

# COUNCIL MEETING

## AGENDA

Strathfield Municipal Council

**Tuesday 4 May 2021**

6:30pm

Council Chambers

65 Homebush Road, Strathfield

## **Recording of Council Meetings**

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Nil

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Nil

HENRY T WONG  
CHIEF EXECUTIVE OFFICER



# MINUTES

**Council Meeting**

**6 April 2021**

Minutes of the Council Meeting of Strathfield Municipal Council held on 6 April 2021, in the Council Chambers, 65 Homebush Road, Strathfield.

**COMMENCING:** 6:30pm

**PRESENT:** Mayor Antoine Doueihi  
Councillor Matthew Blackmore  
Councillor Maryanne Duggan  
Councillor Nella Hall  
Councillor Stephanie Kokkolis  
Councillor Karen Pensabene  
Councillor Gulian Vaccari

**STAFF:** Henry Wong, Chief Executive Officer  
Stephen Clements, Deputy CEO, GM Planning, Environment & Urban Services  
Anthony Hewton, GM, People Place and Civic Services  
Melinda Aitkenhead, Director - Corporate and Financial Services.  
Cathy Jones, Executive Manager, Corporate Strategy and Performance  
David McQuade, Governance Manager

1. **OPENING:** The Prayer was read.

2. **RECOGNITION OF TRADITIONAL CUSTODIANS:** The Recognition was read.

Councillor Vaccari arrived at the meeting, the time being 6:31pm.

3. **APOLOGIES**

Nil.

4. **PECUNIARY INTEREST /CONFLICT OF INTEREST**

Councillor Duggan declared a pecuniary/non-significant conflict of interest for *Item 12.7 Local Heritage Assistance Fund – Councillor Maryanne Duggan*. The reason being Councillor Duggan knows the owner of 67 Broughton Road that is a heritage home.

Councillor Vaccari declared a non-pecuniary/significant conflict of interest for *Item 8.1 Mayoral Minute 3/21 Recent Rain Event – Flood Management and Mapping*. The reason being Councillor Vaccari has a significant relationship with a person who has a property that may have been affected by floods. Councillor Vaccari will vacate the meeting during discussion and voting of this item.

Councillor Hall verbally declared that she did not have a pecuniary interest nor a conflict of interest for in respect to her request to remove Outdoor Dining Fees – Amendment fees *Item CEO1*

*Strathfield Council Community Strategic Plan* as she does not own an eating venue or café within the area.

## 5. CONFIRMATION OF MINUTES

### RECOMMENDATION

That the minutes of the Ordinary Council Meeting meeting held on 2 March 2021, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

### MOTION: (Duggan / Kokkolis)

That the minutes of the Ordinary Council Meeting meeting held on 2 March 2021, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes subject to the following amendment:

#### 4. Pecuniary Interest/Conflict of Interest

Councillor Blackmore declared a non-pecuniary/non-significant conflict of interest for *Item 12.2 Town Centre Masterplan Design Working Group – Councillor Matthew Blackmore*. A member or members of Strathfield Independents. Maybe a Director of a company which may own land in Strathfield Town Centre.

Councillor Blackmore did not declare a conflict of interest in *Item 12.1 Bottle and Can Stickers – Councillor Matthew Blackmore* and *Item 12.6 Land Zoned for Recreational and Company Use – Councillor Matthew Blackmore*.

44/21

### RESOLVED: (Duggan / Kokkolis)

That the minutes of the Ordinary Council Meeting meeting held on 2 March 2021, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes subject to the following amendment:

#### 4. Pecuniary Interest/Conflict of Interest

Councillor Blackmore declared a non-pecuniary/non-significant conflict of interest for *Item 12.2 Town Centre Masterplan Design Working Group – Councillor Matthew Blackmore*. A member or members of Strathfield Independents. May be a Director of a company which may own land in Strathfield Town Centre.

Councillor Blackmore did not declare a conflict of interest in *Item 12.1 Bottle and Can Stickers – Councillor Matthew Blackmore* and *Item 12.6 Land Zoned for Recreational and Company Use – Councillor Matthew Blackmore*.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari  
Against the Motion: Nil

## **6. ACKNOWLEDGEMENTS**

### **6.1 SES – Councillor Karen Pensabene**

On behalf of Strathfield Council, the SES Local Unit Commander Ms Joanne Gianotto and all the very dedicated volunteers that work at our Strathfield SES be thanked.

In the recent flooding events in our Local Government Area our SES have helped many residents.

Council really appreciates their endless work and we thank all the volunteers from the bottom of our hearts for everything they do for our community. Thank you.

### **6.2 Jack Munday Memorial Service – Councillor Maryanne Duggan**

Mr Jack Munday AO passed away 10 May 2020 and Councillor Duggan had the honour of attending the State Memorial held on 10 March 2021 that had been delayed due to the Covid-19 pandemic.

Mr Munday AO was an Australian union and environmental activists who came to prominence during the 1970s to protect the built and natural environment of Sydney from excessive and inappropriate development.

He was a champion of the public good and public interest.

Council acknowledge that Mr Munday has done so much to save our city in saving so many landmarks that we love in Sydney today.

### **6.3 Strathfield Strikers Female Football Festival – Councillor Maryanne Duggan**

The Female Football Gala Day held at Strathfield Park on 28 March 2021 was a huge success. Over 26 teams and 300 women competed and many commented on the sparkling new amenities block.

Strathfield Park football facilities are now world class and we would love for warm-up games to be held there as we head to the Womens World Cup in 2023.

It was an amazing effort to get this festival off the ground. Key organisers Alexandra and Angelica Georgopoulos have said they will be back bigger and better than ever next year.

In recognition of this spectacular event a letter of congratulations be sent to the key organisers for

the conduct of this event and doing Strathfield so proud.

**7. DEFERRED/OUTSTANDING MATTERS AWAITING REPORT**

Nil.

**8. MAYORAL MINUTE(S) IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE**

**8.1 Mayoral Minute 3/21 Recent Rain Event - Flood Management and Mapping**

*Councillor Vaccari declared a non-pecuniary/significant conflict of interest in this item and left the meeting, the time being 6:37pm.*

MOVED:

That Council:

1. Thank staff for their continual upgrading and good management of drainage and stormwater assets in the Strathfield LGA.
2. Review its flood mapping data used in planning development controls in the light of Strathfield not experiencing any major flooding during the recent rain event over the period of 12th – 15th March 2021.

**MOTION:** (Doueihi)

That Council:

1. Thank staff for their continual upgrading and good management of drainage and stormwater assets in the Strathfield LGA.
2. At the next available Workshop discuss reviewing its flood mapping data used in planning development controls in light of the recent rain event over the period of 12th – 15th March 2021.

**45/21**

**RESOLVED:** (Doueihi)

That Council:

1. Thank staff for their continual upgrading and good management of drainage and stormwater assets in the Strathfield LGA.
2. At the next available Workshop discuss reviewing its flood mapping data used in planning development controls in light of the recent rain event over the period of 12th – 15th March 2021.

For the Motion: Councillors Blackmore, Doueihi, Hall and Kokkolis

Against the Motion: Councillors Duggan and Pensabene

Councillor Vaccari returned to the meeting, the time being 6:52pm.

**9. COUNCILLORS' QUESTIONS TO THE MAYOR (SUBMITTED IN WRITING IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE)**

Nil.

**10. QUESTIONS WITH NOTICE**

Nil.

**11. REPORTS FROM COMMITTEES**

**11.1 Report from Audit, Risk and Improvement meetings on 2 November 2020 and 22 December 2020**

**46/21**

**RESOLVED:** (Duggan / Kokkolis)

That the minutes of the Audit, Risk and Improvement Committee meetings held on 2 November 2020 and 22 December 2020 be noted and the recommendations be adopted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**11.2 Report from Traffic Committee meeting on 23 March 2021**

**47/21**

**RESOLVED:** (Vaccari / Hall)

That the minutes of the Traffic Committee meeting held on 23 March 2021 be noted and the recommendations be adopted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**11.3 Report from Planning Policy and Urban Design Working Party Committee meeting on 8 March 2021**

**48/21**

**RESOLVED:** (Hall / Kokkolis)

That the minutes of the Planning and Urban Design Working Party Committee meeting held on 8 March 2021 be noted and the recommendations be adopted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**12. MOTIONS PURSUANT TO NOTICE**

**12.1 Basketball Court - Cooke Park, Strathfield – Councillor Karen Pensabene**

**MOVED:**

That Council report to the May Council Meeting on the installation of a Basketball Court in Cooke Park Strathfield.

The report should contain the following:

- Design;
- Budget implications; and
- The possibility of inclusion of the works being added to the 2021/2022 CSP and operational budget.

**FORESHADOWED MOTION: (Blackmore)**

1. That Council report to the May Council Meeting on the installation of a Basketball Court in Cooke Park Strathfield.

The report should contain the following:

- Design;
- Budget implications; and
- The possibility of inclusion of the works being added to the 2021/2022 CSP and operational budget.

2. That Council conduct community consultation regarding the insulation of basketball court in Cooke Park, Strathfield, and that after the consultation is complete, a report go to the June 2021 Ordinary Council Meeting.

**49/21**

**RESOLVED:** (Pensabene / Hall)

That Council report to the May Council Meeting on the installation of a Basketball Court in Cooke

Park Strathfield.

- Design;
- Budget implications; and
- The possibility of inclusion of the works being added to the 2021/2022 CSP and operational budget.

For the Motion: Councillors Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Councillor Blackmore

## **12.2 Citizenship Ceremonies – Councillor Karen Pensabene**

The Chair ruled the Notice of Motion Out of Order and accordingly ruled the Notice of Motion **lost**.

## **Suspension of Standing Orders**

**50/21**

**RESOLVED:** (Vaccari / Duggan)

That Standing Orders be suspended to allow consideration of the following matters:

CEO1 Strathfield Council Community Strategic Plan 2021-2022

CEO2 Delivery Program July to December 2020

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

## **CEO1 Strathfield Council Community Strategic Plan 2021-2022**

### **RECOMMENDATION**

That Council:

1. Adopt the 2021-22 Operational Plan and Resourcing Strategy (as exhibited and amended pages attached in 2), in the Strathfield Council Community Strategic Plan 'Strathfield 2030'
2. Make the rates and charges as follows for 2021-2022:
  - a. An Ordinary Rate (Residential) of 0.063545 cents in the dollar be made for the year 2021-2022 on the land value of all rateable land in the Local Government area categorised as Residential in accordance with S.516 of the Local Government Act 1993, with a Base Rate in accordance with section 548 of the Local Government Act, 1993 of \$419.00



- b. An Ordinary Rate (Business) of 0.233291 cents in the dollar be made for the year 2021-2022 on the land value of all rateable land categorised as Business in accordance with S.518 of the Local Government Act 1993, within the centre of population defined with the Strathfield Municipal areas, with a Base Rate in accordance with Section 548 of the Local Government Act, 1993 of \$470.00
4. In accordance with the provisions of S.566(3) of the Local Government Act 1993 adopt the maximum interest rate as advised by the Minister for Local Government for outstanding rates, domestic waste management services and annual charges, being 7.5% per annum in respect of accrual on a single basis.
5. In accordance with S.496 of the Local Government Act 1993 that an annual charge of \$770 per annum be made for the year 2021-2022 for each domestic waste management service rendered to all properties categorised residential or non-rateable residential for each once weekly 120 litre MGB (or equivalent) service, a 240 litre recycling bin and a 240 litre green waste bin (fortnightly);
6. In accordance with S.502 of the Local Government Act 1993, that an annual charge of \$770 per annum be made for the year 2021-2022, for each additional 120 litre domestic waste management service rendered to owner occupied single occupied occupancy residential dwellings (excluding green waste and recycling service).
7. In accordance with the Local Government (General) Regulation 2005 and the Local Government Act 1993, the following annual Stormwater Management Service Charge be made and levied on all developed rateable land categorised for rating purposes as follows:

Land categorised as Residential	\$25.00	For a single residential dwelling
Residential strata lots	\$12.50	For each strata unit
Residential flats, community title, tenants-in-common residential units	\$12.50	For each flat/unit
Land categorised as Business	\$25.00	Plus an additional \$25.00 for each 350 square metres or part of 350 square metres by which the area of the parcel of land exceeds 350 square metres up to a maximum charge of \$200.00
Business Strata Lots, Business Company Title	\$5.00	Minimum \$5.00 or the relevant portion of the maximum annual charge that would apply to the strata scheme if it were a parcel of land subject to the land categorised as business charge \$200.00

51/21

**RESOLVED:** (Vaccari / Hall)

That Councillor Duggan be granted a 5 minute time extension.

For the Motion: Councillors Blackmore, Doueih, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

Councillor Blackmore left the meeting, the time being 8:07pm.

**MOTION:** (Vaccari / Duggan)

That Council:

1. Adopt the 2021-22 Operational Plan and Resourcing Strategy (as exhibited and amended pages attached in 2), in the Strathfield Council Community Strategic Plan 'Strathfield 2030'
2. Make the rates and charges as follows for 2021-2022:
  - a. An Ordinary Rate (Residential) of 0.063545 cents in the dollar be made for the year 2021-2022 on the land value of all rateable land in the Local Government area categorised as Residential in accordance with S.516 of the Local Government Act 1993, with a Base Rate in accordance with section 548 of the Local Government Act, 1993 of \$419.00
  - b. An Ordinary Rate (Business) of 0.233291 cents in the dollar be made for the year 2021-2022 on the land value of all rateable land categorised as Business in accordance with S.518 of the Local Government Act 1993, within the centre of population defined with the Strathfield Municipal areas, with a Base Rate in accordance with Section 548 of the Local Government Act, 1993 of \$470.00
4. In accordance with the provisions of S.566(3) of the Local Government Act 1993 adopt the maximum interest rate as advised by the Minister for Local Government for outstanding rates, domestic waste management services and annual charges, being 7.5% per annum in respect of accrual on a single basis.
5. In accordance with S.496 of the Local Government Act 1993 that an annual charge of \$770 per annum be made for the year 2021-2022 for each domestic waste management service rendered to all properties categorised residential or non-rateable residential for each once weekly 120 litre MGB (or equivalent) service, a 240 litre recycling bin and a 240 litre green waste bin (fortnightly);
6. In accordance with S.502 of the Local Government Act 1993, that an annual charge of \$770 per annum be made for the year 2021-2022, for each additional 120 litre domestic waste management service rendered to owner occupied single occupied occupancy residential dwellings (excluding green waste and recycling service).

7. In accordance with the Local Government (General) Regulation 2005 and the Local Government Act 1993, the following annual Stormwater Management Service Charge be made and levied on all developed rateable land categorised for rating purposes as follows:

Land categorised as Residential	\$25.00	For a single residential dwelling
Residential strata lots	\$12.50	For each strata unit
Residential flats, community title, tenants-in-common residential units	\$12.50	For each flat/unit
Land categorised as Business	\$25.00	Plus an additional \$25.00 for each 350 square metres or part of 350 square metres by which the area of the parcel of land exceeds 350 square metres up to a maximum charge of \$200.00
Business Strata Lots, Business Company Title	\$5.00	Minimum \$5.00 or the relevant portion of the maximum annual charge that would apply to the strata scheme if it were a parcel of land subject to the land categorised as business charge \$200.00

8. Remove the word '**Amendments and**' under Corporate & Governance, 2.0 Business Use of Council's Footpath/Street – Footpath Display and Street Dining the fee for *Approvals – Amendments and Transfers* from the 2021-2022 Annual Fees and Charges.

**PROCEDURAL MOTION:** (Vaccari)

That the Motion be put.

**52/21**

**RESOLVED:** (Vaccari)

That the Motion be put.

For the Motion: Councillors Doueih, Kokkolis and Vaccari

Against the Motion: Councillors Duggan and Pensabene

**53/21**

**RESOLVED:** (Vaccari / Duggan)

That Council:

1. Adopt the 2021-22 Operational Plan and Resourcing Strategy (as exhibited and amended pages attached in 2), in the Strathfield Council Community Strategic Plan 'Strathfield 2030'
2. Make the rates and charges as follows for 2021-2022:

- a. An Ordinary Rate (Residential) of 0.063545 cents in the dollar be made for the year 2021-2022 on the land value of all rateable land in the Local Government area categorised as Residential in accordance with S.516 of the Local Government Act 1993, with a Base Rate in accordance with section 548 of the Local Government Act, 1993 of \$419.00
  - b. An Ordinary Rate (Business) of 0.233291 cents in the dollar be made for the year 2021-2022 on the land value of all rateable land categorised as Business in accordance with S.518 of the Local Government Act 1993, within the centre of population defined with the Strathfield Municipal areas, with a Base Rate in accordance with Section 548 of the Local Government Act, 1993 of \$470.00
4. In accordance with the provisions of S.566(3) of the Local Government Act 1993 adopt the maximum interest rate as advised by the Minister for Local Government for outstanding rates, domestic waste management services and annual charges, being 7.5% per annum in respect of accrual on a single basis.
  5. In accordance with S.496 of the Local Government Act 1993 that an annual charge of \$770 per annum be made for the year 2021-2022 for each domestic waste management service rendered to all properties categorised residential or non-rateable residential for each once weekly 120 litre MGB (or equivalent) service, a 240 litre recycling bin and a 240 litre green waste bin (fortnightly);
  6. In accordance with S.502 of the Local Government Act 1993, that an annual charge of \$770 per annum be made for the year 2021-2022, for each additional 120 litre domestic waste management service rendered to owner occupied single occupied occupancy residential dwellings (excluding green waste and recycling service).
  7. In accordance with the Local Government (General) Regulation 2005 and the Local Government Act 1993, the following annual Stormwater Management Service Charge be made and levied on all developed rateable land categorised for rating purposes as follows:

Land categorised as Residential	\$25.00	For a single residential dwelling
Residential strata lots	\$12.50	For each strata unit
Residential flats, community title, tenants-in-common residential units	\$12.50	For each flat/unit
Land categorised as Business	\$25.00	Plus an additional \$25.00 for each 350 square metres or part of 350 square metres by which the area of the parcel of land exceeds 350 square metres up to a maximum charge of \$200.00
Business Strata Lots, Business Company Title	\$5.00	Minimum \$5.00 or the relevant portion of the maximum annual charge that would apply to the strata scheme if it were a parcel of land subject to the land categorised as business charge \$200.00

8. Remove the word '**Amendments and**' under Corporate & Governance, 2.0 Business Use of Council's Footpath/Street – Footpath Display and Street Dining the fee for *Approvals* – **Amendments and Transfers** from the 2021-2022 Annual Fees and Charges.

For the Motion: Councillors Doueihi, Kokkolis and Vaccari

Against the Motion: Councillors Duggan, Hall and Pensabene

The Motion when Put, with voting being equal, the Mayor exercised his casting vote in Favour of the Motion and declared it **Carried**.

### **CEO2 Delivery Program July to December 2020**

**54/21**

**RESOLVED:** (Vaccari / Kokkolis)

That this Delivery Program July to December 2020 progress report be adopted.

For the Motion: Councillors Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

### **Resumption of Standing Orders**

**55/21**

**RESOLVED:** (Vaccari / Pensabene)

That Standing Orders be resumed.

For the Motion: Councillors Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

Councillor Blackmore returned to the meeting, the time being 8:13pm.

### **12.3 Wentworth Street, Greenacre – Councillor Karen Pensabene**

MOVED:

That Council report to the May Ordinary Council Meeting the restoration of Wentworth Street, Greenacre. The report to include budget implications for:

- Industrial concrete sealing of road
- Installation of kerbs
- Any parking implications
- Timing for construction

**56/21**

**RESOLVED:** (Pensabene / Duggan)

That Council report to the May Ordinary Council Meeting the restoration of Wentworth Street, Greenacre. Report to include budget implications for:

- Industrial concrete sealing of road
- Installation of kerbs
- Any parking implications
- Timing for construction

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

#### **12.4 Refurbishment of Donaldson Oval Cricket Pavilion – Councillor Maryanne Duggan**

**MOVED:**

That Council prepare a report to the May Council Meeting on the possibility of allocating budget for a refurbishment of the Donaldson Oval Cricket pavilion (including painting and replacing floor coverings in the kitchen and club meeting area). I further move that should Council endorse this additional 2021/2022 budget item, that the work be completed prior to 1 September 2021.

**MOTION:** (Duggan / Blackmore)

1. That Council prepare a report to the May Council Meeting on the possibility of allocating budget for a refurbishment of the Donaldson Oval Cricket pavilion (including painting and replacing floor coverings in the kitchen and club meeting area). I further move that should Council endorse this additional 2021/2022 budget item, that the work be completed prior to 1 September 2021.
2. That Council in preparing the report consult with the Strathfield Cricket Club to see where their plans expressed a few years ago are up to.

**57/21**

**RESOLVED:** (Duggan / Blackmore)

1. That Council prepare a report to the May Council Meeting on the possibility of allocating budget for a refurbishment of the Donaldson Oval Cricket pavilion (including painting and replacing floor coverings in the kitchen and club meeting area). I further move that should Council endorse this additional 2021/2022 budget item, that the work be completed prior to 1 September 2021.
2. That Council in preparing the report consult with the Strathfield Cricket Club to see where their plans expressed a few years ago are up to.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

### **12.5 Inveresk Park – Councillor Maryanne Duggan**

MOVED:

That Council provide a report on the possibility of providing additional playground equipment for older children at Inveresk Park in the 2021/2022 budget period.

**58/21**

**RESOLVED:** (Duggan / Pensabene)

That Council provide a report on the possibility of providing additional playground equipment for older children at Inveresk Park in the 2021/2022 budget period.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil.

### **12.6 Bressington Park Enhancements – Councillor Maryanne Duggan**

MOVED:

That Strathfield Council provide a report to the May Council Meeting which provides the budget implications of placing additional tree planting in the vicinity of the cricket nets, garbage bins, some seating, and a ½ basketball court with a handball wall in this area.

**59/21**

**RESOLVED:** (Duggan / Pensabene)

That Strathfield Council provide a report to the May Council Meeting which provides the budget implications of placing additional tree planting in the vicinity of the cricket nets, garbage bins, some seating, and a ½ basketball court with a handball wall in this area.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

Councillor Nella Hall left the meeting, the time being 08:26pm.



