

# COUNCIL MEETING AGENDA

Strathfield Municipal Council

**Tuesday 1 September 2020**

6:30pm  
Council Chambers  
65 Homebush Road, Strathfield

## **Recording of Council Meetings**

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HENRY T WONG  
CHIEF EXECUTIVE OFFICER



# MINUTES

**Council Meeting**  
**4 August 2020**

Minutes of the Council Meeting of Strathfield Municipal Council held on 4 August 2020, in the Council Chambers, 65 Homebush Road, Strathfield.

**COMMENCING:** 6:30pm

**PRESENT:** Mayor Antoine Doueihi  
Councillor Matthew Blackmore  
Councillor Maryanne Duggan  
Councillor Nella Hall  
Councillor Stephanie Kokkolis (via remote access)  
Councillor Karen Pensabene  
Councillor Gulian Vaccari

**STAFF:** Henry Wong, Chief Executive Officer  
Anthony Hewton, GM, People Place and Civic Services  
Stephen Clements, Deputy CEO, GM Planning, Environment and Urban Services  
Melinda Aitkenhead, Director - Corporate and Financial Services  
David McQuade, Senior Governance Officer

1. **OPENING:** The Prayer was read.

2. **RECOGNITION OF TRADITIONAL CUSTODIANS:** The Recognition was read.

3. **APOLOGIES**

Nil.

4. **PECUNIARY INTEREST /CONFLICT OF INTEREST**

Nil.

5. **CONFIRMATION OF MINUTES**

**RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting meeting held on 7 July 2020, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such Minutes.

**MOTION:** (Pensabene / Hall)

That the Minutes of the Ordinary Council Meeting meeting held on 7 July 2020, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct

record of that meeting and that the Chairman and General Manager be authorised to sign such Minutes subject to the following amendment:

*Item PPC2 High Street Library – Future Plans* – Councillor Pensabene voted against the Motion Minute Number 131/20 not in favour of. The Minutes be corrected to reflect this.

**132/20**

**RESOLVED:** (Pensabene / Hall)

That the Minutes of the Ordinary Council Meeting meeting held on 7 July 2020, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such Minutes subject to the following amendment:

*Item PPC2 High Street Library – Future Plans* – Councillor Pensabene voted against the Motion Minute Number 131/20 not in favour of. The Minutes be corrected to reflect this.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

## **6. ACKNOWLEDGEMENTS**

### **6.1 Passing of Mr Bill Thompson**

**133/20**

**RESOLVED:** (Pensabene)

That Council acknowledge the passing of Mr Bill Thompson.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

## **7. DEFERRED/OUTSTANDING MATTERS AWAITING REPORT**

Nil.

## **8. MAYORAL MINUTE(S) IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE**

### **8.1 Mayoral Minute No 10/20 Facilities and Landscape Masterplan for Strathfield Park**

**134/20**

**RESOLVED:** (Doueihi)

1. That Council undertakes a Facilities and Landscape Masterplan for Strathfield Park to guide Council when undertaking future initiatives in the park in the interests of ensuring a balance of activities:
  - For the whole community and all demographics;
  - Between both active and passive uses;
  - Between competition sports and non-competitive recreational activities offered;
  - Providing options for licensed concession activities for the public e.g. café, gymnasium, outdoor seating and umbrellas; and
  - In consideration of ensuring the amenity of local residents adjacent to the park.
2. That a community consultation process be conducted to canvas the community's views in the development of the Masterplan including an online survey and written submissions and that each Councillor be interviewed regarding their views on producing a Masterplan that will work for all stakeholders and members of the community.
3. That a draft Masterplan be submitted to a Councillor Workshop prior to presentation to Council for exhibition.

For the Motion: Councillors Blackmore, Doueihy, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

## **8.2 Mayoral Minute No 11/20 Ausgrid - Tree Matters**

MOVED:

That Council contacts AUSGRID the main utility supplier with overhead electricity power lines in the Strathfield Local Government Area (LGA) and requests the following:

1. To have discussions about establishing a means by which Strathfield Council can have greater input into their routine tree maintenance in our local streets affecting local residents.
2. The establishment of a new liaison program between Strathfield Council and AUSGRID where power line related tree matters can be logged, information from our two organisations considered and residents receive a response. Each agency to nominate a lead officer as a contact person with authority to log issues, provide input and make decisions/determinations on matters as required.

### **MOTION: (Doueihy)**

That Council contacts AUSGRID the main utility supplier with overhead electricity power lines in the Strathfield LGA and requests the following:

1. To have discussions about establishing a means by which Strathfield Council can have greater input into their routine tree maintenance in our local streets affecting local residents.
2. The establishment of a new liaison program between Strathfield Council and AUSGRID where power line related tree matters can be logged, information from our two organisations considered and residents receive a response. Each agency to nominate a lead officer as a contact person with authority to log issues, provide input and make decisions/determinations on matters as required.
3. That Council write to the State Member for Strathfield, Jodi McKay MP in order for her to make representation on Council's behalf to the Minister
4. That the Mayor write to LG NSW and propose this Motion to the LG NSW Conference.

**135/20**

**RESOLVED:** (Doueihi)

That Council contacts AUSGRID the main utility supplier with overhead electricity power lines in the Strathfield LGA and requests the following:

1. To have discussions about establishing a means by which Strathfield Council can have greater input into their routine tree maintenance in our local streets affecting local residents.
2. The establishment of a new liaison program between Strathfield Council and AUSGRID where power line related tree matters can be logged, information from our two organisations considered and residents receive a response. Each agency to nominate a lead officer as a contact person with authority to log issues, provide input and make decisions/determinations on matters as required.
3. That Council write to the State Member for Strathfield, Jodi McKay MP in order for her to make representation on Council's behalf to the Minister
4. That the Mayor write to LG NSW and propose this Motion to the LG NSW Conference.

For the Motion: Councillors Blackmore, Doueichi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**9. COUNCILLORS' QUESTIONS TO THE MAYOR (SUBMITTED IN WRITING IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE)**

Nil.

**10. QUESTIONS WITH NOTICE**

Nil.

## **11. REPORTS FROM COMMITTEES**

### **11.1 Report from Traffic Committee meeting on 21 July 2020**

**136/20**

**RESOLVED:** (Vaccari / Duggan)

That the minutes of the Traffic Committee meeting held on 21 July 2020 be noted and the recommendations be adopted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

### **11.2 Report from Planning, Policy and Urban Design Working Party Committee Meeting on 27 July 2020**

**137/20**

**RESOLVED:** (Vaccari / Duggan)

That the minutes of the Planning, Policy and Urban Design Working Group Committee Meeting held on 27 July 2020 be noted and the recommendations be adopted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

### **11.3 Report from Audit, Risk and Improvement Committee Meeting on 23 July 2020**

**138/20**

**RESOLVED:** (Duggan / Hall)

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 23 July 2020 be noted and the recommendations be adopted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

## **12. MOTIONS PURSUANT TO NOTICE**

**12.1 Possible Location and Installation of a Public Toilet in Homebush West Shopping District – Councillor Karen Pensabene**

MOVED:

1. That Strathfield Council report to the September Ordinary Council Meeting on the possible location and installation of a public toilet in the Homebush West Shopping District.
2. That the Homebush West Business Chamber be consulted for any further ideas for the location and should be considered in the report.

**MOTION:** (Pensabene / Duggan)

1. That Strathfield Council report to the September Ordinary Council Meeting on the possible location, installation and financial implications of a public toilet in the Homebush West Shopping District.
2. That the Homebush West Business Chamber be consulted for any further ideas for the location and should be considered in the report.

**139/20**

**RESOLVED:** (Pensabene / Duggan)

1. That Strathfield Council report to the September Ordinary Council Meeting on the possible location, installation and financial implications of a public toilet in the Homebush West Shopping District.
2. That the Homebush West Business Chamber be consulted for any further ideas for the location and should be considered in the report.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**12.2 Introduction of the Recycle Smart Company as a New Recycle Program for Strathfield LGA – Councillor Karen Pensabene**

**140/20**

**RESOLVED:** (Pensabene / Duggan)

That Council report to the October Ordinary Council Meeting on the introduction of the Recycle Smart Company as a new Recycle Program for Strathfield LGA.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**12.3 Graffiti Problem - Homebush West Shopping Precinct – Councillor Karen Pensabene**

MOVED:

That Council provide a report to the October Ordinary Council Meeting on possible deterrents and solutions to the increasing graffiti problem in the Homebush West Shopping Precinct.

**MOTION:** (Pensabene / Duggan)

1. That Council provide a report to the October Ordinary Council Meeting on possible deterrents and solutions to the increasing graffiti problem in the Homebush West Shopping Precinct.
2. That the report also include future consultation plans with affected businesses in relation to the beautification program.
3. That the report include how Council can promote the beautification program for shops and provide communication to all businesses that this program is available.

**141/20**

**RESOLVED:** (Pensabene / Duggan)

1. That Council provide a report to the October Ordinary Council Meeting on possible deterrents and solutions to the increasing graffiti problem in the Homebush West Shopping Precinct.
2. That the report also include future consultation plans with affected businesses in relation to the beautification program.
3. That the report include how Council can promote the beautification program for shops and provide communication to all businesses that this program is available.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**12.4 Flemington Road/Plaza Road/Parramatta Road Traffic Lights – Councillor Maryanne Duggan**

MOVED:

1. That Council write to the Hon. Andrew Constance, Minister for Transport and Roads (with a cc. to Local State Member Jodi McKay MP) to request that Traffic Lights be urgently installed at the corner of Flemington Road/Plaza Road/Parramatta Road, Homebush.
2. That the letter to Minister Constance should include a copy of the following report, which was recently acquired (via GIPA Act Application 20T-0431) and is now formally tabled at this meeting:



*Road Safety Investigation (RSI) of Intersection of Parramatta Road, Flemington Road and Plaza Road, Homebush West (October 2018).*

*Prepared by Transport & Urban Planning Pty Ltd for the Roads and Maritime Services (RMS).*

**MOTION:** (Duggan / Pensabene)

1. That Council write to the Hon. Andrew Constance, Minister for Transport and Roads (with a cc. to Local State Member Jodi McKay MP) to request that Traffic Lights be urgently installed at the corner of Flemington Road/Plaza Road/Parramatta Road, Homebush.
2. That the letter to Minister Constance should include a copy of the following report, which was recently acquired (via GIPA Act Application 20T-0431) and is now formally tabled at this meeting:

*Road Safety Investigation (RSI) of Intersection of Parramatta Road, Flemington Road and Plaza Road, Homebush West (October 2018).*

*Prepared by Transport & Urban Planning Pty Ltd for the Roads and Maritime Services (RMS).*

3. That the matter be resubmitted to the next Traffic Committee meeting.

**142/20**

**RESOLVED:** (Pensabene / Duggan)

1. That Council write to the Hon. Andrew Constance, Minister for Transport and Roads (with a cc. to Local State Member Jodi McKay MP) to request that Traffic Lights be urgently installed at the corner of Flemington Road/Plaza Road/Parramatta Road, Homebush.
2. That the letter to Minister Constance should include a copy of the following report, which was recently acquired (via GIPA Act Application 20T-0431) and is now formally tabled at this meeting:

