Continue to development and implement processes to support EEO principles.
- Continually review our recruitment practices to ensure compliance with EEO principles.
- Continue to review the Equal Employment Opportunity (EEO) Statement within Council's Workforce Management Plan.
- Commit portion of the learning and development budget to EEO-focused training.
- Implement interview-conducting training with a module on complying with EEO principles.
- Offer more apprenticeship and traineeship placements.
- Continue to focus on initiatives to increase skill and ability of women in leadership positions.
- Promote Council's ongoing commitment via an EEO declaration in Council's advertising and Position Descriptions to reaffirm that all employees are responsible for EEO.

Staff employment

Local Government (General) Regulation 2021 cl.217 (1) (d) (i-iv)

The 'relevant day' set by the Office of Local Government for reporting on staff employment was Wednesday 25 May 2022.

On this day, Council employed 170 people as permanent full-time staff, 13 people as permanent part-time, 58 people on a casual basis and 5 people on fixed term contracts.

3 people were employed as senior staff members.

3 people were engaged under a contract or other arrangement with the person's employer, wholly or principally for the labour of the person

Senior Staff Remuneration

Local Government (General) Regulation 2021 cl.217 (1)(b)(i), (ii), (iii), (iv), (v) & (c)

The remuneration packages for Senior staff for the financial year ending 30 June 2022 comprise of value of salary components, any bonus, performance or other payments that do not form part of salary components, amounts payable of employer contribution or salary sacrifice to any superannuation scheme to which any of them may be a contributor, value of any non-cash benefits and fringe benefits tax for any such non-cash benefits.

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Council has classified the following positions as Senior Staff, as defined by the *Local Government Act 1993*.

- Chief Executive Officer (CEO) (performing role of Council's General Manager)
- Interim General Manager
- Director, Planning, Environment and Urban Services (also known as Deputy CEO, General Manager)
- Director, People Places and Civic Services (also known as General Manager, People Places and Civic Services)

The remuneration packages for Senior staff for the financial year ending 30 June 2022 comprise of value of salary components, any bonus, performance or other payments that do not form part of salary components, amounts payable of employer contribution or salary sacrifice to any superannuation scheme to which any of them may be a contributor, value of any non-cash benefits and fringe benefits tax for any such non-cash benefits.

In accordance with cl.217(b)(i-v) of the *Local Government (General) Regulation 2021*, the total remuneration package for the former CEO was \$891,163.07 including severance and accrued leave payment after the termination of his contract on 7 March 2022.

In accordance with cl.217(c)(i-v) of the *Local Government (General) Regulation 2021*, the total remuneration package for all other senior staff positions (Deputy General Manager and Director, People Places and Civic Services) was \$614,406.49.

Public Health and Regulatory Activities

Companion Animals Act and Regulation Activities

Local Government (General) Regulation 2021 cl.217 (1) (f)

A total of 69 companion animals (dogs and cats) were impounded with 53 animals rehomed. There were 12 dog attacks investigated and actioned.

| Pound data returns | | | |
|--|-------------|-------------|--------------|
| Council seize activity | Cats | Dogs | Total |
| Seized | 23 | 46 | 69 |
| Returned to owner | 0 | 17 | 17 |
| Transferred to Council's facility | 23 | 29 | 52 |
| Animals in and arriving at Council's facility | | | |
| Animals in Council's facility | 26 | 29 | 55 |
| From seizures | 0 | 6 | 6 |
| Dumped/lost/roaming | 26 | 23 | 49 |
| Surrendered by owners | - | - | 3 |
| Animals leaving Council's facility | | | |
| Released to owners | 1 | 16 | 17 |
| Euthanised – illness/temperament | 21 | 4 | 25 |
| Euthanised – dangerous | 0 | 3 | 3 |
| Sold | 4 | 6 | 10 |
| Released to an organisation to re-home | 0 | 0 | 0 |
| Died at Council facility / DoA | | 1 (DoA) | 1 |
| Stolen from Council facility | 0 | 0 | 0 |
| Escaped from Council facility | 0 | 0 | 0 |

| Data relating to dog attacks | | | | |
|-------------------------------------|--------------------------|-----------------------|------------------------|-------------------------|
| Status | Incidents entered | Attacking dogs | Victims – human | Victims – animal |
| Commenced | 9 | 13 | 6 | 6 |
| Finalised | 6 | N/A | N/A | N/A |
| Under investigation | 3 | N/A | N/A | N/A |
| Total | 9 | N/A | N/A | N/A |

| Data relating to Dangerous/Restricted/Nuisance Animals | | | |
|---|-------------|-------------|--------------|
| Status | Cats | Dogs | Total |
| Dangerous | 0 | 3 | 3 |
| Menacing | 0 | 0 | 0 |
| Restricted | 0 | 6 | 6 |
| Nuisance | 0 | 0 | 0 |

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Funding for managing and controlling companion animals

All pound data returns and data concerning dog attacks were lodged with the Office of Local Government in accordance with the Guidelines on the Exercise of Function under the Companion Animals Act.

A total of \$25,700 was expended on Council's companion animal management programs and activities.

Strategies for alternatives to euthanasia for unclaimed animals

Strathfield Council's pound is funded by Council and operated through the Enfield Veterinary Hospital, which supports a rehoming strategy for stray and lost animals as an alternative to euthanasia. 6 dogs were rehomed in 2021-2022.

In 2021-2022, 26 cats and 29 dogs were pound by Council. A total of 17 were returned to their owners including 1 cat and 16 dogs.

Dog attacks

Information lodged as part of Council's Companion Animal Register is supplied yearly to the Office of Local Government. There were 13 reported dog attacks in 2021-2022.

Community Education programs

Council supports education about responsibilities for companion animals through information on microchipping and registration available at Council's Customer Service and website. Information on responsibilities for companion animals was translated into frequently used community languages: Korean and Chinese. This information is available on Council's website and Customer Service Centre.

Off-Leash areas

Council provides three off-leash areas for dogs at Elliott Reserve Belfield, Ismay Reserve (Allen Street) Homebush and Bressington Park Homebush. Ismay Reserve and Bressington Park off-leash areas are fully gated and Elliott Reserve is gated at Elliott Street and Punchbowl Road. Works commenced in early 2022 at Hudson Park to build a new off-leash area.

Private Swimming Pool Inspections

Swimming Pools Act 1992, s.22F(2) and Swimming Pool Regulation 2018, cl.23

| Requirement | Number |
|--|---------------|
| Number of inspections of tourist or visitor accommodation | 2 |
| Number of inspections of premises on which there are more than 2 dwellings | 2 |
| Number of inspections that resulted in issuance of a certificate of compliance under section 22D of the <i>Swimming Pool Act 1992</i> | 19 |
| Number of inspections that resulted in issuance of a certificate of non-compliance under clause 21 of the <i>Swimming Pool Regulation 2018</i> | 11 |

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Connectivity Theme

The Connectivity Theme concerns understanding how Strathfield connects and integrates with the broader Inner West and Sydney region is critical to providing transport that is easy and safe to use, planning infrastructure that is adequate for growth and improving information and communication technologies to connect to local community to the world.

The services that contribute to this theme include:

- Engineering
- Operations
- Communications & Events
- Information & Communication Technology
- Corporate Services
- Property and Risk
- Asset Planning and Resilience

Parks, sportsfields and buildings improvements

Implementation of Hudson Park stage 1 works continued in 2021-2022. This included completion of Hudson Park Amenities Building and Fragrant Garden in April 2022. The building included a kiosk, a meeting room and male, female, family and disabled toilets. The upgraded Hudson Park Driving Range was completed and opened in July 2022 at the cost of \$3 million. Works included installation of a new synthetic surface and fencing.

Consultation for Hudson Park Stage 2 works was conducted in October and November 2021 and works commenced in early 2022. Stage 2 works concern the northern section of Hudson Park East and include additional shade and seating, off-leash dog park, BBQ and sheltered picnic areas, children's playground, outdoor fitness equipment, sports courts for basketball and volleyball, outdoor table tennis tables and toilet amenities. Work on Stage 2 commenced in early 2022.

An outdoor deck extension was added to the ground floor of Strathfield Library, enabling patrons to undertake library activities in an outdoor setting. The deck was funded through the State Library Infrastructure grant.

An additional amenities facility and kiosk was built in Strathfield Park near Homebush Road. New cricket nets and a volleyball facility was installed at Airey Park, solar lighting at Chain of Ponds and Elliott Reserve and seating at Bressington Park, new bins and dog bag dispensers at Fitzgerald Park.

Council worked with City of Canada Bay and Sydney Water to design and construct three pedestrian bridges across Powells Creek Homebush at Lorraine, Hamilton and George Streets. Construction of the first bridge at Lorraine Street commenced in June 2022.

Local infrastructure and transport

Council commenced assessment of the condition of Council's road assets (including footpath, road, kerb & gutter, carparks, signs, and traffic facilities), bridges and building assets. With the completion of the asset

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review, Council will revise its asset management plans, strategies and policy will be reviewed and updated in late 2022.

While over 60% of capital works for drainage, roads, footpaths, kerbs and gutters were completed according to the schedule of the 2021-2022 Operational Plan, COVID-19 restrictions in 2021-2022 and continuous wet weather in early 2022 created delays in implementing the scheduled programs.

Council's Strathfield Connector Bus operates two routes which service the north and south of the LGA. Since the commencement of the service in 2019, a total of 198,287 passengers have used the service. During 2021-2022, due to COVID-19 measures and reduced demand, services ran on a reduced schedule. During the financial year, the service carried a total of 44, 563 passengers.

Council's Rangers and Parking Officers consistently monitor local streets and parking areas to ensure high levels of regulation compliance to keep Strathfield's streets safe. In 2021-2022 Council issued 9584 parking fines. Breaches in Council's car parks was the most common parking offence with 2552, or 26.5% of all parking fines issued for parking in Council's Carparks in a manner that breached the signed parking requirements. The most common fines were issued for parking violations such as parking longer than indicated by sign (12%), disobey no stopping sign (10.5%) and disobey no parking sign (9.5%). Council also conducts patrols of school zones, with 2.5% of all parking fines issued for breaches in school zones. Complaints about illegal parking were investigated and actioned. High volume traffic areas such as town centres are patrolled regularly as are the Residential Parking Schemes (RPS) that operate in areas of high parking demand to allow residents access to on-street parking near their homes. 249 fines were issued for other "general" breaches, including offences at building sites (86.5%), breaches of the pollution offences (5.5%) and offences involving companion animal matters (8%) for example, such as dogs off leash.

Communications and Technology

Council utilised a wide range of digital and print communication methods to inform the community on issues, events, programs, exhibitions, major projects and initiatives. Council's activities were regularly notified via the Council website and social media. On matters with direct impact to residents such as development and planning proposals, direct notification via letter was issued to residents and ratepayers. Council offered free public Wi-Fi with 13 access points in places such as the Strathfield Town Hall, High St Community Centre, Strathfield Library and Strathfield Square.

Table 5 Council's website and social media visits/likes/followers 2019-2022

| Activity | 2019-2020 | 2021-2022 | 2021-2022 |
|---------------------------------|------------------|------------------|------------------|
| No of Visits to Council website | 786,671 | 693,525 | 623,260 |
| No of Facebook page likes | 5,879 | 7,432 | 8,497 |
| No of Twitter followers | 565 | 585 | 631 |
| No of Instagram followers | 1,100 | 1,307 | 1,728 |
| No of LinkedIn followers | | 1,958 | 2,248 |
| No of YouTube likes | | 121 | 163 |

The Council website features a wide range of information and online services such as Council facilities booking system, on-call waste service bookings, library catalogues, Connector Bus online tracking and Community Directories. While visitors to the website declined on previous years, information is also disseminated by other media including Facebook, Twitter, Instagram, LinkedIn and You Tube and the weekly publication of Council's

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digital newspaper E-News. A total of 56 issues were published in 2021-2022 including weekly and on-off special editions. E-News includes information on major projects, events, proposed plans and works, community news and historical features.

Council implemented a number of new systems to improve the efficiency and effectiveness of Council's operations. This included implementation of CMI0, a new records (EDMS) system, a new Security Information and Event Management (SIEM) to centralise, correlate, and analyse data across the IT network to detect security issues, and NSW ePlanning Portal Stage 2 Integration and Development Enquiry on the website.

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Community Wellbeing Theme

The Community Wellbeing theme concerns the wellbeing of the local community is supported and enhanced by providing safe, clean, healthy and attractive environments, access to public spaces and community facilities, and opportunities to participate in programs and activities.

The services that contribute to this theme include:

- Library & Community Services
- Operations
- Communications & Events
- Information & Communication Technology
- Corporate Services

Community facilities

Council provides a wide range of community and recreational facilities to enable all members of our community, irrespective of age, to participate in activities that support physical and mental wellbeing. This includes provision of sportsfields, playgrounds, courts, outdoor gyms and walking tracks for formal sport and informal recreation and leisure.

Council provided sporting, recreation and community clubs and organisations access to sportsfields, courts and venues via various hire agreements to undertake a range of social, cultural and recreational activities and programs. During the 2021-2022 winter and summer sports seasons, Council's turf sportsfields were booked to 100% capacity and the synthetic fields were booked at about 70% capacity. The most used sportsfields were Hudson Park, Strathfield Park, Begnell Field and Bressington Park.

Facilitating community programs

COVID measures affected the delivery of most community programs in the second half of 2021 and some programs were delivered online, where possible.

The Strathfield Council population has significant cultural and language diversity. A number of programs were developed to provide support for these communities. In response to the impact of COVID-19 on CALD communities, Council ran the Helping Hand program for 12 weeks with two caseworkers hired to run the program. There were a total of 54 clients and 13 financial hardship assessments completed. In early 2022, two workshops were held by Diabetes NSW & ACT in the Mandarin language. Both sessions included a trained educator that targeted culturally specific foods, and methods to incorporate healthier living. The Discover Your Council booklet was translated into three languages representing the top languages spoken at home in the Strathfield LGA.

Council promoted Aboriginal and Torres Strait Islander resources and books with a display at Strathfield Library for National Reconciliation Week. Funding given to Koori Kids for NAIDOC Week school initiative.

During the COVID lockdown in late 2021, meetings of the youth group and activities were held online including Poetry Slam which was held online in partnership with Burwood Council and Word Travels, workshops with

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Frank Team on Communication Skills and Event Management Skills. Activities resumed with COVID-19 restrictions easing in early 2022. Two Youth Week events were held in April 2022 which involved two movie afternoons at Strathfield Library and the Children and Youth Drop-In resumed at Strathfield Library on Thursday afternoon/evenings. The program was opened to children as well as young people to accommodate the children in the library space wanting to be involved.

To support families with young children during the COVID-19 lockdowns, some programs were delivered online and Council distributed Healthy Relationship packs among local families and Advocate for Children and Young People resources for children and young people were promoted during lockdowns from various organisations. Brush, Book, Bed program, promoting good oral hygiene, literacy and regular bed times, was delivered in partnership with the Sydney Local Health District at Integricare Preschool, Homebush. Movie programs were run during school holidays at the Library and Council promoted resources from E-safety Commissioner for children and families for Safer Internet Day 2022. The draft Child Protection Policy was adopted.

Delivery of senior's programs was affected by COVID-19 measures, though some programs were delivered online, including the Senior's Wellbeing Workshop that was facilitated online by the Resilience Centre and free online exercise classes run by SHARE. As COVID restrictions eased in early 2022, Council provided community development programs in partnerships with key stakeholders at Council's Community Centres. These included 'Stepping On' with Sydney Local Health District at Bates St Centre and the Business Administration Course with ASTUTE Training at High Street Community Centre.

Council's community grants program operated annually providing support to local community organisations providing financial assistance for local programs and initiatives. A total of \$47,200 was allocated to community grants.

Community Safety

Council's *Community Safety Strategy 2020-2024* identifies the key areas of offences in the Strathfield Council area and actions to address these key areas. These include Fraud, Steal from Person and Malicious Damage to Property. In collaboration with the local Police command, Council undertook a number of projects and consultations including safety audits at Albert Road, Beresford Road, Cooke Park, Station Street and Homebush Station entrance (north side) which identified actions to improve safety by design. Council staff regularly attended Community Safety Precinct Committee (CSPC) meetings to discuss local community safety issues. A new flag system was established in partnership with Department of Communities of Justice and Wesley Mission to count and monitor rough sleepers. Council maintained CCTV surveillance program in town centres, major parks and hotspots which was accessed on request to assist Police in investigating incidents.

Council provided a range of programs to monitor and take action on matters that affect the health and safety of the local community including day/night ranger and parking patrols, swimming pool inspections, monitoring of pollution and animal controls, removal of abandoned vehicles and graffiti vandalism improved the safety in the Strathfield Council area.

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Civic Pride and Place Management Theme

The Civic Pride and Place Management theme concerns providing opportunities for prosperity through innovative business development, improving regulatory systems and promoting a sense of civic pride and economic benefits.

The services that contribute to this theme include:

- Property and Risk
- Civics and Protocols
- Library & Community Services
- Communications & Events
- Environment, Sustainability & Compliance

Maintaining clean town centres and neighbourhoods

Council maintained the cleanliness of its town centres and neighbourhoods with consistent cleansing and litter removal. Council provided waste removal and cleansing services on a daily basis in each of the LGA's town centres. In addition, Council undertook intensive steam cleaning of footpaths and paved areas twice a year. Council conducted regular inspections of drainage and clearing of pits after heavy rainfalls and storms, and identified hot spots for reporting and repairing of major blockages.

All streets in the Strathfield LGA were regularly swept, on a minimum three week cycle, by Council's street sweeping service. Additional services were run as required eg in response to bad weather conditions and heavy leaf litter. While the objective of the service is to collect leaf litter to improve cleanliness and quality of waterways by managing stormwater pollution from street gutters, the management and cost of the service is compromised by the dumping and blowing of contaminated litter and garden waste into gutters.

The Return and Earn vending machine at Strathfield Town Centre collected containers made from glass, plastic, aluminium, steel and liquid cardboard (cartons) and provides a 10-cent refund for each eligible container, which reduces containers from general litter.

Supporting business

Council inspected a total of 139 food shops, 11 childcare centres and 2 mobile food vans. 88% of all businesses achieved a rating of three stars (out of five) and were awarded a 'Scores on Doors' certificate. Council carefully monitored businesses which failed to meet standards and investigated food related complaints. Council provides food businesses the opportunity to utilise adjacent footpaths for alfresco dining and footpath trading, thereby expanding the availability of seating. A total of 51 businesses in Strathfield's shopping areas had agreements for alfresco dining.

Library and cultural services

Visitation rates to the Library declined in comparison to previous years due to implementation of COVID-19 measures which required periods of closure or reduction of Library opening hours. This also affected loans and Wi-Fi or computer sessions at the library. Despite these restrictions, the library continued to provide services including loans of library materials via the library locker system as well as provision of online services.

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Table 6 Library activities from 2019-2022

| Library activities | 2019-2020 | 2021-2022 | 2021-2022 |
|--|------------------|------------------|------------------|
| Library visits | 121,458 | 64,008 | 44,346 |
| Number of loans of library materials | 121,759 | 94,150 | 71,763 |
| Number of Wi-Fi sessions at libraries | 47,280 | 24,877 | 8,343 |
| Computer sessions held at libraries | 14,449 | 2,374 | 3,547 |
| Total number of library members | 19,891 | 21,544 | 24,440 |
| % of library members - Strathfield residents | 70.7% | 69.4% | 68% |
| Home Library visits | 158 | 146 | 182 |

Source: Strathfield Library Membership System

The library service provide community programs such as Storytime, Baby Bounce, Book Clubs and volunteer JP services. When in-person services were cancelled due to COVID, where possible programs such as Singalong were held online.

A number of exhibitions were held in the Ironbark Gallery of the Strathfield Library in 2021-2022 which showcased arts, culture and historical themes. 'ROAR' an exhibition of art from local Year 9 and 10 students, 'Historic Houses of Strathfield' from Strathfield-Homebush District Historical Society was held from 16 Dec 2021 - 06 Feb 2022 and Elementals: Stefanie Ferguson, intersection of drawing and ceramics, 11 February - 10 April 2022. Making Memories: Shine Art Academy, showcased the recent artworks of both students aged 5 to 16 years and their teachers, 14 April - 12 June 2022.

Community events and celebrations

Many of Council's regular events were disrupted or cancelled due to COVID-19 restrictions in late 2021 such as the Strathfield Spring Fair. However with the easing of restrictions, regular events returned including Australia Day in January 2022, International Women's Day in March 2022 and Cooks River Fun Run in June 2022, which attracted high levels of participation. Council, in collaboration with the State Government, ran a series of street festivals in Homebush and Homebush West in March and April 2022.

A total of 647 residents of Strathfield LGA received citizenship, up from 340 in 2020-2021. The grantees came immigrated from many different countries reflecting the diversity of our community.

Liveable Neighbourhoods Theme

The Liveable Neighbourhoods theme concerns supporting high quality, well planned and sustainable urban and natural environments that balance well designed and innovative development with existing local character whilst protecting and enhancing the natural environments.

The services that contribute to this theme include:

- Planning, Place and Development
- Environment, Sustainability and Compliance

Planning and Development Assessment

Council's Local Strategic Planning Statement (LSPS) sets out strategies and actions for land use planning for the next 20 years and addresses NSW Government regional plans, population and housing future population targets in its land use planning. Progress was made on the preparation of the new Strathfield Local Environmental Plan (LEP), guided by the LSPS and supported by a range of land-use, economic and social studies. A number of studies, were initiated which together with extensive community consultation, provided direction for the new LEP.

All planning applications are now lodged electronically via the NSW Government Planning Portal and are available to view online. Of the 246 development applications determined by Council, the majority concerned residential development, including alterations and additions, ancillary development, new dwelling houses, multi-dwellings and some residential flat buildings (RFBs). There was a slight increase in the amount of Commercial/Retail/Office applications from the previous year.

Table 7 Development Determinations and Value. Source: Strathfield Council records

| Type | 2019-2020 | 2021-2022 | 2021-2022 |
|-------------------------------------|---------------|---------------|---------------|
| Development Applications determined | 246 | 269 | 246 |
| Value of Development Applications | \$170,369,239 | \$358,397,634 | \$127,162,731 |
| Section 96 Applications determined | 60 | 81 | 52 |

Table 8 Categories of development (\$ value). Source: Strathfield Council records

| Type | 2019-2020 | 2021-2022 | 2021-2022 |
|---|--------------|---------------|--------------|
| Residential – alterations and additions | \$94,019,467 | \$16,076,784 | \$20,120,731 |
| Residential – new dwellings | \$31,827,805 | \$56,107,942 | \$85,882,406 |
| Residential – multi-unit | 0.00 | \$188,816,305 | 0 |
| Residential – other | \$16,061,059 | \$31,270,254 | \$27,850 |
| Mixed use | 0.00 | 0.00 | 0 |
| Commercial/Retail/Office | \$8,546,607 | \$1,847,579 | \$2,279,165 |
| Community Facilities | \$9,259,017 | 0.00 | 0 |
| Industrial development | \$9,458,921 | \$17,227,257 | \$811,129 |
| Other | \$464,500 | \$42,567,046 | \$14,281,110 |
| Subdivision | \$271,863 | \$245,500 | \$481,805 |
| New Second Occupancy | \$330,000 | \$2,064,363 | \$3,015,330 |
| Infrastructure | \$130,000 | \$651,604 | \$263,205 |

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Waste and Public Health

Council provides weekly garbage, fortnightly recycling and green waste collection to residential single dwelling houses (SUDs), a weekly garbage and fortnightly recycling services to multi-unit dwellings (MUDs) and three annual clean-up collections per household in the LGA. Council does not provide industrial or commercial waste services.

A total of 32% waste materials or 5005.37 tonnes was diverted from landfill. This represented a decline from the prior year of 36% and an increase of nearly 20kg additional waste per person. Audits of residential waste bins revealed low waste diversion rates from landfill of Multi-Unit Dwellings (MUDs) and higher levels of waste contamination rates. In response, Council has focused on delivering programs to MUDs focused on education and enforcement to improve these rates.

Table 9 Strathfield Council Waste diversion from landfill. Source: Council waste records

| Waste measures | 2017-2018 | 2018-2019 | 2019-2020 | 2021-2022 | 2021-2022 |
|---|-----------|-----------|-----------|-----------|-----------|
| Total waste materials diverted from landfill (tonnes) | 4745 | 4590 | 5853 | 5851 | 5005 |
| % diversion from landfill | 31% | 35% | 37% | 36% | 32% |
| Total waste sent to landfill kg /per person | 211kg | 238 kg | 215.21kg | 217.62kg | 236.85kg |

In 2021-2022, Council implemented a new online clean-up waste collection booking service which enabled residents to pre-book up to 3 household collections per year. Clean-up service capacity was raised by 25%. Availability of clean-up services assists in curtailing illegal dumping.

Table 10 Strathfield Council On-call Clean-Up service

| Waste | 2017-2018 | 2018-2019 | 2019-2020 | 2021-2022 | 2021-2022 |
|-------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Clean up (on-call) – no of services | 7,800 | 8,996 | 7,120 | 7,556 | 8,320 |
| Clean up service (tonnes) | 1,199.86 | 1,096.4 | 1,080.94 | 1,199.38 | 1,247.94 |

Domestic waste is collected from SUDs and MUDs on a weekly basis. Due to increases in the number of dwellings in the LGA, which is currently about 16,500, the number of collections continues to increase. A total of 1,716,000 bins were collected producing a total of 10,254 tonnes of domestic waste was collected from Strathfield LGA households in 2021-2022 which was a slight decrease from the previous year, though increasing from the years prior to 2020.

Table 11 Strathfield Council domestic, recycling and green waste collection statistics 2017-2022.

| Waste | 2017-2018 | 2018-2019 | 2019-2020 | 2021-2022 | 2021-2022 |
|---|-----------|-----------|-----------|-----------|-----------|
| Waste bins – no of collections/per year | 460,876 | 472,524 | 473,564 | 623,012 | 1,716,000 |
| Total domestic waste collection (tonnes) | 9,229.38 | 9,631.3 | 9,899.68 | 10,395 | 10,254.58 |
| Recycling bins – no of collections/per year | 396,604 | 202,202 | 203,580 | 311, 506 | 572,000 |
| Total recycling waste collected (tonnes) | 2,287.1 | 2,176.74 | 2,283.56 | 2,163.70 | 2,455.41 |

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| Waste | 2017-2018 | 2018-2019 | 2019-2020 | 2021-2022 | 2021-2022 |
|---|-----------|-----------|-----------|-----------|-----------|
| Green waste bins – no of collections/per year | 205,192 | 104,000 | 104,364 | 175,318 | 572,000 |
| Total green waste collected (tonnes) | 1,885.4 | 2,220.8 | 2,319.56 | 2,451.26 | 2,768.49 |
| % domestic waste as total waste | 69% | 69% | 63% | 64% | 66% |

Source: Strathfield Council waste statistics.

Green waste collections occur on a fortnightly basis from SUDs. There were approximately 572,000 green waste collections which collected 2,768 tonnes, an increase of about 300 tonnes from the previous year. Recycling collections occurs on a fortnightly basis from SUDs and MUDs. There were approximately 572,000 recycling collections which collected a total of 2,455.41 tonnes was collected in recycled waste, an increase of about 300 tonnes from the previous years.

Table 12 Strathfield Council illegal dumping statistics 2017-2022. Source: Strathfield Council waste statistics.

| Waste | 2017-2018 | 2018-2019 | 2019-2020 | 2021-2022 | 2021-2022 |
|-----------------------------------|-----------|-----------|-----------|-----------|-----------|
| Illegal dumping (number of dumps) | 1700 | 1861 | 985 | 1166 | 1498 |

Council's investigated a total of 1,498 separate illegal dumping incidents, which was an increase of over 300 incidents from the previous year. These incidents primarily involved household waste, commercial and industrial waste and construction and demolition waste. Where owners or dumpers were identified, notices were issued. Council also participated in the Inner Sydney Regional Illegal Dumping (RID) squad and received various grants to target both littering and illegal dumping in industrial areas.

Council promoted events to increase recycling including E-waste, Chemical Clean Out Drop Off events and an increase of drop off points for collection of light globes, batteries, x-rays, printer cartridges, mobile phones and CDs/DVDs recycling. Council supported the collection of unlimited free household items collection by The Bower Reuse and Recycling Centre. Since the launch of the Return and Earn vending machine at the Strathfield Town Centre, over 23 million items of recyclable materials have been collected.

Council maintained a comprehensive public health inspection and investigation management. A total of 45 pollution complaints were received and actioned by Council. Common pollution complaints related to noise, sewer overflows, spills and pollution in waterways, odour and dust which includes industrial sites and building sites, smoky chimneys, BBQ use and backyard burning. Council undertook annual inspections of skin penetration and water cooling towers. Actions were initiated for any non-compliances.

Trees and Natural Environment

Council is focusing on improving the LGA's street tree coverage as part of a wider program of increasing the LGA's tree canopy. A program involving planting of 443 new trees throughout the Council area was implemented in 2021-2022. Additional plantings occurred along the Cooks River and Hudson Park. Many local native plant species of trees and vegetation were used for plantings in parks, roadways, natural areas and gardens. Strathfield Council partnered with the City of Canterbury-Bankstown in development of the Metropolitan Greenspace Project. Ongoing bush regeneration works continued particularly in Mason Park Wetlands to manage the mangroves and promote community education. New beehives were installed at Cows Creek Reserve.

Sustainability and Resource management

Due to COVID-19, most community environmental programs were cancelled, though planning was done for recommencement of National Tree Day and Bushcare in late 2022. Council continued to reduce its use of energy and water resources through programs such as installing LED replacement lighting, solar lighting in parks and transforming high water use activities, such as golf to lower use activities such as parkland. Council has also partnered with other organisations to develop innovative projects such as tree planting in industrial areas with Macquarie University. Many of Council's projects were recognised and awarded in the Keep Australia Beautiful Awards, and Local Government Excellence Awards.