### 12.7 Local Heritage Assistance Fund – Councillor Maryanne Duggan

MOVED:

That a report be prepared for the May Council Meeting on the budget and other implications associated with the establishment of a Local Heritage Assistance Fund. The fund would provide an annual grant of up to \$15,000 for owners of heritage listed items (and properties identified as Contributory Items in Heritage Conservation Areas). The fund is aimed at offsetting some of the costs associated with the conservation work, repairs and maintenance required for a heritage home.

Given the small amount of funds available, I further move that Local State or Federal agencies, educational establishments or ecclesiastical groups are ineligible to apply for the Local Heritage Assistance Fund.

Councillor Duggan **withdrew** her Motion.

Councillor Nella Hall returned to the meeting, the time being 08:27pm.

### 12.8 Establishment of a Women's Refuge – Councillor Maryanne Duggan

MOVED:

That Strathfield Council seek Federal Government funding to establish a women's refuge in the Strathfield Local Government Area. I further move that Council prepare a business case to submit with the request on why this area urgently requires a women's refuge. I further move that the draft business case and grant request be provided to Councillors for input and feedback in early May 2021.

**60/21**

**RESOLVED:** (Duggan / Vaccari)

That Strathfield Council seek Federal Government funding to establish a women's refuge in the Strathfield Local Government Area. I further move that Council prepare a business case to submit with the request on why this area urgently requires a women's refuge. I further move that the draft business case and grant request be provided to Councillors for input and feedback in early May 2021.

For the Motion: Councillors Blackmore, Doueihy, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

### 12.9 Strathfield Park BBQ and Party Areas – Councillor Nella Hall

MOVED:

That Council consider the possibility of introducing a timetable booking system for the BBQ and



party areas e.g. the rotunda at Strathfield Park.

**MOTION:** (Hall / Blackmore)

That Council introduce a timetable booking system for the BBQ and party areas e.g. the rotunda at Strathfield Park.

**61/21**

**RESOLVED:** (Hall / Blackmore)

That Council introduce a timetable booking system for the BBQ and party areas e.g. the rotunda at Strathfield Park.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

### 13. GENERAL BUSINESS

#### CEO3 Council Tenders Advertised and Awarded

**62/21**

**RESOLVED:** (Vaccari / Kokkolis)

That the monthly report of Council tenders advertised and awarded be received and noted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

#### CS1 Investment Report - February 2021

**63/21**

**RESOLVED:** (Pensabene / Kokkolis)

That the record of cash investments as at 28 February 2021 be received and noted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

## CS2 2021 National General Assembly of Local Government

### RECOMMENDATION

1. That Council determine its representation to the 2021 National General Assembly of Local Government.
2. That Council determine the voting delegate for the 2021 National General Assembly.

### MOTION: (Doueihi / Duggan)

1. That Councillors advise the CEO who will be attending the 2021 National General Assembly of Local Government by Friday 9 April 2021 5pm.
2. The Mayor will be the voting delegate for the 2021 National General Assembly.

64/21

### RESOLVED: (Doueihi / Duggan)

1. That Councillors advise the CEO by email who will be attending the 2021 National General Assembly of Local Government by Friday 9 April 2021 5pm.
2. The Mayor will be the voting delegate for the 2021 National General Assembly.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

## CS3 Current Status of Council Resolutions

### RECOMMENDATION

1. That the report on the current status of Council resolutions be noted.

### MOTION: (Pensabene / Duggan)

1. That the report on the current status of Council resolutions be noted.
2. That the CEO note resolution 22/21 *Town Centre Masterplan Design Working Group* on 2 March 2021 and it be presented to an April 2021 Workshop.
3. That the CEO note resolution 28/21 – *Strathfield Town Centre Masterplan – Governance and Probity Framework* Department on 2 March 2021 and it be presented to an April 2021 Workshop.

65/21

### RESOLVED: (Pensabene / Duggan)

1. That the report on the current status of Council resolutions be noted.

2. That the CEO note resolution 22/21 *Town Centre Masterplan Design Working Group* on 2 March 2021 and it be presented to an April 2021 Workshop.
3. That the CEO note resolution 28/21 – *Strathfield Town Centre Masterplan – Governance and Probity Framework Department* on 2 March 2021 and it be presented to an April 2021 Workshop.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

### **DEU1 Traffic Study - Strathfield Town Centre**

**66/21**

**RESOLVED:** (Vaccari / Blackmore)

That Council do not proceed in preparing a detailed Traffic Study for Strathfield Town Centre for approximately \$100,000.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

### **DEU2 Strathfield Value Sharing Contributions Policy**

**67/21**

**RESOLVED:** (Pensabene / Duggan)

That the Value Sharing Contribution Policy be noted and adopted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

### **DEU3 NSW State Government's Housing Strategy Targets**

**68/21**

**RESOLVED:** (Pensabene / Duggan)

That the report on NSW State Government's Housing Target Strategy for Local Government Areas be received and noted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and

Vaccari

Against the Motion: Nil

**14. MATTERS OF URGENCY IN ACCORDANCE WITH CLAUSE 241 OF THE LOCAL GOVERNMENT GENERAL REGULATION, 2005**

Nil.

**15. CLOSED SESSION**

Nil.

**16. TABLED ITEMS**

16.1 Mayoral Diary and Expenses

16.2 Mayoral Invitations and Replies

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9:32pm.**

The foregoing Minutes were confirmed at the meeting of the Council of the Municipality of Strathfield on 4 May 2021.

Chairman\_\_\_\_\_

General Manager\_\_\_\_\_

## 8.1 MAYORAL MINUTE 4/21 STRATHFIELD ANZAC DAY CEREMONY

**AUTHOR:** Antoine Doueihi, Mayor

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I MOVE that Council:

1. Congratulate the Cumberland RSL sub-branch and Council staff for the success of this year's ANZAC Day Ceremony at Davey Square Memorial Reserve.
2. Establish a coordination committee for future ANZAC Day ceremonies, consisting of the Mayor who is the co-chair, one other Councillor, and two representatives from each of the following:
  - Cumberland RSL Sub-branch nominated by the President (Co-Chair)
  - Strathfield local Schools
  - Strathfield residents

Rationale:

I would like to see our ANZAC Day ceremony to go from strength to strength by involving more of our community, particularly children and young people, in their organisation to ensure community ownership of and involvement in this important national occasion.

### RECOMMENDATION

1. Congratulate the Cumberland RSL sub-branch and council staff for the success of this year's ANZAC Day Ceremony at Davey Square Memorial Reserve.
2. Establish a coordination committee for future ANZAC Day ceremonies, consisting of the Mayor who is the co-chair, one other Councillor, and two representatives from each of the following:
  - Cumberland RSL Sub-branch nominated by the President (Co-Chair)
  - Strathfield local Schools
  - Strathfield residents

### ATTACHMENTS

There are no attachments for this report.

**10.1            QUESTION WITH NOTICE SUBMITTED BY COUNCILLOR DUGGAN**  
**SUBJECT:       NSW LOCAL GOVERNMENT ELECTION CARETAKER PERIOD AND LAST**  
**ORDINARY COUNCIL MEETING**

Can Council please advise the commencement date for the NSW Local Government Election caretaker period and also the date for the last Ordinary Council Meeting for this term?

**ATTACHMENTS**

There are no attachments for this report.

**10.2            QUESTION WITH NOTICE SUBMITTED BY COUNCILLOR PENSABENE**  
**SUBJECT:      POWELLS CREEK GRANT FUNDING**

Has the Council received grants for bridges over the Powells Creek?

If so, has Council sent out consultation to residents?

Is there a plan to start construction on any bridges in June, 2021.

**ATTACHMENTS**

There are no attachments for this report.

**11.1           REPORT FROM TRAFFIC COMMITTEE MEETING ON 20 APRIL 2021**

**AUTHOR:       Gordon Malesevic, Executive Manager, Urban Services**

**APPROVER:   Stephen Clements, Deputy CEO and General Manager Planning,  
Environment and Urban Services**

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**RECOMMENDATION**

That the minutes of the Traffic Committee meeting held on 20 April 2021 be noted and the recommendations be adopted.

**ATTACHMENTS**

1.       Traffic Committee Meeting Minutes - 20 April 2021



# ATTACHMENT 1



# MINUTES

**Traffic Committee Meeting**

**20 April 2021**



## TRAFFIC COMMITTEE MEETING - 20 APRIL 2021

## MINUTES

Minutes of the Traffic Committee Meeting of Strathfield Municipal Council held on 20 April 2021, in the Main Building Meeting Room, 65 Homebush Road, Strathfield.

**COMMENCING:** 11:00am

<b>PRESENT:</b>	Antoine Doueihi	Mayor
	Karen Pensabene	Deputy Mayor
	Matthew Blackmore	Councillor
	Reyad Toufaily	TfNSW (via Teams)

**ALSO IN ATTENDANCE:**

Gordon Malesevic	Executive Manager Urban Services
Qian Liu	Manager Traffic
Fernando Rios	Traffic Engineering Officer
Usha Arvind	Road Safety Officer
Adam Iverach	Item 6.5 as a guest speaker (via Teams)
Rocco Barillaro	Items 6.3 & 6.4 as a guest speaker (via Teams)

**1. WELCOME AND INTRODUCTION****2. APOLOGIES**

Adrian Prichard	Transit System Network Planner
(via email confirmed no issues with recommendations)	
Jacqui Thorburn	Rep for Jodi McKay MP
(via email confirmed no issues with recommendations)	
Nicole Bartolo	Auburn PAC (via Teams)
(via email confirmed no issues with recommendations)	
Maryanne Duggan	Councillor

**3. DECLARATIONS OF INTEREST****4. CONFIRMATION OF MINUTES**

Antoine Doueihi	Mayor
Seconded	Karen Pensabene Deputy Mayor

**RECOMMENDATION**

That the minutes of the Traffic Committee Meeting meeting held on 23 March 2021, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes, subject to the following changes:

Item 6.12 Additional recommendation that any information received from TfNSW be provided to the electorate office of Jodi McKay.

*Voting on this item was unanimous*

**5. DEFERRED/OUTSTANDING ITEMS**

Nil

**6. REPORTS****6.1 Derowie Avenue, Homebush - Change to Parking Restrictions**

Council received a request from a resident to remove on-street parking along one kerbside of Derowie Avenue Homebush to ensure safe access.

Derowie Avenue is a local road with a carriageway width of 6.8m kerb to kerb. The street currently allows parking on both sides of the street except during waste collection periods. The remaining road space appears to be narrow for safe vehicle passage, in particular when light commercial vehicles e.g. vans, are parked on both sides.



**Figure 1 – Aerial map of the street under assessment**

As a reference, *Ausroads 2009* recommends traffic lane widths in residential areas be typically determined by the local municipality. Whilst concerns were recently raised about the narrow road width, Council has not received many requests in the past to remove on-street parking. An on-site inspection revealed that with parked vehicles on both sides, vehicles can negotiate through in low speed. It is however noted that emergency vehicles such as fire brigades and ambulance vehicles may have access issues.





**Figure 2 – Street view of area under assessment**

#### **RECOMMENDATION**

That Council

- Consult with local fire brigades and ambulance services regarding access requirements.
- Consult with residents about a proposal of removing on-street parking on the western side of Derowie Avenue (the residential flat building side).
- Report the investigation and consultation outcomes to the next available Traffic Committee meeting.

*(Voting on this item was unanimous)*

## 6.2 Hillcrest Street, Homebush - Change to Parking Restrictions

Council received a request from a resident to review the existing parking restrictions in Hillcrest Street, Homebush. The resident raised concerns over the existing "No Parking 2am-9am Friday" restrictions for waste collections of which the time duration appears to be longer than required and requested for a review to allow more on-street parking.

The entire western kerbside of Hillcrest Street is signposted with "No Parking 2am-9am Friday". The No Parking restrictions are in place to assist waste services with access to bins on collection day especially with multi-unit dwellings. This ensures waste trucks travel as closely as possible along the kerb and minimises the manual handling. In addition, it is easier for waste trucks to negotiate around local streets without the risk of damaging the parked vehicles or double parking to cause traffic congestions.



**Figure – Road section under assessment**

After further consultation with Council's Waste Services Manager, it is proposed to compress the parking restriction hours in Hillcrest Street which aims to ease the parking pressure and allow some overnight parking until the early morning before the waste collection hours. The new restrictions are "No Parking 5am-9am Friday".

### RECOMMENDATION

That Council change the existing "No Parking 2am-9am Friday" on the western side of Hillcrest Street, Homebush to "No Parking 5am-9am Friday".

*(Voting on this item was unanimous)*



**6.3 Churchill Avenue, Strathfield - Request for Parking Review**

St Martha's Catholic Primary School requested a change to the on-street parking restrictions in Churchill Avenue, Strathfield to provide more unrestricted parking for school staff.

There is a "No Parking 6-7:30am School Days Only" zone on the northern side of Churchill Avenue, east of the children crossing. This parking zone provides approximately three unrestricted on-street parking spaces for the school staff. The rest of Churchill Avenue is generally restricted to "2P during 8am to 6pm on weekdays" with permit holders excepted. The School requested that the "No Parking 6-7:30am School Days Only" be extended by four spaces so the unrestricted on-street parking spaces are to increase to seven overall.



Figure – Road section under assessment

**RECOMMENDATION**

That Council consult with the affected residents for a proposal of extending the existing "No Parking 6:00-7:30am School Days Only" zone by 4 spaces east and the consultation results be reported back to the next available Traffic Committee meeting.

*(Voting on this item was unanimous)*



#### **6.4 Homebush Road at Churchill Avenue, Strathfield - Request for Raised Pedestrian Crossing**

St Martha's Catholic Primary School requested the existing pedestrian crossing in Homebush Road, south of Churchill Avenue, Strathfield be raised to improve pedestrian safety.

This pedestrian crossing is also a part-time children's crossing where children's crossing rules apply during school zone hours. This facility is controlled by a school crossing supervisor during school zone hours. Raising this pedestrian crossing would further increase visibility for approaching drivers and slow down traffic and subsequently improve pedestrian safety.

The design was prepared to conform to the current Austroads Guides, Australian Standards and TfNSW (RMS) technical directions as shown in *Figure 1*. The design features include:

- A 3.8m wide crossing.
- A 75mm high raised platform to cater for bus and heavy vehicle access requirement.
- A 3.5m wide travel lane in each direction approaching the raised pedestrian crossing.
- Motorists are required to give way to pedestrians.
- Kerb extensions on both sides to improve road user visibility.



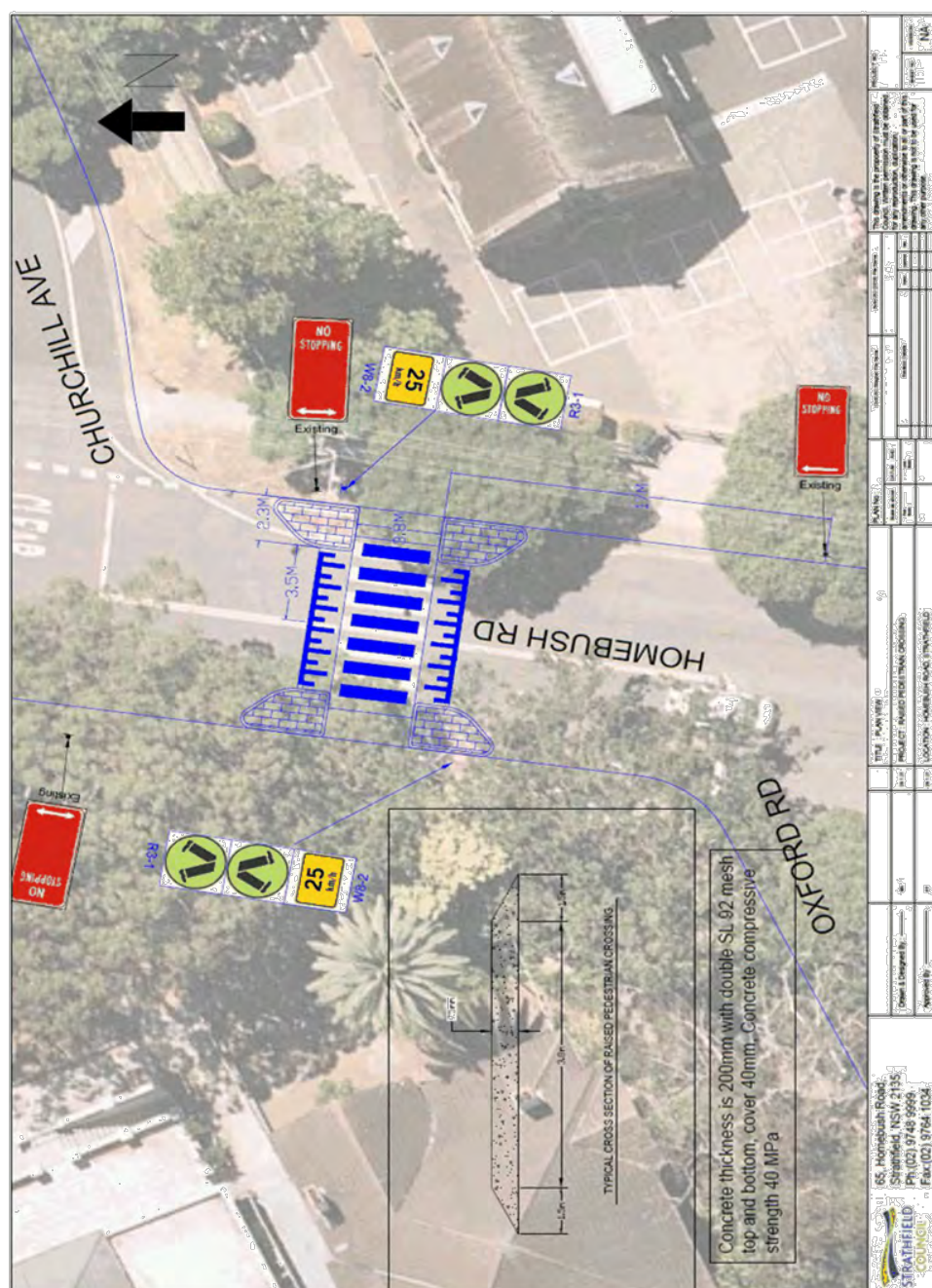


Figure 1 Proposed Raised Pedestrian Crossing in Homebush Road

### RECOMMENDATION

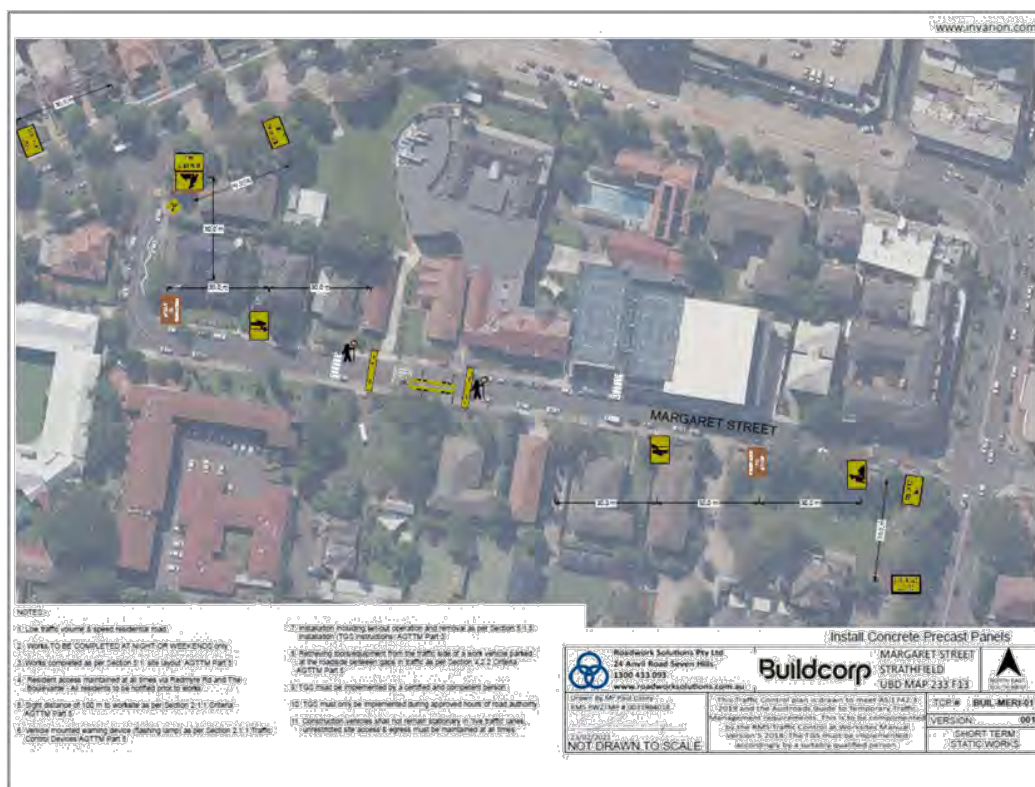
That Council implement a raised pedestrian crossing and the associated work in Homebush Road, Strathfield as per Figure 1.

*(Voting on this item was unanimous)*

## 6.5 Margaret Street, Strathfield - Temporary Full Road Closure

Buildcorp Group Pty Ltd on behalf of Meriden School lodged an application for a temporary full road closure in Margaret Street, Strathfield.

As part of the new Meriden Centre for Music and Drama construction works, Buildcorp are required to install pre-cast concrete panels to construct one of the walls of the building. Due to the size and weight of these panels, a large mobile crane is required to be set up in Margaret Street to facilitate the installation of the panels under a full road closure. The work is currently planned to occur on the weekend of 22 May 2021 on both Saturday and Sunday.



**Figure – TCP BUIL-MERI-011 for the road closure**

Margaret Street is to have resident access only during the full road closure. The site will provide appropriate signage in accordance with TCP BUIL-MERI-011 to guide a traffic detour around the site. A separate TMP prepared by the applicant to detail the traffic management measures has been referred to TfNSW and is attached to this report. The applicant has been requested to obtain the Road Occupancy Licence (ROL) from the Transport Management Centre and meet all ROL conditions.