*Road Safety Investigation (RSI) of Intersection of Parramatta Road, Flemington Road and Plaza Road, Homebush West (October 2018).*

*Prepared by Transport & Urban Planning Pty Ltd for the Roads and Maritime Services (RMS).*

3. That the matter be resubmitted to the next Traffic Committee meeting.

For the Motion: Councillors Blackmore, Doueihy, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**12.5 Local Government Exclusion from the National Cabinet – Councillor Maryanne Duggan**

**143/20**

**RESOLVED:** (Duggan / Hall)

1. That Council send a letter to the Hon. Gladys Berejiklian, Premier of NSW, Federal Member for Reid Fiona Martin MP, and State Member for Strathfield Jodi McKay MP which highlights the Council's disappointment that local government is not represented on the newly formed National Cabinet and seeks their assistance in reviewing the First Ministers decision to exclude local government.
2. That Council seek a meeting with the local Federal and State Members to discuss in more detail the importance of having local government representation on National Cabinet and the value of partnerships with Councils in achieving the objectives of the National Cabinet and the national reform agenda.
3. That Council note that the Australian Local Government Association (ALGA), Local Government NSW and other state/territory local government associations will continue to advocate for local government representation on the National Cabinet and for local government's interests in all relevant forums.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall and Pensabene

Against the Motion: Councillors Kokkolis and Vaccari

**12.6 Strathfield Cricket Club Access to Airey Park Facilities – Councillor Maryanne Duggan – Councillor Maryanne Duggan**

**144/20**

**RESOLVED:** (Duggan / Hall)

That Strathfield Cricket Club (subject to relevant NSW Public Health Orders and COVID-19 safeguard requirements) have complete access to their existing onsite club facilities and storage at Airey Park from 1 September 2020.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**12.7 Funding of Illegal Dumping – Councillor Nella Hall**

**MOVED:**

That Council write to the NSW Government inquiring as to the preparedness of the State Government to assist councils in addressing the issue of illegal dumping in their Local Government Areas by allocation of a designated or fixed amount of the Waste Levy that they collect and

administer, being appropriated towards councils to assist them in respect of the costs incurred by them in seeking to combat this issue.

**MOTION:** (Hall / Pensabene)

1. That Council write to the Minister for Local Government, Treasurer, Minister for Environment and any other Minister that the Director of Planning and Infrastructure deems appropriate to enquire as to the preparedness of the State Government to assist councils in addressing the issue of illegal dumping in their Local Government Areas by allocation of a designated or fixed amount of the Waste Levy that they collect and administer, being appropriated towards councils to assist them in respect of the costs incurred by them in seeking to combat this issue.
2. That Council write to LG NSW requesting this motion be included as part of the business papers at the State Conference.
3. That Council write to the Minister for Transport and Transport NSW requesting that the section of Centenary Drive between Liverpool Road and Parramatta Road be given more regular attention to clean-up.

**145/20**

**RESOLVED:** (Hall / Pensabene)

1. That Council write to the Minister for Local Government, Treasurer, Minister for Environment and any other Minister that the Director of Planning and Infrastructure deems appropriate to enquire as to the preparedness of the State Government to assist councils in addressing the issue of illegal dumping in their Local Government Areas by allocation of a designated or fixed amount of the Waste Levy that they collect and administer, being appropriated towards councils to assist them in respect of the costs incurred by them in seeking to combat this issue.
2. That Council write to LG NSW requesting this motion be included as part of the business papers at the State Conference.
3. That Council write to the Minister for Transport and Transport NSW requesting that the section of Centenary Drive between Liverpool Road and Parramatta Road be given more regular attention to clean-up.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**12.8 Privacy Controls in SCDP 2005 – Councillor Nella Hall**

MOVED:

That Strathfield Council investigate the strengthening of the existing privacy controls in Section 7 of Council's Consolidated Development Control Plan 2005.

**MOTION:** (Hall / Pensabene)

1. That Strathfield Council investigate the strengthening of the current controls in Section 7 - Privacy in Council's Consolidated DCP and site specific DCPs.
2. That Council report to a Planning Workshop and that this review be part of the LEP process.

**146/20**

**RESOLVED:** (Hall / Pensabene)

1. That Strathfield Council investigate the strengthening of the current controls in Section 7 - Privacy in Council's Consolidated DCP and site specific DCPs.
2. That Council report to a Planning Workshop and that this review be part of the LEP process.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

### 13. GENERAL BUSINESS

#### CS1 Investment Report - June 2020

**147/20**

**RESOLVED:** (Vaccari / Duggan)

That the record of cash investments as at 30 June 2020 be received and noted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

#### CS2 Current Status of Council Resolutions

**148/20**

**RESOLVED:** (Vaccari / Duggan)

That the report on the current status of Council Resolutions be noted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**CS3 Local Government NSW Annual Conference****RECOMMENDATION**

That Council nominate representatives to attend and vote at the Local Government NSW Annual Conference 2020 to be held from Sunday 22 November to Tuesday 24 November 2020 at the Crown Plaza, Hunter Valley.

**MOTION:** (Vaccari / Duggan)

That the Mayor Doueihi, Councillor Duggan, Councillor Pensabene and Councillor Hall be nominated as voting delegates for Strathfield Municipal Council at the Local Government NSW Annual Conference 2020.

**149/20****RESOLVED:** (Vaccari / Duggan)

That the Mayor Doueihi, Councillor Duggan, Councillor Pensabene and Councillor Hall be nominated as voting delegates for Strathfield Municipal Council at the Local Government NSW Annual Conference 2020.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**CS4 Granting Financial Assistance to Local Sporting Clubs****RECOMMENDATION**

1. That the Council offer not-for-profit local community sporting clubs (Clubs) with bookings for the 2020 winter season and also meet the criteria set out in the Report below, the following structured, progressive discounts based on loss in membership/registration revenues:

Deterioration in membership/registration revenue as compared to the previous season:

Percentage loss in revenue	Discount
Between 0 and 5%	0%
Between 5 and 10%	10%
>10%	10% + additional 5% for every 5% loss >10%. Up to a maximum of 50%

2. Include in the 2021-22 CSP a statement of intend to give effect to 1 above.

**MOTION:** (Hall / Blackmore)

1. That Council offer not-for-profit local community sporting clubs (Clubs) with bookings for the 2020 winter season, that also meet the criteria set out in point 2 below, the following discounts based on loss in revenue due to COVID-19:

Deterioration in revenue as compared to the previous season:

Percentage loss in revenue	Discount
Between 0 and 5%	0%
Between 5 and 10%	10%
>10%	10% + additional 5% for every 5% loss >10%. Up to a maximum of 50%.

2. That the following criteria should be applied as per Office of Local Government Circular 06-32, Local Government Act 1993, Section 356, and relevant Council Policies
  - a) Publicly offer financial assistance in the form of an applicable discount for ground hire costs for all not-for-profit sporting Clubs with bookings for the 2020 winter season.
  - b) Consistent with the OLG and the Council's Policy, apply the following merit based and prudential assessment criteria.
    - A definition of 'local' sporting clubs. For example, at least greater than 75% percent of registered players or members are bona fide locals to Strathfield.
    - Demonstrated financial hardship and income loss because of COVID-19 impacts. This may include loss of sponsorship, loss of player registrations, loss of income e.g. inability to operate a public canteen. Clubs will be need to provide evidence to Council to verify this process.
    - Where the Club accepts an offer of a discount from the Council, they will agree to acknowledge Council's financial assistance on their website and social media pages.
    - Consideration of any other relevant probative matter put forward by the club.
3. Include in the 2021-22 CSP a statement of intent to give effect to this recommendation.

**150/20**

**RESOLVED:** (Hall / Blackmore)

1. That Council offer not-for-profit local community sporting clubs (Clubs) with bookings for the 2020 winter season, that also meet the criteria set out in point 2 below, the following discounts based on loss in revenue due to COVID-19:

Deterioration in revenue as compared to the previous season:

Percentage loss in revenue	Discount
Between 0 and 5%	0%
Between 5 and 10%	10%
>10%	10% + additional 5% for every 5% loss >10%. Up to a maximum of 50%.

2. That the following criteria should be applied as per Office of Local Government Circular 06-32, Local Government Act 1993, Section 356, and relevant Council Policies

- a) Publicly offer financial assistance in the form of an applicable discount for ground hire costs for all not-for-profit sporting Clubs with bookings for the 2020 winter season.
- b) Consistent with the OLG and the Council's Policy, apply the following merit based and prudential assessment criteria.
  - A definition of 'local' sporting clubs. For example, at least greater than 75% percent of registered players or members are bona fide locals to Strathfield.
  - Demonstrated financial hardship and income loss because of COVID-19 impacts. This may include loss of sponsorship, loss of player registrations, loss of income e.g. inability to operate a public canteen. Clubs will be need to provide evidence to Council to verify this process.
  - Where the Club accepts an offer of a discount from the Council, they will agree to acknowledge Council's financial assistance on their website and social media pages.
  - Consideration of any other relevant probative matter put forward by the club.

3. Include in the 2021-22 CSP a statement of intent to give effect to this recommendation.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

#### **DEU1 Review of the Strathfield Community Participation Plan and General Development Control Plan Housekeeping Amendments**

**151/20**

**RESOLVED:** (Vaccari / Doueihi)

1. That the revisions to the Community Participation Plan (CPP) be endorsed by Council.
2. That the draft amendments proposed to Strathfield Development Control Plan 2005 (SDCP) and the site specific Development Control Plans (DCPs) to remove the reference to Part L – Public Notifications and to update the DCP parts applicable to the relevant site specific DCPs be endorsed by Council.
3. That the draft amendments to the Strathfield DCPs and CPP be publicly exhibited on Council's website for a minimum of 28 days.
4. That following the public exhibition period, a report be provided back to Council advising of the outcome of the exhibition.

For the Motion: Councillors Blackmore, Doueihi, Hall, Kokkolis and Vaccari

Against the Motion: Councillors Duggan and Pensabene

**DEU2 M4 Air Quality Community Consultative Committee (AQCCC)**

**152/20**

**RESOLVED:** (Duggan / Hall)

That the report be received and noted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**DEU3 Membership to the M4 Air Quality Community Consultative Committee**

**RECOMMENDATION**

That Council nominate one (1) representative and alternate on the M4 East Air Quality Community Consultative Committee (AQCCC) as per the Terms of Reference.

**MOTION:** (Pensabene / Duggan)

That Councillor Vaccari be nominated representative and Councillor Duggan be nominated alternate for Strathfield Council on the M4 East Air Quality Community Consultative Committee (AQCCC).

**153/20**

**RESOLVED:** (Pensabene / Duggan)

That Councillor Vaccari be nominated representative and Councillor Duggan be nominated alternate for Strathfield Council on the M4 East Air Quality Community Consultative Committee (AQCCC).

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**DEU4 Airey Park - Informal Walkway and Lighting**

**154/20**

**RESOLVED:** (Vaccari / Hall)

As a result of this consultation, Council is recommending the proposed works as per the report of 7 lights being installed and the grass path be improved and retained.