Across all Council facilities, the total energy use for 2021-2022 was 8,268 GJ. This represented a small decrease from the previous year of 8,367 GJ. Energy consumption in Council facilities has declined since 2019. This is partly attributable to COVID-19 but also actions taken by Council to improve energy efficiency by installation of solar panels on Council buildings, in parks and in conversion of older streetlights to LED.

Table 13 Strathfield Council Facilities – Energy Consumption .

| Year | Consumption (GJ) |
|-----------|------------------|
| 2016-2017 | 10,032 |
| 2017-2018 | 9,933 |
| 2018-2019 | 10,070 |
| 2019-2020 | 8,879 |
| 2020-2021 | 8,367 |

Source: Azility Management Energy usage statistics 2016-2022

Use of potable water in Council facilities including parks and sports fields totalled 33,082 kL, which was an increase from the previous year but significantly lower than water use prior to 2019. This result is partly due to impact of COVID restrictions which caused reduced use of sportsfields. However, there has been a general reduction in water use in Council facilities since 2018-2019, mainly due reductions of water use in key facilities such as Hudson Park, which was converted from a golf course to a park.

Table 14 Strathfield Council facilities water consumption.

| Year | Consumption (kL) |
|-------------|------------------|
| 2017-2018 | 76,984 |
| 2018-2019 | 66,284 |
| 2019-2020 | 35,011 |
| 2020-2021 | 24,457 |
| 2021 - 2022 | 33,082 |

Source: Azility Management Water usage statistics 2016-2022

Responsible Leadership Theme

The Responsible Leadership theme concerns achieving the goals of the plan by making improvements to infrastructure, delivering and facilitating better services by responsible management of community assets and consistent delivery of efficient and effective services.

The services that contribute to this theme include:

- People & Culture
- General Counsel
- Corporate Strategy
- Finance
- Information & Communications Technology
- Corporate Services
- Property and Risk

Council and Organisation

Councillors are directly elected by the community and are the governing body of the Council. They are responsible for setting and monitoring the strategic direction of the Council, making policy decisions on behalf of and for the benefit of the Strathfield community.

Due to COVID-19, the Council election scheduled for September 2020 was deferred until December 2021. Council organised Councillor Awareness Sessions in order for members of the community and prospective candidates to receive briefings on the role and responsibilities of Councillors prior to the Council election. The Council election was held on 4 December 2021, and the election results were declared on 20 December 2021.

On 12 January 2022, the Councillor's Inauguration Ceremony was held in the Strathfield Town Hall, where the Oath of Office was administered to the newly elected Councillors. Addresses were given by the Hon. Morris Iemma, former Premier of NSW and Thomas Keneally, AO noted novelist, playwright and essayist, whose memoir 'Homebush Boy' recounted in his childhood and upbringing in the Homebush area. Cr Blackmore and Cr Pensabene were elected Mayor and Deputy Mayor respectively on 12 January 2022. The first ordinary meeting of Council was held on 1 February 2022 and thereafter held on a monthly basis.

To support the newly elected Council, Councillors were provided with initial induction in early January 2022 with ongoing development and learning programs, regular briefings, workshops and weekly information updates issued. A monthly video update of key issues from Council meetings was published on Strathfield TV, a channel on YouTube or via the Council website.

Council's General Manager Henry Wong stepped down on 7 March 2022. Brian Barrett was appointed Council's Acting General Manager until the commencement of a permanent General Manager. Mr Barrett undertook a review of Council's organisational structure, which was adopted by Council on 8 July 2022. Council announced the appointment of the new General Manager, Michael Mamo on 11 July 2022, who commenced work at Strathfield Council on 15 August 2022.

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Council meetings and sub-committees

A total of 4 Council meetings were held from July to December 2021 and 6 meetings from January to June 2022. Council meetings were live broadcasted enabling all members of the public to watch Council proceedings from their homes or remote locations. The recorded Councillor meeting attendance is listed below.

| Name of Councillor | July to December 2021 | January to June 2022 | Total |
|----------------------|-----------------------|----------------------|-------|
| Matthew Blackmore | 4 | 6 | 10 |
| Antoine Doueihy | 3 | - | 3 |
| Maryanne Duggan | 3 | - | 3 |
| Nella Hall | 4 | 6 | 10 |
| Stephanie Kokkolis | 4 | - | 4 |
| Karen Pensabene | 3 | 6 | 9 |
| Gulian Vaccari | 3 | - | 3 |
| Benjamin Cai | - | 6 | 6 |
| Raj Datta | - | 6 | 6 |
| Sandy Reddy | - | 6 | 6 |
| Sharangan Maheswaran | - | 6 | 6 |

Council adopted a new sub-committee structure and also resolved in 2022 to join the Southern Sydney Regional Organisation of Councils (SSROC) and the Parramatta River Catchment Group (PRCG). The following councillors were appointed to represent Strathfield Council on the following statutory, regional bodies or committees involving members of public over the 2021-2022 year (noting Council election in December 2021 and therefore, change of representatives):

| Committee | 2021 | 2022 |
|--|---|--|
| Cooks River Alliance | Cr Maryanne Duggan | Deputy Mayor, Cr Pensabene Cr Maheswaran |
| Parramatta River Catchment Group | n/a | Deputy Mayor, Cr Pensabene Cr Reddy |
| Traffic Committee | The Mayor (Chair) Cr Pensabene (non-voting) Cr Hall (Alternate) | The Mayor, Cr Blackmore (Chair) Deputy Mayor, Cr Pensabene |
| Audit, Risk and Improvement Committee | Cr Hall Cr Duggan | The Mayor, Cr Blackmore Cr Datta |
| Local Area Command Committee | All Councillors invited to attend | Deputy Mayor, Cr Pensabene Cr Maheswaran |
| Intermodal Interchange Executive Committee | n/a | The Mayor, Cr Blackmore |
| SSROC | n/a | Mayor, Cr Blackmore Deputy Mayor, Cr Pensabene (Alternate) |

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The following Chair and Deputy Chairs were appointed to Council Advisory Committees for the 2022 year:

| Committee | Delegates |
|---|--|
| Multicultural and Diversity Advisory Committee | Cr Reddy (Chair) Cr Cai Cr Datta |
| Wellbeing Advisory Committee | Cr Pensabene (Chair) Cr Reddy Cr Cai |
| Local Economic Development and Partnership Advisory Committee | The Mayor |

COVID-19 impacts

From the declaration of the COVID-19 pandemic in January 2020, Council has implemented public health measures to curtail the spread of the disease. From June 2021, Greater Sydney experienced an infection surge and transmission of 'Delta' a more virulent and infectious variant of COVID-19. The surge resulted in lockdowns across metropolitan Councils including the Strathfield LGA which were in place until October 2021. Measures to curtail the spread of COVID-19 continued to disrupt the delivery of and access to Council services in 2021, though restrictions eased in the first half of 2022 which allowed most Council services to be restored. As at 30 June 2022, more than 8 million cases of COVID-19 were reported in Australia, including over 9,000 deaths and over 73 million tests were administered¹. As at June 2022, over 90% of residents of the Strathfield LGA received the first two immunisation boosters and 64% of eligible residents have received additional booster shots².

Customer Services

Council's Customer Services provides multiple touch points for customers including in-person counter functions, a call centre, and an after-hours 24/7 service. Over 2021-2022, Council's Customer Service team managed over 43,000 inquiries. There was a decrease in-person visits likely due to the COVID measures though offset by a significant increase in calls. The grade of service was over 95% answering rate and customer satisfaction rate of 97%.

| Activity | 2019-2020 | 2021-2022 | 2021-2022 |
|---|-----------|-----------|-----------|
| Calls to Council's Customer Service Centre | 27,201 | 35,480 | 40,313 |
| Visits to Council's Customer Service Centre | 9,961 | 8,061 | 4,969 |

¹ Department of Health and Aged Care, 2022 viewed at <https://www.health.gov.au/resources/collections/covid-19-vaccination-geographic-vaccination-rates-lga>

² As above

Operational Plan actions 2021-2022

Overview

Council's Delivery Program 2018-2022 detailed the principal activities Council will undertake during a four year period to achieve the goals and aspirations identified by the local community in the Community Strategic Plan, Strathfield 2030. In June 2021, Strathfield Council adopted its Operational Plan 2021-22 which set out the activities Council has committed to undertake during the 2021-2022 year to achieve its Delivery Program objectives. This is the final report under 'Strathfield 2030' as Council adopted a new Community Strategic Plan 'Strathfield 2035' and Delivery Program 2022-2026 in June 2022, which is operational from 1 July 2022.

This document is divided into five themes or key priority areas in the Community Strategic Plan 'Strathfield 2030' which include:

1. Connectivity
2. Community Wellbeing
3. Civic Pride and Place Management
4. Liveable Neighbourhoods
5. Responsible Leadership

This document reports against each of the 94 actions in the Operational Plan 2021-2022. As of 30 June 2022:

- 90% of actions were 'Completed' or 'Progress 2022-2023' (generally a project over multi-years)
- 10% of actions were 'Cancelled' or 'Delay & revised/reschedule' (either delayed or requiring substantial revision and/or rescheduling).

Traffic Lights - Key


● Completed ▲ Cancelled ▼ Delayed & revised/rescheduled ◆ Progressed to 2022-23

| CSP Theme | Progress of Actions – 'Traffic Lights' | | | | Total Actions |
|----------------------------------|--|-----------|-----------------|------------------|---------------|
| | Completed | Cancelled | Delayed/revised | Progress 2022-23 | |
| Connectivity | 13 | 1 | 7 | 1 | 22 |
| Community Wellbeing | 18 | - | 1 | 1 | 20 |
| Civic Pride and Place Management | 12 | - | - | 1 | 13 |
| Liveable Neighbourhoods | 18 | - | - | 2 | 21 |
| Responsible Leadership | 18 | - | - | 1 | 21 |
| Totals | 79 | 1 | 8 | 6 | 94 |

1. Connectivity Theme




Community Strategic Plan (CSP) Goal 1.1 Growth Sustained by well-planned and accessible infrastructure

Delivery Program (DP) Principle: 1.1.1.2: Prepare short to long term infrastructure and asset strategies to support needs of growing community.





| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Review and update local infrastructure, asset strategies and plans | Condition assessment of Council road assets (including footpath, road, kerb & gutter, carparks, signs, and traffic facilities) is in progress with data completion expected in late 2022. Assessment of bridge assets commenced and condition rating of building assets to commence in late 2022. Once the assessments are completed, the asset management plans, strategies and policy will be reviewed and updated in 2022-2023. |  |

Community Strategic Plan (CSP) Goal 1.1 Growth Sustained by well-planned and accessible infrastructure

Delivery Program Principle 1.1.2.1: Plan and deliver infrastructure and assets to meet needs of growing population



| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Inspect and monitor Council managed infrastructure and carry out maintenance schedules and repairs/renewal where required. | Regular inspections and repairs were undertaken within Council Service levels on roads, footpaths and traffic signs. Scheduled maintenance was carried out on Council properties including air conditioning, fire services and pest treatments as well as repairs due to storm damage. Shade structures were completed in the Council Administration carpark as well as capital works at Strathfield Park, Hudson Park and Main Library. |  |
| Implement roads, footpath, drainage, kerb and gutter renewal and/or upgrades in accordance with Capital Works Program 2021-2022 | 76% of capital works set out in the 2021-2022 Operational Plan were completed. This was comprised of Drainage (100% completion), Footpaths (67%), Kerb and Gutter (67%), Road resheeting (73%). Works were delayed due to the insufficient budget allocation, continuous wet weather in the 3rd and 4th quarter of 2021-2022 and COVID restrictions in 2nd quarter 2021-2022. All road grant funded projects as part of the repair program, block grant and Roads to Recovery (RTR) were completed. |  |
| Implement parks maintenance and minor upgrades | Cyclical maintenance included mowing, line marking, maintenance of wickets and sportsfields equipment, checks of lighting, irrigation and playgrounds was implemented to schedule in Council's 61 open space, parks and reserves, sportsfields and verges. Works were implemented to improve local street and landscapes including upgrading of street, |  |

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| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| | planter boxes and garden beds at Homebush shops and the landscaping in the Homebush West carpark. Works to upgrade local parks included replanting of Davey Reserve Memorial, planting of new trees at Southend, Elliott Reserve and Bark Huts, delivery of the Fragrant Garden at Hudson Park, installation of cricket nets and volleyball facilities at Airey Park, solar lighting at Chain of Ponds Reserve and Elliot Reserve, new seating at Bressington Park and new bins and dog bag dispensers at Fitzgerald Park. | |
| Implement upgrades of Strathfield South and Homebush Town Centre commencing 2021 | Works are being reviewed as a redesign and scope is required. Location of services was completed. |  |
| Plan and construct new Council Depot and SES building | The proposal to construct a SES and Council Depot in Hudson Park west was withdrawn. Crown Lands, owner of the Reserve, did not support this proposal and additionally, Council resolved in February 2022 to withdraw the Council Depot proposal. Crown Lands were notified, the proposal removed from the draft Plan of Management. The draft plan is currently under assessment and will be publicly exhibited once approval is received from Crown Lands. |  |
| Construction of three pedestrian bridges across Powells Creek at Lorraine, Hamilton and George Streets connecting Strathfield and City of Canada Bay LGA (Parramatta Road Urban Amenity Improvement Plan PRUAIP) | At the end of the financial year, Council is progressing the process of delivering three pedestrian bridges at Lorraine Street, Hamilton Street and George Street The bridge at Lorraine Street Bridge was installed and access to the bridge is now being programed. Hamilton Street will be reinstalled in September 2022. The bridge at George Street is still subject to approval. |  |
| Upgrade Parramatta Road public domain at Station Street and between George St and Smallwood Ave (PRUAIP) | Works are out for Tender. Anticipated commencement of the project is October-November 2022. |  |


Community Strategic Plan (CSP) Goal 1.1 Growth Sustained by well-planned and accessible infrastructure

Delivery Program Principle: 1.1.2.2: Plan and deliver major community and recreational facilities

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Plan and progress Hudson Park projects including fragrant garden, courts and redevelopment of golf driving range (conditional on funding availability) | The Hudson Amenities Pavilion and Fragrant Garden was opened in 2022. The upgrade of the Golf Driving Range was delayed due to weather but opened in July 2022. Preliminary works were commenced for Hudson Park Stage 2, which includes courts and an off-leash dog area. |  |
| Complete building and fitout of new Strathfield Park Public Amenities Building and Kiosk | The amenities facility and kiosk was built in Strathfield Park near Homebush Road in 2021-2022. |  |



CSP Goal 1.2 Connected and integrated transport networks across Strathfield LGA

Delivery Program Principle: 1.2.1.1: Make representations to NSW Government on regional transport planning and services affecting Strathfield LGA

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Make representations and engage with the NSW Government concerning integrated and interchange transport planning, service delivery and improved timetabling of rail services | Ongoing representations made to NSW Government, Department of Planning and Transport for NSW (TfNSW). |  |

CSP Goal 1.2 Connected and integrated transport networks across Strathfield LGA



Delivery Program Principle: 1.2.1.2: Maintain and embellish regionally connected cycleways

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Maintain and upgrade cycle and pedestrian pathways along Cooks River and Powells Creeks | Minor repairs were undertaken with a lighting review underway. A report to be provided to Council in September 2022. |  |
| Improve and upgrade cycleway and Bridge Road domain (GCS program 2021) | The project has been reviewed and works are out to Tender. This is anticipated to commence in October-November 2022. |  |

CSP Goal 1.2 Connected and integrated transport networks across Strathfield LGA



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Delivery Program Principle: 1.2.2.1: Plan and implement integrated and connected public and private transport networks in Strathfield LGA

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Operate and monitor usage and timetabling of the Strathfield Connector Bus service. | The Strathfield Connector Bus ran on reduced schedules due to COVID-19 measures and reduced demand. During the financial year, the service carried a total of 44,563 passengers. Council resolved in May 2022 to review the Connector Bus routes and service. |  |
| Review and implement priority actions of Active Transport Plan | Priority items from the Active Transport Plan are under assessment and programming. |  |


CSP Goal 1.2 Connected and integrated transport networks across Strathfield LGA

Delivery Program Principle: 1.2.2.2: Manage and provide accessible parking in high demand areas

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Monitor parking strategies and programs that address traffic movement and parking accessibility | Regular meetings of the Traffic Committee were held once a month. Actions arising from traffic committee meetings were implemented. |  |
| Manage and patrol traffic and parking in areas with high volume movement or parking demand eg schools, shopping areas, town centres, transport hubs, parks and sportsgrounds | Patrols of school zones, shopping centres and areas of concern are regularly scheduled by Council's parking officers to improve safety of traffic and pedestrian access. All scheduled patrols were achieved during the reporting period. A total of 9584 parking fines were issued with breaches in Council's carpark was the most common offence totalling 26.5% of all fines. |  |



CSP Goal 1.2 Connected and integrated transport networks across Strathfield LGA

Delivery Program Principle: 1.2.2.3: Plan and implement programs to improve road safety

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--------------------------------------|---|
| Prepare and deliver annual roads safety program and audit traffic signs, road markings and maintenance | Road safety programs were completed. |  |



CSP Goal 1.3 Transformed and connected information and service delivery

Delivery Program Principle: 1.3.1.1: Identify and implement technologies and strategies to transform services and public access

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Maintain and improve the public Wi-Fi infrastructure | Council offered free public Wi-Fi with 13 access points at the Council Chambers, Town Hall, High St Community Centre, Strathfield Library and Strathfield Square. |  |
| Implement upgrades to Council's corporate systems to improve efficiencies and capacity | Council implemented the following new corporate systems: * a new EDMS system called 'CM10', which integrates with many Council systems and records from the previous EDRMS system were migrated into this system * a new Security Information and Event Management (SIEM) to centralise, correlate, and analyse data across the IT network to detect security issues * the Authority system was updated to the latest patch and commenced implementation of a Debt Recovery Module to enable better management of debt recovery activities * NSW ePlanning Portal Stage 2 Integration and DA Enquiry on website were completed * Website Health Check completed and improvements made |  |

CSP Goal 1.3 Transformed and connected information and service delivery


Delivery Program Principle: 1.3.1.2: Provide informative, accurate and timely communications

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Provide regular updates to the community on actions, proposals and decisions affecting the local community | Council provided updates on 120 Council initiatives. This included development proposals, projects and amendments to plans and policies. Additionally, 16 'Have Your Say' pages were established for Council projects. |  |
| Review communication strategies. Maintain, monitor and issue Council's communications including print, website, social media ensuring information is available and up-to-date | A total of 56 issues of the weekly e-News were published with an additional 8 electronic direct mails (EDM) advertising projects or events. 704 updates of the Council websites were issued. 1567 Social media updates were issued across Facebook, Twitter and Instagram. 15 ads were published in CALD media and 13 letterbox drops were issued. |  |

2. Community Wellbeing Theme


CSP Goal 2.1 Socially cohesive and connected communities

Delivery Program Principle 2.1.1: Plan and facilitate community development programs that promote connected and socially cohesive communities.

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Facilitate and in partnership with key stakeholders, the use of Council's community facilities to provide program and services to meet the needs of local community including Homebush West community centre, Bates St Community Centre and High St Centre. | COVID measures affected delivery of most programs in the second half of 2021 and some programs were delivered online. With easing of restrictions in 2022, Council provided community development programs in partnerships with key stakeholders at Council's Community Centres. These included 'Stepping On' with Sydney Local Health District at Bates St Centre and the Business Administration Course with ASTUTE Training at High Street Community Centre. |  |

CSP Goal 2.1 Socially cohesive and connected communities


Delivery Program Principle 2.1.2: Support and provide opportunities for carers and people with a disability to participate in community life.

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Facilitate and in partnership with disability and carer providers, promote disability inclusion, provide information and address actions in Council's Disability Inclusion Plan | 'Creating Disability Confident Customer Experiences', disability inclusion training, was conducted for customer-facing staff in the Library & Human Services in partnership with Australian Network on Disability and Chalmers Road School. Council promoted 'International Day of People with Disability' in December 2021, with sensory packs and magnifying glasses for public use in the library. Promoted free 'statement of employability skills' run by TAFE NSW for eligible people living with disability. With easing of COVID restrictions in 2022, the Monthly NDIS Connection Desk operated at Strathfield Library in partnership with Settlement Service International (SSI). Programs supporting disability inclusion and information included Settlement Services International Entrepreneurship Program, All Abilities Touch Football Program, and Physical Disability Council of NSW workshops for people with a disability and their carers and Australian Centre for Disability Law workshops. |  |

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CSP Goal 2.1 Socially cohesive and connected communities

Delivery Program Principle 2.1.2.2: Support an age friendly community to facilitate social connections, healthy and independent lives for older residents

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Facilitate and work in partnership to provide programs and events to support older residents | COVID measures affected delivery of most programs in the second half of 2021 and some programs were delivered online, including the Senior's Wellbeing Workshop that was facilitated online by the Resilience Centre. Free online exercise classes for seniors were run by SHARE (who has run programs in our facilities for seniors previously) and promoted by Council. As COVID restrictions eased in early 2022, Council provided community development programs in partnerships with key stakeholders at Council's Community Centres. These included 'Stepping On' with Sydney Local Health District at Bates St Centre and the Business Administration Course with ASTUTE Training at High Street Community Centre. Senior's wellbeing workshop was facilitated online by the Resilience Centre. Free online exercise classes for seniors were run by SHARE (who has run programs in our facilities for seniors previously) and promoted by Council. |  |

CSP Goal 2.1 Socially cohesive and connected communities


Delivery Program Principle 2.1.2.3: Provide opportunities for social inclusion and connection for CALD communities, particularly new settlers.

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Facilitate programs and partnerships to support CALD community and new settlers | In late 2021, Council engaged two caseworkers to run the Helping Hand program for 12 weeks with a total of 54 clients and 13 financial hardship assessments completed. In early 2022, two workshops, in Mandarin, were held by Diabetes NSW & ACT at Strathfield Library. The workshops concerned general diabetes management, healthy eating and physical activity and diabetes in pregnancy (gestational) and family support. Both sessions included a trained educator that targeted culturally specific foods, and the methods to incorporate healthier living for a person with diabetes and their support network (carers, parents, partners etc). The Discover Your Council booklet was translated into 3 languages representing the top languages spoken at home in the Strathfield LGA - Chinese simplified and Korean. Promotion of Aboriginal and Torres Strait Islander resources and books with a display at Strathfield Library for National Reconciliation Week. Funding given to Koori Kids for NAIDOC Week school initiative. Promotion of the Usman Khawaja Foundation cricket program run by Australian International Sports Organisation. |  |

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CSP Goal 2.1 Socially cohesive and connected communities

Delivery Program Principle 2.1.2.4: Facilitate programs and services for children and their families.

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Facilitate programs that support children and their families | To support COVID measures Council distributed Healthy Relationship packs to promote healthy relationships among families in the Strathfield LGA. Many resources and games were provided in these packs. Advocate for Children and Young People resources for children and young people were promoted to use during lockdown from various organisations. affected delivery of most programs in the second half of 2021 and some programs were delivered online. With easing of restrictions in 2022, the Children and Youth Drop-In program was recommenced and regularly held on Thursday afternoons at Strathfield Library. The program was opened to children as well as young people to accommodate the children in the library space wanting to be involved. Additionally, during school holidays this space was opened earlier and on other days for children, young people and their families to utilise in a social/recreational manner. Brush, Book, Bed program delivered in partnership with the Sydney Local Health District at Integricare Preschool, Homebush. This program promotes good oral hygiene, literacy and regular bed times. School holiday movie program run during July school holidays at Strathfield Library in partnership with Strathfield Library programs team. 27 children were in attendance. Promotion of resources from E-safety Commissioner for children and families for Safer Internet Day 2022. The draft Child Protection Policy was adopted by Council. |  |

CSP Goal 2.1 Socially cohesive and connected communities



Delivery Program Principle 2.1.2.5: Facilitate programs and services for young people

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Facilitate programs and events that meet the needs of young people | During the COVID lockdown in late 2021, Youth Group meetings were held fortnightly and held online during lockdown. Poetry Slam was held online in partnership with Burwood Council and Word Travels. This included two poetry workshops and a final heat competition where the winner proceeded to the Greater Sydney round. Two workshops facilitated online with the Frank Team for local young people to complete including Communication Skills and Event Management Skills. Two Youth Week events were held in April 2022 which involved two movie afternoons at Strathfield Library. Meetings of the Strathfield Collaborative Youth Group continued. Children and Youth Drop-In continued weekly on Thursday afternoon/evenings at Strathfield Library. |  |

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CSP Goal 2.1 Socially cohesive and connected communities

Delivery Program Principle 2.1.3.1: Develop or support programs to encourage community participation

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Manage and facilitate volunteer programs for Council and with local community based and not for profit organisations | COVID-19 measures negatively impacted on volunteer activities for most of the second half of 2021. Volunteers assisted with the Carols at Christmas event, Cooks River Fun Run, programs and activities in the Strathfield Council Library & Innovation Hub. Volunteers recruited for the Bushcare program and National Tree Day and work prepared for the reopening of the Community Garden Program and Volunteer Networking Dinner Event. |  |
| Coordinate participation and activities for a Strathfield community choir | The operation of the Community Choir was affected by COVID measures from July to November 2021, but was able to return to in-person live practice. However, some performances were cancelled due to COVID outbreaks. Attendance of choir members increased to 22 on average and performances have been scheduled at events in late 2022. |  |


CSP Goal 2.1 Socially cohesive and connected communities

Delivery Program Principle 2.1.3.2: Provide financial assistance and incentives for local community programs and events

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Review, promote and administer local community grants | Council awarded a total of \$47,200 in community grants to 18 community groups and organisations. The program helps all facets of our community including children, youth, seniors, CALD, low socioeconomic and more. All of the 2021-2022 community grant were acquitted by the recipient organisations. The 2022-2023 community grants were promoted to the past four year recipients and local community organisations/groups. |  |

CSP Goal 2.2 Healthy and active community

Delivery Program Principle 2.2.1.1: Review planning strategies for open space, community and recreational facilities.



| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Review planning strategies and management plans for parks and open space, community and recreational facilities to protect and beautify | Draft Plans of Management for Strathfield Park, Bressington Park and Hudson Park were prepared and submitted to Crown Lands for review. On advice of Crown Lands, amendments have been made to draft plans and resubmitted for their approval, which is required before draft plans are placed on public exhibition before adoption by Council. Plans of Management concerning community land located near Powells Creek, |  |

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| | | |
|---|---|--|
| Strathfield's parklands and open areas. | Inveresk Park, Cooks River Natural Area Corridors and Coxs Creek Reserve are under review and community consultation has been planned as part of the review of these Plans. | |
|---|---|--|


CSP Goal 2.2 Healthy and active community

Delivery Program Principle 2.2.1.2: Manage and optimise use of parks, sportsgrounds and recreational facilities

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Manage hire and agreements for formal use of sportsgrounds, parks and facilities | Council provided sporting, recreational and community clubs and organisations access to sportsgrounds and recreational facilities. From July to December 2021 there was a total of 46 Sportsfield bookings, 11 community facility bookings and 39 casual hire agreements during the reporting period. Council's grass fields were booked to 100% capacity and the synthetic fields were booked for 66% of the available time, the majority of the remaining 34% booking time was free during week days. The most used sporting fields were Hudson Park at 46 hours per week, Strathfield Park 46.5 hours per week and Begnell Field 41 hours per week. Council also had recreational and community organisations access to our Community Facilities. 127 venue and facilities enquiries were processed during the reporting period. Council also had 24 active Lease and Licence Agreements during the reporting period. From January to June 2022 Council's grass fields were booked to 100% capacity and the synthetic fields were booked for 70% of the available time, the majority of the remaining 30% booking time was free during week days. The most used sporting fields were Hudson Park at 45 hours per week, Begnell Field 38 Hours per week, Strathfield Park 37 hours per week and Bressington Park 19.5 hours per week. 86 venue and facilities were made by 37 different hirers during the reporting period. Council also had 23 active Lease and Licence Agreements during the reporting period. |  |
| Monitor and maintain parks, amenities and recreational facilities to a high standard. | Monitoring was carried out across Council's 61 open spaces, parks and reserves, sportsfields and verges along with the upgraded garden beds at Homebush shops. |  |


CSP Goal 2.2 Healthy and active community

Delivery Program Principle 2.2.1: Facilitate community participation and partnerships to promote active and healthy living programs

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Promote programs and work with local sporting and recreation organisations to deliver learning, health and social wellbeing for general community and specific target groups | <p>Council facilitated community partnerships and participation in a number of events and programs to promote active and healthy living which included:</p> <ul style="list-style-type: none"> ▪ Collated resources and information for Women's Health Week to promote to the community ▪ Promoted TAFE short course to upskill people who have been unemployed due to the pandemic ▪ Promoted NSW Government and ATO workshops for small businesses. ▪ Promotion of rough sleeper flag system for National Homelessness Week. ▪ Safer Internet Day with E-safety Commissioner resources ▪ Digital Tutoring and Life Skills - Bright Minds Club ▪ 2022 Infrastructure Traineeship for school leavers ▪ Virtual Stepping On program - Sydney Local Health District ▪ Healthy and Active for Life Online Program - Sydney Local Health District ▪ Disability Entrepreneurship Program - Settlement Services International ▪ All Abilities Touch Football Program ▪ Disability workshops - Physical Disability Council of NSW ▪ Disability workshops - Australian Centre for Disability Law ▪ Men's Health Week information ▪ Lifeblood donation ▪ Head to health mental health support - Federal Government ▪ Usman Khawaja Foundation - Cricket Program |  |