**TRAFFIC COMMITTEE MEETING - 20 APRIL 2021**

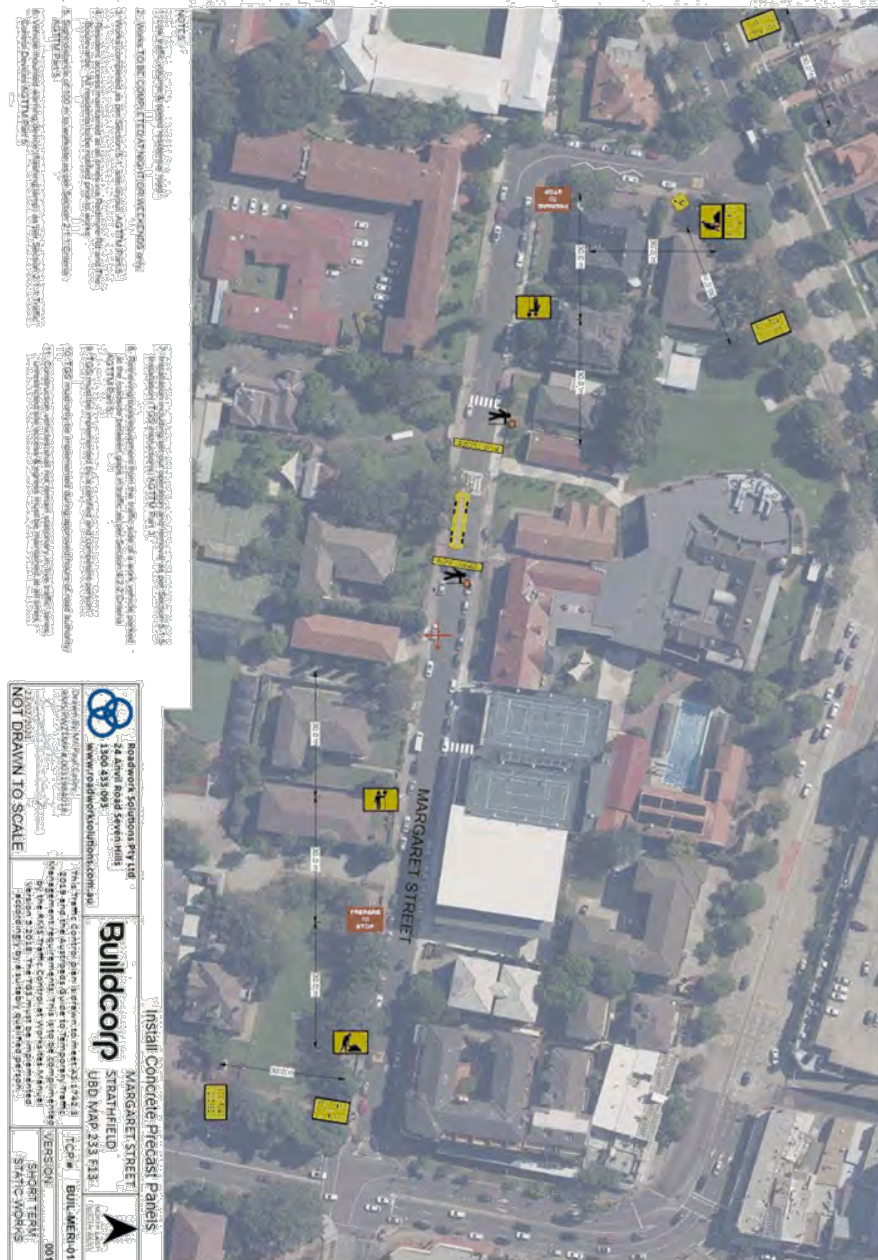
## MINUTES

## Attachment 1

### TMP - Margaret Street Strathfield

**A. Description or detailed Plan of proposed measures**

Yes, see below



**B. Identification and Assessment of impact of proposed measures**

Yes, See below

**Margaret Street**

Margaret Street – a local road that generally runs in an east-west direction between the school campuses and provides a link between Redmyre Road to the west and The Boulevard/Morwick Street to the east. Margaret Street provides vital links for traffic and pedestrian links to all three campuses. A mid-block pedestrian crossing links the southern Prep School Campus and Junior Campus to the northern Senior Campus. There are currently timed parking restrictions on the southern kerb line of Margaret Street, with timed Bus Zone and No Parking restrictions on the northern side of Margaret Street. There is one lane in each direction that have a speed limit of 50km/hr during off-school hours, reducing to 40km/hr during school peak hours.

**The Boulevard**

The Boulevard – is an RMS State Road (MR668) that generally runs in a north-south direction and is located to the east of the Site which connects to Margaret Street and Redmyre Road and to Strathfield Town Centre providing access to Strathfield Train Station. The road generally provides two lanes of traffic in both directions with on-street parking available on the southbound side of the road. The Boulevard carries approximately 20,700 vehicles per day both ways. A key pedestrian bridge is located above The Boulevard between Russell Street and Carrington Avenue.

**Redmyre Road**

Redmyre Road – is an RMS State Road (MR668) located north-west of the Site that provides a connection between The Boulevard and Chalmers Road in an east-west direction. It generally carries three lanes of traffic in both directions along the northern frontage of the school before tapering back into one lane in each direction along the western street frontages. A bus lane occupies the left lane of the westbound direction along the northern street frontage. On-street parking is available along the western section of Redmyre Road. The speed limit is 50km/hr however, reduces to 40km/hr during School Peak hours.

**Raw Square**

Raw Square – is an RMS State Road (MR668) that generally runs in a north-south direction located to the north of the Site which connects to Redmyre Road to the south and Leicester Avenue and Everton Road to north. This road provides a key linkage between Strathfield and the A44 and M4 motorways via the rail underpass.

**Key Intersections**

Within the vicinity of the subject site, the following key intersections exist:

Margaret Street/The Boulevard (left in and out only)

Margaret Street/Redmyre Road

Redmyre Road/Raw Square (signalised)

**C. Measures to Ameliorate the impact of re-assigned traffic**

Advanced warning signage to be placed in accordance with TCP BUIL-MERI-011 (attached) ensuring residents access is maintained within the vicinity of Margaret Street.

**D. Assessment of Public Transport Services affected**

No assessment is required – No public transport will be affected (Nightshift or weekend work only).

**E. Details of provision made for emergency vehicles, heavy vehicles, cyclists and pedestrians**

Emergency Vehicles will have no Access through the site whilst the works are being performed, all emergency services will be notified prior to the commencement of works. Heavy vehicles will also not have any access through the work site. Signage will be placed to notify drivers of Resident Access Only.

All pedestrians are to use the designated zebra crossing points at either end of the site and follow directions from qualified traffic controllers.

All Cyclists are to dismount and use the appropriate pedestrian path as above.

**F. Assessment of effect on existing and future developments with transport implications in the vicinity of the proposed measures**

No Assessment is required as no existing or future developments in the vicinity of the proposed measures will be effected.

**G. Assessment of effect of proposed measures on traffic movements in adjoining Council areas**

The site will be set with the appropriate signage and advanced warning in accordance with TCP BUIL -MERI-011 needed to allow traffic to detour around Margaret Street with minimal impact.

**H. Public Consultation Process**

Yes, a minimum Fourteen (14) days notification must be provided to adjoining property owners prior to the implementation of any temporary traffic control measure. Letterbox notifications or similar will be provided to all identified surrounding sensitive receivers. This will include a Construction Management Plan detailing the proposed works on site and duration of each stage.

**RECOMMENDATION**

That

- Council approve the temporary full road closure in Margaret Street in principle, subject to further discussions with Council Officers and ensure works to be programmed for day works wherever possible to minimise all impacts on community.
- The applicant notify residents, NSW Police, local fire brigades and ambulance services in accordance with Council's Road Closure requirements.
- The applicant obtain a ROL from TMC and meet all ROL conditions.

*(Voting on this item was unanimous)*



**6.6 Homebush Village – 40km/h High Pedestrian Activity Area**

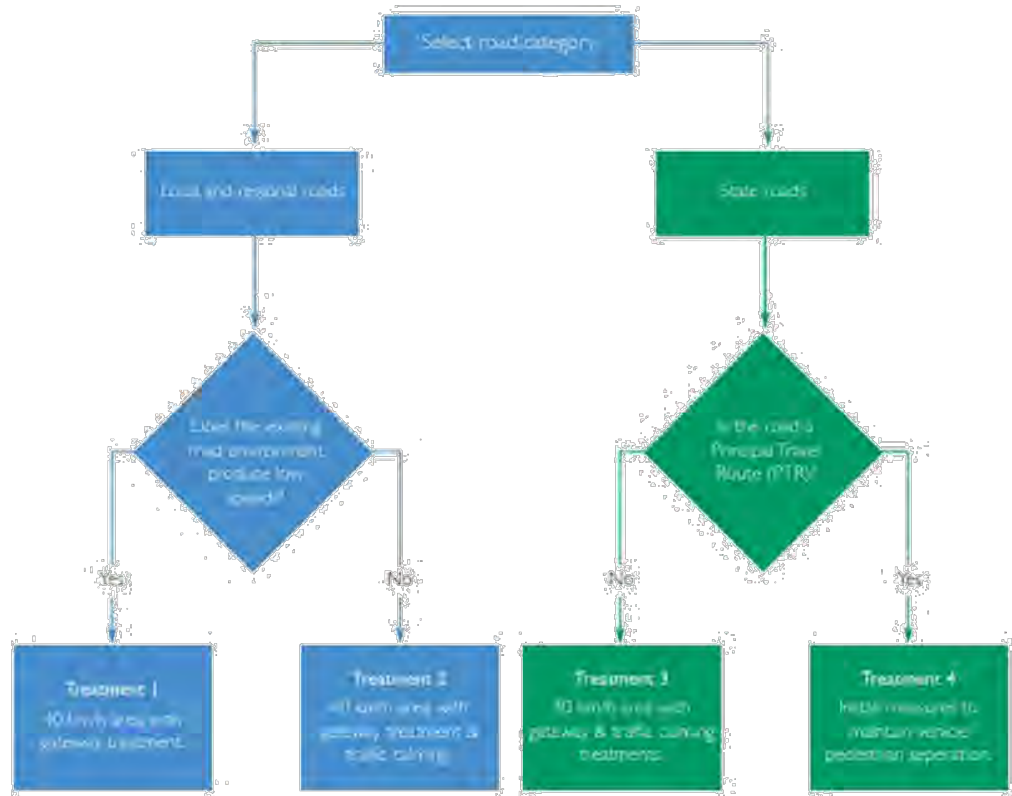
Council has approached TfNSW to nominate 40km/h speed limits in Homebush Village. In line with TfNSW (RTA) 40 km/h Speed Limits in High Volume Pedestrian Areas Guideline, TfNSW is required to assess and provide in principle agreement for funding prior to proceeding.

Council Officers identified the area bounded by The Crescent, Homebush Road, Abbotsford Road and Bridge Road, Homebush as a suitable high volume pedestrian area. The area is adjacent to Homebush Station and services a small shopping strip less than 1km which satisfies TfNSW HPAA Category B requirement.



**Figure 1 – nominated HPAA in Homebush Village**

Whilst awaiting TfNSW in principle agreement, Council is required to examine the appropriate treatment options as per TfNSW Guideline.



**Figure 2 – Flowchart for identifying appropriate options in TfNSW Guideline**

### RECOMMENDATION

That Council

- Note the nominated high pedestrian activity area (HPAA) in Homebush Village.
- Examine the appropriate treatment options and submit a draft proposal with indicative costs to TfNSW.
- Refer the investigation outcomes to the next available Traffic Committee meeting.

*(Voting on this item was unanimous)*

*Note from TfNSW: Whilst it is acknowledged that the roads directly outside the train station and the shops on Rochester Street will have a level of pedestrian activity, the other streets shown in the area appear to be residential streets and may not have sufficient pedestrian activity required to justify a HPAA. TfNSW will continue to work with Council in its investigations of the identified area.*

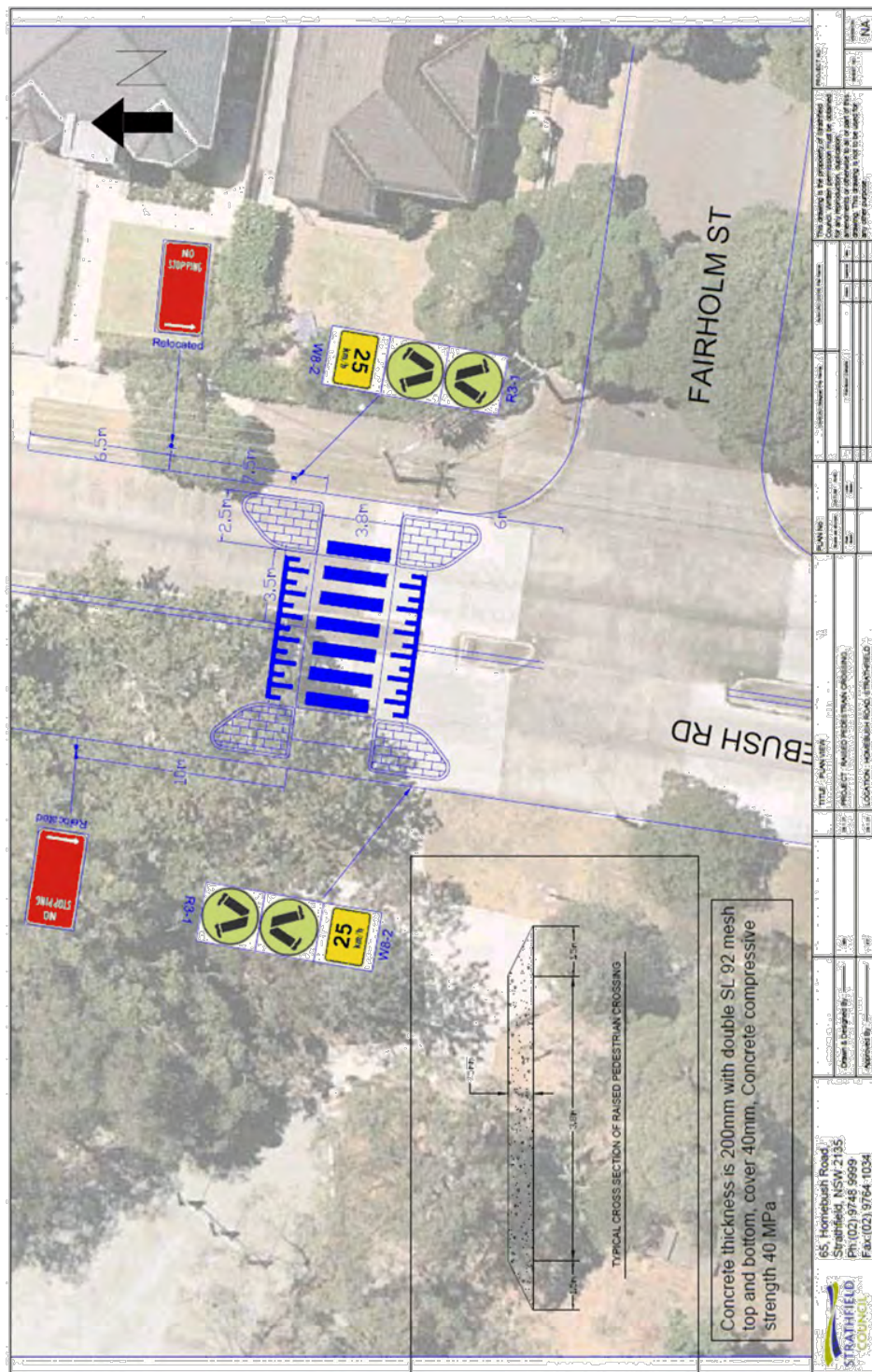
**6.7 Homebush Road at Strathfield Park, Strathfield - Raised Pedestrian Crossing**

Pursuant to Traffic Committee Meeting dated 21 July 2020 and Ordinary Council Meeting dated 4 August 2020, Council Officers proceeded with a detailed design for a raised pedestrian crossing in Homebush Road, north of Fairholm Street, Strathfield to improve pedestrian safety.

The design was prepared to conform to the current Austroads Guides, Australian Standards and TfNSW (RMS) technical directions as shown in *Figure 1*. The design features include:

- A 3.8m wide crossing.
- A 75mm high raised platform to cater for bus and heavy vehicle access requirement.
- A 3.5m wide travel lane in each direction approaching the raised pedestrian crossing.
- Motorists are required to give way to pedestrians.
- Kerb extensions on both sides to improve road user visibility.
- 6m setback from the intersection to allow one car storage and minimise movement conflicts at the intersection.





**Figure 1 – Raised pedestrian crossing in Homebush Road, Strathfield**



## TRAFFIC COMMITTEE MEETING - 20 APRIL 2021

## MINUTES

**RECOMMENDATION**

That Council implement a raised pedestrian crossing and the associated work in Homebush Road, north of Fairholm Street, Strathfield as per *Figure 1*.

*(Voting on this item was unanimous)*

*Note from TfNSW: TfNSW do not have an objection however recommends that the proposed pedestrian crossing be moved further away from Fairholm Street intersection wherever possible.*



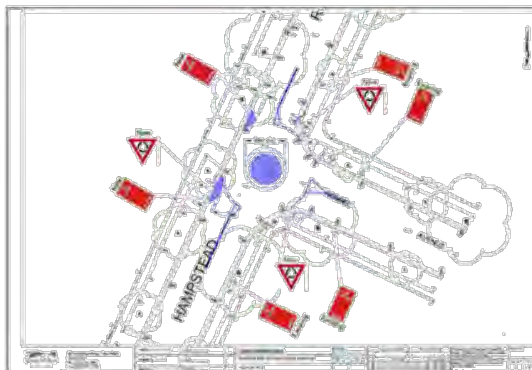
### 6.8 Hampstead Road, Homebush West - Speeding Investigation Result

Pursuant to Traffic Committee Meeting dated 16 February 2021 and Ordinary Council Meeting dated 2 March 2021, traffic counts were undertaken in Hampstead Road, Homebush West from 3 March to 9 March 2021, to investigate the alleged speeding issue.

The traffic counts results and crash history are tabulated below:

Location	85 percentile speed (km/h)		Reported Five Year Crash History (2015 to 2019)
	Northbound	Southbound	
Hampstead Road Between Kessell Avenue and Tavistock Road	47.0 km/h	47.3 km/h	Nil

The recorded 85 percentile speed and crash history does not require further action. Nevertheless, traffic calming benefits can be expected post the implementation of a roundabout at the Kessell Avenue/Hampstead Road intersection and a raised pedestrian crossing at the Tavistock Road/Hampstead Road intersection. Both projects are scheduled for completion by FY2020/21.



Approved roundabout at the Kessell Avenue/Hampstead Road intersection



Approved raised pedestrian crossing at the Tavistock Road/Hampstead Road intersection

### RECOMMENDATION

That Council note the speeding investigation result and re-evaluate the speeding condition post the implementation of the roundabout at the Kessell Avenue/Hampstead Road intersection and the raised pedestrian crossing at the Tavistock Road/Hampstead Road intersection.

*(Voting on this item was unanimous)*



**6.9 Loftus Lane, Homebush - Proposed Speed Hump**

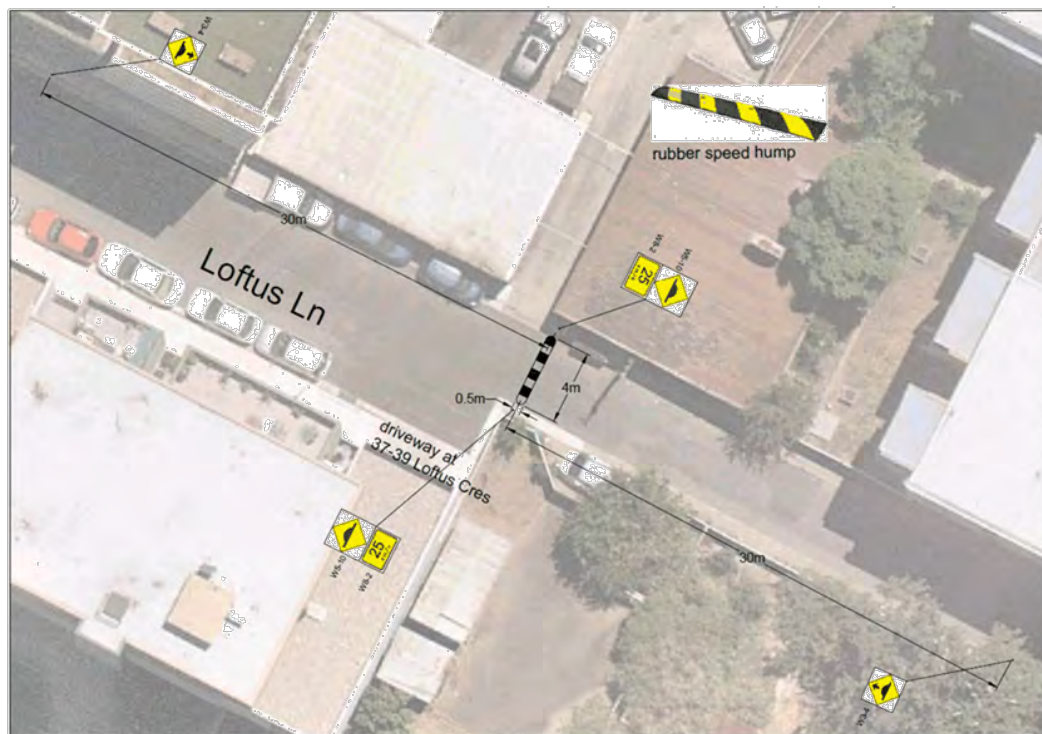
Pursuant to Traffic Committee Meeting dated 23 March 2021 and Ordinary Council Meeting dated 6 April 2021, Council Officers investigated alternative traffic calming options, e.g. speed humps to improve the access safety in Loftus Lane, Homebush.

There is a blind corner adjacent to the driveway at 37-39 Loftus Crescent which obstructs the drivers' sight lines to the approaching traffic along Loftus Lane when egressing the driveway.



