

STRATHFIELD COUNCIL

# COUNCIL MEETING

## AGENDA

Strathfield Municipal Council

**Tuesday 2 August 2022**

6:30pm

Council Chambers

65 Homebush Road, Strathfield

### OPEN FORUM

Open Forum is held during each Council Meeting to enable any person to address Council without notice on any matter NOT included in the Agenda of the meeting.

Speakers must give their name and address and are permitted five minutes to address council.

Members of the public are not permitted to make personal comments concerning Councillors, staff or other members of the public or engage in disorderly or offensive conduct at a meeting. Unacceptable conduct may result in rescinding speaking rights or expulsion from the meeting.

All comments made in Open Forum are recorded.



## **Recording of Council Meetings**

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*Mobile phones must be turned off so as not to disrupt the meeting. Anyone, including Councillors, found using a mobile phone will be told to leave the meeting immediately and for the duration of the said meeting.*

*An audio recording of this meeting will be taken for minute taking purposes as authorised by the Local Government Act.*

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**TABLE OF CONTENTS**

Item	Page No.
1. Prayer	
2. Recognition of Traditional Custodians	
3. Apologies	
4. Open Forum	
5. Public Address	
6. Declarations of Pecuniary or Conflict of Interest (Nature of interest to be disclosed)	
7. Confirmation of Minutes	
Ordinary Council Meeting 5 July 2022.....	5
Extraordinary Council Meeting 8 July 2022 .....	25
8. Acknowledgements	
Nil	
9. Deferred/outstanding matters awaiting report	
Nil	
10. Mayoral Minute(s) in accordance with Council's Code of Meeting Practice	
10.1 Mayoral Minute 13/22 - Accounting Treatment of Rural Fire Service ('Red Fleet') Assets.....	29
10.2 Mayoral Minute 14/22 - Developer Contributions Reform .....	35
10.3 Mayoral Minute 15/22 - DCP Environmental Changes.....	37
10.4 Mayoral Minute 16/22 - ANZAC Day Service 2023.....	39
10.5 Mayoral Minute 17/22 - Invitation to be a Strathfield Golf Club Patron.....	40
11. Councillors' Questions to the Mayor (submitted in writing in accordance with Council's Code of Meeting Practice)	
Nil	
12. Questions With Notice	
Nil	
13. Reports from Committees	
13.1 Report from Traffic Committee Meeting on 19 July 2022 .....	42
14. Motions Pursuant to Notice	

14.1	Traffic Committee Inclusion by all Councillors - Councillor Nella Hall.....	71
14.2	Indian Independence Day - Councillor Karen Pensabene.....	72
14.3	Basketball Half Courts - Councillor Nella Hall.....	73
14.4	Parking in Strathfield Local Government Area - Councillor Karen Pensabene.....	74
14.5	Community Garden in Strathfield South - Councillor Sandy Reddy.....	75

**15. General Business**

**Office of the CEO Reports**

CEO1	Draft Community Gardens Policy .....	76
CEO2	Draft Small Grants Policy.....	84
CEO3	Draft Policy Development and Review Policy.....	91
CEO4	Event Calendar FY2022/2023 .....	96
CEO5	NSW Public Spaces Charter Signatory .....	98
CEO6	Four Sites Off Ismay Avenue.....	103
CEO7	Strathfield Park Café.....	107
CEO8	Councils Tenders Advertised and Awarded.....	108
CEO9	Delegation for General Manager .....	109

**Corporate Services Reports**

CS1	Investment Report - June 2022.....	111
CS2	Draft Child Protection Policy.....	133
CS3	Draft Investment Policy.....	143
CS4	Councillor Workshop 19 July 2022.....	154
CS5	Current Status of Council Resolutions.....	157

**Development Environment and Urban Services Reports**

DEU1	Ibis Birds and Pest Species.....	167
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**People, Place and Civic Services Reports**

PPC1	Strathfield Land Care Program and National Tree Day .....	189
PPC2	Hudson Park Golf Driving Range Operation.....	191

**16. Matters of Urgency in Accordance with Clause 241 of the Local Government General Regulation, 2005**

**17. Closed Session**

17.1	CONFIDENTIAL Mayoral Minute 18/22 - Possible Land Purchase
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In accordance with Section 10A (2) (d(ii)) of the *Local Government Act 1993* this matter will be considered in Closed Session as it relates to commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council



STRATHFIELD COUNCIL

# COUNCIL MEETING

## MINUTES

Strathfield Municipal Council

**Tuesday 5 July 2022**

6:30pm

Council Chambers

65 Homebush Road, Strathfield



Minutes of the Council Meeting of Strathfield Municipal Council held on 5 July 2022, in the Council Chambers, 65 Homebush Road, Strathfield.

**COMMENCING:** 6:30pm

**PRESENT:** Councillor Matthew Blackmore  
Councillor Karen Pensabene  
Councillor Benjamin Cai  
Councillor Raj Datta  
Councillor Nella Hall  
Councillor Sharangan Maheswaran  
Councillor Sandy Reddy

**STAFF:** Mary Rawlings, Director, Office of CEO  
Melinda Aitkenhead, Director – Corporate and Financial Services  
Francis Mangru, Executive Manager, Financial Services/Chief Financial Officer  
Kandace Lindeberg, Executive Manager Landuse Planning  
Peter Bowmer, Executive Manager, Civic Services  
Chris Nascimento, Executive Manager, Administration  
David McQuade, Senior Governance Officer

1. **OPENING:** The Prayer was read.

2. **RECOGNITION OF TRADITIONAL CUSTODIANS:** The Recognition was read.

3. **APOLOGIES**

Acting General Manager, Mr Brian Barrett.

4. **OPEN FORUM**

5. **PECUNIARY INTEREST /CONFLICT OF INTEREST**

Nil.

6. **CONFIRMATION OF MINUTES**

126/22

**RESOLVED:** (Pensabene / Hall)

That the minutes of the Ordinary Council Meeting meeting held on 7 June 2022, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

### Suspension of Standing Orders

127/22

**RESOLVED:** (Pensabene / Hall)

That Standing Orders be Suspended to allow consideration of the following matters:

DEU2 Planning Proposal - 11-16 Loftus Crescent, 2 Subway Lane, 5 & 9-11 Knight Street & 88-92A Parramatta Road, Homebush

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**DEU2 Planning Proposal - 11-16 Loftus Crescent, 2 Subway Lane, 5 & 9-11 Knight Street & 88-92A Parramatta Road, Homebush**

### RECOMMENDATION

- (a) That Council note the recommendation of the Strathfield Local Planning Panel dated 2 June 2022 in relation to this matter as detailed below, noting that the Panel's recommendation is consistent with the Council Officer's recommendation to support the proposal.
- (b) That Council endorse the Planning Proposal included at Attachments 2 - 5 which seeks to amend the SLEP 2012 by amending Strathfield Local Environmental Plan (SLEP) 2012 as follows:
  - Increase the maximum building height from part 16 metres and part 29 metres to 80 metres;
  - Increase the maximum floor space ratio (FSR) control from part 2:1, part 2.7:1 and part 3.15:1 to 5:1; and
  - Amend the key site provisions to remove existing height and floor space provisions, and provide for an additional 2:1 floor space provision (7:1 total) where better planning outcomes are achieved.
- (c) That the Planning Proposal be forwarded to the Department of Planning and Environment with a request for a Gateway Determination.
- (d) That when requesting a gateway determination for the planning proposal, Council seek delegation of the plan-making steps under section 3.36 of the *Environmental Planning and Assessment Act 1979*.

Mr Daniel, Pacific Community Housing and Pacific Planning addressed the meeting.

**MOTION:** (Pensabene / Reddy)

That this matter be discussed at a Councillor Workshop and be submitted to a future Council Meeting.

**128/22**

**RESOLVED:** (Pensabene / Reddy)

That this matter be discussed at a Councillor Workshop and be submitted to a future Council Meeting.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**Resumption of Meeting**

**129/22**

**RESOLVED:** (Pensabene / Hall)

That Standing Orders be resumed.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**7. ACKNOWLEDGEMENTS**

**7.1 Naidoc Week - Get Up, Stand Up and Show Up - Councillor Karen Pensabene**

Celebrated from 3 July 2022 until 10 July 2022, the theme for 2022 is 'Get Up, Stand Up and Show Up' which celebrates and recognises the history, culture and achievements of Aboriginal and Torres Strait Islander peoples. The Ironbark Gallery does this by partnering with one of this state's most recognised and respected Aboriginal Art organisations, Boomalli Aboriginal Artists Co-operative.

**7.2 Passing of Mr Gewandt – Councillor Nella Hall**

Mr Boris Gewandt is the husband of Mrs Elizabeth Gewandt. Mrs Gewandt served as Councillor for Strathfield Council between 1991 and 2008 and as Mayor between 1998 and 1999.

Mr Gewandt was born in Germany and lived until his late 90s. Mr and Mrs Gewandt shared one daughter Rebecca. Mr Gewandt was very well known in the Strathfield community. He was an absolutely amazing cabinet maker and that was very popular in the Strathfield Local Government Area. He will be sorely missed by his children, grandchildren, his wife Elizabeth and the Strathfield community.

That flowers be sent to Mrs Gewandt on behalf of Council.

**7.3 Yoga in the Community - Councillor Raj Datta**

Yoga was a practice that was invented in India thousands of years ago for wellbeing and community benefits and it is good to see yoga promoted throughout Australia and building momentum.

I was proud to acknowledge that the Consul General of India organised a session in the Town Hall recently and am proud that the local community are now participating in yoga sessions. I encourage the local community to participate to promote health and wellbeing.

**8. DEFERRED/OUTSTANDING MATTERS AWAITING REPORT**

Nil.

**9. MAYORAL MINUTE(S) IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE**

Nil.

**10. COUNCILLORS' QUESTIONS TO THE MAYOR (SUBMITTED IN WRITING IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE)**

Nil.

**11. QUESTIONS WITH NOTICE**

Nil.

**12. REPORTS FROM COMMITTEES**

**12.1 Report from Audit, Risk and Improvement Committee Meeting on 14 June 2022**

130/22

**RESOLVED:** (Datta / Hall)

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 14 June 2022 be noted and the recommendations be adopted.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**12.2 Report from Traffic Committee Meeting on 21 June 2022**

131/22

**RESOLVED:** (Pensabene / Reddy)

That the minutes of the Traffic Committee meeting held on 21 June 2022 be noted and the recommendations be adopted.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

### 13. MOTIONS PURSUANT TO NOTICE

#### 13.1 Strathfield Plaza Exit Route – Councillor Raj Datta

MOVED:

That:

1. Strathfield Council write to Strathfield Plaza requesting them to review and consider altering the current exit route from the Plaza as the curved exit ramp is challenging for many car owners, particularly elderly shoppers, who are damaging their cars while negotiating the curved section, exiting the Plaza. Any changes that could be made to the current situations would make drivers feel more comfortable about negotiating the curve safely.
2. A copy of the letter be tabled at the August Councillor Workshop.

132/22

**RESOLVED:** (Datta / Pensabene)

That:

1. Strathfield Council write to Strathfield Plaza requesting them to review and consider altering the current exit route from the Plaza as the curved exit ramp is challenging for many car owners, particularly elderly shoppers, who are damaging their cars while negotiating the curved section, exiting the Plaza. Any changes that could be made to the current situations would make drivers feel more comfortable about negotiating the curve safely.
2. A copy of the letter be tabled at the August Councillor Workshop.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

#### 13.2 Melville Reserve Lighting – Councillor Raj Datta

MOVED:

That a report be provided to the September Councillor Workshop on the feasibility of Council providing sufficient lighting near the play equipment in Melville Reserve and also around the nearby pedestrian

crossing.

**MOTION:** (Datta / Hall)

That a report be provided to the September Councillor Workshop on the feasibility of Council providing low level solar bollards near the play equipment in Melville Reserve and that Council review the nearby pedestrian crossing as per the previous audit Resolution 91/22.

For the Motion: Councillors Cai, Datta and Hall

Against the Motion: Councillors Blackmore, Pensabene, Maheswaran and Reddy

**13.3 Thai Pongal (Harvest Festival) 2023 – Councillor Sharangan Maheswaran**

MOVED:

That a report be prepared on the feasibility for Strathfield Council to budget for and sponsor a public celebration of the Thai Pongal (தைப்பொங்கல்) celebration in 2023 within Strathfield Council including consulting community groups (both in and outside of Strathfield) for the purpose of organising celebrations and seeking the active engagement of community groups to sponsor activities as part of the celebration as well as actively consulting with interested Councillors in the design of this event.

**MOTION:** (Hall / Datta)

That a report be prepared on the feasibility for Strathfield Council to budget for and sponsor a public celebration of the Thai Pongal (தைப்பொங்கல்) celebration in 2023 within Strathfield Council including consulting community groups (both in and outside of Strathfield) for the purpose of organising celebrations and seeking the active engagement of community groups to sponsor activities as part of the celebration as well as actively consulting with interested Councillors in the design of this event.

**FORESHADOWED MOTION:** (Hall / Datta)

1. That Strathfield Council supports the Thai Pongal (தைப்பொங்கல்) celebration and encourages the community organisations to apply for a grant through Council for celebrating these very popular celebrations.
2. Grants applications are now open and close 31 July 2022.

The Motion was put.

**MOTION:** (Maheswaran / Hall)

That a report be prepared on the feasibility for Strathfield Council to budget for and sponsor a public celebration of the Thai Pongal (தைப்பொங்கல்) celebration in 2023 within Strathfield Council including consulting community groups (both in and outside of Strathfield) for the purpose of organising celebrations and seeking the active engagement of community groups to sponsor activities as part of the celebration as

well as actively consulting with interested Councillors in the design of this event.

For the Motion: Councillors Pensabene, Maheswaran and Reddy

Against the Motion: Councillors Blackmore, Cai, Datta and Hall

The Mayor declared the Motion **Lost**. The Foreshadowed Motion was put.

**FORESHADOWED MOTION:** (Hall / Datta)

1. That Strathfield Council supports the Thai Pongal (தைப்பொங்கல்) celebration and encourages the community organisations to apply for a grant through Council for celebrating these very popular celebrations.
2. Grant applications are now open and close 31 July 2022.

133/22

**RESOLVED:** (Hall / Datta)

1. That Strathfield Council supports the Thai Pongal (தைப்பொங்கல்) celebration and encourages the community organisations to apply for a grant through Council for celebrating these very popular celebrations.
2. Grant applications are now open and close 31 July 2022.

For the Motion: Councillors Blackmore, Cai, Datta, Hall and Reddy

Against the Motion: Councillors Pensabene and Maheswaran

**13.4 Korean New Year (Seollal) 2023 – Councillor Sharangan Maheswaran**

MOVED:

That a report be prepared on the feasibility for Strathfield Council to budget for and sponsor a public celebration of the Korean New Year in 2023 within the Strathfield Council including consulting community groups (both in and outside of Strathfield) for the purpose of organising celebrations and seeking the active engagement of community groups to sponsor activities as part of the celebration as well as actively consulting with interested Councillors in the design of this event.

**MOTION:** (Maheswaran / Pensabene)

That a report be prepared on the feasibility for Strathfield Council to budget for and sponsor a public celebration of the Korean New Year in 2023 within the Strathfield Council including consulting community groups (both in and outside of Strathfield) for the purpose of organising celebrations and seeking the active engagement of community groups to sponsor activities as part of the celebration as well as actively consulting with interested Councillors in the design of this event.



**FORESHADOWED MOTION:** (Hall /Blackmore)

1. That Strathfield Council supports the Korean New Year in 2023 celebration and encourages the community organisations to apply for a grant through Council for celebrating these very popular celebrations.
2. Grant applications are now open and close 31 July 2022.

The Motion was put.

**MOTION:** (Maheswaran / Pensabene)

That a report be prepared on the feasibility for Strathfield Council to budget for and sponsor a public celebration of the Korean New Year in 2023 within the Strathfield Council including consulting community groups (both in and outside of Strathfield) for the purpose of organising celebrations and seeking the active engagement of community groups to sponsor activities as part of the celebration as well as actively consulting with interested Councillors in the design of this event.

For the Motion: Councillors Pensabene, Maheswaran and Reddy

Against the Motion: Councillors Blackmore, Cai, Datta and Hall

The Mayor declared the Motion **Lost**. The Foreshadowed Motion was put.

**FORESHADOWED MOTION:** (Hall /Blackmore)

1. That Strathfield Council supports the Korean New Year in 2023 celebration and encourages the community organisations to apply for a grant through Council for celebrating these very popular celebrations.
2. Grant applications are now open and close 31 July 2022.

134/22

**RESOLVED:** (Hall / Blackmore)

1. That Strathfield Council supports the Korean New Year in 2023 celebration and encourages the community organisations to apply for a grant through Council for celebrating these very popular celebrations.
2. Grant applications are now open and close 31 July 2022.

For the Motion: Councillors Blackmore, Cai, Datta, Hall and Reddy

Against the Motion: Councillors Pensabene and Maheswaran

**13.5 Homebush Shops Bathroom – Councillor Sharangan Maheswaran**

MOVED:

That Strathfield Council contact both the Department of Education and Department of Transport (or any other relevant NSW Government agency or department) for the purpose of negotiating access to or purchase of land sufficient to build a public bathroom within the Homebush Shops area.

**MOTION:** (Maheswaran / Pensabene)

That Strathfield Council contact both the Department of Education and Department of Transport (or any other relevant NSW Government agency or department) for the purpose of negotiating access to or purchase of land sufficient to build a public bathroom within the Homebush Shops area.

Councillor Maheswaran withdrew the Motion.

### 13.6 Homebush West Shops – Councillor Sharangan Maheswaran

MOVED:

That Council audit and provide an updated report by the next Council Meeting of the state of graffiti in the Homebush West shops including consulting with local stores on what Council can do to support them in reducing or eliminating graffiti in the area.

**MOTION:** (Maheswaran / Hall)

1. That Council audit and provide an updated report by the next Council Meeting of the state of graffiti in the Homebush West shops including consulting with local stores on what Council can do to support them in reducing or eliminating graffiti in the area.
2. That the partnering group be encouraged to apply for a grant by 31 July 2022.

135/22

**RESOLVED:** (Maheswaran / Hall)

1. That Council audit and provide an updated report by the next Council Meeting of the state of graffiti in the Homebush West shops including consulting with local stores on what Council can do to support them in reducing or eliminating graffiti in the area.
2. That the partnering group be encouraged to apply for a grant by 31 July 2022.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

### 13.7 Christmas Party Package with Street Christmas Lights – Councillor Nella Hall

MOVED:

1. That as part of the Christmas party package that Council provide Christmas lights which are returned to

Council.

2. That Council provide a report at a Workshop in August with a budget amount to be provided in the September 2022 quarter.
3. The Christmas party package with lights be provided on a first come basis.

**MOTION:** (Hall / Cai)

1. That as part of the Christmas party package that Council provide Christmas lights which are returned to Council.
2. That Council provide a report at a Workshop in August with a budget amount to be provided in the September 2022 quarter.
3. The Christmas party package with lights be provided on a first come basis.

Councillor Hall withdrew the Motion.

**13.8 Business Parking – Councillor Nella Hall**

MOVED:

1. That Council consult with business owners in relation to options available to them with regard to the lack of parking for employees.
2. That Council provide Councillors with a summary of the consultation at a workshop in September 2022.

Councillor Hall withdrew the Motion.

**13.9 Homebush North Precinct Plan – Councillor Sharangan Maheswaran**

MOVED:

That Council prepare a report in relation the *Strathfield Local Environment Plan 2012* review, on an area specific masterplan for the land within Strathfield Council area bordered by the main west rail line to the south, the western motorway to the north, the Sydney Markets to the west, and T9 northern line to the east, for the purpose of:

1. Integrating area-wide traffic studies into future planning for the area,
2. Identifying new community infrastructure which may be subject to planning agreements,
3. To provide for a planning framework which provides sufficient incentives to activate and enhance significant heritage items within the precinct boundaries,
4. To identify opportunities for new public open space, community facilities, commuter car parking,

public car parking developed through public-private partnerships or planning agreements,

5. Provide a framework for consistent built forms at the street level with reference to the heritage of the area and heritage buildings within the precinct area,
6. Provide for the expansion of the walkable street scape as part of future development (i.e., the dedication of land to expand roads and pedestrian boulevards),
7. To encourage development which provides for lot-consolidation (such to prevent undevelopable or “missing tooth” style development), encourages built forms which provide sufficient set-backs and public open space, encourages development with active street frontage, and
8. Investigates the potential for re-instating an above-grade crossing between Knight Street and Rochester Street with the support of the NSW Government, through consultation with relevant experts, stakeholders and the community.

Councillor Hall left the meeting, the time being 7:47pm.

Councillor Reddy left the meeting, the time being 7:49pm.

Councillor Hall returned to the meeting, the time being 7:51pm.

Councillor Reddy returned to the meeting, the time being 7:52pm.

**136/22**

**RESOLVED:** (Maheswaran / Pensabene)

That Council prepare a report in relation to the LEP review which includes the budgetary implications in alignment with the *Strathfield Local Environment Plan 2012* process, on an area specific masterplan for the land within Strathfield Council area bordered by the main west rail line to the south, the western motorway to the north, the Sydney Markets to the west, and T9 northern line to the east, for the purpose of:

1. Integrating area-wide traffic studies into future planning for the area,
2. Identifying new community infrastructure which may be subject to planning agreements,
3. To provide for a planning framework which provides sufficient incentives to activate and enhance significant heritage items within the precinct boundaries,
4. To identify opportunities for new public open space, community facilities, commuter car parking, public car parking developed through public-private partnerships or planning agreements,
5. Provide a framework for consistent built forms at the street level with reference to the heritage of the area and heritage buildings within the precinct area,
6. Provide for the expansion of the walkable street scape as part of future development (i.e., the

dedication of land to expand roads and pedestrian boulevards),

7. To encourage development which provides for lot-consolidation (such to prevent undevelopable or “missing tooth” style development), encourages built forms which provide sufficient set-backs and public open space, encourages development with active street frontage, and
8. Investigates the potential for re-instating an above-grade crossing between Knight Street and Rochester Street with the support of the NSW Government, through consultation with relevant experts, stakeholders and the community.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

### **Items by Exception - Section 13 of Council's Code of Meeting Practice**

**MOTION:** (Blackmore / Hall)

I move that in accordance with Section 13 of Council's Code of Meeting Practice:

1. Council alters the Order of Business in accordance with Clause 8.1, and
2. The items listed below be dealt with by exception and that they be adopted as recommended by a single Motion:
  - CS1 Investment Report - May 2022
  - CS3 Councillor Workshop 28 June 2022
  - PPC2 Airey Park Cricket Ground Drainage

**137/22**

**RESOLVED:** (Blackmore / Hall)

That in accordance with Section 13 of Council's Code of Meeting Practice:

1. Council alters the Order of Business in accordance with Clause 8.1, and
2. The items listed below be dealt with by exception and that they be adopted as recommended by a single Motion:
  - CS1 Investment Report - May 2022
  - CS3 Councillor Workshop 28 June 2022
  - PPC2 Airey Park Cricket Ground Drainage

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**CS1 Investment Report - May 2022**

138/22

**RESOLVED:** (Blackmore / Hall)

That the record of cash investments as at 31 May 2022 be received and noted.

***RESOLVED BY EXCEPTION***

**CS3 Councillor Workshop 28 June 2022**

139/22

**RESOLVED:** (Blackmore / Hall)

That the report be received and noted.

***RESOLVED BY EXCEPTION***

**PPC2 Airey Park Cricket Ground Drainage**

140/22

**RESOLVED:** (Blackmore / Hall)

1. That Council approve the drainage as per the Council Resolution 64/22.
2. That Council allocate \$200,000 funding from savings from grants that have offset other project costs or allocated funds in 2023/24 budget.
3. That Council consult with affected sporting clubs over the ground closure.

***RESOLVED BY EXCEPTION***

## **14. GENERAL BUSINESS**

**CEO1 Council Tenders Advertised and Awarded**

141/22

**RESOLVED:** (Pensabene / Hall)

That the monthly report of Council tenders advertised and awarded in June 2022 be received and noted.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**CS2 Current Status of Council Resolutions**

142/22

**RESOLVED:** (Pensabene / Datta)

That the report on the current status of Council resolutions be received and noted.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

#### **CS4 Updated and New Policies**

##### **RECOMMENDATION**

1. That Council endorse the draft policies listed below for public exhibition for a minimum of 28 days:
  - a. Draft Councillor and Staff Interaction Policy;
  - b. Draft Social Media Policy;
  - c. Draft Reduction or Waiver of Council Fees and Charges Policy; and
  - d. Draft Records Management Policy.
2. The outcomes of the public exhibition of the draft policies be reported to Council.

**MOTION:** (Pensabene / Reddy)

That the draft policies be referred to a Councillor Workshop for further discussion.

**143/22**

**RESOLVED:** (Pensabene / Reddy)

That the draft policies be referred to a Councillor Workshop for further discussion.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

#### **CS5 Council Committees**

##### **RECOMMENDATION**

That Council:

1. Appoint the representatives listed to the Wellbeing Advisory Committee until the end of Council Term in September 2024;
2. Appoint the representatives listed to the Multicultural and Diversity Advisory Committee until the end of Council Term in September 2024;
3. Amend the Terms of Reference for the number of Community Representatives from 3 to 7 representatives for the Multicultural and Diversity Advisory Committee until the end of Council Term in September 2024;
4. Conduct a second expression of interest process for the Local Economic Development Committee; and

5. Endorse and appoint the listed nominees to the respective committees listed for the Traffic Committee, the Audit, Risk and Improvement Committee, Cooks River Alliance, the Parramatta River Catchment Group, the Local Area Command Committee, the Intermodal Interchange Executive Committee, SSROC and the Councillor Workshop until the end of Council Term in September 2024.

**MOTION:** (Blackmore / Reddy)

That Council:

1. Appoint the representatives listed to the Wellbeing Advisory Committee until the end of Council Term in September 2024;
2. Appoint the representatives listed to the Multicultural and Diversity Advisory Committee until the end of Council Term in September 2024;
3. Amend the Terms of Reference for the number of Community Representatives from 3 to 7 representatives for the Multicultural and Diversity Advisory Committee until the end of Council Term in September 2024;
4. Conduct a second expression of interest process for the Local Economic Development Committee;
5. Endorse and appoint the listed nominees to the respective committees listed for the Traffic Committee, the Audit, Risk and Improvement Committee, Cooks River Alliance, the Parramatta River Catchment Group, the Local Area Command Committee, the Intermodal Interchange Executive Committee, SSROC and the Councillor Workshop until the end of Council Term in September 2024;
6. That the State Member for Strathfield and the Federal Member for Reid are invited to participate in the Wellbeing Advisory Committee, Multicultural and Diversity Advisory Committee and Local Economic Development Committee;
7. That Vasantha Puvan-Diranathan be nominated a non-voting representative for the Multicultural and Diversity Advisory Committee; and
8. That Nicholas Kicec be nominated as a non-voting representative for the Wellbeing Advisory Committee.

**144/22**

**RESOLVED:** (Blackmore / Reddy)

That Council:

1. Appoint the representatives listed to the Wellbeing Advisory Committee until the end of Council Term in September 2024;
2. Appoint the representatives listed to the Multicultural and Diversity Advisory Committee until the end of Council Term in September 2024;
3. Amend the Terms of Reference for the number of Community Representatives from 3 to 7 representatives for the Multicultural and Diversity Advisory Committee until the end of Council Term in September 2024;
4. Conduct a second expression of interest process for the Local Economic Development Committee;
5. Endorse and appoint the listed nominees to the respective committees listed for the Traffic Committee, the Audit, Risk and Improvement Committee, Cooks River Alliance, the Parramatta River Catchment Group, the Local Area Command Committee, the Intermodal Interchange Executive Committee, SSROC and the Councillor Workshop until the end of Council Term in September 2024;
6. That the State Member for Strathfield and the Federal Member for Reid are invited to participate in the



Wellbeing Advisory Committee, Multicultural and Diversity Advisory Committee and Local Economic Development Committee;

7. That Vasantha Puvanen-Diranathan be nominated a non-voting representative for the Multicultural and Diversity Advisory Committee; and
8. That Nicholas Kiceec be nominated as a non-voting representative for the Wellbeing Advisory Committee.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

#### DEU1 200-206 Parramatta Road, Homebush - Planning Proposal

#### RECOMMENDATION

- (a) That Council supports the Planning Proposal proceeding to Gateway.
- (b) That when requesting a gateway determination for the planning proposal, the Council seek delegation of the plan-making steps under section 3.36 of the *Environmental Planning and Assessment Act 1979*.
- (c) That Council support the preparation of a Council-led Urban Design Strategy for the Homebush Precinct, which would allow for a holistic review of the recommended PRCUTS heights, FSRs and allow for application of the PRCUTS fine grain design recommendations in a way that considers local context to achieve the best outcomes across the precinct.
- (d) That Council require the proponent provide a letter of offer to the Council for the following:
  - i. A minimum of 5% of the units at the site and/or more broadly across the land areas rezoned under PRCUTS be dedicated to Council as affordable housing in perpetuity.
- (e) As a Gateway condition, Council's draft Value Sharing Policy be applied to the site and/or more broadly across the land areas rezoned under PRCUTS.

As a Gateway condition, any DCP prepared by Council within the PRCUTS include the requirement for the minimum 5% affordable housing dedication and Value Sharing Policy requirements.

**MOTION:** (Pensabene / Datta)

That this matter be discussed at a Councillor Workshop and be submitted to a future Council Meeting.

145/22

**RESOLVED:** (Pensabene / Datta)

That this matter be discussed at a Councillor Workshop and be submitted to a future Council Meeting.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

**PPC1 Homebush West Shopping District**

**RECOMMENDATION**

1. Council install the Exeloo in the preferred location as advised by Council.
2. That the location be advised to the Chamber of Commerce.

**MOTION:** (Pensabene / Reddy)

That Council install the Exeloo at Option 2 – Location at the Shopping Precinct (behind the shops).

**146/22**

**RESOLVED:** (Pensabene / Reddy)

That Council install the Exeloo at Option 2 – Location at the Shopping Precinct (behind the shops).

For the Motion: Councillors Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Councillor Blackmore

**PPC3 Managing Trees on Private Land**

**RECOMMENDATION**

1. That Council note the report and recommend changes in Council process for tree removal.
2. That Council amend Part O of the DCP in accordance with the State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017 and section 3.14 (l) (e) of the *Environmental Planning and Assessment Act 1979* and the recommendations in this report.