CSP Goal 2.3 Safe and accessible places

Delivery Program Principle 2.3.1: Liaise with key stakeholders and implement community safety programs eg police

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Work in partnership with Police to deliver community safety education campaigns on issues of community concern. | Two Community Safety Audits were completed at Courallie Ave, Homebush West + Austin Park, and The Crescent + Eastbourne Road Homebush West. No campaigns were completed during this time due to lockdown. However, issues from these two safety audits were flagged within Council to be followed up by relevant departments. |  |

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CSP Goal 2.3 Safe and accessible places

Delivery Program Principle 2.3.2.1: Plan and deliver community safety strategies and actions




| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Implement actions prioritised from Strathfield Community Safety Plan including safety audits | <p>The Community Safety and Precinct Committee (CSPC) includes Strathfield and Cumberland Council staff, Sydney Markets, Auburn PAC Crime prevention office, Auburn PAC Superintendent Commander and MP electoral personnel. Meeting was held on 25 February 2022, with agreed actions to proceed community education sessions for community policing to begin in July 2022. Community safety audit was completed for St Anne's Reserve, Strathfield South by Auburn PAC. Improved maintenance was recommended including ensuring lighting wasn't concealed and adjusted for night-time hours, landscaping care with lopping of trees and clearing of garden beds to avoid concealment for criminal activity and removal of graffiti from some tables/benches to prevent antisocial behaviour/further vandalism.</p> <p>Promoted police factsheets on preventing parcel theft on social media and website in April 2022, covering home security devices, click & collect services, parcel delivery boxes, signature confirmation of delivery, and secure location preferences. Other resources promoted by NSW Police include 'Protecting your Tools', 'Buy, Swap and sell smart', 'preventing food delivery theft' and 'Buy, swap and sell vehicle smart' factsheets. These were promoted through social media channels and via community organisations in the Strathfield LGA. Completed rough sleeper street count with Department of Communities and Justice on 21 February 2022. There was 1 person recorded in the Strathfield LGA on this evening count, which is the same recorded figure from the previous year.</p> <p>Rough sleeper flag system continued throughout Council with 2 further internal reports a rough sleeper, which were reported to Wesley Mission and DCJ HOST teams. This flag system was promoted to the Strathfield community also.</p> |  |

CSP Goal 2.3 Safe and accessible places

Delivery Program Principle 2.3.2.2: Maintain safe public areas in Strathfield


| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Maintain and implement CCTV programs in town centres and key locations and support | Council operated over 130 CCTV cameras across the Strathfield LGA. 20 requests were received in 2021-2022 for access to CCTV footage. |  |

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| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| community safety programs | | |
| Review street and park lighting and action changes as required | Review to be undertaken of all cycleway lighting and efficiency. |  |
| Manage effective tree pruning programs in streets and public areas | 82 Tree removal application (DA's) approved for 2022. 406 trees planted in the Strathfield South, Greenacre and Belfield areas. Re-active maintenance has been undertaken throughout the LGA in multiple parks including Hudson Park, Airey Park, Bark Huts and Ismay Reserve. Council has been approved for a tree inventory and is currently in the procurement phase of the project, this will give Council clear data on the Urban forest and assist with future management decisions. A street tree pruning specification and route for proactive maintenance has been developed and is ready for tender process. Cyclical maintenance carried out for maintenance period in Strathfield, Mason and Bressington Gardens. |  |
| Respond and address anti-social behaviours, graffiti, vandalism and illegal waste dumping and support community safety initiatives. Continue the night patrols introduced in 2020. | Investigation and actions on illegal dumping, parking and breaches of development consent was conducted by Regulatory Officers resulting in successful prosecutions. Council focused on illegal dumping and Multi-Unit Dwellings in Homebush West with hand delivered information flyers and liaison with Strata Managers, programs in Strathfield South to reduce illegal dumping of household waste and reduction of litter around Flemington Station. Actions taken to remove abandoned trolleys and vehicles from footpaths, verges and streets. |  |

CSP Goal 2.3 Safe and accessible places

Delivery Program Principle 2.3.3.1: Prepare plans and support local emergency management




| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Participate and work in partnership to implement local emergency management plans, educate community and respond to emergencies. | In addition to attending quarterly Local Emergency Management Officer (LEMO) meetings, Council also participated in the Regional Emergency Management Meetings. |  |

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3. Civic Pride and Place Management Theme

CSP Goal 3.1 – Engaging and activated public places

Delivery Program Principle 3.1.1: Plan and implement strategies and projects to revitalise Strathfield's Town and Village Centres

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Centres Strategy developed 2021 and monitor plans for upgrading Strathfield Town Centre and integrating transport services | Draft Commercial Centres Strategy completed. Further studies and analysis required in 2022-2023 due to insufficient evidence base to support the master planning and implementation of Council's commercial centres. |  |
| Dedicate resources to and promote cleanliness and safety in town and village centres in the Strathfield LGA. | Council's Cleansing team completed daily cleansing of the five major centres in the Strathfield LGA. |  |
| Manage and monitor footpath trading, leases and promote alfresco dining in town centres | A total of 51 outdoor dining and footpath trading agreements were in place during 2021-2022. |  |

CSP Goal 3.1 – Engaging and activated public places

Delivery Program Principle 3.1.2: Develop and manage Strathfield place promotion



| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Implement programs that promote Strathfield LGA | <p>The Strathfield Christmas Carols showcased local talent and entertainment in December 2021. NSW Government's Festival of Place, 'Street Festival 2140' was held on successive weekends over March and April 2022 to promote the shopping areas of Homebush and Homebush West to the rest of the Strathfield LGA and the wider Sydney. There was extensive coverage of the events including in newspapers, event listing websites, blogs, social media and digital media.</p> <p>The Cooks River Fun Run was held on 19 June 2022 and showcases the Cooks River and the Bay-to-Bay walkway. Over 500 people participated in activities including a 5km and 10km run, a 5km walk, and a 2km kids run, which ensures there are activities for all levels of ability. The event was sponsored by Cooks River Alliance and Rise Personal Training and Fitness as well as charity partner Bowel Cancer Australia who were all on site.</p> |  |
| Review and upgrade gateway and directional signage in key sites and town centre locations. Investigate integration of electronic signage | Signage has been finalised and ordered. Installation will occur in this period. Electronic signage was reviewed and delayed due to budget implications. |  |

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| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| to promote events and provide timely information. | | |
| Provide festive decorations at Strathfield Council Chambers, retail precincts and selected residential streets during Christmas/New Year season | Installation of decorations for the 2021-2022 Christmas period commenced in mid-November and removed in early January 2022. 4 Christmas trees were installed at Strathfield Square, Strathfield Town Hall, Rochester St Homebush and outside the Flemington rail station in Homebush West. Approx. 300 garlands were hung from shop awnings across the LGA. Work commenced in early 2022 for the Christmas season 2022-2023 including a new tender. |  |



CSP Goal 3.1 – Engaging and activated public places

Delivery Program Principle 3.1.3.1: Implement programs to educate, improve and monitor business regulation compliance

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Implement inspections of food businesses and achieve 80% of 3 stars and above Food Safety 'Scores on Doors' program | 88% of food businesses achieved 3 stars or above (out of five) in the Scores on Doors Program. Council officers inspected a total of 139 food shops, 11 childcare centres, and 2 mobile food vans. 17 food inspections resulted in a failed inspection. Council carefully monitored businesses which failed to meet standards and investigated 8 food related complaints. A total of 12 improvement notices, 2 warning letters were issued. Targeted education was undertaken onsite at premises that were subject to warning letter or improvement notices. |  |
| Conduct Business Compliance Environmental Audit and Monitoring Audit | Business compliance and environmental audits were completed. This included 30 inspections of water cooling systems across 16 sites within the LGA. Council inspectors audited records to ensure that routine activities including monthly water sampling, scheduled maintenance and cleaning were documented. 100% were found to be compliant therefore no warning letters issued regarding non-compliances were required. A total of 13 businesses that conduct skin penetration procedures were inspected. 10% failed their inspections which resulted in one warning letter being issued. |  |

CSP Goal 3.2 – Creative and cultural community


Delivery Program Principle 3.2.1.1: Promote and provide library and information services to meet community and cultural needs

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Design and deliver programs that facilitate learning, literacy and technology across all ages and groups including children, youth, adults, disabilities, seniors and cultural and linguistic diversity | <p>The Strathfield Library & Innovation Hub was closed from 27 June to 17 Oct 2021 due to COVID measures. To maintain a service while the Library was closed, the Library service recorded and produced 8 online children and 4 online bi-lingual videos and 7 Storytime in the Park sessions were held. The Library reopened as COVID safe in line with health restrictions and the service and regular programs were returned.</p> <p>Regular programs to support pre-school children and their families were held at the Library, which included: 19 Baby Bounce sessions with total attendance of 160, 18 Toddler Time sessions with total attendance of 148, 19 Storytime sessions with total attendance of 270 and National Simultaneous Storytime attendance of 14. A new Bi-Lingual in Korean and English language was launched with a total of 5 sessions held with 33 attendees.</p> <p>Programs for primary school children included: Reading Buddies with Duke of Edinburgh volunteers restarted with 10 sessions with 43 total participants. 4 Holiday craft sessions were held with 67 total participants. The new Lego Club afterschool program and holiday sessions were held with 42 total participants. 607 appointments with the Justice of the Peace provided by NSW JP Association.</p> <p>13 Book club meetings with 66 total participants. 13 Conversation Club sessions provided by MetroAssist with 182 total participants. Services for seniors included providing 15 Tech Savvy Senior sessions (5 Chinese, 5 Korean, 5 Tamil participants) with 89 total participants. The Library provided a total of 182 Home Library visits to persons unable to access the service in-person due to health issues.</p> |  |
| Provide information services, including loans, reference services, target group collections and digital resources | There were 71,763 loans of library materials including 11,854 electronic loans. 5,765 new items were purchased and added to the library collections. A total of 1366 new members joined the library service, with a total of 24,440 members. The Library service provided themed displays for target groups and events including Library Lovers Day, International Women's Day, Harmony Week, May the 4th be with you, Lego Club/Cooks River Fun Run cross promotion, National Reconciliation Week, NAIDOC Week and Pride Month. |  |

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CSP Goal 3.2 – Creative and cultural community

Delivery Program Principle 3.2.1.2: Facilitate and deliver programs to embrace and celebrate culture

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Coordinate and present exhibitions and programs promoting cultural, artistic and historical information and works | A number of exhibitions were held in the Ironbark Gallery of the Strathfield Library in 2021-2022 which showcased arts, culture and historical themes. This included: ROAR – School Art 24 June – 21 Nov 2021, Aus-Korean 60th Anniversary Photograph Exhibition 22 Nov – 12 Dec 2021; the 'Historic Houses of Strathfield' from Strathfield-Homebush District Historical Society was held from 16 Dec 2021 – 06 Feb 2022 and Elementals: Stefanie Ferguson, Intersection of drawing and ceramics, 11 February – 10 April 2022. Making Memories: Shine Art Academy, showcased the recent artworks of both students aged 5 to 16 years and their teachers, 14 April – 12 June 2022. |  |

CSP Goal 3.2 – Creative and cultural community

Delivery Program Principle 3.2.2.1: Promote and facilitate events that respect and recognise civic and community achievements

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|--|
| Undertake recognition and celebrate civic and community achievements | During 2021-2022, 647 conferees received Australian Citizenship at a ceremony held at Strathfield Council. COVID-19 measures affected the holding of ceremonies until December 2021 and these were managed online, but in the period January to June 2022, ceremonies were again held in-person at the Strathfield Town Hall. Backlogs were addressed and ceremonies are now up to date. |  |

CSP Goal 3.2 – Creative and cultural community

Delivery Program Principle 3.2.2.2: Facilitate events to connect and strengthen the community

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Design, facilitate and promote events that provide a range of opportunities for community participation | Due to COVID-19 restrictions, the Strathfield Spring Festival was cancelled. Strathfield Christmas Carols 2021 (approx 2,000pax) and the first half of the Movies in the Park season were held at Strathfield Park – The Croods: A New Age (200pax) and Abominable (100pax). Strathfield Council re-instated events this period with 3x Strathfield Nights live music events in Strathfield Square on Saturdays 15, 22, 29 January 2022 (300-400pax each event). |  |



| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|-----------------------------------|---|---------------|
| | Australia Day was held at Strathfield Park on 26 January (2,000pax). Movies in the Park occurred on 26 January as part of the Australia Day event, however was washed out in February and cancelled in March due to conflict with Street Festival 2140. International Women's Day was on 8 March 2022 (90pax). Cooks River Fun Run was on 21 June (500pax). Council also held Street Festival 2140 as part of the NSW Government Open Streets grant. This event was held across 5 weekends in Homebush and Homebush West and attracted crowds of up to 5,000pax across the entire event. Surveys responses were positive. | |

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4. Liveable Neighbourhoods Theme


CSP Goal 4.1 – Quality, liveable and sustainable urban design and development

Delivery Program Principle 4.1.1.1: Prepare, review and implement planning controls that respect local character, heritage and deliver quality liveability, aesthetics and sustainable development in the Strathfield LGA

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Completion of heritage study in 2021 | Draft study of existing Local Heritage items and Heritage Conservation Areas completed and presented to Councillors in 2021. The study will be publicly exhibited as part of the exhibition of the Strathfield LEP 2021 review |  |
| As part of LEP review and preparation, undertake associated reviews and studies including but not limited to review of conflicts arising from zoning | Further studies and analysis is required due to insufficient evidence base to support implementation of strategies and allocation of further resources. Strategies identified and included in Operational Plan 2022-2023. |  |


CSP Goal 4.1 – Quality, liveable and sustainable urban design and development

Delivery Program Principle 4.1.1.2: Work with the NSW Planning and Greater Sydney Commission planning strategies to deliver quality design and development outcomes in Strathfield LGA



| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Finalise and implement new Local Environmental Plan (LEP) and prepare Development Control Plan (DCP). | Conditional Gateway Determination was issued in April 2022. Council Planning team has an on-going representation with state agencies to satisfy the conditions of gateway determination and satisfy the approved timeframes. Review of DCP will commence once the LEP is exhibited. This action will be continue in Operational Plan 2022-2023. |  |

CSP Goal 4.1 – Quality, liveable and sustainable urban design and development

Delivery Program Principle 4.1.2.1: Provide and monitor effective and efficient planning and development


| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Advertise and notify development proposals on Council's website and in accordance with Community Participation Plan guidelines. | All development applications were notified in accordance with Council's Community Participation Plan. With the introduction of the new Development Application (DA) tracker, the public can view all associated documentation and make a submission through the tracker. Applications required to be advertised were placed on the Public Notice section of Council's website. |  |

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| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Assess and determine development applications and planning proposals | All development applications are managed through the NSW Planning Portal. A total of 246 development applications were determined valued at over \$127M. Internal procedures and processes reviewed to ensure assessment of applications is in line with Departmental Best Practice Guidelines |  |
| Provide support for planning panels | Continuous and on-going representation and support to the Planning Panels as required, including the Sydney East Planning Panel, Strathfield Local Planning Panel, Design Review Panel and Internal Development Assessment Panel. |  |



CSP Goal 4.1 – Quality, liveable and sustainable urban design and development

Delivery Program Principle 4.1.3.I: Develop plans and make representations to improve housing affordability


| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Work with State Agencies and advocate to NSW Government for programs to support housing affordability | Continuous and ongoing representations were made to state authorities. |  |

CSP Goal 4.2 – Clean, attractive and well maintained neighbourhoods

Delivery Program Principle 4.2.1.I: Provide effective waste management and street cleaning services



| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Provide general and green waste, recycling and on-call collection services to residential properties | Council operated regular weekly red bin and fortnightly yellow and green bin collections for residential houses; and weekly waste and fortnightly recycling bins from Multi-Unit dwellings. All services ran to schedule in 2021-2022. A total of 10,254.58 tonnes of domestic waste, 2455.41 tonnes of recycling waste and 2768.49 tonnes of green waste was collected from residential properties. 32% of waste or 5005.37 tonnes diverted from landfill. |  |
| Prepare and implement programs in accordance with Waste Management Plan | Additional to offering of weekly and fortnightly residential waste collection services, Council provided a range of programs to support waste management strategies. This included provision of cleanup collection services. Council managed 1494 illegal dumping incidents reported, investigated and actioned measuring 250.06 tonnes. Council inspected 25 Medium Unit Dwellings (MUDs) on a weekly basis. |  |

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| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|-----------------------------------|---|---|
| | Compost Revolution: 38 households requested compost bins. Waste events - (Chemical Clean Out collected 13.81 tonnes and Garage Sale Trail occurred during 2 weekends. Homebush West Industrial Area Litter Project reduced 92% litter count in the area and 99% litter volume. Recycling Stations for clothes, e-waste, light globes, CDS/DVDs, printer cartridges, mobile phones, X-rays and batteries. Strathfield Enviro Squad school program on 4 schools. Clean Up Australia Day was held in February 2022. Homebush West Industrial Area Litter Project reduced 92% litter count in the industrial area (99% volume reduction) and 69% litter item reduction on Residential areas around Sydney Markets (97% litter volume reduction). Recycling Stations for clothes, e-waste, light globes, CDS/DVDs, printer cartridges, mobile phones, X-rays and batteries. Strathfield 'Enviro Squad' school program was rolled out into four schools with a 70% participation rate. | |
| Manage street sweeping programs | Street sweeping of the LGA's 239 streets and gutter cleaning operated to schedule. Materials from street sweeping and drainage/gutter cleaning recycled at Downer and totaled 418.27 tonnes. Town centres, bus shelters and public places cleaned and litter picked up daily. |  |


CSP Goal 4.2 – Clean, attractive and well maintained neighbourhoods

Delivery Program Principle 4.2.2.1: Review and deliver public health and pollution control programs

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Investigate and monitor pollution events and take action on compliance breaches of the POEO Act 1997 | 45 pollution complaints were received and actioned by Environmental Services. Further action of these complaints includes referral to Hazmat and the relevant combat agency. |  |
| Investigate complaints and/or breaches of permits | Environmental Services is the Appropriate Regulatory Authority (ARA) for underground petroleum systems within the Strathfield LGA. The LGA has 11 sites that are monitored. All sites had adequate loss monitoring system, fuel operation plan, and leak detection system. No breaches of permits were found. |  |


CSP Goal 4.2 – Clean, attractive and well maintained neighbourhoods

Delivery Program Principle 4.2.2.2: Implement and enforce responsible animal management program

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Deliver responsible animal management programs | A total of 69 companion animals (dogs and cats) were impounded with 53 animals rehomed. There were 12 dog attacks investigated and actioned. Review of program and policy scheduled for 2022-2023. |  |



CSP Goal 4.2 – Clean, attractive and well-maintained neighbourhoods

Delivery Program Principle 4.2.2.3: Maintain high standards of public domain maintenance

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Implement public domain maintenance programs | Council's Cleansing Team undertook daily cleansing of the 5 major centres and 9 bus shelters within the Strathfield LGA. |  |


CSP Goal 4.3 – Thriving and resilient environments


Delivery Program Principle 4.3.1.1: Prepare and monitor plans to improve and protect Strathfield's ecological habitat and aquatic systems

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Continue restoration and/or naturalisation projects at Mason Park Wetlands, Cooks River and Coxs Creek with Sydney Water | Ongoing bush regeneration works continued with additional tree planting undertaken along the Cooks River. Works were undertaken at Mason Park to manage mangroves and community education and beehives were installed at Cox's Creek Reserve. |  |
| Address rubbish dumping in Cooks River in accordance with Waste Strategy | Council liaised with Sydney Water and the City of Canterbury-Bankstown Council to address litter flowing downstream into the Strathfield LGA area. Council participated on the Cooks River Alliance Litter Strategy Committee. Work is being undertaken to analyse viability of litter traps/boom traps installation and maintenance. |  |

CSP Goal 4.3 – Thriving and resilient environments


Delivery Program Principle 4.3.1.2: Work in partnership with key stakeholders and community to maintain, restore and improve natural environment

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Participate in multi-council and regional partnerships to improve urban ecosystems across regional or catchment areas. | Council worked in partnerships with a number of regional networks and organisations to maintain, restore and improve the natural environment including the Cooks River Alliance, Sydney Weeds Committee and Department of Planning and Environment on biosecurity. Council resolved in June 2022 to rejoin the Parramatta River Catchment Group. |  |

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Promote and manage National Tree Day, volunteers and Bushcare programs to align with Council's biodiversity and conservation | Due to COVID-19 measures National Tree Day and Bushcare programs were cancelled and/or postponed. Work undertaken preparing for events in second half of 2022. Works undertaken at Cocks Creek Reserve and Mason Park Wetlands to improve habitat. Inspections conducted at Sydney Flower Markets and plant trading businesses to detect priority weeds. |  |


CSP Goal 4.3 – Thriving and resilient environments

Delivery Program Principle 4.3.2.1: Plan and facilitate environmental community education and information programs

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Engage with schools and general community in programs concerning environmental and stormwater education | Participated in the community engagement process for the preparation of the Community Strategic Plan through discussions on environment with Homebush Boys High School's Environment Club. Strathfield Enviro Squad Program available for school. Some engagement programs cancelled/postponed due to COVID-19 lockdowns. Strathfield Enviro Squad Program was rolled out in four schools with 70% participation rate. |  |

CSP Goal 4.3 – Thriving and resilient environments



Delivery Program Principle 4.3.3.1: Develop and implement energy savings and resource efficiency programs

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Make representations to State and Federal Governments for incentivisation of waste recycling. Develop and implement local resource savings and efficiency programs. | Council has been active in the participation and review of domestic waste management best practice and is furthering circular economy projects. Work commenced on preparation of a Climate Change Strategy, which is identified in the 2022-2023 Operational Plan. |  |

5. Responsible Management Theme


Goal 5.1 – Trust in Council's leadership and decision making

Delivery Program Principle 5.1.1.1: Consult and engage with the community on significant plans and policies and take action on community priorities



| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Prepare and implement community engagement processes for major projects and proposals. Utilise community panel for feedback and validation. Investigate engagement tools and applications that incorporate community languages. | Community engagement for the Community Strategic Plan was finalised in February 2022. This included stakeholder interviews, surveys and focus groups. Three surveys were conducted – 2 external on Council performance and Living in Place, the third a general community survey was managed in-house and all households in the LGA were notified of the survey in addition to website and social media. The results of the engagements were incorporated into preparation of the new Community Strategic Plan and Delivery Program/Operational Plan actions (the scope and results from these engagements is outlined in the Community Strategic Plan Strathfield 2035 which was adopted in June 2022). While surveys were issued in community languages, very few were completed and returned in languages other than English. Some of the consultation processes utilised translators for discussions with people with no or minimal English speaking skills. Membership of the Community Panel was updated and members were approached to participate in the community engagements for the Community Strategic Plan. |  |
| Make representations on issues of relevance to Strathfield LGA where required. | Council advocated to the NSW Government and agencies on planning issues. A submission was lodged to the Geographical Names Board on the proposal to rename Belfield to Strathfield South in March 2022. Response from GNB required further notification process by Council of responses to the proposal. Resolution of issue continuing into 2022-2023. |  |

Goal 5.1 – Trust in Council's leadership and decision making

Delivery Program Principle 5.1.2.1: Facilitate Council and Committee meetings and ensure compliance with statutory and policy obligations




| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Administer Council meetings including live broadcast of meeting proceedings | 10 Council Meetings were held including the meeting held on January 12 2022 to elect the Mayor and Deputy Mayor following the Council election in December 2021. All Council meetings were live broadcast. |  |

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| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|---|---|
| Publish and Council business paper and issue minutes within timeframes | All business papers for Council meetings and subsequent minutes were issued within timeframes. |  |
| Facilitate and support Council advisory committees | Council resolved in February 2022 to establish the Local Economic Development and Partnership Advisory Committee, Multicultural and Diversity Advisory Committee and Wellbeing Advisory Committee. Terms of reference prepared and Expressions of Interest (EOI) issued to invite community members to nominate for the committees. The first meetings are scheduled for August 2022. |  |



Goal 5.1 – Trust in Council's leadership and decision making

Delivery Program Principle 5.1.2.2: Provide support to Councillors in order to perform and meet their responsibilities

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Undertake Councillor Induction programs post-election and manage and report on ongoing Councillor learning and development programs. | The Council election was held in December 2021. Prior to the election, a number of pre-election information sessions on the electoral process, role of councillors and Code of Conduct were conducted. Councillors had a two day induction session and received a Councillor Handbook Guide and are provided ongoing learning and training opportunities through Local Government NSW. |  |
| Provide timely and accurate information to Councillors and, utilise informal settings to encourage constructive participation and open discussions. | Workshops were held on the third Wednesday of each month to provide briefings to Councillors and covered reports requested through Council resolutions as well as important issues facing Council. These Workshops provide information, enable dialogue between Council Officers and Councillors and are not decision making meetings. Each week Council Officers provide Councillors with an update or information on projects, events, media activities or local government news. |  |
| Ensure s.4.21 returns are updated within timeframes and training provided for quality assurance | All Councillors (7) for the new term were requested to complete the s4.21 returns. All returns were completed within statutory timeframes. |  |


Goal 5.2 – Accountable Council performance

Delivery Program Principle 5.2.1: Undertake planning, reporting and maintain an effective monitoring, review and evaluation process for Strathfield 2030

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Prepare plans, reviews and reports as required under the Integrated Planning and Reporting framework including End of Term Report 2021 and CSP Review 2021-2022 | The End of Term Report was finalised and presented to the final meeting of Council in 2021. The Delivery Program report for January to June 2021 was presented to Council in September 2021. Annual Report was published in November 2021 within timeframe. State of Environment Report prepared and published in November 2021. The review and presentation of the new Community Strategic Plan, Delivery Program, Operational Plan and Long Term Financial Plan was presented to Council, placed on public exhibition and adopted by Council on 7 June 2022. The community engagement process was held from August 2021 to February 2022 and informed the preparation of the new adopted Integrated Planning and Reporting (IPR) framework. |  |
| Regularly survey, monitor and report on Council's performance | Council Satisfaction Survey for 2021 completed. Key results reported in Annual Report 2021. End of Term report 2021, which was presented to the final Council meeting in 2021, contained reporting against benchmarks for a wide range of services, programs and infrastructure over the period of the Council term across Quadruple Bottom Line (QBL). The Delivery Program Progress Report for July to December 2021 was presented in May 2021. The next progress report and Annual Report for 2021-2022 will be presented to Council in 2022-2023 financial year. |  |



Goal 5.2 – Accountable Council performance

Delivery Program Principle 5.2.2: Ensure Council's workforce has skills and capacity to deliver the Community Strategic Plan.

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Implement strategies and actions set out in the Workforce Management Strategy | All appropriate recruitment and selection, staff development and staff engagement strategies and actions set out in the Workforce Management Strategy have been applied to the workplace. The year has been challenging with an extraordinary amount of recruitment and separation processes undertaken, which have met organisational requirements and has come in under budget. |  |



Goal 5.2 – Accountable Council performance

Delivery Program Principle 5.2.3.1: Implement practices that promote safety and quality service outcomes

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|--|---|
| Implement Enterprise Risk, Internal Audit and business continuity plans. | 3 Audit Risk and Improvement Committees (ARIC) were held in 2021-2022. Internal audits were conducted and continuity plans enacted as needed. The outcome of three internal audits, in the areas of Section 7.11 Contributions and Section 7.12 Levies, Food Safety Inspections and Cyber-Security were reported to the Committee. The recommendations included 4 High, 19 Moderate and 2 Low Risk recommendations which are in the process of being implemented. The ARIC Committee also completed an Annual Report for 2021 and this report was endorsed by Council. |  |
| Implement Work, Health and Safety programs to ensure compliance with statutory requirements | Work Health and Safety activities have been undertaken and engaged with at all high risk areas of Council. All statutory requirements are being monitored and acted upon at all times. Staff are highly engaged with WHS in the workplace and are reporting on issues and acting to proactively address any issues that may need attention. |  |

Goal 5.2 – Accountable Council performance





Delivery Program Principle 5.2.4.1: Manage, monitor and report Council's financial sustainability

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|---|---|---|
| Prepare financial plans that achieve local government financial and assets performance benchmark | Quarterly budget reviews were presented for September, December, March & June quarters and Monthly Investment Reports tabled to Council meetings. Actions are underway to commence the audit planning for financial year ending 30 June 2022, and to outline all statutory requirements in relation to year-end financial reporting Include preparation and presentation of annual financial statements and supporting reports. Audited financial statements and audit report, as per the LG Act and relevant legislation, to be submitted to Office of Local Government by 31 October 2022. Council's 2022/23 Annual Budget was adopted on 7 June 2022 as part of the Community Strategic Plan Reporting which formed the basis of the long term financial plan. |  |
| Identify opportunities and apply for grant funding for works and projects, monitor and acquit funding agreements. | Grant applications were lodged for West Invest projects. Council received \$1 million for flood recovery and over \$2 million for project to widen Bridge Road grant funding. Grants secured for traffic study in town centres, Active Transport Plan and Saleyards Creek Flood Study. Grant funding received for Youth Week, Seniors Week, Australia Day, NAIDOC Week and Festival 2140 and projects concerning tree planting, canopy and urban forests. |  |

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Goal 5.2 – Accountable Council performance

Delivery Program Principle 5.2.5.1: Provide community focused customer services, complaints management and access to Information

| Operational Plan Action 2021-2022 | Comment | Traffic Light |
|--|--|---|
| Review and monitor customer service standards with objective of achieving above 80% in customer satisfaction feedback. | During the period Council responded to 40,313 calls with an average Grade of Service (GOS) of over 89%. A total of 4,969 customers attended the Council Service Centre and 90% of customers reported satisfaction with the service provided. Council processed 16,387 pieces of correspondence during the period. |  |
| Monitor and manage Council's complaint management processes in accordance with policy requirements. | Complaints are reviewed and responded as appropriate. Council's Complaint Handling Commitments, which includes 6 high level commitments that guarantee to customers what they can expect when they complain to Council, were implemented. |  |
| Provide access to information requests within timeframes | Council received 173 Informal Information Requests applications and 17 Formal Access Applications were received, all were responded to within the 20 working day timeframe. |  |
| Manage Council's corporate records information in accordance with relevant legislative requirements | <p>Council implemented a new Electronic Document Management System (EDMS). CMI0 to ensure that the organisation was able to meet its records management requirements. Staff received training and ongoing awareness activities are regularly undertaken. Records from the previous EDMS have been migrated into the new system and are available for staff.</p> <p>As part of the implementation process, Council's Records Management Policy and Business Rules were updated. The Records Management Policy was endorsed by ARIC in June 2022 and was scheduled to go to the July 2022 meeting of Council.</p> <p>Council undertook the mandatory Records Management Assessment Tool audit in April 2022 and scored 3/5 for its records keeping program which was above the Local Government industry standard of 2.63/5.</p> |  |

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Major Capital Works

- Completion of Stage 1 Hudson Park works eg Amenities Block and Fragrant Garden. The building included a kiosk, a meeting room and male, female, family and disabled toilets.
- Hudson Park Driving Range upgrade was completed and opened in 2022. Works included installation of a new synthetic surface and fencing.
- Strathfield Library outdoor deck extension completed and outdoor seating area installed at front of the Library.
- Work progressed on design and construction of three pedestrian bridges across Powells Creek at Lorraine, Hamilton and George Streets at Homebush with City of Canada Bay and Sydney Water.
- Strathfield Park amenities facility and kiosk was constructed near Homebush Road.
- The proposal to construct an SES and Council Depot in Hudson Park West was withdrawn.

