

Application for Certificate

Outstanding Notices under Section 735A Local Government Act 1993 & Clause 41 of Schedule 5 Environmental Planning and Assessment Act 1979 (Formerly Section 121ZP of EP&A Act)

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Section 735A Local Government Act 1993 & Clause 41 of Schedule 5 Environmental Planning and Assessment Act 1979 (Formerly Section 121ZP of EP&A Act)- \$153

This form must only be returned to council@strathfield.nsw.gov.au

Applicant Name:	<input type="text"/>
Contact Phone Number:	<input type="text"/>
Mailing Address:	<input type="text"/>
Email Address: (Only for Electronic Delivery)	<input type="text"/>
Your Reference:	<input type="text"/>

PROPERTY INFORMATION - All mandatory fields below **MUST** be completed

Lot No: (Mandatory)	<input type="text"/>	SP/DP: (Mandatory)	<input type="text"/>
Property Address: (Mandatory)	<input type="text"/>		
Current Owner: (Mandatory)	<input type="text"/>		
Application Date:	<input type="text"/>	Signature:	<input type="text"/>

Please complete ALL details above, or your application may be delayed.

Certificate to be : ☐ Emailed ☐ Collected ☐ Mailed

Please note: a Council Customer Service Advisor will contact you on the number you have provided to finalise payment for your application.

This application will not progress until payment has been received.

Privacy Information: The personal details requested on this form are required under the *Local Government Act 1993* and will be used in connection with the requirements of this legislation. Access to this information is restricted to Council officers and other people authorised under the Act. Council is the agency, which holds this information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

PROCESSING TIMES

Certificates will be processed within four (4) working days from date of receipt of the completed form and payment of fees. Certificates required urgently will be processed within 24 hours from date of receipt of the completed application and payment of fees, including urgency fee. If a certificate remains uncollected after four (4) working days, it will be posted on the fifth working day. Telephone advice when certificates are ready WILL NOT be given.

CERTIFICATES SENT BY EMAIL

By selecting email as a method of receipt for your planning certificate(s) you are in agreement to the following terms and conditions:

- The certificate issued is based on the information provided by the applicant and will be sent via email in Adobe PDF format to the address you specify on this application form.
- Where an urgency fee is paid, certificates will be sent via email to the customer no later than close of business on the next business day.
- In choosing the email option, you accept that internet and network conditions may result in emails not being delivered promptly, or at all, and that certificates may be damaged in their passage across the Internet. Council does not verify if and when certificates are received by the applicant and can not be held liable for any inability of the applicant to access the Internet.
- If you have not received a certificate you have applied for allowing for processing times or believe that the file received is damaged, please contact Council's Customer Service team on 02 9748 9999 between the hours of 8.30am-5.00pm Monday - Friday.

PRIVACY STATEMENT

Strathfield Council is collecting personal information from you in order to process your request as outlined on this form. Information may be subject to access requests from third parties under relevant legislation. Further information on how Council manages privacy is contained in Council's Privacy Management Plan available from Council or website: www.strathfield.nsw.gov.au.