**Figure 1: Street view of the area under assessment**

With the low traffic volume and low heavy vehicle movements, it is appropriate to consider installing a rubber speed hump at the indicated location in Loftus Lane per *Figure 2*. The design complies with AS1742.2 and AS1742.13. The proposed speed hump would reduce the approaching speed prior to the driveway.



**Figure 2: Proposed speed hump in Loftus Lane**

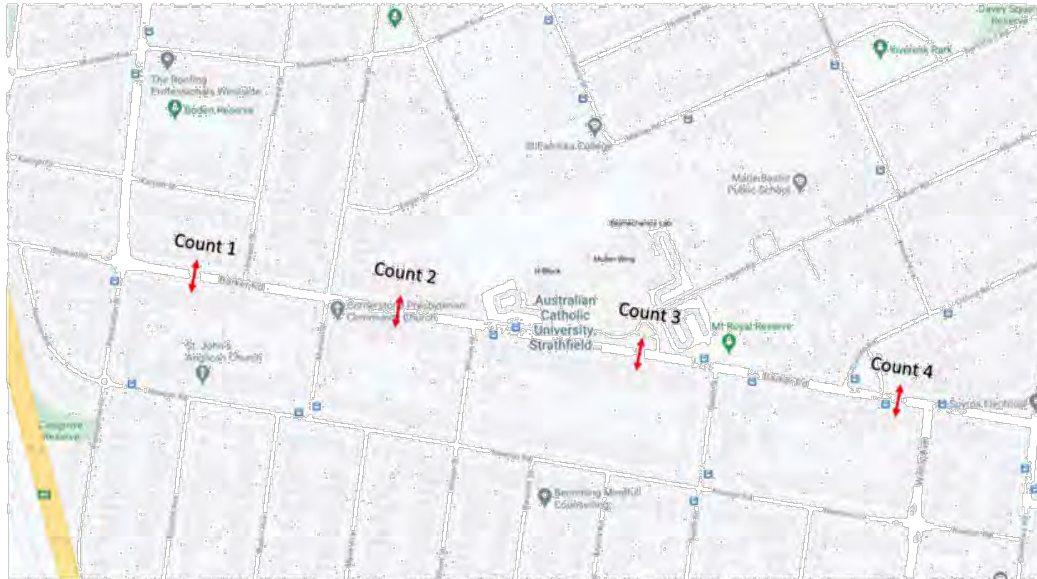
## RECOMMENDATION

That Council install the speed hump and the associated signs in Loftus Lane, Homebush as per *Figure 2*.

*(Voting on this item was unanimous)*

**6.10 Barker Road, Strathfield - Speeding Investigation Result**

Council received a request from Auburn Police Station on behalf of a resident to investigate the alleged speeding issue in Barker Road, Strathfield. Traffic counts were undertaken in four selected locations along Barker Road, Strathfield from 23 March to 29 March 2021.

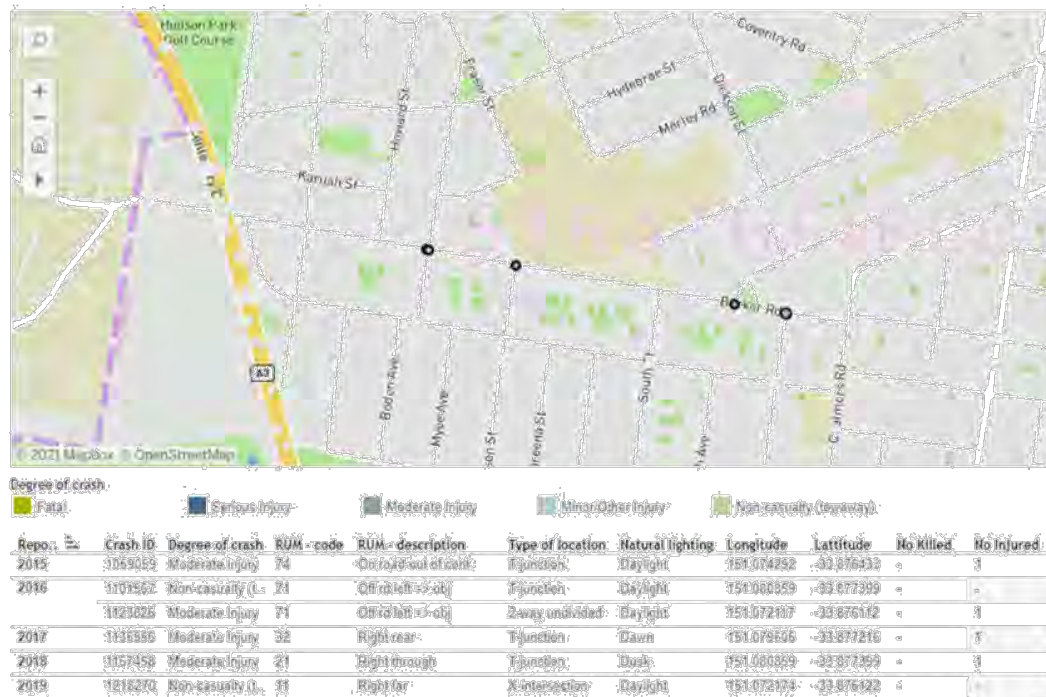


**Figure 1 – Traffic counts locations along Barker Road, Strathfield**

The traffic count results and crash history are tabulated below:

Location	85 percentile speed (km/h)		Reported Five Year Crash History (2015 to 2019)
	Eastbound	Westbound	
1 – btw Pemberton St and Howard St	48.7 km/h	50.0 km/h	Speeding involved crash (nil) Total crashes (6) <ul style="list-style-type: none"> <li>Moderate injury (4)</li> <li>Non-casualty (2)</li> </ul> All crashes occurred at intersections
2 – btw Marion St and Wilson St	53.1 km/h	53.2 km/h	
3 – btw Wilson St and South St	53.4 km/h	53.2 km/h	
4 – btw Oxford Rd and Wallis Ave	50.0 km/h	49.9 km/h	



**Crashes Map - Strathfield****Figure 2 – Crash map of Barker Road**

The recorded 85 percentile speed indicated a moderate level of speeding in Barker Road between Marion Street and South Street. There are in total six recorded crashes along the entire Barker Road. However no crash was attributed to speeding. Both severity and quantum of crashes are low. All crashes occurred at the intersections which warrants further investigation on intersection upgrade options to eliminate crashes. In particular roundabouts in the local road would assist with safe turning movements as well as bringing additional traffic calming benefits.

**RECOMMENDATION**

That Council investigate intersection upgrade options, e.g. roundabout along Barker Road at Marion Street, South Street, Oxford Road and Wallis Avenue and the result be reported back to the next available Traffic Committee meeting.

*(Voting on this item was unanimous)*

**6.11 Abbotsford Road at Homebush Road, Strathfield - Request for Pavement Markings**

Pursuant to Traffic Committee Meeting dated 23 March 2021 and Ordinary Council Meeting dated 6 April 2021, Council Officers undertook further investigation on a proposal of implementing pavement marking at the intersection of Abbotsford Road and Homebush Road, similar to the existing arrangement at the intersection of Liverpool Road and Fitzgerald Crescent, Strathfield South.



**Figure 1 – Aerial photo of the intersection of Liverpool Road and Fitzgerald Crescent**





**Figure 2 – Street view photo of the intersection of Liverpool Road and Fitzgerald Crescent**

During peak hours vehicles are observed to often queue along Homebush Road. The waiting to turn vehicles from Abbotsford Road are delayed for an excessive period. It is considered that a similar treatment to the pavement marking and signposting at the intersection of Liverpool Road and Fitzgerald Crescent shall be adopted to prevent queuing into the intersection.

Inquiries were also made on the reason why a "Keep Clear" pavement marking treatment cannot be endorsed similar to the existing pavement markings at the intersection of Homebush Road with Churchill Avenue and Oxford Road. Further clarification on this matter is required from TfNSW.



**Figure 3 – Aerial photo of the intersection of Homebush Road and Abbotsford Road**





**Figure 4 – Aerial photo of the intersections of Homebush Road with Churchill Avenue and Oxford Road**

#### RECOMMENDATION

That Council implement pavement marking and signposting (G9-237) as indicated in *Figure 3* at the intersection of Homebush Road and Abbotsford Road, Strathfield.

*(Voting on this item was unanimous)*

*Note from TfNSW: The earlier TfNSW comments/objection to "Keep Clear" pavement markings is still valid and needs to be documented.*

**7. SPECIAL EVENTS****7.1 2021 Cooks River Fun Run TMP**

The Cooks River Fun Run is proposed to take place on Sunday 27 June 2021 for its 11th year from 8am – 12pm. This great active family event showcases the Bay to Bay cycleway from Freshwater Park to Ford Park, and features a number of categories including a 5km and 10km run, a 5km walk, and a 2km kids run, ensuring there is something for all levels of ability.

The event is to be held mostly off road along the Bay to Bay cycleway and only requires a temporary closure of Hedges Avenue between Augusta Street and Cave Road, Strathfield, to allow safe passage of pedestrians during the event. The event is an annual event with minimal changes from the previous years. Hedges Avenue, between Augusta Street and Cave Road is to be closed in accordance of the TMP under traffic management supervision for Pedestrian Access only to ensure that the event participants cross the road safely. This event is a Class 3 special event as per TfNSW Guide to Traffic and Transport Management for Special Events. Council is the event organiser.



**Figure 1 – 2021 Cooks River Fun Run Course**

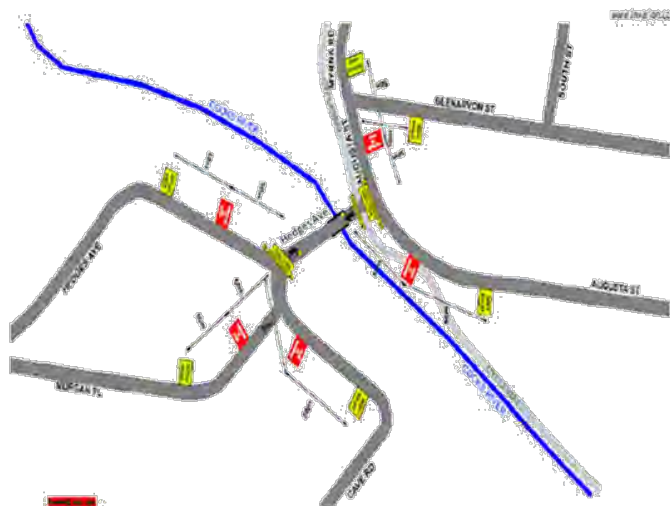


Figure 2 – 2021 Cooks River Fun Run TCP

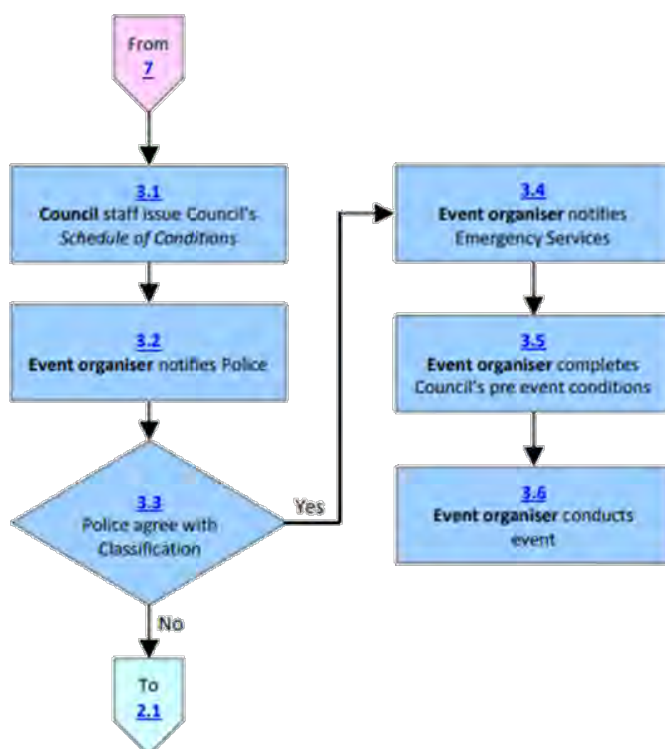


Figure 3 – Class 3 special event process in TfNSW Guideline





## TRAFFIC COMMITTEE MEETING - 20 APRIL 2021

## MINUTES

## Attachment 1

## 2021 COOKS RIVER FUN RUN TMP

6/04/2021

This TMP is prepared to address the requirements for Class 3 special event in accordance with *TfNSW Guide to Traffic and Transport Management for Special Events*.

Event summary	
Event Name	2021 Cooks River Fun Run
Event Location	Bay to Bay Cycleway between Freshwater Park and Ford Park
Event Date	Sunday 27 June 2021
Event Start Time	8am
Event Finish Time	12pm
Event Set up Start Time	5am
Event Packdown Finish Time	2pm
Event is off-street, on-street moving, or on-street non-moving	off-street
Whether event is held regularly throughout the year	annual event

Contact names	
Event Organiser	Strathfield Council
Event Manager	Ayla Karabulut Senior Curator of Events Strathfield Council
Police	Nicole Bartolo Constable Auburn Police Station
Council	Ayla Karabulut Senior Curator of Events Strathfield Council
TMC	NA
TfNSW	Reyad Toufaily Traffic Engineering Officer TfNSW

## Brief description of the event

The Cooks River Fun Run will take place on Sunday 27 June for its 11th year from 8am – 12pm. This great active family event showcases the Bay to Bay cycleway from Freshwater Park to Ford Park, and features a number of categories including a 5km and 10km run, a 5km walk, and a 2km kids run, ensuring there is something for all levels of ability.

## Public Liability Insurance

Strathfield Council current Public Liability insurance.

## Police

The Event Manager is to obtain Police concurrence from Auburn Police Station.



### Fire Brigades and Ambulance

The Event Manager is to notify local fire brigades and ambulance services. At least 4 metres width clear passageway is to be maintained at all times for emergency access

### The route or location

The event is to be held mostly off road along the Bay to Bay cycleway and only requires a temporary closure of Hedges Avenue between Augusta Street and Cave Road, Strathfield, to allow safe passage of pedestrians during the event.



Figure – 2021 Cooks River Fun Run Course

**NOTE:**

- Pedestrian shall not be directed onto roadway unless traffic controllers are used to control at Hedges Avenue / Cooks River bridge
- TCP SC 003 Approved by Velmurugu Jeyadevan (Prepare Work Zone Traffic Management Plan Card no. 0031984053)

Figure – 2021 Cooks River Fun Run TCP

**Parking**

Free street parking is available in Ada Street and Wilson Street and streets surrounding Freshwater Park. The nearest train station is Strathfield. Strathfield Council will operate a free return shuttle bus service from Strathfield Station to Freshwater Park from 6.45am on the day.

**Access for local residents, businesses, hospitals, schools, etc**

Local residents are expected to detour via alternative local roads during the event.

**Advertise Traffic Management Arrangements**

Council has a dedicated webpage for this event (<https://strathfieldevents.nsw.gov.au/major-events/cooks-river-fun-run/>) which contains all information. Local residents are to be notified of the event by letterbox drop.





## TRAFFIC COMMITTEE MEETING - 20 APRIL 2021

## MINUTES

## 8. ROAD SAFETY

## 8.1 Road Safety Report

Safety Issue	Project Name and Description	Project Update
Occupant Restraint	Strathfield Occupant Restraint Program	<ul style="list-style-type: none"> <li>Ongoing education on age-appropriate seats &amp; Australian standards</li> <li>LGRSP - Child Restraint fitting day (Tues 13 April 2021)</li> </ul>
Speed & Enforcement	Mobile Speed cameras	<ul style="list-style-type: none"> <li>Anytime, anywhere – Mobile speed cameras save lives               <ul style="list-style-type: none"> <li>➢ Speed contributes to 41% of fatalities &amp; 24% of serious injuries</li> <li>➢ Changes to program since November 2020 for increased enforcement hours &amp; removal of warning signs</li> <li>➢ 20-30% reduction in casualty crashes</li> </ul> </li> </ul>
Safety Around Schools	School Zones	<ul style="list-style-type: none"> <li>School zone rules – pedestrian crossing, double parking, kiss &amp; ride, illegal U turns</li> <li>Support schools with parking/traffic issues               <ul style="list-style-type: none"> <li>➢ Homebush public school (New Kiss &amp; Ride zone/roundabouts &amp; parking changes)</li> <li>➢ Traffic congestion &amp; enforcement at Santa Maria del Monte</li> <li>➢ No Stopping signs &amp; illegal U turns at Strathfield Girls</li> <li>➢ No Right Turn (Albyn Road, Carrington Avenue &amp; Margaret Street)</li> </ul> </li> <li>Share traffic fliers &amp; Centre for Road Safety campaigns</li> <li>Liaise with Road Safety Education Officer</li> <li>Ongoing education &amp; engagement - school holiday safety</li> </ul>
Young Drivers	Slow Down Driver distraction	<ul style="list-style-type: none"> <li>41% fatal crashes are speed related</li> <li>Road User distraction – Mobile Phone &amp; enforcement</li> </ul>
Drink Driving	What's Your Plan B	<ul style="list-style-type: none"> <li>Resumption of face to face meetings through Flemington Liquor Accord</li> <li>Targeted campaigns               <ul style="list-style-type: none"> <li>➢ Blood Alcohol Concentration,</li> <li>➢ Zero tolerance for L &amp; P platers)</li> </ul> </li> </ul>
Other Activities	Road Rules Refresher (Parking)	<ul style="list-style-type: none"> <li>How well do you know parking rules?               <ul style="list-style-type: none"> <li>➢ No Stopping</li> <li>➢ Double parking</li> <li>➢ Bus Zones</li> <li>➢ Loading Zones</li> <li>➢ Stopping/parking near intersection with or without red lights</li> </ul> </li> </ul>
	Who has right of way?	<ul style="list-style-type: none"> <li>Top 10 misunderstood rules – Give way to pedestrians when turning</li> </ul>
	Double demerits	<ul style="list-style-type: none"> <li>Easter Long weekend</li> </ul>



## TRAFFIC COMMITTEE MEETING - 20 APRIL 2021

## MINUTES



Bring your child car seats, harnesses and booster seats to Strathfield Park for a free inspection by an Authorised Restraint Fitter on Tuesday 13 April. Bookings are essential. <https://bit.ly/39LPEyn>



Like

Comment

Share

## Road safety event: Child restraint fitting day



Strathfield Council  
31 March at 18:00 · 🌐

Remember to take extra care when driving over the Easter long weekend from Thursday 1 April to Monday 5 April. Double demerits and penalties apply for road rules violation. <https://bit.ly/31N7x00> (video)

**Illegally using  
a mobile phone**



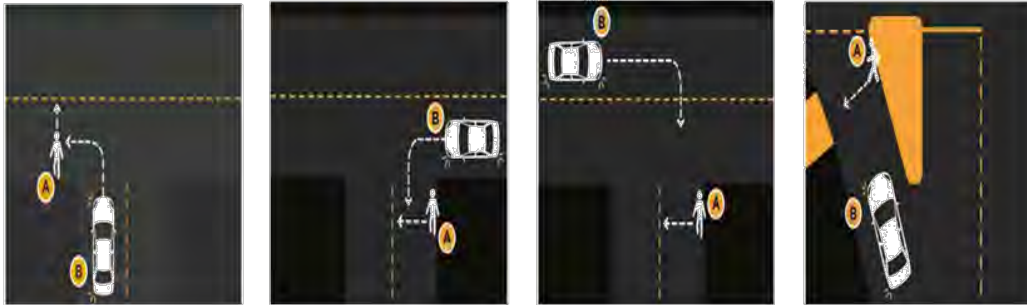
**00**  
**Demerit  
Points**

👍 1

34 views

## Road safety awareness campaign: Drive safe this Easter

In the four scenarios below, who must give way A or B?



Hint: This is one of the most misunderstood road rules (Attached).

### Road safety awareness campaign: Who has right of way?

Take a moment to refresh your knowledge of parking rules. Remember fines and demerit points apply for non-compliance.



### Road rules awareness campaign: Parking rules

### Speed Enforcement – How Does It Work?



Driving too fast is the single biggest contributor to death (41%) and serious injury (24%) on NSW roads.

#### Road rules enforcement campaign: Speed Cameras

#### RECOMMENDATION

That the report be noted.

*(Voting on this item was unanimous)*

#### 9. TABLED ITEMS

##### 9.1 Rochester Street Parking Management

#### RECOMMENDATION

That the report be noted and the matter be discussed at the Councillor Workshop scheduled on 26 April 2021.

**Meeting Closed:** 11:28am

**Next Meeting:** 18 May 2021

**11.2            REPORT FROM AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING ON  
17 MARCH 2021**

**AUTHOR:        David McQuade, Governance Manager**

**APPROVER:    Melinda Aitkenhead, Director Corporate & Financial Services**

---

**RECOMMENDATION**

That the minutes of the Audit, Risk and Improvement Committee meeting held on 17 March 2021 be noted and the recommendations be adopted.

**ATTACHMENTS**

1.        Audit, Risk and Improvement Committee 17 March 2021 - Minutes

# ATTACHMENT 1



# MINUTES

**Audit, Risk & Improvement  
Committee Meeting**

**17 March 2021**

DRAFT



**AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING - 17 MARCH 2021****MINUTES**

Minutes of the Audit, Risk and Improvement Committee Meeting of Strathfield Municipal Council held on 17 March 2021, in the Council Chambers, 65 Homebush Road, Strathfield.

**COMMENCING:** 10am

**MEMBERS PRESENT:** Brian Hrnjak, Independent Member (Chairperson)  
Dennis Vaccher, Independent Member  
Councillor Antoine Doueiri (Mayor)  
Councillor Maryanne Duggan  
Councillor Nella Hall (via Microsoft Teams)

**ATTENDEES PRESENT:** Henry Wong, Chief Executive Officer  
Anthony Hewton, GM, Director People Place and Civic Services  
Melinda Aitkenhead, Director – Corporate and Financial Services  
Francis Mangru, Executive Manager, Financial Services / Chief Financial Officer  
Cathryn Bush, Executive Manager Administration  
David McQuade, Governance Manager

**INVITEES PRESENT:** Gian Surjadinata, Audit Office NSW (via Microsoft Teams)  
Susan Leahy, Head of Internal Audit

**1. APOLOGIES**

Ms Reiky Jiang, Audit Office NSW

**2. DECLARATIONS OF INTEREST**

Nil.