Local Infrastructure – Works

76% of capital works set out in the 2021-2022 Operational Plan were completed. This was comprised of Drainage (100% completion), Footpaths (67%), Kerb and Gutter (67%), Road resheeting (73%). Works were delayed due to the insufficient budget allocation, continuous wet weather in the 3rd and 4th quarter of 2021-2022 and COVID restrictions in 2nd quarter 2021-2022. All road grant funded projects as part of the repair program, block grant and Roads to Recovery (RTR) were completed.

The following works were completed in 2021-2022

| Type | Location |
|---------------|--|
| Drainage | Cave Road, Strathfield in front of 40 Cave Road |
| Footpath | Amaroo Avenue Strathfield - Liverpool Road to Mintaro Road |
| Footpath | Anselm Street, Strathfield South - from Mooney Street to Bede Street |
| Footpath | Bates Street Strathfield - from Badgery Street to The Crescent |
| Footpath | Courallie Avenue, Homebush West – From Mandemar Avenue to Telopea Avenue |
| Footpath | Edward Street, Strathfield South – From Dean Street to Liverpool Road |
| Footpath | Flemington Road, Homebush West – From Parramatta Road to Park Road |
| Footpath | Hillcrest Avenue, Strathfield South – From Dean Street to Hill Street |
| Footpath | Homebush Road, Strathfield – From High Street to Long & Mintaro Avenue |
| Footpath | Mackenzie Street, Strathfield – From Badgery Avenue to The Crescent |
| Footpath | Mooney Street, Strathfield South – From Therry Street East to End |
| Footpath | Water Street, Strathfield South – From Sunlea Crescent to Excelsior Avenue |
| Footpath | William Street, Strathfield South – From Water Street to The end |
| Kerb & Gutter | Ada Avenue Strathfield (from Myrna Road to Bareena Street) |
| Kerb & Gutter | Ada Avenue, Strathfield (from Wallis Ave to Firth Avenue) |

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| Type | Location |
|-----------------|--|
| Kerb & Gutter | Ada Avenue, Strathfield (Wilson Street to Myee Avenue) |
| Kerb & Gutter | Anselm Street, Strathfield South (from Bede Street to Mooney Street) |
| Kerb & Gutter | Bellfrog Street, Greenacre |
| Kerb & Gutter | Boden Avenue, Strathfield (from Newton Road to Ada Avenue) |
| Kerb & Gutter | Burlington Road, Homebush (from Rochester Street to Meredith Street) |
| Kerb & Gutter | Cotswold Avenue, Strathfield (Llandilo Avenue to Fairholm Street) |
| Kerb & Gutter | Dickson Street, Strathfield |
| Kerb & Gutter | Gregory Street, Strathfield South (from St 'Anne's Square to end) |
| Kerb & Gutter | Howard Street, Strathfield (Myall Crescent to Karuah Street) |
| Kerb & Gutter | Hudson Street, Homebush West |
| Kerb & Gutter | Kanoona Avenue, Homebush |
| Kerb & Gutter | Malvern Crescent, Strathfield |
| Kerb & Gutter | Myrna Road, Strathfield (Ada Avenue to Newton Road) |
| Kerb & Gutter | Noble Avenue, Strathfield (High Street to Amaroo Avenue) |
| Kerb & Gutter | The Causeway, Strathfield South |
| Kerb & Gutter | Torrington Road, Strathfield (The Boulevard to Nicol Parade) |
| Kerb & Gutter | Vernon Street, Strathfield (from Alviston Street to Redmyre Road) |
| Road Resheeting | Ada Avenue Strathfield (from Myrna Road to Bareena Street) |
| Road resheeting | Ada Avenue, Strathfield (from Wallis Ave to Firth Avenue) |
| Road resheeting | Ada Avenue, Strathfield (Wilson Street to Myee Avenue) |
| Road resheeting | Anselm Street, Strathfield South (from Bede Street to Mooney Street) |
| Road resheeting | Bellfrog Street, Greenacre |
| Road resheeting | Boden Avenue, Strathfield (from Newton Road to Ada Avenue) |
| Road resheeting | Burlington Road, Homebush (from Rochester Street to Meredith Street) |
| Road resheeting | Cotswold Avenue, Strathfield (Llandilo Avenue to Fairholm Street) |
| Road resheeting | Dickson Street, Strathfield |
| Road resheeting | Gregory Street, Strathfield South (from St 'Anne's Square to end) |
| Road resheeting | Howard Street, Strathfield (Myall Crescent to Karuah Street) |
| Road resheeting | Hudson Street, Homebush West |
| Road resheeting | Kanoona Avenue, Homebush |
| Road resheeting | Malvern Crescent, Strathfield |
| Road resheeting | Myrna Road, Strathfield (Ada Avenue to Newton Road) |
| Road resheeting | Noble Avenue, Strathfield (High Street to Amaroo Avenue) |
| Road resheeting | Potts Street, Flemington |
| Road resheeting | Smallwood Avenue, Homebush |
| Road resheeting | The Causeway, Strathfield South |
| Road resheeting | Torrington Road, Strathfield (The Boulevard to Nicol Parade) |
| Road resheeting | Vernon Street, Strathfield (from Alviston Street to Redmyre Road) |

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Strathfield LGA Environmental Snapshot

This section reports on broad issues and trends affecting the environment of the Strathfield LGA.

The Strathfield LGA is located in Sydney's inner west and occupies a land area of about 14.1 square kilometres. The LGA features highly connected transport systems, high quality heritage, residential and industrial/commercial areas, parks and reserves with foreshores along Cooks/Cox's Rivers and Powell's Creek which flows to Parramatta River. Whilst the Strathfield LGA is largely developed, the natural environment plays a vital role in contributing to local and regional ecosystems and human settlements. Strathfield's tree lined streets, well-kept gardens, playing fields, parks, public domains and natural areas contribute to the cultural identity and healthy environment of the LGA.

In 2021-2022, actions to curtail spread of the COVID-19 pandemic continued to impact the population and environment of the Strathfield LGA. As a result of restrictions including border closures, lockdowns and reduction of people and traffic movement, Census 2021 recorded declines in estimated population. Measures also affected vehicle movement and public transport usage, thereby resulting in reduced emissions and improvements in air quality. However, with easing of restrictions in early 2022, emissions are likely to return to pre-COVID levels.

Population

Census 2021 was held in August 2021 with the first release of data in July 2022. Additional releases will be made into 2023. Population data indicates the impact of COVID-19 measures, especially international border closures, has affected population estimates of the Strathfield LGA. With the release of the Census, the ABS revised and readjusted the estimated residential population (ERP) between 2017 to 2021, which are lower than the prior estimates.

Table 15 Estimated Residential Population.

| Year | June 2017 | June 2018 | June 2019 | June 2020 | June 2021 |
|-----------------|-----------|-----------|-----------|-----------|-----------|
| Est. Population | 43,651 | 44,606 | 45,817 | 46,313 | 45,930 |

Source: Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0).

The Census usual resident population of Strathfield Council area in 2021 was 45,593, living in 18,292 dwellings with an average household size of 2.73, which contrasts with Census 2016 usual resident population of 42,415, living in 14,472 dwellings with an average household size of 2.91. The population is estimated to have increased by 3,515 in the five years between 2016 and 2021.

It is expected with easing of COVID restrictions affecting population movement, the Strathfield LGA population will continue to increase in response to the supply of new housing, particularly medium to high density development. Population growth and increasing urbanisation increases the demand for housing supply, use of energy, water and transport services, creating increased generation of emissions and waste.

Built Environment and Land Management

The Strathfield Local Government Area (LGA) is characterised by a variety of land uses including residential, commercial, industrial, public and private recreation, and environmental areas. The Census 2021 reported a

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significant increase in new housing with nearly 4,000 new dwellings added between 2016 and 2021, the majority being new medium to high density development. 67% of dwellings in the LGA are medium and high density compared to 31.9% of separate houses. This is significantly differs to Greater Sydney, where 53.4% are houses and 45.9% are medium to high density. The proportion of units to houses has increased since the 2016 Census. The majority of residents live in units.

Population density of the various suburbs of the Strathfield LGA indicates that density per km² is highest in areas with highest amounts of population and medium-high rise unit development.

Table 16 Suburb Population and Density - based on 2021 ERP.

| Suburb | Estimated Residential Population (ERP) 2021 | Density km2 (2021) | % medium-high rise dwellings (2021) |
|-------------------|---|--------------------|-------------------------------------|
| Belfield | 1531 | 2926 | 31.9% |
| Greenacre | 1644 | 1132 | 55.6% |
| Homebush | 11776 | 5497 | 87.2% |
| Homebush West | 9196 | 5894 | 94.3% |
| Strathfield | 18135 | 3222 | 43.4% |
| Strathfield South | 3648 | 1424 | 46.4% |

Source: ID Community Profile Strathfield

The Strathfield LGA is located in the Eastern City District. As a Sydney metropolitan area, Council is required to address NSW Government regional plans, population and housing future population targets in its land use planning. In 2020, Council adopted a Local Strategic Planning Statement (LSPS) which sets out strategies and actions to address community aspirations for land use planning over the next 20 years. In 2022, Council received Gateway Determination for the new Strathfield Local Environmental Plan (LEP). The LEP guided by the LSPS and supported by a range of land-use, economic and social studies.

Table 17 Aboriginal and non-Aboriginal Heritage.

| Heritage type | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | Status |
|--------------------------------------|-----------|-----------|-----------|-----------|--------|
| Aboriginal Heritage registered finds | - | - | 3 | 3 | Stable |
| Heritage Items (number) | 232 | 232 | 232 | 232 | Stable |
| Heritage Conservation Areas (number) | 17 | 17 | 17 | 17 | Stable |

Source: Council Records.

There is one isolated Aboriginal find and two artefact scatters in the Strathfield LGA. All registered sites are located on public reserves in the Strathfield Council area. Strathfield LGA has a total of 232 heritage items and 17 heritage conservation areas listed on the Strathfield Local Environmental Plan. 227 are built items and 5 are landscape items. The major issues concerning heritage in the Strathfield LGA include deterioration of heritage items, inappropriate development on sites that adjoin heritage items that have been approved through the Complying Development process and illegal removal of significant heritage fabric on contributory dwellings within Heritage Conservation Areas.

Plans of Management for Community Land

Council is required to adopt Plans of Management for public land that is classified as community land under the *Local Government Act 1993* and *Crown Lands Management Act 2016*. Council has adopted Plans of

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Management for all community land owned by Council. Copies of Plans are published on Council's website. The Cops Creek Reserve Plan of Management (2010) and revision of the Cooks River Natural Areas Plan of Management (2020) is ongoing. Draft Plans of Management for Crown Lands which includes Strathfield Park, Bressington Park, Mason Park and Hudson Park have been prepared and will be exhibited once approved by Crown Lands NSW.

Transport

Strathfield LGA is well connected by public transport and major road systems which run through the LGA. Traffic congestion is a major issue as is increasing demand for transport due to increasing population. The availability of good transport systems in Strathfield LGA is a key attraction for residents, businesses and schools. Connected and integrated transport networks are central to quality of life, providing access to services, facilities, education and employment.

Transport networks in the Strathfield LGA includes highly connected rail, bus and road systems, provided by state and local Government and also include private and non-private vehicle and non- vehicle transports. Although the major transport infrastructure is controlled by State Government, Council provides and maintains local transport infrastructure such as local roads, footpaths and cycleways. Council also advocates on behalf of the community to State Government to improve access, frequency and coverage of public transport services.

Transport by residents indicates changes to travel modes in response to COVID-19 measures. The most recent data is 2020-2021 which compared to the pre-COVID period of 2018-2019 indicates significant declines in use of public transport such as uses of bus and train as well as reductions in walking (to transport connections) likely due to working or studying from home. There were increases in vehicle use as a driver and passenger, however overall there are declines in transport movement over the 2020-2021 compared to pre-COVID conditions.

Table 18 Residential travel in the Strathfield LGA

| Data Type | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
|-----------------------------------|-------------|-------------|-------------|-------------|
| Residential Bus (km) | 19,710,000 | 16,060,000 | 15,695,000 | 9,117,778 |
| Residential Car as Driver (km) | 73,000,000 | 70,445,000 | 121,180,000 | 114,478,415 |
| Residential Car as Passenger (km) | 49,275,000 | 29,930,000 | 38,325,000 | 39,055,796 |
| Residential Train (km) | 88,330,000 | 120,815,000 | 103,295,000 | 60,007,707 |
| Residential Walked Only (km) | 3,285,000 | 6,205,000 | 9,125,000 | 9,710,060 |
| Residential Walk Linked (km) | 10,950,000 | 12,045,000 | 10,585,000 | 6,462,732 |
| Residential Other Mode (km) | | | 1,460,000 | 1,176,315 |
| All | 244,550,000 | 255,500,000 | 299,665,000 | 240,008,807 |

Source: Transport for NSW Household Travel Survey and Resilient Sydney.

The Strathfield LGA has three rail stations at Strathfield, Homebush and Flemington. Strathfield Station is a major station in the Sydney Rail network and Trainlink Intercity rail system.

Table 19 Entries and Exits from Sydney Metro rail stations.

| Rail station | July 2018 | July 2019 | July 2020 | Jan 2021 | July 2021 | July 2022 |
|---------------------|-----------|-----------|-----------|----------|-----------|-----------|
| Flemington - entry | 146,010 | 157,890 | 90,470 | 79,970 | 40,790 | 86,140 |
| Flemington - exit | 139,460 | 149,470 | 83,140 | 74,910 | 37,690 | 79,400 |
| Homebush - entry | 92,900 | 100,800 | 52,780 | 45,620 | 20,610 | 54,840 |
| Homebush - exit | 86,960 | 93,940 | 48,290 | 42,940 | 19,660 | 51,830 |
| Strathfield - entry | 655,750 | 700,500 | 406,050 | 371,560 | 174,480 | 462,200 |
| Strathfield - exit | 653,720 | 689,460 | 397,510 | 366,130 | 171,080 | 452,750 |

Source: Transport for NSW

The table reports on entry and exits from the three rail stations in the Strathfield LGA. The years 2018 and 2019 occurred prior to the imposition of COVID-19 measures from 2020. Overall, access to rail transport from each of the three rail stations has declined. July 2021 figures occurred during the lockdown in aging declines of over 70%. With restrictions easing in 2022, access has increased but is considerably lower than pre-COVID.

According to the Australian Bureau of Statistics (ABS), there was a decrease of about 900 registered vehicles in the LGA in 2021-2022 from the prior year.

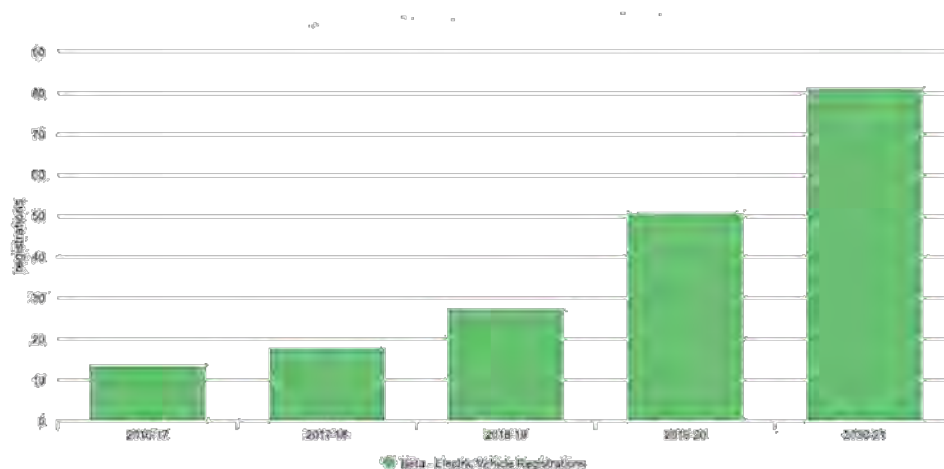
Table 20 Registered Vehicles in Strathfield LGA.

| 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 |
|-----------|-----------|-----------|-----------|-----------|
| 25,099 | 25,679 | 27,116 | 27,507 | 26,677 |

Source: Australian Bureau of Statistics

It is widely recognised that electric vehicles (EVs) have the potential to improve transport systems across the globe, through reduced running and maintenance costs, air pollution, noise pollution and limited reliance on fossil fuels. The most recent statistics indicate that registrations of EV is increasing annually in the LGA. Council has installed 3 free and subsidised electric vehicle charging stations in strategic locations across the LGA (Strathfield Town Centre, Bressington Park and Homebush West Town Centre) and initiated conversion of Council vehicle fleet to electric vehicle/hybrids.

Figure 1 EV Registrations in Strathfield LGA 2017-2021. Source: Resilient Sydney



Waste Management

Management of waste is required to effectively prevent risks to public health, environmental contamination and the loss of valuable resources. Strathfield Council provides a comprehensive waste management service for residential households in the LGA, providing regular waste, recycling and green waste collections and access to online clean-up services. This is complimented by a range of initiatives which support improved community waste practices or regulation and enforcement actions to control illegal dumping and pollution. However, Council does not manage industrial and commercial waste, which generates 43% of all waste in the LGA (2020-21) rising from 40% in 2017-2018. The graph indicates various types of waste generated by source in the LGA.

Table 21 Waste Generation by Source (tonnes).

| Data Type | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
|---------------------------------|-------------|-------------|-------------|-------------|
| Commercial and industrial waste | 45,960,825 | 51,974,735 | 52,802,905 | 53,631,095 |
| Green waste | 1,885,400 | 2,637,880 | 2,244,460 | 2,451,260 |
| Municipal solid waste | 9,726,380 | 9,978,580 | 10,210,060 | 11,551,500 |
| Recycling | 55,003,145 | 59,542,067 | 60,564,275 | 59,159,434 |
| All | 112,575,749 | 124,133,261 | 125,821,699 | 126,793,288 |

Source: Resilient Sydney

Contaminated Sites

Exposure to contaminated sites may affect the health of people, animals or plants. Contamination makes the land unsuitable for most uses. Land contaminated by potentially harmful substances are registered as contaminated sites. Land contamination can be caused by a variety of land uses. Strathfield LGA has six registered contaminated sites with only one under preliminary investigation – the former Ford landfill in Homebush West. Old petroleum stations and other historic landfills also present a risk for certain land uses.

Climate Change, Consumption, Emissions and Pollution

Energy produced from non-renewable resources leads to emissions of greenhouse gases, which are the primary cause of climate change. Climate change poses a major threat to the wellbeing and lifestyle to the Strathfield

LGA. Strathfield Council has committed to a 35% reduction in greenhouse gas emissions by 2030 and net zero emissions by 2050 (Strathfield Local Strategic Planning Statement p68)

The climate of NSW is changing due to global warming, with higher temperatures, increased rainfall variability and more extreme weather events. The effects of climate change are expected to become more pronounced and increase in severity as warming continues over the next century. Projected local climate change impacts for the Sydney region (Office of Environment & Heritage, 2014: Metropolitan Sydney Climate Change Snapshot) include:

- Maximum temperatures increases of up to 1.0°C by 2030 and up to 2.5°C by 2070. Minimum temperatures increases of up to 0.8°C by 2030 and up to 2.5°C by 2070.
- Increased number of hot days (>35°C). On average, the region will experience an additional four hot days by 2030 and eleven more hot days by 2070.
- Increase in extreme weather events such as heat waves, extended droughts, severe fire weather, hail storms and heavy rain or wind activity.

Over the next century it is expected that conditions will worsen for the survival of many species and ecosystems and the productivity of some agricultural systems. Counteracting the effects of climate change will depend on concerted action globally to reduce greenhouse gas emissions.

Air Quality

The NSW Department of Planning and Environment collects data and reports on air quality concentration in the Greater Sydney Metropolitan area. While Council has a limited sphere of influence over air quality in the local area, Council works with other sectors of government, industry and the community to improve air quality.

Table 22 Air Quality Categories, calculated from raw data sourced from the Chullora Air Quality Monitoring Station. Data displayed as number of days in the year in each category.

| Air Quality Categories - Strathfield LGA and surrounds, measured on a 24 hr cycle | | | | | | |
|---|------|------|------|-----------|----------------|----------------------|
| Year | Good | Fair | Poor | Very Poor | Extremely Poor | % Good days per year |
| 2021-2022 | 349 | 14 | 1 | 1 | 0 | 96% |

Source: Department of Planning and Environment.

Air quality in the Strathfield LGA and surrounding areas was good for 96% of the 2020-2021 year, which is a significant increase on previous years. This is mainly attributable to COVID-19 measures which resulted in decline of movement and particularly vehicle use. Air quality measurements were changed to be assessed by the Air Quality Categories (AQC) instead of Air Quality Indexes (AQI) over 2021-22. Data following this point will be measured categorized using the AQC system. The table below indicates prior year results.

Table 23 Air Quality Indexes, calculated from raw data sourced from the Chullora Air Quality Monitoring Station with data displayed as number of days in the year in each index. Source: Department of Planning and Environment.

| Air Quality Indexes - Strathfield LGA and surrounds measured on a 24 hr cycle | | | | | | |
|---|-----------|------|------|------|-----------|--------------------------------|
| Year | Very good | Good | Fair | Poor | Hazardous | % Very Good-Good days per year |
| 2020-2021 | 172 | 164 | 23 | 4 | 0 | 92% - 336 |
| 2019-2020 | 67 | 201 | 40 | 19 | 39 | 73% - 268 |
| 2018-2019 | 57 | 231 | 55 | 14 | 3 | 84% - 308 |

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Energy Consumption and Emissions

Access to reliable and affordable energy supply underpins economic activity and our quality of life. But use of energy from non-renewable sources leads to greenhouse gas emissions and air pollution. There has been an overall decline in both the total and per person amount of energy use in the Strathfield LGA. Emissions from energy consumption were also reduced, likely due to COVID-19 measures.

Strathfield LGA Emissions (tonnes CO₂-e) – per suburb. Strathfield LGA emissions show a general decline in the Strathfield LGA and across most suburbs, likely due to the impact of COVID measures in 2021-2022.

Table 24 Strathfield LGA Emissions (tonnes CO₂-e) – per suburb

| Suburb | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
|-------------------|-----------------|-----------------|-----------------|-----------------|------------------|
| Belfield | 9826.667 | 7895.344 | 8043.858 | 8376.248 | 7027.89 |
| Greenacre | 68476.46 | 67591.32 | 72594.44 | 63589.91 | 68345.07 |
| Homebush | 143191.1 | 122661 | 130836.9 | 126823.7 | 116943.46 |
| Homebush West | 100837.6 | 93511.38 | 95113.28 | 89767.55 | 82018.88 |
| Strathfield | 137958.4 | 134994.7 | 133882.6 | 135442.7 | 115281.73 |
| Strathfield South | 64601.65 | 83336.77 | 85042.83 | 85473.61 | 80674.61 |
| Total | 524891.9 | 509990.5 | 525513.9 | 509473.7 | 470287.64 |

Source: Resilient Sydney platform utilising data from Ausgrid, Endeavour, Jemena, NSW EPA, ABS Census, BTS Household Travel Survey and Kinesis.

Water Consumption

The most recent water consumption statistics for the Strathfield LGA are for the 2020-2021 financial year. Generally, most suburbs and sectors recorded decreases in water consumption from 2018-2019, the last full year prior to imposition of COVID-19 measures.

Table 25 Strathfield LGA: Potable Water Consumption by Suburb (kL)

| Suburb | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020 - 2021 |
|-------------------|------------------|------------------|------------------|------------------|------------------|
| Belfield | 121,181 | 131,870 | 123,045 | 114,498 | 115,095 |
| Greenacre | 437,121 | 386,445 | 399,792 | 354,785 | 329,362 |
| Homebush | 1,118,817 | 1,185,991 | 1,214,687 | 1,258,955 | 1,141,098 |
| Homebush West | 746,991 | 751,809 | 754,682 | 1,007,155 | 777,178 |
| Strathfield | 1,954,239 | 2,209,097 | 2,097,060 | 2,028,069 | 1,845,619 |
| Strathfield South | 575,144 | 595,713 | 598,053 | 574,242 | 569,070 |
| TOTAL | 4,953,494 | 5,260,927 | 5,187,321 | 5,337,706 | 4,777,422 |

Source: Resilient Sydney platform utilising Sydney Water Data and Kinesis.

Table 26 Strathfield LGA: Potable Water Consumption by Sector (kL)

| Sector – Sub-sector | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
|------------------------------|-----------|---------|---------|---------|---------|
| Non-Residential - Commercial | 17,079.58 | 17,312 | 17,660 | 18,535 | 22,576 |
| Non-Residential - Education | 27,777 | 32,266 | 32,192 | 36,581 | 27,826 |

| | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|
| Non-Residential - Health | 108,784 | 122,383 | 122,170 | 142,021 | 105,552 |
| Non-Residential - Industrial | 893,190 | 896,570 | 927,901 | 1,102,517 | 652,900 |
| Non-Residential - Retail | 342,206 | 261,696 | 267,133 | 317,084 | 310,645 |
| Residential - Attached | 162,500 | 187,836 | 181,275 | 172,577 | 167,541 |
| Residential - Detached | 1,697,204 | 1,812,553 | 1,729,653 | 1,637,931 | 1,616,810 |
| Residential - Multi-unit | 1,704,751 | 1,930,308 | 1,909,333 | 1,910,458 | 1,873,570 |
| TOTAL | 4,953,494 | 5,260,927 | 5,187,321 | 5,337,706 | 4,777,422 |

Source: Resilient Sydney platform utilising Sydney Water Data and Kinesis.

Natural Environment and Biodiversity

The condition of our natural environment is largely dependent on how land is used and managed in order to provide ecosystem services and suitable habitat for native species. Changes to the LGA's natural environment have affected the richness and diversity of species, ecosystems and their ability to survive.

Approximately 9% of the Strathfield LGA is open space, which is utilised for parks, reserves and for the conservation of environmentally sensitive areas such as Mason Park wetlands and Cocks Creek Reserve. There is currently 9.06 hectares of remnant bushland across the Strathfield LGA, which is less than 1% of the LGA's total area. Most of the bushland is in isolated remnants, surrounded by housing, parks, sporting fields, shops and industrial estates.

Key locations in the LGA for the natural environment include Mason Park Wetlands, Cocks Creek Reserve and Greenacre Frog Ponds. Biodiversity or wildlife corridors are primarily located along the Cooks River/Cocks Creek in Strathfield and Strathfield South. Strathfield's Biodiversity Strategy and Action Plan sets clear strategic intent for Council and community in protecting and improving biodiversity in Council.

The Strathfield LGA has an overall tree canopy of 17%, though this varies in consistency across the LGA ranging from low canopies of under 5% particularly in industrial areas and higher canopies of over 50% in many parks and reserves. The tree canopy includes remnant trees and vegetation as well as exotic ornamentals and the native rain forest trees on public and private property.

Biodiversity

Biological diversity, or biodiversity, is the variety of life forms in all terrestrial (land) and aquatic (water) environments on Earth. There are three levels of biodiversity:

- Genetic diversity – the variety of genetic information contained in individual plants, animals and micro-organisms.
- Species diversity – the variety of species e.g. *Eucalyptus fibrosa* (Broad-leaved Ironbark) and *Wilsonia backhousei* (Narrow-leaved *Wilsonia*).
- Ecosystem diversity – the variety of habitats, ecological communities and ecological processes. An ecosystem is a dynamic combination of plant, animal and micro-organism communities and their non-living environment (e.g. soil, water and the climatic regime) interacting as a functional unit, e.g. Coastal Saltmarsh.

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Biodiversity is interconnected, interdependent and constantly changing. It can be increased by genetic change and evolutionary processes or reduced by threats such as habitat clearing or disease which lead to population decline and extinction.