For the Motion: Councillors Blackmore, Doueihy, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

**14. MATTERS OF URGENCY IN ACCORDANCE WITH CLAUSE 241 OF THE LOCAL GOVERNMENT GENERAL REGULATION, 2005**

Nil.

**15. CLOSED SESSION**

Nil.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8:12PM.**

The foregoing Minutes were confirmed at the meeting of the Council of the Municipality of Strathfield on 1 September 2020.

Chairman\_\_\_\_\_

Chief Executive Officer\_\_\_\_\_

# **MINUTES**

**Extraordinary Council Meeting**

**21 August 2020**

Minutes of the Extraordinary Council Meeting of Strathfield Municipal Council held on 21 August 2020, in the Council Chambers, 65 Homebush Road, Strathfield.

**COMMENCING:** 5.04pm

**PRESENT:** Mayor Antoine Doueihi  
Councillor Matthew Blackmore  
Councillor Maryanne Duggan  
Councillor Nella Hall  
Councillor Karen Pensabene  
Councillor Gulian Vaccari  
Councillor Stephanie Kokkolis

**STAFF:** Anthony Hewton, General Manager People Place & Civic Services  
Melinda Aitkenhead, Director Corporate & Financial Services  
Yanqing Qi, Chief Technology Officer

**1. OPEN**

**2. PECUNIARY INTEREST /CONFLICT OF INTEREST**

Nil

**3. APOLOGIES**

Councillor Stephanie Kokkolis  
Henry Wong, General Manager  
Stephen Clements, Deputy CEO, GM Planning, Environment & Urban Services

**4. CLOSED SESSION**

**155/20**

**RESOLVED:** (Hall / Duggan)

That in accordance with Section 10A(2) of the *Local Government Act 1993* the following matter be considered in CLOSED SESSION for the reason stated: 4.1 Confidential Senior S

**4.1 Confidential Senior Staff Matter**

This matter is being considered in Closed Session as it relates to personnel matters concerning a particular individual (other than councillors) and on balance, the public interest in preserving confidentiality of personnel information outweighs the public interest in openness and transparency in council decision making by discussing the matter in open meeting.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Pensabene and Vaccari

Against the Motion: Nil

The meeting commenced Closed Session at 5.09pm.

The meeting resumed in Open Session at 6.36pm.

**OPEN COUNCIL RESUMED**

**MOTION:** (Duggan / Hall)

That Council engage LGNSW Recruitment to administer and facilitate the CEO's Performance Review.

**156/20**

**RESOLVED:** (Hall / Duggan)

That Council engage LGNSW Recruitment to administer and facilitate the CEO's Performance Review.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Pensabene and Vaccari

Against the Motion: Nil

**2. CLOSE**

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.40pm.**

The foregoing Minutes were confirmed at the meeting of the Council of the Municipality of Strathfield on 1 September 2020.

Chairman\_\_\_\_\_

CEO\_\_\_\_\_

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**8.1 MAYORAL MINUTE NO 12/20 AFFORDABLE HOUSING POLICY**

**AUTHOR:** Antoine Doueihi, Mayor

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I MOVE:

1. That Council takes a leading role together with State Government, Local Government and the Development Industry in developing a policy to provide affordable housing in the Strathfield local Government Area.
2. That the policy requires that any approved uplift in the development standards of the LEP should be allocated as affordable housing to be provided to Council in perpetuity.
3. That this matter be discussed at a Council workshop.

Rationale

That due to the COVID-19 ramifications in the community the need to provide more affordable housing is clearly evident. It is my intention that Strathfield Council takes a leading role in NSW in providing this type of housing.

**RECOMMENDATION**

1. That Council takes a leading role together with State Government, Local Government and the Development Industry in developing a policy to provide affordable housing in the Strathfield local Government Area.
2. That the policy requires that any approved uplift in the development standards of the LEP should be allocated as affordable housing to be provided to Council in perpetuity.
3. That this matter be discussed at a Council workshop.

**ATTACHMENTS**

There are no attachments for this report.

**11.1           REPORT FROM TRAFFIC COMMITTEE MEETING ON 18 AUGUST 2020**

**AUTHOR:**       **Gordon Malesevic, Executive Manager, Urban Services**

**APPROVER:**   **Stephen Clements, Deputy CEO and General Manager Planning,  
Environment and Urban Services**

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**RECOMMENDATION**

That the Minutes of the Traffic Committee Meeting held on 18 August 2020 be noted and the recommendations be adopted.

**ATTACHMENTS**

1.       Traffic Committee Meeting Minutes - 18 August 2020

# ATTACHMENT 1





# MINUTES

**Traffic Committee Meeting**

**18 August 2020**



## TRAFFIC COMMITTEE MEETING - 18 AUGUST 2020

## MINUTES

Minutes of the Traffic Committee Meeting of Strathfield Municipal Council held on 18 August 2020, in the Main Building Meeting Room, 65 Homebush Road, Strathfield.

**COMMENCING:** 12 noon

<b>PRESENT:</b>	Antoine Doueihi Nella Hall Karen Pensabene Maryanne Duggan Kristian Calgano Asith Nagodvithane	Mayor Councillor Councillor Rep for Jodi McKay TfNSW Transit Systems (via Webex)
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**ALSO IN ATTENDANCE:**

Gordon Malesevic	Executive Manager Urban Services
Qian Liu	Manager Traffic
Richard Arkell	Item 6.1 from 12pm-12.10pm as a guest speaker (Webex)
Sunaina Goyal	Item 6.1 from 12.10pm-12.20pm as a guest speaker (Webex)

**1. WELCOME AND INTRODUCTION****2. APOLOGIES**

Nicole Bartolo	Police Traffic Officer
Stephen Clements	Deputy CEO/GM Planning, Environment & Urban Services

**3. DECLARATIONS OF INTEREST****4. CONFIRMATION OF MINUTES**

Antoine Doueihi	Mayor
Seconded	Maryanne Duggan (Rep for Jodi McKay)

**RECOMMENDATION**

That the minutes of the Traffic Committee Meeting meeting held on 21 July 2020, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

*Voting on this item was unanimous*

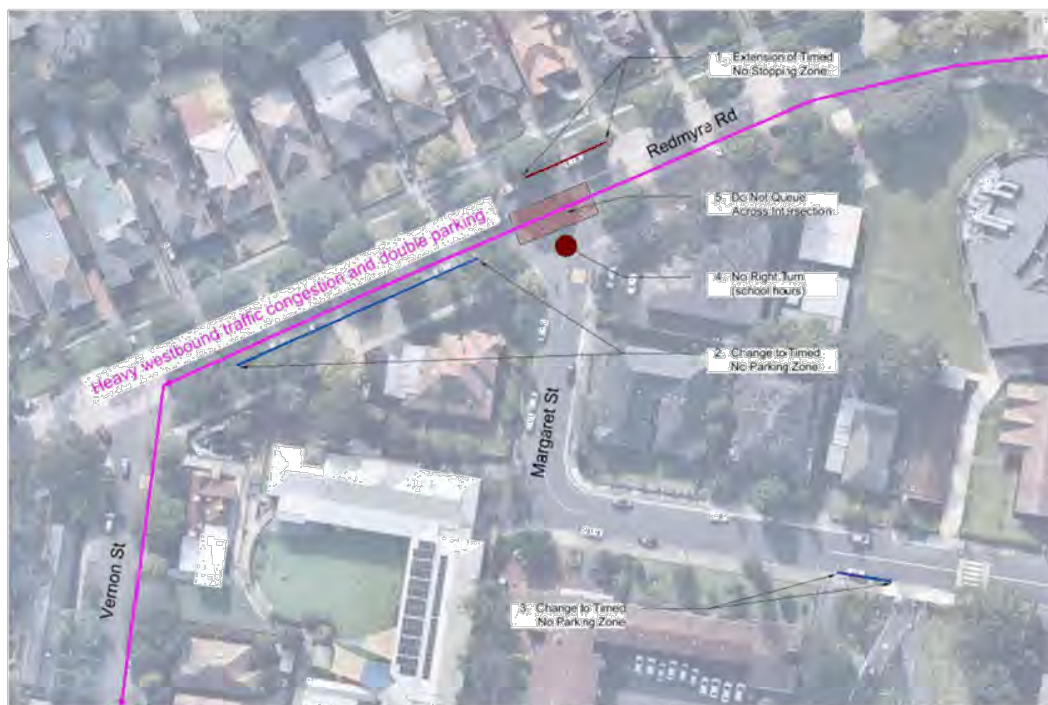
**5. DEFERRED/OUTSTANDING ITEMS**

Nil

**6. REPORTS****6.1 Meriden School - Traffic Management**

In an effort to assist the increased COVID-19 traffic created by parents dropping off and picking up their children at Meriden School, following the on-site inspection was carried out by Meriden School, TfNSW and Council on 23 July 2020. It is proposed the following measures be taken to improve traffic conditions:

1. Extend the existing "No Stopping 8:00-9:30AM 2:30-4:00PM School Days" restrictions along the northern side of Redmyre Road further east, to join the existing Bus Zone. This change would further improve the traffic flow in the eastbound direction although no obvious issue has been observed.
2. Change the "P10 minutes 8:00-9:30AM 2:30-4:00PM School Days" along the southern side of Redmyre Road between Vernon Street and Margaret Street to "No Parking 8:00-9:30AM 2:30-4:00PM School Days". This change would encourage quick turnovers at the pick up/drop off zone and subsequently improve traffic flow in the westbound direction.
3. Change the "P5 minutes 8:30am-4pm school days Disable Vehicles Excepted" in Margaret Street to "No Parking 8:00-9:30AM 2:30-4:00PM School Days". This change would increase pick up/drop off supply in Margaret Street.
4. Ban right turns from Margaret Street onto Redmyre Road during school hours. This change would reduce the queue in Margaret Street as a result of the delays caused by the right turning vehicles.
5. Install a "Do Not Queue Across Intersection" sign (G9-237) at the intersection of Redmyre Road and Margaret Street. It is noted that pavement marking is not warranted at this location. This change would help with vehicle movements.



**Figure – Proposed traffic changes near Meriden School**



## TRAFFIC COMMITTEE MEETING - 18 AUGUST 2020

## MINUTES

Affected residents were notified of the proposed parking changes. No objection has been received. The right turn ban is subject to further consultation and TMP approval. Council has also referred this matter to Local Area Command for assistance.

**RECOMMENDATION**

- Council implement the parking changes.
- Council consult with the residents and prepare a TMP for the proposed right turn ban at the intersection of Redmyre Road and Margaret Street.
- Council install a "Do Not Queue Across Intersection" sign (G9-237) at the intersection of Redmyre Road and Margaret Street.
- Council contact Local Area Command requesting for enforcement.
- Further on-site inspections to be conducted by representatives from Council, TfNSW and schools, subsequent to the implementation of the above changes.
- Council monitor the impact of the above changes after the Council meeting endorses the TC minutes and site signs installed allowing three weeks for driver behaviour to be altered then monitor via on-site inspection.
- Meriden consider staggering finishing times to ease traffic congestions.

*(Voting on this item was unanimous)*



## 6.2 Water Street, Belfield - Formalise Bus Stops

Council has been approached by Punchbowl Bus Company Pty Ltd, requesting to formalise the existing Bus Stops located on Water Street, south of Chatfield Avenue, Belfield.

