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# **1. Preliminary**

## **Purpose**

To support projects and initiatives that deliver direct benefit to the community of Strathfield.

## **Strategic Framework**

This grant program aligns with the themes of the Community Strategic Plan 2030 in relation to Connectivity, Community Wellbeing, Civic Pride and Place Management, Liveable Neighbourhoods, Responsible Leadership.

Information about this grant program and Community Strategic Plan 2030 can be found on the Council website [www.strathfield.nsw.gov.au](http://www.strathfield.nsw.gov.au)

## **Priority**

Outcomes of grant programs are to be aligned with the Council's Community Strategic Plan 2030. Funding is allocated to priority areas to meet identified community need. These priorities include;

- Aboriginal and Torres Strait Islander people
- People from culturally and linguistically diverse backgrounds
- Children
- Youth
- Women
- People with disability
- Older people

All applications will be assessed on merit and other areas of need can be identified besides those listed as priority.

## **Value for Money**

Council seeks to meet the needs of the community and maximise outcomes for the local area. Projects are supported that represent good value for the level of funding requested and expected outcomes.

## **Good Governance**

Council commit to decision making in the public interest, and effective and efficient grant management processes.

## **Transparency**

Council will ensure that the grant process is fair. Applications will be assessed in accordance with the specified criteria listed in the Guidelines.

## **2. Scope of Program**

### **Funding Available**

- \$2000 - \$5000 (excl. GST) for programs in 2020/21

### **Grant Application**

- Applications open on 1 June 2020
- Applications close on 31 July 2020

### **Program Structure**

This program has one round each year opening on 1 June for a period of 8 weeks

There are two streams in the community grants program

- Cultural (page 6)
- Community Development (page 7)

Each stream has specific funding priorities, assessment criteria and processes. Please refer to the relevant stream sections

You cannot submit the same project to both Council grant streams

### **Eligibility**

To be eligible for funding, applicants must:

- Acquit any previous Council grants or sponsorships and have no outstanding debts owed to Council
- Demonstrate the grant will be used for a purpose in the public interest primarily for the local community of Strathfield

Eligible applicants include:

- Not-for-profit organisations
- For-profit organisations
- Social enterprises
- Unincorporated community groups when sponsored by a local not for profit or for profit organization that is eligible to apply in their own right
- Parents and Citizens or Parents and Friends Associations

If you are choosing a sponsor, we encourage you to choose one that is relevant to the sector and can support the implementation of the proposal.

For-profit organisations are encouraged to make some financial contribution to the project and to collaborate with a local community group or non-profit organisation in the delivery of their initiative.

Non-local artists and practitioners must demonstrate tangible benefits to the Strathfield community.

### **Ineligible applicants include:**

- State government organisations
- Political parties

### **General exclusions**

Council does not provide grants to;

- Projects or initiatives that are unlawful or of unconscionable purpose
- Events or activities that are primarily a marketing or promotional exercise for a for-profit organization
- Cover rental costs or recurrent expenditure for organisations or groups
- Cover ongoing staff or operational costs including consumables, petrol, stationary etc.
- Be used for the purpose of prize money, prizes or trophies

\*Council does not provide fee waivers or free use for in-house design, printing and distribution service, hall or reserve/field hire, street closures or cleansing and waste service for events. These costs must be included in the application budget.

### **Submission Dates**

<b>1 June 2020, 9am</b>	Applications open
<b>31 July 2020, 5pm</b>	Applications close
<b>1 Aug – 30 Sept 2020</b>	Eligibility screening of applications
	Assessment by panels and report to Council
	Council approval of successful grants
<b>October 2020</b>	Notification to applicants
	Distribution of funding

**\*Projects can commence following the signing and returning of the funding agreement to Council. All projects must be implemented in the 20/21 financial year, unless otherwise agreed.**

**Acquittals to be sent to Council on completion of project or by 31 July 2021.**

### **3. Grants Program Management**

#### **How to apply**

Applications must be submitted by the due date – 31 July 2020.

Application forms will be available when grant round opens on Council webpage.

Scan completed application forms and email them to  
[communityservices@strathfield.nsw.gov.au](mailto:communityservices@strathfield.nsw.gov.au)

**\*Hard copy applications will not be accepted**

**\*Applications submitted after the closing time will not be accepted**

#### **Application support**

For general enquiries please contact the Community Development Officer on 9748 9999 or email [communityservices@strathfield.nsw.gov.au](mailto:communityservices@strathfield.nsw.gov.au)

#### **Useful questions to consider in your application:**

- Why are you proposing this project?
- What outcome(s) do you want to achieve?
- How does this project address one/multiple key priorities of Council?
- How does this project involve community members and build their capacity?
- How is the activity inclusive of people from diverse backgrounds?
- Does your organisation/group have the skills and capacity to deliver this program?