Strathfield Biodiversity Strategy and Action Plan (2019) sets clear strategic intent for Council and community in protecting and improving biodiversity in Council. The 10 year strategy includes background and local context for biodiversity in Strathfield, Councils vision, biodiversity priorities and guiding principles. The action plan sets relevant high level actions within four key focus areas; vegetation and habitat, waterways and water bodies, green and blue grid connections, and Council and community roles.

Maintaining native vegetation in good condition is critical to the survival of the species and ecosystems that depend on it for habitat. As a developed urban area, most of Strathfield LGA was cleared of its original land which has resulted in fragmentation. There is currently 9.06 hectares of remnant bushland across the Strathfield LGA, which is less than 1% of the LGA's total area. Most of the bushland is in isolated remnants, surrounded by housing, parks, sporting fields, shops and industrial estates.

Recent vegetation surveys confirm the presence of four different remnant vegetation communities, native creek plantings and native/exotic plantings in streetscapes and public reserves. A more detailed 2016 survey recorded 94 different animal species, mostly woodland birds.

Key locations in the LGA for the natural environment include Mason Park Wetlands, Coxs Creek Reserve and Greenacre Frog Ponds. Biodiversity or wildlife corridors are primarily located along the Cooks River/Coxs Creek in Strathfield and Strathfield South. Plans of Management specifically for natural areas include Cooks River natural areas and Greenacre Frog Ponds.

Many of Strathfield's plants and animals are currently threatened with extinction and areas listed under the Commonwealth *Environment Protection and Biodiversity Conservation Act 2016*. Efforts to protect species and ecosystems are focused on threatened species as these are at the greatest risk of extinction. Threatened native plants in Strathfield LGA include *Pomaderris Prunifolia*, *Wahlenbergia multicaulis* (Tadgell's Bluebell), *Acacia pubescens* (Downy Wattle) and *Wilsonia Backhousei* (Narrow-leafed Wilsonia). Threatened native fauna in Strathfield LGA includes Grey-headed Flying-Fox, Large Bent-wing bat and Green and Golden Bell frog.

Table 27 Vegetation Communities in Strathfield LGA. Source: Strathfield Council Biodiversity Conservation Strategy and Action Plan 2020-2030

| Vegetation communities | BC Act status | EPBC Act status | Area (ha) | % of LGA |
|-----------------------------|---------------------------------------|---|-----------|----------|
| Castlereagh Ironbark Forest | Endangered Ecological Community (EEC) | Critically endangered ecological community (CEEC) | 4.4 | 0.3 |
| Estuarine Mangrove Forest | - | - | 0.76 | 0.05 |
| Coastal Saltmarsh | EEC | VEC | 2.5 | 0.18 |
| Swamp Oak Floodplain Forest | EEC | EEC | 1.4 | 0.10 |
| Total | | | 9.06 ha | <=1% |

The survival of threatened species is impacted by threatening processes. The main threats are the clearing and disturbance of native vegetation and invasive pests and weeds. As the effects of climate change become more pronounced these will increasingly impact on species' capacity to adapt and survive.

Tree Canopy

Green tree canopies are crucial in providing vital shade that reduces ambient temperatures and mitigates the urban heat island effect. They extend habitat, increase biodiversity and improve air quality by removing fine particles from the air and trees mitigate the impact of climate change, acting as a storehouse for carbon dioxide. Strathfield's urban tree landscape enhances streetscape appearance, provides habitat for birds and native animals, improves air quality, provides shade and reduces UV radiation and heat energy absorption.

Tree canopies are calculated across all land types in the LGA including residential, industrial, parklands and roads. The estimated tree canopy of the Strathfield LGA is 17% (NSW Planning, Industry and Environment 2019). However, there is considerable variation within the LGA of tree canopy coverage ranging from higher coverage in parks and reserves such as Coss Creek Reserve (67%) and Ford Park (57%) to very low coverage of under 10% in the industrial areas of Strathfield South, Greenacre and Homebush and some residential streets in the LGA.

Table 28 Tree Canopy per suburb – Area sqm (2019)

| Suburb | Area (sqm) |
|-------------------|-----------------|
| Belfield | 0.194605 |
| Greenacre | 0.100189 |
| Homebush | 0.15642 |
| Homebush West | 0.135815 |
| Strathfield | 0.230977 |
| Strathfield South | 0.095166 |
| TOTAL | 0.168405 |

Source: Resilient Sydney platform utilising Department of Planning Data and Kinesis.

A recent study by Western Sydney University compared two streets, one with 30% canopy cover and the other with 10%. The street with a low category cover was 10 degrees warmer than the street with more trees indicating importance of trees in moderating heat

It is estimated that there are over 11,000 street trees and 40,000 trees in parks of varying species and ages in the Strathfield LGA. Council's street planting program commenced in 1886. The most dominant species of street tree is the Brushbox (*Lophostemon confertus*) making up 50% of the population. Council has identified areas of low canopy and programs to increase plantings and replace dying or diseased trees has commenced. Council is also investing in a tree inventory to get a better understanding of the health and condition of our trees by collecting the data that will help make future management decisions.

New and replacement plantings and natural area maintenance occurred in natural areas through Bushcare programs and National Tree Days. These programs and events provide community members opportunities to contribute positively to their local environment by planting important vegetation.

Catchment and Waterways

Healthy river ecosystems comprise rivers, their riparian zones, floodplains and wetlands. They are vital to aquatic and terrestrial biodiversity, but also to support human economic and recreational activities.

Strathfield's main waterways include Saleyards and Powells Creek, in the north of the council area, which flow to join the Parramatta River at Homebush Bay, Coxs Creek and the Cooks River, which flow to the southeast to Botany Bay. The LGA is divided between the Parramatta River and Cooks River catchments. Council works in collaboration with other Councils and State Agencies, particularly Sydney Water, to improve the quality of the river and foreshores. Council participates in the Cooks River Alliance and in June 2022, Council resolved to rejoin the Parramatta River Catchment Group.

Sydney Water recently naturalised a large section of Powells Creek near Mason Park Wetlands. The foreshores were planted to re-instate the riverbank improving biodiversity and appearance of the creek and its foreshores. The adjacent parklands were upgraded with pathways, recreation facilities and improved access to open space. Council with Sydney Water are currently investigating naturalisation of a section of the Cooks River at Ford Park and Maria Reserve, by replacing the concrete banks with ones made of rocks and native plants.

Council has been undertaking monthly testing of local waterways however, there are insufficient samples available to report with accuracy on trends. Testing assists in determining the health standards of ecosystems and spot samples for pollution and algae blooms. Testing has been conducted at the following sites: Cox's Creek Reserve, Cox's Creek (Chisholm St), Cooks River (Yarrowee Wetlands), Saleyards Creek (The Crescent), Saleyards Creek (Bressington Park), Powells Creek (Pomeroy St) and the new Hudson Park Lake. Water quality tests are also undertaken to determine pollution levels and rates of littering and dumping relating to specific events.

Council operates a three weekly cycle of street sweeping services to stop leaf and other litter flowing into rivers. Services also operate more frequently as required e.g. seasonal leaf drop periods, heavy leaf litter and emergency operations.

Biosecurity and Invasive Species

In New South Wales, invasive species are one of the leading causes of native species decline and extinctions. They have detrimental effects on the economy through damages to infrastructure, agriculture and public amenities. Invasive species affect the aesthetic value of properties and can have adverse impacts to human and animal health.

Under the Biosecurity Act 2015 (NSW) Council is recognised as a local control authority (LCA) for biosecurity matters relating to weeds. As a local control authority Council's responsibilities include, but are not limited to:

- The inspection of properties
- Assistance with weed identification
- Provision of advice on weed eradication or control measures
- Notification of the presence and dangers of invasive weeds on both private and public lands.
- Enforcement of compliance with the Biosecurity Act 2015 in weed related matters.

Invasive animals are managed by State Government, and supported by local governments. Councils have no authority over invasive animals under the *Biosecurity Act 2015*. Strathfield Council does not currently have any ongoing control programs targeting invasive animals.

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Throughout Strathfield invasive plants are present in varying levels. At locations such as Cocks Creek Bushland Reserve, there is a high level of weed presence, and is subject to ongoing control efforts. However, sites such as Mason Park and Bressington Park have a low level of weed presence.

Weeds present throughout Strathfield are generally typical of weeds found throughout the Greater Sydney region, such as Green Cestrum, Asparagus weeds, Pampas Grass and Alligator weed. Weeds determined as state and regional 'priorities' are targeted for control and enforcement. Strathfield Council does not currently have any weeds determined 'local priority'. Common weeds, such as Bamboo, Morning Glory and Privet, that are considered low risk are not targeted for enforcement, but controlled on Council managed land where possible.

New incursions of weeds that have not previously been detected are managed as an urgent priority. For example, *Salvinia* (*Salvinia molesta*) was detected in March 2021 at Hudson Park Lake. Eradication efforts were quickly undertaken, and all invasive plant material removed. Inspections occur every 3 months to detect and remove any regrowth.

Strathfield Council area has many vectors in which weeds can enter the LGA. We have several main roads, train lines, rivers and creeks. High risk pathway inspections are conducted on a yearly basis to detect any new incursions and initiate control efforts if needed. Sydney Flower Markets is also a way for weeds to enter the LGA, and be distributed throughout NSW, as some weed species are sold in the cut flower industry for their ornamental properties. Council conducts frequent inspections at the Markets to ensure plants that are sold are not a risk to the environment, economy or community.

Council is supported through grant funding of the NSW Weed Action Program to continue inspection and education efforts.

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CCSI INVESTMENT REPORT - SEPTEMBER 2022

AUTHOR: Deo Narayan, Coordinator Finance Operations

APPROVER: Melinda Aitkenhead, Director, Corporate and Community

RECOMMENDATION

That the record of cash investments as at 30 September 2022 be received and noted.

PURPOSE OF REPORT

To submit Council's record of cash investments as at 30 September 2022 pursuant to Clause 212 of the *Local Government (General) Regulation 2005*.

REPORT

Investment Allocation & Performance

Investment Portfolio as at 30 September 2022

| Call Accounts | Allocation (%) | Amount (\$) |
|-------------------------------------|----------------|-------------------|
| Term Deposits | 86 | 45,000,000 |
| Cash At Bank and At Call Investment | 14 | 7,213,732 |
| Total Investments | | 52,213,732 |

* Investment Portfolio details are listed in the attachment.

As at the end of September 2022, the portfolio was mainly directed to fixed term deposits (86%). The remaining portfolio is directed to various cash accounts (14%) for current liquidity needs.

Council's performance for the month ending 30 September 2022 is summarised as follows:

Performance

Council's performance for the month ending 30 September 2022 is summarised as follows:

| Performance (Actual) | 1 month | 3 months | 6 months | FYTD | 1 year |
|--------------------------------------|--------------|---------------|--------------|---------------|--------------|
| Official Cash Rate | 0.19% | 0.46% | 0.57% | 0.46% | 0.62% |
| AusBond Bank Bill Index | 0.15% | 0.42% | 0.49% | 0.42% | 0.52% |
| Council's T/D Portfolio [^] | 0.16% | 0.37% | 0.64% | 0.37% | 1.05% |
| Outperformance | 0.01% | -0.05% | 0.14% | -0.05% | 0.53% |

[^]Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

| Performance (Annualised) | 1 month | 3 months | 6 months | FYTD | 1 year |
|--------------------------------------|--------------|---------------|--------------|---------------|--------------|
| Official Cash Rate | 2.35% | 1.84% | 1.14% | 1.84% | 0.62% |
| AusBond Bank Bill Index | 1.79% | 1.69% | 0.99% | 1.69% | 0.52% |
| Council's T/D Portfolio [^] | 1.96% | 1.49% | 1.27% | 1.49% | 1.05% |
| Outperformance | 0.17% | -0.21% | 0.29% | -0.21% | 0.53% |

[^]Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

For the month of September, the total investment portfolio (excluding cash) provided a return of +0.16% (actual) or +1.96% p.a. (annualised), marginally outperforming the benchmark AusBond Bank Bill Index return of +0.15% (actual) or +1.79% p.a. (annualised). Over the past year, the total portfolio (excluding cash) returned +1.05% p.a., outperforming bank bills by 0.53% p.a.

As expected, the Reserve Bank of Australia (RBA) increased the official cash rate by another 50bp in September taking the cash rate to 2.35%. Council's investment portfolio has returned a weighted average yield of 2.03% as at end of September 2022, which is 0.34% above the 90 days Bloomberg benchmark of 1.69%.

Council has earned interest revenue totalling \$187,530 as at 30 September 2022, being 61.69% of the original full year projected budget.

Below is a table showing the restrictions placed on the cash and investments held:

| Investments Represented by | 30 September 2022 (\$) |
|---|-----------------------------------|
| Externally Restricted Reserves | |
| Domestic Waste Management | 3,196,235 |
| Unexpended Grants | 9,406,720 |
| Developer Contributions | 12,486,085 |
| Stormwater Management | 594,510 |
| Total Externally Restricted Reserves | 25,683,550 |
| Internally Restricted Reserves | |
| Plant Replacement | 1,129,614 |
| Employee Leave Entitlement | 1,285,159 |
| Deposits/Retentions and Bonds | 11,395,033 |
| Adshel (Bus Shelters) | 270,000 |
| Technology | 133,665 |
| Carry Forwards | 37,621 |
| Future Major Expenditure | 2,052,570 |
| Parkscape Improvements | 29,000 |
| Risk Management | 195,362 |
| Election | 30,194 |
| Total Internally Restricted Reserves | 16,558,218 |
| Total Restricted Reserves | 42,241,768 |
| Unrestricted | 9,971,964 |
| Total Investments | 52,213,732 |

^ The amounts as at 30 September 2022 are subject to change given that the annual financial statements haven't been completed.

* Unrestricted funds, whilst not subject to a restriction for a specific purpose, are fully committed via Council's adopted Operational Plan.

Impact of COVID-19 to Council's Portfolio

COVID-19 has adversely impacted financial markets, which in turn, has also affected Council's investment portfolio.

Global central banks are now aggressively increasing interest rates to get inflation back under control. Ongoing supply chain issues, China's zero-COVID strategy and the war in Ukraine has resulted in surging inflation both internationally and domestically. Longer-term bond yields have gone into overdrive, spiking through the year on central banks rhetoric and forward guidance on their stance to fight inflation. Domestically, the RBA increased the official cash rate by another 50bp in September and again by 25bp in October, taking the cash rate to 2.60%.

The largest impact to Council's investment portfolio is with regards to its largest exposure being in bank term deposits (~86% of the portfolio). The deposit market has largely already factored in the current rate hike cycle but continues to react to inflation and central bank guidance. The longer end (+2yrs) of the deposit curve has flattened over the past few months as the market continues to factor in the (likely) possibility of a recession over coming years.

Certification – Responsible Accounting Officer

The Chief Finance Officer hereby certifies that the investments listed above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

1. Investment Performance - September 2022

ATTACHMENT 1



Investment Report


01/09/2022 to 30/09/2022



Portfolio Valuation as at 30/09/2022

| Issuer | Rating | Type | Alloc | Interest | Purchase | Maturity | Rate | Capital Value | Accrued | Accrued MTD |
|---------------------|--------|------|---------|-------------|------------|------------|--------|---------------|-----------|-------------|
| Westpac | AA- | TD | GENERAL | Quarterly | 27/10/2021 | 27/10/2022 | 0.5100 | 2,000,000.00 | 1,844.38 | 838.36 |
| Commonwealth Bank | AA- | TD | GENERAL | At Maturity | 01/11/2021 | 01/11/2022 | 0.7000 | 2,000,000.00 | 12,810.96 | 1,150.68 |
| Members Equity Bank | BBB+ | TD | GENERAL | At Maturity | 07/12/2021 | 07/12/2022 | 0.7000 | 1,000,000.00 | 5,715.07 | 575.34 |
| Commonwealth Bank | AA- | TD | GENERAL | At Maturity | 24/05/2022 | 24/01/2023 | 2.4700 | 2,000,000.00 | 17,594.52 | 4,060.27 |
| Westpac | AA- | TD | GENERAL | At Maturity | 07/02/2022 | 07/02/2023 | 0.8700 | 1,000,000.00 | 5,625.21 | 715.07 |
| NAB | AA- | TD | GENERAL | At Maturity | 08/03/2022 | 08/03/2023 | 1.0200 | 1,000,000.00 | 5,784.66 | 838.36 |
| Commonwealth Bank | AA- | TD | GENERAL | At Maturity | 18/08/2022 | 05/04/2023 | 3.6900 | 2,000,000.00 | 8,896.44 | 6,065.75 |
| NAB | AA- | TD | GENERAL | Annual | 18/05/2021 | 18/05/2023 | 0.6000 | 2,000,000.00 | 4,471.23 | 986.30 |
| Commonwealth Bank | AA- | TD | GENERAL | At Maturity | 18/08/2022 | 07/06/2023 | 3.8300 | 3,000,000.00 | 13,850.96 | 9,443.84 |
| NAB | AA- | TD | GENERAL | Annual | 23/07/2021 | 24/07/2023 | 0.6500 | 1,000,000.00 | 1,210.96 | 534.25 |
| Commonwealth Bank | AA- | TD | GENERAL | At Maturity | 18/08/2022 | 23/08/2023 | 4.0100 | 1,000,000.00 | 4,833.97 | 3,295.89 |
| Commonwealth Bank | AA- | TD | GENERAL | At Maturity | 02/09/2022 | 06/09/2023 | 4.2200 | 2,000,000.00 | 6,705.75 | 6,705.75 |
| Westpac | AA- | TD | GENERAL | Quarterly | 27/10/2021 | 26/10/2023 | 0.9600 | 4,000,000.00 | 6,943.56 | 3,156.16 |
| Commonwealth Bank | AA- | TD | GENERAL | At Maturity | 02/09/2022 | 08/11/2023 | 4.2500 | 2,000,000.00 | 6,753.42 | 6,753.42 |
| ICBC Sydney Branch | A | TD | GENERAL | Annual | 09/12/2021 | 13/12/2023 | 1.4300 | 2,000,000.00 | 23,193.42 | 2,350.68 |
| Westpac | AA- | TD | GENERAL | At Maturity | 14/09/2022 | 10/01/2024 | 4.3000 | 2,000,000.00 | 4,005.48 | 4,005.48 |
| ICBC Sydney Branch | A | TD | GENERAL | Annual | 07/02/2022 | 07/02/2024 | 1.7200 | 2,000,000.00 | 22,242.19 | 2,827.40 |
| ICBC Sydney Branch | A | TD | GENERAL | Annual | 08/03/2022 | 07/03/2024 | 1.9500 | 1,000,000.00 | 11,058.90 | 1,602.74 |





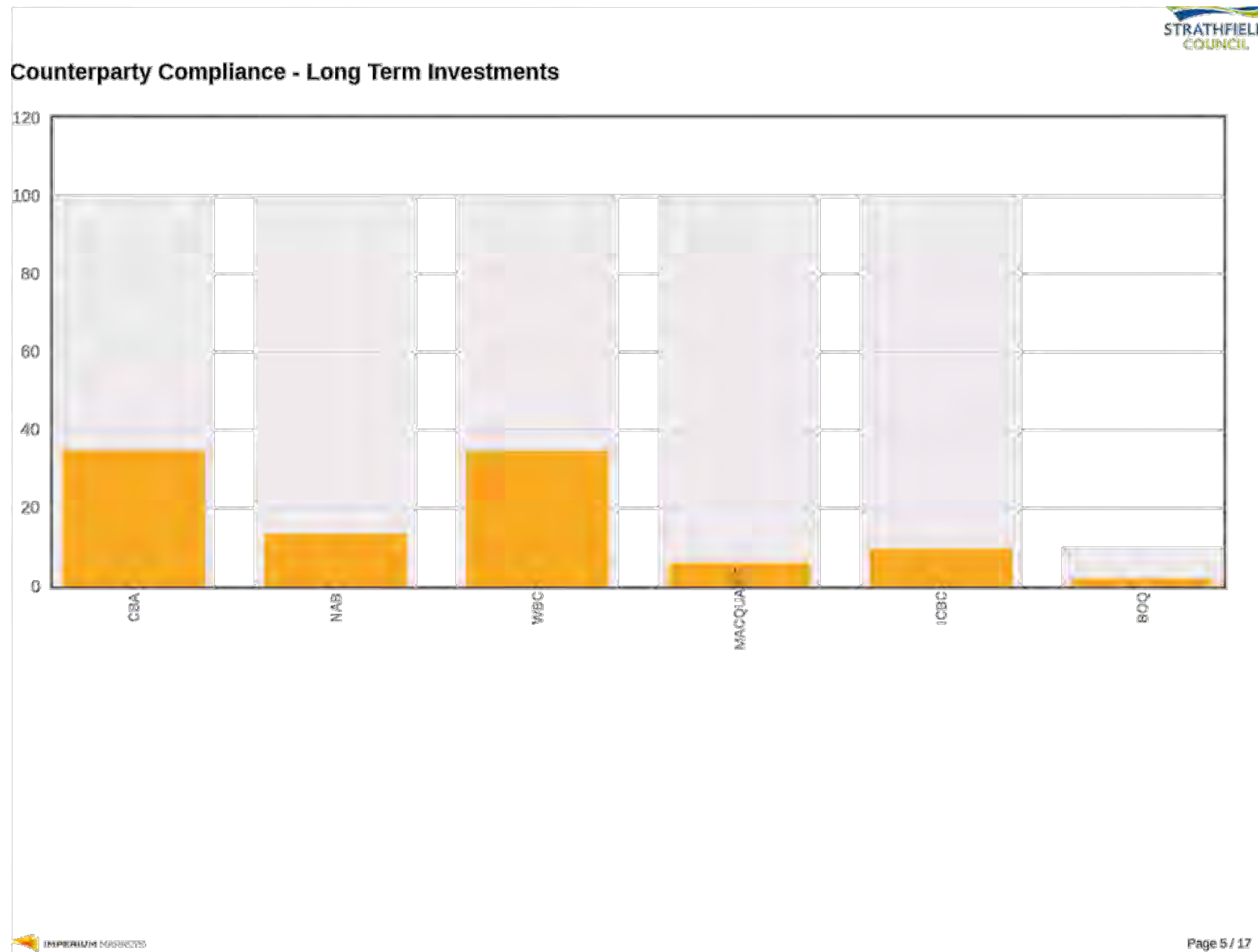
| Issuer | Rating | Type | Alloc | Interest | Purchase | Maturity | Rate | Capital Value | Accrued | Accrued MTD |
|-------------------|--------|------|---------|-----------|------------|------------|--------|----------------------|-------------------|------------------|
| NAB | AA- | TD | GENERAL | Annual | 18/05/2021 | 20/05/2024 | 0.7500 | 1,000,000.00 | 2,794.52 | 616.44 |
| Westpac | AA- | TD | GENERAL | Quarterly | 27/10/2021 | 30/10/2024 | 1.3500 | 5,000,000.00 | 12,205.48 | 5,947.95 |
| NAB | AA- | TD | GENERAL | Annual | 18/05/2021 | 19/05/2025 | 1.0000 | 1,000,000.00 | 3,726.03 | 821.92 |
| Westpac | AA- | TD | GENERAL | Quarterly | 27/10/2021 | 29/10/2025 | 1.5900 | 2,000,000.00 | 5,750.14 | 2,613.70 |
| NAB | AA- | TD | GENERAL | Annual | 18/05/2021 | 15/05/2026 | 1.3000 | 1,000,000.00 | 4,843.84 | 1,068.49 |
| Westpac | AA- | TD | GENERAL | Quarterly | 27/10/2021 | 28/10/2026 | 1.8200 | 2,000,000.00 | 6,581.92 | 2,991.78 |
| Macquarie Bank | A+ | CASH | GENERAL | Monthly | 30/09/2022 | 30/09/2022 | 2.5000 | 3,072,920.87 | 4,719.28 | 4,719.28 |
| Commonwealth Bank | AA- | CASH | GENERAL | Monthly | 30/09/2022 | 30/09/2022 | 2.1000 | 585,053.20 | 4,864.23 | 4,864.23 |
| Commonwealth Bank | AA- | CASH | GENERAL | Monthly | 30/09/2022 | 30/09/2022 | 2.3500 | 3,555,758.48 | 6,851.78 | 6,851.78 |
| TOTALS | | | | | | | | 52,213,732.55 | 215,878.31 | 86,001.32 |



Counterparty Compliance as at 30/09/2022

Long Term Investments

| Compliant | Bank Group | Term | Rating | Invested | Invested (%) | Limit (%) | Limit (\$) | Available |
|---------------|--------------------|------|--------|----------------------|---------------|-----------|------------|---------------|
| | Commonwealth Bank | Long | AA- | 18,140,811.68 | 34.74 | 100.00 | - | 34,072,920.87 |
| | NAB | Long | AA- | 7,000,000.00 | 13.41 | 100.00 | - | 45,213,732.55 |
| | Westpac | Long | AA- | 18,000,000.00 | 34.47 | 100.00 | - | 34,213,732.55 |
| | Macquarie Bank | Long | A+ | 3,072,920.87 | 5.88 | 100.00 | - | 49,140,811.68 |
| | ICBC Sydney Branch | Long | A | 5,000,000.00 | 9.58 | 100.00 | - | 47,213,732.55 |
| | BOQ | Long | BBB+ | 1,000,000.00 | 1.92 | 10.00 | - | 4,221,373.20 |
| TOTALS | | | | 52,213,732.55 | 100.00 | | | |



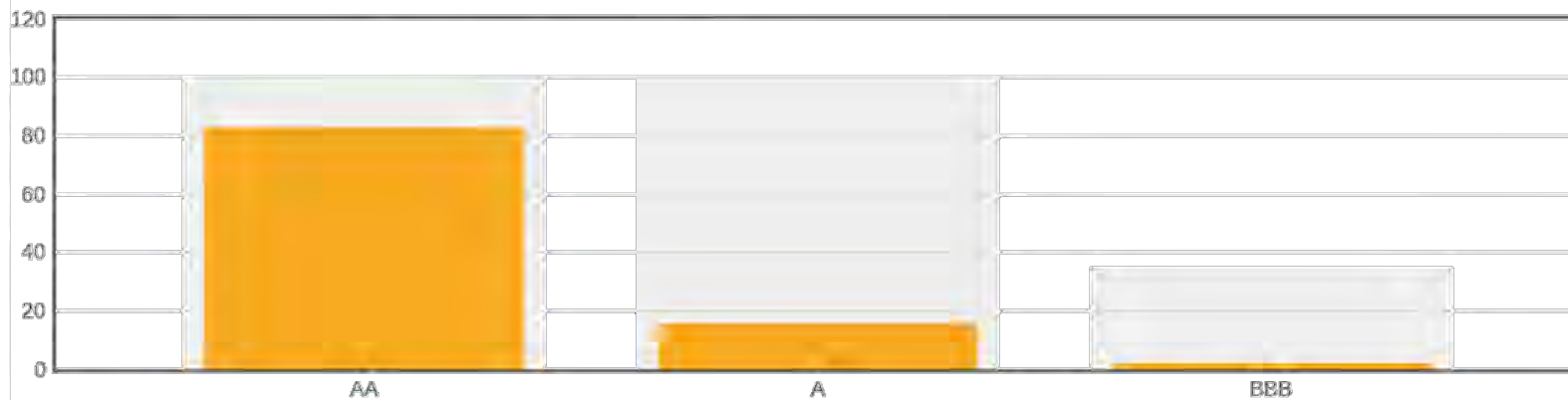


Credit Quality Compliance as at 30/09/2022

Long Term Investments

| Compliant | Rating | Invested (\$) | Invested (%) | Limit (%) | Available |
|---------------|--------|----------------------|---------------|-----------|---------------|
| | AA | 43,140,811.68 | 82.62 | 100.00 | 9,072,920.87 |
| | A | 8,072,920.87 | 15.46 | 100.00 | 44,140,811.68 |
| | BBB | 1,000,000.00 | 1.92 | 35.00 | 17,274,806.39 |
| TOTALS | | 52,213,732.55 | 100.00 | | |

Credit Quality Compliance - Long Term Investments

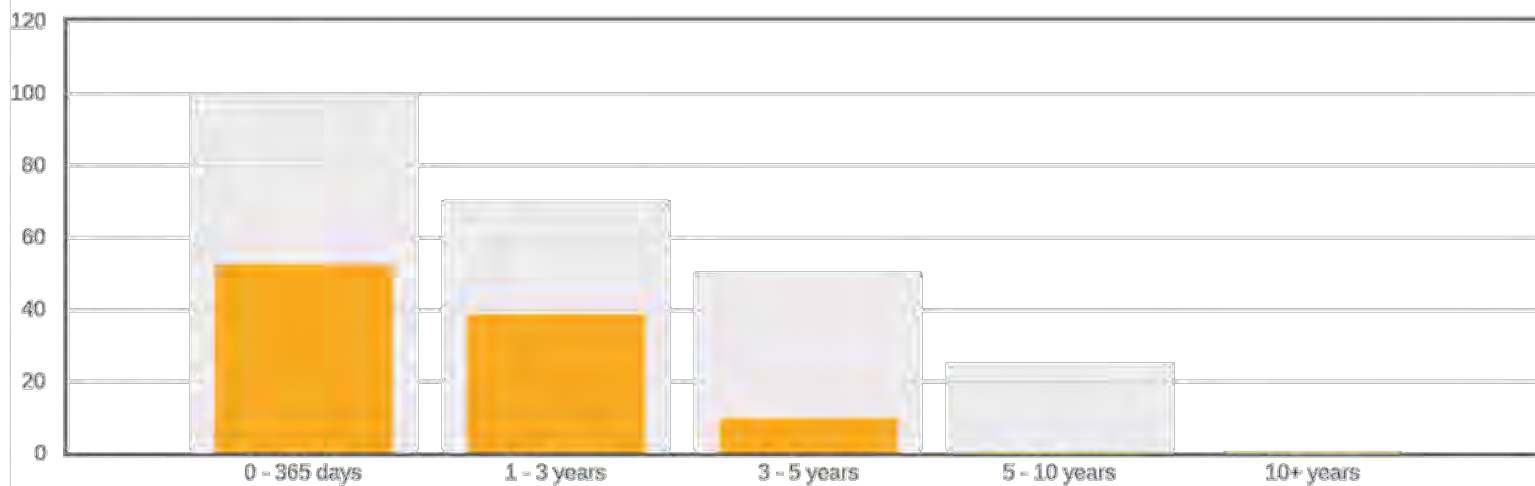




Maturity Compliance as at 30/09/2022

| Compliant | Term | Invested | Invested (%) | Min Limit (%) | Max Limit (%) | Available |
|---------------|--------------|----------------------|---------------|---------------|---------------|---------------|
| ✓ | 0 - 365 days | 27,213,732.55 | 52.12 | 0.00 | 100.00 | 25,000,000.00 |
| ✓ | 1 - 3 years | 20,000,000.00 | 38.30 | 0.00 | 70.00 | 16,549,612.79 |
| ✓ | 3 - 5 years | 5,000,000.00 | 9.58 | 0.00 | 50.00 | 21,106,866.28 |
| ✓ | 5 - 10 years | - | 0.00 | 0.00 | 25.00 | 13,053,433.14 |
| ✓ | 10+ years | - | 0.00 | 0.00 | 0.00 | - |
| TOTALS | | 52,213,732.55 | 100.00 | | | |