**3. CONFIRMATION OF MINUTES**

**RECOMMENDATION**

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 22 December 2020, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

*Voting on this item was unanimous*

**Suspension of Standing Orders**

**RECOMMENDATION:** (Hrnjak/Vaccher)



## AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING - 17 MARCH 2021

## MINUTES

That Standing Orders be Suspended to allow consideration of the following matters:

4.5 Audit Office NSW – Annual Engagement Plan 2021

*Voting on this item was unanimous*

4.5 Audit Office NSW - Annual Engagement Plan 2021

Mr Gian Surjadinata, Audit Office NSW addressed the Committee.

**RECOMMENDATION:** (Duggan / Vaccher)

That this report be received and noted.

*Voting on this item was unanimous*

Note: Mr Gian Surjadinata, Audit Office NSW left the meeting, the time being 10:29am.

**Resumption of Standing Orders**

**RECOMMENDATION:** (Hrnjak / Vaccher)

That Standing Orders be resumed.

*Voting on this item was unanimous*

4.1 Internal Audit Recommendations

Ms Susan Leahy, Head of Internal Audit addressed the Committee.

**RECOMMENDATION:** (Vaccher / Duggan)

The Head of Internal Audit recommends that the status of the Internal Audit recommendations be received and noted.

*Voting on this item was unanimous*

4.2 Internal Audit Status Report

Ms Susan Leahy, Head of Internal Audit addressed the Committee.

Note: Councillor Doueihy left the meeting, the time being 11:20am.

**RECOMMENDATION:** (Duggan / Vaccher)



## AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING - 17 MARCH 2021

## MINUTES

1. The Head of Internal Audit recommends:
  1. That the report be received and noted.
  2. 2021 Internal Audit Plan be received and its status noted.
  3. That the approach to the pending second consultation on the OLG's Internal Audit and Risk Management Framework be discussed and consideration given to determining Council's response should it be sought before the next ARIC.
  4. That the comparative results report on ARIC effectiveness be received and noted.
  5. That a survey to measure internal audit performance be circulated and collated for presentation to the June 2021 meeting.
  6. That the ARIC Schedule of Responsibilities be endorsed.
2. That a breakdown of expenditure in Section 7.11 contributions and Section 7.12 levies for the 2019/2020 financial year be included in the 2021 Internal Audit Plan as per recommendation at the Audit, Risk and Improvement Committee held on 22 December 2020.

*Voting on this item was unanimous*

#### 4.3 Internal Audit Completed Report

Susan Leahy, Head of Internal Audit addressed the Committee.

**RECOMMENDATION:** (Hrnjak / Duggan)

The Head of Internal Audit recommends that the summary of the recently completed review of privacy awareness be received and noted.

*Voting on this item was unanimous*

#### 4.4 Audit Tasks Summary Report, Quarter 1 2021

Ms Melinda Aitkenhead, Director, Corporate and Financial Services addressed the Committee.

**RECOMMENDATION:** (Duggan / Vaccher)

That the Audit Tasks and Summary Report, Quarter 1 2021 be received and noted.

*Voting on this item was unanimous*

### 4. GENERAL BUSINESS

#### 5.1 COVID-19 Briefing

Henry Wong, Chief Executive Officer addressed the Committee and provided a presentation.

**AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING - 17 MARCH  
2021****MINUTES****5. CLOSED SESSION**

Nil.

**Meeting Closed:** 12:18 pm.

**Next Meeting:** 15 June 2021.

DRAFT

**12.1 NOTICE OF MOTION SUBMITTED BY COUNCILLOR BLACKMORE**  
**SUBJECT: DEPARTMENT OF PLANNING AND ENVIRONMENT WORKING PARTY**

I MOVE:

In reference to Resolution 121/16 dated 3 May 2016, Council be provided with an update report on its progress.

**RECOMMENDATION**

In reference to Resolution 121/16 dated 3 May 2016, Council be provided with an update report on its progress.

**ATTACHMENTS**

There are no attachments for this report.



**12.2 NOTICE OF MOTION SUBMITTED BY COUNCILLOR BLACKMORE**  
**SUBJECT: MEETING THE DISABILITY STANDARDS IN THE TFNSW DISABILITY**  
**INCLUSION ACTION PLAN 2018-2022**

I MOVE:

That:

1. Strathfield Council works with Transport for NSW to conduct an audit of the Bus, Train and Taxi Interchanges in the Strathfield LGA.
2. The audit is to ensure that the Bus, Train and Taxi Interchanges comply with the standards required in the Transport for NSW Disability Inclusion Action Plan 2018 - 2022.
3. A Report, to be provided at May 2021 Strathfield Council Meeting including but not limited to, the Actions required to address any problems associated with the Bus, Train & Taxi Interchanges to ensure the appropriate provisions in the Disability Inclusion Action Plan 2018 - 2022 are met and the cost associated of the Actions required.

**RECOMMENDATION**

1. Strathfield Council works with Transport for NSW to conduct an audit of the Bus, Train and Taxi Interchanges in the Strathfield LGA.
2. The audit is to ensure that the Bus, Train and Taxi Interchanges comply with the standards required in the Transport for NSW Disability Inclusion Action Plan 2018 - 2022.
3. A Report, to be provided at May 2021 Strathfield Council Meeting including but not limited to, the Actions required to address any problems associated with the Bus, Train & Taxi Interchanges to ensure the appropriate provisions in the Disability Inclusion Action Plan 2018 - 2022 are met and the cost associated of the Actions required.

**ATTACHMENTS**

There are no attachments for this report.

**12.3 NOTICE OF MOTION SUBMITTED BY COUNCILLOR PENSABENE**  
**SUBJECT: WINTER APPEAL**

I MOVE:

That Strathfield Council conduct a Winter Food Appeal from 1 June 2021 to 31 July 2021.

Donated items could be dropped at Council Customer Service, Strathfield Library and Bendigo Community Bank. Local schools should also be approached to be a part of the campaign and nominated as potential drop off points.

Items will be distributed to organisations working with disadvantaged and homeless people in and near our Local Government Area, including St Merkourious Charity and St Pauls Parish Pantry.

Donations being sought:

Food: Cereals, long life milk, Pasta Noodles, rice, cous cous, tin food, dry food, pasta sauce, cooking oil, coffee, tea, milo, sugar, salt

Health: Mini toiletries, shampoo, conditioner, tooth brushes, tooth paste, soaps, hand sanitizers, moisturizer, sanitary items.

Cleaning: Laundry powder, dishwashing liquid, chux, sponges, scourers.

**RECOMMENDATION**

That Strathfield Council conduct a Winter Food Appeal from 1 June 2021 to 31 July 2021.

Donated items could be dropped at Council Customer Service, Strathfield Library and Bendigo Community Bank. Local schools should also be approached to be a part of the campaign and nominated as potential drop off points.

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Health: Mini toiletries, shampoo, conditioner, tooth brushes, tooth paste, soaps, hand sanitizers, moisturizer, sanitary items.

Cleaning: Laundry powder, dishwashing liquid, chux, sponges, scourers.

**ATTACHMENTS**

There are no attachments for this report.

**12.4 NOTICE OF MOTION SUBMITTED BY COUNCILLOR PENSABENE**  
**SUBJECT: TURBANS 4 AUSTRALIA**

I MOVE:

That a report be provided to the June Council Meeting on whether Council can donate \$5,000 to the Turbans 4 Australia National Volunteer Week Event at Sydney Olympic Park on 23 May 2021.

Rationale

This event is to celebrate the hard work of volunteers right across the bushfires, Covid Pandemic, floods and everyday volunteers. This event will be free to the public and Turbans 4 Australia are seeking our support to recognise our SES volunteers, Council workers and the very hard working volunteers from our area who worked tirelessly in the above disasters over 2020.

Turbans 4 Australia are expecting 3,000 – 4,000 people at the event and will officially acknowledge the support of the Council in the event and merchandise.

**RECOMMENDATION**

That a report be provided to the June Council Meeting on whether Council can donate \$5,000 to the Turbans 4 Australia National Volunteer Week Event at Sydney Olympic Park on 23 May 2021.

**ATTACHMENTS**

There are no attachments for this report.

**12.5 NOTICE OF MOTION SUBMITTED BY COUNCILLOR PENSABENE**  
**SUBJECT: WORM FARMS**

I MOVE:

That Council provide pre -schools, long day care centres and after school services, on request, a free worm farm. A notice to these establishments to be sent, to give the school executive and school community the option of the offer.

Rationale

After receiving a request from a local pre-school to have a worm farm for their students, to teach them about recycling and how worm compost is great for their garden, having one preschools etc., would be another community initiative to help the understanding and development of recycling to our younger generation.

As this project is of minimal budget impact, there would be no need for a budget review or report.

**RECOMMENDATION**

That Council provide pre -schools, long day care centres and after school services, on request, a free worm farm. A notice to these establishments to be sent, to give the school executive and school community the option of the offer.

**ATTACHMENTS**

There are no attachments for this report.

**12.6 NOTICE OF MOTION SUBMITTED BY COUNCILLOR PENSABENE**  
**SUBJECT: LITTLE TREASURES OF STRATHFIELD**

I MOVE:

That Council report to the June Ordinary Council Meeting, on the creation of a promotional video of all of Strathfield's Hidden Treasures.

Report should include:

- Budget in creating each video
- How the video could be distributed to the community

Rationale

Strathfield Council has many hidden treasures such as The Croquet Club, School for Seniors, Strathfield Symphony Orchestra, Strathfield Community Choir, Strathfield/Homebush Senior Citizens, Strathfield Men's Shed, Strathfield Park and the list goes on. A short promotional video to be advertised on our eNews and at our New Resident Meetings and Citizenship Ceremonies could help our community be more involved.

**RECOMMENDATION**

That Council report to the June Ordinary Council Meeting, on the creation of a promotional video of all of Strathfield's Hidden Treasures.

Report should include:

- Budget in creating each video
- How the video could be distributed to the Community

**ATTACHMENTS**

There are no attachments for this report.



**12.7 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DUGGAN**  
**SUBJECT: HOMEBUSH THEATRE MAINTENANCE**

I MOVE:

That Council assess current weather proofing, fire protection, and security risks to the Homebush Theatre and determine whether it would be appropriate to pursue an Interim Heritage Order to ensure this iconic Homebush landmark is being properly maintained.

Rationale

The owner of the Homebush Theatre has a legal obligation to maintain and repair this significant and much-loved local heritage landmark. There is outward evidence that the building is not being maintained and has lapsed into a state of disrepair.

**RECOMMENDATION**

That Council assess current weather proofing, fire protection, and security risks to the Homebush Theatre and determine whether it would be appropriate to pursue an Interim Heritage Order to ensure this iconic Homebush landmark is being properly maintained.

**ATTACHMENTS**

There are no attachments for this report.

**12.8 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DUGGAN**  
**SUBJECT: LOCAL ENVIRONMENT PLAN 2021 COMMUNITY CONSULTATION**

I MOVE:

Council is currently preparing a draft Strathfield Local Environmental Plan (LEP).

It is essential that the community viewpoint is a key consideration in the development of this strategic planning document. Broad community consultation and engagement will ensure that the completed LEP has been developed collaboratively and reflects the wider community vision for Strathfield local planning.

I therefore move that Council prepare a draft LEP Community Participation Plan for endorsement at the June 2021 Ordinary Council Meeting.

The Plan should provide the following:

- a) An overview of the LEP project and the purpose of the participation plan
- b) Identification of the community groups targeted for engagement, including:
  - o Residents
  - o Local Chamber/s of Commerce
  - o Enfield Ports
  - o Flemington Markets
  - o Local Business owners
  - o State Emergency Service
  - o Auburn Police Local Area Command
  - o Sporting groups
  - o Community groups
  - o Multi-cultural groups
  - o Local educational institutions
  - o Government authorities including Transport for NSW
  - o Local members of Parliament
  - o Strathfield Traffic Committee
  - o Neighbouring Councils
  - o Cooks River Alliance
  - o NSW Government agencies
- c) The range of consultative activities which will be used including but not limited to:  
Stakeholder interviews, on-line surveys, public hearings, information stations, letter box delivery, workshops, deliberative panels, town hall meetings etc.
- d) The timing for the community participation process
- e) Details of the public exhibition of the draft Local Environmental Plan

**Local Environment Plan 2021 Community Consultation (Cont'd)**

- f) Preparation of an LEP executive summary for the community which includes a listing of any proposed zoning changes together with the rationale/reason behind the change.
- g) A report back to a future ordinary Council meeting on the results of the community consultation and participation plan

**Rationale**

A LEP is one of council's most significant land planning instruments as it outlines the type and location of new development and provides important protections for open space and environmentally sensitive areas.

It is essential that local stakeholders are provided with an opportunity to review any proposed revisions to local zoning and have an opportunity to provide feedback.

**RECOMMENDATION**

Council is currently preparing a draft Strathfield Local Environmental Plan (LEP).

It is essential that the community viewpoint is a key consideration in the development of this strategic planning document. Broad community consultation and engagement will ensure that the completed LEP has been developed collaboratively and reflects the wider community vision for Strathfield local planning.

I therefore move that Council prepare a draft LEP Community Participation plan for endorsement at the June 2021 Ordinary Council Meeting.

The Plan should provide the following:

- a) An overview of the LEP project and the purpose of the participation plan
- b) Identification of the community groups targeted for engagement, including:
  - o Residents
  - o Local Chamber/s of Commerce
  - o Enfield Ports
  - o Flemington Markets
  - o Local Business owners
  - o State Emergency Service
  - o Auburn Police Local Area Command
  - o Sporting groups
  - o Community groups
  - o Multi-cultural groups
  - o Local educational institutions
  - o Government authorities including Transport for NSW
  - o Local members of Parliament
  - o Strathfield Traffic Committee
  - o Neighbouring Councils
  - o Cooks River Alliance
  - o NSW Government agencies

**Local Environment Plan 2021 Community Consultation (Cont'd)**

- c) The range of consultative activities which will be used including but not limited to:  
Stakeholder interviews, on-line surveys, public hearings, information stations, letter box delivery, workshops, deliberative panels, town hall meetings etc.
- d) The timing for the community participation process
- e) Details of the public exhibition of the draft Local Environmental Plan
- f) Preparation of an LEP executive summary for the community which includes a listing of any proposed zoning changes together with the rationale/reason behind the change.
- g) A report back to a future ordinary Council meeting on the results of the community consultation and participation plan

**ATTACHMENTS**

There are no attachments for this report.

**12.9 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DUGGAN**  
**SUBJECT: HUDSON PARK PLAN OF MANAGEMENT**

I MOVE:

That Councillors are provided (de-identified) access/copies of all submissions and email feedback submitted during the recent Hudson Park Plan of Management exhibition period at the first available workshop.

**RECOMMENDATION**

I move that Councillors are provided (de-identified) access/copies of all submissions and email feedback submitted during the recent Hudson Park Plan of Management exhibition period at the first available workshop.

**ATTACHMENTS**

There are no attachments for this report.



**12.10 NOTICE OF MOTION SUBMITTED BY COUNCILLOR HALL**  
**SUBJECT: TAVISTOCK PARK**

I MOVE:

That Council prepare a Report for the June 2021 Ordinary Council Meeting of the Tavistock Park upgrade which includes:

1. The Status of the upgrade
2. The Upgrade proposal of the park
3. The associated cost of the upgrade and the completion date for the upgrade

**RECOMMENDATION**

That Council prepare a Report for the June 2021 Ordinary Council Meeting of the Tavistock Park upgrade which includes:

1. The Status of the upgrade
2. The Upgrade proposal of the park
3. The associated cost of the upgrade and the completion date for the upgrade

**ATTACHMENTS**

There are no attachments for this report.

**12.11 NOTICE OF MOTION SUBMITTED BY COUNCILLOR HALL**  
**SUBJECT: FUTURE BORROWINGS**

I MOVE:

That Council continue the practice of avoiding borrowing in future plans.

**RECOMMENDATION**

That Council continue the practice of avoiding borrowing in future plans.

**ATTACHMENTS**

There are no attachments for this report.

**CS1 INVESTMENT REPORT - MARCH 2021**

**AUTHOR:** Deo Narayan, Manager Finance, Operations

**APPROVER:** Francis Mangru, Executive Manager, Financial Services/Chief Financial Officer

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**RECOMMENDATION**

That the record of cash investments as at 31 March 2021 be received and noted.

**PURPOSE OF REPORT**

To submit Council's record of cash investments as at 31 March 2021 pursuant to Clause 212 of the *Local Government (General) Regulation 2005*.

**REPORT**

Investment Portfolio as at 31 March 2021

Term Deposits	Rating	Investment Date	Maturity Date	Term Days	Interest Rate	Amount
AMP	A2	10/11/2020	10/05/2021	181	0.70%	3,000,000
AMP	A2	23/11/2020	25/05/2021	183	0.70%	1,000,000
AMP	A2	1/03/2021	29/06/2021	120	0.60%	1,000,000
Bank of Queensland	A2	21/01/2021	21/06/2021	151	0.40%	2,000,000
Commonwealth Bank of Australia	A1+	28/10/2020	27/04/2021	181	0.53%	2,000,000
Commonwealth Bank of Australia	A1+	23/11/2020	24/05/2021	182	0.49%	2,000,000
Commonwealth Bank of Australia	A1+	1/03/2021	30/08/2021	182	0.38%	1,000,000
Macquarie Bank	A1	21/01/2021	20/07/2021	180	0.60%	1,000,000
ME Bank	A2	22/12/2020	21/04/2021	120	0.45%	2,000,000
ME Bank	A2	22/12/2020	21/04/2021	120	0.45%	2,000,000
National Bank	A1+	1/02/2021	1/07/2021	150	0.35%	2,000,000
National Bank	A1+	9/02/2021	9/07/2021	150	0.35%	2,000,000
						<b>\$21,000,000</b>

## Investment Report - March 2021 (Cont'd)

## Investment Portfolio as at 31 March 2021

Call Accounts	Rating	Term	Interest Rate	Amount
CBA General Fund	A1+	At Call	0.00%	367,865
CBA Business Online Saver	A1+	At Call	0.10%	4,905,759
AMP	A2	At Call	0.50%	4,121,304
TCorp IM Cash Fund	A1+	At Call	0.01%	2,006,676
Macquarie Bank	A1	At Call	0.35%	7,021,571
				<b>18,423,175</b>

**Total Investments****0.76%****39,423,175**

Investments Represented by	as at 31 March 2021(\$)
<b>Externally Restricted Reserves</b>	
Domestic Waste Management	2,819,901
Unexpended Grants	101,001
Section 94	14,027,080
Stormwater Management	684,333
<b>Total Externally Restricted Reserves</b>	<b>17,632,315</b>
<b>Internally Restricted Reserves</b>	
Plant Replacement	1,129,614
ELE	1,285,159
Deposits	9,004,247
Adshel	270,000
Technology	168,437
Carry Forwards	37,621
Future Major Expenditure	926,570
Parkscape Improvements	29,000
Risk Management	195,362
Election	260,000
<b>Total Internally Restricted Reserves</b>	<b>13,306,010</b>
<b>Total Restricted Reserves</b>	<b>30,938,325</b>
Unrestricted	8,484,850
<b>Total Investments</b>	<b>\$39,423,175</b>

\* Unrestricted funds, whilst not subject to a restriction for a specific purpose, are fully committed via Council's adopted Operational Plan.

**Investment Report - March 2021 (Cont'd)**

The Reserve Bank of Australia's official cash rate remained at 0.1% for the month of March 2021. Council's investment portfolio has returned an average of 0.76% for March 2021, which is 0.76% above the 90-day Bloomberg benchmark of 0.00%.

Council has earned interest revenue totalling \$192,924 for 31 March 2021, being 24.27% of the original projected budget. In comparison, it is 50.44% of the revised budget for the second quarter, which was adopted at the March Council Meeting.