**MOTION:** (Blackmore / Reddy)

1. That Council note the report and recommend changes in Council process for tree removal.
2. That Council amend Part O of the DCP in accordance with the State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017 and section 3.14 (l) (e) of the *Environmental Planning and Assessment Act 1979* and the recommendations in this report subject to the following amendments:
3. That Council update the Significant Tree Register.
4. That Council allow tree removal within 1 metre of a dwelling and 0.5 metre of a boundary fence.
5. Council adjust the exempt species list to remove height restriction from *Cinnamomum Camphora*, *Liquidamber Styraciflua*, *Melaleuca Quinquenervia* and *Casuarina Cunninghamiana* except in the circumstances of a significant tree.

6. Pruning to a percentage of maximum 20% live canopy in the form of canopy thinning to reduce the weight of the tree if the tree is overhanging property for other areas deemed appropriate in accordance with AS 4373-2007.
7. That an application form for a dead tree removal be created and the removal can be completed through a minor works permit to Council outlining the day of tree removal.
8. In relation to any weeds species, that removal be permitted without the need for any further reports.
9. Council allow pruning of overhanging branches from a neighbouring property subject to legal advice.

147/22

**RESOLVED:** (Blackmore / Reddy)

1. That Council note the report and recommend changes in Council process for tree removal.
2. That Council amend Part O of the DCP in accordance with the State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017 and section 3.14 (1) (e) of the *Environmental Planning and Assessment Act 1979* and the recommendations in this report subject to the following amendments:
3. That Council update the Significant Tree Register.
4. That Council allow tree removal within 1 metre of a dwelling and 0.5 metre of a boundary fence.
5. Council adjust the exempt species list to remove height restriction from *Cinnamomum Camphora*, *Liquidamber Styraciflua*, *Melaleuca Quinquenervia* and *Casuarina Cunninghamiana* except in the circumstances of a significant tree.
6. Pruning to a percentage of maximum 20% live canopy in the form of canopy thinning to reduce the weight of the tree if the tree is overhanging property for other areas deemed appropriate in accordance with clause AS 4373-2007.
7. That an application form for a dead tree removal be created and the removal can be completed through a minor works permit to Council outlining the day of tree removal.
8. In relation to any weeds species, that removal be permitted without the need for any further reports.
9. Council allow pruning of overhanging branches from a neighbouring property subject to legal advice.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall and Reddy

Against the Motion: Councillor Maheswaran

**15. MATTERS OF URGENCY IN ACCORDANCE WITH CLAUSE 241 OF THE LOCAL GOVERNMENT GENERAL REGULATION, 2005**

Nil.

16. CLOSED SESSION

Nil.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9:11pm.**

The foregoing Minutes were confirmed at the meeting of the Council of the Municipality of Strathfield on 2 August 2022.

Chairman \_\_\_\_\_

General Manager \_\_\_\_\_

STRATHFIELD COUNCIL

# EXTRAORDINARY COUNCIL MEETING

## MINUTES

Strathfield Municipal Council

**Friday 8 July 2022**

5pm

Council Chambers

65 Homebush Road, Strathfield



Minutes of the Extraordinary Council Meeting of Strathfield Municipal Council held on 8 July 2022, in the Council Chambers, 65 Homebush Road, Strathfield.

**COMMENCING:** 5pm

**PRESENT:** Councillor Matthew Blackmore  
Councillor Karen Pensabene  
Councillor Benjamin Cai  
Councillor Raj Datta  
Councillor Nella Hall  
Councillor Sharangan Maheswaran  
Councillor Sandy Reddy

**STAFF:** Brian Barrett, Acting General Manager

1. **OPENING:** The Prayer was read.

2. **PECUNIARY INTEREST /CONFLICT OF INTEREST**

3. **APOLOGIES**

Councillor Maheswaran – lateness.

4. **GENERAL BUSINESS**

**CEO1 Organisational Structure Review**

**148/22**

**RESOLVED:** (Blackmore / Pensabene)

That Council determine:

1. The organisation structure for Strathfield Council as proposed in Attachment 2 to this report with Property & Risk Section reporting to Engineering and Operations Division.
2. The following positions to be Senior Staff positions:
  - a. Director Engineering & Operations;
  - b. Director Corporate & Community;
  - c. Director Development & Environment.
3. That the structure be reviewed by the new General Manager 3 months after their commencement.

4. That the Council request that the Acting General Manager make no permanent appointments and that this be left for the new General Manager.
5. That the Civic & Executive Support position be removed from the organization structure.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

Councillor Maheswaran left meeting, the time being 5.19pm.

Councillor Maheswaran returned to the meeting, the time being 5:21pm.

## **CLOSED SESSION**

### **CEO2 Recruitment of New General Manager**

**149/22**

**RESOLVED:** (Blackmore/Pensabene)

That in accordance with Section 10A(2) of the *Local Government Act 1993* the following matter be considered in Closed Session for the reason stated:

#### **CEO2 Recruitment of New General Manager**

This matter is being considered in Closed Session as it relates to personnel matters concerning a particular individual (other than councillors) and on balance, the public interest in preserving confidentiality of personnel information outweighs the public interest in openness and transparency in Council decision making by discussing the matter in open meeting.

For the Motion: Councillors Blackmore, Pensabene, Cai, Datta, Hall, Maheswaran and Reddy

Against the Motion: Nil

The meeting commenced Closed Session at 5.29pm.

The meeting commenced Open Session at 6.05pm.

## **OPEN COUNCIL RESUMED**

### **CEO2 Recruitment of New General Manager**

**150/22**

**RESOLVED:** (Blackmore / Reddy)

As resolved in Closed Session.

For the Motion: Councillors Blackmore, Cai, Datta, Hall and Reddy

Against the Motion: Nil

*Note: Councillors Pensabene and Maheswaran abstained.*

## 5. CLOSE

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.06pm.**

The foregoing Minutes were confirmed at the meeting of the Council of the Municipality of Strathfield on 2 August 2022.

Chairman \_\_\_\_\_

General Manager \_\_\_\_\_



10.1 MAYORAL MINUTE 13/22 - ACCOUNTING TREATMENT OF RURAL FIRE SERVICE ('RED FLEET') ASSETS

AUTHOR: Matthew Blackmore, Mayor

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I MOVE:

That Council:

1. Writes to the local State Member for Strathfield Mr Jason Li, MP, the Treasurer The Hon. Matt Kean MP, Minister for Emergency Services and Resilience The Hon. Stephanie Cook MP and the Minister for Local Government The Hon. Wendy Tuckerman MP:
  - a) Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service assets;
  - b) Advising of the impact of the Government's position on Council finances of this accounting treatment;
  - c) Informing that Council will not carry out RFS assets stocktakes on behalf of the NSW Government and will not record RFS assets in Strathfield Council's Financial Statements;
  - d) Calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and
  - e) Amending s119 of the *Rural Fires Act 1997* so that the effect is to make it clear that RFS assets are not the property of councils.
2. Writes to the Shadow Treasurer Mr Daniel Mookhey MLC, the Shadow Minister for Emergency Services Mr Jihad Dib MP, the Shadow Minister for Local Government Mr Greg Warren MP, the Greens Spokesperson for Local Government Mr Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Mr Robert Borsak MLC, Ms Emma Hurst MLC and Mr Mark Latham MLC:
  - a) Advising Members of Strathfield Council's position, including providing copies of correspondence to NSW Government Ministers; and
  - b) Seeking Members' commitments to support NSW Councils' call to amend the *Rural Fires Act 1997* as set out in correspondence.
3. Writes to the Auditor-General advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Strathfield Council's Financial Statements, noting that the State Government's own *Local Government Accounting Code of Practice and Financial Reporting* provides for councils to determine whether or not they record the RFS assets as council assets.
4. Promotes these messages via its digital and social media channels and via its networks.
5. Re-affirms its complete support of and commitment to local RFS brigades noting that Strathfield Council's action is entirely directed towards the NSW Government's nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.

6. Affirms its support to Local Government NSW (LGNSW) and requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets.

#### Rationale

Whilst Strathfield Council does not have any RFS assets within our LGA it is important that Council endorses LGNSW's campaign and therefore I am calling on Councillors to support the local government campaign on the financial accounting treatment of Rural Fire Service (RFS) mobile assets known as the 'Red Fleet'.

A long-standing dispute over the accounting treatment of the Red Fleet has come to a head with the Auditor-General's 2021 Report on Local Government on 22 June 2022. The Audit Report reemphasises the State Government determination that RFS assets are the "property" of Councils and must be recorded in Council's financial statements with Council required to therefore absorb all depreciation costs.

The *Audit Office Local Government Report* has reinforced the notion that RFS mobile and other fire-fighting assets can somehow be deemed to be Council assets and applies more pressure on Councils and the Office of Local Government (OLG) to conform with this determination, even though Councils do not have effective management or control of these assets.

Councils across the State and Local Government NSW (LGNSW) refute this determination. Councils do not have any say in the acquisition, deployment, or disposal of these assets. Comparable assets held by Fire & Rescue NSW (FRNSW) and the State Emergency Service (SES) are not vested anywhere other than with the organisations that purchase, use, maintain and dispose of them.

Councils and LGNSW have also raised concerns that the requirement breaches Australian Accounting Standards. The State Government's own *Local Government Accounting Code of Accounting Practice and Financial Reporting* provides for councils to determine whether to record RFS assets on their books as council assets. This position has been confirmed by the Secretary of the Department of Planning and Environment in his letter to the Auditor-General dated 7 June 2022 contained within the 2021 Local Government Audit Report, refer Attachment 1.

Council notes advice from LGNSW that many councils are refusing to comply with the Auditor General's instructions. Councils remained firm in 2021, resisting pressure to record RFS assets with the majority (68), choosing not to record the RFS mobile assets in accordance with the *Local Government Accounting Code*. This was the same number of Councils as in 2020. LGNSW is encouraging Councils to continue resisting pressure from the Audit Office and make their own determinations notwithstanding overtures that ongoing non-compliance with the Auditor General's instructions may result in future qualified financial reports.

The latest Audit Report has made further impositions on (Council) by:

- Recommending Council undertakes a stocktake of RFS assets and records the value in Council's financial statements;
- Warning that if Council does not recognise the assets, it will be found non-compliant and will have a high risk finding reported; and
- Calling on the NSW Department of Planning and Environment (OLG) to intervene where Councils do not recognise rural firefighting equipment.

The Government's blanket determination is not only nonsensical, but also inconsistent with the treatment of the comparable assets of other emergency service agencies such as Fire & Rescue NSW (FRNSW) and the State Emergency Service (SES). There is no rational reason for maintaining this anomaly.

LGNSW has been advocating this position on councils' behalf and has written to the NSW Treasurer The Hon. Matt Kean MP, Minister for Emergency Services, The Hon. Steph Cooke MP, Minister for Local Government The Hon. Wendy Tuckerman MP and the Auditor-General, Ms Margaret Crawford to express the local government sector's strong objection to the NSW Government's determination, applied by the Auditor-General, that RFS assets are the property of councils for accounting purposes and amend the *Rural Fires Act 1997*.

LGNSW has advised it will continue its advocacy efforts on councils' behalf and is asking all affected councils in NSW to consider adopting a resolution advising the Audit Office that Council will not carry out the RFS stocktakes on behalf of the NSW Government and will not record RFS assets on Council's financial statements.

## RECOMMENDATION

That Council:

1. Writes to the local State Member for Strathfield Mr Jason Li, MP, the Treasurer The Hon. Matt Kean MP, Minister for Emergency Services and Resilience The Hon. Stephanie Cook MP and the Minister for Local Government The Hon. Wendy Tuckerman MP:
  - a) Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service assets;
  - b) Advising of the impact of the Government's position on Council finances of this accounting treatment;
  - c) Informing that Council will not carry out RFS assets stocktakes on behalf of the NSW Government and will not record RFS assets in Strathfield Council's Financial Statements;
  - d) Calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and
  - e) Amending s119 of the Rural Fires Act 1997 so that the effect is to make it clear that RFS assets are not the property of councils.
2. Writes to the Shadow Treasurer Mr Daniel Mookhey MLC, the Shadow Minister for Emergency Services Mr Jihad Dib MP, the Shadow Minister for Local Government Mr Greg Warren MP, the Greens Spokesperson for Local Government Mr Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Mr Robert Borsak MLC, Ms Emma Hurst MLC and Mr Mark Latham MLC:
  - a) Advising Members of Strathfield Council's position, including providing copies of correspondence to NSW Government Ministers; and

- b) Seeking Members' commitments to support NSW Councils' call to amend the *Rural Fires Act 1997* as set out in correspondence.
- 3. Writes to the Auditor-General advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Strathfield Council's Financial Statements, noting that the State Government's own *Local Government Accounting Code of Practice and Financial Reporting* provides for councils to determine whether or not they record the RFS assets as council assets.
- 4. Promotes these messages via its digital and social media channels and via its networks.
- 5. Re-affirms its complete support of and commitment to local RFS brigades noting that Strathfield Council's action is entirely directed towards the NSW Government's nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.
- 6. Affirms its support to Local Government NSW (LGNSW) and requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets.

#### ATTACHMENTS

- 1. Letter from Secretary of the Department of Planning and Environment to the Auditor-General dated 7 June 2022.

# ATTACHMENT 1

## Appendix one – Response from the Office of Local Government within the Department of Planning and Environment



**Office of  
Local Government**

5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541

Our Reference:  
Your Reference:  
Contact:  
Phone:

A822114  
D2206464  
Ally Dench  
02 4428 4100

Ms Margaret Crawford  
Auditor-General for New South Wales  
GPO Box 12  
SYDNEY NSW 2001

Email:

7 June 2022

Dear Ms Crawford

Thank you for the opportunity to review an updated draft of the report on Local Government 2021.

I have reviewed the changes in the draft report and would like to clarify my feedback in relation to the recognition of rural firefighting equipment (RFS Assets) for your consideration in finalising the report.

I acknowledge the State's position is that it does not control RFS assets. Councils need to assess whether they control any rural firefighting equipment in accordance with Australian Accounting Standards. Councils need to recognise, in their financial statements, any material assets under their control and state the relevant accounting policy in relation to the treatment to the Audit Office.

The Minister for Local Government and the Department do not have legal authority to direct councils in this matter. However, we are working closely with Treasury to educate, guide and assist councils to understand the State's view regarding the ownership and recognition of the RFS assets in their financial reporting.

Should you require further assistance in relation to these matters, please do not hesitate to contact Ally Dench, OLG's Executive Director on [email at olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) or by

Yours sincerely

**Michael Cassel**  
Secretary  
Department of Planning and Environment

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

**\*A822114\***

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10.2 MAYORAL MINUTE 14/22 - DEVELOPER CONTRIBUTIONS REFORM

AUTHOR: Matthew Blackmore, Mayor

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I MOVE:

That Council writes to all Members of the Upper House of the NSW State Parliament to:

- a) Express Council's objection to the Environmental Planning and Assessment Amendment (Infrastructure Contributions) bill;
- b) Advising them of the negative impact this bill would have on Council's finances, infrastructure development and the unfair burden it would place on existing ratepayers; and
- c) Calling on the NSW Government to reject the bill.

Rationale

The previous Minister for Planning, Rob Stokes MP, introduced a range of reforms to the developer contributions system in NSW which, if adopted, will leave councils financially crippled and communities without essential infrastructure.

The Environmental Planning and Assessment Amendment (Infrastructure Contributions) proposes that developers contribute more to the State Government and less towards local priorities and projects.

The Minister, in putting forward these reforms, suggested that the 'shortfall' of over \$5m, approximately, each year in Strathfield could be compensated by charging our ratepayers higher rates.

I am becoming increasingly concerned that the current Minister for Planning, Anthony Roberts MP, is supportive of these reforms, which will clearly direct contributions by developers to State Government coffers.

The proposed reforms include changes that will:

- Limit the range of infrastructure that councils can levy contributions for, and exclude collecting for libraries and community facilities;
- Dictate state-wide standards for infrastructure (one size fits all) that will not reflect the real cost of constructing infrastructure in an urban area or meet our community's needs;
- Direct contributions to a State controlled Regional Infrastructure fund for which there is no plan, and no requirement to spend the funds in the area where they were collected;
- Delay collection of larger contributions until residents move into a new development, meaning that new infrastructure cannot be provided to coincide with population growth;
- Impose unrealistically low caps on the contribution paid per new dwelling; and
- Force councils to burden ratepayers with higher rates to make up for the shortfall that developers should be paying.

**RECOMMENDATION**

That Council writes to all Members of the Upper House of the NSW State Parliament to:

- a) Express Council's objection to the Environmental Planning and Assessment Amendment (Infrastructure Contributions) bill;
- b) Advising them of the negative impact this bill would have on Council's finances, infrastructure development and the unfair burden it would place on existing ratepayers; and
- c) Calling on the NSW Government to reject the bill.

#### ATTACHMENTS

There are no attachments for this report.



10.3 MAYORAL MINUTE 15/22 - DCP ENVIRONMENTAL CHANGES

AUTHOR: Matthew Blackmore, Mayor

I MOVE:

That Council:

1. Undertake a review, including outlining potential cost impacts on new builds versus long-term energy cost savings and the projected city-wide carbon emissions reduction figures of the Strathfield Consolidated Development Control Plan (DC) 2005, to give consideration to the following factors:
  - a. Implementation of a requirement for all new residential, commercial and industrial properties to maintain a nationally recognized Star Rating (eg. NABERS, NatHERS, Green Star, WELL Building Standards, Living Building Challenge, etc)
  - b. Adopt requirements to advise and regulate installation of modern technologies on Heritage listed buildings, or those in a heritage conservation area.
  - c. Require that all Development Applications are referred to the Environmental Services team for evaluation of environmental performance measures
  - d. Adopt the amendments to the DCP relating to Water Sensitive Urban Design (WSUD) requiring large residential, commercial and industrial developments to submit a WSUD Strategy
  - e. Amend the DCP so all development types consider Sustainability
  - f. Inclusion of a new Part to the DCP that targets Contaminated Land
  - g. Inclusion of a new Part to the DCP that targets Flood Prone Land
  - h. Inclusion of a new Part to the DCP that provides minimum requirements for the implementation of Erosion and Sediment Control (ESC) measures on demolition and construction sites
  - i. Provide firmer Landscaping requirements for every kind of development
  - j. Require Rooftop Solar Electricity and Rooftop Solar Electricity Panels (photovoltaic electricity) as a requirement on all new buildings and substantial alterations and additions built within the Strathfield Municipal Council Local Government Area to further reduce our Areas carbon footprint;
  - k. Information on any current rebate program or incentive programs available to assist with the costs of installation of solar panels.
2. A report be brought back to a future Councillor Workshop prior to a report going to Council.

Rationale

Strathfield Council and its local community values sustainable building practices. Between 2016/17 and 2019/20 Strathfield LGA has seen an increase of solar installation capacity by 86%. To prepare for the anticipated demand in solar panel installations on residential properties across the LGA, it is recommended that Council ensure all new developments continue to positively contribute to the longevity and sustainability of our urban landscape and integrate sustainable building practices as a standard across our LGA. All new buildings should consider their impact on our environment and ensure that any change in landuse does not detrimentally impact on our tree canopy, health and vitality of our waterways or Council's commitment to a Net Zero Carbon Emission Goal by 2035 Council operations and by 2050 for LGA-wide emissions.

More than 3 million Australian households and small businesses have voluntarily installed rooftop solar systems, by Council investigating the potential for all new homes built in its region to be required to have solar PV panels on the roof Council will continue to model best practice, sustainable building methods.

## RECOMMENDATION

1. Undertake a review, including outlining potential cost impacts on new builds versus long-term energy cost savings and the projected city-wide carbon emissions reduction figures of the Strathfield Consolidated Development Control Plan (DC) 2005, to give consideration to the following factors:
  - a. Implementation of a requirement for all new residential, commercial and industrial properties to maintain a nationally recognized Star Rating (eg. NABERS, NatHERS, Green Star, WELL Building Standards, Living Building Challenge, etc)
  - b. Adopt requirements to advise and regulate installation of modern technologies on Heritage listed buildings, or those in a heritage conservation area.
  - c. Require that all Development Applications are referred to the Environmental Services team for evaluation of environmental performance measures
  - d. Adopt the amendments to the DCP relating to Water Sensitive Urban Design (WSUD) requiring large residential, commercial and industrial developments to submit a WSUD Strategy
  - e. Amend the DCP so all development types consider Sustainability
  - f. Inclusion of a new Part to the DCP that targets Contaminated Land
  - g. Inclusion of a new Part to the DCP that targets Flood Prone Land
  - h. Inclusion of a new Part to the DCP that provides minimum requirements for the implementation of Erosion and Sediment Control (ESC) measures on demolition and construction sites
  - i. Provide firmer Landscaping requirements for every kind of development
  - j. Require Rooftop Solar Electricity and Rooftop Solar Electricity Panels (photovoltaic electricity) as a requirement on all new buildings and substantial alterations and additions built within the Strathfield Municipal Council Local Government Area to further reduce our Areas carbon footprint;
  - k. Information on any current rebate program or incentive programs available to assist with the costs of installation of solar panels.
2. A report be brought back to a future Councillor Workshop prior to a report going to Council.

## ATTACHMENTS

There are no attachments for this report.

10.4 MAYORAL MINUTE 16/22 - ANZAC DAY SERVICE 2023

AUTHOR: Matthew Blackmore, Mayor

I MOVE:

That the following changes be made to the Strathfield Council Anzac Day Service:

- The 2023 service be held at the War Memorial located on Homebush Road in front of Council
- That Council investigate the possibility of a historical exhibition in the Town Hall to be hosted on Anzac Day which could also include memorabilia and video
- That Homebush Road between Redmyre Road and Oxford Road be closed for the event and the closure be listed for a relevant Traffic Committee Meeting
- That the RSL be informed as part of the organisation of the event
- That local schools be invited to participate in the day more actively such as speaking, performing or laying wreaths
- That the program be approved by the Mayor and the Cumberland Sub Branch RSL at least three weeks prior to the event

Rationale

After my consultation with the RSL and discussions with some expert local residents, some significant changes need to be made to our ANZAC Service. Strathfield Council's War Memorial is located in front of our Council Chambers on Homebush Road, Strathfield. Previous services have been held at the former Homebush Council's Memorial at Homebush. It is only fitting that we move our ANZAC Service to the appropriate War Memorial and that Council make changes to enhance this service moving forward.

**RECOMMENDATION**

That the following changes be made to the Strathfield Council Anzac Day Service:

- The 2023 service be held at the War Memorial located on Homebush Road in front of Council
- That Council investigate the possibility of a historical exhibition in the Town Hall to be hosted on Anzac Day which could also include memorabilia and video
- That Homebush Road between Redmyre Road and Oxford Road be closed for the event and the closure be listed for a relevant Traffic Committee Meeting
- That the RSL be informed as part of the organisation of the event
- That local schools be invited to participate in the day more actively such as speaking, performing or laying wreaths
- That the program be approved by the Mayor and the Cumberland Sub Branch RSL at least three weeks prior to the event

**ATTACHMENTS**

There are no attachments for this report.

10.5 MAYORAL MINUTE 17/22 - INVITATION TO BE A STRATHFIELD GOLF CLUB PATRON

AUTHOR: Matthew Blackmore, Mayor

I MOVE:

That Council formally accept the Strathfield Golf Club's invitation for the Mayor to become permanent Patron of the Strathfield Golf Club and thank them for bestowing such an honour on the Mayor of Strathfield.

Rationale

The Strathfield Golf Club wrote to Council on 14 July 2022 extending an invitation for the Mayor to become permanent Patron and outlined the following reasons for the invitation:

*"Following a Board Meeting of Strathfield Golf Club it was resolved that we approach the Mayor of Strathfield to become "the permanent Patron of Strathfield Golf Club.*

*The reason for our decision is based on the following common values and shared objectives;*

- *Strathfield Council owns a large portion of the land on the eastern side of the Golf Course.*
- *Shared acknowledgement that the Strathfield district was once inhabited by the Wangal clan of the Darug tribe.*
- *Strathfield Golf Club was established in 1931 and is a highly regarded sporting, entertainment and large function center within the Municipality.*
- *Many Strathfield Golf Club Members live and work within the Municipality.*
- *The cultural diversity within our Club is reflective of the cultural diversity within the Municipality.*
- *Together we share custodianship of the Cooks River and membership of the Cook River Alliance.*
- *Shared recognition of the importance of a sustainable biodiversity in all life forms; the different plants, animals and microorganisms, their genes and the ecosystems of which they are a part to manage, protect and conserve local biodiversity.*

*The role and responsibility of our Patron is purely honorary and carries no defined legal or constitutional responsibility other than an acknowledgement that the Patron is nominated as the current Mayor of Strathfield and ceases to be the Patron once they are no longer the Mayor; and it passes to the next Mayor."*

#### RECOMMENDATION

That Council formally accept the Strathfield Golf Club's invitation for the Mayor to become permanent Patron of the Strathfield Golf Club and thank them for bestowing such an honour on the Mayor of Strathfield.

#### ATTACHMENTS

There are no attachments for this report.

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13.1 REPORT FROM TRAFFIC COMMITTEE MEETING ON 19 JULY 2022

AUTHOR: Gordon Malesevic, Executive Manager, Urban Services

APPROVER: Kandace Lindeberg, Executive Manager, Landuse Planning and Development

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RECOMMENDATION

That the Minutes of the Traffic Committee Meeting held on 19 July 2022 be noted and the recommendations be adopted.

ATTACHMENTS

1. Traffic Committee Meeting Minutes - 19 July 2022

# ATTACHMENT 1

STRATHFIELD COUNCIL

# TRAFFIC COMMITTEE MEETING

## MINUTES

Strathfield Municipal Council

Tuesday 19 July 2022

11am

Main Building Meeting Room

65 Homebush Road, Strathfield







## TRAFFIC COMMITTEE MEETING – 19 JULY 2022

## MINUTES

Minutes of the Traffic Committee Meeting of Strathfield Municipal Council held on 19 July 2022, in the Main Building Meeting Room, 65 Homebush Road, Strathfield.

**COMMENCING:** 11:00am

<b>PRESENT:</b>	Mayor Clr Matthew Blackmore	Chairman Strathfield Council
	Deputy Mayor Clr Karen Pensabene	Strathfield Council
	Clr. Nella Hall	Strathfield Council
	Clr. Benjamin Cai	Strathfield Council
	Paul Kelaita	Representative for Member for Strathfield
	Kristian Calcagno	TfNSW
	Sgt. Raymond Yeung	Auburn Local Area Command

**ALSO IN ATTENDANCE:**

Mr John Inglese – Manager,	Traffic Strathfield Council
Mr Gordon Malesevic	Senor Manger Urban Services

**1. WELCOME AND INTRODUCTION**

The Mayor opened the meeting at 11:00am and welcomed all.

**2. APOLOGIES**

Clr. Sandy Reddy	Strathfield Council
Clr. Sharangan Maheswaran	Strathfield Council
Jason Yet-Sen Li	Member for Strathfield
Jack Griffiths – Traffic Engineer,	Strathfield Council

**3. DECLARATIONS OF INTEREST**

Nil

**4. CONFIRMATION OF MINUTES**

Moved – Clr Matthew Blackmore  
Seconded – Kristian Calcagno TfNSW

**RECOMMENDATION**

That the minutes of the Traffic Committee Meeting meeting held on 21 June 2022, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

*Voting on this item was unanimous*

**5. DEFERRED/OUTSTANDING ITEMS**

Nil

## 6. REPORTS

### 6.1 Mackenzie Street, Homebush West – Proposed Double-Barrier Lines for Improved Visibility

This report has been prepared following Council staff's suggestion for the installation of line marking on Mackenzie Street to promote safety.

#### BACKGROUND

Council staff identified a lack of curve warning on the approach to and around the blind corner from 3-5 Mackenzie Street.

Mackenzie Street is predominantly a straight road, being straight between the subject blind corner and its intersection with Dickson Street/Coventry Road/Shortland Avenue, with a minor S-bend at its intersection with Bridge Road/Badgery Avenue. Mackenzie Street then sharply curves to the right by about 40 degrees at 3-5 Mackenzie Street before continuing straight to its termination at its intersection with The Crescent (Figure 1).

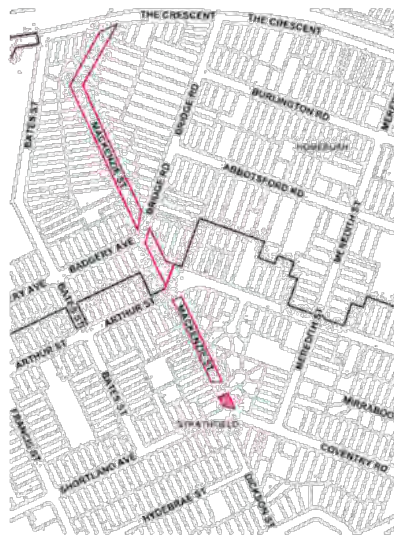


Figure 1.

The subject area is largely residential, with residential lots along the south/west of Mackenzie Street and Homebush Boys High School to the north/east of Mackenzie Street.

No crashes have been recorded at this location in the previous 5 years, serious or otherwise, indicating that drivers are cautious around this corner due to its constraints. As such, at this time Council proposes to line mark the road to provide visual assistance to drivers and to ensure drivers remain on the correct side of the road when navigating the corner, thus preventing head-on collisions.

Council proposes to line mark the corner with unbroken double-barrier lines to indicate to drivers that they must not cross the road under any circumstances unless entering or exiting one of the residences along the length of the proposed lines.

In addition to the approximate 15m of line marking around the curved section of Mackenzie Street, the straight section of Mackenzie Street on either side of the curve will be line marked for 20m (Figure 2).



**Figure 2 – proposed double-barrier line marking at and around the subject curve of Mackenzie Street**

Due to the lack of crash history at this location and the apparent driver cautiousness, Council does not propose to install any signage at this corner.

At the meeting discussion took place regarding the width of the carriageway on the bend and would there be the minim of 3.0m of trafficable lane width in both directions if there were vehicles parked on the bend, Council staff were requested to conform this on site.

Following the meeting Council staff measured the width of the road on the apex of the bend and this was conformed as 10.25m, subsequently if a centreline was to be placed at this location and two travel lanes of 3.0m was required the remaining width of the parking lanes on both sides would be only 2.125m. This would be insufficient as the parking lane needs to be a min of 2.4m wide.