Maturity Compliance






Portfolio Comparison

From: 31/08/2022 To: 30/09/2022

| Issuer | Rating | Type | Rate | Purchase | Maturity | Interest | 31/08/2022 | 30/09/2022 | Difference |
|---------------------|--------|------|--------|------------|------------|-------------|--------------|--------------|---------------|
| Auswide Bank | BBB | TD | 0.6500 | 30/11/2021 | 01/09/2022 | At Maturity | 2,000,000.00 | - | -2,000,000.00 |
| Westpac | AA- | TD | 0.5100 | 27/10/2021 | 27/10/2022 | Quarterly | 2,000,000.00 | 2,000,000.00 | - |
| Commonwealth Bank | AA- | TD | 0.7000 | 01/11/2021 | 01/11/2022 | At Maturity | 2,000,000.00 | 2,000,000.00 | - |
| Members Equity Bank | BBB+ | TD | 0.7000 | 07/12/2021 | 07/12/2022 | At Maturity | 1,000,000.00 | 1,000,000.00 | - |
| Commonwealth Bank | AA- | TD | 2.4700 | 24/05/2022 | 24/01/2023 | At Maturity | 2,000,000.00 | 2,000,000.00 | - |
| Westpac | AA- | TD | 0.8700 | 07/02/2022 | 07/02/2023 | At Maturity | 1,000,000.00 | 1,000,000.00 | - |
| NAB | AA- | TD | 1.0200 | 08/03/2022 | 08/03/2023 | At Maturity | 1,000,000.00 | 1,000,000.00 | - |
| Commonwealth Bank | AA- | TD | 3.6900 | 18/08/2022 | 05/04/2023 | At Maturity | 2,000,000.00 | 2,000,000.00 | - |
| NAB | AA- | TD | 0.6000 | 18/05/2021 | 18/05/2023 | Annual | 2,000,000.00 | 2,000,000.00 | - |
| Commonwealth Bank | AA- | TD | 3.8300 | 18/08/2022 | 07/08/2023 | At Maturity | 3,000,000.00 | 3,000,000.00 | - |
| NAB | AA- | TD | 0.6500 | 23/07/2021 | 24/07/2023 | Annual | 1,000,000.00 | 1,000,000.00 | - |
| Commonwealth Bank | AA- | TD | 4.0100 | 18/08/2022 | 23/09/2023 | At Maturity | 1,000,000.00 | 1,000,000.00 | - |
| Commonwealth Bank | AA- | TD | 4.2200 | 02/09/2022 | 08/09/2023 | At Maturity | - | 2,000,000.00 | 2,000,000.00 |
| Westpac | AA- | TD | 0.9600 | 27/10/2021 | 26/10/2023 | Quarterly | 4,000,000.00 | 4,000,000.00 | - |
| Commonwealth Bank | AA- | TD | 4.2500 | 02/09/2022 | 08/11/2023 | At Maturity | - | 2,000,000.00 | 2,000,000.00 |
| ICBC Sydney Branch | A- | TD | 1.4300 | 09/12/2021 | 13/12/2023 | Annual | 2,000,000.00 | 2,000,000.00 | - |
| Westpac | AA- | TD | 4.3000 | 14/09/2022 | 10/01/2024 | At Maturity | - | 2,000,000.00 | 2,000,000.00 |





| Issuer | Rating | Type | Rate | Purchase | Maturity | Interest | 31/08/2022 | 30/09/2022 | Difference |
|--------------------|--------|------|--------|------------|------------|-----------|----------------------|----------------------|--------------------|
| ICBC Sydney Branch | A | TD | 1.7200 | 07/02/2022 | 07/02/2024 | Annual | 2,000,000.00 | 2,000,000.00 | - |
| ICBC Sydney Branch | A | TD | 1.9500 | 08/03/2022 | 07/03/2024 | Annual | 1,000,000.00 | 1,000,000.00 | - |
| NAB | AA- | TD | 0.7500 | 18/05/2021 | 20/05/2024 | Annual | 1,000,000.00 | 1,000,000.00 | - |
| Westpac | AA- | TD | 1.3500 | 27/10/2021 | 30/10/2024 | Quarterly | 5,000,000.00 | 5,000,000.00 | - |
| NAB | AA- | TD | 1.0000 | 18/05/2021 | 19/05/2025 | Annual | 1,000,000.00 | 1,000,000.00 | - |
| Westpac | AA- | TD | 1.5900 | 27/10/2021 | 29/10/2025 | Quarterly | 2,000,000.00 | 2,000,000.00 | - |
| NAB | AA- | TD | 1.3000 | 18/05/2021 | 15/05/2026 | Annual | 1,000,000.00 | 1,000,000.00 | - |
| Westpac | AA- | TD | 1.8200 | 27/10/2021 | 28/10/2026 | Quarterly | 2,000,000.00 | 2,000,000.00 | - |
| Macquarie Bank | A+ | CASH | 1.8500 | 31/08/2022 | 31/08/2022 | Monthly | 3,067,502.87 | 3,072,920.87 | 5,418.00 |
| Commonwealth Bank | AA- | CASH | 1.6000 | 31/08/2022 | 31/08/2022 | Monthly | 3,799,907.66 | 585,053.20 | -3,214,854.46 |
| Commonwealth Bank | AA- | CASH | 1.8500 | 31/08/2022 | 31/08/2022 | Monthly | 4,505,758.48 | 3,555,758.48 | -950,000.00 |
| TOTALS | | | | | | | 52,373,169.01 | 52,213,732.55 | -159,436.46 |



Trades in Period

From: 01/09/2022 To: 30/09/2022

New Trades

| Issuer | Rating | Type | Alloc | Interest | Purchase | Maturity | Rate | Value | Ref |
|-------------------|--------|------|---------|-------------|------------|------------|--------|--------------|-----|
| Commonwealth Bank | AA- | TD | GENERAL | At Maturity | 02/09/2022 | 06/09/2023 | 4.2200 | 2,000,000.00 | |
| Commonwealth Bank | AA- | TD | GENERAL | At Maturity | 02/09/2022 | 08/11/2023 | 4.2500 | 2,000,000.00 | |
| Westpac | AA- | TD | GENERAL | At Maturity | 14/09/2022 | 10/01/2024 | 4.3000 | 2,000,000.00 | |
| TOTALS | | | | | | | | 6,000,000.00 | |





Sell Trades

| Issuer | Rating | Type | Alloc | Interest | Purchase | Maturity | Sell | Yield/Margin | Face Value | Gross Value | Capital Value | Ref |
|--------|--------|------|-------|----------|----------|----------|------|--------------|------------|-------------|---------------|-----|
|--------|--------|------|-------|----------|----------|----------|------|--------------|------------|-------------|---------------|-----|

No entries for this item



**Matured Trades**

| Issuer | Rating | Type | Alloc | Interest | Purchase | Maturity | Rate | Value | Ref |
|--------------|--------|------|---------|-------------|------------|------------|--------|--------------|-------------------------------|
| Auswide Bank | BBB | TD | GENERAL | At Maturity | 30/11/2021 | 01/09/2022 | 0.6500 | 2,000,000.00 | Auswide Bank 2M 0.65% 275Days |
| TOTALS | | | | | | | | 2,000,000.00 | |



Interest Received in Period

From: 01/09/2022 To: 30/09/2022

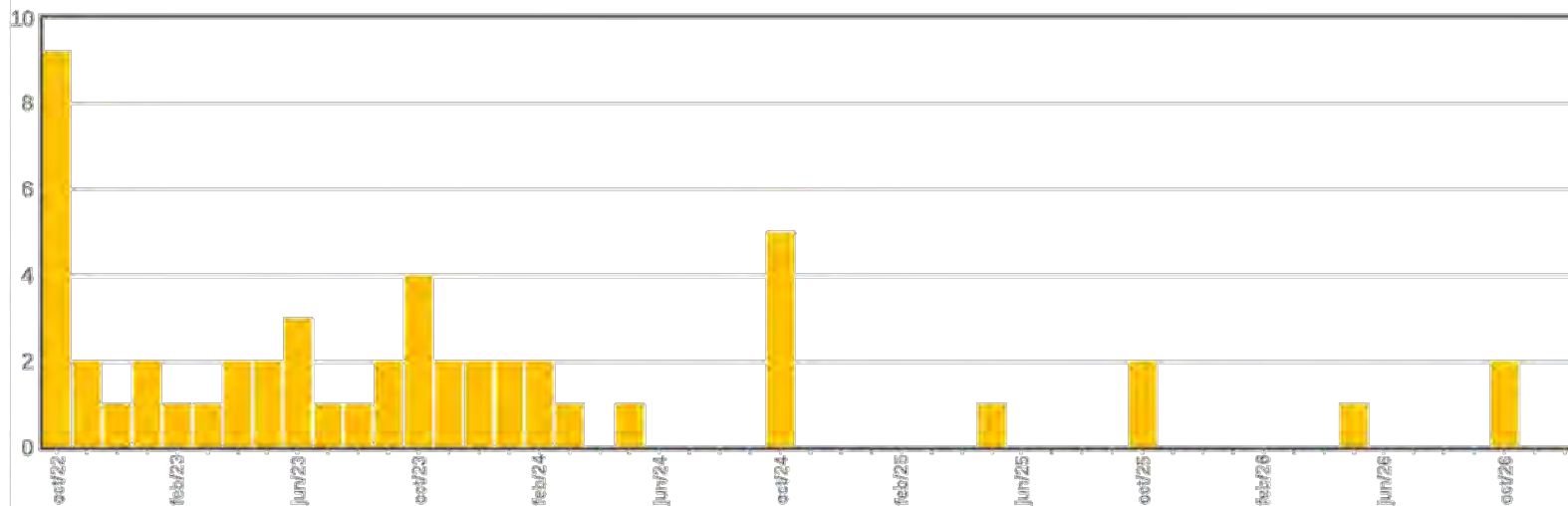
Periodic Interest

| Issuer | Rating | Type | Alloc | Frequency | Value | Purchase | Maturity | Coupon Date | Type | Rate | Received |
|--------------|--------|------|---------|-------------|--------------|------------|------------|-------------|----------|--------|----------|
| Auswide Bank | BBB | TD | GENERAL | At Maturity | 2,000,000.00 | 30/11/2021 | 01/09/2022 | 01/09/2022 | Maturity | 0.6500 | 9,794.52 |
| TOTALS | | | | | 2,000,000.00 | | | | | | 9,794.52 |



Maturity Cashflow as at 30/09/2022

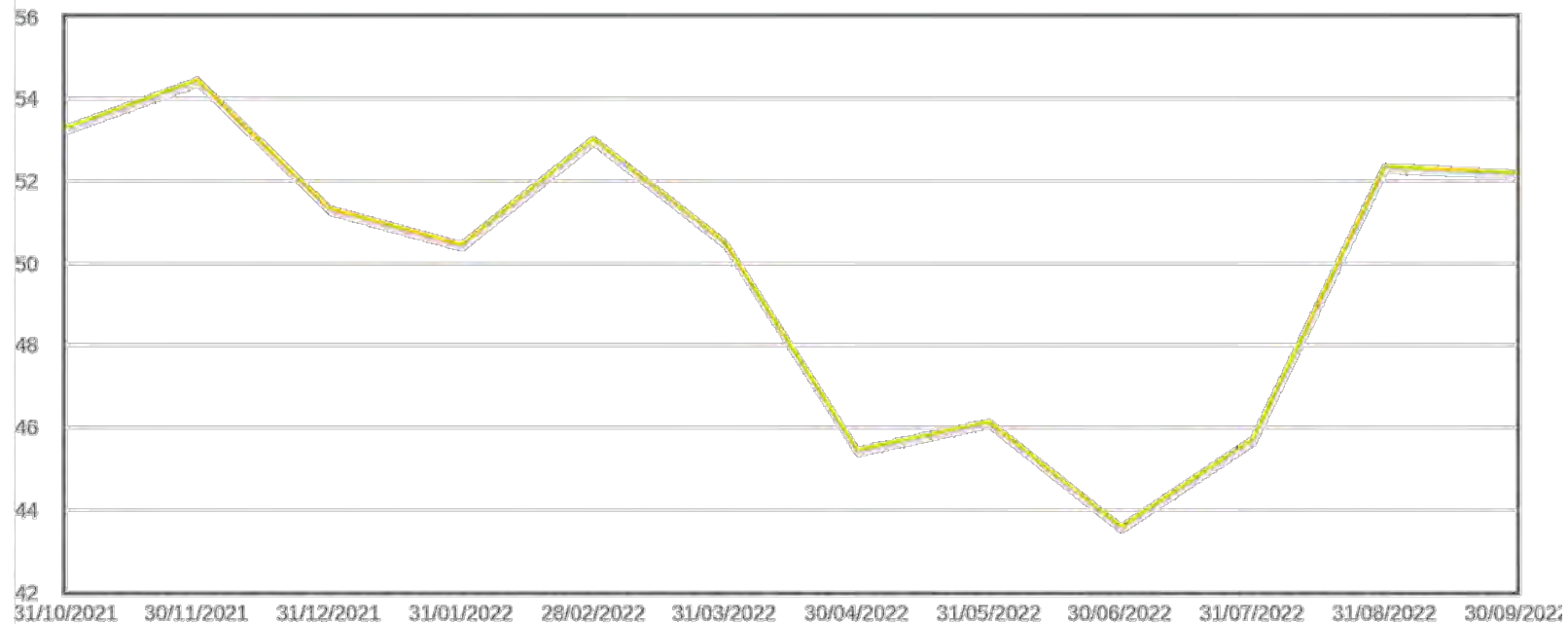
| Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|---------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------------------|
| 2022 | - | - | - | - | - | - | - | - | - | 9,213,732 | 2,000,000 | 1,000,000 | 12,213,732.55 |
| 2023 | 2,000,000 | 1,000,000 | 1,000,000 | 2,000,000 | 2,000,000 | 3,000,000 | 1,000,000 | 1,000,000 | 2,000,000 | 4,000,000 | 2,000,000 | 2,000,000 | 23,000,000.00 |
| 2024 | 2,000,000 | 2,000,000 | 1,000,000 | - | 1,000,000 | - | - | - | - | 5,000,000 | - | - | 11,000,000.00 |
| 2025 | - | - | - | - | 1,000,000 | - | - | - | - | 2,000,000 | - | - | 3,000,000.00 |
| 2026 | - | - | - | - | 1,000,000 | - | - | - | - | 2,000,000 | - | - | 3,000,000.00 |
| TOTALS | | | | | | | | | | | | | 52,213,732.55 |





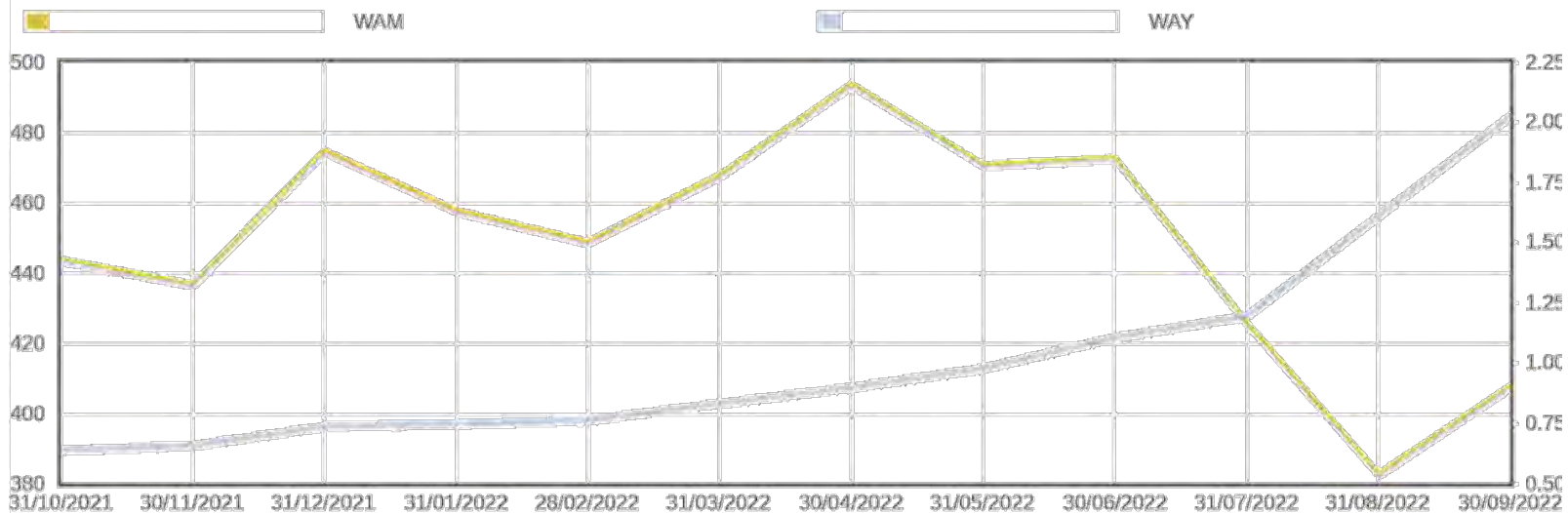
Historical Portfolio Balances (in MM) as at 30/09/2022

| 31/10/2021 | 30/11/2021 | 31/12/2021 | 31/01/2022 | 28/02/2022 | 31/03/2022 | 30/04/2022 | 31/05/2022 | 30/06/2022 | 31/07/2022 | 31/08/2022 | 30/09/2022 |
|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 53.30 | 54.47 | 51.34 | 50.46 | 53.04 | 50.51 | 45.46 | 46.15 | 43.59 | 45.73 | 52.37 | 52.21 |



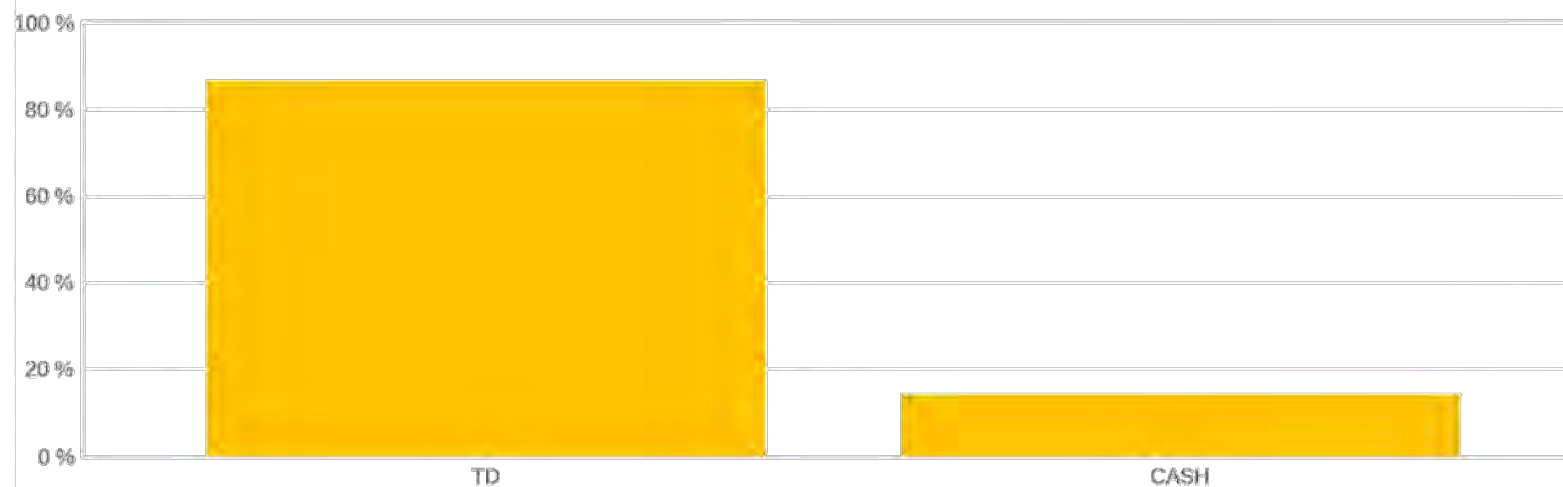
Historical Ratios as at 30/09/2022

| | 31/10/2021 | 30/11/2021 | 31/12/2021 | 31/01/2022 | 28/02/2022 | 31/03/2022 | 30/04/2022 | 31/05/2022 | 30/06/2022 | 31/07/2022 | 31/08/2022 | 30/09/2022 |
|-----|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| WAM | 444 | 437 | 475 | 458 | 449 | 468 | 494 | 471 | 473 | 426 | 383 | 4 |
| WAY | 0.6454 | 0.6654 | 0.7440 | 0.7547 | 0.7707 | 0.8405 | 0.9064 | 0.9852 | 1.1138 | 1.2028 | 1.6198 | 2.03 |



**Asset Class** as at 30/09/2022

| Code | Number of Trades | Invested | Invested (%) |
|--------|------------------|---------------|--------------|
| TD | 24 | 45,000,000.00 | 86.18 |
| CASH | 3 | 7,213,732.55 | 13.82 |
| TOTALS | 27 | 52,213,732.55 | 100.0 |



CCS2 COUNCILLOR WORKSHOP 11 OCTOBER 2022
AUTHOR: David McQuade, Senior Governance Officer
APPROVER: Melinda Aitkenhead, Director, Corporate and Community

RECOMMENDATION

That the report be received and noted.

PURPOSE OF REPORT

The purpose of the report is to present a summary to Council of the items discussed at the Councillor Workshop held on Tuesday 11 October 2022 and follow up action required.

REPORT

The following items were discussed at the Councillor Workshop held on Tuesday 11 October 2022:

| Item Number | Title | Summary | Follow Up Action |
|-------------|--|---|---|
| GMU1 | Financial Sustainability: <i>Workshop 1 – Organisational Service Review</i> | Councillors were provided a summary of some of the financial challenges facing Council and options to consider including reducing expenses, increasing income and efficiency gains. Feedback will contribute to the development of Council's Long Term Financial Plan and future plans to ensure Strathfield remains financially sustainable. | Financial Sustainability: <i>Workshop 2 – Rates and DWM Review</i> to be held on 26 October 2022 |

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

There are no attachments for this report.

CCS3 **CURRENT STATUS OF COUNCIL RESOLUTIONS**
AUTHOR: David McQuade, Senior Governance Officer
APPROVER: Melinda Aitkenhead, Director, Corporate and Community

RECOMMENDATION

That the report on the current status of Council resolutions be noted.

PURPOSE OF REPORT

To update the Council on the status of previous Council resolutions.

REPORT

Attached is a summary of the outstanding and acquitted Council resolutions.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

1. Outstanding Council Resolution Actions

ATTACHMENT 1

Outstanding Council Resolution Actions

| Meeting Date | Subject | Comments |
|------------------|---|---|
| 4 October 2022 | Mason Park Parking Permits - Friends of Mason Park | Parking permits being organised |
| 4 October 2022 | Committee Update | Points 1 to 4 completed, first meeting being scheduled |
| 4 October 2022 | Report from Wellbeing Advisory Committee Meeting on 31 August 2022 | To be considered at next Wellbeing Advisory Committee Meeting in November 2022 before going to Council Meeting on 6 December 2022 |
| 4 October 2022 | Water Sensitive Urban Design (WSUD) | Planning underway on this matter |
| 4 October 2022 | Powells Creek Bridge Projects Funded from PRUAIP Facilitated by Greater Sydney Commission | Ongoing review of George Street Bridge |
| 4 October 2022 | Community Grants 2022/2023 | Grants to be issued to successful applicants |
| 4 October 2022 | DCP Environmental Changes | DCP changes to be implemented. How Council to achieve net zero to go to future Councillor Workshop |
| 4 October 2022 | The Dutton Centre | Facilities are obtaining quotations for the refurbishment works |
| 4 October 2022 | Strathfields 6-10 Year Housing Target | Matter ongoing |
| 4 October 2022 | Sydney Eastern Planning Panel - Strathfield Local Member | To go to December 2022 Council Meeting |
| 6 September 2022 | Abolishing the Connector Bus Service and Introduction of a Strathfield Bookable (On-Demand) Community Bus | To go to December 2022 Council Meeting |
| 6 September 2022 | Shade Covers Over Playgrounds | On Agenda |
| 6 September 2022 | Partnership with Saint Paul's Anglican Church and Saint Merkorious Churches | To go to future Councillor Workshop |

| | | |
|------------------|---|---|
| 6 September 2022 | Sponsorship of Chalmers Road Public School Trivia Night | To go to future Council Meeting |
| 6 September 2022 | Sister City Gapyeong Visit | To go to November 2022 Council Meeting |
| 6 September 2022 | Town Hall Renovations | Procurement process underway and scheduling being reviewed |
| 6 September 2022 | Community Garden in Strathfield South | Included in Agenda |
| 6 September 2022 | Local School Traffic Safety Program | Road Safety Forum to be held on 27 October 2022 |
| 6 September 2022 | Homebush West Shopfront | In progress with Planning and Environment |
| 2 August 2022 | Four Sites Off Ismay Avenue | Included in Agenda. |
| 2 August 2022 | NSW Public Spaces Charter Signatory | Application process underway |
| 2 August 2022 | Mayoral Minute 15/22 - DCP Environmental Changes | Amendments have been reviewed |
| 5 July 2022 | Updated and New Policies | On Agenda |
| 5 July 2022 | Homebush West Shopping District | Works in progress |
| 5 July 2022 | Homebush North Precinct Plan | LEP process ongoing |
| 5 July 2022 | 200-206 Parramatta Road, Homebush - Planning Proposal | Presented to October 2022 Councillor Workshop. Report to go to December Council Meeting |
| 7 June 2022 | Hudson Park Amenities Building | Ongoing negotiations with agency regarding EOI marketing. Only one EOI received that is non-compliant |
| 7 June 2022 | Council Requests and Services Application | Demo to be provided at November 2022 Councillor Workshop |

| | | |
|-----------------|---|--|
| 7 June 2022 | Mayoral Minute 8/22 - Council Property Licenses and Leases Policy | On Agenda |
| 7 June 2022 | Audit, Risk and Improvement Committee (ARIC) Membership and Independent Member Fees | Applications received and are being reviewed |
| 7 June 2022 | Garbage Collection Lead Times and Illegal Dumping | Report to go to December 2022 or February 2023 Council Meeting |
| 5 April 2022 | Improving the Accountability and Transparency of Council – Councillor Sharangan Maheswaran | On Agenda |
| 5 April 2022 | Parking and Safety Improvements to Courallie Avenue, Homebush West | On Agenda |
| 1 February 2022 | Local Environmental Plan 2021 | Obtaining costing for the preparation and distribution to residents of a plain English summary of changes to the Local Environmental Plan specific to the suburb within the Council area |
| 1 June 2021 | Mayoral Minute 7/21 - Proposed Renaming of Belfield section in Strathfield Local Government Area to Strathfield South | Geographical Names Board support proposed renaming and to be referred to Minister. Council to be notified of decision in due course |