**Certification – Responsible Accounting Officer**

The Chief Finance Officer hereby certifies that the investments listed above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

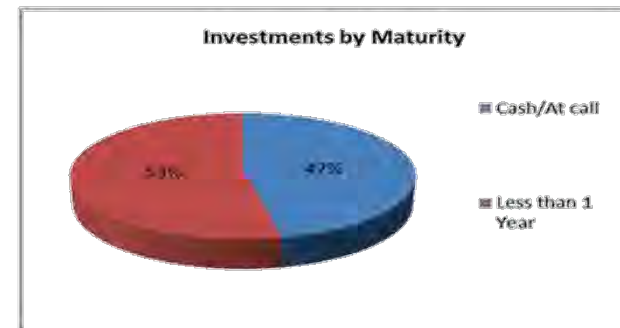
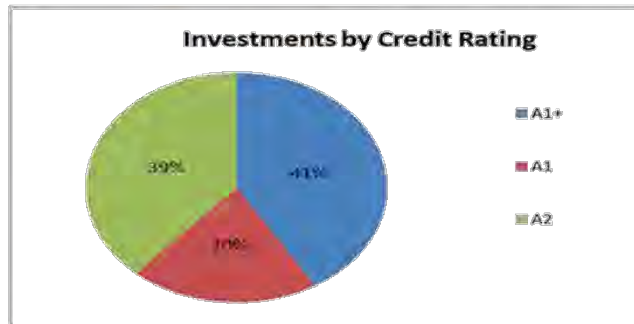
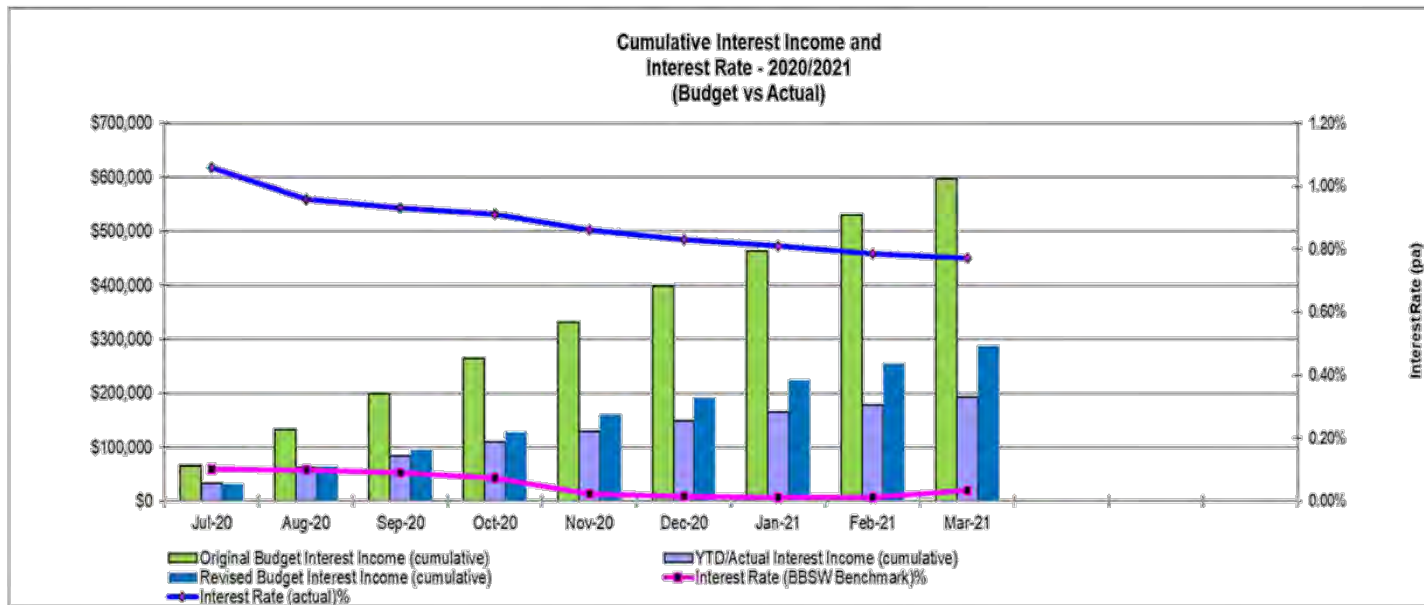
**ATTACHMENTS**

1. Investment Performance - March 2021



# ATTACHMENT 1

## INVESTMENTS - 2021



Investment Report - Attachment 1

**CS2 COVID-19 AMENDMENTS TO MODEL CODE OF MEETING PRACTICE**

**AUTHOR:** Melinda Aitkenhead, Director Corporate & Financial Services

**APPROVER:** Henry T Wong, Chief Executive Officer

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**RECOMMENDATION**

That Council:

1. Adopt the implementation of the draft Office of Local Government (the 'OLG') 'Procedures for attendance by councillors at meetings by audio-visual link' into the Strathfield Council Code of Meeting Practice until they expire.
2. Consider and resolve a position on the following three questions at a Councillor Workshop in May:
  - a. Do you (Council) support the proposed changes to the Model Meeting Code to allow councillors to attend meetings remotely by audio-visual link?
  - b. Do you (Council) have any concerns about the proposed changes? What are your concerns?
  - c. Do you (Council) have any suggestions for how the proposed new provisions could be improved?

**PURPOSE OF REPORT**

To provide Council with an update on Councillor attendance at Council and Committee meetings remotely using audio-visual links and to also provide information on the OLG's consultation paper 'Remote Attendance by Councillors at Council Meetings' consultation paper.

**Background:**

In 2020, due to COVID-19, the *Local Government Act 1993* (the 'Act') was amended to allow councillors and members of the public to attend meetings wholly or in part remotely using audio visual links for a prescribed period. This prescribed period expired on 25 March 2021.

Since this expiration, the *Local Government (General) Regulation 2005* (the 'Regulation') has been amended to exempt councils from complying with the requirement under their codes of meeting practice for councillors to be personally present at meetings to participate in them (clause 5.2 Strathfield Council Code of Meeting Practice). This new exemption expires on 31 December 2021.

Following the successful implementation of remote attendance by councillors at meetings during the COVID-19 pandemic, some councils called for the option of remote attendance by councillors to be made available to them to encourage a greater diversity of representation. The OLG has now issued a consultation paper on '*Remote Attendance by Councillors at Council Meetings*' to seek views on remote attendance of individual councillors at council and committee meetings. Submissions on the consultation paper are due to the OLG in early May 2021.

**REPORT**

**COVID-19 Amendments to Model Code of Meeting Practice (Cont'd)**

From the 25 March 2021, councils have been required under section 10 of the *Act* to hold meetings of the council and committees comprising only of councillors in physical venues and to permit members of the public to attend meetings in person, subject to the requirements of any Public Health Order in force at the time and social distancing requirements.

Due to the 1.5 metre social distancing requirements, the Strathfield Council Chamber is only able to accommodate two members of the public, in addition to Councillors and required Council Officers. These people will be required to remain in the Council Chamber whilst the meeting is being conducted. Members of the public wishing to attend a Council or Committee meeting in person from May 2021 will need to apply in writing with the first two applications, based on date and time of receipt, received being accepted. Any members of the public who are unable to be accommodated in person, can continue to view the meeting online from Council's website. Should a member of the public wish to speak on an item at either the public forum or public address and not successful in obtaining an in-person allocation will be provided a telephony link to enable their participation in the relevant part of the meeting.

*Amendment to the Regulation:*

During the Regulation exemption period councils have the option to permit individual councillors, not all, to attend and participate in meetings remotely by audio-visual link should councils choose to do so.

The OLG have advised that should Council chose to allow remote participation at council and committee meetings, that councils should adopt procedures governing attendance by audio-visual link to supplement their codes of meeting practice and draft procedures '*Procedures for attendance by councillors at meetings by audio-visual link*' (**attachment 1**) have been provided.

These procedures outline that approval, at the discretion of the council or committee, via a Council resolution noting grounds and details of the meetings the resolution applies to can be provided where a councillor is prevented from attending a meeting because of; ill health; disability; carer responsibilities; natural disaster or; on a limited number of occasions in each year, because they are absent from the local area due to a prior work commitment.

Council's Code of Meeting Practice would still apply for councillors participating remotely. Further, Councillors would be required to ensure that no items were within sight of the meeting are inconsistent with the maintenance of order at the meeting or that they are likely to bring the council or the committee into disrepute. Additionally, Conflicts of Interest would need to still be declared and managed and audio-visual links terminated for declared pecuniary or significant non-pecuniary conflicts of interests. In respect to confidential items, councillor's would need to ensure that no other person was within sight or hearing of the meeting at any time that the meeting was closed to the public under section 10A of the *Act*.

*Remote Attendance by Councillors at Council Meetings Consultation Paper:*

Following the successful implementation of remote-attendance by councillors at meetings via audio-visual links during the pandemic some councils called for the option of remote attendance to be made available to them on an ongoing basis to encourage greater diversity of representation.

**COVID-19 Amendments to Model Code of Meeting Practice (Cont'd)**

The Government has agreed that allowing remote attendance may serve to remove some of the impediment that currently prevent underrepresented groups from serving on council and have therefore released a consultation paper, **attachment 2**, on remote attendance by councillors at council meetings.

The consultation paper outlines that the proposed new provisions would not be mandatory and that councils would be able to choose whether to include the new provisions in their adopted codes of meeting practice. Further, the proposed new conditions are similar to those outlined in the draft procedures; 'Procedures for attendance by councillors at meetings by audio-visual link' contained in attachment 1.

The consultation paper asks three questions, listed below. To enable a submission to be provided to the OLG on the consultation paper, Council is requested to consider and resolve a position on the following three questions;

- a. Do you (Council) support the proposed changes to the Model Meeting Code to allow councillors to attend meetings remotely by audio-visual link?
- b. Do you (Council) have any concerns about the proposed changes? What are your concerns?
- c. Do you (Council) have any suggestions for how the proposed new provisions could be improved?

A copy of Council's resolution will be submitted to the OLG.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

1. OLG Circular 21-02 - Temporary Exemption from the Requirement for Councillors to attend meetings in person
2. OLG Consultation paper - Remote Attendance by Councillors



# ATTACHMENT 1



Office of  
Local Government

## Circular to Councils

<b>Circular Details</b>	21-02 / 1 April 2021 / A765862
<b>Previous Circular</b>	21-01 <i>Transitioning back to in-person council and committee meetings and consultation on proposed changes allowing remote attendance at meetings</i>
<b>Who should read this</b>	Councillors / General Managers / All council staff
<b>Contact</b>	Council Governance / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Information / Council to Implement

### Temporary exemption from the requirement for councillors to attend meetings in person

#### What's new or changing

- The Office of Local Government (OLG) is currently consulting with councils and others on proposed amendments to the *Model Code of Meeting Practice for Local Councils in NSW* (Model Meeting Code) allowing councillors to attend meetings remotely using audio-visual links. A [discussion paper](#) has been issued and submissions are due on **3 May 2021**.
- The *Local Government (General) Regulation 2005* (the Regulation) has been amended to temporarily exempt councils from complying with the requirement under their codes of meeting practice for councillors to be personally present at meetings to participate in them. The exemption expires on **31 December 2021**.
- The Regulation amendment will operate to allow councils to permit councillors to attend meetings remotely by audio-visual link while OLG consults on the new provisions of the Model Meeting Code and until such time as councils are able to adopt them.

#### What this will mean for your council

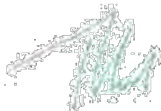
- As of **26 March 2021**, councils are now required under section 10 of the *Local Government Act 1993* to hold meetings of the council and committees comprising only of councillors in physical venues and to permit members of the public to attend meetings in person, subject to the requirements of any Public Health Order in force at the time and social distancing requirements.
- The Regulation amendment operates to exempt councils from the requirement under clause 5.2 of the Model Meeting Code for councillors to be personally present at a meeting in order to participate in it.
- For the period in which the Regulation amendment is in force, councils have the option to permit councillors to attend and participate in meetings remotely by audio-visual link should councils choose to do so.
- Councils are not required to amend their codes of meeting practice to allow councillors to attend meetings remotely by audio-visual link while the Regulation amendment is in force but should adopt procedures governing attendance by councillors at meetings by audio-visual link to supplement their codes of meeting practice. Suggested procedures are attached to this circular.

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

- The Regulation amendment does not apply to joint organisations of councils or county councils. The regulation making power under which the Regulation has been amended only allows exemptions to be made for "areas" constituted under Part 1 of Chapter 9 of the Act. These provisions do not apply to joint organisations of councils or county councils.
- Joint organisations are already permitted to meet by telephone or other electronic means under clause 397G of the Regulation and the Model Meeting Code. However, it is not possible to exempt county councils by regulation and members of county councils will need to continue to attend meetings in person to participate in them until amendments are made to the Model Meeting Code permitting attendance at meetings by audio-visual link.
- In dealing with requests by councillors to attend meetings by audio-visual link on grounds of illness, disability or caring responsibilities, councils must ensure they comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002*.

**Where to go for further information**

- Suggested procedures for attendance by councillors at meetings using audio-visual link are attached to this circular.
- The *Remote Attendance by Councillors at Council Meetings* consultation paper is available on OLG's website [here](#).
- Guidance on the Health Privacy Principles is available [here](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

## 3

## ATTACHMENT

**Procedures for attendance by councillors at meetings by audio-visual link****What is an “audio visual link”**

- For the purposes of these procedures, an audio-visual link is a facility that enables audio and visual communication between persons at different places.

**Approval for councillors to attend meetings by audio visual link**

- The council and committees of the council comprising wholly of councillors may, in response to a request made by a councillor, resolve to permit the councillor to attend one or more meetings of the council or committee remotely by audio visual link where it is satisfied that the councillor will be prevented from attending the meeting/s in person because of illness, disability, caring responsibilities, or such other reason that is acceptable to the council or committee.
- Requests by councillors to attend meetings remotely by audio-visual link must be made in writing to the General Manager at least *[council to specify a timeframe that is consistent with the timeframe for lodging notices of motion]* business days before a meeting, and must provide information about the meetings the councillor will be prevented from attending in person and the reason why the councillor will be prevented from attending the meeting/s in person.
- A resolution by the council or a committee of the council permitting a councillor to attend one or more meetings by audio-visual link must provide the following information:
  - the grounds on which the councillor is being permitted to attend meetings remotely by audio visual link, but not where those grounds relate to illness, disability or caring responsibilities, and
  - details of the meetings the resolution applies to.
- The council or committee of the council may permit more than one councillor to attend a meeting by audio-visual link but must not permit all councillors to attend a meeting by audio-visual link.
- A decision to permit a councillor to attend a meeting remotely by audio-visual link is at the council's or the committee's discretion. The council and its committees must act reasonably when considering requests by councillors to attend meetings remotely by audio-visual link.
- The council and its committees are under no obligation to permit a councillor to attend a meeting remotely by audio-visual link where the technical capacity does not exist to allow the councillor to attend a meeting by these means.
- The council and its committees may refuse a councillor's request to attend a meeting remotely by audio-visual link where the councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or comply with the council's code of meeting practice on one or more previous occasions when they have attended a meeting of the council or its committees by audio-visual link.



## 4

**Attendance by councillors at meetings by audio visual link**

- Where a councillor attends a meeting by audio-visual link with the approval of the council or a committee of the council they are to be taken as attending the meeting in person for the purposes of the council's code of meeting practice and will have the same voting rights as if they were attending the meeting in person.
- The council's code of meeting practice will apply to a councillor attending a meeting remotely by audio-visual link, in the same way it would if the councillor was attending the meeting in person.
- Councillors must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link.
- Councillors must be appropriately dressed when attending meetings by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the council or the committee into disrepute.
- Where a councillor attends a meeting of the council or a committee of the council by audio-visual link, the minutes of the meeting must record that they attended the meeting by audio-visual link.

**Conflicts of interest**

- Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with the council's code of conduct.
- Where a councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the councillor's audio-visual link to the meeting must be terminated and the councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.

**Confidentiality**

- Councillors attending a meeting by audio-visual link must ensure that no other person is within sight or hearing of the meeting at any time that the meeting has been closed to the public under section 10A of the *Local Government Act 1993*.

**Maintenance of order**

- Where a councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the councillor's audio link to the meeting for the purposes of enforcing compliance with the council's code of meeting practice.
- If a councillor attending a meeting by audio-visual link is expelled from a meeting for an act of disorder, the chairperson of the meeting or a person authorised by the chairperson, may terminate the councillor's audio-visual link to the meeting.



## 5

**Compliance with the Health Privacy Principles**

- The council must comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002* when collecting, holding, using and disclosing health information in connection with a request by a councillor to attend a meeting remotely by audio-visual link.

# ATTACHMENT 2

# Remote Attendance by Councillors at Council Meetings

Consultation Paper

March  
2021



Office of Local Government, Department of Planning, Industry and Environment  
5 O'Keefe Avenue Locked Bag 3015 Phone 02 4428 4100 [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)  
NOWRA NSW 2541 NOWRA NSW 2541 TTY 02 4428 4209 [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)

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## Overview

Temporary amendments were made to the *Local Government Act 1993* (the Act) in March 2020 in response to the COVID-19 pandemic allowing councillors to participate in meetings remotely by audio-visual link. The amendments allowing remote attendance are time limited and will automatically expire on 25 March 2021.

Most councils have successfully implemented remote attendance by councillors at meetings by audio-visual link during the pandemic. Some councils have called for the option of remote attendance to be made available to them on an ongoing basis to encourage greater diversity of representation.

The Government agrees that allowing remote attendance by councillors at meetings may serve to remove some of the impediments that currently prevent underrepresented groups from serving on their local councils.

The Government is therefore proposing to amend the *Model Code of Meeting Practice for Local Councils in NSW* (Model Meeting Code) to include non-mandatory provisions that allow councils to permit councillors to attend council and committee meetings remotely by audio-visual link in certain circumstances.

While councils will be required to resume meeting in person from 26 March 2021, as an interim measure, the *Local Government (General) Regulation 2005* will be amended to allow councils to permit individual (but not all) councillors to attend meetings remotely until 31 December 2021 pending the changes to the Model Meeting Code.

While the Government strongly supports the objective of encouraging greater diversity of representation on councils, this should be counterbalanced by the need to ensure communities are effectively represented by

their elected councillors. The Government believes that to be effective local elected representatives, councillors need to live or work in the area and should exercise their duties diligently. Councillors should not, for example, be permitted to move interstate or overseas and attend every third meeting remotely to collect their fees. Councillors should also not be permitted to attend meetings while at work where their attention may be focussed on matters other than council business.

To ensure this does not occur, the grounds on which councillors will be permitted to attend meetings by audio-visual link will be limited. Under the proposed new provisions, councils will only be able to give approval for individual councillors to attend a meeting remotely by audio-visual link where the councillor is prevented from attending the meeting because of ill health, disability, carer responsibilities, natural disaster or, on a limited number of occasions in each year, because they are absent from the local area due to a prior work commitment.

The Government recognises that remote attendance by councillors at meetings by audio-visual link may not be supported by all councils or may pose insurmountable logistical and technological challenges for some councils. For this reason, the proposed new provisions will not be mandatory, and councils can choose whether to include them in their adopted codes of meeting practice.



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## What is being proposed?

▀ **The proposed amendments will allow councillors to attend meetings by audio-visual link with the approval of the council in certain circumstances.**

"Audio-visual" link will be defined as "a facility that enables audio and visual communication between persons at different places".

Under the proposed amendments, a councillor will be permitted to attend a meeting of the council or a committee of the council by audio-visual link with the prior approval of the council or the committee, or approval granted by the council or committee at the meeting concerned, where they are prevented from attending the meeting in person because of ill health, disability, carer responsibilities or natural disaster.

A councillor will also be permitted to attend a meeting of the council or a committee of the council by audio-visual link with the prior approval of the council or committee, or approval granted by the council or committee at the meeting concerned, where they are prevented from attending the meeting because they are absent from the local area due to a prior work commitment. However, a councillor will not be permitted to attend an ordinary or extraordinary meeting of the council or a meeting of a committee of the council by audio-visual link on these grounds on any more than three occasions in each year (inclusive of all ordinary, extraordinary and committee meetings attended by the councillor by these means).

Where a councillor is proposing to seek the council's or a committee's approval to attend a meeting by audio-visual link at the meeting concerned, they must first give the general manager at least 5 working days' notice that they will be seeking the council's or committee's approval, to allow sufficient time for the necessary arrangements to be made for them to attend the meeting remotely, should the council or committee give its approval.

Where attending a meeting by audio-visual link, councillors will be required to do so from a location within NSW or within 100km of the NSW border.

▀ **As with decisions to grant a leave of absence under the existing provisions of the Model Meeting Code, the decision to permit a councillor to attend a meeting by audio-visual link is one that will be at the council's or committee's discretion.**

The council or committee will be required to act reasonably when considering whether to grant a councillor's request to attend a meeting by audio-visual link.

However, the council or committee will be permitted to refuse a councillor's request to attend a meeting by audio-visual link, where the councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or comply with the council's code of meeting practice on one or more previous occasions when they have attended a meeting by audio-visual link.



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➤ **When attending meetings by audio-visual link, meeting rules and standards will apply to councillors in the same way they would if the councillor was attending the meeting in person.**

The council's adopted code of meeting practice will apply to a councillor attending a meeting of the council or a committee of the council by audio-visual link in the same way it would if they attended the meeting in person.

Councillors will be required to give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link.

Councillors will also be required to be appropriately dressed when attending meetings by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the council or the committee into disrepute.

Where a councillor has attended a meeting by audio-visual link, the minutes of the meeting must record the fact that the councillor attended the meeting by audio-visual link.

➤ **Councillors attending meetings by audio-visual link will be required to disclose and appropriately manage conflicts of interest.**

Councillors attending a meeting by audio-visual link will be required to declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with the council's code of conduct.

Where the councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the

councillor's audio-visual link to the meeting must be terminated and the councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.

➤ **Councillors attending meetings by audio-visual link will be required to protect the confidentiality of information considered while the meeting is closed to members of the public.**

Councillors attending a meeting by audio-visual link will be required to ensure that no other person is within sight or hearing of the meeting at any time that the meeting has been closed to the public under section 10A of the Act.

➤ **The proposed amendments will contain provisions that allow the chair to enforce compliance with meeting rules by councillors attending meetings by audio-visual link.**

Where a councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson will be permitted to mute the councillor's audio link to the meeting for the purposes of enforcing compliance with the council's code of meeting practice.

If a councillor attending a meeting by audio-visual link is expelled from a meeting for an act of disorder, the chairperson of the meeting or a person authorised by the chairperson will be permitted to terminate the councillor's audio-visual link to the meeting.

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## Have your say

We now want to hear from you.



### Key questions to consider

✔ Do you support the proposed changes to the Model Meeting Code to allow councillors to attend meetings remotely by audio-visual link?

✔ Do you have any concerns about the proposed changes? What are your concerns?

✔ Do you have any suggestions for how the proposed new provisions could be improved?

Submissions may be made in writing by **COB 3 May 2021** to the following addresses.

### Further information

For more information, please contact Office of Local Government's Council Governance Team on **(02) 4428 4100** or via email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



Submissions should be labelled 'Remote attendance at council and committee meetings' and marked to the attention of Office of Local Government's Council Governance Team.





**CS3                      QUARTERLY BUDGET REVIEW - MARCH 2021**

**AUTHOR:**        Sarah Jeong, Finance Manager

**APPROVER:**    Francis Mangru, Executive Manager, Financial Services/Chief Financial Officer

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**RECOMMENDATION**

The Budget Review Statement as at 31 March 2021 be received and adopted.

**PURPOSE OF REPORT**

To submit the Budget Review Statement as at 31 March 2021.

**REPORT**

Clause 203 of the *Local Government (General) Regulation 2005* requires that the Responsible Accounting Officer submit to the Council a Quarterly Budget Review Statement within two months of the close of each quarter.