The solution in this case is to implement a section of No Stopping on the inside of the curve for a distance on 35.0m. This will allow two travel lanes with a min width of 3.6m and a safe parking lane width on the outside of the curve of 3.0m.

The proposed No Stopping will not affect any residents as this is the side boundary of the Homebush Boys High School.



See Sketch below Figure 3 showing No Stopping in RED and Centre line in White on the bend.



Fig 3.

#### RECOMMENDATION

1. That Council approve the installation of the unbroken double-barrier lines on the curve in Mackenzie Street with a minimum width for the two travel lanes of 3.6m width and a safe parking lane width on the outside of the curve of 3.0m. As per Figure 3.
2. That Council approve the installation of 35.0m of No Stopping on the inside of the curve to facilitate the lane configuration in point 1.

*(Voting on this item was unanimous)*

## 6.2 Mayvic Street, Greenacre – Extension of 'No Stopping' Zone

This report has been prepared following Council staff's suggestion to extend the 'No Stopping' zone on the north side of Mayvic Street.

### BACKGROUND

Council staff identified an incomplete 'No Stopping' zone on Mayvic Street, where the missing section of 'No Stopping' should be consistent with the remainder of the street.

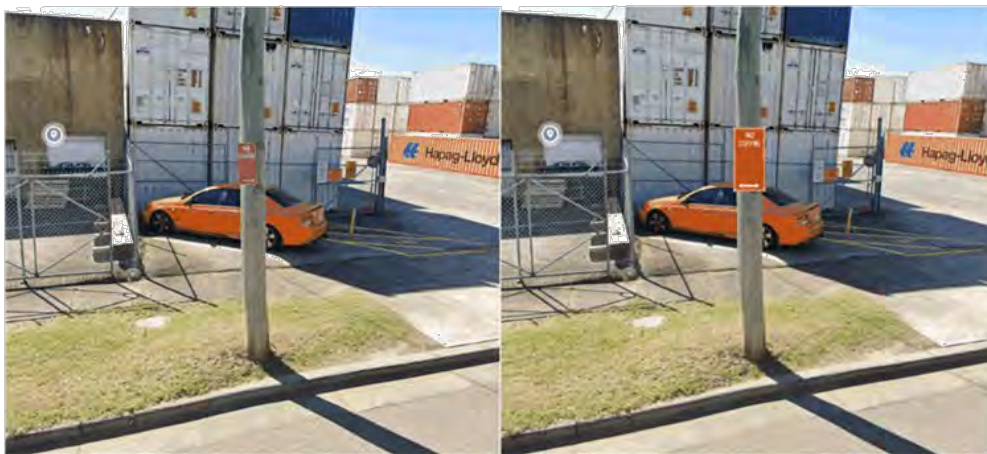
Mayvic Street is a collector road that both services the businesses in the surrounding industrial area and connects Roberts Road and Wentworth Street, roads that cater for higher volumes of traffic. Mayvic Street has unrestricted parking along its south side that is often occupied, and a 'No Stopping' zone from the eastern end of the street to the western border of 27 Mayvic Street (as well as the statutory 'No Stopping' within 10m of the intersection at the western end of the street).

It is proposed to complete the 'No Stopping' zone on the north side of Mayvic Street (Figure 1) such that the zone covers the entire north side of the street. This is to allow 2-way movement of traffic for the full length of Mayvic Street as the remaining carriageway is only 5.5m wide when vehicles are parked along the south side of the street, thus promoting the safety of the street. This would require replacing both the existing 'No Stopping' right sign at 27 Mayvic Street and 'No Stopping' left sign at 37-39 Roberts Road (on the corner of Mayvic Street) with bi-directional 'No Stopping' signs (Figure 2 and 3 respectively).



Figure 1 – existing 'No Stopping' zone on Mayvic Street and proposed extension





**Figure 2 – existing 'No Stopping' right sign at 27 Mayvic Street and proposed bi-directional 'No Stopping' sign**



**Figure 3 – existing 'No Stopping' left sign at 37-39 Roberts Road and proposed bi-directional 'No Stopping' sign**

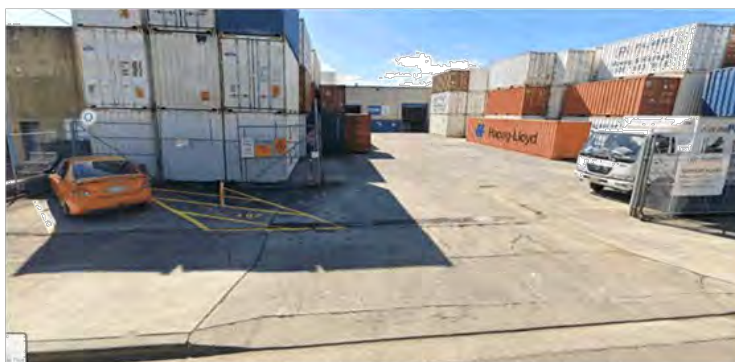
Any of the surrounding businesses that may currently benefit from parking in the incomplete section of the 'No Stopping' zone have sufficient off-street parking available (Figures 4, 5, and 6), and they may still utilise the parking along the south side of the street. As such, it is not proposed to undertake business consultation for this change.



**Figure 4 – off-street parking for 37-39 Roberts Road (on corner of Mayvic Street)**



**Figure 5 – off-street parking for 17 Mayvic Street**



**Figure 6 – off-street parking for 27 Mayvic Street**

#### **RECOMMENDATION**

That Council approve the extension of the 'No Stopping' zone on Mayvic Street as per Figure 1.

*(Voting on this item was unanimous)*

### 6.3 Strathfield Local Government Area – Signage Review

This report has been prepared seeking general approval for the below proposal following Council staff's suggestion to consolidate and/or upgrade signage and line marking in the Strathfield Local Government Area (LGA). This proposal is to increase the visual amenity of the Strathfield LGA.

#### BACKGROUND

When driving around the Strathfield LGA on multiple occasions, Council staff have identified signs that:

- Are not needed;
- Have been superseded by new signs at intersections;
- Are faded, damaged, or otherwise faulty; or
- Can be consolidated with other nearby signs on a single stem to reduce roadside clutter and increase the visual appeal around the LGA

Examples of the above signs are shown in Figures 1, 2, and 3.



Figure 1 – 'No Stopping' signs within 7m of each other not needed due to perception of sign defining the zone



Figure 2 – faded '50 km/h' speed zone sign





**Figure 3 – unnecessary duplication of 'Give Way – Roundabout' sign at single-lane roundabout with the left-most sign being out of the path of a driver's field of vision**



**Figure 4 – 'No Through Road' and 'Trucks Restricted – 4t and over' able to be mounted on the same stem in an appropriate location**

As such, Council staff will undertake a review of signage in the Strathfield LGA to identify appropriate actions for each sign, with the actions being: replace, remove, move, consolidate, or no action. Consideration for each sign will include consideration of any supporting line marking, such as pavement marking of a speed zone found adjacent to speed zone signs.

When completing the review, Council staff will also consider other assets in the road reserve such as line marking (not supporting signage as outlined above), flat-top speed humps that don't have pedestrian discouragement features to prevent pedestrians crossing the speed humps, and bus zones located within 'No Stopping' zones as previously identified in other Traffic Committee reports. Additionally, Council staff will identify missing features that should be implemented like pavement markings or signage.

It is proposed that Council staff be given a general approval for the LGA to implement the changes as above with the following conditions:

- Where moving or consolidating signs, signs are to only be moved a maximum of 5m from their current location. If it is proposed to move signs any further, the proposal is to be brought to the Traffic Committee as a report item;



- Any signage, line marking, or other traffic device identified as needing to be installed will be brought as an item to the Traffic Committee for approval as per normal;
- 'Removal of signs' to refer to:
  - Removing signs that are in close proximity to other similar signs such that the sign is not needed (e.g. 'No Stopping' signs reinforcing the same zone being a few metres apart such that one sign by itself could be easily perceived); or
  - Removing signs that are unnecessarily duplicated (e.g. at a roundabout, removing a 'Give Way – Roundabout' sign on the left-hand side of the road that is not required for single-lane roundabouts and is typically out of the driver's field of perception – this is justified by the Australian Standards).

The removal of such signs is to reduce clutter from both signs and stems;

- Present a progress report on the review and eventually actions of the review to the Traffic Committee every 3 months to inform the Committee of the identified or implemented changes. Requests from the Committee (e.g. resident consultation for areas of the LGA, specific changes be brought as an item to the Committee for approval etc.) are to be met after every report; and
- Any change of signage or line marking that will adversely affect residences or businesses must be brought as an item to the Traffic Committee for approval, with appropriate resident consultation conducted.

In conducting the review, Council staff will not:

- Make changes to any signage on State roads – where potential upgrades are identified, these will be passed onto TfNSW for their review with no action to be taken by Council;
- Make changes to signage on local roads supporting the function of State roads without receiving approval from TfNSW; or
- Make changes to signage on local roads managed by Transport for NSW, Police, or another authority body (e.g. School Zone signs, speed camera signs etc.) without consulting the relevant authority for their approval.

Overall, Council staff wish to conduct this review to:

- Improve the visual amenity of the Strathfield LGA;
- Consolidate all signs installed over the previous years across multiple Council terms and multiple Traffic Engineering teams; and
- Improve the perception of information by road users in the Strathfield LGA.

#### RECOMMENDATION

That Council provide a general approval across the LGA for the signage review and implementation as per this report subject to the conditions listed.

*(Voting on this item was unanimous)*

#### **6.4 Rochester Street, Homebush – Disabled Parking Space in front of Homebush Medical and Dental Practice**

This report has been prepared in response to a request for a disabled parking space to be implemented in front of Homebush Medical and Dental Practice on Rochester Street.

#### **BACKGROUND**

Council received representation to implement an on-street disabled parking space to assist disabled and less able-bodied people accessing the Homebush Medical and Dental Practice. As such, Council proposes to implement the space immediately outside the Centre along its frontage as shown in Figure 1. To define the space:

- The appropriate line marking will be installed – the full ‘box’ line marking and blue fill-in with the disabled symbol is recommended as this space will be for ongoing use for the Medical and Dental Centre;
- The existing ‘2P-Hour Parking 10AM – 4PM 7 Days’ right sign mounted on the light pole will be replaced by a ‘2P-Hour Disabled Parking Only’ right sign; and
- ‘2P-Hour Disabled Parking Only’ left and ‘2P-Hour Parking 10AM – 4PM 7 Days’ right signs will be erected on a stem.

All changes are shown in Figure 1.



**Figure 1 – proposed disabled parking space with line marking and signage**





While the proposed space is longer than a typical disabled parking space, this is to prevent other vehicles attempting to park along the same section of kerb immediately in front of or behind the disabled parking space. The section of kerb between the driveway of the Medical and Dental Centre and the driveway of 35 Abbotsford Road (the property immediately south of the Centre) is only 10m long. As the typical light vehicle is approximately 5m long, it would be highly likely that at least 1 vehicle parking along this section of kerb would protrude onto the driveway of one of the above-mentioned properties. As such, to prevent this from happening, the disabled parking space is proposed to occupy most of this section of kerb.

Furthermore, to promote the use of the space for the Medical and Dental Centre, Council proposes to give the space a 2-hour time limit as per the above recommendations, which is sufficient for any medical or dental appointment.

While subtracting 1 parking space for residents, there is sufficient 2-hour parking along both the east and west sides of Rochester Street in the immediate vicinity. The 2-hour parking is in effect either 8AM – 6PM or 10AM – 4PM, 7 days a week, with cars being able to park in this area unrestricted at other times. As such, the implementation of this space will not adversely affect resident parking.

At the meeting: it was recommended not to paint the whole parking bay Blue, only the outer perimeter of the Box in white and the Blue and white disabled symbol in the centre of the space.

#### RECOMMENDATION

1. That Council approve the 2-hour disabled parking space to be implemented in front of Homebush Medical and Dental Centre.
2. That Council only paint the outer perimeter of the box in white and the Blue and white disabled symbol in the centre of the space.

*(Voting on this item was unanimous)*

### 6.5 The Crescent at Flemington Station – request to extent the No Parking – Kiss and Ride (behind the existing Taxi Zone)

Council received a request to consider extending the existing No Parking – Kiss and Ride (behind the existing Taxi Zone) at Flemington Station.

#### Background

Currently there is one parking space signposted as No Parking and two parking spaces allocated for the Taxi Zone. See Figure 1.



Figure 1.

#### Proposal

It is proposed to extend the existing No Parking – Kiss and Ride zone by 8.0m, this will effectively provide three No Parking spaces See Fig 2.

#### Consultation

Councils Traffic Team have consulted with the Parking Officers and Rangers and this proposal to retain the existing length of the Taxi Zone while increasing the length of the No Parking (Kiss and Ride) is the most effective solution. This will result in the loss of one 2P Parking Space.



 Proposed Extension to No Parking (Kiss and Ride) on The Crescent by an additional 8 meters space will provide 3 spaces

Figure 2.

Council encourages the use of public transport so increasing the length of No Parking at this location will make it easy for commuters to be picked up and dropped off near the Flemington Station.

At the meeting: discussion centered on maintaining as much timed parking for the local businesses as possible so lengthening the No Parking zone was not recommended; nevertheless, a number of additional measures were recommended as follows;

- That Council install the Blue and White Kiss and Ride advisory signage above the No Parking signs.
- That Council black out the road pavement hatching on the western most pram ramp to give the impression that there are two full size No Parking spaces
- That Council install a No Parking (arrow left) sign on the existing stem next to the Taxi Zone (arrow right) sign.

#### RECOMMENDATION

1. That Council retain the existing length of the No Parking Zone.
2. That Council black out the road pavement hatching on the western most pram ramp.
3. That Council reinstall the missing No Parking (arrow left) on the existing stem that has the Taxi Zone (arrow right) sign.
4. Further that the existing 12.0m long Taxi Zone be retained.

*(Voting on this item was unanimous)*



## 6.6 Arthur Street, Hornsey Road – Bus Zones and Regulatory Signage

This report has been prepared following Council staff identifying a bus zone being located within a 'No Stopping' zone, therefore making it illegal for the bus to stop, as well as issues with other signage in the immediate surrounding area.

### BACKGROUND

Following approval of Report 6.1 of the 2022 February Traffic Committee meeting, being the approval of the proposed pedestrian refuge island on Arthur Street at Hornsey Road and the subsequent movement of the existing bus shelter and altered signage layout, Council staff investigated signage on both sides of this section of Arthur Street. In doing so, Council staff made note of:

- The bus stop of the north side of Arthur Street being located within a 'No Stopping' zone, making it illegal for the bus to stop and pick up/drop off passengers;
- Inconsistent 'No Stopping' zones and signs, both currently and with the proposed signage plan approved as part of Report 6.1; and
- Over-signage of Arthur Street and Hornsey Road

All inconsistencies that Council staff noted, shown in Figures 1, 2, and 3, are:

- 'No Stopping' left (#3) incorrectly defining the end of the 'No Stopping' zone and being mounted on a pole set too far back from the edge of road;
- Lack of formal bus zone at the 'Bus Stop' symbolic and 'No Stopping' (#5, #6, #7, #8) preventing buses stopping legally;
- 'No Stopping' left (#9) incorrectly defining the end of the 'No Stopping' zone and indicating that vehicles can stop within the statutory 10m 'No Stopping' zone at an unsignalised intersection – 'No Stopping' right (#27) in signage plan for pedestrian refuge similarly incorrectly defines the end of the 'No Stopping' zone;
- 'No Stopping' right (#10) incorrectly defining the end of the 'No Stopping' zone;
- Excess 'No Stopping' (#11, #15) not required due to proximity to 'No Stopping' left/right (#12, #13) and causing over-signage;
- 'End 50 Area' (#14) incorrectly defining the end of the '50' speed zone in this area;
- 'No Stopping' left/right with times (#17, #18) incorrectly indicating that vehicles can park across driveway outside of defined times;
- 'No Right Turn' and 'Left Only' symbolic (#19, #20) that convey the same message together being separated;



- 'Pedestrians' symbolic/'Refuge Island' (#26) being located adjacent to bus drop-off/pick-up area has the potential to be blocked by stopping buses and not provide sufficient advance warning to drivers of a pedestrian refuge ahead;
- Signage design for pedestrian refuge and existing signage layout are inconsistent with no close to the 'No Stopping' zone defined by 'No Stopping' bi-directional (#31).

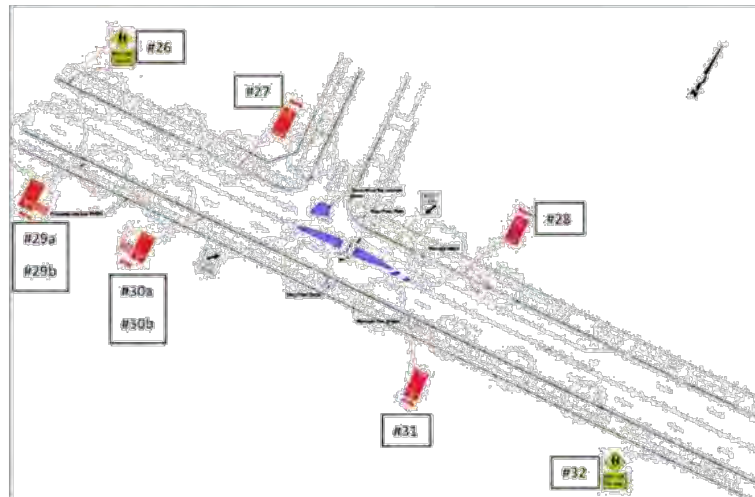


Figure 1 – existing signage plan of western section of Arthur Street



Figure 2 – existing signage plan of eastern section of Arthur Street/Hornsey Road





**Figure 3 – approved signage plan of pedestrian refuge from Report 6.1 at the 2022 February Traffic Committee meeting**

As such, Council proposes the following changes to provide a consistent signage layout in this area (this also identifies replacement of damaged/faded signs) as shown in Figures 4 and 5:

- Replace the faded 'No Stopping' bi-directional (#1a) and mount 'Trucks Crossing' symbolic (#1b) higher to not overlap with #1a;
- Replace '50' (#2) with '50 Area' to better indicate this being the threshold for the speed limit of the entire area;
- Replace 'No Stopping' left (#3) with 'No Stopping' bi-directional and mount closer to roadside;
- Move 'Pedestrians' symbolic/'Refuge Island' (#26) away from bus stop and mount above 'Left Lane Must Turn left' (#4) (also get tree trimmed around this sign to improve visibility);
- Replace 'No Stopping' bi-directional (#5) with 'No Stopping' left and 'Bus Zone' right (#33), and mount these signs on a stem closer to the roadside;
- Replace 'No Stopping' bi-directional (#7) with 'No Stopping' right and 'Bus Zone' left (#34);
- Remove 'No Stopping' bi-directional (#6, #8);
- Replace 'No Stopping' left (#9)/'No Stopping' right (#27) with 'No Stopping' bi-directional;
- Replace 'No Stopping' right (#10) with 'No Stopping' bi-directional;
- Remove 'No Stopping' bi-directional (#11, #15);
- Remove 'End 50 Area' (#14);

- Replace 'No Stopping' right/left with times (#17, #18) with 'No Stopping' right/left;
- Mount 'No Right Turn' and 'Left Only' symbolic (#19, #20) on same stem (use stem 'Left Only' symbolic is currently on, move away from tree to prevent leaves obscuring signs);
- Replace 'No Stopping' right with times/'Bus Zone' left (#21a, #21b) with 'No Stopping' bi-directional;
- Remove 'Bus Zone' right/'No Stopping' left with times (#22a, #22b);
- Removing 'No Stopping' bi-directional with times (#23);
- Moving 'No Stopping' bi-directional with times (#24) for better visibility and spacing of signs;
- Replacing 'No Stopping' bi-directional (#31) with 'No Stopping' right/'No Stopping' left with times (to be located suitable distance from pedestrian refuge as required by Australian Standards);
- Replace faded 'No Stopping' left with times (#25b);
- Mounting 'Pedestrians' symbolic/'Refuge Island' (#32) above 'No Stopping' right with times/'No Stopping' left on same stem



Figure 4 – proposed final signage plan, western section of Arthur Street



**Figure 5 – proposed final signage plan, eastern section of Arthur Street/Hornsey Road**

Where possible, Council have consolidated signs on the same pole in line with the previous report of this Traffic Committee to reduce sign and stem clutter and improve the visual amenity of the area.

Where possible, signs that are removed and in good condition will be used (if the signs are appropriate) where incorrect signs are to be replaced to reduce the cost associated with the proposed changes.

#### **RECOMMENDATION**

That Council approve the proposed changes outlined in this Report to achieve the final signage layout as per Figures 4 and 5 and the bus zone as per Figure 4.

*(Voting on this item was unanimous)*



**6.7 Arthur Street at Centenary Drive, Homebush West – Proposed Concept Plan for the Extension of the Left Turn Lane and Introduction of a Pedestrian Facility on the eastern side of the intersection.**

Council has previously considered the extension of the left turn bay on the south side of Arthur Street into Centenary Drive (to head south). This report has been prepared to provide the Traffic Committee Members with a concept plan for the left turn bay and to gain committee members comments and suggestions on this concept plan which also includes the introduction of a Pedestrian Facility on the eastern side of the intersection to cross Arthur Street.

**Background**

Committee members have been aware of the traffic conditions at the intersection of Centenary Drive and Arthur Street for some time, both the morning and afternoon peak periods experience queuing delays on Centenary Drive and also for the west bound traffic movements in Arthur Street.

There is currently a left turn bay on Arthurs Street that is approximately 45.0m in length. This length is able to accommodate approximately 8 standard motor vehicles before encroachment into lane one.

**Proposal**

The proposal is to extend the existing left turn lane by a further 35.0m, this would accommodate a further 6 vehicles, See Figure 1.



Figure 1.

In addition it should also be noted that the signalised intersection of Centenary Drive and Arthur Street does not provide a pedestrian crossing facility on the eastern side of the intersection. Therefore at the same time that the left turn lane is being considered it would make sense to also consider a pedestrian crossing facility as this location. See Figure 2.



Modification to the existing Traffic Signal Site at Centenary Drive and Arthur St. This modification will require TfNSW approval.

Figure 2.

A concept plan has been prepared to show the proposed extension of the left turn lane in more detail. See Figure 3. However please note that should committee members agree to the concept plan in principle, a detailed design plan and cost estimate will be prepared in conjunction with TfNSW for Council consideration.

Construction works will involve but not be limited to the following:

- The relocation of services including Telstra Pits, and two Ausgrid light poles.
- Boundary fence adjustments to Hudson Park.
- Removal and replanting of approximately 10 Trees.
- Construction of a minimum 3.0m wide left turn lane and 3.0m wide nature strip.
- New kerb and gutter and drainage pits etc.
- New 2.0m wide concrete footpath.





Figure 3.

Preliminary Construction Cost estimate only for this left turn lane project based on a \$15,000/lineal meter rate is approximately \$525k\*.

Preliminary Construction Cost estimate for pedestrian crossing facility on the eastern side of the intersection is approximately \$300k\*.

*\*The above does not include Civil Engineering and Traffic Consultants modelling and design costs or project management fees etc.*

At the meeting discussion took place regarding the proposed extension of the left turn bay on the south side of Arthur Street and the proposed introduction of the pedestrian facility on the western side of the Centenary Drive & Arthur St Intersection.

In relation to the extension of the left turn bay, committee members were supportive of this and requested that Council staff go to the next step to engage a suitable qualified Civil Engineering Consultant to prepare a topographical survey, detailed design plan and cost estimate for the works, once completed, this be reported back to a future traffic committee meeting for consideration.

In relation to the introduction of a pedestrian facility on the western side of the Centenary Drive and Arthur St intersection, committee members also showed support for this initiative and TfNSW stated that should Council want to proceed with this at a future date, then a Traffic Signal Concept Plan prepared by a suitably qualified Traffic Consultant would need to be submitted to TfNSW so that an Approval In Principal (AIP) Form can be provided to the Network Operations Team for approval.

**RECOMMENDATION**

1. That Council approve the concept plan as presented in Figure 3 of the report. However that a staged approach to the concept plan be undertaken with the detailed design and estimate for the left turn bay on the south side of Arthur Street being undertaken first as stage one, and that the proposed introduction of the pedestrian facility on the western side of the Centenary Drive and Arthur Street intersection be undertaken as a second stage, as the intensification of Hudson Park increases in the coming years.
2. Further that Council approve the engagement of consultants for the preparation of a detailed civil engineering design plan along with a concept traffic signal plan and detailed estimate.
3. That the detailed design and estimate be undertaken in close consultation with TfNSW and once completed be brought back to a future traffic committee meeting for consideration.
4. That Community Consultation be undertaken once the design plans are completed.
5. That once the detailed estimate is available that Council seek to apply for available grant funding opportunities with both the State and Federal Governments.

*(Voting on this item was unanimous)*



TRAFFIC COMMITTEE MEETING – 19 JULY 2022

MINUTES

## 7. SPECIAL EVENTS

Nil

## 8. ROAD SAFETY

## 8.1 Road Safety Officers Report.

Safety Issue	Project Name	Project Description & Update	Project Timeline
Occupant Restraints	Strathfield Occupant Restraint Program	<ul style="list-style-type: none"> <li>Ongoing education on age-appropriate seats &amp; Australian standards</li> <li><i>Child Restraint fitting day</i></li> </ul>	<ul style="list-style-type: none"> <li>Ongoing throughout the financial year</li> <li><b>15 March 2022</b></li> <li><b>12 April 2022</b></li> <li><b>10 May 2022</b></li> <li><b>14 June 2022</b></li> <li><b>12 July 2022</b></li> <li><b>09 August 2022</b></li> <li><b>13 September 2022</b></li> </ul>
			<ul style="list-style-type: none"> <li>➤ Online Mandatory registrations</li> <li>➤ Location - Chalmers Rd parking bays</li> <li>➤ Available to parents &amp; carers who live, work or study in the LGA</li> </ul>
Cycling safety (commuter, recreational & food delivery riders)	Road Safety is Everyone's Responsibility	<ul style="list-style-type: none"> <li>Plan and design targeted educational campaigns</li> <li>Share messaging with local stakeholders, educational institutions, healthcare organisations and small businesses</li> <li>➤ <i>Road is a shared space: Be extra vigilant at all times</i></li> <li>➤ <i>Always wear a helmet: It's the law</i></li> <li>➤ <i>Cyclists have same rights &amp; responsibilities</i></li> <li>➤ <i>Let us share the road safely</i></li> <li>Respond to enquiries</li> <li>Support Centre for Road Safety &amp; Transport for NSW with collateral &amp; campaign rollout.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing throughout the financial year</li> </ul>
Speed	Slowdown in Strathfield	<ul style="list-style-type: none"> <li>Multi-platform awareness campaigns               <ul style="list-style-type: none"> <li>➤ Anywhere Anytime – Police enforcement</li> <li>➤ Mobile speed cameras</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>4 X weekly reminders</li> </ul>





## TRAFFIC COMMITTEE MEETING – 19 JULY 2022

## MINUTES

Safety Around Schools	Support our local schools	<ul style="list-style-type: none"> <li>➤ Speed is biggest killer on NSW roads – Slowing down just a little, can make big difference</li> <li>➤ Casual Speeding? Every K counts</li> </ul>	
		<ul style="list-style-type: none"> <li>• Community education &amp; engagement               <ul style="list-style-type: none"> <li>➤ School Zones currently in operation</li> <li>➤ Always hold hands &amp; Use pedestrian crossing</li> <li>➤ Parents play an important role in keeping children safe</li> <li>➤ Bus lights flashing (Slow down to 40)</li> </ul> </li> <li>• Ongoing engagement               <ul style="list-style-type: none"> <li>➤ School zone rules – pedestrian crossing, double parking, kiss &amp; ride, illegal U turns</li> <li>➤ Share traffic fliers &amp; Centre for Road Safety campaigns</li> <li>➤ Liaise with Road Safety Education Officer, council rangers &amp; Auburn LAC</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 4 X Targeted messaging at start of each school term, supplemented by specific weekly campaigns during term to protect our most vulnerable road users</li> <li>• Ongoing throughout the financial year</li> </ul>
Younger Drivers	Slow Down	<ul style="list-style-type: none"> <li>• Speed camera enforcement               <ul style="list-style-type: none"> <li>➤ <i>Anywhere, Anytime</i></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing targeted stakeholder group education</li> </ul>
	Driver distraction	<ul style="list-style-type: none"> <li>• Mobile phones               <ul style="list-style-type: none"> <li>➤ <i>Mobile Phones &amp; Driving: Know the Rules</i></li> </ul> </li> </ul>	
Drink Driving	What's Your Plan B	<ul style="list-style-type: none"> <li>• Community engagement through Flemington Liquor Accord</li> <li>• Targeted campaigns               <ul style="list-style-type: none"> <li>➤ <i>Four Angel's Law</i></li> <li>➤ <i>Blood Alcohol Concentration</i></li> <li>➤ <i>Zero tolerance for L &amp; P platers</i></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Attend monthly meetings (currently online)</li> <li>• Weekly messaging to stakeholders through FLAC network</li> </ul>

**Other  
activities****Holiday Safety**

- Vehicle Health Check
- This Winter, Enjoys Our Roads Responsibly
- Double Demerits
- What's Your Get Home Safe Game Plan?
- Safety messaging to coincide with increase in holiday travel
- The road is a shared space, let us make it safe for everyone
- Anywhere, Anytime – education & enforcement campaign in the lead up to long weekend
- New partnerships with local organisations to reduce incidence of risky drinking.

 <ul style="list-style-type: none"> <li>✓ Activate hazard lights</li> <li>✓ Find a safe spot to pull over</li> <li>✓ Park away from traffic</li> <li>✓ Call roadside assistance</li> <li>✓ Stay in your vehicle or if you have to get out, leave from the safest side</li> <li>✓ Avoid crossing the road</li> </ul>	<p>Road Safety Awareness Campaign:</p> <p>Holiday Safety 04 July – 15 July 2022</p>
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**RECOMMENDATION**

That the Report be received and noted.

*(Voting on this item was unanimous)*

**Meeting Closed: 11.35am**

**Next Meeting: 16 August 2022**

14.1 NOTICE OF MOTION SUBMITTED BY COUNCILLOR HALL

SUBJECT: TRAFFIC COMMITTEE INCLUSION BY ALL COUNCILLORS

I MOVE:

That the Traffic Committee Charter be amended to include the following:

1. Any Councillor be permitted to attend the Traffic Committee by either a video link or in person as an observer.
2. That any decision with regard to amending the Traffic Committee Charter being made by the Traffic Committee and endorsed by the members of the committee be ratified at the next Ordinary Council Meeting.