Following a site inspection and desktop researches, it has been identified that Bus Stop 219124 and Bus Stop 219133 have been positioned at this location since February 2013, without the Bus Zone signposting. The bus operator has raised safety concerns over vehicles parking too close to the bus stops when buses cannot pull entirely into the kerbside lane. To formalise the bus zones, a bus zone of approximately 30m will need to be erected along Water Street at both bus stops, to conform to the State Transit Bus Infrastructure Guide.

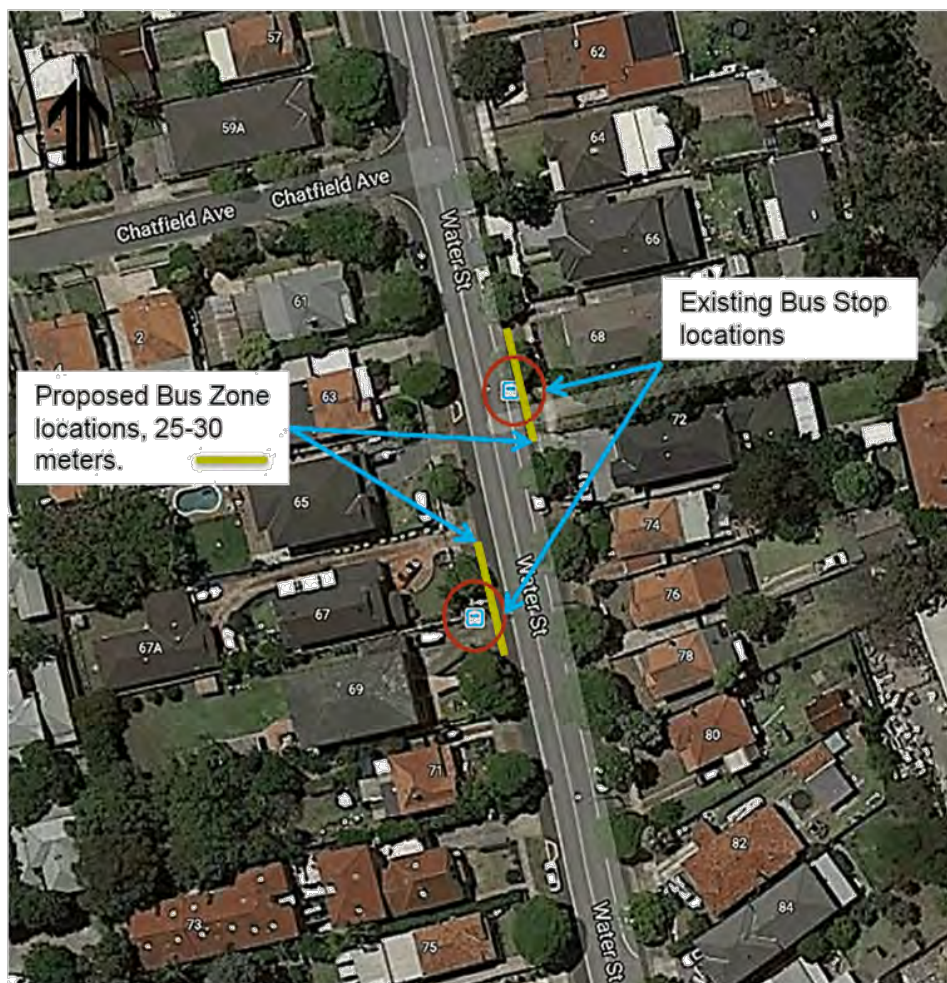


Figure 1 – Proposed formalisation of Bus stops, plan view



## TRAFFIC COMMITTEE MEETING - 18 AUGUST 2020

## MINUTES

Bus Stop Dimension (m)	Standard	Long Rigid	Articulated
Length of Bus	12.5	14.5	18.0
Minimum draw-out length	6.0	6.5	8.0
Minimum draw-in length	11.5	14.0	14.0
Bus Zone length for one bus	30.0	35.0	40.0

Note: (1) Dimensions are based on stopping at the bus stop sign with a suitable length of straight, flat standard height kerb to stop alongside.

**Table 1 – Bus Zone dimension requirements (source: State Transit Bus Infrastructure Guidelines)**

Bus Zone signposting is a statutory requirement which is not subject to consultation. Punchbowl Bus Company have notified the affected residents of 66, 67, 67a, 68, 69 and 72 Water Street, Belfield.

#### RECOMMENDATION

Council install Bus Zone signs at Bus Stop 219124 and Bus Stop 219133 along Water Street, Belfield.

*(Voting on this item was unanimous)*

**6.3 2 Gregory Street, Strathfield South - Works Zone**

Council has received an application for a Works Zone at 2 Gregory Street, Strathfield South.

This is a complying development (CDC200052) for a single dwelling house which requires 8 metres of road frontage for four (4) weeks, from 31 August to 30 September 2020. The proposed Works Zone is indicated on the plan below. The signposting will follow Council's standard Works Zone hours between 7am-5pm Monday to Friday and 8am to 1pm Saturday.

**RECOMMENDATION**

Works Zone to be approved for the duration of four (4) weeks from 31 August to 30 September 2020. 10m statutory No Stopping is to be retained at the intersection of Gregory Street and Junction Street.

*(Voting on this item was unanimous)*



**6.4 42 - 46 Parramatta Road, Homebush - Works Zone**

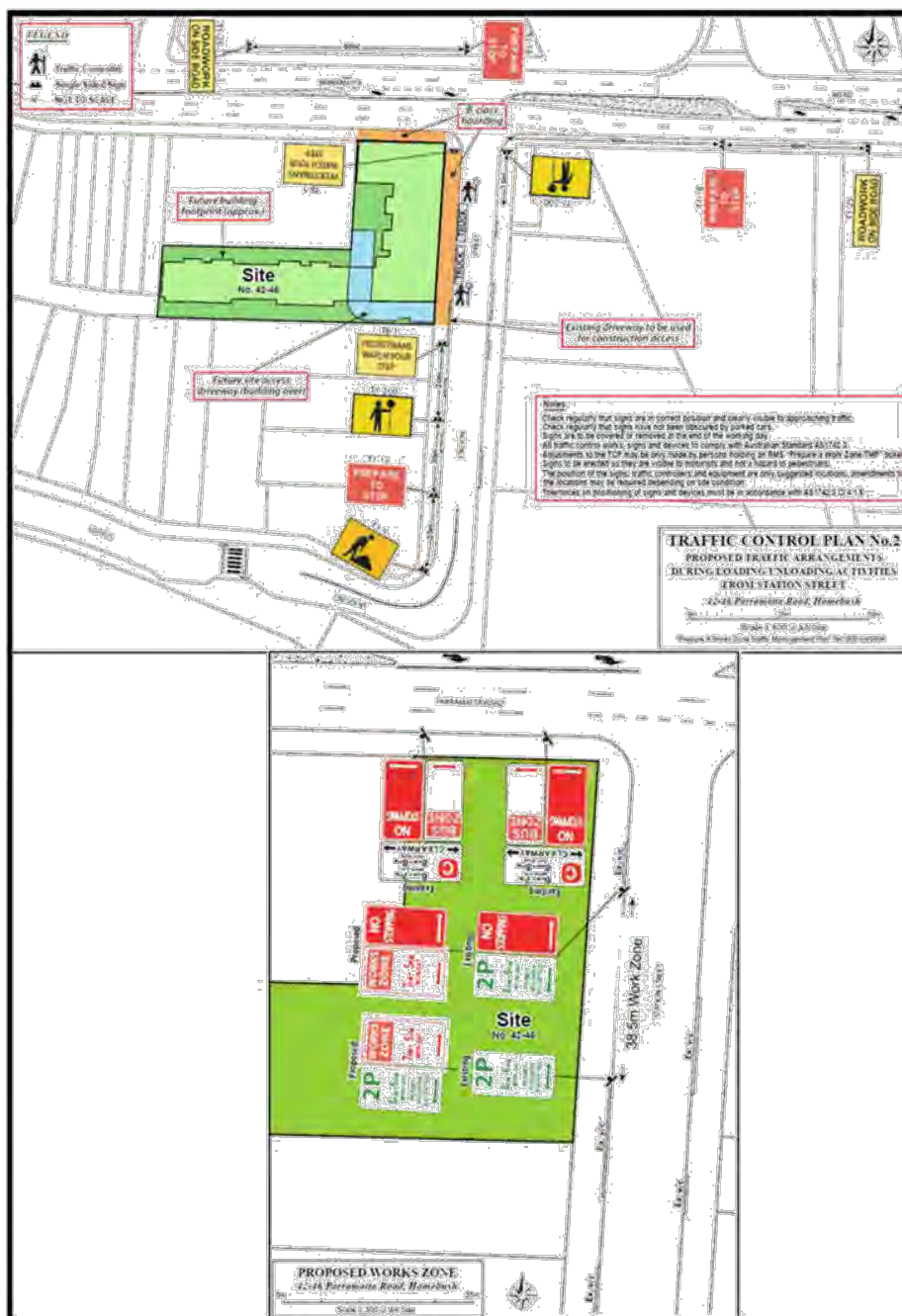
Council has received an application for a Works Zone at 42-46 Parramatta Road.

The purpose of the Works Zone is to assist the construction of an approved new residential development (DA2014.154), comprised of 9 above ground levels and 2 basement levels.

The requested Works Zone is on Station Street for 38.5 metres of road frontage for 12 months, from 31 August 2020 to 31 August 2021. The signposting will follow Council's standard Works Zone hours between 7am-5pm Monday to Friday and 8am to 1pm Saturday. The works will be carried out by Jasara Constructions Pty Ltd, Granville, NSW 2142





**RECOMMENDATION**

Works Zone to be approved for the duration of 12 months, from 31 August 2020 to 31 August 2021.

*(Voting on this item was unanimous)*

**6.5 Heyde Avenue at Albert Road, Strathfield - Consultation Result for Speed Hump**

Pursuant to Traffic Committee Meeting dated 16 June 2020 and Ordinary Council Meeting dated 7 July 2020, Council Officers have consulted with residents in relation to a proposal of raising the zebra crossing on Heyde Avenue at the intersection with Albert Road to improve intersection safety.



**Figure – Aerial plan of the intersection of Heyde Avenue and Albert Road, Strathfield**

Letters outlining the proposal were posted to 16 properties in close vicinity to the proposed raised pedestrian crossing. The consultation was conducted between 17 July and 7 August 2020. Below are the tabulated responses.

		<b>Comments</b>
<b>Support</b>	1	In favour of the road traffic changes
<b>Opposed</b>	Nil	Nil
<b>Total</b>	1	

Given no objection received, it is recommended that Council approve the raised pedestrian crossing.