The Quarterly Budget Review Statement (the 'Statement') components are:

- Responsible Accounting Officer's Statement
- Income and Expenses Budget Review Statement
- Capital Budget Review Statement
- Cash and Investments Budget Review Statement
- Key Performance Indicators Budget Review Statement
- Contracts Budget Review Statement
- Consultancy and Legal Expenses Budget Review Statement

**BUDGET REVIEW STATEMENT AS AT 31 MARCH 2021**

A detailed review of the actual income and expenditure to 31 March 2021 has been undertaken and compared with the adopted budget. Proposed budget variations are set out in the Statement.

From a financial accrual accounting reporting perspective, there is a negative deviation of \$2.166million in Net Operating Result before Capital Items from the Original Budget projection of \$1.344million. There is a proposed increase in Operating expenditure for the period to the March Quarter of \$0.829million, for the notified increase in works compensation premium.

The operating income impact of the March proposed variation is a total of \$14K which is reduction in user fees & charges due to cancellation of Food & Jazz Festival.

The quarterly budget review statement for the quarter ended 31 March 2021 is set out in Attachment 1.

**Quarterly Budget Review - March 2021 (Cont'd)**Summary

The Chief Financial Officer, as Council's Responsible Accounting Officer, believes that the Budget Review Statement as at 31 March 2021 indicates that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure.

**FINANCIAL IMPLICATIONS**

The financial implications have been identified within the report.

**ATTACHMENTS**

1. Quarterly Budget Review Statement - March 2021



# ATTACHMENT 1

**Strathfield Municipal Council****Quarterly Budget Review Statement**  
for the period 1 July to 31 March 2021**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Strathfield Municipal Council for the quarter ended 31 March 2021 indicates that Council's projected financial position at 30 June 2021 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: \_\_\_\_\_



Date:

26 April 2021

**Francis Mangru**  
Responsible Accounting Officer

Strathfield Municipal Council						Quarterly Budget Review Statement for the period 1 July to 31 March 2021			
Income & Expenses Budget Review Statement									
Budget review for the quarter ended 31 March, 2021									
Income & Expenses									
(\$000's)	Original	Approved Changes				Revised	Variations	Projected	Actual
	Budget 2020/21	Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Budget	for this Mar Qtr	Year End Result	YTD
<b>Income</b>									
Rates & Annual Charges	(31,089)			(851)		(31,940)	0	(31,940)	(84)
User Fees & Charges	(3,889)			187	57	(3,645)	14	(3,631)	(3,153)
Interest & Investment Revenue	(818)				390	(428)	0	(428)	(193)
Other Revenue	(3,875)					(3,875)	0	(3,875)	(2,100)
Grants & Contribution - Operating	(5,543)					(5,543)	0	(5,543)	(737)
Grants & Contributions - Capital	(13,363)					(13,363)	0	(13,363)	(5,442)
<b>Total Income from Continuing Operations</b>	<b>(58,577)</b>	<b>-</b>	<b>-</b>	<b>(664)</b>	<b>447</b>	<b>(58,794)</b>	<b>14</b>	<b>(58,780)</b>	<b>(11,709)</b>
<b>Expenses</b>									
Employee Costs	22,534				74	22,608	1129	23,437	16,585
Materials & Contracts	8,751			41	(19)	8,773	0	8,773	16,320
Depreciation, Amortisation & Impairment	6,765					6,765	0	6,765	6,952
Other Expenses	8,501				101	8,602	0	8,602	6,076
Loss on Disposal	7					7	0	7	(258)
<b>Total Expenses from Continuing Operations</b>	<b>46,558</b>	<b>-</b>	<b>-</b>	<b>41</b>	<b>156</b>	<b>46,755</b>	<b>829</b>	<b>47,584</b>	<b>45,675</b>
<b>Net Operating Result from Continuing Operations</b>	<b>(12,019)</b>	<b>-</b>	<b>-</b>	<b>(623)</b>	<b>603</b>	<b>(12,039)</b>	<b>842</b>	<b>(11,197)</b>	<b>33,966</b>
Deduct Non-Cash Depreciation						-		-	
<b>Net Operating Result from All Operations</b>	<b>(12,019)</b>	<b>-</b>	<b>-</b>	<b>(623)</b>	<b>603</b>	<b>(12,039)</b>	<b>842</b>	<b>(11,197)</b>	<b>33,966</b>
<b>Net Operating Result before Capital Items</b>	<b>1,344</b>	<b>-</b>	<b>-</b>	<b>(623)</b>	<b>603</b>	<b>1,324</b>	<b>1142</b>	<b>2,166</b>	<b>39,408</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31 March 2021 and should be read in conjunction with the total QBRS report

**Strathfield Municipal Council** **Quarterly Budget Review Statement**  
for the period 1 July to 31 March 2021

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Note	Program	Income	Expenditure	Details
1	Corporate & Financial Services		828,500	Increase in Workers Compensation premium
2	Events/Cultural Services	13,500	0	Reduction in income due to cancellation of events
<b>NET TOTAL</b>		<b>13,500</b>	<b>828,500</b>	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31 March 2021 and should be read in conjunction with the total QBRS report

**Strathfield Municipal Council** **Quarterly Budget Review Statement**  
**Capital Budget Review Statement** for the period 1 July to 31 March 2021

Budget review for the quarter ended 31 March, 2021									
Capital Budget - Consolidated Programs									
(\$000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Mar Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs				
<b>Capital Expenditure</b>									
<b>New Assets</b>									
- Plant & Equipment	229					229		229	0
- Land & Buildings						0		0	1,419
- Land Improvements						0		0	0
- Park Assets						0		0	632
- Roads, Bridges, Footpaths						0		0	837
- Stormwater						0		0	129
- Other	116					116		116	395
<b>Renewal Assets (Replacement)</b>									
- Plant & Equipment	2,315					2,315		2,315	1,027
- Land & Buildings	566					566		566	325
- Land Improvements	375					375		375	0
- Park Assets						-		0	440
- Roads, Bridges, Footpaths	9,037					9,037		9,037	1,524
- Stormwater	161					161		161	16
- Other	0					-		-	61
<b>Total Capital Expenditure</b>	<b>12,799</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>12,799</b>	<b>0</b>	<b>12,799</b>	<b>6,805</b>
<b>Funding Source</b>									
Rates & Other Untied Funding	(3,247)					(3,247)		(3,247)	
Capital Grants & Contributions	(3,622)					(3,622)		(3,622)	(4,188)
Reserves:						-		-	-
- External Restrictions/Reserves	(4,480)					(4,480)		(4,480)	(2,504)
- Internal Restrictions/Reserves	(1,450)					(1,450)		(1,450)	(113)
Other Contribution						-		-	-
Receipts from Sale of Assets						-		-	-
- Plant & Equipment						-		-	-
- Land & Buildings						-		-	-
<b>Total Capital Funding</b>	<b>(12,799)</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>(12,799)</b>	<b>0</b>	<b>(12,799)</b>	<b>(6,805)</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<sup>a</sup> no capital variation required for this quarter

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31 March 2021 and should be read in conjunction with the total QBRs report

Strathfield Municipal Council

Quarterly Budget Review Statement  
for the period 1 July to 31 March 2021

## Capital Budget Review Statement

## Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Note	Program	Funding Source	Funding Amount	Expenditure	Details
NIL					
NET TOTAL			0	0	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31 March 2021 and should be read in conjunction with the total QBRs report



**Strathfield Municipal Council** **Quarterly Budget Review Statement**  
for the period 1 July to 31 March 2021

**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 31 March, 2021

**Cash & Investments - Consolidated Programs**

(\$000's)	Reserve		Approved Changes				Revised Budget 2020-21	Variations for this Mar Qtr	Projected Year End Result	Reserve YTD Balance
	Opening Balance	Budget Movement	Opening Bal Adjustment	Other than by QBRS	Sep QBRS	Dec QBRS				
<b>Externally Restricted <sup>(1)</sup></b>		<b>2020-21</b>								
Domestic Waste Management	2,820	(62)			(5)		2,753		2,753	2,820
Unexpended Grants	253	(1)					252		252	101
Section 94	12,352	8,431					20,783		20,783	14,027
Stormwater Management	555	156					711		711	684
Other Road Contribution	-						-		-	-
<b>Total Externally Restricted</b>	<b>15,980</b>	<b>8,524</b>	<b>-</b>	<b>-</b>	<b>(5)</b>	<b>0</b>	<b>24,499</b>	<b>0</b>	<b>24,499</b>	<b>17,632</b>
(1) Funds that must be spent for a specific purpose										
<b>Internally Restricted <sup>(2)</sup></b>										
Plant Replacement	1,130	(350)					780		780	1,130
ELE	1,285	100					1,385		1,385	1,285
Deposits	9,004						9,004		9,004	9,004
Adshel	270						270		270	270
Technology	174	(100)					74		74	168
Carryforwards	38						38		38	38
Future Major Expenditure	927	1,724					2,651		2,651	927
Parkscape Improvements	29						29		29	29
Risk Management	195						195		195	195
Election	229						229		229	260
Others	639						639		639	-
<b>Total Internally Restricted</b>	<b>13,919</b>	<b>1,374</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>15,294</b>	<b>0</b>	<b>15,294</b>	<b>13,306</b>
(2) Funds that Council has earmarked for a specific purpose										
<b>Unrestricted (i.e. available after the a</b>	<b>6,836</b>	<b>(917)</b>		-	628	(603)	5,944	(817)	5,102	8,485
<b>Total Cash &amp; Investments</b>	<b>36,735</b>	<b>8,981</b>	<b>-</b>	<b>-</b>	<b>623</b>	<b>(603)</b>	<b>45,736</b>	<b>(842)</b>	<b>44,894</b>	<b>39,423</b>


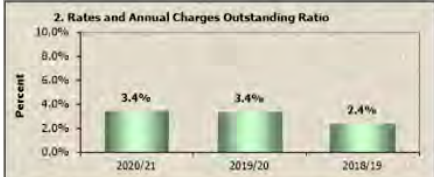

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31 March 2021 and should be read in conjunction with the total QBRS report

## Strathfield Municipal Council

Quarterly Budget Review Statement  
for the period 1 July to 31 March 2021

## Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 31 March, 2021

	Current Projection 20/21	19/20	Actuals 18/19	
The Council monitors the following Key Performance Indicators:				
<b>1. Unrestricted Current Ratio</b>				
Current Assets less all External Restrictions	3.60	3.64	3.24	
Current Liabilities less Specific Purpose Liabilities				
To assess the adequacy of unrestricted working capital and Council's ability to meet short term obligations as they fall due.				
<b>2. Rates and Annual Charges Outstanding Ratio</b>				
Rates, Annual & Extra Charges Outstanding	3.40%	3.36%	2.39%	
Rates, Annual & Extra Charges Collectible				
Assesses the impact of uncollected rates and annual charges and the adequacy of recovery efforts.				
<b>3. Building and Infrastructure Renewals Ratio</b>				
Asset Renewals (Building and Infrastructure)	144.33%	237.19%	320.80%	
Depreciation, Amortisation & Impairment				
To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.				

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31 March 2021 and should be read in conjunction with the total QBRS report

Strathfield Municipal Council

Quarterly Budget Review Statement  
for the period 1 July to 31 March 2021

Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 31 March, 2021

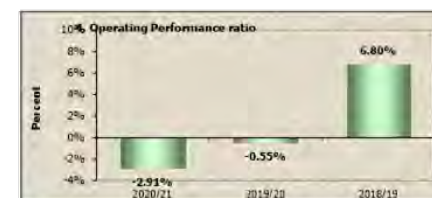
	Current Projection 20/21	19/20	Actuals 18/19
<b>4. Operating Performance ratio</b>			
Total Continuing Operating Revenue (excluding capital grants & contributions less operating expense)	-2.91%	-0.55%	6.80%
Total Continuing Operating Revenue (excluding capital grants & contributions)			
This ratio measures Council's achievement of containing operating expenditure within operating revenue.			
<b>5. Own Source Operating Revenue Ratio</b>			
Total continuing operating revenue (excluding all grants & contributions)	77.27%	76.71%	79.63%
Total continuing operating revenue			
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as grants and contributions.			

**Operating Performance ratio**

Period	Percent
2020/21	-2.91%
2019/20	-0.55%
2018/19	6.80%

**5. Own Source Operating Revenue Ratio**

Period	Percent
2020/21	77.27%
2019/20	76.71%
2018/19	79.63%



This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31 March 2021 and should be read in conjunction with the total QBRs report

## Strathfield Municipal Council

Quarterly Budget Review Statement  
for the period 1 July to 31 March 2021

## Contracts Budget Review Statement

Budget review for the quarter ended 31 March, 2021

Contracts:

Contractor	Contract detail & purpose	Contract Value	Duration of Contract	Budgeted (Y/N)	Notes
Andrik Construction Group Pty Ltd	Andrik Concrete Strathfield Amenities & Kiosk	54,645	One-off	Y	
Atlas Traffic Management Pty Ltd	Engage traffic controllers for the Homebush Town	69,570	One-off	Y	
E C Greening & Son	LED Accelerated Replacement Program Capital charge	99,770	One-off	Y	
Gordon Fabrication Pty Ltd	Structural steel for Strathfield Park Amenity	60,995	One-off	Y	
Kk Civil Engineering	Supply and Lay Segmental Paving at Rochester Street	511,500	One-off	Y	
Mack Civil Pty Ltd	Concrete Footpath Traffic Control	55,948	One-off	Y	
Planet Civil Pty Ltd	Road works at South Street, Strathfield	76,560	One-off	Y	
Roof Tek Roofing Pty Limited	Structural Steel Supply & Installation Hudson Park	70,188	One-off	Y	

## Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list, State & Local Govt Contracts.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31 March 2021 and should be read in conjunction with the total QBRS report

**Strathfield Municipal Council** **Quarterly Budget Review Statement**  
for the period 1 July to 31 March 2021**Consultancy & Legal Expenses Budget Review Statement**

<b>Consultancy &amp; Legal Expenses Overview</b>			
<b>(\$000's)</b>			
	<b>Actual</b>	<b>Budget</b>	<b>Budgeted</b>
Consultancies	414	492	Y
Legal Fees	518	771	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31 March 2021 and should be read in conjunction with the total QBRS report

**CS4                    CURRENT STATUS OF COUNCIL RESOLUTIONS**

**AUTHOR:            David McQuade, Governance Manager**

**APPROVER:        Melinda Aitkenhead, Director Corporate & Financial Services**

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**RECOMMENDATION**

That the report on the current status of Council resolutions be noted.

**PURPOSE OF REPORT**

To update the Council on the status of previous Council resolutions.

**REPORT**

Attached is a summary of the outstanding Council resolutions.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

1.        Current Status of Council Resolutions



# ATTACHMENT 1



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
6/04/2021 60/21	Establishment of a Women's Refuge	Motions Pursuant to Notice
<b>RESOLVED:</b> (Duggan / Vaccari)  That Strathfield Council seek Federal Government funding to establish a women's refuge in the Strathfield Local Government Area. I further move that Council prepare a business case to submit with the request on why this area urgently requires a women's refuge. I further move that the draft business case and grant request be provided to Councillors for input and feedback in early May 2021.  For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari Against the Motion: Nil		
Report to go to a Councillors workshop.		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
6/04/2021 59/21	Bressington Park Enhancements	Motions Pursuant to Notice
<b>RESOLVED:</b> (Duggan / Pensabene)		
That Strathfield Council provide a report to the May Council Meeting which provides the budget implications of placing additional tree planting in the vicinity of the cricket nets, garbage bins, some seating, and a ½ basketball court with a handball wall in this area.		
For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil		
To go to May Councillor Workshop		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
6/04/2021 58/21	Inveresk Park	Motions Pursuant to Notice
<b>RESOLVED:</b> (Duggan / Pensabene)		
That Council provide a report on the possibility of providing additional playground equipment for older children at Inveresk Park in the 2021/2022 budget period.		
For the Motion: Councillors Blackmore, Douelhi, Duggan, Hall, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil.		
To go to May Councillor Workshop.		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
6/04/2021	Refurbishment of Donaldson Oval Cricket Pavilion	Motions Pursuant to Notice
57/21		
RESOLVED: (Duggan / Blackmore)		
1. That Council prepare a report to the May Council Meeting on the possibility of allocating budget for a refurbishment of the Donaldson Oval Cricket pavilion (including painting and replacing floor coverings in the kitchen and club meeting area). I further move that should Council endorse this additional 2021/2022 budget item, that the work be completed prior to 1 September 2021.		
2. That Council in preparing the report consult with the Strathfield Cricket Club to see where their plans expressed a few years ago are up to.		
For the Motion:	Councillors Blackmore, Doueih, Duggan, Hall, Kokkolis, Pensabene and Vaccari	
Against the Motion:	Nil	
To go to May Councillor Workshop		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
6/04/2021 56/21	Wentworth Street, Greenacre	Motions Pursuant to Notice
<b>RESOLVED:</b> (Pensabene / Duggan)		
That Council report to the May Ordinary Council Meeting the restoration of Wentworth Street, Greenacre. Report to include budget implications for:		
<ul style="list-style-type: none"><li>• Industrial concrete sealing of road</li><li>• Installation of kerbs</li><li>• Any parking implications</li><li>• Timing for construction</li></ul>		
For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil		
To go to May Councillor Workshop		





# Outstanding Council Resolution Actions

Meeting Date	Subject	Section
6/04/2021	Strathfield Council Community Strategic Plan 2021-2022	Office of the CEO Reports
53/21		
<b>RESOLVED:</b> (Vaccari / Duggan)		
That Council:		
<ol style="list-style-type: none"><li>1. Adopt the 2021-22 Operational Plan and Resourcing Strategy (as exhibited and amended pages attached in 2), in the Strathfield Council Community Strategic Plan 'Strathfield 2030'</li><li>2. Make the rates and charges as follows for 2021-2022:<ol style="list-style-type: none"><li>a. An Ordinary Rate (Residential) of 0.063545 cents in the dollar be made for the year 2021-2022 on the land value of all rateable land in the Local Government area categorised as Residential in accordance with S.516 of the Local Government Act 1993, with a Base Rate in accordance with section 548 of the Local Government Act, 1993 of \$419.00</li><li>b. An Ordinary Rate (Business) of 0.233291 cents in the dollar be made for the year 2021-2022 on the land value of all rateable land categorised as Business in accordance with S.518 of the Local Government Act 1993, within the centre of population defined with the Strathfield Municipal areas, with a Base Rate in accordance with Section 548 of the Local Government Act, 1993 of \$470.00</li></ol></li><li>4. In accordance with the provisions of S.566(3) of the Local Government Act 1993 adopt the maximum interest rate as advised by the Minister for Local Government for outstanding rates, domestic waste management services and annual charges, being 7.5% per annum in respect of accrual on a single basis.</li><li>5. In accordance with S.496 of the Local Government Act 1993 that an annual charge of \$770 per annum be made for the year 2021-2022 for each domestic waste management service rendered to all properties categorised residential or non-rateable residential for each once weekly 120 litre MGB (or equivalent) service, a 240 litre recycling bin and a 240 litre green waste bin (fortnightly);</li></ol>		



### Outstanding Council Resolution Actions

6. In accordance with S.502 of the Local Government Act 1993, that an annual charge of \$770 per annum be made for the year 2021-2022, for each additional 120 litre domestic waste management service rendered to owner occupied single occupied occupancy residential dwellings (excluding green waste and recycling service).
7. In accordance with the Local Government (General) Regulation 2005 and the Local Government Act 1993, the following annual Stormwater Management Service Charge be made and levied on all developed rateable land categorised for rating purposes as follows:

Land categorised as Residential	\$25.00	For a single residential dwelling
Residential strata lots	\$12.50	For each strata unit
Residential flats, community title, tenants-in-common residential units	\$12.50	For each flat/unit
Land categorised as Business	\$25.00	Plus an additional \$25.00 for each 350 square metres or part of 350 square metres by which the area of the parcel of land exceeds 350 square metres up to a maximum charge of \$200.00
Business Strata Lots, Business Company Title	\$5.00	Minimum \$5.00 or the relevant portion of the maximum annual charge that would apply to the strata scheme if it were a parcel of land subject to the land categorised as business charge \$200.00

The CSP has been finalised, posted to website and OLG advised. Finalisation pending outcome of rescission motion.



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
6/04/2021 49/21	Basketball Court - Cooke Park, Strathfield	Motions Pursuant to Notice
<b>RESOLVED:</b> (Pensabene / Hall)		
That Council report to the May Council Meeting on the installation of a Basketball Court in Cooke Park Strathfield.		
<ul style="list-style-type: none"><li>• Design;</li><li>• Budget implications; and</li><li>• The possibility of inclusion of the works being added to the 2021/2022 CSP and operational budget.</li></ul>		
For the Motion:	Councillors Doueihy, Duggan, Hall, Kokkolis, Pensabene and Vaccari	
Against the Motion:	Councillor Blackmore	
To go to May Councillor Workshop		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
6/04/2021 45/21	<b>Mayoral Minute 3/21 Recent Rain Event - Flood Management and Mapping</b>	Mayoral Minute
<b>RESOLVED:</b> (Doueihi)		
That Council:		
<ol style="list-style-type: none"><li>1. Thank staff for their continual upgrading and good management of drainage and stormwater assets in the Strathfield LGA.</li><li>2. At the next available Workshop discuss reviewing its flood mapping data used in planning development controls in light of the recent rain event over the period of 12th – 15th March 2021.</li></ol>		
For the Motion: Councillors Blackmore, Doueihi, Hall and Kokkolis		
Against the Motion: Councillors Duggan and Pensabene		
Presentation to be prepared for Councillor Workshop.		



# Outstanding Council Resolution Actions

Meeting Date	Subject	Section
2/03/2021 32/21	Post Refurbishment Review Homebush West	Motions Pursuant to Notice
<b>RESOLVED:</b> (Pensabene / Duggan)		
<ol style="list-style-type: none"><li>1. That Council consult with Homebush West shopkeepers and business owners, to document outstanding issues in relation to the village refurbishment.</li><li>2. I further move that Council address the outstanding issues where possible. Current outstanding items include (but are not limited to):<ol style="list-style-type: none"><li>a) Provide additional wheelchair access ramp along Henley Road</li><li>b) Waste transfer arrangements in The Crescent</li><li>c) Access to the village by delivery trucks</li><li>d) Improving pedestrians safety using the rear car park</li><li>e) Advice on when the public toilet will be installed</li><li>f) Additional seating/rubbish bins on Henley Road</li></ol></li><li>3. I further move that Council consider and report back to Councillors on the feasibility of allowing delivery truck and waste transfer in the rear carpark at the low use time of between 6 and 9am.</li></ol>		
For the Motion:	Councillors Blackmore, Douelhi, Duggan, Hall, Kokkolis, Pensabene and Vaccari	
Against the Motion:	Nil	
Report to be prepared.		