*Council Officer Comment*

The Local Traffic Committee is made up of four voting members being the 1 Councillor representative, 1 NSW Police representative, 1 Transport for NSW representative and 1 State Member /Delegate. The formation of voting delegates cannot be amended although all Councillors are welcome to attend as observers. All Local Traffic Committee Charters must conform with the Roads and Traffic Authority guidelines.

**RECOMMENDATION**

That the Traffic Committee Charter be amended to include the following:

1. Any Councillor be permitted to attend the Traffic Committee by either a video link or in person as an observer.
2. That any decision with regard to amending the Traffic Committee Charter being made by the Traffic Committee and endorsed by the members of the committee be ratified at the next Ordinary Council Meeting.

**ATTACHMENTS**

There are no attachments for this report.

**14.2 NOTICE OF MOTION SUBMITTED BY COUNCILLOR PENSABENE**

**SUBJECT: INDIAN INDEPENDENCE DAY**

I MOVE:

1. That the Indian flag be raised in front of Strathfield Council from 11 August 2022 to 18 August 2022 to celebrate Indian Independence Day which falls on 15 August 2022.
2. That the Indian coloured lights be turned on at Council Chambers for the same period of time.

**RECOMMENDATION**

1. That the Indian flag be raised in front of Strathfield Council from 11 August 2022 to 18 August 2022 to celebrate Indian Independence Day which falls on 15 August 2022.
2. That the Indian coloured lights be turned on at Council Chambers for the same period of time.

**ATTACHMENTS**

There are no attachments for this report.

**14.3 NOTICE OF MOTION SUBMITTED BY COUNCILLOR HALL**

**SUBJECT: BASKETBALL HALF COURTS**

I MOVE:

1. That Council conduct community consultation with regard to placing a half basketball courts at Wentworth Reserve and one in the vicinity of Cooke Park.
2. That a report be provided to Council inclusive of the budget implications for the September 2022 Ordinary Council Meeting.

**RECOMMENDATION**

1. That Council conduct community consultation with regard to placing a half basketball courts at Wentworth Reserve and one in the vicinity of Cooke Park.
2. That a report be provided to Council inclusive of the budget implications for the September 2022 Ordinary Council Meeting.

**ATTACHMENTS**

There are no attachments for this report.

**14.4 NOTICE OF MOTION SUBMITTED BY COUNCILLOR PENSABENE**

**SUBJECT: PARKING IN STRATHFIELD LOCAL GOVERNMENT AREA**

I MOVE:

1. That a review and report be submitted to the October 2022 Ordinary Council Meeting of all Council owned and operated parking meters, and all Council owned and controlled paid parking areas in Strathfield Local Government Area.
2. That the above report include consideration of the NSW State Government's 'Park'n'Pay' app.

Rationale

Current paid parking systems are very clumsy and very confusing to residents. A simple, uncomplicated and easy to use system needs to be implemented for ease of use to all residents.

It also needs to be noted that these systems should be implemented for residents with limited English for example, instructions should include different language translations.

**RECOMMENDATION**

1. That a review and report be submitted to the October 2022 Ordinary Council Meeting of all Council owned and operated parking meters, and all Council owned and controlled paid parking areas in Strathfield Local Government Area.
2. That the above report include consideration of the NSW State Government's 'Park'n'Pay' app.

**ATTACHMENTS**

There are no attachments for this report.

**14.5 NOTICE OF MOTION SUBMITTED BY COUNCILLOR REDDY**

**SUBJECT: COMMUNITY GARDEN IN STRATHFIELD SOUTH**

I MOVE:

1. That Council provide a report to the September 2022 Ordinary Council Meeting for starting a community garden in Strathfield South.
2. That the report should include but not be limited to details suitable place (preferably Dean Park), approximate time frame to lay the garden beds, cost and any other information helpful in the establishment of community garden.

Rationale

The local population in Strathfield South has been requesting for a community garden where they can take part in gardening and this place can be a platform to meet other locals interested in gardening.

The current community garden in Strathfield is too far to walk and Strathfield South residents has shown interest in carrying out a weekly gathering at the community garden.

**RECOMMENDATION**

1. That Council provide a report to the September 2022 Ordinary Council Meeting for starting a community garden in Strathfield South.
2. That the report should include but not be limited to details suitable place (preferably Dean Park), approximate time frame to lay the garden beds, cost and any other information helpful in the establishment of community garden.

**ATTACHMENTS**

There are no attachments for this report.

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CEO: DRAFT COMMUNITY GARDENS POLICY  
AUTHOR: Cathy Jones, Executive Manager, Corporate Strategy and Performance  
APPROVER: Mary Rawlings, Director Office of the CEO

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## RECOMMENDATION

1. That the draft Community Gardens Policy be placed on public exhibition for a minimum period of 28 days.
2. That a concessional rate for annual membership of the Community Garden be established at 50% of the full rate.

## PURPOSE OF REPORT

To publicly exhibit the draft Community Gardens Policy and establish a concessional rate of 50% of the full rate of membership for the Community Garden.

## REPORT

Strathfield Council established a Community Garden at Laker Reserve, Elva Street, Strathfield in 2011. The Community Garden was established and is supported by Strathfield Council, but run on a day-to-day basis by local residents who are members of the Garden.

As a result of measures taken to minimise spread of COVID-19, the Community Garden was closed and many memberships have lapsed. Council has adopted the goal of Healthy Thriving Sustainable and Resilient Environments under the theme of Liveable Neighbourhoods in the Strathfield Community Strategic Plan – Strathfield 2035. One of the actions under the 2022-2023 Operational Plan is to *‘Review Strathfield Community Garden operations and implement strategies to re-engage community and promote garden for community education’*.

As part of the review of the Garden’s operations, a draft policy setting out a framework for establishing and managing Community Gardens on public land in the Strathfield Local Government Area (LGA) has been prepared. This policy applies to the Community Garden located at Laker Reserve but also any future gardens in other locations in the Strathfield LGA.

In the case of Laker Reserve, the land is classified as community land and is owned by Strathfield Council. The use of this site as a Community Garden is permissible under the Local Parks Plan of Management (2020). Any proposed use of community land including Crown Land for a community garden must be permissible under the relevant Plan of Management.

The objectives of this draft policy are:

- Set out criteria for establishing community gardens in the Strathfield LGA on public land
- Set out principles for site selection and design of community gardens
- Set out roles and responsibilities of Council and Community Garden Members
- Encourage community participation and address barriers to community involvement



Community Gardens are primarily concerned with growing food. With the increasing population housed in multi-unit development, access to private open space and gardens suitable for growing fruit and vegetables is declining. Access to Community Gardens provide local residents with opportunities for active involvement in gardening, acquisition of knowledge and skills and social benefits from being part of community program.

The fees adopted in the 2022-2023 Fees and Charges Schedule for yearly membership of the Community Garden is \$55. There is currently no concession rate for membership. It is therefore proposed that a concession rate of 50% for the membership fee be adopted for students and pension card holders, in order to improve access to and affordability of joining and participating in the Community Garden program.

The preparation of this draft policy has involved consultation with the Manager, Operations and Civic and Protocol. Coordinator.


#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **ATTACHMENTS**

1. Draft Community Gardens Policy

# ATTACHMENT 1

	<b>POLICY</b>		
<b>TITLE</b>	<b>COMMUNITY GARDEN POLICY</b>		
<b>DATE ADOPTED</b>	xx	<b>MINUTE</b>	xx
<b>REVISED</b>	n/a	<b>REVIEW</b>	
<b>CM10</b>			
<b>ASSOCIATED LEGISLATION</b>	<i>Local Government Act 1993</i> <i>Crown Land Management Act 2016</i>		
<b>ASSOCIATED POLICIES/PLANS</b>	Strathfield Council Plans of Management (various)		

## 1.0 Introduction

### 1.1 Title and Commencement

This policy is titled *Community Gardens Policy*. This policy was adopted by Council resolution (x/22) after public exhibition from xx to xx.

### 1.2 Background and Purpose of Policy

The purpose of this policy is to set out a framework for the establishment and operation of community gardens situated on public open space in the Strathfield Local Government Area (LGA).

Community gardens promote community participation in the growing of food using sustainable gardening practices. They provide a wide range of environmental, social, leadership and economic benefits, which align with the Strathfield Community Strategic Plan and commitment to Community Wellbeing, Active and Healthy Lifestyles and Liveable Neighbourhoods.

### 1.3 Objectives of the policy

The objectives of this policy is to:

- set out criteria for establishing community gardens in the Strathfield LGA on public land
- set out principles for site selection and design of community gardens
- set out roles and responsibilities of Council and Community Garden members
- encourage community participation and address barriers to community involvement

#### 1.4 Coverage of the Policy

The policy applies to the operation of community gardens on public land owned and/or managed by Strathfield Council.

#### 1.5 Definitions

Community gardens - gardens situated on public land which promote participation by local communities in the production of food for non-commercial purpose and provide demonstration sites for education of sustainable practices for food production, gardening and resource and waste efficiency.

No-Dig Garden – a method of gardening which locates a garden above ground.

### 2.0 Policy

#### 2.1 Background

With the increase in local population of residents living in units, access to private land for gardening and growing fruit and vegetables is declining. Community gardens enable local communities, to acquire knowledge and skills of sustainable food production and support healthy and active social and leisure activities. Community gardens offer a range of environmental, social, leadership and economic benefits including:

- facilitation of community education and awareness of sustainable food production practices including responsible management of energy, water and waste
- opportunities for community participation, skill sharing and building of social capital by forming effective partnerships with community members and organisations
- promotion of recreation and healthy living in public open spaces
- opportunities for production of low cost food in the local area

#### 2.2 Site selection

The following considerations apply to selecting sites for establishing community garden(s).

- use of land is permissible under the relevant Plan of Management and *Local Government Act 1993 and Crown Land Management Act 2016*
- the location and proposed use of the land for a community garden is feasible and complementary to existing uses and categorisations of the land. Proposals to establish new community gardens involve community consultation.
- the site has good solar exposure to support food plant growth. About 5-6 hours of direct sunlight per day are required.
- the site has good soil quality and/or drainage. Alternatives such as 'no-dig' gardens may be considered, particularly where soil quality is poor or prior history of contamination.
- the site has access to rain water and/or run-off collection from nearby buildings.
- the site is accessible to public transport and accessible pedestrian pathways
- the site is in close proximity to medium-to-high density living or ancillary to community facilities eg community centres

### 2.3 Site Design

In designing community gardens, the following principles will be considered:

- maximisation of sunlight exposure by solar orientation, including avoidance of tree planting on northern and eastern boundaries
- passive solar design aims for maximum sunlight (consider when planting garden boundaries, placement of fruit and nut trees)
- design will encourage creative uses and aesthetically attractive designs eg espalier, green walls, herb spirals
- inclusion of appropriate community arts eg murals on tanks and sheds, sculpture and creative signage
- design will consider the size and types of allocation of spaces eg allotments and shared gardening spaces, communal access plots and individual access plots including allotments of varying sizes – family size, individual size, and smaller allotments beside wall (as those allottees will also grow vertical gardens)
- plants with sticky leaves to catch particulate pollution from nearby roads and railway
- consideration of efficient water management eg where possible, source water from rain water from roofs of nearby properties and manage runoff into site and out of site
- use of recycled materials in the community garden where possible. When purchasing new materials, council and gardeners will consider the entire life cycle of the item from the sourcing of raw materials to disposal options
- inclusion of access for all abilities and elderly such as ramps, wide pathways and raised garden beds (where possible )
- ensure design of the garden includes access to drinking water, storage areas for tools and supplies, shaded areas and seating

### 2.4 Site Guidelines

Each community garden site will develop site specific operational guidelines, in accordance with principles set out in Council's *Community Garden Policy*.

### 2.5 Community Garden activities

The following activities should be promoted:

- programs and activities that promote social and recreational, environmental, economic and leadership benefits to the community
- gardening primarily for food production, incorporating sustainable gardening practices
- participation in community garden programs and activities is open to all members of the local community
- that the community garden can be used as a demonstration site for community education and workshops. Examples include but not limited to composting and worm farming, no-dig gardens, salad gardens for small spaces, and how to use teepees for growing beans and climbers

### 2.6 Sustainable gardening practices

Council supports sustainable gardening practices in community gardens. The following principles will apply:

- gardens will primarily support growing of food plants ie vegetables, fruit and herbs

- plant selection will encourage species and genetic diversity of food plants and low water-use plants
- where suitable, 'no dig' gardens will be encouraged to avoid issues associated with soil contamination and compaction
- on-site composting will be used to supplement plant nutritional needs
- gardens will be organic wherever possible. Chemicals may be used where no viable natural alternative is available.
- integrated pest management principles will be employed
- weeds will be managed by mechanical rather than chemical methods
- garden beds will be regularly mulched to discourage weed growth and retain moisture
- noxious and environmental weeds and poisonous plants will not be allowed in the garden
- encourage efficient irrigation practices, including time of day and use of watering cans (a 'well' instead of irrigation infrastructure)
- minimise and conserve water use for pot washing and tool cleaning to be collected and used where possible.
- minimise waste production and where possible, compost waste on-site

## **2.7 Council's role and responsibilities**

Strathfield Council is committed to:

- providing access to public land in the Strathfield LGA consistent with relevant Plans of Management and site selection and design principles (clauses 2.2. and 2.3).
- encouraging access to members of the Strathfield community to participate in community garden programs and address barriers to participation such as disability, language etc
- providing information and advice on the community garden program through Council's website, social media and publications
- developing guidelines for specific site operation of community gardens
- develop site plans for community gardens including community consultation
- applying for building permissions if required
- manage sponsorship arrangements (where relevant)
- providing ongoing advice and communication with community participants
- facilitating education and awareness programs
- managing complaints and disputes that may arise

## **2.8 Member responsibilities**

- To participate as a member of a Strathfield Community Garden, individuals and organisations are required to apply for membership.
- A yearly membership fee applies for participation in community garden programs and activities. Fees and charges (if applicable) are set out in Council's *Annual Fees and Charges Schedule*. A 50% reduction of annual membership fees will apply to students and pension card holders (evidence of status may be requested)
- A bond may be required to obtain keys to the site (where applicable). The bond will be refunded when keys are returned.
- Council reserves the right to withdraw approval to individuals or organisations to participate in Community Garden programs and activities if terms of agreed use are breached. Use of public land for community gardens does not assign or imply rights to individuals or



organisations other than the terms set out in agreements including site specific operational guidelines.

### 3.0 Version Control

Date	Type	Minute

DRAFT

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CEO2                      DRAFT SMALL GRANTS POLICY  
AUTHOR:                Cathy Jones, Executive Manager, Corporate Strategy and Performance  
APPROVER:            Mary Rawlings, Director Office of the CEO

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## RECOMMENDATION

That the draft Small Grants Policy be placed on public exhibition for a minimum period of 28 days and a further report be prepared following community consultation.

## PURPOSE OF REPORT

Council resolved (115/22) to adopt a recommendation at the 7 June 2022 Council Meeting that allocated \$20,000 for a small grants program and requested a policy be prepared setting out eligibility and approval criteria in accordance with section 356 of the *Local Government Act 1993* (minute 115/22). A draft policy has been prepared in response.

## REPORT

The report to the 7 June 2022 Council Meeting stated that:

‘Council currently does not have a policy to manage requests for small grants, which are either lodged outside of the annual Community Grants program period or are not eligible for Community Grants. These may involve charitable donation, subsidy or awarding of financial assistance to an individual. Requests of these type are received by Council on an occasional basis’.

The purpose of this policy is to provide access to small financial assistance grants for local residents or community organisations for projects or activities of community benefit, and where an alternative grant program is not available. The policy provides a framework to provide financial assistance in accordance with requirements under the sections 356 and 377 *Local Government Act 1993*.

The draft policy is consistent with Council’s Delivery Program Principal Action 2.1.2.6 to “*provide funding and support for community projects to build and improve community capacity and services*”. Council’s 2022-2023 Operational Plan has allocated budget to the fund and authorises administration of local community grants programs.

The objectives of this policy:

- To provide financial assistance to community organisations located in or servicing the Strathfield Local Government Area (LGA) to undertake initiatives of community benefit
- To provide financial assistance to individuals residing in the Strathfield LGA residents to participate or represent in an educative, sporting, artistic or environmental events at a representative level
- To outline the eligibility and approval requirements for the Small Grants Fund

This fund is intended to complement the Community Grants Fund, which determines applications on an annual basis. The Small Grants Fund is intended to provide access to requests for financial assistance or

make donations where access to alternative grant programs is not available. Eligibility for assistance is outlined in the draft policy.


#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **ATTACHMENTS**

1. Draft Small Grants Policy

# ATTACHMENT 1

	<b>POLICY</b>		
<b>TITLE</b>	<b>SMALL GRANTS POLICY</b>		
<b>RESPONSIBILITY</b>	xxx		
<b>DATE ADOPTED</b>	xx	<b>MINUTE</b>	xx
<b>REVISED</b>	xx	<b>REVIEW</b>	xx
<b>CM10 No.</b>	xx		
<b>ASSOCIATED LEGISLATION</b>	<i>Local Government Act 1993 (s.356 and s.377)</i>		
<b>ASSOCIATED POLICIES/PLANS</b>	Strathfield Council Delivery Program 2022-2026 and annual Operational Plans including budget		

## 1. Introduction

### 1.1 Title and Commencement

This policy is titled Strathfield Small Grants Fund. This policy was adopted by Council resolution (x/22) after public exhibition from xx to xx.

### 1.2 Purpose of Policy

The purpose of this policy is to provide access to small financial assistance grants for local residents or community organisations for projects or activities of community benefit, and where an alternative grant program is not available.

This policy aligns with Council's Delivery Program Principal Action 2.1.2.6 *"provide funding and support for community projects to build and improve community capacity and services"* Council's Operational Plan has allocated budget and actions for review and administration of local community grants programs.

### 1.3 Objectives of the policy

The objectives of this policy:

- to provide financial assistance to community organisations located in or servicing the Strathfield LGA to undertake initiatives of community benefit
- to provide financial assistance to individuals residing in the Strathfield LGA residents to participate or represent in an educative, sporting, artistic or environmental events at a representative level
- to outline the eligibility and approval requirements for the Small Grants Fund.

## **2. Policy Statement**

### **2.1 Background**

Council occasionally receives requests or considers providing financial assistance to community organisations or individuals at times or for purposes not covered by Council's existing grant programs. Council annually allocates \$20,000 to the Small Grants Fund program to manage financial assistance grants.

### **2.2 Small Grants Fund categories**

Council may consider applications or proposals involving financial assistance in the following categories:

- individuals or groups representing the State of NSW or Australia in their chosen field, including sporting, academic, cultural, artistic or environmental endeavours may request financial assistance to attend conferences, training or compete in their chosen field
- community organisations requiring financial assistance to provide a service or activity of benefit to the Strathfield community where no alternative grant program is available
- request for a donation or support a fundraising event for a registered charity or not for profit organisation

### **2.3 Eligibility**

The following individuals or groups are eligible to apply for financial assistance:

- residents of the Strathfield Local Government Area
- community groups, not for profit organisations, schools and/or registered charitable organisations that are located in or provide services to the Strathfield Local Government Area.

The following are not eligible:

- where the applicant has outstanding or non-acquitted grants
- commercial or profit-driven entities, including registered clubs
- State or Federal Government departments or agencies
- individuals who are not a resident of Strathfield Local Government Area
- requests for retrospective funding
- bulk mail requests.

Council will not consider projects or activities that:

- have previously been awarded grants for the same purpose in the last twelve months; or



- similar proposals that were not awarded funding by Council in the previous round of Community Grants.

## 2.4 Applications

Applicants are required to provide the following information:

### Individuals

- Name, address and contact details of the individual applicant
- Amount requested
- Purpose of the grant i.e. description of the project or activity in which funding assistance is sought and how the funding will be spent
- Outline the key benefits to the residents of Strathfield LGA
- Bank account details

### Community organisations and/or charities

- Name and contact details of office bearer, or authorised contact person
- Description of organisation and key objectives of the organisation
- Relevant incorporation details and copy of incorporation documentation and/or documentation validating charitable organisation status
- Amount requested
- Purpose of the grant i.e. description of the project or activity in which funding assistance is sought and how the funding will be spent
- Outline the key benefits to the residents of Strathfield LGA
- Bank account details

## 2.5 Assessment, Approval and Acquittals

The following principles apply to grant assessment, approvals and acquittals.

- Applications must meet eligibility requirements and provide completed information in accordance with policy requirements.
- Council may request additional information where required
- Council may refuse requests or applications that are non-conforming, eligible for alternative Council grant programs or where there is no available budget
- Council may also propose an alternative form of assistance to meet the stated objectives of a proposal
- Assessment of applications will consider available budget, eligibility and compliance with policy requirements
- Financial assistance grants should be expended within the current financial year
- Following completion of the activity or event, applicants should provide written confirmation that the financial assistance was used for the purposes it was granted
- Decisions to approve financial assistance are made by Council resolution

**3. Version Control**

Date	Type	Minute

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**CEO3**                      **DRAFT POLICY DEVELOPMENT AND REVIEW POLICY**  
**AUTHOR:**              Cathy Jones, Executive Manager, Corporate Strategy and Performance  
**APPROVER:**          Mary Rawlings, Director Office of the CEO

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## **RECOMMENDATION**

That the draft Policy Development and Review Policy be adopted.

## **PURPOSE OF REPORT**

A draft policy has been prepared to set out the principles for policy development and review by Strathfield Council to provide a clear process for preparing, consulting, reviewing, amending and repealing Council policy documents.

## **REPORT**

One of the key roles and responsibilities of the elected Council is to participate in the adoption of policies. Council policy determines the framework on which actions and decisions are made by the Council across a wide range of services and functions.

Council policies are prepared or revised on a regular basis to meet legislative requirements, address a community need or expectation, meet Council's strategic objectives or actions or to respond to a Council resolution.

To provide guidance on the policy development process, a draft policy has been prepared to provide guidance on the process and set out requirements for preparation, consultation, adoption, review and repeal.


## **FINANCIAL IMPLICATIONS**

There are no financial implications.

## **ATTACHMENTS**

1. Draft Policy Development and Review Policy

# ATTACHMENT 1

	<b>POLICY</b>		
<b>TITLE</b>	<b>POLICY DEVELOPMENT AND REVIEW POLICY</b>		
<b>RESPONSIBILITY</b>	Corporate Strategy		
<b>DATE ADOPTED</b>	Xx	<b>MINUTE</b>	Xx
<b>REVISED</b>	n/a	<b>REVIEW</b>	2024
<b>CM10 No</b>	xx		
<b>ASSOCIATED LEGISLATION</b>	<i>Local Government Act 1993</i> <i>Government Information (Public Access) Act 2009 (Division 3)</i>		
<b>ASSOCIATED POLICIES/PLANS</b>	Strathfield Community Strategic Plan (CSP) Strathfield Long Term Financial Plan (LTFP)		

## 1. Introduction

### 1.1 Purpose

The purpose of this policy is to:

- provide guidance on the development and review of Council policies to achieve transparent and consistent decision making which aligns with the Strathfield Community Strategic Plan (CSP), Community Vision, Council's strategic priorities and legislative requirements
- provide guidance on the preparation, consultation requirements, review, amendment and repeal of policy documents

### 1.2 Scope

This policy applies to the development and review of Council policy documents.

## 2. Policy establishment

Policies are prepared to establish the Council's position on an issue or to provide additional guidance in respect to a legislative requirement. Preparation of a new policy or revision of an existing policy may occur:

- to meet a legislative requirement
- to address a community need or expectation
- to meet Council's strategic objectives or actions
- as a result of a Council resolution

Policy documents should be:

- consistent with the Council's strategic priorities, values, and budgets;
- compliant with relevant legislation and/or NSW Government policies; and
- written in plain English and convey clear and concise direction.

Adopting a Council policy should result in:

- clarity and consistency in decision making
- improved efficiency and effectiveness
- improved customer and community outcomes

## **2.1 Policy preparation**

Policies are prepared in consultation with the elected Council. In considering the new or revised policy, the Council will be provided with the following information:

- the requirement, purpose and objectives of the draft policy
- how the policy will align with the CSP
- proposed level of community engagement required
- the proposed review timeframe and expiry period, if applicable
- any financial impacts arising from the proposed policy document, including any impact on the adopted budget or the Council's Long-Term Financial Plan
- any consultation with relevant stakeholders that has occurred in preparing the new or revised draft policy (including internal staff consultation)

## **2.2 Consultation**

All Council policies, except for minor amendments, involve consultation processes which require that:

- draft policy documents are presented to Council for approval to commence public exhibition and community consultation
- following public exhibition, a report with responses to submissions received and recommendations, will be presented to Council
- adopted policy documents are included in the Council's Policy Register
- adopted policy documents are published on Council's website

## **2.3 Review and Repeal of Policies**

Policies must be regularly reviewed to maintain currency. The following processes will apply.

- Policy documents are to be reviewed at least every four years, or more frequently as specified in the policy document or in response to changes set out in clause 2
- the outcome of policy reviews is to be presented to the Council for consideration
- the outcome of each review is to be noted in the policy document and recorded in the Council's Policy Register



- minor amendments to a policy document may be made administratively. Minor amendments are not of a substantive nature, and include grammatical and formatting changes, changes to positions, titles or organisation structure and legislative references or requirements
- any repeal of policies or substantive amendments, require the approval of Council

### 3. Version Control

Date	Type	Minute

DRAFT

**CEO4**                      **EVENT CALENDAR FY2022/2023**

**AUTHOR:**              **Naomi Searle, Executive Manager, Communications, Events & Engagement**

**APPROVER:**          **Mary Rawlings, Director Office of the CEO**

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## **RECOMMENDATION**

That Council endorses this event calendar.

## **PURPOSE OF REPORT**

To inform Council of the planned events for the financial year 2022/2023.

## **REPORT**

<b>EVENT</b>	<b>FY22/23 DATE</b>	<b>BUDGET</b>
<b>Strathfield Spring Festival</b> Strathfield's flagship annual event welcomes spring and brings the family together for a fun day in one of the largest outdoor family festivals in the Inner West. A dazzling festival of fun, colour and life featuring headline artists, attracting over 20,000 attendees at Strathfield Park.	Sat 3 Sept 2022	\$157,600
<b>Movies in the Park</b> A long-term favourite for Strathfield locals - free outdoor movies throughout spring, summer and autumn in Strathfield Park. The hassle free way to enjoy movies under the stars.	Oct 22 - Mar 2023	\$36,800
<b>Strathfield Christmas Carols</b> Be immersed in the spirit of Christmas with this family festival. Local dance and music groups take to the stage while kids are entertained with activities, leading up to a special Movies in the Park screening. Pack a picnic and relax in the summer twilight – but keep an eye out for the Man in the Red Suit.	Sat 3 Dec 2022	\$60,000
<b>Lunar New Year</b> Supporting Flemington Chamber of Commerce.	Sun 22 Jan 2023	\$5,000
<b>Australia Day</b> Strathfield Council's annual Australia Day activities encourage the local community to come along and enjoy a day of community celebrations and fun activities. The festivities include a welcome to country, smoking ceremony, petting farm, reptile zoo, face painting and a Movies In The Park screening.	Thurs 26 Jan 2023	\$15,000
<b>International Women's Day</b> Strathfield celebrates incredible women in our community. Council hosts a morning tea for local residents, business women, community groups and leaders to recognise achievement and progress of empowering women and girls.	Weds 8 Mar 2023	\$15,800

<b>Anzac Day</b> Supporting Cumberland RSL.	Tues 25 April 2023	\$10,600
<b>Homebush Village Fair</b> The Homebush Village Fair is a buzzing event with bite. Slip on your autumn coat and head down to Rochester Street for some food, kids activities and fun. Learn tips of the trade with live cooking demonstrations and discover hidden local gems within Homebush. As well as treating your tastebuds, treat your ear-buds with the vibrant sounds of live music bringing Homebush to life.	Sat 14 May 2023	\$47,300
<b>Cooks River Fun Run</b> Council's premier sporting and fitness event now enjoys over 500 race registrations. The Cooks River Fun Run has grown in popularity and position in the Sydney Running calendar whilst showcasing the Cooks River and promoting a healthy and active lifestyle.	Sun 25 Jun 2023	\$84,000

## FINANCIAL IMPLICATIONS

Proposed Expenditure: \$412,100

Funding has been provided in the current budget for this purpose as set out below:

Budget Item	Approved Budget	Expenditure To Date
5.5 Events and Cultural Services	\$714,100	\$0

## ATTACHMENTS

There are no attachments for this report.

CEO5                      NSW PUBLIC SPACES CHARTER SIGNATORY  
AUTHOR:                Zoe Ambrose, Executive Manager, Office of the CEO  
APPROVER:            Brian Barrett, Acting General Manager

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## RECOMMENDATION

That Council applies to become a signatory to the NSW Public Spaces Charter.

## PURPOSE OF REPORT

Strathfield Council has been encouraged to become a signatory to the NSW Public Spaces Charter (the Charter) by Transport for NSW. The purpose of this report is to outline what the Charter aims to achieve, its purpose, and benefits to Council and the community.

## REPORT

The NSW Public Spaces Charter (the Charter) has been developed to support the planning, design, management and activation of public spaces in NSW. The Charter was developed through research and consultation with the community, stakeholders and public space experts. The aim of the Charter is to promote access for everyone in NSW to high-quality public spaces and reflects the NSW Government's priority for Greener Public Spaces.

The Charter consists of 10 principles that guide the creation of high quality public spaces, which are as follows:

1. Open and welcoming;
2. Community focused;
3. Culture and creativity;
4. Local character and identity;
5. Green and resilient;
6. Healthy and active;
7. Local business and economies;
8. Safe and secure;
9. Designed for place; and
10. Well-managed.

In addition to these 10 principles, there are three core values which should always be considered when applying the principles. These are connection to country, equity and inclusion and community engagement.

Strathfield Council, along with other local Councils, NSW government agencies, industry and other organisations, has been invited to become a signatory to the Charter. By becoming a signatory to the Charter, Council will show a commitment to the 10 principles when planning, designing, managing or activating public spaces in the Local Government Area (LGA). Council will be supported by Transport for NSW with advice on how to implement the Charter and will have access to a community of practice.