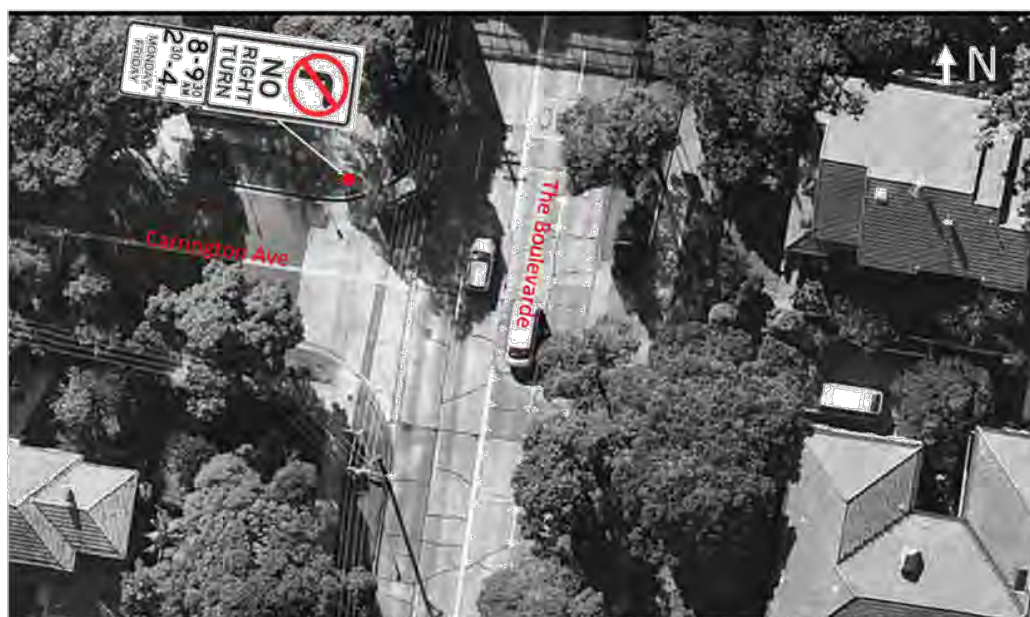
**RECOMMENDATION**

Council approve and implement the raised pedestrian crossing which is to conform to Transit Systems' requirement (maximum 75mm in height for the road hump and minimum 3.3m in width for travel lane).

*(Voting on this item was unanimous)*

### 6.6 Carrington Avenue at The Boulevard, Strathfield - No Right Turn during School Hours

Pursuant to Traffic Committee Meeting dated 16 June 2020 and Ordinary Council Meeting dated 7 July 2020, Council Officers have consulted with residents in relation to a proposal of banning the right turn movement during school hours from Carrington Avenue onto The Boulevard to improve traffic flow. As a safe practice, the proposed signs read "No Right Turn 8-9.30am 2.30-4pm Monday to Friday" rather than school days to avoid drivers' confusion and hesitation at intersections.



**Figure – Proposed traffic changes in Carrington Avenue, at The Boulevard, Strathfield**  
Letters outlining the proposal were posted to 46 properties in Carrington Avenue. The consultation was conducted between 22 July and 12 August 2020. Below are the tabulated responses.

		<b>Comments</b>
<b>Support</b>	1	Add buses excepted. 2 Buses would need to turn right.
<b>Opposed</b>	1	Cars double park and the change will make it worse
<b>Total</b>	2	

Given the low number of objections received, it is recommended that Council proceed with the proposal.

Due to the suspension of local newspaper, Council has not been able to fulfil the 28 days local newspaper advertisement requirement as part of the Traffic Management Plan (TMP) approval process. After consultation with TfNSW, Council will conduct required advertisement for all outstanding proposals via digital platform.

#### **RECOMMENDATION**

Council implement the proposed right turn ban for a trial period of six month, subject to TfNSW approval of the TMP.

*(Voting on this item was unanimous)*



**6.7 90 The Crescent Homebush West - Works Zone**

Council has received an application for a Works Zone at 90 The Crescent, Homebush West.

The purpose of the Works Zone is to enable a Breast Screening Van to park at the vicinity of 90 The Crescent for up to one month. During this period a free breast screening will be carried out on the van for all women over the age of 40 years old. The van will require 13 metres of parking space for one month from 31 August to 30 September 2020. The signposting will follow Council's standard Works Zone hours between 7am-5pm Monday to Friday and 8am to 1pm Saturday.

The operator for this event is BreastScreen NSW, Sydney Local Health District.

**RECOMMENDATION**

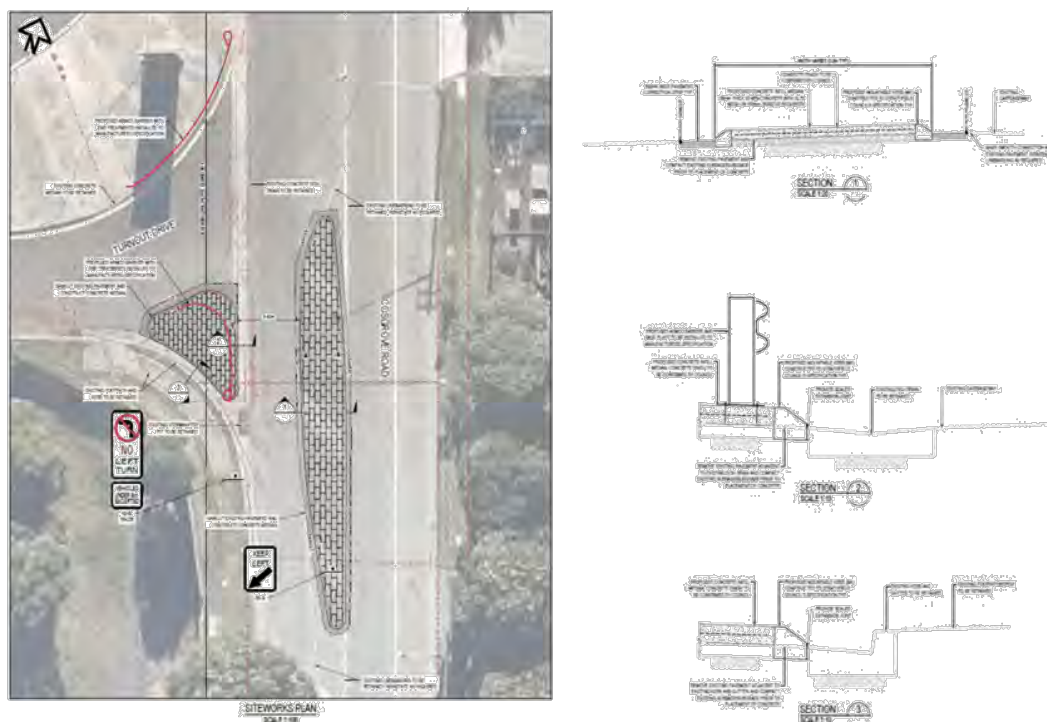
Works Zone to be approved for the duration of one (1) month from 31 August to 30 September 2020.

*(Voting on this item was unanimous)*

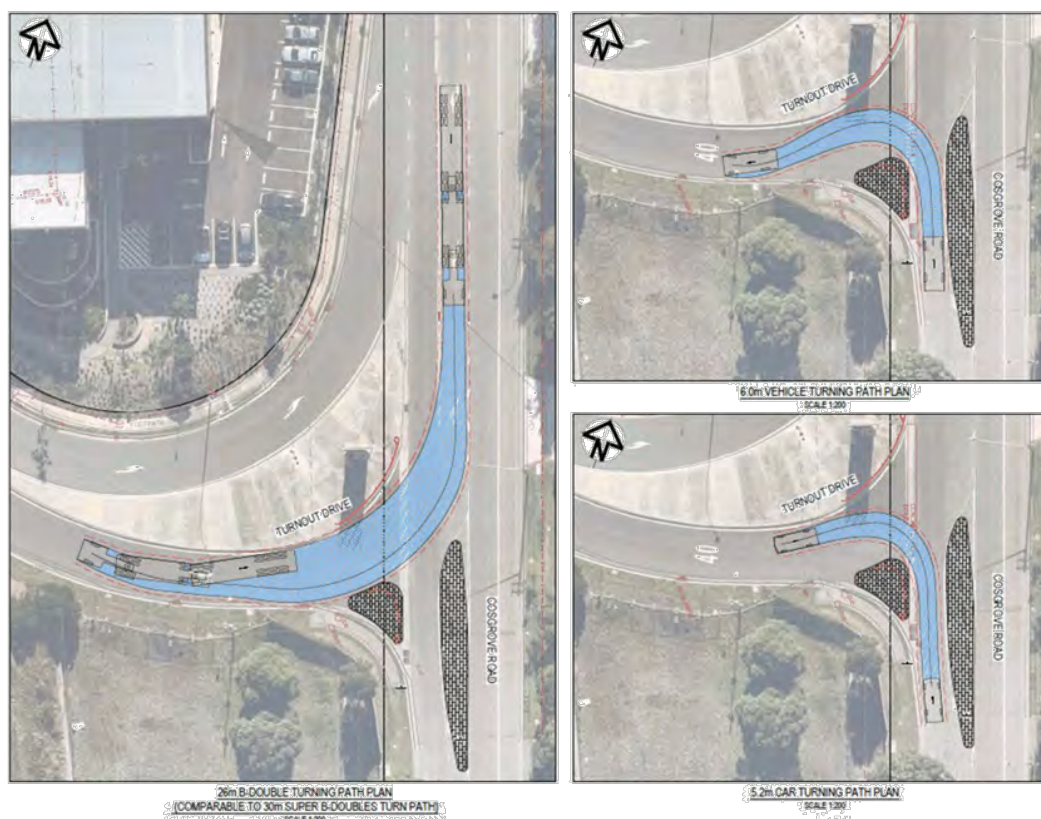
**6.8 Cosgrove Road, Strathfield South - Detailed Design for Intersection Upgrade**

Following the in-principle approval of the preliminary design, NSW Ports has developed and submitted a detailed design for the intersection upgrade at the Cosgrove Road and Turnout Drive intersection, Strathfield South. Turnout Drive is a private road that provides access to the Enfield Intermodal Logistics Centre (ILC).

The design aims to address illegal turning movements at the intersection by constructing a solid median on Cosgrove Road, immediately south of Turnout Drive, and a blister island at the southwest corner of this intersection. Swept paths analysis have been tested to ensure the manoeuvrability of the permitted movements.



**Figure – Detailed design of the intersection upgrade**

**Figure – Swept paths analysis****RECOMMENDATION**

Council approves the implementation of the intersection upgrade which is to be fully funded and carried out by NSW Ports.

NSW Ports is responsible for the on-going maintenance of the devices including signs, linemarking and the islands.

*(Voting on this item was unanimous)*



**6.9 65 Homebush Road, Strathfield - Proposed Parking Changes**

It is proposed to convert the existing two hour parking "2P 7am-6pm Monday to Friday" to half hour parking "1/2P 7am-6pm Monday to Friday Authorised Council Vehicles Excepted".

This proposal is designed to encourage parking turnover for customers and provide Council vehicles parking during carrying out essential works. It will reduce the parking impact on the kerbside parking spaces in the nearby residential streets. The affected eight (8) parking bays in the road reserve area are indicated in yellow on the plan below.

**RECOMMENDATION**

Council implement the parking changes.

*(Voting on this item was unanimous)*



## TRAFFIC COMMITTEE MEETING - 18 AUGUST 2020

## MINUTES

### 6.10 Traffic lights at intersection of Parramatta Road, Flemington Road and Plaza Road - Homebush West

Council has been made aware of the need of Traffic signals at the intersection of Flemington Road, Plaza Road and Parramatta Road West.