# Outstanding Council Resolution Actions

Meeting Date	Subject	Section
2/03/2021 27/21	<b>Cooks River Naturalisation Commitment</b>	<b>Motions Pursuant to Notice</b>
<b>RESOLVED:</b> (Blackmore / Pensabene)		
<div>1. That Council liaise with the Cooks River Alliance and Sydney Water in relation to plans for naturalisation of the Cooks River within Strathfield LGA.</div> <div>2. That a report be prepared to discuss potential funding sources e.g. Sydney Water, State or Federal Grants or Development Contributions.</div> <div>3. That Council commit to delivering a full naturalisation of the Cooks River within Strathfield LGA by 2025.</div> <div>4. Council convene a meeting with Sydney Water and the Cooks River Alliance to discuss what type of bank naturalisation is feasible, geographical challenges, possible funding sources and potential delivery dates.</div>		
For the Motion:	Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari	
Against the Motion:	Nil	
Initial meeting undertaken and further report to Council after discussions with all key stakeholders.		





## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
2/03/2021	Land Zoned for Recreational and Community Use	Motions Pursuant to Notice
26/21		
<b>RESOLVED:</b> (Blackmore / Kokkolis)		
<ol style="list-style-type: none"><li>1. That Council be updated in the next Council Workshop of all lands with a recreational or community use zoning which are not under current Council ownership.</li><li>2. That Council discuss and prepare a plan to increase the amount of community owned lands over the next LEP period (10 years).</li><li>3. That a report be prepared by June 2021.</li></ol>		
For the Motion:	Councillors Blackmore, Doueihy, Duggan, Hall, Kokkolis, Pensabene and Vaccari	
Against the Motion:	Nil	
To June workshop.		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
3/11/2020 233/20	New Depot Consultation	Motions Pursuant to Notice
<b>RESOLVED:</b> (Blackmore / Duggan)  Upon project approval that Council inform residents via the Council e-news of the plan for our new Council Depot to service the entire Strathfield Local Government Area. That signs be erected upon project approval on the new Depot site to inform residents of what improved services we will be providing to the community.  For the Motion:       Councillors Blackmore, Doueihi, Kokkolis and Vaccari Against the Motion:   Councillors Duggan, Hall and Pensabene		
On consultation from 01/04/21 - 30 days		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
3/11/2020 225/20	<b>Delivery of District Open Space at Hudson Park</b>	Motions Pursuant to Notice
<b>RESOLVED:</b> (Duggan / Hall)		
That Council:		
1. Note the process which will be followed by Council for any proposed move of the Depot will include a Plan of Management, Public Consultation and Ministerial approval.		
2. Be provided with a full project brief and detailed budget information for the proposed move of the Council Depot to Hudson Park West. The report should be presented to the December Council Meeting and include the precise location and property footprint for the Council Depot and car park.		
3. Include in the brief the planned origin of funding for the move (e.g. will the Council have to borrow funds or use general revenue, or some other source)?		
For the Motion: Councillors Blackmore, Duggan, Hall and Pensabene		
Against the Motion: Councillors Doueihy, Kokkolis and Vaccari		
On consultation from 01/04/21 – 30 days		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
6/10/2020 101/20	Marlene Doran	Motions Pursuant to Notice
<b>RESOLVED:</b> (Pensabene / Hall)		
That Council find an appropriate Reserve, Park or Community Centre to be named in honour of Marlene Doran OAM.		
For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil		
Awaiting park handover.		



# Outstanding Council Resolution Actions

Meeting Date	Subject	Section
4/08/2020 134/20	Mayoral Minute No 10/20 Facilities and Landscape Masterplan for Strathfield Park	Mayoral Minute
<b>RESOLVED:</b> (Doueihi) <ol style="list-style-type: none"> <li>1. That Council undertakes a Facilities and Landscape Masterplan for Strathfield Park to guide Council when undertaking future initiatives in the park in the interests of ensuring a balance of activities:             <ul style="list-style-type: none"> <li>• For the whole community and all demographics;</li> <li>• Between both active and passive uses;</li> <li>• Between competition sports and non-competitive recreational activities offered;</li> <li>• Providing options for licensed concession activities for the public e.g. café, gymnasium, outdoor seating and umbrellas; and</li> <li>• In consideration of ensuring the amenity of local residents adjacent to the park.</li> </ul> </li> <li>2. That a community consultation process be conducted to canvas the community's views in the development of the Masterplan including an online survey and written submissions and that each Councillor be interviewed regarding their views on producing a Masterplan that will work for all stakeholders and members of the community.</li> <li>3. That a draft Masterplan be submitted to a Councillor Workshop prior to presentation to Council for exhibition.</li> </ol> <p>For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari</p> <p>Against the Motion: Nil</p> <p>Draft POM reaching completion:</p>		



# Outstanding Council Resolution Actions

Meeting Date	Subject	Section
5/05/2020	<b>Left Turn Expansion Arthur Street, Strathfield onto Centenary Drive, Homebush West</b>	Motions Pursuant to Notice
76/20		
<b>RESOLVED:</b> (Blackmore / Vaccari)		
<ol style="list-style-type: none"> <li>1. That the possibility of Council dedicating land to extend the Left hand turning bay from Arthur Street, Strathfield onto Centenary Drive, Homebush West be discussed at the July Traffic Committee.</li> <li>2. That a traffic study be conducted by the RMS also include the extension of the left hand turning bay to improve the road network along Liverpool Road and Underwood Road along Centenary Drive and Homebush Bay Drive.</li> <li>3. That funds are sought through either State or Federal grants for these works.</li> </ol>		
For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil		
Response to Transport for NSW that Council will not fund study		





## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
3/07/2018 139/18	Pomeroy Street - Former Bowling Club Site	Motions Pursuant to Notice
<b>RESOLVED:</b> (Hall / Pensabene)  That Council prepare a report on the feasibility of the construction of Community facilities at the Pomeroy St – Former Bowling Club site. The community facility must provide space for a separate Men's shed, Women's Shed and green outdoor space.  For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari Against the Motion: Nil		
Awaiting response from NSW Education Department		

**CS5 MAYORAL AND COUNCILLOR ANNUAL FEES****AUTHOR: Cathryn Bush, Executive Manager Administration Services****APPROVER: Melinda Aitkenhead, Director Corporate & Financial Services**

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**RECOMMENDATION**

That Council approve an increase of 2.0% in the annual fees payable to the Mayor and Councillors for 2021/2022 under Sections 248 and 249 of the *Local Government Act 1993* as per the determination of the Local Government Remuneration Tribunal dated 23 April 2021.

**PURPOSE OF REPORT**

To advise Council of the requirement under Sections 248 and 249 of the *Local Government Act 1993* to determine fees to be paid to the Mayor and Councillors for 2021/2022.

**REPORT**

Section 248 of the *Local Government Act 1993* (the 'Act') provides that Council must pay each Councillor an annual fee, with an additional fee payable to the Mayor under section 249 of the Act. A Council may fix each of these annual fees in accordance with the determination of the Local Government Remuneration Tribunal.

The determination of fees for the period 1 July 2021 to 30 June 2022 has been handed down by the Tribunal in its report dated 23 April 2021.

The Tribunal reviewed the key economic indicators and social circumstances, and there have been a number of factors influenced the Tribunal's views in regard to the annual determination. These include the Government's wages policy, Wages Price Index and Consumer Price Index, the Local Government (State) Award 2020 increase of 2.0 per cent for employees under this award from 1 July 2021, the budgetary limitations imposed by the 2021-22 rate peg for NSW Council set at 2.0 percent by Independent Pricing and Regulatory Tribunal (IPART), and consideration of submissions raised which included similar issues such the significant workload, responsibilities, capabilities, duties and expanding nature of the Mayor and Councillors roles. Having regard to these factors, the Tribunal has determined that there be a 2% increase in the minimum and maximum fees applicable to each existing category. Therefore, the Councillors and Mayors minimum and maximum fee range for Strathfield Council (Metropolitan Small) for 2021/22 is as determined below:

	<b>Minimum</b>	<b>Maximum</b>
<b>Councillors</b>	\$ 9,370	\$20,690
<b>Mayor</b>	\$19,970	\$45,110

If a Council does not set a fee to be payable to the Mayor and Councillors within the above range it must pay the appropriate minimum fee determined by the Remuneration Tribunal. In the past Council has accepted the annual increases as determined by the Tribunal and has paid the maximum fee to the Mayor and Councillors. The recommendation to this report has been based on the Council's prior actions in this regard.

**Mayoral and Councillor Annual Fees (Cont'd)****FINANCIAL IMPLICATIONS**

Funding has been provided in the draft 2021/2022 Budget for this purpose.

**ATTACHMENTS**

1. Local Government Remuneration Tribunal - Annual Report & Determination - 23 April 2021

# ATTACHMENT 1

# Local Government Remuneration Tribunal

Annual Report and  
Determination

*Annual report and determination under sections  
239 and 241 of the Local Government Act 1993*

**23 April  
2021**

[NSW Remuneration Tribunals website](https://www.nswremunerationtribunals.com.au/)

## Local Government Remuneration Tribunal

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## Local Government Remuneration Tribunal

### Executive Summary

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The *Local Government Act 1993* (the LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

#### Categories

The Tribunal found the allocation of councils into the current categories appropriate. Criteria for each category is published in Appendix 1. These categories have not changed further to the extensive review undertaken as part of the 2020 review.

#### Fees

The Tribunal determined a 2 per cent increase in the minimum and maximum fees applicable to each category.

## Local Government Remuneration Tribunal

### Section 1 Introduction

1. Section 239 of the LG Act provides that the Tribunal determine the categories of councils and mayoral offices and to place each council and mayoral office into one of those categories.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A (1) of the LG Act, requires the Tribunal to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission.
4. However, the Tribunal can determine that a council be placed in another existing or a new category with a higher range of fees without breaching the Government's wage policy as per section 242A (3) of the LG Act.
5. The Tribunal's determinations take effect from 1 July in each year.

### Section 2 2020 Determination

6. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years.
7. The Tribunal undertook an extensive review of the categories and allocation of councils into each of those categories as part of the 2020 review.
8. Like the review undertaken in 2017, the Tribunal examined a range of statistical and demographic data and considered the submissions of councils, Local Government NSW (LGNSW) and Regional Cities NSW.
9. The Tribunal determined to retain a categorisation model which differentiates councils primarily based on their geographic location and the other factors including population, the sphere of the council's economic influence and the degree of regional servicing.
10. The categories of general purpose councils were determined as follows:

<b>Metropolitan</b>	<b>Non-Metropolitan</b>
<ul style="list-style-type: none"> <li>• Principal CBD</li> <li>• Major CBD</li> <li>• Metropolitan Large</li> <li>• Metropolitan Medium</li> <li>• Metropolitan Small</li> </ul>	<ul style="list-style-type: none"> <li>• Major Regional City</li> <li>• Major Strategic Area</li> <li>• Regional Strategic Area</li> <li>• Regional Centre</li> <li>• Regional Rural</li> <li>• Rural</li> </ul>

11. Given the impact of the bushfires and the COVID-19 pandemic on the state and federal economies and wellbeing of communities, the Tribunal determined no increase in the minimum and maximum fees applicable to each existing category.
12. The Determination was made on 10 June 2020 in accordance with the Local Government (General) Amendment (COVID-19) Regulation 2020 which extended the

### Local Government Remuneration Tribunal

time for making of the determination to no later than 1 July 2020.

13. On 10 August 2020 the Tribunal received a direction from the Minister for Local Government, the Hon Shelley Hancock MP, to review the categorisation of Bayside Council. The Tribunal found that Bayside met the criteria to be classified as Metropolitan Large – having both a resident and non-resident working population (minimum 50,000) exceeding 200,000.
14. The Tribunal's 2020 determination was amended by the special determination on 17 August 2020 for Bayside Council be re-categorised as Metropolitan Large for remuneration purposes with effect from 1 July 2020.

## Section 3      2021 Review

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### 2021 Process

15. The Tribunal wrote to all mayors or general managers and LGNSW in February 2021 to advise of the commencement of the 2021 review and invite submissions. This correspondence advised that the Tribunal completed an extensive review of categories in 2020 and as this is only required every three years, consideration would be next be given in 2023. Submissions received requesting to be moved into a different category as part of the 2021 review would only be considered were there was a strong, evidence-based case.
16. Eighteen submissions were received – seventeen from individual councils and a submission from LGNSW. It was not possible from some submissions to ascertain if they had been council endorsed. The Tribunal also met with the President and Chief Executive of LGNSW.
17. The Tribunal discussed the submissions at length with the assessors.
18. The Tribunal acknowledged difficulties imposed by COVID19 and, on some councils the bushfires and floods.
19. Submissions from councils in regional and remote locations that raised the unique challenges experienced by mayors and councillors which included difficulties with connectivity and the travel required in sometimes very difficult circumstances were also acknowledged.
20. A summary of the matters raised in the received submissions and the Tribunal's consideration of those matters is outlined below.

### Categorisation

21. Nine council submissions requested recategorisation. Four of these requests sought the creation new categories.
22. The Tribunal found that the current categories and allocation of councils to these categories remained appropriate. The Tribunal's finding had regard to the 2020 review, the current category model and criteria and the evidence put forward in the received submissions.
23. A summary of the individual council submissions that sought recategorisation is below.

### Metropolitan Large Councils

24. Blacktown City Council requested the creation of a new category of Metropolitan Large – Growth Area.
25. Penrith City Council requested the creation of a new category Metropolitan Large –

## Local Government Remuneration Tribunal

Growth Centre.

26. Liverpool City Council requested recategorisation to Major CBD.

27. The Tribunal noted that an extensive review of the current category model was completed in 2020 and would be next considered in 2023. The Tribunal noted that the criteria required for recategorisation was not yet met and that current council allocations remained appropriate.

### Metropolitan Small Councils

28. The City of Canada Bay sought recategorisation to Metropolitan Medium. The Tribunal noted that the criteria required for recategorisation was not yet met.

### Major Regional City Councils

29. The City of Newcastle requested review and creation of a new category of "Gateway City" with comparable characteristics to the Major CBD category and a similar fee structure. The Tribunal noted that an extensive review of the current category model was completed in 2020 and would be next considered in 2023.

### Regional Centre

30. Tweed Shire Council requested recategorisation to Regional Strategic Area. The Tribunal noted that the criteria required for recategorisation was not yet met.

### Rural Councils

31. Federation Council requested recategorisation into a new category of Regional.

32. Narromine Shire Council sought recategorisation but did not specify a category for consideration.

33. Yass Valley Council sought recategorisation to Regional Rural.

34. The Tribunal noted that an extensive review of the current category model was completed in 2020 and would be next considered in 2023. The Tribunal noted that the criteria required for recategorisation was not yet met and that current council allocations remained appropriate.

### Fees

35. The Tribunal determined a 2.0 per cent increase in the minimum and maximum fees applicable to each category. A summary of the matters the Tribunal considered when making this determination is outlined below.

36. Submissions that addressed fees sought an increase of 2.5 per cent or greater. These submissions raised similar issues to warrant an increase which included the significant workload, responsibilities, capabilities, duties and expanding nature of mayor and councillor roles. Some submissions also suggested that an increase in remuneration may assist in improving the diversity of potential candidates.

37. The 2021-22 rate peg for NSW Councils was set at 2.0 per cent by the Independent Pricing and Regulatory Tribunal (IPART). The rate peg is the maximum percentage amount by which a council may increase its general income for the year.

38. Employees under the *Local Government (State) Award 2020* will receive a 2.0 per cent increase in rates of pay from the first full pay period to commence on or after 1 July 2021.

39. Section 242A of the LG Act provides that when determining the fees payable in each of the categories, the Tribunal is required to give effect to the same policies on increases in remuneration as the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or

### Local Government Remuneration Tribunal

varying awards or orders relating to the conditions of employment of public sector employees.

40. The current government policy on wages pursuant to section 146C(1)(a) of the IR Act is articulated in the *Industrial Relations (Public Sector Conditions of Employment) Regulation 2014* (IR Regulation 2014). The IR Regulation provides that public sector wages cannot increase by more than 2.5 per cent. As such, the Tribunal has discretion to determine an increase of up to 2.5 per cent.
41. On 31 March 2021, Premiers Memorandum M2021-09 issued the *NSW Public Sector Wages Policy 2021* reflecting the Government's decision to provide annual wage increases of up to 1.5 per cent. The IR Regulation has not been amended to reflect this position.

### Conclusion

42. The Tribunal's determinations have been made with the assistance of Assessors Ms Kylie Yates and Mr Tim Hurst.
43. It is the expectation of the Tribunal that in the future all submissions have council endorsement.
44. Determination 1 outlines the allocation of councils into each of the categories as per section 239 of the LG Act.
45. Determination 2 outlines the maximum and minimum fees paid to councillors and mayors and members and chairpersons of county councils as per section 241 of the LG Act.



Viv May PSM

**Local Government Remuneration Tribunal**

Dated: 23 April 2021

## Local Government Remuneration Tribunal

**Section 4      2021 Determinations**

**Determination No. 1 - Allocation of councils into each of the categories as per section 239 of the LG Act effective from 1 July 2021**

**Table 1: General Purpose Councils - Metropolitan**

Principal CBD (1)	Major CBD (1)
Sydney	Parramatta
Metropolitan Large (12)	Metropolitan Medium (8)
Bayside	Campbelltown
Blacktown	Camden
Canterbury-Bankstown	Georges River
Cumberland	Hornsby
Fairfield	Ku-ring-gai
Inner West	North Sydney
Liverpool	Randwick
Northern Beaches	Willoughby
Penrith	
Ryde	
Sutherland	
The Hills	
Metropolitan Small (8)	
Burwood	
Canada Bay	
Hunters Hill	
Lane Cove	
Mosman	
Strathfield	
Waverley	
Woollahra	



## Local Government Remuneration Tribunal

Table 2: General Purpose Councils - Non-Metropolitan

Major Regional City (2)	Major Strategic Area (1)	Regional Strategic Area (1)
Newcastle	Central Coast	Lake Macquarie
Wollongong		

Regional Centre (24)		Regional Rural (13)
Albury	Mid-Coast	Bega
Armidale	Orange	Broken Hill
Ballina	Port Macquarie-Hastings	Byron
Bathurst	Port Stephens	Eurobodalla
Blue Mountains	Queanbeyan-Palerang	Goulburn Mulwaree
Cessnock	Shellharbour	Griffith
Clarence Valley	Shoalhaven	Kempsey
Coffs Harbour	Tamworth	Kiama
Dubbo	Tweed	Lithgow
Hawkesbury	Wagga Wagga	Mid-Western
Lismore	Wingecarribee	Richmond Valley Council
Maitland	Wollondilly	Singleton
		Snowy Monaro

Rural (57)			
Balranald	Cootamundra-Gundagai	Junee	Oberon
Bellingen	Cowra	Kyogle	Parkes
Berrigan	Dungog	Lachlan	Snowy Valleys
Bland	Edward River	Leeton	Temora
Blayney	Federation	Liverpool Plains	Tenterfield
Bogan	Forbes	Lockhart	Upper Hunter
Bourke	Gilgandra	Moree Plains	Upper Lachlan
Brewarrina	Glen Innes Severn	Murray River	Uralla
Cabonne	Greater Hume	Murrumbidgee	Walcha
Carrathool	Gunnedah	Muswellbrook	Walgett
Central Darling	Gwydir	Nambucca	Warren
Cobar	Hay	Narrabri	Warrumbungle
Coolamon	Hilltops	Narrandera	Weddin
Coonamble	Inverell	Narromine	Wentworth

### Local Government Remuneration Tribunal

Rural (57)	
	Yass

**Table 3: County Councils**

Water (4)	Other (6)
Central Tablelands	Castlereagh-Macquarie
Goldenfields Water	Central Murray
Riverina Water	Hawkesbury River
Rous	New England Tablelands
	Upper Hunter
	Upper Macquarie



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**Local Government Remuneration Tribunal**

Dated: 23 April 2021

### Local Government Remuneration Tribunal

#### Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2021

The annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2021 as per section 241 of the *Local Government Act 1993* are determined as follows:

**Table 4: Fees for General Purpose and County Councils**

Category		Councillor/Member Annual Fee (\$) effective 1 July 2021		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2021	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	28,190	41,340	172,480	226,960
	Major CBD	18,800	34,820	39,940	112,520
	Metropolitan Large	18,800	31,020	39,940	90,370
	Metropolitan Medium	14,100	26,310	29,950	69,900
	Metropolitan Small	9,370	20,690	19,970	45,110
General Purpose Councils - Non-Metropolitan	Major Regional City	18,800	32,680	39,940	101,800
	Major Strategic Area	18,800	32,680	39,940	101,800
	Regional Strategic Area	18,800	31,020	39,940	90,370
	Regional Centre	14,100	24,810	29,330	61,280
	Regional Rural	9,370	20,690	19,970	45,140
	Rural	9,370	12,400	9,980	27,060
County Councils	Water	1,860	10,340	4,000	16,990
	Other	1,860	6,180	4,000	11,280

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).



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**Local Government Remuneration Tribunal**

Dated: 23 April 2021

## Local Government Remuneration Tribunal

### Appendices

#### Appendix 1 Criteria that apply to categories

##### Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

##### Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

**Local Government Remuneration Tribunal****Metropolitan Large**

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

**Metropolitan Medium**

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

### Local Government Remuneration Tribunal

#### Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

#### Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

#### Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a

## Local Government Remuneration Tribunal

significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

### Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 200,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

### Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.



**Local Government Remuneration Tribunal****Regional Rural**

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

**Rural**

Councils categorised as Rural will typically have a residential population less than 20,000.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

**County Councils - Water**

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

**County Councils - Other**

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the *Biosecurity Act 2015*.