Acquitted Council Resolutions

| Meeting Date | Subject | Comments |
|------------------|--|---|
| 4 October 2022 | Ismay Reserve Dog Park | To be included in 2023/2024 work program. |
| 4 October 2022 | Homebush West Community Centre, Licence to NSW Electoral Commission, State Election 2023 | NSW Electoral Commission notified and rejected offer of alternative site. Item closed. |
| 6 September 2022 | Mayoral Minute 22/22 - Tree Permit Application Fees | Annual Fees and Charges amended |
| 6 September 2022 | Mayoral Minute 20/22 - Trees for Marie Bashir Public School | Council will plant two lilypilly trees. Aiming for end of November 2022 |
| 6 September 2022 | Pedestrian Crossing at Hampstead Road | Civil works completed. Line marking to be done weather permitting |
| 6 September 2022 | Ismay Reserve Dog Park | Works forecast for 2023/2024 |
| 6 September 2022 | Arthur Street Bus Stop Shelter/Shade | Works to be completed by October 2022 |
| 6 September 2022 | Car Space Width Increase at Homebush West Car Park | Line marking to be completed after Exeloo installation |
| 6 September 2022 | Marlborough Road Pedestrian Crossing | TfNSW to be advised of this Council resolution and support provided for an Active Transport Program funding application |
| 6 September 2022 | Support for the draft Bill to establish a Commonwealth Postal Savings Bank (CPSB) | Letters sent to Federal Ministers and all Federal Members of Parliament |
| 6 September 2022 | Flemington Station to Sydney Markets Walkway Cover | Letter sent to Sydney Markets |
| 6 September 2022 | Community Gardens Policy Public Exhibition | Adopted at September 2022 Council Meeting |
| 6 September 2022 | Draft Small Grants Policy Public Exhibition | Policy adopted and published on Council's website |

| | | |
|------------------|--|--|
| 6 September 2022 | The Development of Guidelines and a Model Policy on The Lobbying of Councillors | Presented to 20 September 2022 Councillor Workshop |
| 6 September 2022 | The Libraries and Museum Foundation Trust | Funds to be disbursed after 29 September 2022 to all community groups/organisations including the Strathfield Library and Innovation Hub |
| 6 September 2022 | Ms Aba Tohamy Kadous, Strathfield Council Local Resident - Australian of the Year Awards | Letter sent |
| 6 September 2022 | Mr Robin Hu, Strathfield Council Local Resident - Film Freeway Festival Award Winner | Letter sent |
| 6 September 2022 | Save Arnott Holme | Letters sent |
| 2 August 2022 | Strathfield Park Café | Licence has been executed. Facilities liaising with tenant regarding access for builder to commence fit out |
| 2 August 2022 | Parking in Strathfield Local Government Area | Presented to September 2022 Councillor Workshop. Procurement process for the replacement of the existing parking meter fleet |
| 2 August 2022 | Basketball Half Courts | Report presented to October 2022 Council Meeting |
| 2 August 2022 | Controlling Insurance Costs and Risk | Presented to 19 October 2022 Councillor Workshop. |
| 2 August 2022 | Strathfield Land Care Program and National Tree Day | Report presented to August 2022 Council Meeting |
| 2 August 2022 | Mayoral Minute 16/22 - ANZAC Day Service 2023 | Amendments to be implemented for 2023 service |
| 2 August 2022 | Community Garden in Strathfield South | Report to go to October 2022 Councillor Workshop |

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| 2 August 2022 | Draft Community Gardens Policy | Report presented to September 2022 Council Meeting |
| 2 August 2022 | Traffic Committee Inclusion by all Councillors | Report presented to September 2022 Council Meeting |
| 2 August 2022 | Draft Small Grants Policy | Report presented to September 2022 Council Meeting |
| 2 August 2022 | Event Calendar FY2022/2023 | Report presented to September 2022 Council Meeting |
| 2 August 2022 | Hudson Park Golf Driving Range Operation | Review to be conducted in August 2023 |
| 2 August 2022 | Mayoral Minute 19/22 - Strathfield Council Town Hall Renovation | Report presented to September 2022 Council Meeting |
| 2 August 2022 | Mayoral Minute 14/22 - Developer Contributions Reform | Letters sent |
| 2 August 2022 | Mayoral Minute 13/22 - Accounting Treatment of Rural Fire Service ('Red Fleet') Assets | Letters sent |
| 2 August 2022 | Mayoral Minute 17/22 – Invitation to be a Strathfield Golf club Patron | Letter sent to Golf Club advising of Council resolution |
| 2 August 2022 | Indian Independence Day | Indian flag raised between 11 and 18 August 2022 at Strathfield Council and lights in the Indian flag colours turned on at the Council Chambers |
| 2 August 2022 | Ibis Birds and Pest Species | Council ran education campaign through social media and eNews |
| 2 August 2022 | Draft Policy Development and Review Policy | Policy adopted |
| 2 August 2022 | Delegation for General Manager | Delegations completed |

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| 2 August 2022 | Child Protection Policy | Policy adopted |
| 2 August 2022 | Draft Investment Policy | Policy adopted |
| 2 August 2022 | Confidential Mayoral Minute 18/22 – Possible Land Purchase | Completed as per Closed Session resolution |
| 5 July 2022 | Council Committees | Superseded by resolution 241/22 |
| 5 July 2022 | Managing Trees on Private Land | Report presented to October 2022 Council Meeting |
| 5 July 2022 | Planning Proposal - 11-16 Loftus Crescent, 2 Subway Lane, 5 & 9-11 Knight Street & 88-92A Parramatta Road, Homebush | Council to consider strategy for each Planning Proposal and report back to future SLPP and Council Meeting(s) |
| 5 July 2022 | Strathfield Plaza Exit Route | Presented to July 2022 Councillor Workshop and letter sent to Memocorp |
| 5 July 2022 | Homebush West Shops | Presented to September 2022 Council Meeting |
| 7 June 2021 | Hidden Treasures of Strathfield | Published on website and advertised in eNews and social media platforms. |
| 7 June 2022 | Local Government NSW Annual Conference 2022 | Deadline for Notice of Motions now passed. Complete |
| 7 June 2022 | Local School Traffic Program | Report presented to September 2022 Council Meeting |
| 7 June 2022 | Community Strategic Plan Strathfield 2035, Delivery Program 2022-2026, Operational Plan 2022-2023 and Long-Term Financial Plan | Adopted at Council Meeting 7 June 2022 |
| 7 June 2022 | 17-20 Loftus Crescent, Homebush Planning Proposal Report | Presented to August 2022 Councillor Workshop |
| 7 June 2022 | Marlborough Road Pedestrian Crossing | Presented to September 2022 Council Meeting |

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| 7 June 2022 | Membership of Southern Sydney Regional Organisation of Councils (SSROC) | Council has completed the membership for SSROC |
| 7 June 2022 | Mayoral Minute 10/22 - Relaunch Strathfield Land Care Program and National Tree Day | Report presented to August 2022 Council Meeting |
| 7 June 2022 | Parramatta River Catchment Group | Council have now rejoined Parramatta River Catchment Group |
| 7 June 2022 | Mayoral and Councillor Annual Fees | Processed and complete |
| 7 June 2022 | Draft Investment Policy - Review | Policy adopted at August 2022 Council Meeting |
| 7 June 2022 | Child Protection Policy | Report to be presented at August 2022 Council Meeting |
| 7 June 2022 | Private Certifiers | Presented to August 2022 Councillor Workshop |
| 7 June 2022 | Golf Driving Range Operation | Report presented to August 2022 Council Meeting |
| 7 June 2022 | Undeclaring Special Purpose Business Activity for Financial Year Ending 30 June 2022 | Hudson Park Driving Range undeclared as Special Purpose Business Activity |
| 7 June 2022 | Program Upkeep for Parks and Reserves | Presented to June 2022 Councillor Workshop |
| 7 June 2022 | PV Narasimha Rao (Rao) Celebration Bust Acceptance | Presented to June 2022 Councillor Workshop |
| 7 June 2022 | Pride Month – Councillor Karen Pensabene | Lights installed and operational |
| 7 June 2022 | Mayoral Minute 9/22 - Letter of Support - Strathfield Girls High School West Invest Application | Letter sent |
| 7 June 2022 | Liverpool Road Tree Planting | Letters sent |
| 3 May 2022 | Mayoral Minute 7/22 - Sponsorship of Rotary Strathfield Youth Achievement Awards | Payment requisition raised and processed for the Sponsorship of \$1,500 |

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| 3 May 2022 | Review of Strathfield Connector Bus | Subsequent resolution passed by Council that supersedes this resolution |
| 3 May 2022 | Arthur Street Bus Stop Shelter/Shade | Report presented to September 2022 Council Meeting |
| 3 May 2022 | Community Newspaper | July 2022 edition published. Burwood and City of Canada Bay Councils not interested in approach to Inner West Review |
| 3 May 2022 | Application for WestInvest Contested Grant Funds | Total of four applications were submitted by Council – one allocated funds and three contested funds |
| 3 May 2022 | Fostering of the Arts to Tackle Graffiti | Council will; continue to monitor grant funding opportunities. No grant funding available |
| 3 May 2022 | Employment Zones Reform | Item discussed at July 2022 Councillor Workshop and strategies will be reviewed during current LEP review |
| 3 May 2022 | Benches to be Installed at Hornsey Road | Presented to June 2022 Councillor Workshop |
| 3 May 2022 | Mayoral Minute 6/22 – SSROC Membership | Report presented to June 2022 Council Meeting |
| 3 May 2022 | Community Strategic Plan Strathfield 2035, Delivery Program 2022-2026, Operational Plan 2022-2023 and Long-Term Financial Plan | Report presented to June 2022 Council Meeting |
| 3 May 2022 | Disabled Parking Spaces Outside Strathfield Plaza | Presented to June 2022 Traffic Committee |
| 3 May 2022 | Car Space Width Increase at Homebush West Car Park | Presented to June 2022 Traffic Committee |
| 5 April 2022 | Safe Pedestrian Access at Marlborough Road/Homebush Bay Drive Road to Flemington Market | Report presented August 2022 Councillor Workshop |
| 5 April 2022 | Mayoral Minute 4/22 - Review Requirements for Managing Trees on Private Land | Report presented to July 2022 Council Meeting |

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| 5 April 2022 | Airey Park Cricket Ground Drainage | Presented to June 2022 Councillor Workshop |
| 5 April 2022 | Traffic - Hillcrest Avenue, South Strathfield | Report presented to July 2022 Council Meeting |
| 5 April 2022 | Chain of Ponds Reserve, Cave Road, South Strathfield | Report presented to June 2022 Council Meeting |
| 5 April 2022 | Garbage Collection Lead Times and Illegal Dumping | Report presented to June 2022 Council Meeting |
| 5 April 2022 | Statement of the Heart | Letters sent |
| 5 April 2022 | Insecure Jobs | Letters sent |
| 5 April 2022 | Mayoral Minute 5/22 – Review of Strathfield Connector Bus | Report presented to May 2022 Council Meeting |
| 5 April 2022 | Flyover/Overpass at Arthur Street and Centenary Drive, Homebush West | Presented to Councillor Workshop 26 April 2022 |
| 5 April 2022 | Resilience NSW and Disaster Recovery Payment | Strathfield LGA Placed on disaster affected areas. Information has been provided to residents on how to apply for funding |
| 5 April 2022 | Consultation Process with Businesses within Shopping Precincts | Letters and survey prepared. Consultation commencing April 2022 |
| 5 April 2022 | Clean-up the Strathfield South Town Centre | Councillors provided with cost estimate to clean up and rejuvenate Strathfield Town Centre |
| 5 April 2022 | Public Space Legacy Program - Hudson Park Stage 2 | Plans amended and approved by Council |
| 5 April 2022 | Report on Safety and Amenity Works End of The Crescent, Homebush West | Report presented to June 2022 Council Meeting |
| 5 April 2022 | Council App for Council Services | Report presented to June 2022 Council Meeting |
| 5 April 2022 | Draft Media Policy | Report presented to June 2022 Council Meeting |
| 5 April 2022 | Community Advocate - Clarifying Motion 12.14 of the 1 February 2022 Council Meeting | Report presented to June 2022 Council Meeting |
| 5 April 2022 | Audit of Redundant Driveways and Kerbs With No Verges | Report presented to June 2022 Council Meeting |

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| 5 April 2022 | Payment of Councillor Superannuation | Report presented to June 2022 Council Meeting |
| 5 April 2022 | Park Toilets | Report presented to June 2022 Council Meeting |
| 7 March 2022 | Mayoral Minute 3/22 – Lions Club Celebrating 75 Years | Anniversary passed. No response from Lions Club. Anniversary now passed |
| 7 March 2022 | Private Certification | Letters sent and matter to be discussed at June 2022 Councillor Workshop |
| 7 March 2022 | Flag/Banner Holders in Strathfield LGA Shopping Centres and Outside Community Buildings | Poles refurbished at Depot |
| 7 March 2022 | Fostering of the Arts to Tackle Graffiti | Report presented to May 2022 Council Meeting |
| 7 March 2022 | Parking Issues at Courallie Avenue | Letters sent |
| 7 March 2022 | Illumination of Pathway that Connects Airey Park and Melville Reserve | Report presented to May 2022 Council Meeting |
| 7 March 2022 | Homebush West Traffic Study | Presented to Councillor Workshop 26 April 2022 |
| 7 March 2022 | Support for Referendum to Amend Australian Constitution | Letters sent and Motion submitted 25 March 2022 |
| 7 March 2022 | Strathfield Council Options for a Circular Economy | Report presented to March 2022 Council Meeting |
| 1 February 2022 | 2022 National General Assembly of Local Government | Registrations completed and accommodation booked |
| 1 February 2022 | Mayoral Minute 2/22 - Comprehensive Tree Maintenance Program | Included in budget |
| 1 February 2022 | Community Newspaper | Report presented to May 2022 Council Meeting |
| 1 February 2022 | Audit of Council Property and Utilisation | Audit of Council properties complete |
| 1 February 2022 | Strathfield Council Depot | Letter sent to Crown Lands on 8 March 2022. Council no longer considering relocation |

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| 1 February 2022 | Traffic Light Installation at Flemington Road and Parramatta Road Intersection | Letters sent to The Hon. Anthony Roberts, MP, Minister for Planning and Minister for Housing, Mr Rob Sharp, Secretary Transport NSW and Mr Lucas Earl, Truman Corp Pty Ltd on 19 February 2022 |
| 1 February 2022 | Flag/Banner Holders in Strathfield LGA Shopping Centres and Outside Community Buildings | Report presented to March 2022 Council Meeting |
| 1 February 2022 | Open Space in Courallie Avenue Precinct | Report presented to March 2022 Council Meeting |
| 1 February 2022 | Mayoral Minute 1/22 - Operational Committees | Presented to Councillor Workshop in March 2022 |
| 1 February 2022 | Voting Delegates for Special Local Government NSW Conference | Councillors nominated and registered |
| 1 February 2022 | Night Time Safety Lighting at Pedestrian Crossings | Report presented to March 2022 Council Meeting |
| 1 February 2022 | Safety Outdoor Dining | Report presented to March 2022 Council Meeting |
| 1 February 2022 | Homebush West Traffic Study | Report presented to March 2022 Council Meeting |
| 1 February 2022 | Naturalisation of the Cooks River | Letters sent to The Hon. Dominic Perrottet, MP, Premier of NSW, The Hon. Kevin Anderson, MP, Minister for Lands and Water and The Hon. James Griffin, MP, Minister for Environment and Heritage on 18 February 2022 |
| 1 February 2022 | Upgrade at the Junction of Underwood Road and Centenary Drive | Letters sent to Mr Rob Sharp, Secretary Transport NSW and Dr Fiona Martin MP on 17 February 2022 |
| 1 February 2022 | Parking and Safety Improvement to Courallie Avenue, Homebush West | Report presented to March 2022 Council Meeting |
| 1 February 2022 | Planning Controls for Homebush West | Presented to Councillor Workshop February 2022 |
| 1 February 2022 | Flyover/Overpass at Arthur Street and Centenary Drive, Homebush West | Letters sent to Mr Rob Sharp, Secretary Transport NSW and Dr Fiona Martin MP on 17 February 2022. Report to go to April 2022 Council Meeting |

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| 1 February 2022 | Safe Pedestrian Access at Marlborough Road/Homebush Bay Drive to Flemington Markets | Report to go to April 2022 Council Meeting |
| 3 November 2021 | FIFA Women's World Cup | Report presented to May 2022 Council Meeting |
| 14 September 2021 | Environmental Planning and Assessment Amendment (Infrastructure Contributions Bill) 2021 | New legislation before parliament. No timeline provided for finalisation |
| 4 May 2021 | Local Environment Plan 2021 Community Consultation | Included in LEP |
| 4 May 2021 | Mayoral Minute 4/21 Strathfield ANZAC Day Ceremony | Committee held in March 2022. Future meeting to be held in May 2022 |
| 6 October 2020 | Marlene Doran | No further action required by Council |
| 3 July 2018 | Pomeroy Street – Former Bowling Club Site | To go to October 2022 Councillor Workshop |

CCS4 COUNCILLOR WORKSHOP 19 OCTOBER 2022
AUTHOR: David McQuade, Senior Governance Officer
APPROVER: Melinda Aitkenhead, Director, Corporate and Community

RECOMMENDATION

That the report be received and noted.

PURPOSE OF REPORT

The purpose of the report is to present a summary to Council of the items discussed at the Councillor Workshop held on Wednesday 19 October 2022 and follow up action required.

REPORT

The following items were discussed at the Councillor Workshop held on Wednesday 19 October 2022:

| Item Number | Title | Summary | Follow Up Action |
|-------------|--|---|--|
| GMU1 | WestInvest – Council's Local Government Allocation | A consensus was reached amongst Councillors to consider alternative capital projects to the Aquatic Centre at Hudson Park that \$21.815m of WestInvest Local Government funding had been allocated for. A report will be submitted for the November meeting for Council to formally consider this matter. | Council progress alternative capital projects using WestInvest Local Government funding. |
| GMU2 | Lobbying Policy | Draft policy incorporates principles outlined in Resolution 72/22 adopted at the 5 April 2022 Council Meeting – Item 12.16 Improving the Accountability and Transparency of Council. The draft policy is based on the Independent Commission Against Corruption (ICAC) 2006 guideline and a new model policy is being developed by the Office of Local Government NSW (OLG) | To go to 1 November 2022 Council Meeting |
| GMU3 | Records Management Policy | Draft policy has been endorsed by the Audit, Risk and Improvement Committee (ARIC) and sets out how Council manage corporate records in accordance with the <i>State Records Act 1998</i> | To go to 1 November 2022 Council Meeting |

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| GMU4 | Licences and Leases Policy | The Licences and Leases Policy has been developed in response to Resolution 102/22 adopted at the 7 June 2022 Council Meeting – Item 8.1 Mayoral Minute 8/22 – Council Property Licenses and Leases Policy. Policy subject matters are complex and diverse and Council to review associated policies | To go to 1 November 2022 Council Meeting |
| GMU5 | Community Engagement Policy and Strategy | All Councils under the <i>Local Government Act 1998</i> are required to adopt a Community Engagement Strategy. The Community Engagement Strategy includes the policy, scope and methods of engagement with timeframes and reporting requirements | To go to 1 November 2022 Council Meeting |
| GMU6 | Nature Strip Policy | The policy defines how nature strips across the Local Government Area (LGA) can be used and are maintained | To go to 1 November 2022 Council Meeting |
| GMU7 | Library Public Internet Access Policy | Library User Conduct Policy and Library Public Access to Internet Policy drafted and proposed to be included in Council's Policy Register | To go to 1 November 2022 Council Meeting |
| GMU8 | Ismay Reserve Deed of Agreement | Councillors were provided an update on the negotiations with Transport for NSW in regards to four sites off Ismay Avenue. A Draft Deed of Agreement has been prepared but will need further amendments before presentation to Council and execution | To go to 1 November 2022 Council Meeting |
| CCS1 | Covid-19 Safety Logo | Item deferred to enable Dr Hari Kapila to attend a future Councillor Workshop and speak to the item | To go to November 2022 Councillor Workshop |
| CCS2 | Procedure for Making Bookings – Community Venues and Sports Fields | Councillors were provided an update on the process for booking Council venues and facilities. Community subsidised rates are applicable to hirers who meet the criteria under section 7. Community Facilities Frequent Hire in Council's Annual Fees and Charges 2022/2023 | No further action required |
| PE1 | 200-206 Parramatta | Council staff provided an update on the progress of Planning Proposal | No further action required |

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| | Road Homebush – Planning Proposal | 200-206 Parramatta Road, Homebush following a recent Strathfield Local Planning Panel (SLPP) at which the proposal had been considered. The SLPP recommends that the Planning Proposal does not proceed to Gateway at present | |
| PE2 | Strathfield Connector Bus Service | Council staff presented three options on how to proceed with the Strathfield Connector Bus. Benefits the service provides to the community and efficiency improvements were explored. Staff to provide a detailed financial breakdown and statistics of the areas and people who are utilising the service to be reported to a future Council Meeting | To go to December 2022 Council Meeting |
| EO1 | ACCA Licence Request – Office 1B Bates Street | The Australian Culture and Commerce Association (ACCA) that provide cultural services to the elderly have a large number of members that reside in the LGA and the organisation wish to have an office in the area to further contribute to the multicultural community and economic development | To go to 1 November 2022 Council Meeting |
| EO2 | 26-28 Pomeroy Street | A historical summary of the 26-28 Pomeroy Street, former Bowling Club site was presented to Councillors by Council staff. Limitations of what the site can be used for, due to but not limited to, flooding, zoning and forecast economic growth of area explored. Potential uses discussed and need for community consultation or an Expression of Interest (EOI) process | To go to 1 November 2022 Council Meeting |
| EO3 | Controlling Insurance Costs and Risk | A summary of insurance claims lodged over the previous two years and insurance premiums paid by Council over the previous three years presented to Councillors | No further action |

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| EO4 | Shade Covers Over Playgrounds | Council staff guided Councillors through six playgrounds in the LGA that do not have a shade structure installed. The parks considered were Ismay Reserve, Ismay Reserve South, Tavistock Reserve, Centenary Playground, Strathfield Park and Freshwater Park. Funding sources and the need for shading in each park was discussed | To go to 1 November 2022 Council Meeting |
| EO5 | Homebush West – Traffic Study | The results of a Request for Quotation (RFQ) were presented to Councillors in response to a Council resolution to conduct a Traffic Study of the Homebush West Area. A LGA wide Traffic Study is ongoing and is possible that the company Council are engaged with will be able to encompass in the LGA wide Traffic Study | To go to 1 November 2022 Council Meeting |
| General Business <ul style="list-style-type: none"> Councillors were informed that the Police had notified Council during the day of a potential protest regarding the installation of the PV Narasimha Rao Bust/Statue at Melville Reserve | | | |

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

There are no attachments for this report.

CCS5 **ORDINARY COUNCIL MEETING, COMMITTEE AND COUNCILLOR WORKSHOP
SCHEDULE 2023**

AUTHOR: David McQuade, Senior Governance Officer

APPROVER: Melinda Aitkenhead, Director, Corporate and Community

RECOMMENDATION

1. That the 2023 Ordinary Council Meetings are held at 6:30pm on the first Tuesday of each month except January in the Council Chambers, 65 Homebush Road, Strathfield in accordance with clause 3.1 of Council's Code of Meeting Practice and section 365 of the *Local Government Act 1993*.
2. That the Committee schedule be received and noted.
3. That Councillor Workshops are held on the third Tuesday of each month at 4:30pm and as required by the General Manager with agreement from the Mayor in the Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link.

PURPOSE OF REPORT

The purpose of the report is to present the 2023 Council Meeting, Committee and Councillor Workshop schedule.

REPORT

Councils across NSW under section 365 of the *Local Government Act 1993* are required to meet at least ten times each year, each time in a different month. Under clause 3.1 of Council's Code of Meeting Practice, Ordinary Council Meetings are to be held on the first Tuesday of every month except January at 6:30pm in the Council Chambers, 65 Homebush Road, Strathfield.

Council Committees managed and hosted by Council will occur throughout the calendar year depending on each Committee's Terms of Reference. The Cooks River Alliance, Parramatta River Catchment Group, Local Area Command, Intermodal Interchange Executive Committee and Southern Sydney Regional Organisation of Councils are managed externally and the 2023 schedule for each is to be determined.

Councillor Workshops are held for the purpose of conducting in-depth discussions on certain topics and developing Councillor knowledge and expertise. Councillor Workshops are not used for debate or advanced discussions where an agreement or preliminary decision is reached. Any debate or decision making must be left to a formal Council or Committee Meeting.

It is proposed that Councillor Workshops are to be held on the third Tuesday of each month at 4:30pm or as required by the General Manager with agreement from the Mayor in the Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

1. Committee and Councillor Workshop Schedule 2023

ATTACHMENT 1

Ordinary Council Meeting Schedule 2023

| Meeting | Date/Time | Location |
|--------------------------|----------------------------|---|
| Ordinary Council Meeting | 7 February 2023 at 6:30pm | Council Chambers, 65 Homebush Road, Strathfield |
| Ordinary Council Meeting | 7 March 2023 at 6:30pm | Council Chambers, 65 Homebush Road, Strathfield |
| Ordinary Council Meeting | 4 April 2023 at 6:30pm | Council Chambers, 65 Homebush Road, Strathfield |
| Ordinary Council Meeting | 2 May 2023 at 6:30pm | Council Chambers, 65 Homebush Road, Strathfield |
| Ordinary Council Meeting | 6 June 2023 at 6:30pm | Council Chambers, 65 Homebush Road, Strathfield |
| Ordinary Council Meeting | 4 July 2023 at 6:30pm | Council Chambers, 65 Homebush Road, Strathfield |
| Ordinary Council Meeting | 1 August 2023 at 6:30pm | Council Chambers, 65 Homebush Road, Strathfield |
| Ordinary Council Meeting | 5 September 2023 at 6:30pm | Council Chambers, 65 Homebush Road, Strathfield |
| Ordinary Council Meeting | 3 October 2023 at 6:30pm | Council Chambers, 65 Homebush Road, Strathfield |
| Ordinary Council Meeting | 7 November 2023 at 6:30pm | Council Chambers, 65 Homebush Road, Strathfield |
| Ordinary Council Meeting | 5 December 2023 at 6:30pm | Council Chambers, 65 Homebush Road, Strathfield |

Council Committee Schedule 2023

| Meeting | Frequency | Location |
|--|----------------------------------|---|
| Wellbeing Advisory Committee | At least four occasions per year | Strathfield Council Library and Innovation Hub, 65-67 Rochester Street, Strathfield |
| Multicultural and Diversity Advisory Committee | At least four occasions per year | Strathfield Council Library and Innovation Hub, 65-67 Rochester Street, Strathfield |
| Local Economic Development Committee | At least four occasions per year | Strathfield Council Library and Innovation Hub, 65-67 Rochester Street, Strathfield |
| Traffic Committee | Every month except January | Council Chambers, 65 Homebush Road, Strathfield |
| Audit, Risk and Improvement Committee | At least four occasions per year | Council Chambers, 65 Homebush Road, Strathfield |

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|--|----------------------------------|---|
| Strathfield Local Planning Panel | Every month except January | Council Chambers, 65 Homebush Road, Strathfield |
| Strathfield Council Town Centre Masterplan Group | At least four occasions per year | Council Chambers, 65 Homebush Road, Strathfield |

Note: The Cooks River Alliance, Parramatta River Catchment Group, Local Area Command, Intermodel Interchange Executive Committee and Southern Sydney Regional Organisation of Councils are managed externally and 2023 schedule to be determined

Councillor Workshop Schedule 2023

| Meeting | Date/Time | Location |
|---------------------|-----------------------------|--|
| Councillor Workshop | 17 January 2023 at 4:30pm | Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link |
| Councillor Workshop | 21 February 2023 at 4:30pm | Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link |
| Councillor Workshop | 21 March 2023 at 4:30pm | Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link |
| Councillor Workshop | 18 April 2023 at 4:30pm | Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link |
| Councillor Workshop | 16 May 2023 at 4:30pm | Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link |
| Councillor Workshop | 20 June 2023 at 4:30pm | Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link |
| Councillor Workshop | 18 July 2023 at 4:30pm | Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link |
| Councillor Workshop | 15 August 2023 at 4:30pm | Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link |
| Councillor Workshop | 19 September 2023 at 4:30pm | Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link |
| Councillor Workshop | 17 October 2023 at 4:30pm | Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link |

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| Councillor Workshop | 21 November 2023 at 4:30pm | Community Meeting Room, 65 Homebush Road, Strathfield and by audio visual link |
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CCS6 **TENDERS ADVERTISED AND AWARDED OCTOBER 2022**
AUTHOR: Chris Nascimento, Manager, Corporate Services
APPROVER: Melinda Aitkenhead, Director, Corporate and Community

RECOMMENDATION

That the monthly report of Council tenders advertised and awarded in October 2022 be received and noted.

PURPOSE OF REPORT

This report details Council tenders advertised and awarded in October 2022.

REPORT

Tenders awarded in October 2022

| Date Awarded | Tender Description | Successful Tenderer |
|-------------------------|--|----------------------------|
| 27/10/22 | Street Tree Maintenance in the Strathfield Local Government Area | Asplundh Tree Services |

Tenders advertised in October 2022

| Date Advertised | Date Closing/Closed | Tender Description | Status |
|----------------------------|--------------------------------|---|---------------|
| 25/08/2022 | 16/09/2022 | Street Tree Maintenance in the Strathfield Local Government Area | <i>Closed</i> |
| 25/08/2022 | 27/10/2022 | Domain Improvements on Bridge Road, Homebush (as part of the Parramatta Road Urban Amenity Improvement Plan) | <i>Open</i> |
| 25/08/2022 | 27/10/2022 | Domain Improvements on Station Street, Homebush (as part of the Parramatta Road Urban Amenity Improvement Plan) | <i>Open</i> |
| 12/10/2022 | 03/11/2022 | Strathfield Council Town Hall Roof Works | <i>Open</i> |

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

ATTACHMENTS

There are no attachments for this report.

CCS7 **NSW LOCAL GOVERNMENT 2024 ELECTIONS - RETURNING OFFICE**

AUTHOR: David McQuade, Senior Governance Officer

APPROVER: Melinda Aitkenhead, Director, Corporate and Community

RECOMMENDATION

That Council write to the NSW Electoral Commission to indicate it's support for the proposal to locate the Returning Office for the NSW Local Government 2024 Election in the Combined Regional Returning Officer Office of Burwood, with neighbouring Councils the City of Canada Bay Council and Burwood Council.

PURPOSE OF REPORT

To indicate to the NSW Electoral Commission Council's preference for their Returning Officer Office.

REPORT

The NSW Electoral Commission are in the process of determining Combined Regional Returning Officer Offices and Stand-Alone Returning Officer Offices for the NSW Local Government 2024 Elections. They have requested that Councils across NSW indicate their preference for location of their Returning Office.