Transport for NSW (TfNSW) – Centre for Road safety have indicated a large number of crashes and accidents totalling 28 between years 2014 to 2018.



Crashes Map - Strathfield



Figure – Plan view of site and Crashes Map

Transport for NSW is the custodian of traffic lights and Parramatta Road is a state governed road. Hence the matter is to be referred to them for assessment, investigation and possible installation.

#### RECOMMENDATION

TfNSW to provide update regarding the proposed traffic signal at this location and a report be referred to the September Traffic Committee Meeting.

*(Voting on this item was unanimous)*





### 6.11 Parramatta Road near Arnotts Bridge, Homebush - Pedestrian Safety Update

Pursuant To traffic Committee Meeting dated 21 July 2020 and Ordinary Council Meeting dated 4 August 2020. Council is to liaise with Canada Bay Council and Transport for NSW to obtain updates for the improvement to footpath along Parramatta Road.



Figure – Aerial photo of Parramatta Road between Station Street and Arnott's Bridge

Council has the following updates:

- Strathfield Council contacted Canada Bay Council and waiting on their reply.
- TfNSW has replied with a no guardrail or fence is supported given the crash history and funding limit.
- Widening of southern side of footpath along Parramatta road has been supported by Strathfield Council.

Consultation with the appropriate parties will continue and outcome to be reported.

### RECOMMENDATION

Council to continue consultation and report back at the next available Traffic Committee meeting. TfNSW to provide update with regard to the actions taken to remediate the flooding issue.

*(Voting on this item was unanimous)*



## TRAFFIC COMMITTEE MEETING - 18 AUGUST 2020

## MINUTES

## 7. SPECIAL EVENTS

Nil

## 8. ROAD SAFETY

## 8.1 Road Safety Report

Safety Issue	Project Name and Description	Project Update
Occupant Restraint	Choose Right, Buckle Right	<ul style="list-style-type: none"> <li>Fitting day planned for 25 August 2020</li> <li>Ongoing education on age-appropriate seats &amp; Australian standards</li> </ul>
Safety Around Schools	School Zones	<ul style="list-style-type: none"> <li>Targeted education &amp; engagement about school zone rules – speed, double parking, kiss &amp; ride, illegal U turns</li> <li>Increased requests for ranger patrol</li> <li>Support schools with parking/traffic issues</li> <li>Share Centre for Road Safety campaigns</li> <li>Speed – No 1 killer on NSW roads</li> </ul>
Young Drivers	Slow Down Driver distraction	<ul style="list-style-type: none"> <li>Road User distraction – Fatigue &amp; mobile phone</li> </ul>
Drink Driving	What's Your Plan B	<ul style="list-style-type: none"> <li>Community engagement through Flemington Liquor Accord</li> <li>Targeted campaigns (Blood Alcohol Concentration, Zero tolerance for L &amp; P platers)</li> <li>Ongoing engagement &amp; education on key safety issues – Getting in &amp; out of car safely</li> </ul>
Child care centres Speed Pedestrians	Safety Door Slow Down in Strathfield School Crossing & Pedestrian Crossing	<ul style="list-style-type: none"> <li>Awareness campaigns – Anytime, Anywhere</li> <li>Ongoing pedestrian education campaign (Look Out Before You Step Out)</li> <li>Pedestrian Safety issues near Homebush Public School (The Crescent &amp; Rochester St Homebush)</li> <li>Line marking requests</li> </ul>
Other Activities	Bicycle Safety Truck Safety  Pedestrian Safety Safety Town Enforcement RSO workshop	<ul style="list-style-type: none"> <li>Metre Matters (Commuter, Food delivery &amp; Recreational) – increased bike traffic due to COVID-19</li> <li>Three simple tips to stay safe around trucks</li> <li>Lane filtering</li> <li>Increased trucks in local area</li> <li>Exercise caution &amp; be mindful of oncoming traffic</li> <li>Interactive road safety learning for school aged children</li> <li>Police patrol – Kiss &amp; Ride area outside Meriden School</li> <li>SE Region online Zoom meeting (2020-2021 planning &amp; delivery of LGRSP projects)</li> </ul>

### Planning a road trip?



*Make every journey, a safe one*

### Safety Campaign: Fatigue



### Go Together: Bicycle Safety

Take Care, Be Truck Aware



### Safety Campaign: Truck Awareness





## TRAFFIC COMMITTEE MEETING - 18 AUGUST 2020

## MINUTES



Understand the rules! Kiss and Ride Zones are for your child's safety, your convenience and to minimise congestion and confusion. Click to read more: <https://bit.ly/39H81U1>



Kiss &amp; Ride: Know the Rules

School zones are back in effect. Please remember to slow down to 40km per hour between 8am - 9.30am and 2.30pm - 4pm. Increased penalties apply for offences: <http://bit.ly/2QsmAYN>



School Zones are back



Passenger Safety Campaign: In &amp; Out of Car Safely



## RECOMMENDATION

That the Report be noted. A report to be prepared for the September Traffic Committee with regard to the Road Safety Program for Defensive Driving.

*(Voting on this item was unanimous)*

Meeting Closed: 12.48pm

Next Meeting: 15 September 2020

**11.2 REPORT FROM PLANNING POLICY AND URBAN DESIGN WORKING PARTY COMMITTEE MEETING ON 24 AUGUST 2020**

**AUTHOR:** Anthony Hewton, General Manager People, Place and Civic Services

**APPROVER:** Henry T Wong, Chief Executive Officer

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**RECOMMENDATION**

That the minutes of the Planning Policy and Urban Design Working Party Committee meeting held on 24 August 2020 be noted and the recommendations be adopted.

**ATTACHMENTS**

1. Planning Policy and Urban Design Working Party Committee Meeting Minutes - 24 August 2020
2. Strathfield Park Masterplan and POM - August 2020 - *Circulated in Attachments document*
3. LEP 2021 Program and Engagement - *Circulated in Attachments document*
4. Housing Diversity SEPP - *Circulated in Attachments document*
5. Meriden School SSDA Modification Rev B - *Circulated in Attachments document*
6. Infrastructure Contributions Review - *Circulated in Attachments document*
7. Tranche 5 - *Circulated in Attachments document*

# ATTACHMENT 1



**Minutes**  
**Strathfield Council**  
**Planning Policy and Urban Design**  
**Working Party**  
**Committee**  
**24th August 2020**



Planning Policy and Urban Design Working Party  
Committee 24th August, 2020

## MINUTES

Minutes of the Planning Policy and Urban Design Working Party of Strathfield Council held on 24th August 2020, in the Council Offices, 65 Homebush Road, Strathfield & via Microsoft Teams teleconference.

**COMMENCING:** 4.05pm

**1. Attendance**

Councillors Present

Cr Antoine Doueihi – Mayor (Chairperson)  
Cr Mathew Blackmore – Deputy Mayor  
Cr Maryanne Duggan  
Cr Nella Hall  
Cr Karen Pensabene  
Cr Gulian Vaccari

Staff Present

Henry T Wong – CEO  
Stephen Clements – Deputy CEO, GM Planning, Environment and Urban Services  
Anthony Hewton – GM People Place and Civic Services  
Mary Rawlings – Director Office of the CEO  
Zoe Ambrose – Principal Office Manager

**2. Apologies**

Cr Stephanie Kokkolis

**3. Declarations of Pecuniary or Conflict of Interest (nature of interest to be disclosed)**

None.

**4. CEO's Briefing**

Henry Wong, CEO provided a briefing to Councillors. The following points were noted:

- Council has been quite successful at obtaining external funding for various projects over 2020 but it is not clear how much longer the current level of Federal and State support will be maintained given expenditure on Covid 19 related areas.
- The Deputy CEO is progressing with the PRUAIP projects
- Our Parks and open spaces are being very well utilised. There has been a focus on compliance activities for groups utilising our spaces for unapproved commercial activities.
- Community sports participation is on the increase again. Local clubs have COVID safe plans in place as a condition of use of Council facilities.
- Councils Library patronage is still low compared to pre covid times but is picking up each week.





Planning Policy and Urban Design Working Party  
Committee 24th August, 2020

## MINUTES

- 
- QR codes have been rolled out for local businesses and at key Council facilities and programs so customers can register should there be a subsequent Covid related outbreak.

### 5. Homebush Town Centre Upgrade – Engagement

Henry Wong – CEO spoke to this item. Key points recorded were as follows:

- This project is still in the planning phase.
- A number of options have been developed. It was agreed by those present to try and narrow these down to no more than three key options.
- Previously Councillors had agreed to seek responses from community members on the various options but it is now proposed to take the options forward via a public notification process to try and arrive at a preferred option. It was noted that this was the same process as the proposed Streetscape improvements works proposed in Strathfield South.
- The options have been sent to Councillors for their information.
- Councillors agreed to prepare a Public Notice and to notify the surrounding residents, shopkeepers and owners. The notification is to detail the time required for upgrade works.

### 6. Strathfield Park Masterplan

Cathy Jones – Executive Manager, Corporate Strategy and Performance presented on the above-mentioned topic and a copy of the presentation is circulated under separate cover. The following information was noted:

- Council is preparing Plans of Management for the 4 Crown Land Reserves including Strathfield Park
- Recent Council resolution supporting preparation of a park Masterplan
- Both processes require community consultation in preparation of plans.
- Consultation to commence this week with public survey e.g. notified via e-News, website, resident letter etc.

### 7. LEP Engagement Strategy

Stephen Clements – Deputy CEO, GM Planning, Environment and Urban Services presented on the above-mentioned topic. Key points noted:

- An extensive community, stakeholder and organisational strategy will support the LEP's development.
- Ongoing communication and engagement will be a critical element, with feedback at key points.



Planning Policy and Urban Design Working Party  
Committee 24th August, 2020

## MINUTES

- 
- Covid safe methodologies
  - Key messages and methods will vary between Phases.
  - Councillors will be involved in each Phase.
  - Staff will be informed/engaged throughout.
  - An LEP Steering Committee will be established with specialist staff to ensure continuity, integration and sharing of technical knowledge.

It is anticipated there may be:

- An extension to R3 Zones
- Areas such as Liverpool Road will be reviewed
- Maintain as much R2 zones as we can and provide housing diversity

A copy of the presentation is circulated under separate cover.

### 8. Housing Diversity SEPP

Stephen Clements – Deputy CEO, GM Planning, Environment and Urban Services presented on the above-mentioned topic. Key points noted:

The proposed Housing Diversity State Environmental Planning Policy (SEPP) would consolidate three current SEPPs being:

- Affordable Renting Housing SEPP
- Housing for Seniors and People with a Disability DEPP
- Affordable Housing SEPP

It will also update some planning provisions in response to community and Council concerns about Boarding Houses and senior's housing development.

Boarding homes will not be mandated in R2 Zones, and Strathfield Council can choose to include, or exclude permissibility of Boarding Houses in R2 Zones. Boarding Houses under the ARH SEPP will need to be affordable.

The Housing Diversity SEPP includes proposed new housing typologies and development standards for the Housing types. The new SEPP also includes new measures to assist the NSW Land and Housing Corporation to deliver more social housing on Government Owned land.