To become a signatory, Council will need to make an application via the Charter website. It is then reviewed and assessed by the Department of Planning and Environment. Once approved, the Department of Planning and Environment will send the notification and further information to Council.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **ATTACHMENTS**

1. Letter to Council NSW Public Spaces Charter

# ATTACHMENT 1



Transport for NSW



Mr Henry Wong  
General Manager/ Chief Executive Officer  
Strathfield Municipal Council  
PO Box 120  
STRATHFIELD NSW 2135

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Re: Becoming NSW Public Spaces Charter signatories

1 July 2022

**Dear Henry Wong,**

I am writing to share with you a copy of the NSW Public Spaces Charter (the Charter) and to encourage that your Council become a signatory to the Charter.

Since the most recent Machinery of Government changes effective from April 2022, the Charter is one of the many projects I have been delighted to bring across with me from the NSW Department of Planning and Environment to Transport for NSW – Cities and Active Transport.

The Charter is one of the flagship programs of the NSW Government's priority for Greener Public Spaces. It identifies 10 principles for quality public space that will guide advocates, advisors, decision-makers, planners, designers and place managers in creating new, more and better public spaces for everyone across NSW.

The Charter is the culmination of a process of global and local evidence building and deep engagement with nearly 200 individuals across NSW Government, local government, industry, business, Aboriginal knowledge holders and community. It is intended to align with, and not replace, existing NSW Government policy, strategy or non-statutory guidance for public space.

To promote the delivery of high-quality public space across NSW, we are encouraging all NSW local councils to become a signatory to the Charter.

Signatories will have access to a community of practice, which will focus on building the capacity of signatories to apply the Charter, providing opportunities for information and data sharing, and promoting signatories' public space projects or practice. We have included as one of the first tools the final draft of the Practitioner's Guide, developed to support signatories to apply the Charter. We will be consulting with signatories and others, seeking feedback on the guide over the coming months.

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OFFICIAL

231 Elizabeth Street, Sydney NSW 2000  
PO Box k659, Haymarket NSW 1240

(02) 82022200  
[transport.nsw.gov.au](https://transport.nsw.gov.au)

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Transport for NSW



As such, I am writing seeking the following:

1. **Confirmation** that your council will become a signatory to the NSW Public Spaces Charter.
2. **Confirmation** of the contact details of a member of your council who my staff can coordinate with.

It would be appreciated if you or your staff could provide confirmation of these items to Dr Caroline Butler-Bowdon, Executive Director Cities Revitalisation and Place at [Caroline.Butler-Bowdon@planning.nsw.gov.au](mailto:Caroline.Butler-Bowdon@planning.nsw.gov.au) or on (02) 9274 6008.

If you require any further information about the Charter, Caroline and her staff would be happy to assist you.

Sincerely,

Kiersten Fishburn  
Deputy Secretary, Cities and Active Transport  
Transport for NSW

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OFFICIAL

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**CEO6**                      **FOUR SITES OFF ISMAY AVENUE**  
**AUTHOR:**              **Mary Rawlings, Director Office of the CEO**  
**APPROVER:**          **Brian Barrett, Acting General Manager**

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## **RECOMMENDATION**

That Council confirm it wishes sites 1–4 off Ismay Avenue as shown on the attached plan be transferred to Council for community parkland.

## **PURPOSE OF REPORT**

The purpose of this report is to confirm whether Council still wishes Sites 1-4, as shown in the attachment, be transferred to Council by Transport for NSW for use as community parkland.

## **REPORT**

Council has been in negotiation with Transport for NSW for some time regarding four sites off Ismay Avenue, which were acquired by Transport for NSW for the WestConnex project. All four sites are zoned residential and have now been determined as surplus to requirements for the project.

Transport for NSW's original proposal was that sites 1 and 4 be transferred to Council for parkland, while they retain sites 2 and 3 for potential future development. Council, however wished to acquire all four sites for use as parkland. Council lobbied Minister Rob Stokes with the assistance of Member Jodi McKay for this outcome, with the result that the Minister instructed that the sites were to come to Council for parkland.

It would appear however that no action was taken in this respect. Council continued to maintain sites 1 and 4 and Transport for NSW fenced sites 2 and 3. Council subsequently received complaints about the unkempt state of the fenced land and contacted Transport for NSW to request that they maintain the site. The two parties being again in contact, Transport for NSW put forward an alternative proposal to give Council care and control of all four sites while they retain ownership of all four.

Under such an arrangement Council would be responsible for the care and maintenance of the land at ratepayers' expense but have no control over its future use. Any decision regarding development of the sites and the timing of such development would rest with the landowner – Transport for NSW. Council would also need to obtain the agreement of the owner to any changes it wished to make on the sites.

It is recommended therefore that, prior to further negotiation, Council confirm its previous position that it wishes for all four sites to be transferred to Council and intends to amend the zoning to reflect its use as community parkland.

## **FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

1. Sites 1-4 Off Ismay Avenue

# ATTACHMENT 1





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**CEO7**                      **STRATHFIELD PARK CAFÉ**  
**AUTHOR:**            Mary Rawlings, Director Office of the CEO  
**APPROVER:**        Brian Barrett, Acting General Manager

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## **RECOMMENDATION**

That Council proceeds to effect a Licence Agreement with the successful tenderer from the original Expression Of Interest (EOI) for the café at Strathfield Park.

## **PURPOSE OF REPORT**

As required, following Council's decision 102/22 of 7 June 2022, the purpose of this report is to advise Council of the intention to effect a Licence Agreement between Council and the successful tenderer from the original EOI, C Major Café & Desserts P/L ATF Delight Cone Family Trust.

## **REPORT**

Council advertised for an Expressions of Interest (EOI) for two cafés, both in buildings that were under construction at the time, one in Strathfield Park and one in Hudson District Park. The EOIs closed in February 2021. No EOIs were received for Hudson Park, but following meetings with two tenderers, the successful tenderer for the Strathfield Park café was confirmed in June 2021.

Construction of the building in which the café was to be located was delayed by Covid-19 and various wet weather events. In the meantime, further discussions took place, a concept for the café was developed and the tenderer proceeded to employ contractors and to purchase equipment.

The concept for operating the café is idiosyncratic. It addresses the need to activate the area on weekdays when the park is normally quiet by involving various local community groups in activities in and around the café. Considerable research and communication has occurred with community groups by the proponents who are local residents.

This will be the first café to open in Strathfield Park and the manner of its operation will be crucial to its success or otherwise. The tenderer has proceeded to outlay considerable funds in good faith following Council's advice of their successful tender. It is therefore recommended that Council proceed to prepare and execute a Licence Agreement in accordance with the 2021 EOI.

## **FINANCIAL IMPLICATIONS**

There are no financial implications.

## **ATTACHMENTS**

There are no attachments for this report.

CEO8 COUNCILS TENDERS ADVERTISED AND AWARDED  
AUTHOR: Geoff Baker, Executive Manager Corporate Compliance and General Counsel  
APPROVER: Mary Rawlings, Director Office of the CEO

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## RECOMMENDATION

That the monthly report of Council tenders advertised and awarded in July 2022 be received and noted.

## PURPOSE OF REPORT

This report details Council tenders advertised and awarded in July 2022.

## REPORT

### Tenders awarded in July 2022

Date Awarded	Tender Description	Successful Tenderer
20/07/2022	Appointment to Council's Event Management Panel	Sold Out National Event Management Pty Ltd <i>trading as</i> SoldOut Events

### Tenders advertised in July 2022

Nil.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## ATTACHMENTS

There are no attachments for this report.

CEO9 DELEGATION FOR GENERAL MANAGER

AUTHOR: Geoff Baker, Executive Manager Corporate Compliance and General Counsel

APPROVER: Brian Barrett, Acting General Manager

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## RECOMMENDATION

That Council, pursuant to the powers of delegation conferred upon Council by sections 377 and 381 of the *Local Government Act 1993* (NSW), and pursuant to every other power it hereunto enabling, hereby delegate to the General Manager of the Council (and to the person acting in the position of General Manager during any period of vacancy in the office or absence from duty of the General Manager), the power to exercise all the functions, powers, duties and authorities conferred or imposed upon the Council ("functions") pursuant to:

1. The *Local Government Act 1993* (NSW); and
2. The *Environmental Planning and Assessment Act 1979* (NSW); and
3. All other Acts, whatsoever under which Council has functions, powers, duties and authorities; and
4. All regulations, ordinances, by-laws, rules and the like made by or under any Act or other Act referred to in 1, 2 or 3 above,

Always subject to the limitations, restrictions and conditions specified in the following schedule, as well as those otherwise relevantly applicable as a matter of law, to which this delegation is at all times subject:

## SCHEDULE

1. The matters expressly reserved to the Council under section 377 of the *Local Government Act 1993* (NSW).
2. The role of the Mayor as provided for in and determined under section 226 of the *Local Government Act 1993* (NSW).
3. Adoption of local environmental plans, development control plans and section 7.11 contribution plans pursuant to the *Environmental Planning and Assessment Act 1979* (NSW).
4. That all major projects contained within the Community Strategic Plan be referred to the body politic before commencement and for ongoing review.
5. That the terms of any lease or license be reported to the body politic before the execution of any such agreement. All leases and licenses must be executed by both the General Manager and the Mayor (or their delegates).
6. That the body politic be informed of all tenders before any agreement is executed.

7. That the amount of \$10,000 be fixed as the amount above which any rate, charge or debt owed to the Council may be written off only by resolution of the Council pursuant to sections 131(1) and 213(2) of the *Local Government (General) Regulation 2021*.

## PURPOSE OF REPORT

To adopt delegations for the General Manager as required under sections 377 and 380 of the *Local Government Act 1993*.

## REPORT

Under section 380 of the *Local Government Act 1993* (the Act), Councils are required to review delegations during the first 12 months of each term of office. Under section 377 of the Act, Council may, by resolution, delegate functions of the Council to the General Manager.

As part of the current Acting General Managers remit, a review of the new General Manager's delegations was to occur. As part of that process, delegations from at least seven (7) Sydney-based councils were reviewed.

This report recommends the adoption of the following delegation which also aligns with matters that have been raised by the Council previously relating to leases and licences, and tenders.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## ATTACHMENTS

There are no attachments for this report.

CSI INVESTMENT REPORT - JUNE 2022  
 AUTHOR: Deo Narayan, Manager Finance, Operations  
 APPROVER: Francis Mangru, Executive Manager, Financial Services/Chief Financial Officer

## RECOMMENDATION

That the record of cash investments as at 30 Jun 2022 be received and noted.

## PURPOSE OF REPORT

To submit Council's record of cash investments as at 30 June 2022 pursuant to Clause 212 of the *Local Government (General) Regulation 2021*.

## REPORT

### Investment Allocation & Performance

Investment Portfolio as at 30 June 2022

Call Accounts	Allocation (%)	Amount (\$)
Term Deposits	85	37,000,000
Cash At Bank and At Call Investment	15	6,586,247
<b>Total Investments</b>		<b>43,586,247</b>

\* Investment Portfolio details are listed in the attachment.

As at the end of June 2022, the portfolio was mainly directed to fixed term deposits (85%). The remaining portfolio is directed to various cash accounts (15%) for current liquidity needs.

Council's performance for the month ending 30 June 2022 is summarised as follows:

### Performance

Council's performance for the month ending 30 June 2022 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.07%	0.11%	0.13%	0.18%	0.18%
AusBond Bank Bill Index	0.05%	0.07%	0.08%	0.10%	0.10%
Council's T/D Portfolio <sup>^</sup>	0.10%	0.27%	0.49%	0.80%	0.80%
Outperformance	0.05%	0.20%	0.41%	0.70%	0.70%

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.85%	0.43%	0.27%	0.18%	0.18%
AusBond Bank Bill Index	0.61%	0.28%	0.17%	0.10%	0.10%
Council's T/D Portfolio <sup>^</sup>	1.18%	1.07%	0.99%	0.80%	0.80%
Outperformance	0.56%	0.79%	0.82%	0.70%	0.70%

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

For the month of June, the total investment portfolio (excluding cash) provided a solid return of +0.10% (actual) or +1.18% p.a. (annualised), outperforming the benchmark AusBond Bank Bill Index return of +0.05% (actual) or +0.61% p.a. (annualised). Over the financial year, the total portfolio (excluding cash) returned +0.80% p.a., outperforming bank bills by 0.70% p.a.

The RBA modestly surprised the market in its meeting in June, with its 50bp hike to the Official Cash Rate, moving it to 0.85%. It cited inflation was higher than they expected just a month ago, with pressure coming not just from global forces but also domestic influences, including higher gas and electricity prices as well as (more tellingly) tight labour markets and therefore an implied expectation that wages are in process of rising more sharply.

Council's investment portfolio has returned a weighted average yield of 1.11% as at end of June 2022, which is 0.83% above the 90 days Bloomberg benchmark of 0.28%.

Council has earned interest revenue totalling \$331,164 as at 30 June 2022, being 129.36% of the original full year projected budget.



Below is a table showing the restrictions placed on the cash and investments held:

<b>Investments Represented by</b>	<b>30 Jun 2022 (\$)</b>
<b>Externally Restricted Reserves</b>	
Domestic Waste Management	2,830,741
Unexpended Grants	4,897,747
Developer Contributions	11,678,831
Stormwater Management	637,648
<b>Total Externally Restricted Reserves</b>	<b>20,044,967</b>
<b>Internally Restricted Reserves</b>	
Plant Replacement	1,129,614
Employee Leave Entitlement	1,285,159
Deposits/Retentions and Bonds	11,395,033
Adshel (Bus Shelters)	270,000
Technology	165,084
Carry Forwards	37,621
Future Major Expenditure	2,452,570
Parkscape Improvements	29,000
Risk Management	195,362
Election	30,194
Financial Assistance Grant Paid In Adv	1,064,281
<b>Total Internally Restricted Reserves</b>	<b>18,053,918</b>
<b>Total Restricted Reserves</b>	<b>38,098,885</b>
Unrestricted	5,487,362
<b>Total Investments</b>	<b>43,586,247</b>

^ The amounts as at 30 June 2022 are subject to change given that the annual financial statements haven't been completed.

\* Unrestricted funds, whilst not subject to a restriction for a specific purpose, are fully committed via Council's adopted Operational Plan.

### **Impact of COVID-19 to Council's Portfolio**

COVID-19 has adversely impacted financial markets, which in turn, has also affected Council's investment portfolio.

The RBA cut rates to record lows on 3 November 2020 to 0.10%, consistent with most global central banks resetting their official rates to emergency levels. As global markets transitioned to the recovery phase, supply chain issues has resulted in surging inflationary pressures. Longer-term bond yields have risen significantly in recent months as central banks reverse their easing policy measures (i.e. quantitative easing), whilst also moving to undertake aggressive hikes to mitigate surging inflation.

Markets are now factoring the possibility of a recession in 2024-2025 as official rates move higher. The RBA increased the official cash rate by 50bp in both June and July 2022, taking the official cash rate to 1.35%, and flagged further rate rises over coming months.

Council's term deposit portfolio was yielding 1.15% p.a. at month-end, with a weighted average duration of around 555 days or ~1½ years. The biggest risk that Council faces over the medium-longer term in this environment is not the potential loss of capital (given all the banks are well capitalised and regulated by APRA), but the rapid loss of interest income as interest rates plummeted to all-time lows during the pandemic.

#### **Certification – Responsible Accounting Officer**

The Chief Finance Officer hereby certifies that the investments listed above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **ATTACHMENTS**

1. Investment Performance - June 2022

# ATTACHMENT 1



# Investment Report

01/06/2022 to 30/06/2022



## Portfolio Valuation as at 30/06/2022

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	23/07/2021	22/07/2022	0.3800	2,000,000.00	7,141.92	624.66
Auswide Bank	BBB-	TD	GENERAL	At Maturity	30/11/2021	01/09/2022	0.6500	2,000,000.00	7,586.30	1,068.49
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	27/10/2022	0.5100	2,000,000.00	1,816.44	838.36
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	01/11/2021	01/11/2022	0.7000	2,000,000.00	9,282.19	1,150.68
Members Equity Bank	BBB+	TD	GENERAL	At Maturity	07/12/2021	07/12/2022	0.7000	1,000,000.00	3,950.68	575.34
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	24/05/2022	24/01/2023	2.4700	2,000,000.00	5,143.01	4,060.27
Westpac	AA-	TD	GENERAL	At Maturity	07/02/2022	07/02/2023	0.8700	1,000,000.00	3,432.33	715.07
NAB	AA-	TD	GENERAL	At Maturity	08/03/2022	08/03/2023	1.0200	1,000,000.00	3,213.70	838.36
NAB	AA-	TD	GENERAL	Annual	18/05/2021	18/05/2023	0.6000	2,000,000.00	1,446.58	986.30
NAB	AA-	TD	GENERAL	Annual	23/07/2021	24/07/2023	0.6500	1,000,000.00	6,108.22	534.25
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	26/10/2023	0.9600	4,000,000.00	6,838.36	3,156.16
ICBC Sydney Branch	A	TD	GENERAL	Annual	09/12/2021	13/12/2023	1.4300	2,000,000.00	15,984.66	2,350.68
ICBC Sydney Branch	A	TD	GENERAL	Annual	07/02/2022	07/02/2024	1.7200	2,000,000.00	13,571.51	2,827.40
ICBC Sydney Branch	A	TD	GENERAL	Annual	08/03/2022	07/03/2024	1.9500	1,000,000.00	6,143.84	1,602.74
NAB	AA-	TD	GENERAL	Annual	18/05/2021	20/05/2024	0.7500	1,000,000.00	904.11	616.44
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	30/10/2024	1.3500	5,000,000.00	12,020.55	5,547.95
NAB	AA-	TD	GENERAL	Annual	18/05/2021	19/05/2025	1.0000	1,000,000.00	1,205.48	821.92
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	29/10/2025	1.5900	2,000,000.00	5,663.01	2,513.70



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
NAB	AA-	TD	GENERAL	Annual	18/05/2021	15/05/2026	1.3000	1,000,000.00	1,567.12	1,058.49
Westpac	AA-	TD	GENERAL	Quarterly	27/10/2021	28/10/2026	1.8200	2,000,000.00	6,482.19	2,991.78
Macquarie Bank	A+	CASH	GENERAL	Monthly	30/06/2022	30/06/2022	1.0000	3,060,024.50	1,541.65	1,541.65
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/06/2022	30/06/2022	0.6000	330,463.88	5.43	5.43
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/06/2022	30/06/2022	0.8500	3,195,758.48	314.82	314.82
<b>TOTALS</b>								<b>43,586,246.86</b>	<b>121,364.09</b>	<b>36,850.94</b>



## Counterparty Compliance as at 30/06/2022

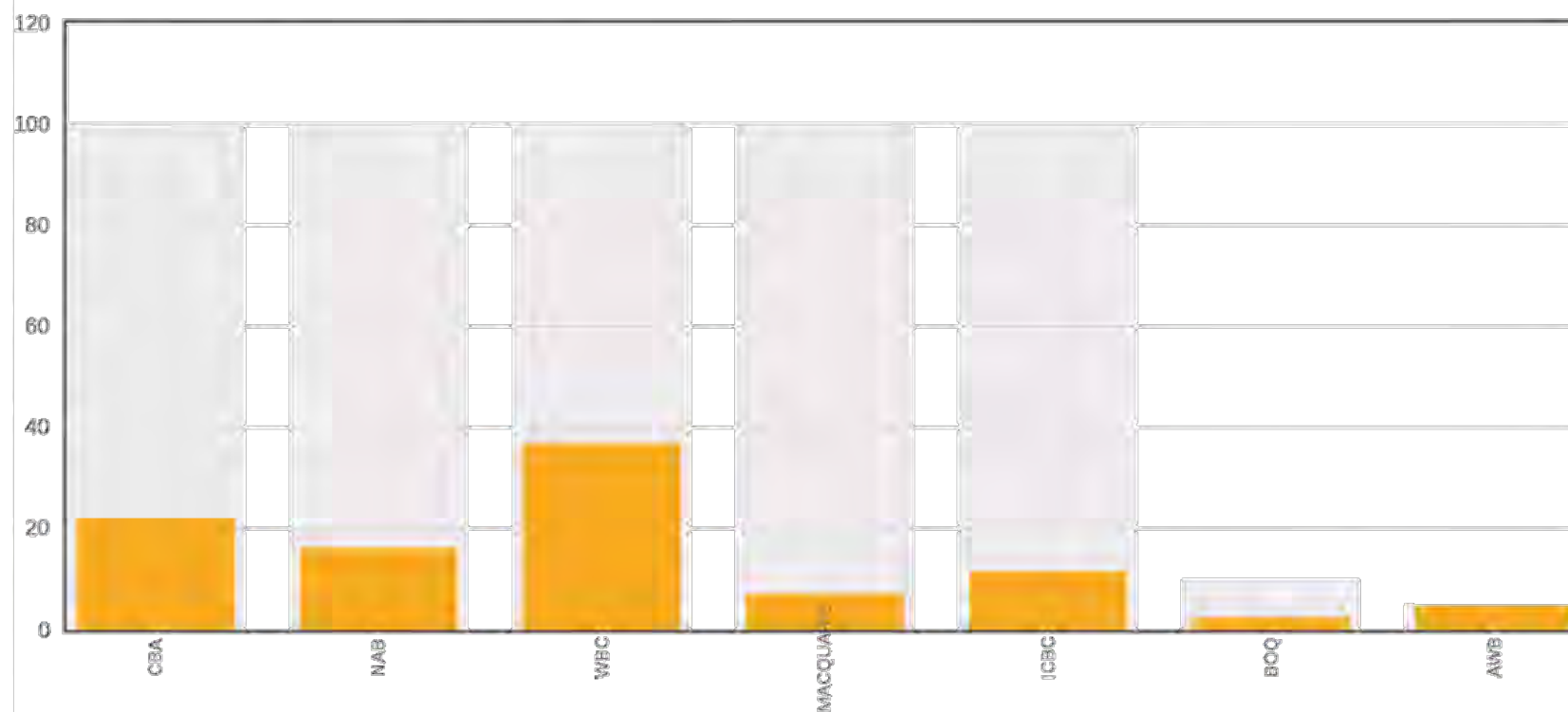
### Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
	Commonwealth Bank	Long	AA-	9,526,222.36	21.86	100.00	-	34,060,024.50
	NAB	Long	AA-	7,000,000.00	16.06	100.00	-	36,586,246.86
	Westpac	Long	AA-	16,000,000.00	36.71	100.00	-	27,586,246.86
	Macquarie Bank	Long	A+	3,060,024.50	7.02	100.00	-	40,526,222.36
	ICBC Sydney Branch	Long	A	5,000,000.00	11.47	100.00	-	38,586,246.86
	BOQ	Long	BBB+	1,000,000.00	2.29	10.00	-	3,358,624.69
	Auswide Bank	Long	BBB	2,000,000.00	4.59	5.00	-	179,312.34
<b>TOTALS</b>				<b>43,586,246.86</b>	<b>100.00</b>			





### Counterparty Compliance - Long Term Investments



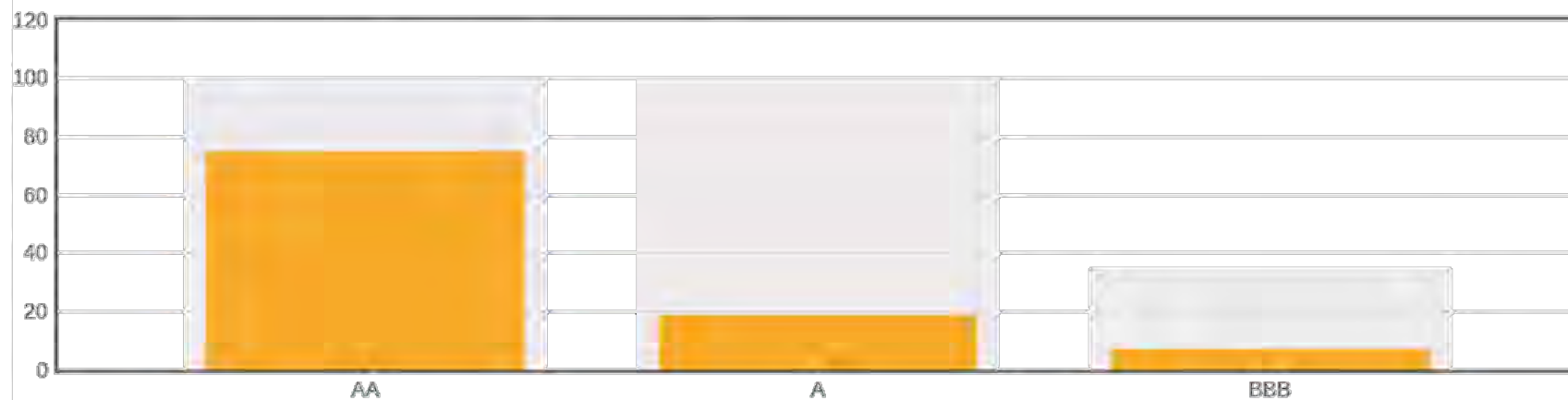


## Credit Quality Compliance as at 30/06/2022

### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
	AA	32,526,222.36	74.63	100.00	11,060,024.50
	A	8,060,024.50	18.49	100.00	35,526,222.36
	BBB	3,000,000.00	6.88	35.00	12,255,186.40
<b>TOTALS</b>		<b>43,586,246.86</b>	<b>100.00</b>		

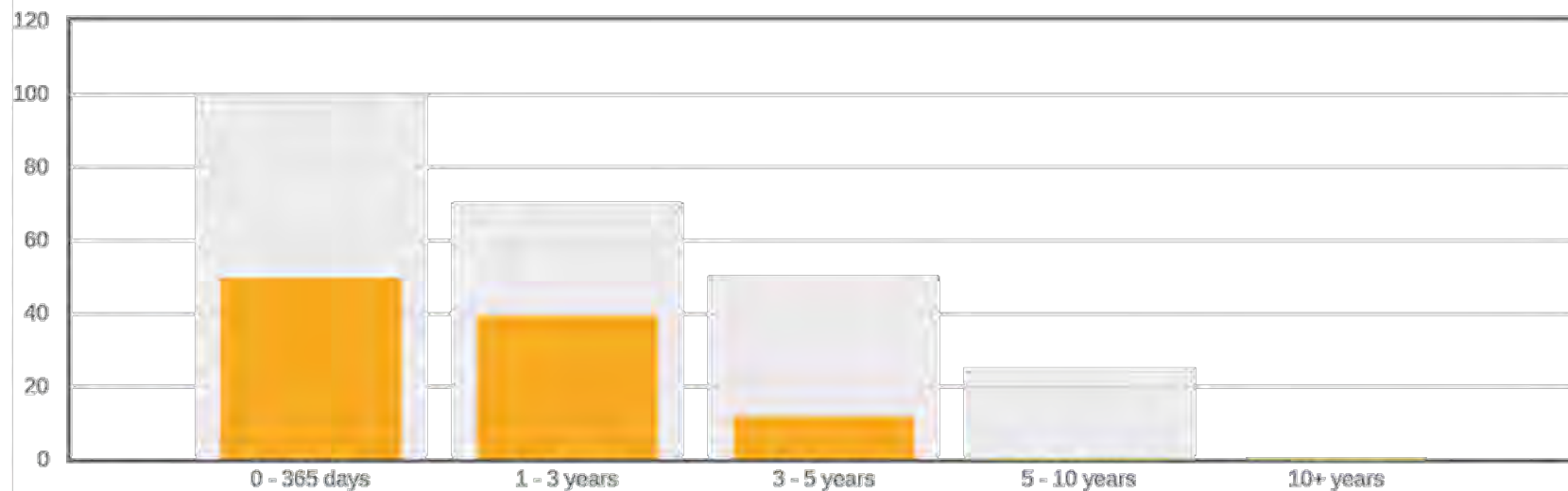
### Credit Quality Compliance - Long Term Investments



## Maturity Compliance as at 30/06/2022

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
	0 - 365 days	21,586,246.86	49.52	0.00	100.00	22,000,000.00
	1 - 3 years	17,000,000.00	39.00	0.00	70.00	13,510,372.80
	3 - 5 years	5,000,000.00	11.47	0.00	50.00	16,793,123.43
	5 - 10 years	-	0.00	0.00	25.00	10,896,561.72
	10+ years	-	0.00	0.00	0.00	-
<b>TOTALS</b>		<b>43,586,246.86</b>	<b>100.00</b>			

## Maturity Compliance





## Portfolio Comparison

From: 31/05/2022 To: 30/06/2022

Issuer	Rating	Type	Rate	Purchase	Maturity	Interest	31/05/2022	30/06/2022	Difference
Commonwealth Bank	AA-	TD	0.4000	07/06/2021	07/06/2022	At Maturity	2,000,000.00	-	-2,000,000.00
Commonwealth Bank	AA-	TD	0.3800	23/07/2021	22/07/2022	At Maturity	2,000,000.00	2,000,000.00	-
Auswide Bank	BBB	TD	0.6500	30/11/2021	01/09/2022	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	0.5100	27/10/2021	27/10/2022	Quarterly	2,000,000.00	2,000,000.00	-
Commonwealth Bank	AA-	TD	0.7000	01/11/2021	01/11/2022	At Maturity	2,000,000.00	2,000,000.00	-
Members Equity Bank	BBB+	TD	0.7000	07/12/2021	07/12/2022	At Maturity	1,000,000.00	1,000,000.00	-
Commonwealth Bank	AA-	TD	2.4700	24/05/2022	24/01/2023	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	0.8700	07/02/2022	07/02/2023	At Maturity	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	1.0200	08/03/2022	08/03/2023	At Maturity	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	0.6000	18/05/2021	18/05/2023	Annual	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	0.6500	23/07/2021	24/07/2023	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	0.6600	27/10/2021	26/10/2023	Quarterly	4,000,000.00	4,000,000.00	-
ICBC Sydney Branch	A	TD	1.4300	09/12/2021	13/12/2023	Annual	2,000,000.00	2,000,000.00	-
ICBC Sydney Branch	A	TD	1.7200	07/02/2022	07/02/2024	Annual	2,000,000.00	2,000,000.00	-
ICBC Sydney Branch	A	TD	1.9500	08/03/2022	07/03/2024	Annual	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	0.7500	18/05/2021	20/05/2024	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.3500	27/10/2021	30/10/2024	Quarterly	5,000,000.00	5,000,000.00	-