The Returning Office is the location of the Returning Officer. The Returning Officer is responsible for conducting the Election and will run operations from the Returning Office.

Combined Regional Returning Officer Offices enables the NSW Electoral Commission to optimise the role of Returning Officers whilst reducing the cost to run elections to individual Councils.

At present, the NSW Electoral Commission propose that Strathfield Council will be part of the Burwood Region with neighbouring Councils the City of Canada Bay Council and Burwood Council, located in Burwood.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

There are no attachments for this report.

CCS8 COUNCIL ARRANGEMENTS OVER THE CHRISTMAS AND NEW YEAR PERIOD RECESS
2022/2023

AUTHOR: Melinda Aitkenhead, Acting Director Corporate and Community

APPROVER: Michael Mamo, General Manager

RECOMMENDATION

1. That Council be in recess from Wednesday 7 December 2022 to Monday 6 February 2023.
2. That pursuant to section 377 of the *Local Government Act 1993* delegated authority be granted to the Mayor and the General Manager, jointly to exercise any function of the Council during the Council recess with the exception of:
 - Determination of applications for dwellings and ancillary structures and residential flat developments for which more than two objections have been received;
 - Determination of applications for residential flat buildings of three storeys or more;
 - Rezoning matters;
 - Subdivision applications (with the exception of strata subdivisions); and
 - Entering into of leases/licenses.
3. That a full list of any matters considered under such delegation be submitted for Council's information to the meeting to be held on Tuesday 7 February 2023.

PURPOSE OF REPORT

To consider the arrangements for delegated authority of the Council over the 2022-2023 recess.

REPORT

In accordance with the Code of Meeting Practice, Council Meetings are held on the first Tuesday of each month except January. It is proposed that Council be in recess from Wednesday 7 December 2022 to Monday 6 February 2023, with Council Meetings to resume on 7 February 2023.

It is also proposed that the Councillor Workshop and all Council Committees including the Traffic Committee be in recess from Wednesday 7 December 2022 to Monday 6 February 2023, unless the Committees consider it necessary to meet.

Delegation of Authority

Section 226 of the *Local Government Act 1993* also provides that the role of the Mayor is 'to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council'.

It is proposed that Mayor and the General Manager jointly, be granted authority to exercise any function of Council excepting those functions which may not be delegated as set out in section 377 of the *Local Government Act 1993*. Section 377 of the *Local Government Act 1993* provides that Council may, by resolution, delegate any of the functions of the Council to the General Manager or any other person (not including

another employee of the Council. Under section 377 of the *Local Government Act 1993* the following powers, duties or functions of the Council cannot be delegated and can only be exercised by resolution of the Council:

- The appointment of a General Manager
- The making of a rate
- A determination under section 549 as to the levying of a rate
- The making of a charge
- The fixing of a fee
- The borrowing of money
- The voting of money for expenditure on its works, services or operations
- The compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment)
- The acceptance of tenders to provide services currently provided by members of staff of the Council
- The adoption of an operational plan under section 405
- The adoption of a financial statement included in an annual financial report
- A decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6
- The fixing of an amount or rate for the carrying out by the Council of work on private land
- The decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work
- The review of a determination made by the Council, and not by a delegate of the Council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*
- The power of the Council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194
- A decision under section 356 to contribute money or otherwise grant financial assistance to persons
- A decision under section 234 to grant leave of absence to the holder of a civic office
- The making of an application, or the giving of a notice, to the Governor or Minister
- This power of delegation
- Any function under this or any other Act that is expressly required to be exercised by resolution of the Council

Further, that a full list of any matters determined under delegated authority during the Council recess be submitted for Council's information to the meeting to be held on 7 February 2023.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

ATTACHMENTS

There are no attachments for this report.

CCS9 COUNCILLOR WORKSHOP 26 OCTOBER 2022
AUTHOR: David McQuade, Senior Governance Officer
APPROVER: Melinda Aitkenhead, Director, Corporate and Community

RECOMMENDATION

That the report be received and noted.

PURPOSE OF REPORT

The purpose of the report is to present a summary to Council of the items discussed at the Councillor Workshop held on Wednesday 26 October 2022 and follow up action required.

REPORT

The following items were discussed at the Councillor Workshop held on Tuesday 26 October 2022:

| Item Number | Title | Summary | Follow Up Action |
|-------------|---|--|--|
| GMU1 | Financial Sustainability: <i>Workshop 2 Rates and DMW Review</i> | Councillors were provided a summary of how rates are calculated (base and minimum) and notified that Council's Domestic Waste Charge needs to be reviewed. Feedback will contribute to the development of Council's Long Term Financial Plan and future plans to ensure Strathfield remains financially sustainable. | Financial Sustainability: <i>Workshop 3 – 8 November 2022 Overview of updated LTFP, Asset Management Plans and Service Improvements</i> |

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

There are no attachments for this report.

PEI SYDNEY EASTERN PLANNING PANEL - STRATHFIELD LOCAL MEMBER
AUTHOR: Joseph Gillies, Senior Planner
APPROVER: Kandace Lindeberg, Manager, Planning, Place and Environment

RECOMMENDATION

1. That Council resolve to select Mike Ryan and Sue Francis as Local Members for the Sydney Eastern Local Planning Panel for a period of up to three years from the date of the Council resolution.
2. That Council resolve to select Fiona Prodromou as the alternate member for the Sydney Eastern Local Planning Panel for a period of up to three years from the date of the Council resolution.
3. That Council endorse the recommended remuneration for each panel member / panel meeting.
4. That Council endorse the draft Memorandum of Understanding to be sent to each Local Member.

PURPOSE OF REPORT

To seek Councils endorsement of the recommended local members for participation in the Sydney Eastern Planning Panel (SEPP). Council requires competent and skilled local members to assist in obtaining sound determinations for regionally significant development applications and any planning proposals that are referred to the SEPP.

REPORT

At Council's meeting on 2 August 2022, Council resolved for the Acting General Manager take the necessary steps to review and renew the local member for Strathfield Council for the SEPP.

An Expressions of Interest (EOI) was published on Council's website on 12 August 2022 seeking applications for 2 local members and one alternate for the SEPP.

A number of experts who have previously partaken in Council's Local Planning Panel and as local members for the SEPP were emailed directly to advise of the current EOI. The EOI was also published on SEEK.

The closing date for Applications was Monday 28 August 2022.

Nine (9) applications were received and based on a review of each applicant's covering letter and curriculum vitae (CV), Council's Landuse Planning Team identified the preferred applicant's as follows:

Local Members:

- Michael Ryan
- Sue Francis

Alternate:

- Fiona Prodromou

Remuneration

While there is no minimum payment for Sydney Eastern Planning Panel Local Members established by the Department of Planning, Industry and Environment, it is understood that the base rates for members appointed by the State Government is \$1,435.

Noting this, a figure of \$1,500 is recommended as an offer to each of the preferred local members which would account for the following:

- Preparation,
- Site Visit,
- Meeting attendance,
- Deliberation and Voting,
- Circulation of minutes, and
- Travel to and from the meeting location (should the meetings cease to be virtual).

The Local Planning Panel hourly rate is \$214.00 per hour for work undertaken outside of meetings. It is recommended that this rate is applied to the SEPP local members and this rate would be applied to the following:

- Any follow up meeting for the original item including preparation, site visit, deliberation and voting, circulation of minutes and travel, and
- Any training requested by Council.

Memorandum of Understanding

A draft memorandum of understanding for the preferred applicants is attached to this report.

FINANCIAL IMPLICATIONS

The financial implications are the costs associated with the panel member remuneration.

ATTACHMENTS

1. Memorandum of Understanding - Appoint of Council Members - Sydney Eastern Planning Panel

ATTACHMENT 1



Memorandum of Understanding Appoint of Council Members – Sydney Eastern Planning Panel

I ____, accept appointment as a Strathfield Council Member for the Sydney Eastern Planning Panel (the Panel) on the following terms and conditions:

1. Undertaking functions associated with the Panel in accordance with the requirements of the Environmental Planning and Assessment Act 1979 (and associated Regulations).
2. Undertaking functions associated with the Panel in accordance with Ministerial Directions associated with the Sydney District Planning Panels and other relevant policies and procedures.
3. Undertaking functions associated with the Panel in accordance with Planning Panels Code of Conduct as issued by the NSW Department of Planning, Industry & Environment.
4. Undertaking functions associated with the Panel in accordance with Council's Workplace Health & Safety requirements.
5. Always act in a professional manner when undertaking functions associated with the Panel and interacting with Council Staff, applicants, and members of the public.
6. Acknowledgement and agreement that my appointment may be up to a period of three (3) years upon which time it will be reviewed. In accordance with Council Resolution X my appointment expires on X.
7. Notwithstanding any other provision of this agreement, appointment to the Panel is at the sole discretion of Council and may be terminated at any stage.
8. I understand and accept that each member of the Panel is entitled to receive remuneration for attending meetings.

The remuneration rate is \$1,500.00 plus GST and \$214.00 per hour for business undertaken outside of meetings.

The meeting rate is inclusive of:

- Preparation,
- Site Visit,
- Meeting attendance,
- Deliberation and Voting,



- Circulation of minutes, and
- Travel to and from the meeting location (should the meetings cease to be virtual).

The hour rate is inclusive of:

- Any follow up meeting for the original item including preparation, site visit, deliberation and voting, circulation of minutes and travel, and
- Any training requested by Council.

Payment will be arranged to Panel Members after each Panel Meeting by Electronic Funds Transfer (EFT) into the nominated account provided on the completed and returned new supplier form.

9. I acknowledge and accept that if I have a pecuniary interest in any matter (as defined in Sections 442 and 443 of the Local Government Act 1993 (NSW)) to be considered by the Panel, or a Conflict of Interest as defined in the Local Planning Panel Code of Conduct then:
- I will immediately disclose the nature of the interest to the Panel at the meeting prior to any consideration of the matter, and
 - I will not be present at or in the sight of the meeting of the Panel at any time during which the matter is being considered or discussed by the Panel.
10. I acknowledge and agree that the Council may immediately terminate my appointment to the Panel by notice in writing, given to me or posted by pre-paid letter addressed to my last known place of residence or business or post office box, if I act in breach of the requirements of this Memorandum of Understanding or if I fail to attend two (2) consecutive meetings of the Panel which I should attend, without a written explanation of my absences given to and accepted by the General Manager.

EO1 HOMEBUSH WEST - TRAFFIC STUDY
AUTHOR: John Inglese, Traffic Engineer
APPROVER: Cathy Edwards-Davis, Director, Engineering and Operations

RECOMMENDATION

That Council undertake the Homebush West Precinct traffic study as part of the broader Strathfield Local Government Area Traffic and Transport Study, which is currently underway.

PURPOSE OF REPORT

At the Ordinary Council Meeting of 7 March 2022 Council resolved:

"49/22

RESOLVED: (Maheswaran / Reddy)

That the report be referred back to Council officers for details of quotes from engineering firms that have been sought and the Terms of Reference on which these quotes were sought."

This report is to bring Councillors up to date with the Request for Quotation (RFQ) Process to find a suitably qualified Traffic Engineering Consultancy to undertake the Homebush West – Comprehensive Traffic Study.

REPORT

At the March 2022 Council Meeting it was resolved to undertake a comprehensive Traffic Study of the Homebush West area bounded by Courallie Avenue, Marlborough Road and Parramatta Road. Subsequently, on 17 March 2022 Council Staff sent out a RFQ to 10 suitably qualified Traffic Engineering Consultants to undertake a comprehensive Traffic Study of the Homebush West area bounded by Courallie Avenue, Marlborough Road and Parramatta Road.

The Brief in the RFQ included previous Strathfield Local Traffic Committee Reports and investigations and recommendations from 2018 onwards. The Brief also requested a topographical survey of all the Council owned road reserves in the study area including road widths, services and Council tree locations to inform the study of potential road widening and off-street parking bay opportunities.

See below Table 1, listing all of the various reports tabled at the Strathfield Local Traffic Committee Meetings since 2018;

| Date | Heading | Recommendation |
|-----------------|-------------------------------|--|
| 16 October 2018 | Homebush West - Traffic Study | Traffic Committee to discuss. |
| 15 Dec 2020 | Homebush West - Traffic Study | Council undertake a wider community consultation to include all properties along Courallie Avenue and Centenary Park for the preferred treatment option to be determined by the Committee. |

| | | |
|--------------|-------------------------------|--|
| | | The outcome be reported back to the next available Traffic Committee meeting. |
| 16 June 2020 | Homebush West - Traffic Study | Council consult with residents and the Centenary Park strata regarding a proposal of introducing a "No Right Turn" sign at the southern end of Courallie Avenue and the outcome be reported back to the Traffic Committee. |
| 18 May 2021 | Homebush West - Traffic Study | That Council <ul style="list-style-type: none"> Undertake a public consultation campaign to survey residents regarding a proposal to establish a new resident parking scheme in Courallie Avenue, Telopea Avenue and Mandemar Avenue, Homebush West. Assess the survey feedback against TfNSW (RMS) Permit Parking Guidelines to determine the eligibility for a new resident parking scheme. Report the outcomes back to the next available traffic committee meeting. |

See Fig 1. Below showing the study area:



Figure 1 - Homebush West Traffic Study Area

The RFQ documents were distributed to 10 Consultancies and closed on the 8 April 2022. Quotations ranged from \$165,000 to \$246,000.

Strathfield Local Government Area Traffic and Transport Study

Council has concurrently engaged a consultant to undertake a Strathfield Local Government Area Traffic and Transport Study, which will include the Homebush West Precinct. This study has commenced. Staff have requested that the consultant prioritise the Homebush West Precinct as part of this broader study.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENTS

There are no attachments for this report

EO2 26-28 POMEROY STREET
AUTHOR: Mary Rawlings, Manager, Property & Risk
APPROVER: Cathy Edwards-Davis, Director, Engineering and Operations

RECOMMENDATION

1. That Council advises the Department of Education that it is no longer prepared to leave the 26-28 Pomeroy Street, Homebush site on hold and that it is intended to proceed to assess the property for the provision of community facilities.
2. That Council proceeds to test for acid sulphate soil.
3. That Council enters an Expression of Interest process to attract proposals for establishing community facilities on the site.

PURPOSE OF REPORT

At the ordinary Council Meeting of 3 July 2018, Council resolved:

"139/18

RESOLVED: (Hall / Pensabene)

That Council prepare a report on the feasibility of the construction of Community facilities at the Pomeroy St – Former Bowling Club site. The community facility must provide space for a separate Men's shed, Women's Shed and green outdoor space.

For the Motion: Councillors Blackmore, Doueiri, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil"

This report has been prepared in response to the above resolution.

REPORT

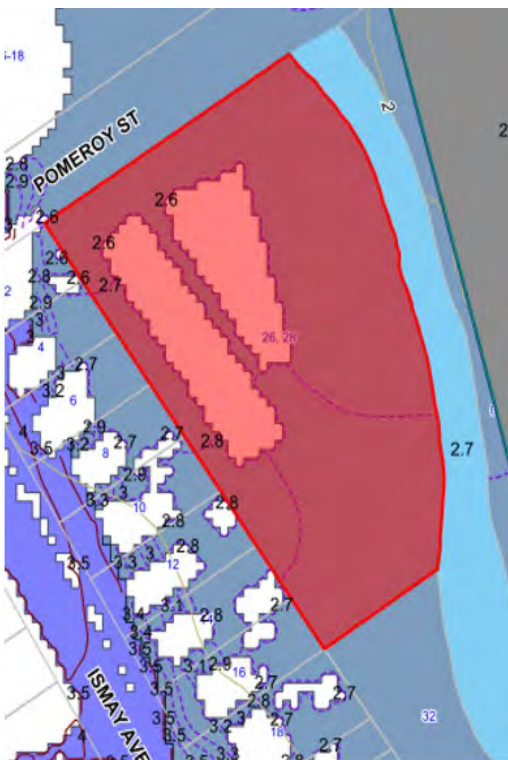
26-28 Pomeroy Street, Homebush is zoned RE1 for public recreation. It can be used for community facilities including buildings for the physical, social, cultural or intellectual development, or welfare of the community. Educational establishments, hospitals, retail premises, places of worship or residential accommodation are not permitted under the current zoning.

26-28 Pomeroy Street Location Map



The site is flood prone being liable to inundation from Powell's Creek, with mainstream flood levels possible between 83mm to 1m in a 100year flood event. Previous advice from a consultant is that a freeboard level of 500mm should be applied to any building erected on the site. It is burdened by a drainage easement and an easement for high voltage power lines, but the central portion of the site is not affected by easements. An investigation for Acid Sulphate soils would be required prior to any proposed development.

Flood Study Plan



Easement

| | | | |
|--|--|------------------------------|--|
| PLAN OF PART OF LOTS 18, 19 & 20 SEC 27 IN DP. 477 BEING THE RESIDUE OF LAND COMPRISED IN VOL. 6196 FOL 123 | | D. P. 126555 | |
| Registered: 17-4-1993 | | C.A.: _____ | |
| Title System: TORRENS | | Purpose: DEPARTMENTAL | |
| Ref. Map: U0045-52 | | Last Plan: DP. 477 | |
| Reduction Ratio 1: _____ | | Lengths are in metres | |

⚡ DRAINAGE EASEMENT - F840065
 ⚡ EASEMENT FOR TRANSMISSION LINE - G109007

There are two buildings currently on the site, a disused Bowling Club originally built in 1966, which has been vacant since 2006 and is in a poor state of repair. The other building which currently houses the Men's Shed was constructed in 1964 on Council land by Sharpo Industries – an organisation of friends and parents of people with disabilities, to provide a workshop for school leavers from special schools such as Chalmers Road. In 2007, when their lease expired, it was not renewed and the Men's Shed entered into a Licence with Council. They renewed the licence but currently have a Licence which reverted to a month-to-month arrangement, given that Council was not prepared to enter into a Licence while the future of the property was uncertain.

Current Situation

The Council was advised by the Department of Education some years ago that they were interested in building a school on the site. Discussions have been held from time to time between the Department and Council staff and any future use of the site was put on hold. There has been no change to this situation.

There are a number of factors that make this site unsuitable for a school, the zoning which precludes the construction of educational establishments, the fact that it is flood prone, and the easements with which it is burdened. In addition, given that no substantial population growth has occurred in the area there is currently no need for further school premises in the area. The Department is therefore unlikely to want a site for at least five to ten years.

It is unreasonable for Council to continue to leave the site in its current condition, and for residents to forego the use of the site for community facilities. Apart from the Men's Shed the site is not currently useable, and the bowling club building has already deteriorated to a state where it needs to be demolished.

Council has been contacted by various sporting groups in the past with proposals for use of the site, but Council has always responded that the site is not available.

FINANCIAL IMPLICATIONS

Up to \$7,000 is required for Acid Sulphate Soil Testing to progress the investigations for the site.

ATTACHMENTS

There are no attachments for this report.

EO3 AUSTRALIA CULTURE AND COMMERCE ASSOCIATION (ACCA) LICENCE REQUEST
STRATHFIELD COMMUNITY CENTRE OFFICE 1B BATES STREET

AUTHOR: Mary Rawlings, Manager, Property & Risk

APPROVER: Cathy Edwards-Davis, Director, Engineering and Operations

RECOMMENDATION

That Council enter into a 2 year licence for the office at 1B Bates Street with the Australian Culture and Commerce Association. The licence fee is to be \$203.60 per month plus GST, and subject to annual CPI increases.

PURPOSE OF REPORT

At the Ordinary Council Meeting of 4 October 2022, Council resolved:

"235/22

RESOLVED: (Blackmore / Datta)

That Council approves the issuing of further licences as set out in this report.

A clause will be included in the licence for 1B Bates Street to cover Council's need to terminate the licence if the WestInvest Grant is approved for 1A and 1B Bates Street."

This report has been prepared in response to the above resolution.

REPORT

Inner West Neighbour Aid recently relocated their service from the Strathfield Community Centre, vacating one of the two small offices at the front of the building.

Council was subsequently approached by the Australia Culture and Commerce Association (ACCA), regarding the possibility of licensing an office and hiring some additional space for meetings/activities.

The ACCA was established in 2012, has more than 500 members and is composed of 5 different cultural and art performance teams. The Tai Chi team, with more than 50 members are largely residents of Strathfield.

The ACCA provide cultural services to the elderly in the area and hold large-scale "China Fun" Lunar Carnival events in Burwood Park since 2014 to provide cultural services to the area.

The ACCA have advised that they have a number of community members who reside in Strathfield and therefore thought it would be appropriate to have their cultural activities in Strathfield to support Strathfield's multicultural community and contribute to economic development.

The ACCA have inspected the premises. The adjacent office, which is identical in size, has for some years been occupied with a current rental of \$509 per month.

The Strathfield group of ACCA is unfunded and is entitled to a community discount, which would equate to a fee of \$203.60 per month.

Licence Conditions

Licence Conditions will be applied including:

1. The hirer is to provide proof of insurance.
2. Council reserves the right to terminate the Licence if the WestInvest Grant is approved for 1A and 1B Bates Street.

FINANCIAL IMPLICATIONS

Rental income will be \$203.60 per month.

ATTACHMENTS

There are no attachments for this report.

EO4 COMMUNITY GARDEN IN STRATHFIELD SOUTH
AUTHOR: Peter Bowmer, Executive Manager, Civic Services
APPROVER: Cathy Edwards-Davis, Director, Engineering and Operations

RECOMMENDATION

That consideration be given to a community garden in Dean Reserve in the Recreation and Open Space Study to determine the level of community support and the most suitable location.

PURPOSE OF REPORT

At the Ordinary Council Meeting of 6 September 2022 Council resolved:

*"220/22
RESOLVED:*

That:

- *Council undertake community consultation for support of a Community Garden and a report be provided back to Council on the outcome of the consultation.*
- *Should Council receive sufficient community support for the Community Garden, that a funding allocation of \$60K be considered as part of preparing the draft 2023-24 budget.*
- *This be considered in conjunction with a future Parks and Recreation Study."*

This report has been prepared in response to the above resolution.

REPORT

Consultation letters were sent to 125 residents in the surrounding areas of Dean Reserve seeking feedback in regard to establishing a community garden in Dean Reserve. The letters were sent out on 4 October 2022 and residents were given until 24 October 2022 to respond.

Council did not receive any feedback from the community in response to the consultation letters for the community garden.

It is therefore recommended that the community garden not proceed at this time and that it be considered with the future Open Space and Recreation Study.

FINANCIAL IMPLICATIONS

There are no funding implications at this time.

ATTACHMENTS

There are no attachments for this report.

EO5 DISABLED ACCESS TO BARK HUTS RESERVE AND LOCAL GOVERNMENT AREA PARKS
AUTHOR: Peter Bowmer, Executive Manager, Civic Services
APPROVER: Cathy Edwards-Davis, Director, Engineering and Operations

RECOMMENDATION

That Council receive and note the report.

PURPOSE OF REPORT

At the Ordinary Council Meeting of 7 June 2022 Council resolved:

"107/22

RESOLVED:

- 1. Council review the disability access for Bark Huts Reserve and report back to Council at the next Workshop*
- 2. The report look at (but not limited to) the width of the pathway to allow for wheelchair access, the length of the pathway and disable and wheelchair access to the amenities within the park.*
- 3. Council include the upgrade to allow disability access as part of the June 2022 budget.*
- 4. Council prepare a report for a Workshop in October 2022 with a similar review of the parks in the Strathfield Local Government Area which is to include the budget implications."*

This report has been prepared in response to the above resolution.

REPORT

Council has delivered a program over the last six years of open space upgrades, including:

- Playgrounds
- Amenities Buildings
- Car Parks

All upgrades and renewal of assets were designed and constructed to be compliant to the *Disability Discrimination Act 1992* (DDA) Standards at the time of the upgrade along with compliance to Australian Standards.

Playgrounds

The playgrounds were designed to have additional all-accessible equipment and have DDA compliant pathways along with wetpour rubber enabling improved community access to playgrounds. The playground upgrades include:

1. Ford Park
2. Cooke Park
3. Melville Reserve
4. Fitzgerald Park
5. Strathfield Park
6. Bark Huts
7. Edwards Park
8. Inveresk Park
9. Dean Reserve
10. Henley Reserve
11. Austin Reserve
12. Airey Park
13. Mason Park
14. Boden Reserve
15. Freshwater Park
16. Drew St Playground
17. Chalmers Rd Strathfield Park
18. Coronation Reserve
19. Augustus Loftus Reserve
20. Wentworth Reserve
21. Chain of Ponds
22. Bressington Park
23. St Annes
24. Marlene Reserve
25. Pilgrim Park
26. Ismay Reserve
27. Ismay Reserve South (20 Parramatta Road)

Amenities Buildings Upgrades

The amenity building upgrades include:

1. Strathfield Park Amenities
2. Bressington Park Amenities
3. Cooke Park Amenities
4. Bark Huts Amenities
5. Hudson Park Amenities Stage 1

Car Parks

The car park upgrades include:

1. Bressington Park
2. Cooke Park
3. Bark Huts

Bark Huts Reserve

Bark Huts works were undertaken as part of this program and all works were DDA compliant. The pathways range in width from 1m to 2.5m. All pathways within Bark Huts Reserve are DDA compliant. No further works are required to make the path compliant.

The future Open Space and Recreation Study will give consideration to DDA compliance.

FINANCIAL IMPLICATIONS

There are no funding implications at this time.

ATTACHMENTS

There are no attachments for this report.

EO6 SHADE COVERS OVER PLAYGROUNDS

AUTHOR: Peter Bowmer, Executive Manager, Civic Services

APPROVER: Cathy Edwards-Davis, Director, Engineering and Operations

RECOMMENDATION

That:

1. Council liaise with Transport for NSW (TfNSW) for funding from the WestConnex project for shade sails at Ismay Reserve.
2. Consideration be given to shade sails at Ismay Reserve South (20 Parramatta Road), Tavistock Reserve and Centenary Playground as part of the Open Space and Recreation Study, including identifying funding sources.
3. Shade sails not be installed at Strathfield Park and Freshwater Park as they have adequate shade from existing trees.

PURPOSE OF REPORT

At the Ordinary Council Meeting of 6 September 2022 Council resolved:

"212/22

RESOLVED: (Hall / Pensabene)

1. *Council prepares a report in conjunction with the Parks and Recreation Study of playgrounds in South Strathfield, Greenacre, Homebush, and Homebush West which are in need of shade covers.*
2. *The report include a costing for each playground and the appropriate budgetary considerations."*

This report has been prepared in response to the above resolution.

REPORT

Council Officers undertook a review of the playgrounds within the Strathfield Council area. There are six playgrounds without a shade structure:

1. Ismay Reserve
2. Ismay Reserve South (20 Parramatta Road)
3. Tavistock Reserve
4. Centenary Playground
5. Strathfield Park (Chalmers Road)
6. Freshwater Park

Ismay Reserve

The playground at Ismay Reserve was recently completed as part of the WestConnex project. A shade structure is required at this location and would cost approximately \$30,000. There is surplus funding from the WestConnex project which can be allocated to this shade sail if approved by TfNSW.

Ismay Reserve South (20 Parramatta Road)

The playground was built in 2022 by the developer. The playground was provided as part of a Voluntary Planning Agreement and there was limited open space needs analysis. There is urgent need for a shade structure over the playground. This would cost approximately \$50,000. The park is new and there is no budget allocated in Section 7.11.

Tavistock Reserve

Tavistock Reserve will require a shade structure costing approximately \$50,000. It is recommended that this should be included in the Open Space Recreation Study.

Further works which are required within Tavistock Reserve are as follows:

- Shade Structure
- Replace Wetpour Rubber around tower with EPDM Rubber
- 6 inch Concrete Curb separating Wetpour Rubber and Turf
- Buffalo Soft Turf Installation
- Reuse Current Rockers and Refurbished if possible
- Take Bollards out and replace pool fence flat top black
- Plant Schedule
- Restoration of Front Sign
- Landscaping
- Re-turf Front Footpath

The estimate for the shade sail and other works is approximately \$300,000. There is no budget allocated in Section 7.11. It is recommended that this park be reviewed as part of the Open Space Recreation Study.

Centenary Playground

Centenary Playground is located at Alviston Street, Strathfield. The playground is covered by mature trees and is utilised by local residents. The playground was installed in 1996 and is due for renewal.

An upgrade to the playground and new shade structure would cost approximately \$175,000. There is no budget allocated in Section 7.11. It is recommended that this park be reviewed as part of the Open Space Recreation Study.

Strathfield Park

Strathfield Park is located at Chalmers Road. The playground is located next to mature trees which are providing shade. A shade structure is therefore not recommended.

Freshwater Park

Freshwater Park is located at Ada Avenue. The Playground was installed in 2003 and wetpour was installed in December 2017. The wetpour and playground equipment will need an upgrade in 2027.

The playground is surrounded by mature tree planting and gets some natural cover. A shade structure is therefore not recommended.

Summary Table

| Playground | Shade Required | Estimate Cost of Shade | Funding Source | Comment |
|--|-----------------------|-------------------------------|------------------------------|---|
| Ismay Reserve | Yes | \$30,000 | WestConnex | Council is receiving surplus funding from WestConnex for this project |
| Ismay Reserve South (20 Parramatta Road) | Yes | \$50,000 | No identified funding source | No funding included in VPA |
| Tavistock Reserve | Yes | \$50,000 | No identified funding source | |
| Centenary Playground | Yes | \$25,000 | No identified funding source | Entire playground needs redoing |
| Strathfield Park (Chalmers Road) | No | NA | NA | Shade is from existing trees |
| Freshwater Park | No | NA | NA | Shade is from existing trees |

FINANCIAL IMPLICATIONS

The funding implications are identified within the table above.

ATTACHMENTS

There are no attachments for this report.