The presentation provides more details and is circulated under separate cover.



Planning Policy and Urban Design Working Party  
Committee 24th August, 2020

## MINUTES

### 9. Meriden School Development

Stephen Clements – Deputy CEO, GM Planning, Environment and Urban Services presented on the above-mentioned topic. Key points noted:

Meriden School Centre have lodged a Development Application for a new Music and Drama facility. The plans can be viewed on Council's website/DA tracker.

The presentation provides more details and is circulated under separate cover.

**MERIDEN SCHOOL MASTERPLAN**  
MASTERPLAN, 10000 TO 10000



**CONCEPT DESIGN PROPOSED GROUND PLAN**  
CONCEPT DESIGN, 10000 TO 10000



**CONCEPT DESIGN PROPOSED LEVEL 2 PLAN**  
CONCEPT DESIGN, 10000 TO 10000





Planning Policy and Urban Design Working Party  
Committee 24th August, 2020

## MINUTES

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### 10. Tranch Five (5) Advice

Stephen Clements – Deputy CEO, GM Planning, Environment and Urban Services presented on the above-mentioned topic. Key points noted:

- Planning System Acceleration Program (PSAP) announced by the department of planning is up to its fifth Tranch.
- The PSAP aims to cut red tape and fast-track assessment processes to boost the construction pipeline and fast-track new projects. The hope is then to create and support construction jobs and allow work to continue wherever possible in line with the best medical advice during Covid -19.
- Information can be viewed on the Tranch 5 projects via this link:  
<https://www.planning.nsw.gov.au/News/2020/Ten-projects-fast-tracked-in-Tranche-Five>
- The presentation provided is circulated under separate cover

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5:15 pm**

**12.1 NOTICE OF MOTION SUBMITTED BY COUNCILLOR PENSABENE**  
**SUBJECT: SOLAR LIGHTING INSTALLATION AT ELLIOT RESERVE DOG PARK**

I MOVE:

That Council investigate the possibility of installing solar lights in the off-leash area of the Elliot Reserve Dog Park, in Maria Street, Strathfield South.

Rationale

Residents often walk around the area at night and the street lighting is very poor. In addition, residents who are shift workers and use the park at night, feel very unsafe.

**RECOMMENDATION**

That Council investigate the possibility of installing solar lights in the off-leash area of the Elliot Reserve Dog Park, in Maria Street, Strathfield South.

**ATTACHMENTS**

There are no attachments for this report.

**12.2 NOTICE OF MOTION SUBMITTED BY COUNCILLOR PENSABENE**  
**SUBJECT: STRATHFIELD SHOOTING MEMORIAL**

I MOVE:

That Council refurbish and move to a more appropriate position, the Strathfield shooting memorial located in Strathfield Town Centre.

As this memorial was laid by family members, it would only be appropriate to consult with them prior to any changes being made.

I further move that Council on 17 August 2021, recognises the 30<sup>th</sup> anniversary of the Strathfield shooting. This should be commemorated with a memorial service inviting Cumberland RSL President Greg Read, other shooting victims and their friends and relatives, Local, State and Federal representatives.

**RECOMMENDATION**

That Council refurbish and move to a more appropriate position, the Strathfield shooting memorial located in Strathfield Town Centre.

As this memorial was laid by family members, it would only be appropriate to consult with them prior to any changes being made.

I further move that Council on 17 August 2021, recognises the 30<sup>th</sup> anniversary of the Strathfield shooting. This should be commemorated with a memorial service inviting Cumberland RSL President Greg Read, other shooting victims and their friends and relatives, Local, State and Federal representatives.

**ATTACHMENTS**

There are no attachments for this report.

**12.3 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DUGGAN**  
**SUBJECT: SAFETY AT CORNER OF KESSELL AVENUE AND HAMPSTEAD ROAD,**  
**HOME BUSH WEST**

I MOVE:

That Council urgently review the quality of the street lighting at the Corner of Kessell Avenue and Hampstead Road in Homebush West and provide a report back to the October Council Meeting.

I further move that Strathfield Council Traffic Committee consider other potential options to improve safety at this intersection including additional signage, a roundabout and/or a zebra crossing.

Rationale:

The lighting in this area is poor and several pedestrians have been hit by cars, including a young international student on the evening of 24 August 2020.

**RECOMMENDATION**

That Council urgently review the quality of the street lighting at the Corner of Kessell Avenue and Hampstead Road in Homebush West and provide a report back to the October Council meeting.

I further move that Strathfield Council Traffic Committee consider other potential options to improve safety at this intersection including additional signage, a roundabout and/or a zebra crossing.

**ATTACHMENTS**

There are no attachments for this report.



**12.4 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DUGGAN**  
**SUBJECT: COOKE PARK SKATE PARK IMPROVEMENTS**

I MOVE:

That Council consult with users of the Cooke Park Skate Park and provide a report back to Council for the October Council Meeting on some enhancements that Council could potentially undertake to expand the park, together with relevant budget information.

Possible items to be considered in the report;

- Whether changes could incorporate some elements featured in the Sydenham Skate Park <https://www.skateboard.com.au/skateparks/australia/sydenham-green-skatepark/>
- Whether trees could be planned on the southern side to provide much needed shade in hotter months
- Whether some solar lighting could be installed
- Specific feedback from park users

Rationale

It is wonderful to see how popular this park is.

Users would very much appreciate being consulted about how the park could be expanded and improved to encourage more local users.

**RECOMMENDATION**

That Council consult with users of the Cooke Park Skate Park and provide a report back to Council for the October Council Meeting on some enhancements that Council could potentially undertake to expand the park, together with relevant budget information.

Possible items to be considered in the report;

- Whether changes could incorporate some elements featured in the Sydenham Skate Park <https://www.skateboard.com.au/skateparks/australia/sydenham-green-skatepark/>
- Whether trees could be planned on the southern side to provide much needed shade in hotter months
- Whether some solar lighting could be installed
- Specific feedback from park users

**ATTACHMENTS**

There are no attachments for this report.



**12.5 NOTICE OF MOTION SUBMITTED BY COUNCILLOR HALL**

**SUBJECT: BOARDING HOUSES**

I MOVE:

1. That Council prepare a suitable condition standard condition of consent to be placed on all Boarding House approvals requiring the owners to prepare a COVID safe management plan including a hygiene cleaning regime.
2. That Council write to the Minister of Planning to consider COVID safety plans to be included in all Council DCP.

**RECOMMENDATION**

1. That Council prepare a suitable condition standard condition of consent to be placed on all Boarding House approvals requiring the owners to prepare a COVID safe management plan including a hygiene cleaning regime.
2. That Council write to the Minister of Planning to consider COVID safety plans to be included in all Council DCP.

**ATTACHMENTS**

There are no attachments for this report.

**CEO1 DELIVERY PROGRAM JANUARY TO JUNE 2020**

**AUTHOR:** Cathy Jones, Executive Manager, Corporate Strategy and Performance

**APPROVER:** Henry T Wong, Chief Executive Officer

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**RECOMMENDATION**

That this Delivery Program January to June 2020 progress report be adopted.

**PURPOSE OF REPORT**

To provide a progress report on the implementation of Council's Delivery Program 2018-2022.

**REPORT**

In accordance with the requirements of the NSW Office of Local Government's Integrated Planning and Reporting guidelines and Section 404 of the *Local Government Act 1993*, a progress report must be presented to Council on the principal activities in the Delivery Program every six months.

The current Community Strategic Plan – Strathfield 2030 and the Delivery Program 2018-2022 was adopted in June 2018. These programs and plans reflect the goals and strategies set out in the Strathfield Community Strategic Plan 'Strathfield 2030' under the five principal activities of Connectivity, Community Wellbeing, Civic Pride and Place Management, Liveable Neighbourhoods and Responsible Leadership.

The Delivery Program 2018-2022 contained four year objectives against each of the five principal themes. The Operational Plan 2019-2020 conveyed yearly actions and key performance indicators to detail the actions for the financial year to progress the Delivery Program.

The attached report provides a progress report of actions against the Delivery Program and capital works for the period January to June 2020.

This six-monthly report indicates that many programs have been affected by actions taken to implement Public Health Orders and policies to restrict transmission of the COVID-19 virus to communities. The impact of these measures affected and altered the delivery of Council services and programs and particularly access by the public to community and customer facilities such as playgrounds, sportsfields and community centres. Arrangements were made to hold meetings online, including Council Meetings, and modify staffing arrangements to accommodate social distancing in workplaces as well as supporting staff working remotely. Council also initiated many programs to inform and promote public awareness of safety measures, transition community programs where viable into online delivery and establish programs to assist local businesses and vulnerable and isolated members of the local community through Neighbour to Neighbour programs and Buy Local incentives. Services such as the Connector Bus altered frequency of services and timetables and modifications were made to contracts and licences of facilities with community and commercial organisations.

**Delivery Program January to June 2020 (Cont'd)**

The report indicates that some actions could not be actioned or completed or transferred into the 2020-2021 financial year due to impact of COVID19. These are noted in the attached report. There are action items marked 'On Track' which refers to projects which will carry over to the 2020-2021 financial year.

The Annual Report will be published in November 2020 and will contain statutory reporting and achievement highlights of the 2019-2020 financial year.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

1. Reporting - Operational Plan January to June 2020

# ATTACHMENT 1

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
1.1.1.1 Provide timely and effective advocacy to Government and leadership on issues affecting current and future populations of the Strathfield area.	1.1.1.1.1	Make representations and engage with Government Agencies concerning planning for major and regional infrastructure and services.	Development Environment & Urban Services	Completed	The Local Strategic Planning Statement (LSPS) was completed and adopted in 2020. Attended all meetings with State Department regarding the LEP and DCP, which are due for completion by June 2021.
	1.1.1.2	Prepare short to long term infrastructure and asset strategies to support needs of growing community			
1.1.1.2 Prepare short to long term infrastructure and asset strategies to support needs of growing community	1.1.1.2.1	Review and update local infrastructure, assets strategies and plans	Development Environment & Urban Services	Completed	Infrastructure assets including roads, kerb and gutter, footpaths, drains pits and pipes have been condition rated, reviewed and revalued to current Accounting Standards.
	1.1.1.2.2	Review Developer Contribution Plans with the Local Environmental Plan (LEP) review	Development Environment & Urban Services	On Track	The Developer Contribution Plan will be reviewed concurrently with the LEP preparation.
1.1.2.1 Plan and deliver infrastructure and assets to meet needs of growing population	1.1.2.1.1	Implement maintenance and inspection programs for Council managed public infrastructure	Development Environment & Urban Services	Completed	Regular inspections of open space and public infrastructure assets were undertaken and repairs carried out as required. Roads infrastructure was regularly inspected, maintained, and requests attended to. Facilities, footpaths and mitigating trips and falls were maintained and managed to reduce Council risk exposure.
	1.1.2.1.2	Implement works plans for roads, footpaths, bridges, drainage, kerbs and gutters in accordance with 2019-2020 program (see separate Capital Works program spreadsheet)	Development Environment & Urban Services	Completed	Many programed capital works were completed, however, due to impacts of COVID-19, some works were delayed and have been rescheduled for 2020-2021. All maintenance works were implemented to ensure fit for purpose levels are maintained in the short to medium term.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
	1.1.2.1.3	Implement works plans for buildings in accordance with 2019-2020 program (see separate Capital Works program spreadsheet)	People, Place and Civic Services	On Track	Refer to the summary of capital works progress (Attachment 1) which sets out projects and progress of works implementations. Melville Community Hall internal works completed and external finishes to be completed in 2020. Repairs to Town Hall external areas paving completed.
	1.1.2.1.4	Implement works plans for parks in accordance with 2019-2020 program (see separate Capital Works program spreadsheet)	People, Place and Civic Services	On Track	Refer to the summary of capital works progress (Attachment 1). The new Crane Street park was constructed and planted with over 140 new trees, seating and multi-coloured pathways. Solar lighting was installed that does not spill into neighbouring properties. This project is forecast to be completed in 2020.  Cricket pitches at Freshwater and Cooke Park and external table tennis table facilities' at Edwards Park at High Street were completed. Construction is underway on the new Strathfield Park Amenities, due for completion in September 2020. Outdoor fitness gym installed at Airey Park.
	1.1.2.1.5	Implement parks maintenance and minor upgrades	People, Place and Civic Services	Completed	Increased sanitisation implemented due to COVID-19. Despite restrictions, all maintenance was completed within schedules.
1.1.2.2	1.1.2.2.1	Develop and implement the Hudson Park District Park transformation	People, Place and Civic Services	Completed	Stage 1 and 2 of the Hudson District Park project was implemented. This included a 2.6 million litre dam with fountains, turfing, planting of trees, removal of external perimeter fencing, drainage works, three large picnic shelters, electric BBQ and solar lighting