Issuer	Rating	Type	Rate	Purchase	Maturity	Interest	31/05/2022	30/06/2022	Difference
NAB	AA-	TD	1.0000	18/05/2021	19/05/2025	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.5900	27/10/2021	29/10/2025	Quarterly	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	1.3000	18/05/2021	15/05/2026	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.8200	27/10/2021	28/10/2026	Quarterly	2,000,000.00	2,000,000.00	-
Macquarie Bank	A+	CASH	0.6000	31/05/2022	31/05/2022	Monthly	3,058,047.26	3,060,024.50	1,977.24
Commonwealth Bank	AA-	CASH	0.0000	31/05/2022	31/05/2022	Monthly	1,062,610.31	330,463.88	-732,146.43
Commonwealth Bank	AA-	CASH	0.1000	31/05/2022	31/05/2022	Monthly	3,025,758.48	3,195,758.48	170,000.00
<b>TOTALS</b>							<b>46,146,416.05</b>	<b>43,586,246.86</b>	<b>-2,560,169.19</b>



## Trades in Period

From: 01/06/2022 To: 30/06/2022

### New Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
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No entries for this item



## Sell Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Sell	Yield/Margin	Face Value	Gross Value	Capital Value	Ref
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No entries for this item



**Matured Trades**

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	07/06/2021	07/06/2022	0.4000	2,000,000.00	
TOTALS								2,000,000.00	



## Interest Received in Period

From: 01/06/2022 To: 30/06/2022

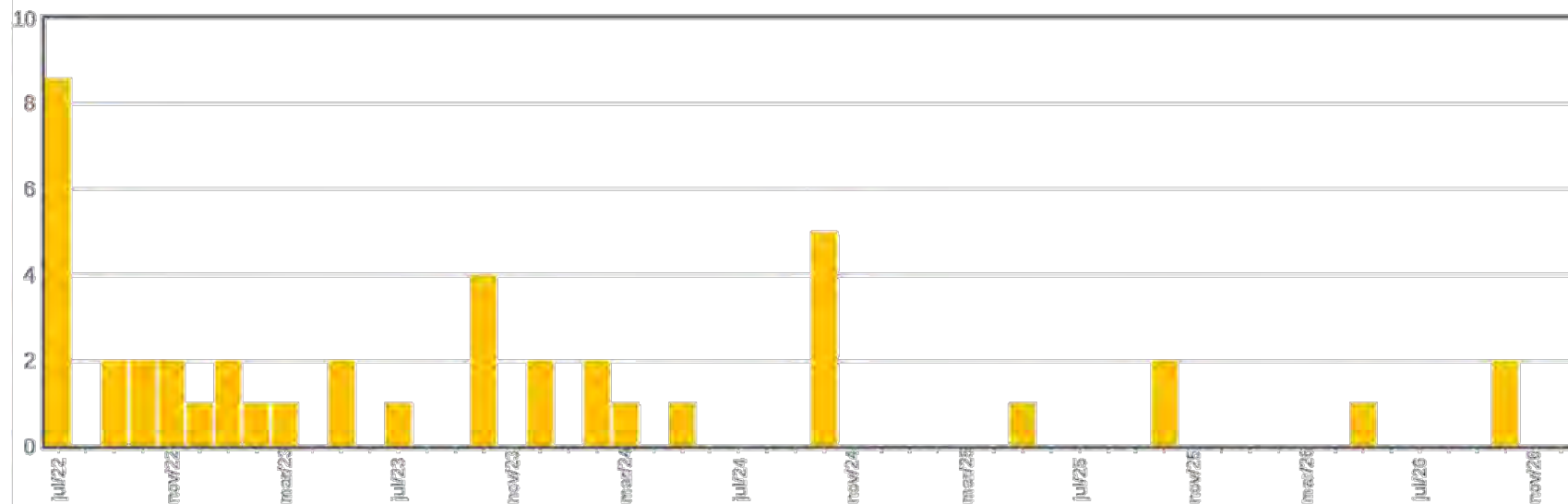
### Periodic Interest

Issuer	Rating	Type	Alloc	Frequency	Value	Purchase	Maturity	Coupon Date	Type	Rate	Received
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	2,000,000.00	07/06/2021	07/06/2022	07/06/2022	Maturity	0.4000	8,000.00
TOTALS					2,000,000.00						8,000.00



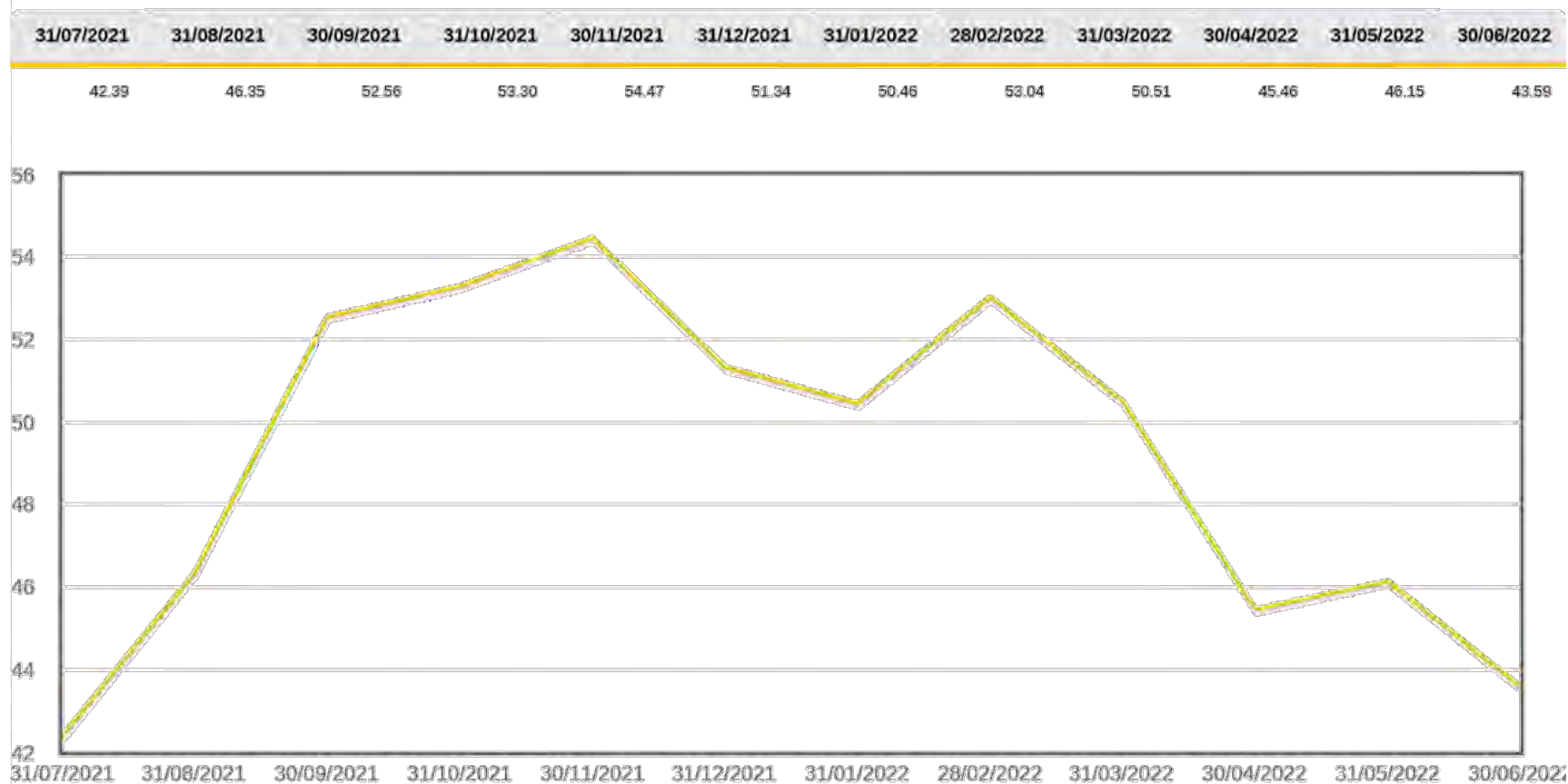
## Maturity Cashflow as at 30/06/2022

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2022	-	-	-	-	-	-	8,586,246	-	2,000,000	2,000,000	2,000,000	1,000,000	15,586,246.56
2023	2,000,000	1,000,000	1,000,000	-	2,000,000	-	1,000,000	-	-	4,000,000	-	2,000,000	13,000,000.00
2024	-	2,000,000	1,000,000	-	1,000,000	-	-	-	-	5,000,000	-	-	9,000,000.00
2025	-	-	-	-	1,000,000	-	-	-	-	2,000,000	-	-	3,000,000.00
2026	-	-	-	-	1,000,000	-	-	-	-	2,000,000	-	-	3,000,000.00
<b>TOTALS</b>													<b>43,586,246.56</b>



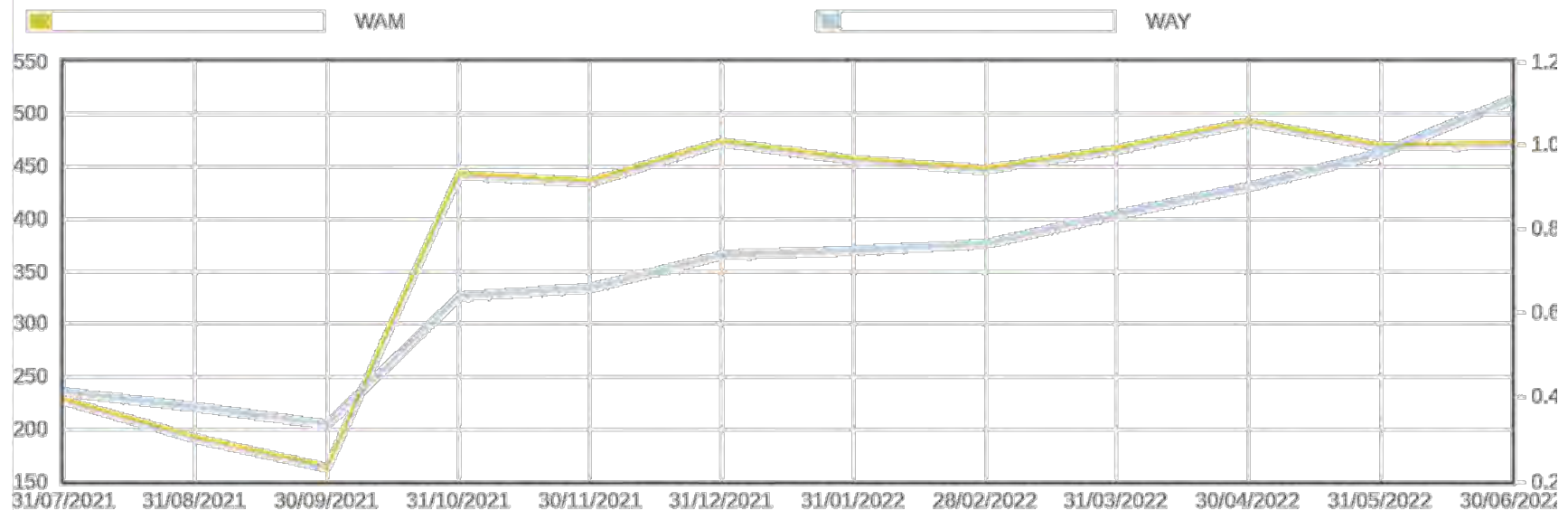


## Historical Portfolio Balances (in MM) as at 30/06/2022



## Historical Ratios as at 30/06/2022

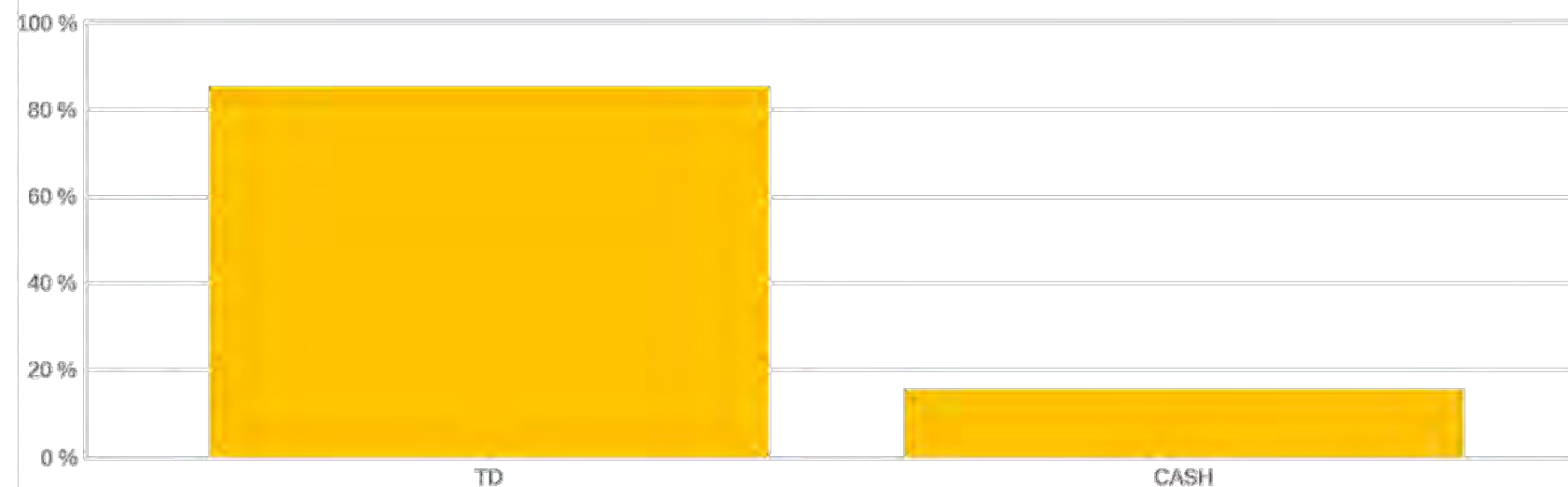
	31/07/2021	31/08/2021	30/09/2021	31/10/2021	30/11/2021	31/12/2021	31/01/2022	28/02/2022	31/03/2022	30/04/2022	31/05/2022	30/06/2022
WAM	229	193	165	444	437	475	458	449	468	494	471	4
WAY	0.4180	0.3822	0.3404	0.6454	0.6654	0.7440	0.7547	0.7707	0.8405	0.9064	0.9862	1.11





## Asset Class as at 30/06/2022

Code	Number of Trades	Invested	Invested (%)
TD	20	37,000,000.00	84.89
CASH	3	6,586,246.86	15.11
<b>TOTALS</b>	<b>23</b>	<b>43,586,246.86</b>	<b>100.0</b>



CS2                      DRAFT CHILD PROTECTION POLICY  
AUTHOR:              Chris Nascimento, Executive Manager, Administration  
APPROVER:           Melinda Aitkenhead, Director Corporate & Financial Services

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## RECOMMENDATION

That Council adopt the draft Child Protection Policy.

## PURPOSE OF REPORT

To report to Council the outcome of the public exhibition of the draft policy.

## REPORT

At the Ordinary Council Meeting of 7 June 2022, Council resolved:

*"107/22*

*RESOLVED: (Blackmore / Pensabene)*

- 1. That Council endorse the draft Child Protection Policy for public exhibition for a minimum of 28 days.*
- 2. That the outcomes of the public exhibition of the draft Strathfield Council Child Protection Policy be reported to Council."*

The draft policy was placed on public exhibition from 17 June 2022 until 15 July 2022 as follows:

- Displayed on Council's website
- Displayed at Council's Customer Service Centre

No submissions were received during the public exhibition period.

It is recommended that Council adopt the draft policy.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## ATTACHMENTS

1. Draft Child Protection Policy



# ATTACHMENT 1

STRATHFIELD COUNCIL

# CHILD PROTECTION POLICY

2022 - 2026





## 1. POLICY

Strathfield Council is committed to the safety and protection of children. This includes ensuring that every person working in any capacity with Council is held to the highest standards of child safety practices to maintain the safe participation of children and young people in all Council facilities, programs and events. This will be achieved by acting in the best interest of a child at all times and responding appropriately if concerns are raised. Council is committed to being a child safe organisation under the Child Protection (Working with Children) Act 2012 - [\*Child Protection \(Working with Children\) Act 2012 No 51 - NSW Legislation\*](#).

### 1.1 PURPOSE

The purpose of this policy is to ensure that Strathfield Council is compliant with all NSW child protection legislation and that Council continues to provide a safe and caring environment for children and young people who live and/or are visiting the Strathfield Council area. This includes mandatory reporting, recruitment and selection and responding to allegations against staff involving children and young people.

In the event that allegations are raised in relation to child abuse, this policy provides guidance to ensure that the allegations are properly addressed. All complaints will be treated seriously and fully investigated with maximum confidentiality and discretion.

### 1.2 OBJECTIVES

The objectives of the Child Protection Policy are to:

- Protect the health, safety and welfare of children receiving services from Strathfield Council and Council facilities
- Ensure that Councillors, Council staff, contractors, volunteers and others who provide programs and activities for children at Council facilities are aware of their responsibilities in relation to the safety of children.
- Acknowledge that Council has different roles (including direct service provision, hiring, leasing and licensing facilities and operating events) and that Council's roles and responsibilities relating to the safety of children are complemented by the roles and responsibilities of lessees/licensees, contractors, volunteers, event coordinators and hirers.

- Ensure council promptly implements procedures which are confidential and transparent when investigating and responding to allegations of “reportable conduct” as defined under the Children’s Guardian Act 2019.

### 1.3 SCOPE

This policy applies to all Councillors and Council staff (including those employed on a casual or contract basis- whether employed directly or through an agency), contractors and volunteers delivering services on Council’s behalf. The policy also applies to lessees/licensees and hirers of Council facilities and related entities such as sports clubs who operate from, or in Council owned or controlled facilities.

Child protection is a shared responsibility between Council, its employees, workers, contractors, parents/guardians, volunteers and members of the Strathfield community. Everyone that participates in Strathfield Council’s activities is responsible for the care and protection of children and reporting information about child abuse.

### 1.4 APPLICATION OF THE POLICY

This policy acknowledges legislative and regulatory instruments explicitly designed to keep children safe. These include the NSW Children and Young Persons (Care and Protection) Act 1988; Children’s Guardian Act 2019 and the Child Protection (Working with Children) Act 2012 and other listed legislation in this Policy.

### 1.5 DEFINITIONS

**Abuse:** Different types of harm or maltreatment. In this document it refers to types of harm or maltreatment that children and young people experience, including: physical harm, sexual assault, exposure to domestic violence, psychological harm and prenatal risks.

**Child:** A person who is under the age of 16 years.

**Child-Safe Organisation:** An organisation in which child safety is embedded in planning, policy and practices and where the voices of children and young people are valued and actioned.

**DCJ:** The NSW Department of Communities and Justice.

**Mandatory Reporters:** People who deliver services, to children as part of their paid or professional work and have a legal obligation to report child abuse. This is regulated by the *Children and Young Persons (Care and Protection) Act 1998*.

**MRG:** Mandatory Reporter Guide. The MRG is used by mandatory reporters to help assess whether a child or young person is at risk of significant harm.

**Neglect:** a term used to refer to a pattern characterised when a parent or caregiver cannot regularly provide a child or young person the basic requirements for his or her growth and development such as food, clothing, shelter, medical and dental care, adequate supervision and adequate parenting and care.

**Risk of Significant Harm:** Concern/s about a child or young person that are sufficiently serious to warrant a response by a statutory authority irrespective of a family's consent. It is something that is not minor or trivial and that may be reasonably expected to produce a substantial and demonstrably adverse impact on the child or young person's safety, welfare or wellbeing. In addition, it can result from a single act or omission or an accumulation of these. Risk of significant harm is the NSW threshold to report child protection concerns to DCJ via the Child Protection Helpline.

**WWCC:** Working with Children Check. The WWCC is a requirement for anyone who works or volunteers in child-related work in NSW. The check provides a clearance or a bar to work with children.

**Young Person:** A young person is a person who is over the age of 16 years but under the age of 18 years.

## 2. PRINCIPLES

Strathfield Council commits to following all of the below principles and standards to ensure they are a child-safe organisation.

### 2.1 The Child Safe Standards 2017

There are ten Child Safe Standards recommended by the Royal Commission into Institutional Responses to Child Sexual Abuse to ensure that organisations are child safe.

The ten standards are:

**Standard 1:** Child safety is embedded in organisational leadership, governance and culture

**Standard 2:** Children participate in decisions affecting them and are taken seriously

**Standard 3:** Families and communities are informed and involved

**Standard 4:** Equity is upheld and diverse needs are taken into account

**Standard 5:** People working with children are suitable and supported

**Standard 6:** Processes to respond to complaints of child abuse are child focused

**Standard 7:** Staff are equipped with the knowledge, skills and awareness to keep children safe through continual education and training

**Standard 8:** Physical and online environments minimise the opportunity for abuse to occur

**Standard 9:** Implementation of the Child Safe Standards is continuously reviewed and improved

**Standard 10:** Policies and procedures document how the organisation is child safe



## 2.2 The Office of the Children's Guardian's Principals for Child-Safe Organisations 2017

There are four principles that have been developed to help organisations think about strategies they can implement to keep children and young people safe.

The four principles are:

**Principle 1:** The organisation focuses on what is best for children

**Principle 2:** All children are respected and treated fairly

**Principle 3:** Children's families and communities are welcome and encouraged to participate in the organisation

**Principle 4:** Children receive services from skilled and caring adults

## 3. RESPONSIBILITIES

### 3.1 HEAD OF ENTITY

Council is considered a relevant entity and reporting body as per the Reportable Conduct Scheme and under the Children's Guardian Act 2019 must have a "head of a relevant entity". For the purpose of the Policy, Council's Head of Entity is the General Manager. The Head of Entity is required to notify the Children's Guardian of reportable allegations and convictions against employees. Responsibilities include:

- Ensuring the entity's compliance with legislative obligations under the Reportable Conduct Scheme
- Ensuring the entity has systems, policies and processes in place to adhere to the Children's Guardian Act 2019
- Should Council become aware of a reportable allegation or a reportable conviction, the Head of Entity must follow the below steps:
  - Notify the Office of the Children's Guardian within seven business days
  - Conduct an investigation into the allegations
  - Provide information about the allegation, the progress of the investigation and the finding and action taken
  - By 30 calendar days after the Head of Entity becomes aware of the reportable allegation, provide either a finalised entity report or an interim report update
  - Make a finding of reportable conduct if satisfied on the balance of probabilities
  - Report action taken as a result of the investigation eg disciplinary action, referred matter to another entity, made any changes to systems of policies or not taking any action
  - Ensure an appropriate level of confidentiality of information relating to reportable allegations and only disclose information about the allegations in circumstances permitted by the Act.

### 3.2 MANAGERS/LEADERS

Managers and Leaders are responsible for:

- Treating all complaints or allegations seriously and taking immediate action
- Notifying the Head of Entity and the Manager Human Resources and Organisational Development or any reportable action
- Determine child related roles within the organisation and for ongoing management of the process as supported by Human Resources

### 3.3 HUMAN RESOURCES SECTION

The Human Resources section is responsible for:

- Verifying workers with working with children checks
- Recording all working with children check documentation including expiry date
- Supporting managers with ongoing management of the process

### 3.4 EMPLOYEES

Employees are responsible for:

- Acting in accordance with the Children's Guardian Act 2019
- If working with children to have a valid Working with Children check
- Adhering to Council's Child Protection Policy
- Adhering to Council's Code of Conduct

### 3.5 OTHER RESPONSIBILITIES - MAINTAIN PROPER SYSTEMS

Council is required to have systems in place for preventing, detecting and responding to reportable allegations or convictions. This means in practice that Council will ensure it:

- has a code of conduct that provides clear guidance to employees about acceptable and unacceptable conduct in their interactions with children
- has policies and practices which embed the child safe standards and build a culture of reporting
- has information about reportable conduct available to your employees and those who attend your organisation, with clear information about how to report any child protection concerns or reportable allegations
- informs employees of their reporting obligations as part of their induction and deals with any failure to report as part of its misconduct processes
- has a process to ensure prompt reports are made to Police and the Department of Communities and Justice



- has a process for investigating reportable allegations while upholding the principles of procedural fairness

#### 4. REPORTING OBLIGATIONS

Where there are concerns that a child or young person is at risk of being neglected or physically, sexually or emotionally abused, staff who are 'mandatory reporters' are required to report this to the Department of Communities and Justice (DCJ) by phoning the helpline on 132 111.

Mandatory Reporters should use the Mandatory Reporters Guide (MRG)

<https://reporter.childstory.nsw.gov.au/s/> to help decide whether a child is suspected to be at risk of significant harm.

Employees who are not mandatory reporters, as well as members of the community can also report the suspected risk of harm to the DCJ hotline.

As a reporting body Council has obligations to report findings of sexual misconduct and serious physical assault involving children by an employee to the Office of Children's Guardian.

Under the Child Protection (Working with Children) Act 2012, Council must investigate allegations of such conduct to make an informed finding as to whether or not the conduct occurred.

If the investigation results in a finding of sexual misconduct or serious physical assault, Council must report this to the Office of the Children's Guardian.

#### 5. SELECTION AND RECRUITMENT

Council will meet legal requirements to ensure that only people with valid Working with Children Checks (WWCC) are engaged in child related work. The WWCC is an essential part of Council's recruitment process to prevent people who pose a risk to the safety of a child or young person from being employed or engaged in child related work. Human Resources (HR) manage all selection and recruitment related WWCC. This is in line with the Child Protection (Working with Children) Act 2012 and the Child Protection (Working with Children) Regulation 2013.

### RELATED LEGISLATION

Advocate for Children and Young People Act 2014  
Child Protection (Offenders Prohibition Orders) Act 2004  
Child Protection (Working with Children) Act 2012  
Child Protection (Working with Children) Regulation 2013  
Children and Young Persons (Care and Protection) Act 1998  
Children and Young Persons (Care and Protection) Regulation 2012  
Children's Guardian Act 2019

### RELATED DOCUMENTS AND COUNCIL POLICY

Strathfield Council Code of Conduct  
Strathfield Council Complaint Handling Policy  
Mandatory Reporter Guide (MRG) 2010  
NSW Child Safe Standards  
Office of the Children's Guardians Principles for Child Safe Organisations (2017)  
Royal Commission into Institutional Responses to Child Sex Abuse (2017)  
The ChildStory Reporter

CS3 DRAFT INVESTMENT POLICY

AUTHOR: Francis Mangru, Executive Manager, Financial Services/Chief Financial Officer

APPROVER: Melinda Aitkenhead, Director Corporate & Financial Services

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## RECOMMENDATION

That Council adopt the draft Investment Policy.

## PURPOSE OF REPORT

To report to Council the outcome of the public exhibition of the draft policy.

## REPORT

At the Ordinary Council Meeting of 7 June 2022, Council resolved:

*“107/22*

*RESOLVED: (Blackmore / Pensabene)*

*That the draft Investment Policy (April 2022) be endorsed for public exhibition for a minimum twenty-eight (28) days prior to adoption.”*

The draft policy was placed on public exhibition from 17 June 2022 until 15 July 2022 as follows:

- Displayed on Council’s website
- Displayed at Council’s Customer Service Centre

No submissions were received during the public exhibition period.

It is recommended that Council adopt the draft policy.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## ATTACHMENTS

1. Draft Investment Policy

# ATTACHMENT 1



# Draft Investment Policy

AprilAs at December 2020

	<b>INVESTMENT POLICY</b>		
<b>RESPONSIBILITY</b>	Chief Financial Officer		
<b>DATE ADOPTED</b>	20 June 1995	<b>MINUTE</b>	1/17
<b>REVISED</b>	September 2020	<b>REVIEW</b>	2022
<b>ECM No</b>			
<b>ASSOCIATED POLICIES</b>	<ul style="list-style-type: none"> <li>• Strathfield Council Code of Conduct</li> <li>• Strathfield Council Business Ethics Policy</li> </ul>		
<b>ASSOCIATED LEGISLATION</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act (NSW) 1993</i></li> <li>• <i>Trustee Amendment (Discretionary Investments) Act 1997</i></li> <li>• <i>Local Government (General) Regulation 2005</i></li> <li>• <i>Local Government Act 1993 – Ministerial Investment Order dated 12 January 2011</i></li> <li>• <i>Local Government Investment Policy Guidelines (Circular 10-11)</i></li> <li>• <i>Local Government Code of Accounting Practice and Financial Reporting</i></li> </ul>		

## 1 Introduction

### 1.1 Title and Commencement

This policy is titled *Strathfield Council Investment Policy*.

### 1.2 Commencement

Date of Resolution	Council Minute	Details
20 June 1995	CFS 44/95	Policy adopted by Council
4 August 2009	303/09	Policy revised
5 April 2011	56/11	Policy revised – Revised Ministerial Investment Order
5 May 2015	132/15	Policy revised
7 June 2016	167/16	Policy reviewed
1 July 2017		Policy reviewed
October 2020		Policy reviewed and presented to Council for endorsement for exhibition
December 2020	236/20	Adopted as no submissions received

**1.3 Purpose of the Policy**

The purpose of this Policy is to provide guidelines for the management of Council's investment.

**1.4 Objectives of the Policy**

The objectives are:

- to ensure the security of Council funds by adopting appropriate credit risk and diversification limits
- to ensure that Council's investments comply with legislative guidelines
- to maximise earnings subject to those limits, Council's liquidity requirements and its investment time horizon.

**2 Council Investment Strategy**

Council's strategies in relation to its investments are:

- to meet Council's cash flow expectations
- to maximise the returns of Council's investments within Investment Policy constraints and otherwise acceptable risk tolerances
- to set medium/long term strategic asset allocations for the investment portfolio
- to identify the most appropriate funds/investments for the investment portfolio
- to be able to measure the performance of individual investment relative to appropriate benchmarks
- to improve reporting on Council's investments and their performance.

**3 Policy Statement****3.1 Authority for Investment**

All investments are to be made in accordance with Council's Investment Policy, which references:

- Local Government Act 1993 – Section 625
- Ministerial Investment Order (January 2011) pursuant to Section 625 (2) Local Government Act
- The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2)
- Local Government (General) Regulation 2005 – Clause 212
- Local Government Investment Policy Guidelines (Circular to Councils 10-11)
- Local Government Code of Accounting Practice and Financial Reporting

**3.2 Delegation**

Authority for implementation of the Investment Policy is delegated by Council to the General Manager in accordance with the Local Government Act 1993.