#### **Assessment Process**

All eligible applications will be assessed by an expert assessment panel for each grant stream.

Funding is limited and only applications that meet the assessment criteria to a high degree are likely to be recommended for funding. Partial funding may be recommended in some cases due to the limitations of funding and standard of applications.

#### **Program Structure**

This program has one round each year and will open on 1 June 2020. There are two streams in the Community Grants program:

- Cultural – Arts and Creativity
- Community Development

## 4. Cultural Grants

The Cultural grants stream supports the growth of art and creativity in the Strathfield Local Government Area by funding a range of projects, programs and activities that provide opportunities for individual artists, groups or art organisations to connect with the community of Strathfield.

### Objectives

Council seeks to support projects and initiatives that will build arts and creativity for the people of Strathfield through theatre, music, dance, art and writing by:

- Contributing to the growth of local arts and creative sector through collaboration and partnerships
- Developing the skills of local creative professionals and art workers across all arts disciplines
- Increasing access and community participation in arts and creativity
- Bring significant benefit to the people of Strathfield in relation to cultural programs and activities

### Assessment criteria

1. Clear rationale for the project/initiative with key outcomes connected to one or more themes of the Community Strategic Plan 2030
2. Address at least one of the grant objectives
3. Demonstrated excellence and innovation in arts and creative practices with a portfolio to support initiatives and outcomes
4. Enhance cultural opportunities and provide social and economic benefits to the Strathfield local area
5. Capacity to deliver the project and evaluate outcomes
6. Realistic budget with all income and expenditure

### Funding Criteria

Individual Creative Projects                      Tier 1 – Up to \$2000

Creative Community Projects                      Tier 2- \$2500 - \$5000

\*Partial funding may be recommended in some cases due to limitation of funding and the number of high standard applications received

## 5. Community Development Grants

The Community Development grant stream supports community projects that focus on improving social outcomes and enhancing social inclusion and connection for the people of Strathfield.

### Objectives

Council seeks to support projects and initiatives that will build social inclusion and community resilience for the people of Strathfield. Community development projects may include initiatives for people from Aboriginal and Torres Strait backgrounds, diverse backgrounds, people who are aged and or disabled, children, youth and women or any identified/researched social issue in Strathfield by:

- Increasing community capacity through collaboration and partnerships among community groups, supports and services
- Facilitating inclusion and access to facilities, services and open spaces, particularly for people at risk of social isolation
- Increasing trust and understanding within the diverse demographic of Strathfield
- Increasing social cohesion, sense of belonging and connection to place
- Increasing volunteering and community participation
- Increasing access to activities promoting wellbeing, including physical and mental health
- Increasing access to social, educational, training and employment opportunities

### Assessment criteria

1. Clear rationale for the project/initiative with key outcomes connected to one or more themes of the Community Strategic Plan 2030
2. Address at least one of the grant objectives
3. Demonstrated ability to deliver community projects in relation to identified need
4. Enhance opportunities, capacity and community participation and provide social and economic benefits to the Strathfield local area
5. Capacity to deliver the project and evaluate outcomes
6. Realistic budget with all income and expenditure

### Funding Criteria

Community Development Projects	Up to \$2000
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\*Partial funding may be recommended in some cases due to limitation of funding and the number of high standard applications received



## 6. Community Grants Additional Information

Available funding for the Community Development and Cultural Grants 20/21 is up to \$40,000.

The maximum funding available in the Community Development Grant stream is \$2000, and total available funds is \$30,000 in this stream.

The maximum funding available for the Cultural Grant stream is \$2000 for the individual creative application and \$2500-\$5000 for the creative community project from available funds of \$10,000.

### Supporting Documentation

- Quotes for equipment, goods or services valued over \$2000
- A copy of public liability insurance or quote for public liability insurance which would cover the proposed project to the value of \$10 million
- Working with Children checks in relation to all staff involved if the proposed project involves children
- A basic site plan for the project if relevant
- Letters of support from any community or local business partners if relevant
- Any other documents relevant to the proposed project
- CV/Bio for Cultural Grants
- Additional support material may include images, video or audio for Cultural Grants

### Eligibility if not an incorporated organisation

If a group or organisation is not incorporated, they can approach any legal entity that satisfies the eligibility requirements in the Guidelines to act as a sponsor for their application.

Strathfield Council will be holding two online informational forums where members of the community can ask their questions and have them answered.

Thursday 04/06/2020 3:00pm – 3:30pm

Tuesday 23/06/2020 10:00am – 10:30am

To secure your place, please email [communityservices@strathfield.nsw.gov.au](mailto:communityservices@strathfield.nsw.gov.au) with which forum you would like to attend online and you will be emailed with a link to join on the day.