The General Manager may in turn delegate day to day management of Council's investment portfolio to the Responsible Accounting Officer or Senior Staff, subject to regular reviews.



The investment portfolio will be managed with the care, diligence and skill that a prudent person would exercise. As trustees of public money, officers are to manage Council's investment portfolio to safeguard the portfolio in accordance with this Investment Policy.

### 3.3 Authorised Investments

All investments must be denominated in Australian Dollars. Investments are limited to those allowed by the most current Ministers Investment Order that has been issued by the NSW Minister for Local Government. Authorised investments are limited to:

- any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth, or a Territory.
- any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993* (NSW))
- Interest bearing deposits with, or ~~debentures or bond~~ senior securities issued by, an authorised deposit-taking institution (as defined in the *Banking Act 1959* (Cwth)), but excluding subordinated debt obligations for lower in the capital structure
- Any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority
- ~~Investments~~ Deposits with NSW Treasury Corporation ~~and/or investments in an Hour-Class Investment Facility of NSW Treasury Corporation~~ managed funds.

## 4 Investment Guidelines

### 4.1 Risk Management Guidelines

Investments are expected to achieve a market average rate of return in line with Council's risk tolerance.

- Preservation of Capital – the requirement for preventing losses in an investment portfolio's total value;
- Credit Risk - the risk that a party or guarantor to a transaction will fail to fulfil its obligations. In the context of this document it relates to the risk of loss due to the failure of an institution/entity with which an investment is held to pay the interest and/or repay the principal of an investment;
- Diversification – the requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market;
- Market Risk - the risk that the fair value or future cash flows of an investment will fluctuate due to changes in market prices;
- Liquidity Risk - the risk an institution runs out of cash, is unable to redeem investments at a fair price within a timely period, and thereby Council incurs additional costs (or in the worst case is unable to execute its spending plans) the risk an investor is unable to redeem the investment at a fair price within a timely period;
- Reinvestment/Rollover Risk - the risk that income will not meet expectations or budgeted requirement because interest rates are lower than expected in future;
- Maturity Risk - the risk relating to the length of term to maturity of the investment. The larger the term, the greater the length of exposure and risk to market volatilities; and
- Leveraging Risk - the magnification of an investor's risk and return that occurs when the investor takes on financial leverage through an investment product.

## 4.2 Credit & Maturity Guidelines

### (i) Overall Portfolio Credit Framework

The overall portfolio credit guidelines to be adopted will be based on the Standard & Poor's (S&P) ratings system criteria (or Moody's/Fitch equivalent if a S&P rating is not available). The maximum available limits in each rating category are as follows:

Column A Long Term Debt Rating	Column B Portfolio Limit	Column C Counterpart Limit	Column D Maximum Tenor
TCorp	100%	100%	Not applicable
AAA	100%	100%	Not applicable
AA+ to AA-	100%	100%	5 years
A+ to A-	100%	100%	3 years
A-	40%	20%	3 years
BBB+	35%	10%	3 years
BBB		5%	12 months
BBB- and below	0%	0%	-

*\* Investments are to be restricted to licensed banks, building societies and credit unions.*

If any of Council's investments are downgraded such that they no longer fall within these investment policy guidelines, they will be divested as soon as is practicable subject to minimising any loss of capital that may result from compliance with this provision.

From time to time financial assets may be acquired at a discount or premium to their face value. Any such discount or premium is to be taken into account in line with relevant Australian Accounting Standards.

### (i) Overall Portfolio Credit Framework

The portfolio credit guidelines to be adopted will reference the Standard & Poor's (S&P) ratings system criteria and format - however, references in the previous Minister's Orders also recognised Moody's and Fitch Ratings and any of the three ratings may be used where available.

However, the primary control of credit quality is the prudential supervision and government support and explicit guarantees of the Approved Deposit Institution (ADI) sector, not ratings.

The maximum holding limit in each rating category for Council's portfolio shall be:

Overall Policy or Credit Quality Limits	
Long Term Ratings Category	Maximum Portfolio Limit
AAA Category	100%
AA Category or Major Bank*	100%
A Category	70%
BBB Category	35%
Unrated ADIs	10%

**Commented [MC1]:** This means Council could invest in a single TCorp Fund, potentially the Medium Term or Term Growth Funds, which invests in shares. One of the primary objectives of the Policy is to preserve capital i.e. increases the risk of capital losses

**Commented [MC2]:** All these 100% individual counterpart limits means very little diversification

**Commented [MC3]:** Biggest risk Council faces given restrictive Minister's Order is not credit risk, but rollover/reinvestment risk. Limiting "A" rated and "BBB+" maximum term of 3yrs, and "BBB" to 12 months will cost Council significant interest income over future financial y Council is only investing in senior ranked assets (term d or FRNs/bonds) issued by ADIs highly regulated by APR

<sup>A</sup> For the purpose of this Policy, "Major Banks" are currently defined as the ADI deposits or senior guaranteed principal and interest ADI securities issued by the major Australian banking groups:

- [Australia and New Zealand Banking Group Limited \(ANZ\)](#)
- [Commonwealth Bank of Australia \(CBA\)](#)
- [National Australia Bank Limited \(NAB\)](#)
- [Westpac Banking Corporation \(WBC\)](#)

[including ADI subsidiaries whether or not explicitly guaranteed, and brands \(such as St George\).](#)

[Council may ratify an alternative definition from time to time. Standard & Poor's ratings attributed to each individual institution will be used to determine maximum holdings.](#)

[In the event of disagreement between agencies as to the rating band \("split ratings"\) Council shall use the higher in assessing compliance with portfolio Policy limits, but for conservatism shall apply the lower in assessing new purchases.](#)

#### [\(ii\) Counterparty Limits](#)

[Exposure to individual counterparties/financial institutions will be restricted by their rating so that single entity exposure is limited, as detailed in the table below.](#)

[Limits do not apply to Federal or NSW-guaranteed investments, which are uncapped. It should be noted that the NSW government does not guarantee the capital value or unit price of the TCorpIM Funds.](#)

<a href="#">Individual Institutional or Counterparty Limits</a>	
<a href="#">Long Term Ratings Category</a>	<a href="#">Maximum Portfolio Limit</a>
<a href="#">AAA Category</a>	<a href="#">40%</a>
<a href="#">AA Category or Major Bank<sup>A</sup></a>	<a href="#">35%</a>
<a href="#">A Category</a>	<a href="#">20%</a>
<a href="#">BBB Category</a>	<a href="#">15%</a>
<a href="#">Unrated ADIs</a>	<a href="#">5%</a>
<a href="#">TCorpIM Funds</a>	<a href="#">10%</a>

#### [\(iii\) Investment Horizon Limits](#)

[Council's investment portfolio shall be structured around the time horizon of investment to ensure that liquidity and income requirements are met. The maturity profile should also maintain a level of diversification to address rollover/reinvestment risk.](#)

["Horizon" represents the intended minimum term of the investment; it is open for the Investment Strategy to define a target date for sale of a liquid investment.](#)

[Once the primary aim of liquidity is met, Council will ordinarily diversify its maturity profile as this will ordinarily be a low-risk method of obtaining additional return as well as reducing the risks to Council's income. However, Council always retains the flexibility to invest as short as required by cashflow requirements or the economic outlook.](#)

The factors and/or information used by Council to determine minimum allocations to the shorter durations include:

- Council's liquidity requirements to cover both regular payments as well as sufficient buffer to cover reasonably foreseeable contingencies;
- Medium term financial plans and major capital expenditure forecasts;
- Known grants, asset sales or similar one-off inflows;
- Seasonal patterns to Council's surplus funds.

<u>Description</u>	<u>Investment Horizon</u>	<u>Minimum Allocation</u>	<u>Maximum Allocation</u>
<u>Working Capital</u>	<u>0 – 3 months</u>	<u>10%</u>	<u>100%</u>
<u>Short Term</u>	<u>3 – 12 months</u>	<u>0%</u>	<u>100%</u>
<u>Short-Medium Term</u>	<u>1 – 2 years</u>	<u>0%</u>	<u>70%</u>
<u>Medium-Term</u>	<u>2 – 5 years</u>	<u>0%</u>	<u>50%</u>
<u>Long-Term</u>	<u>+5 years</u>	<u>0%</u>	<u>25%</u>
<u>TCorp/M Funds</u>	<u>Open Ended<sup>AA</sup></u>	<u>0%</u>	<u>20%</u>

Within these broad ranges, Council relies upon assumptions of expected investment returns and market conditions that have been examined with its investment advisor.

<sup>AA</sup>For the TCorp/M Medium-Term & Long-Term Growth Funds, given they invest a proportion of the underlying assets in the highly volatile asset class of shares, Council should view them with a minimum +7 year investment horizon.

## 5 Performance Benchmarks

The performance of the investment portfolio will be reported to Council monthly, in accordance with the requirements of the Local Government Act 1993. The monthly report should contain a comparison of the performance of the portfolio, benchmarked to industry index.

<u>Investment</u>	<u>Performance Benchmark</u>
<u>Cash</u>	<u>11 am Cash Rate</u>
<u>Direct Investments/Fixed Interest</u>	<u>Bloomberg AusBond Bank Bill Index</u>
<u>TCorp/M Funds</u>	<u>Internal Benchmark identified by TCorp</u>

## 6 Safe Custody Arrangements

Where necessary, investments may be held in safe custody on Council's behalf, as long as the following criteria are met:

- Council must retain beneficial ownership of all investments
- Adequate documentation is provided, verifying the existence of the investments.
- The Custodian conducts regular reconciliation of records with relevant registries and/or clearing systems.
- The Institution or Custodian recording and holding the assets will be:
  - i. Austraclear; or
  - ii. An institution with an investment grade Standards and Poor's or Moody's rating; or
  - iii. An institution with adequate insurance, including professional indemnity insurance and other insurances considered prudent and appropriate to cover its liabilities

under any agreement.



**7 Reporting**

- i. Documentary evidence must be held for each investment and details thereof maintained in an Investment Register. The documentary evidence must provide Council legal title to the investment.
- ii. A monthly report will be provided to Council, detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value.
- iii. The report will also detail investment income earned versus budget year to date and confirm compliance of Council's investments within legislative and policy limits.
- iv. For audit purposes, certificates must be obtained from the banks/fund managers/custodian confirming the amounts of investment held on Council's behalf at 30 June each year.

**8 General**

- i. Except for the purpose of reducing its exposure to investment risks, Strathfield Council will not directly enter into any type of derivative transactions
- ii. Strathfield Council will not make investment decisions outside the bounds of the agreed Investment Strategy or be engaged in overly speculative investments.
- iii. Investment limits as determined in this policy are as at the date of new funds been invested.
- iv. Any investment held at the date of approval of this policy that falls outside the policy constraints may be held to maturity.
- v. This Policy ~~is should~~ be reviewed ~~at least every two (2) years~~ annually.

**CS4**                      **COUNCILLOR WORKSHOP 19 JULY 2022**  
**AUTHOR:**            David McQuade, Senior Governance Officer  
**APPROVER:**        Melinda Aitkenhead, Director Corporate & Financial Services

## **RECOMMENDATION**

That the report be received and noted.

## **PURPOSE OF REPORT**

The purpose of the report is to present a summary to Council of what items had been discussed at the Councillor Workshop held on Tuesday 19 July 2022 and any follow up action required.

## **REPORT**

The following items were discussed at the Councillor Workshop held on Tuesday 19 June 2022.

<b>Item Number</b>	<b>Title</b>	<b>Summary</b>	<b>Follow Up Action</b>
6	Sites 1-4 Off Ismay Avenue	Council are in negotiations with Transport for NSW to acquire four sites off Ismay Avenue for use as open space – parkland. Staff presented an historical background and potential for the land	Report to be presented to the 2 August 2022 Council Meeting
7	Dutton Centre	The Burwood Community Welfare Services Inc have proposed to lease the entire site exclusively for a maximum of \$50,000 per year. Services the organisation wish to deliver include but are not limited to family support and domestic violence. Aged care services will also be included as a rental agreement condition. Current tenants may need to be accommodated or relocated and the Development Application consent conditions must be considered	To be presented to a future Councillor Workshop
8	Review of Strathfield Connector Bus	Staff presented the proposed new bus route that covers Cooke Park, Strathfield South, DFO/Bressington Park, Strathfield Library and Innovation Hub, local train stations, Flemington Markets and Courallie Avenue/Centenary Park Precinct. Operating hours for the bus service are also being proposed to be condensed to reduce costs and improve efficiency	New service and associated costs to be presented to a future Council Meeting
9	Golf Driving Range Operation	Staff presented a summary of the Hudson Park Driving Range income and expenses for recent years. Background of some of the issues Council experienced when leased to an external organisation	Report to be presented to the 2 August 2022 Council Meeting



		historically were discussed and potential issues in pursuing the outsourcing of the operation considered	
10	Relaunch Strathfield Land Care Program and National Tree Day	The relaunch of the Strathfield Land Care Program was well attended by members of the community and Councillors. National Tree Day to be held on 31 July 2022 will have a coffee cart and barbecue managed by the Rotary Club of Strathfield and approximately 75 trees will be planted to celebrate the occasion	Report to be presented to the 2 August 2022 Council Meeting
11	Employment Zones Reform	An Employment and Productivity Strategy for Urban Services Land, Strathfield Local Environment Plan Review presentation was presented by staff. An historical background, performance of precincts across the Local Government Area and future strategies for Council to consider implementing to achieve employment targets were discussed	Report to be presented to a future Council Meeting
12	Local Government NSW Conference	Councillors were reminded of the upcoming Local Government NSW Conference that will be held from 23 October 2022 until 25 October 2022. Motions to be submitted must be endorsed by way of a Council resolution at the next Council Meeting 2 August 2022. Criteria for Motions were presented	Report to be presented to 2 August 2022 Council Meeting
13	Strathfield Plaza Exit Route	Letter to be sent to Memocorp regarding the Strathfield Plaza Exit Route tabled	Letter to be sent
14	Commercial Centres Strategy	Mr Sam George, Hatch Roberts Day and Ms Esther Cheong, Atlas Urban presented the Place and Urban Design report for the Strathfield Commercial Centres. A high level economic and commercial floor space analysis was presented with future visions and prospective strategies considered for four commercial centres being Strathfield South, Flemington, Homebush and Strathfield Centre	Future planning and urban design reports/studies to be undertaken, as well as community consultation. Councillors to eventually prioritise focus areas

**General Business**

- General Manager appointment. To commence role in August 2022
- Organisational Structure Review to be presented to Joint Consultative Committee (JCC) 20 July 2022
- Feedback provided to Councillors on outcomes of meeting with Optus on 13 July 2022. Telstra cables to be moved at owner's request and approximately 30% of cables to remain intact. Energy providers will work with Council on infrastructure works
- Southern Sydney Regional Organisation of Councils (SSROC) meeting held on 4 July 2022
- Resignation announcement of the Deputy CEO and General Manager Planning, Environment and Urban Services

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

There are no attachments for this report.

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CS5                      CURRENT STATUS OF COUNCIL RESOLUTIONS  
AUTHOR:              David McQuade, Senior Governance Officer  
APPROVER:           Melinda Aitkenhead, Director Corporate & Financial Services

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#### RECOMMENDATION

That the report on the current status of Council resolutions be noted.

#### PURPOSE OF REPORT

To update the Council on the status of previous Council resolutions.

#### REPORT

Attached is a summary of the outstanding and acquitted Council resolutions.

#### FINANCIAL IMPLICATIONS

There are no financial implications.

#### ATTACHMENTS

1. Outstanding and Acquitted Council Resolutions

# ATTACHMENT 1

**Outstanding Council Resolution Actions**

Meeting Date	Subject	Comments
5 July 2022	Updated and New Policies	To go to August 2022 Councillor Workshop
5 July 2022	Planning Proposal - 11-16 Loftus Crescent, 2 Subway Lane, 5 & 9-11 Knight Street & 88-92A Parramatta Road, Homebush	To go to August 2022 Councillor Workshop
5 July 2022	Managing Trees on Private Land	Amendments to DCP to go on public exhibition
5 July 2022	Homebush West Shops	To go to August 2022 Councillor Workshop
5 July 2022	Homebush West Shopping District	Exeloo to be installed Shopping Precinct (behind the shops)
5 July 2022	Homebush North Precinct Plan	To go to September 2022 Councillor Workshop
5 July 2022	Council Committees	Letters sent to representatives. TOR updated and EOI live. Letters to be sent to State/Federal Members once meeting dates are confirmed
5 July 2022	200-206 Parramatta Road, Homebush - Planning Proposal	To go to August 2022 Councillor Workshop
7 June 2022	Golf Driving Range Operation	Report to be presented at August 2022 Council Meeting
7 June 2022	Child Protection Policy	Report to be presented at August 2022 Council Meeting
7 June 2022	Marlborough Road Pedestrian Crossing	Two concept plans submitted by Transport for NSW and will be considered at September 2022 Councillor Workshop
7 June 2022	Hudson Park Amenities Building	EOI to go out at end of September 2022 when elements of Park elements will be completed in October 2022
7 June 2022	Ibis Birds and Pest Species	To go to August 2022 Councillor Workshop

7 June 2022	Mayoral Minute 10/22 - Relaunch Strathfield Land Care Program and National Tree Day	Report to be presented at August 2022 Council Meeting
7 June 2022	Draft Investment Policy - Review	Report to be presented at August 2022 Council Meeting
7 June 2022	Mayoral and Councillor Annual Fees	Annual fees determined to be implemented from 1 July 2022. Acquiring Councillor details for processing
7 June 2022	Membership of Southern Sydney Regional Organisation of Councils (SSROC)	Membership to be included in next budget review as a reoccurring expenditure
7 June 2022	17-20 Loftus Crescent, Homebush Planning Proposal Report	To go to August 2022 Councillor Workshop
7 June 2022	Council Requests and Services Application	Project has been initiated and works underway
7 June 2022	Mayoral Minute 8/22 - Council Property Licenses and Leases Policy	To go to August 2022 Councillor Workshop
7 June 2022	Audit, Risk and Improvement Committee (ARIC) Membership and Independent Member Fees	In progress
7 June 2022	Community Strategic Plan Strathfield 2035, Delivery Program 2022-2026, Operational Plan 2022-2023 and Long-Term Financial Plan	Report on the rapidly increasing cost of building materials and impact on Fees and Charges to go to future Council Meeting
7 June 2022	Local Government NSW Annual Conference 2022	Criteria for Motions presented at July 2022 Councillor Workshop. Deadline for Notice of Motions to be submitted is 2 August 2022
7 June 2022	Garbage Collection Lead Times and Illegal Dumping	Report to go to future Council Meeting following six-month trial period of the source separated metals collection service
7 June 2022	Private Certifiers	To go to August 2022 Councillor Workshop
7 June 2022	Parramatta River Catchment Group	Membership documents being processed
7 June 2022	Local School Traffic Program	To go to August 2022 Councillor Workshop

3 May 2022	Arthur Street Bus Stop Shelter/Shade	To go to August 2022 Councillor Workshop
3 May 2022	Review of Strathfield Connector Bus	Report to be presented at August 2022 Council Meeting
3 May 2022	Mayoral Minute 7/22 - Sponsorship of Rotary Strathfield Youth Achievement Awards	Sponsorship Policy framework to be prepared
5 April 2022	Improving the Accountability and Transparency of Council – Councillor Sharangan Maheswaran	To go to August 2022 Councillor Workshop
5 April 2022	Safe Pedestrian Access at Marlborough Road/Homebush Bay Drive Road to Flemington Market	To go to August 2022 Councillor Workshop
5 April 2022	Parking and Safety Improvements to Courallie Avenue, Homebush West	To go to a future Councillor Workshop
7 March 2022	Mayoral Minute 3/22 – Lions Club Celebrating 75 Years	Council has contacted Rotary Club and awaiting response
1 June 2021	Hidden Treasures of Strathfield	Ongoing
1 June 2021	Mayoral Minute 7/21 - Proposed Renaming of Belfield section in Strathfield Local Government Area to Strathfield South	Awaiting advice from Geographical Names Board
3 July 2018	Pomeroy Street – Former Bowling Club Site	Council to contact Department of Education



**Acquitted Council Resolutions**

Meeting Date	Subject	Comments
5 July 2022	Strathfield Plaza Exit Route	Presented to July 2022 Councillor Workshop and letter sent to Memocorp
7 June 2022	Undeclaring Special Purpose Business Activity for Financial Year Ending 30 June 2022	Hudson Park Driving Range undeclared as Special Purpose Business Activity
7 June 2022	Program Upkeep for Parks and Reserves	Presented to June 2022 Councillor Workshop
7 June 2022	PV Narasimha Rao (Rao) Celebration Bust Acceptance	Presented to June 2022 Councillor Workshop
7 June 2022	Pride Month – Councillor Karen Pensabene	Lights installed and operational
7 June 2022	Mayoral Minute 9/22 - Letter of Support - Strathfield Girls High School West Invest Application	Letter sent
7 June 2022	Liverpool Road Tree Planting	Letters sent
3 May 2022	Community Newspaper	July 2022 edition published. Burwood and City of Canada Bay Councils not interested in approach to Inner West Review
3 May 2022	Application for WestInvest Contested Grant Funds	Total of four applications were submitted by Council – one allocated funds and three contested funds
3 May 2022	Fostering of the Arts to Tackle Graffiti	Council will; continue to monitor grant funding opportunities. No grant funding available
3 May 2022	Employment Zones Reform	Item discussed at July 2022 Councillor Workshop and strategies will be reviewed during current LEP review
3 May 2022	Benches to be Installed at Hornsey Road	Presented to June 2022 Councillor Workshop
3 May 2022	Mayoral Minute 6/22 – SSROC Membership	Report presented to June 2022 Council Meeting

3 May 2022	Community Strategic Plan Strathfield 2035, Delivery Program 2022-2026, Operational Plan 2022-2023 and Long-Term Financial Plan	Report presented to June 2022 Council Meeting
3 May 2022	Disabled Parking Spaces Outside Strathfield Plaza	Presented to June 2022 Traffic Committee
3 May 2022	Car Space Width Increase at Homebush West Car Park	Presented to June 2022 Traffic Committee
5 April 2022	Mayoral Minute 4/22 - Review Requirements for Managing Trees on Private Land	Report presented to July 2022 Council Meeting
5 April 2022	Airey Park Cricket Ground Drainage	Presented to June 2022 Councillor Workshop
5 April 2022	Traffic - Hillcrest Avenue, South Strathfield	Report presented to July 2022 Council Meeting
5 April 2022	Chain of Ponds Reserve, Cave Road, South Strathfield	Report presented to June 2022 Council Meeting
5 April 2022	Garbage Collection Lead Times and Illegal Dumping	Report presented to June 2022 Council Meeting
5 April 2022	Statement of the Heart	Letters sent
5 April 2022	Insecure Jobs	Letters sent
5 April 2022	Mayoral Minute 5/22 – Review of Strathfield Connector Bus	Report presented to May 2022 Council Meeting
5 April 2022	Flyover/Overpass at Arthur Street and Centenary Drive, Homebush West	Presented to Councillor Workshop 26 April 2022
5 April 2022	Resilience NSW and Disaster Recovery Payment	Strathfield LGA Placed on disaster affected areas. Information has been provided to residents on how to apply for funding
5 April 2022	Consultation Process with Businesses within Shopping Precincts	Letters and survey prepared. Consultation commencing April 2022
5 April 2022	Clean-up the Strathfield South Town Centre	Councillors provided with cost estimate to clean up and rejuvenate Strathfield Town Centre
5 April 2022	Public Space Legacy Program - Hudson Park Stage 2	Plans amended and approved by Council
5 April 2022	Report on Safety and Amenity Works End of The Crescent, Homebush West	Report presented to June 2022 Council Meeting
5 April 2022	Council App for Council Services	Report presented to June 2022 Council Meeting
5 April 2022	Draft Media Policy	Report presented to June 2022 Council Meeting

5 April 2022	Community Advocate - Clarifying Motion 12.14 of the 1 February 2022 Council Meeting	Report presented to June 2022 Council Meeting
5 April 2022	Audit of Redundant Driveways and Kerbs With No Verges	Report presented to June 2022 Council Meeting
5 April 2022	Payment of Councillor Superannuation	Report presented to June 2022 Council Meeting
5 April 2022	Park Toilets	Report presented to June 2022 Council Meeting
7 March 2022	Private Certification	Letters sent and matter to be discussed at June 2022 Councillor Workshop
7 March 2022	Flag/Banner Holders in Strathfield LGA Shopping Centres and Outside Community Buildings	Poles refurbished at Depot
7 March 2022	Fostering of the Arts to Tackle Graffiti	Report presented to May 2022 Council Meeting
7 March 2022	Parking Issues at Courallie Avenue	Letters sent
7 March 2022	Illumination of Pathway that Connects Airey Park and Melville Reserve	Report presented to May 2022 Council Meeting
7 March 2022	Homebush West Traffic Study	Presented to Councillor Workshop 26 April 2022
7 March 2022	Support for Referendum to Amend Australian Constitution	Letters sent and Motion submitted 25 March 2022
7 March 2022	Strathfield Council Options for a Circular Economy	Report presented to March 2022 Council Meeting
1 February 2022	2022 National General Assembly of Local Government	Registrations completed and accommodation booked
1 February 2022	Mayoral Minute 2/22 - Comprehensive Tree Maintenance Program	Included in budget
1 February 2022	Community Newspaper	Report presented to May 2022 Council Meeting
1 February 2022	Audit of Council Property and Utilisation	Audit of Council properties complete
1 February 2022	Strathfield Council Depot	Letter sent to Crown Lands on 8 March 2022. Council no longer considering relocation
1 February 2022	Traffic Light Installation at Flemington Road and Parramatta Road Intersection	Letters sent to The Hon. Anthony Roberts, MP, Minister for Planning and Minister for Housing, Mr

		Rob Sharp, Secretary Transport NSW and Mr Lucas Earl, Truman Corp Pty Ltd on 19 February 2022
1 February 2022	Flag/Banner Holders in Strathfield LGA Shopping Centres and Outside Community Buildings	Report presented to March 2022 Council Meeting
1 February 2022	Open Space in Courallie Avenue Precinct	Report presented to March 2022 Council Meeting
1 February 2022	Mayoral Minute 1/22 - Operational Committees	Presented to Councillor Workshop in March 2022
1 February 2022	Voting Delegates for Special Local Government NSW Conference	Councillors nominated and registered
1 February 2022	Night Time Safety Lighting at Pedestrian Crossings	Report presented to March 2022 Council Meeting
1 February 2022	Safety Outdoor Dining	Report presented to March 2022 Council Meeting
1 February 2022	Local Environmental Plan 2021	Letter sent. Meeting with NSW Department of Planning, Industry and Environment to take place week commencing 4 April 2022
1 February 2022	Homebush West Traffic Study	Report presented to March 2022 Council Meeting
1 February 2022	Naturalisation of the Cooks River	Letters sent to The Hon. Dominic Perrottet, MP, Premier of NSW, The Hon. Kevin Anderson, MP, Minister for Lands and Water and The Hon. James Griffin, MP, Minister for Environment and Heritage on 18 February 2022
1 February 2022	Upgrade at the Junction of Underwood Road and Centenary Drive	Letters sent to Mr Rob Sharp, Secretary Transport NSW and Dr Fiona Martin MP on 17 February 2022
1 February 2022	Parking and Safety Improvement to Courallie Avenue, Homebush West	Report presented to March 2022 Council Meeting
1 February 2022	Planning Controls for Homebush West	Presented to Councillor Workshop February 2022
1 February 2022	Flyover/Overpass at Arthur Street and Centenary Drive, Homebush West	Letters sent to Mr Rob Sharp, Secretary Transport NSW and Dr Fiona Martin MP on 17 February 2022. Report to go to April 2022 Council Meeting

1 February 2022	Safe Pedestrian Access at Marlborough Road/Homebush Bay Drive to Flemington Markets	Report to go to April 2022 Council Meeting
3 November 2021	FIFA Women's World Cup	Report presented to May 2022 Council Meeting
14 September 2021	Environmental Planning and Assessment Amendment (Infrastructure Contributions Bill) 2021	New legislation before parliament. No timeline provided for finalisation
4 May 2021	Local Environment Plan 2021 Community Consultation	Included in LEP
4 May 2021	Mayoral Minute 4/21 Strathfield ANZAC Day Ceremony	Committee held in March 2022. Future meeting to be held in May 2022
6 October 2020	Marlene Doran	No further action required by Council

DEUI IBIS BIRDS AND PEST SPECIES

AUTHOR: Whitney-May Lever, Environmental Projects Officer - Biosecurity

APPROVER: Kandace Lindeberg, Executive Manager, Landuse Planning and Development

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## RECOMMENDATION

1. That Council note and receive the report.
2. That Council run an education campaign through social media and eNews educating the public on what they can do to reduce the impact of the Australian White Ibis.

## PURPOSE OF REPORT

At the Ordinary Council Meeting of 7 June 2022, Council resolved:

*"111/22*

*RESOLVED: (Pensabene / Hall)*

1. *That Council report write to NSW Planning, Industry and Environment and other organisations that may be of use including the Nature Conservation Council, to ask for advice regarding the increased population of Ibis birds and pest species including:*
  - *How to protect and enhance the habitat for Ibis birds by planning their numbers?*
  - *How do we advise residents on controlling the nests/numbers on their property?*
  - *As they are a protected species, how does Council control the excrement and mess they cause?, and*
2. *The control of invasive species particularly the control of feral cats and foxes, and that a report be produced to Council based on the responses received."*

This report has been prepared in response to the above Resolution.

## REPORT

The Australian White Ibis (*Threskiornis moluccus*) is one of Australia's three native ibis species. Ibis are wetland birds that typically feed on invertebrates, such as freshwater crayfish and mussels. However, due to declining habitat availability and quality, the Australian White Ibis has expanded and thrived in urban areas where there are predictable food sources, water, few natural predators and available nesting trees. They are often spotted scavenging for food from landfill sites, bins and rubbish, with people giving them the nicknames "bin chickens" and "tip turkeys".

The ibis do perform ecological functions in their native wetland habitats and play an important role in aerating soils while probing for food. In addition to this, they have become a staple of the Sydney landscape, and are considered by some to be an Australian icon. However, they can cause a significant mess while

scavenging for food in rubbish bins, are mostly unfazed by humans, can be smelly and messy around roosting sites.

Council sent requests to the Nature Conservation Council and National Parks and Wildlife Service (NSW Department Planning and Environment) for input on Ibis habitat, control and best cleaning practices. Each agency were sent two emails and contacted via their phone line. Council has received feedback from the NSW National Parks and Wildlife Service.

As a native species, the Australian White Ibis are protected under section 98 of the *NSW National Parks and Wildlife Act 1974* and in the Sydney region managed under the *Sydney Basin, Australian White Ibis Regional Management Plan 2010*. As such, Council is limited in its ability to manage populations. On Council managed land, any population control efforts such as egg removal will require consultation and permits from NSW National Parks and Wildlife Service. Ibis chicks and birds cannot be harmed.

If Ibis are nesting and have chicks, control actions must be delayed until the chicks have left the nest. After Ibis have finished nesting, trees can be pruned to discourage returning to the site. When managing ibis on private properties, residents should;

- Never feed the ibis or allow wildlife access to scraps of food or rubbish. All garbage lids should be kept securely closed. Pet food should be kept inside
- Remove water sources and/or reduce access to water (use a pool cover, reduce areas for sitting/perching near water)
- Avoid planting or consider removing exotic plant species which provide nesting sites for the ibis, in particular Cocos Palm (*Syagrus romanzoffiana*)

Further measures to control ibis on private properties may be undertaken by property owners under license from the NSW National Parks and Wildlife Service and conducted by qualified professionals. Best practice cleaning involving Ibis birds include using a standard high-pressure hose/cleaner on pathways/recreation areas and vehicle street sweepers on roadways.

Council's website provides information to residents on the Australian White Ibis. In addition there are several fact sheets available on the Ibis (attached) – these can be distributed to residents via a social media and eNews campaign.

Council's website on the Ibis is - <https://www.strathfield.nsw.gov.au/live/animals-and-pets/>

Control of invasive animals such as the European red fox (*Vulpes vulpes*) and feral cats (*Felis catus*) is difficult at a local level. Due to large population sizes outside of the Strathfield Local Government Area, any population control efforts undertaken by Council would quickly be negated by new individuals moving into the area from surrounding suburbs. Baiting is not recommended due to the risks in high population areas. Trapping is recommended for known nuisance individuals, however large scale control would need to be co-ordinated on a regional level.

## FINANCIAL IMPLICATIONS

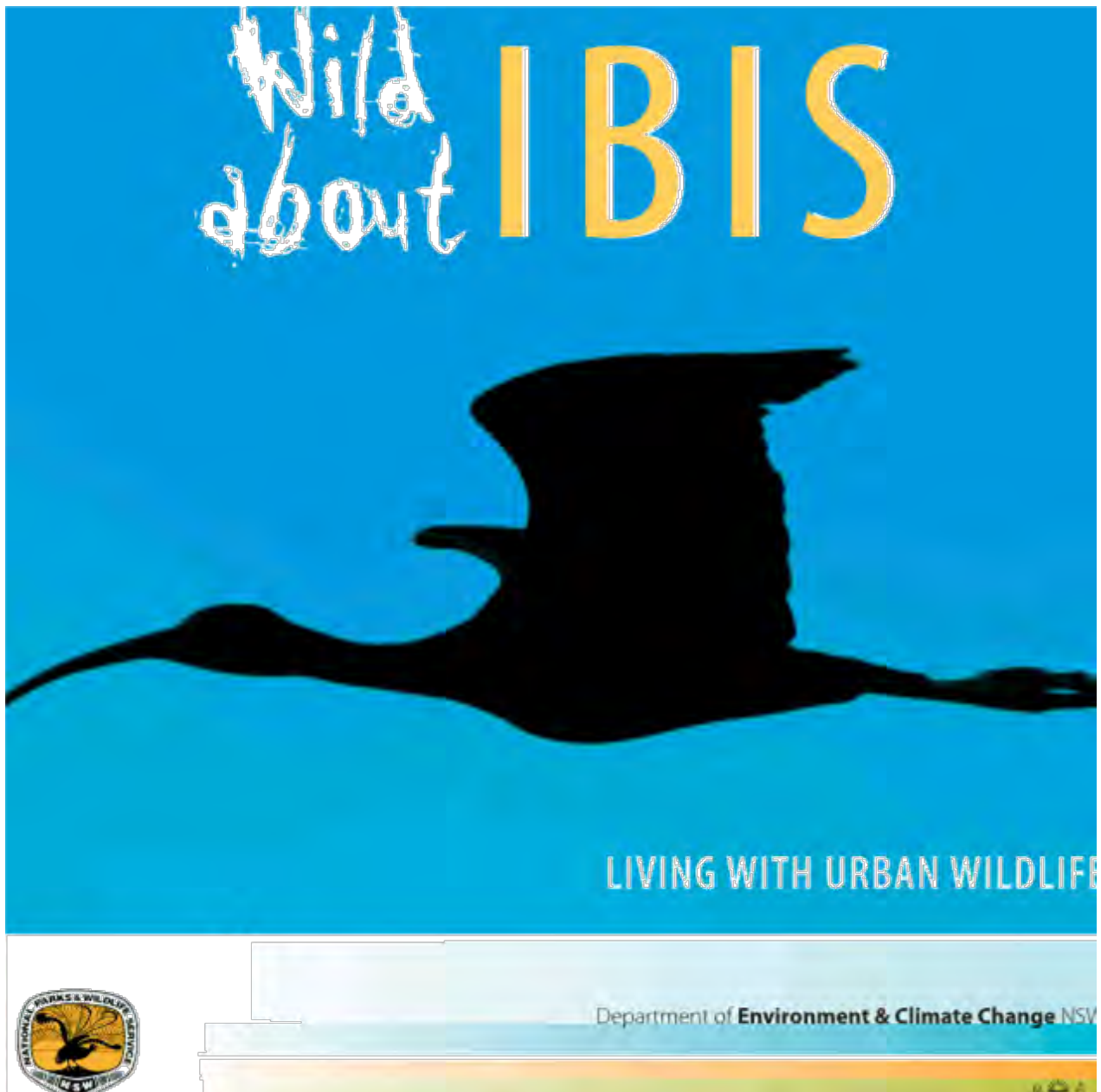


1. On-going in-kind staff time such as the Cleansing Team who respond to the complaints received by Council to clean and maintain public areas where the Ibis are roosting/leaving excrement (Council are currently doing this).
2. In-kind Sustainability and Communication teams staff time to run an education campaign across Council social media, eNews and website.

#### ATTACHMENTS

1. NPWS Wild About Ibis
2. Landholder's Licence to Harm Protected Animals - Australia White Ibis

# ATTACHMENT 1



Department of Environment and Climate Change NSW

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Email: [info@environment.nsw.gov.au](mailto:info@environment.nsw.gov.au)

Website: [www.environment.nsw.gov.au](http://www.environment.nsw.gov.au)

The work of the following researchers is acknowledged:

Dr. Richard Kingsford (University of NSW), Geoffrey Ross (NPWS NSW), Dr Ursula Munro, Andrew Smith and Daniel Coben (University of Technology, Sydney), Brian Martin (University of Wollongong) and Mark Murray and Phil Shaw (Ecosure, Gold Coast).

Additional References:

Archant, S. and Higgins, P.J. (Eds) (1998) Handbook of Australian, New Zealand and Antarctic Birds, Vol. 1. Ratites to Ducks. Oxford University Press Australia, Melbourne. 1078-1087

Payson, G. and Knight, F. (1997) Field Guide to the Birds of Australia. Angus and Robertson, Sydney.

Kingsford, R.T., Porter, J.L. and Ahern, A.D. (2003) Aerial Surveys of Wetland Birds in Eastern Australia October 2000 – 2002. Occasional Paper No. 33. NSW National Parks and Wildlife Service, Hurstville.

Front cover image: [birdphotos.com.au](http://birdphotos.com.au)

Printed on recycled paper.





## Caring for an urban icon



Geoffrey Ross,  
Wildlife Management Officer



The graceful nature and incredible adaptation of Australia's wetland birds to the harsh environment has captivated many people.

This booklet, the third in the NSW National Parks and Wildlife Service 'Wild about' series, explores our current knowledge and relationships with ibis in the urban landscape. Included in this outline is a brief insight into the population and ecology of ibis taken from the work of many researchers, in particular NPWS Wildlife Management Officer Geoff Ross.

Due to the ongoing dry conditions in western NSW, Australian White Ibis numbers have dramatically increased in regions along the East Coast. Geoff explains that the population shift has raised "concern for the White Ibis and wetland species in NSW" and he proposes "a re-evaluation of current ibis management."

You are invited to explore these issues and to appreciate these wonderful birds as a vital part of our wetland ecology.



## AUSTRALIAN WHITE IBIS

### *Threskiornis molucca*

Australian White Ibis is one of three native Australian species. Australian White Ibis have an all white body, black head and neck with red patches under the wings.

### QUICK FACTS

Length:	65 – 75cm
Weight:	Males: 1.7 – 2.5kg Females: 1.4 – 1.9kg
Wingspan:	110cm – 125cm
Beak length:	Males: >16.7cm Females: < 16.7cm
Clutch Size:	1 – 4 eggs
Egg Incubation:	21 – 23 days
Fledgling age:	48 days
Clutches per season:	1 – 3
Sexual maturity:	3 years
Breeding season:	Varies with location, Sydney: June – February
Habitat:	Freshwater wetlands, tidal mudflats, mangroves and urban habitats
Diet:	Wide range including: Aquatic invertebrates (especially freshwater crayfish and crickets) and urban waste
Status:	Common

## STRAW-NECKED IBIS

### *Threskiornis spinicollis*

The Straw-necked Ibis is distinguished by iridescent black wings and breast, white underparts and neck ring, a black featherless head and distinctive straw like feathers on the neck.

### QUICK FACTS

Length:	60 – 70cm
Weight:	1.1 – 1.5kg
Wingspan:	100cm – 120cm
Clutch Size:	2 – 5 eggs
Egg Incubation:	24 days
Fledgling age:	Around 4 weeks
Clutches per season:	Unknown
Breeding season:	September – November in south eastern Australia
Habitat:	Grasslands, freshwater wetlands, irrigated pasture, crops, airfields, sewage ponds
Diet:	Wide range including frogs, fish, beetles, spiders, crickets and freshwater snails
Status:	Common to inland NSW Occasionally sighted in Sydney



## GLOSSY IBIS

### *Splegadis falcinellus*

The Glossy Ibis is the smallest of the three ibis found in Australia. The entire body is covered in dark purple to brown coloured feathers.

#### QUICK FACTS

Length:	55 – 65 cm
Weight:	0.5kg
Wingspan:	80 – 95cm
Clutch Size:	2 – 6 eggs
Egg Incubation:	21 days
Fledgling age:	25 days
Clutches per season:	Unknown
Breeding season:	Oct – Dec in southern Australia, Feb – April in northern Australia
Habitat:	Wetlands with good vegetation, including wet pasture, grasslands and ricefields
Diet:	Mainly aquatic invertebrates and insects
Status:	Common to inland NSW Rarely sighted in Sydney



Straw-necked ibis



Glossy ibis



## our heritage

The Australian White Ibis is a native wetland bird and part of our amazing natural heritage. All native species, ibis are protected under the *NSW National Parks and Wildlife Act 1974*.

Australian White Ibis (*Threskiornis molucca*) are found in Tasmania, up the East Coast and across Northern Australia, and in a narrow band down the West Australian coast. Beyond Australia their range extends to Papua New Guinea, Solomon Islands and as far west as the Alucan Islands in Indonesia. Occasionally they are found in New Zealand.

Whilst related, the Australian White Ibis and the Black-headed Ibis of Asia (*Threskiornis melanocephalus*) are separate species to the Sacred Ibis of Africa (*Threskiornis aethiopicus*).



## RISK

Australia is one of the driest continents on earth and many native waterbirds, like the ibis, travel great distances in search of suitable freshwater wetlands and estuaries. Ibis respond to the cycles of climate by adapting and breeding when conditions are right and are known to be heavily reliant upon flood waters of inland rivers. Australian White Ibis prefer to roost in and around wetlands, freshwater swamps, on mudflats, wet pasture or lawn.

Additional breeding locations for wetland birds in NSW include the Macquarie Marshes, Gwydir Wetlands, Balranald, Burren Lakes, Barrenbox Swamp and Lake Cowal. (The 20,000 ha Macquarie Marshes (in Western NSW) are internationally significant and listed under the Ramsar Convention on Wetlands in 1986, they provide one of the most important nesting areas for ibis in NSW).

Research in the Macquarie marshes suggests an absence of significant Australian White Ibis breeding events since the year 2000. There have been significant modifications to wetland hydrology (recent floods covered only 50% of the original area), and subsequent bushfires which have damaged nest trees.

Aerial surveys of the marshes in 2004 recorded less than 20 waterbirds in the area, and in 2005, less than 10. These observations indicate a wetland in crisis and a need to nurture breeding populations of waterbirds including those currently roosting in urban areas.



## A symbol of healthy wetlands

Australian White Ibis are an integral part of our cultural heritage. Their long-term presence in the landscape is reflected in Indigenous Culture and stories across Australia. For thousands of years ibis have been sacred to communities, and an indicator of environmental wellbeing.

Nesting colonies of wetland birds such as Australian White Ibis, heron and egrets are a sign of a healthy wetland ecosystem, and their population health is indicative of the vitality of the wetlands they inhabit.

In inland areas waterbird breeding is contingent upon the quality and amount of water, the timing of flooding and the availability of food. The arrival of Australian White Ibis in urban environments may be an indication of decreasing quality and long-term changes in the inland ecosystems of NSW, or a long term climatic cycle.

The **NSW National Parks and Wildlife Service** is interested in working with communities in the care of native wildlife populations where they occur, especially when there are significant habitat challenges for waterbird species in their natural habitat.



## HOMING INSTINCT

Whilst newly fledged ibis fly long distances (trips up to 3,200 km are recorded) most return to traditional sites to nest. It is essential that ibis instincts and needs are understood and that populations are able to utilise available habitat. A key question for the species and for population management in NSW is whether the ibis will return inland.



## Learning about ibis

Understanding the movement of wetland birds and their adaptation to changed conditions helps the NPWS and local councils learn about ibis and their needs.

Tracking and recording ibis over many years provides some insight into their life history, where they forage, how far they migrate, if they return to their colony of birth, and how long they might live.

For more than a decade in NSW, individual birds have been tagged with lightweight coloured leg bands to help researchers understand ibis habits.

Banded birds have been recorded in parks, landfill and urban areas up to 28 km from the original banding site. Birds banded as juveniles in Sydney have been resighted outside of Sydney as far away as Tweed Shire, Currumbin (Qld), Sunshine Coast (Qld) and Townsville (Qld). A bird banded in Victoria has been sighted in Papua New Guinea.

You can get involved with the annual ibis count, and other local management activities. Details are on the NPWS website: [www.nationalparks.nsw.gov.au/npws/content/white\\_ibis\\_survey\\_online\\_form](http://www.nationalparks.nsw.gov.au/npws/content/white_ibis_survey_online_form)





## Protecting ibis

The Sacred Ibis of the Middle East is a symbol of the wisest of Egyptian Gods, *Toth*.

This species is now in danger of extinction. Although Australian White Ibis are currently considered an abundant species, particularly in our urban environments, they have not been doing well in their traditional habitat. The Australian White Ibis needs to be cared for on a whole population basis, across the landscape, to avoid the plight of the Sacred Ibis.

The Australian White Ibis have been researched locally, and in key habitat areas across NSW. Aerial surveys conducted over eastern Australia since 1983 indicate that numbers of Australian White Ibis have decreased dramatically in the inland river systems.

Our understanding of breeding success in urban environments, dispersal patterns, immigration, survivorship and recruitment back into breeding populations is currently limited. As a consequence, our management of breeding populations should proceed with caution.

Numbers of Australian White Ibis recorded by aerial survey of 10 survey bands across eastern Australia between 1983 – 2002 by Kingsford et.al. (2003).



The Egyptian God, *Toth*, is represented as a man with the head of an ibis. *Toth* is considered the great mediator, the counsellor, and the patron of knowledge.

## Coastal refuge or new home?

Australian White Ibis have been visiting Sydney in increasing numbers for the last 50 years (with breeding records since 1970). There has been a simultaneous increase at other locations along Australia's eastern coast - including Brisbane, the Gold Coast, the NSW North Coast and Central Coast.

Since 1980, breeding colonies have established in the Royal Botanic Gardens and Centennial Parklands, at Lake Gillawarna (Bankstown) and Cabramatta Creek. There are now many smaller colonies across numerous Local Government Areas (LGA) particularly near the coast.

Changes to their natural habitat cause the birds to move to places where water and food are more predictable. As a result, changes to inland wetlands ibis are now part of the urban environment in NSW.

The decline in traditional ibis habitat and nesting sites places an emphasis upon responsible ibis management in urban areas and to nurture existing ibis communities.



**IBIS NESTING, FORAGING AND FEEDING AREAS AROUND SYDNEY 2006**



## The good life in Sydney

The normal diet of Australian White Ibis consists mainly of aquatic invertebrates, in particular freshwater crayfish and mussels. The Australian White Ibis is held in high regard by many farmers due to the belief that they help control Australian locust plagues.

Fortunately, Australian White Ibis supplement their diet with the "big smoke" from landfill sites, bins and litter. This can be harmful to their health.

By observing the behaviour of ibis populations we can better understand their needs. The NPWS is working with local governments to balance community interests and their needs, particularly in urban landscapes.

What is needed is to keep ibis populations healthy.



## A balanced approach

Individual colonies of Australian White Ibis are currently managed under Section 121 of the NSW National Parks and Wildlife Act 1974.

**Caution** is required in managing large breeding colonies in urban areas as there is potential to cause considerable impact on the national status of the species.

To achieve management outcomes and sustain healthy ibis populations in the Sydney region the following **principles** need to be considered:

- A coordinated approach across local government areas and reserves will best address ibis food sources
- Individual site management plans for ibis breeding colonies need to be coordinated across the landscape, and include habitat management practices that impact least upon the overall species status
- Community awareness, understanding and assistance are required to help protect ibis from threats and to care for waterbird populations as part of a broader landscape view.

Management of urban food sources and breeding sites is a **balancing act**. Recommended **management practice** include:

- Covering of public garbage bins and skips
- Improved litter management
- Refined management of landfill and waste transfer
- Humane disturbance techniques and habitat manipulation using proven practices and experienced providers
- Nest and egg relocation from large breeding colonies using qualified providers
- Integrated planning across regions and local government areas.

Further steps in **managing interactions between ibis and people** include:

- Interpretation and education programs in public parks to actively discourage public bird feeding
- Netting of larger outdoor public eating areas
- Community education initiatives on litter, bird feeding and the ecology of Australian White Ibis.





## Mutual benefits

Well managed urban landscapes can accommodate ibis populations for mutual benefit and enjoyment.

Ibis can also enhance our local environment. They do a great job aerating the soil while they probe for insects in our playing fields and public parks.

An ibis breeding colony is a spectacular display of nature at work and provides a great educational opportunity for our children. Such opportunities are important in understanding nature and our role in caring for ecosystems in the urban environment.

As we learn more about the care of wetlands and wetland species there will be opportunities to help restore suitable habitat, and to encourage ibis nesting away from airports and the most popular public picnic areas.

We already know the importance of managing our wastes and litter so the health of ibis and other species is not harmed.

With ongoing observation and research, and through community understanding, we can continue to care for and enjoy ibis communities in our towns and cities.



## HOW YOU CAN HELP

1. Recycle responsibly
2. Allow native birds to feed naturally
3. Prevent birds accessing waste and litter
4. Report sightings of colour banded birds to the Australian Bird and Bat Banding Scheme (ABBBS) via:  
Email: [abbbs@deh.gov.au](mailto:abbbs@deh.gov.au)  
Phone: (02) 62742407  
Online: [www.deh.gov.au/biodiversity/science/abbbs/recovery.html](http://www.deh.gov.au/biodiversity/science/abbbs/recovery.html)

5. Take part in the Annual Community Ibis Count.  
Information needed:

- Colour bands are placed on both legs of the ibis. It is important to report each bands position (right or left leg, upper or lower leg, above or below another band) and its colour
- Location of sighting and additional information such as closest street name or latitude and longitude are very useful
- Date of sighting
- Time of sighting
- Activity of ibis.

Online forms: [www.nationalparks.nsw.gov.au/npws.nsf/content/white\\_ibis\\_survey\\_online\\_form](http://www.nationalparks.nsw.gov.au/npws.nsf/content/white_ibis_survey_online_form)





## Further information

### BIRDLIFE INTERNATIONAL

<http://www.birdlife.org>

### AUSTRALIAN GOVERNMENT—

#### DEPARTMENT OF ENVIRONMENT AND HERITAGE

<http://www.deh.gov.au/water/wetlands>

### AUSTRALIAN TRANSPORT SAFETY BUREAU

Fact sheet on management of ibis at airports

[http://www.atsb.gov.au/publications/2004/pdf/05\\_ibis.pdf](http://www.atsb.gov.au/publications/2004/pdf/05_ibis.pdf)

### NSW National Parks and Wildlife Service

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59–61 Goulburn Street

PO Box A290

Sydney South NSW 1232

**Phone:** (02) 9995 5000 (switchboard)

131 555 (DECC publications enquiries)

**Fax:** (02) 9995 5999

**TTY:** (02) 9211 4723



Department of **Environment & Climate Change** NSW



## ATTACHMENT 2



Department of Planning, Industry and Environment

## Landholder's Licence to Harm Protected Animals: Australian White Ibis – Nest and Eggs

*Biodiversity Conservation Act 2016*

### Licence conditions

1. For the purposes of this licence the term:
  - a. BC Act means: the *Biodiversity Conservation Act 2016*
  - b. NPWS means: the NSW National Parks and Wildlife Service
  - c. Property means: the place identified in the property address
  - d. Licensee means: the person holding the licence
  - e. Harm animals means: kill, injure or capture the animal, but does not include harm by changing the habitat of an animal.
2. The licensee must not harm Australian White Ibis chicks or adults whilst carrying out activities in connection with this licence. Nests adjacent to or containing chicks must be left undisturbed until chicks fledge.
3. Vacant nests or nests containing eggs of Australian White Ibis may be removed and disposed of.
4. All works are to be undertaken by the holder of a current General Licence granted under Part 2 of the BC Act.
5. The licensee must ensure that a copy of this licence is provided to any General Licence holder authorised under this licence.
6. The licensee or the General Licence holder must carry this licence whilst implementing the works, and produce the licence upon request to NPWS.
7. Vacant nests or nests containing eggs of Australian White Ibis can only be removed on or over the property or location named in this licence.
8. The licensee, or the General Licence holder implementing this licence, shall notify NPWS within 24 hours if a species not covered by this licence is harmed.
9. The licensee must keep a true and accurate record of the number of nests or nests containing eggs of Australian White Ibis removed or destroyed under this licence in accordance with the attached record sheet. The record sheet must be produced for inspection upon request by NPWS.
10. For reporting purposes, the licensee must ensure that information relating to the number of nests or nests containing eggs of Australian White Ibis removed or destroyed under this licence is obtained from any relevant General Licence holder.
11. The licensee must provide NPWS with an accurate and up to date record sheet within 7 days of the expiry of this licence. Licence variations, extensions or new licences will not be granted unless record sheets have been provided.
12. The licensee must provide reasonable access to the property specified in this licence for inspection by NPWS.
13. This licence is not transferrable to another person or property.

Under section 2.14 of the *Biodiversity Conservation Act 2016* it is an offence to contravene or fail to comply with a condition of this licence.

**Warning:** It is the licence holder's responsibility to ensure they are familiar with any other statutory or regulatory provisions relevant to this licence such as local council requirements, the *NSW Firearms Act 1996* and *Prevention of Cruelty to Animals Act 1979*.

Department of Planning, Industry and Environment, 59 Goulburn Street, Sydney South NSW 2000. Phone: 131 555 (environment information and publications requests); email: [info@environment.nsw.gov.au](mailto:info@environment.nsw.gov.au); Website: [www.environment.nsw.gov.au](http://www.environment.nsw.gov.au). EES 2019/0417; August 2019.

1 of 1

PPC1 STRATHFIELD LAND CARE PROGRAM AND NATIONAL TREE DAY

AUTHOR: Peter Bowmer, Executive Manager, Civic Services

APPROVER: Mary Rawlings, Director Office of the CEO

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## RECOMMENDATION

That Council:

1. Note the Report and endorse the Strathfield Land Care program;
2. Request a report on future funding of the program and National Tree Day initiatives.

## PURPOSE OF REPORT

At the Ordinary Council Meeting of 7 June 2022, Council resolved:

*"104/22*

*RESOLVED: (Blackmore)*

*That;*

- *Strathfield Council relaunch our Land Care Program on National Tree Day 31 July 2022 and encourage residents to register for our upcoming Land care programs;*
- *National Tree Day be held this year at our first Urban Forest at Hudson Park West and that a letter be sent inviting all local residents to this event;*
- *A report be provided to the July Council Meeting with a program for our Land Care events between July 2022 – June 2023 and a plan to encourage local residents and schools to get involved in the program."*

This report has been prepared in response to the above Resolution.

## REPORT

Council has a program in place for National Tree Day on 31 July 2022. The first planting of Strathfield Urban Forest will take place in Hudson Park West. Auxiliary planting along the sound barrier mound in Hudson Park Stage 1 will also take place.

Council has 78 (seventy eight) Turpentine trees to plant in Hudson Park West and will have a further 1,000 (one thousand) trees and shrubs to plant.

Council will be hosting National Tree Day with support from Rotary and Coffee Van.

## Promotion

Both these items were promoted using various printed and digital methods:

### **National Tree Day**

- Dedicated website page
- eNews – 14 and 28 July 2022
- Email to volunteer database – 21 July 2022
- Facebook – Between 18 and 25 July 2022
- Facebook event – 15 July 2022
- Twitter – Between 18 and 25 July 2022
- Instagram – 26 July 2022
- Printed newsletter – July 2022
- Mail out – A4 letter to all residents and businesses – Letterbox dropped week of 11 July 2022

### **Bushcare**

- Dedicated website page
- eNews – 7 and 26 July 2022
- Email to volunteer database – 8 July 2022
- Facebook – Between 12 and 15 July 2022
- Twitter – 15 July 2022

Council's Bushcare Program was relaunched 23 July 2022. Twelve volunteers, staff and several Councillors were in attendance.

The day was very successful and Bushcare will now convene once a month in various locations across the Local Government Area. The aim is to develop several groups in all locations.

The program for the next twelve months is to hold a Bushcare event every month on a Saturday.

### **FINANCIAL IMPLICATIONS**

Council has limited budget for these activities as below:

Council's current budget for National Tree Day is \$12,800. This needs to be reviewed as this barely covers plants, Rotary BBQ, administration and activities for the day.

Council does not currently have a budget for Bushcare. The relevant costs come from the parks/natural areas operational budget. This needs to be reviewed and budgeted for moving forward.

### **ATTACHMENTS**

There are no attachments for this report.



PPC2 HUDSON PARK GOLF DRIVING RANGE OPERATION

AUTHOR: Peter Bowmer, Executive Manager, Civic Services

APPROVER: Mary Rawlings, Director Office of the CEO

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## RECOMMENDATION

That Council continue to operate the Hudson Park Driving Range in-house and review operations annually in keeping with best practice.

## PURPOSE OF REPORT

At the Ordinary Council Meeting of 7 June 2022, Council resolved:

*"109/22*

*RESOLVED: (Cai / Reddy)*

*That Council seek a report on the costs and benefits of operating the Hudson Park Golf Driving Range in-house versus seeking Expressions of Interest for it to be operated by an external party."*

This report has been prepared in response to the above Resolution.

## REPORT

Council has recently undertaken a major upgrade of the Hudson Park Driving Range.

Works have included:

Surface upgrade to synthetic grass surface	\$1.3m
Safety netting for balls	\$900k
Security fencing	\$150k
New administration building and ball handling facility	\$650k

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<b>TOTAL UPGRADE COST</b>	<b>\$3m Investment</b>
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Prior to the upgrade, Council operated the Driving Range in-house under challenging conditions. Despite the challenges in operation, the Driving Range has returned a surplus in operation and during the pandemic had an increase in usage with income averaging \$40K per week.

Ball retrieval had become difficult with uneven and muddy conditions over recent years. Ball losses are high, equating to thousands of dollars for their replacement.

Recent Income and Expenditure:

	Income	Expenses	Net Surplus
FY 2020-21	\$1,705,107	\$1,051,730	\$653,377
FY 2019-20	\$1,008,262	\$801,082	\$207,179

Council has operated the Driving Range in-house since 2011. It returned to being run in-house as a result of significant issues with the lease and operations and a loss of income to Council.

In 2021 Council advertised an Expression Of Interest (EOI) to build, operate and upgrade the facility. However, following a rigorous assessment process the proposals received were found to be unsuitable and of no benefit to Council.

### Long Term Viability

The recent upgrade and changes to operations of the Driving Range will require 12 months to determine the long-term viability of in-house operations or outsourcing.

This will allow Council to evaluate:

- Operational efficiency from a synthetic surface in regard to staff levels and plant equipment
- Community acceptance and patronage, and income

Following the completion of the upgrade, the Driving Range reopened on Friday 22 July 2022. Initial feedback from users has been positive and income has been solid with \$40k taken in the first three days of operation.

The operation of the Driving Range by Council for a full financial year will allow time to assess performance and is also in accordance with Council's principles outlined in the following Resolution adopted at the Ordinary Council Meeting 5 April 2022:

*"60/22*

*RESOLVED: (Blackmore / Pensabene)*

*That Council write to all local members and candidates for the upcoming election stating:*

- *That Strathfield Councillors; recognise and support the importance of maintaining Council services by Council workers.*
- *Maintaining core and valued Council services using local council labour.*
- *Support Council trainee and apprenticeships to share knowledge in the industry.*
- *Reject the misuse of labour-hire contractors and casual employment in the Local Government space.*

- *Avoid the privatisation of valued and reliable Council services."*

## FINANCIAL IMPLICATIONS

The financial implication at this stage cannot be accurately assessed. Factors that need to be considered include:

- Return on capital investments
- Development of reserves from capital improvement and maintenance
- Potential effect of grant monies received for fencing through the Department of Planning and Environment should Council lease out
- The Driving Range is also located on Crown Land and should Council lease it out, Crown Lands may take control to collect the lease fee. Council should seek legal advice before outsourcing the operation
- Operational costs including wages, ball replacement and various other operational costs

Council will require a full year of operation to assess these costs against income as the usage of the range is also seasonal.

## ATTACHMENTS

There are no attachments for this report.