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
Plan and deliver major community and recreational facilities					throughout the park. A new unique Maze and sensory garden project at Hudson Park was designed and 192,000 litre water tank that will ensure self-sufficiency of water for the park during periods of reduced rain fall events.
	1.1.2.2.2	<b>Investigate feasibility of a Leisure Centre in the Strathfield LGA</b>	Development Environment & Urban Services	On Track	Business case for the Leisure Centre was completed and a Capital Expenditure Review prepared and forwarded to the Office of Local Government. Councillors were briefed on the progress of the Leisure Centre at workshops. Community consultation strategy prepared.
	1.1.2.2.3	<b>Develop and implement new linear park in Homebush</b>	Development Environment & Urban Services	On Track	The new Crane Street park was constructed and planted with 140 new trees, concrete paths constructed in grey, vibrant blue and terracotta colour, seating and community and environmentally friendly solar lighting that does not spill into neighbour's properties. The project is scheduled for completion in 2020.
	1.1.2.2.4	<b>Implement Powells Creek foreshore transformation project</b>	People, Place and Civic Services	Delayed	Projects are on hold due to COVID-19.
1.2.1.1 Make representations to NSW Government on regional transport planning and services affecting Strathfield LGA	1.2.1.1.1	<b>Make representations and engage with the NSW Government concerning transport planning and service delivery</b>	Development Environment & Urban Services	On Track	Parramatta Road Traffic Study is being managed by Department of Planning. The study is due for completion by end of 2020.



## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
1.2.1.2 Maintain and embellish regionally connected cycleways	1.2.1.2.1	Maintain and upgrade cycle and pedestrian pathways along Cooks and Powells Creeks	Development Environment & Urban Services	Completed	During the reporting period, inspections and repairs were carried out as required
1.2.2.1 Plan and implement integrated and connected public and private transport networks in Strathfield LGA	1.2.2.1.1	Operate Strathfield Community Connector Bus service	Development Environment & Urban Services	Completed	During the reporting period, a total of 33,659 passengers used Strathfield Connector Bus Service. Decline in passenger numbers due to impact of COVID-19 requiring alteration of timetables and frequency of buses.
	1.2.2.1.2	Review and implement the priority actions of Active Transport Plan	Development Environment & Urban Services	Completed	The cycle routes and active travel plan is under review by the Manager Traffic and Transport
1.2.2.2 Manage and provide accessible parking in high demand areas	1.2.2.2.1	Review parking strategies to improve traffic movement and parking accessibility for local residents	Development Environment & Urban Services	Completed	Traffic matters were assessed and presented to the Traffic Committee as required to make changes and improvements to the traffic flow and movements through and around our community
	1.2.2.2.2	Manage and patrol traffic and parking in areas with high volume movement or parking demand eg schools, shopping areas, town centres, transport hubs, parks and sportsgrounds	Development Environment & Urban Services	Completed	During the reporting period, the Rangers provided onsite feedback and the Roads Safety Office liaised with schools and learning centres on issues of road safety and vehicle movement. Submissions were made to the Traffic Committee for improvements and or changes.
	1.2.2.2.3	Develop a strategy to provide extended time digital parking permits to residents of Strathfield LGA	Development Environment & Urban Services	Delayed	This project is on hold.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
	<b>1.2.2.2.4</b>	<b>Review additional areas and manage the Residential Parking Scheme Program</b>	Development Environment & Urban Services	Completed	During the reporting period, residential parking schemes were monitored. The assessment team has not proposed additional Residential Parking Scheme areas.
<b>1.2.2.3</b> Plan and implement programs to improve road safety	<b>1.2.2.3.1</b>	<b>Prepare and deliver the annual roads safety program</b>	Development Environment & Urban Services	Completed	During the reporting period, the Roads Safety Officer implemented all the RMS designated programs.
	<b>1.2.2.3.2</b>	<b>Audit traffic signs and road markings and implement roads maintenance program.</b>	Development Environment & Urban Services	Completed	During the reporting period, traffic signs, posts and road markings were inspected, repairs and re-line markings were carried out where required
<b>1.3.1.1</b> Identify and implement technologies and strategies to transform services and public access	<b>1.3.1.1.1</b>	<b>Prepare Smart City strategy for Strathfield LGA and implement projects to improve quality of life, access and delivery across a wide range of Council services</b>	Corporate Strategy	On Track	Work has progressed on strategy with completion expected in late 2020.
	<b>1.3.1.1.2</b>	<b>Maintain and promote public internet access in town centres, library and community facilities</b>	Corporate & Financial Services	Completed	Over 2019-2020, public internet access was maintained at Strathfield, Homebush and Homebush West town centres, library and community centre. There were 7296 registered users and 5050 validated users.
	<b>1.3.1.1.3</b>	<b>Implement upgrades to Council's corporate systems to improve organisational efficiencies and capacity</b>	Corporate & Financial Services	Completed	During the reporting period, finance and procurement modules in the Civica Authority System were implemented. Procurement procedures and processes were created, reviewed and updated. All users of procurement system and managers were trained in the procurement system. Accountable procurement

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
					system was implemented which meets statutory requirements.
1.3.1.2 Provide informative, accurate and timely communications	1.3.1.2.1	Provide regular updates to the community on actions, proposals and decisions affecting the local community	Office of CEO	Completed	During the reporting period, Council provided public updates on 11 Council initiatives. This included DA proposals, tender ads and amendments to policies.
	1.3.1.2.2	Maintain, monitor and issue Council's communications including print, website, social media ensuring information is available and up-to-date	Office of CEO	Completed	During the reporting period, a total of 30 issues of e-News were published, 9 fortnightly Council columns were published, 19 local news advertisements issued, 2 printed newsletters were posted to a subscription database of 73 people, and 402 updates of the Council websites issued. 691 Social media updates were issued across Facebook, Twitter and Instagram. 2 ads were published in CALD media and 2 letterbox drops were issued.
2.1.1.1 Plan and facilitate community development programs that promote connected and socially cohesive communities.	2.1.1.1.1	Prepare a community development strategy for the Strathfield LGA.	People, Place and Civic Services	Completed	The Community Development Strategy was completed and is being implemented. COVID 19 restrictions has limited further initiatives over the reporting period
	2.1.1.1.2	Program and facilitate bookings at Council's community centre facilities to maximise program and service availability for children, youth, CALD groups, the aged and people with special needs. Offerings to include leisure, learning and lifestyle programs.	People, Place and Civic Services	Completed	<p>Prior to COVID 19 restrictions the following programs were facilitated by Council to promote health and social wellbeing: Walking group, Gentle Exercise, Go 4 Fun, Yoga, Zumba, Line dancing and Aged Day Care recreation program. Where possible, programs moved to online delivery to meet COVID-19 restrictions and they included: calligraphy program, business admin course and gentle exercise.</p> <p>COVID-19 significantly impacted regular civic functions and events in this reporting period. To meet the challenges of COVID-19 on the community, Council</p>

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
					<p>launched a number of initiatives to support local community and businesses. The Neighbour to Neighbour Program (N2N) to provide support for vulnerable residents from their neighbours. The Community Choir increased in members and performed at a number of local events prior to COVID-19 restrictions. With COVID-19, Council held practice sessions on digital platforms and members developed a Facebook group to communicate.</p> <p>The Citizens of the Year were awarded on Australia Day 2020. Volunteer program participants increased, however many events were cancelled due to COVID-19.</p>
	2.1.1.1.3	<b>Prepare a neighbourhood engagement program and implement three high priority programs per year.</b>	People, Place and Civic Services	Completed	Four street libraries are located at key locations around the Strathfield LGA. In early 2020, Council approved a number of neighbourhood and street parties. Planning has commenced on a sustainability education program for school students. COVID -19 restrictions has limited further initiatives.
2.1.2.1 Support and provide opportunities for carers and people with a disability to participate in community life.	2.1.2.1.1	<b>Facilitate and support delivery of information, programs and events for people with disabilities and their carers</b>	People, Place and Civic Services	Completed	COVID 19 restrictions has limited further initiatives.
	2.1.2.1.2	<b>Coordinate Community Access Committee and implement actions from access audits and Community Access Plan</b>	People, Place and Civic Services	Completed	The Terms of Reference of the committee were updated. New community members are being recruited in order to reconvene the committee. Cyclical access audits on community infrastructure are conducted by Council.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
	2.1.2.1.3	Review and update Community Access Plan to align with legislative requirements	People, Place and Civic Services	Completed	Council adopted a new Disability Inclusion Action Plan 2020 -24 in accordance with the Disability Inclusion Act 2014. This plan will guide Council's actions going forward. Council has also become a member of the Australian Network on Disability.
2.1.2.2 Support an age friendly community to facilitate social connections, healthy and independent lives for older residents	2.1.2.2.1	Prepare plans and facilitate programs for older residents.	People, Place and Civic Services	Completed	COVID 19 restrictions required cessation of the Aged Day Care Service. However, regular wellbeing checks were conducted by staff to ensure participants received the support they needed. Arrangements were finalised with the Commonwealth Funding body for the transfer of management of service to Inner West Neighbourhood Service from 1 July 2020.
	2.1.2.2.2	Review usage of the Dutton Centre and Bates Street Community Centre and ensure programming and usage rates are increased and diversified.	People, Place and Civic Services	Completed	COVID 19 restrictions has limited further initiatives over the reporting period much of which Community Centres were closed to the public due to Public Health Orders issued by the NSW Government. A survey of community views about future uses and programs for the High Street Community Facility was completed.
2.1.2.3 Provide opportunities for social inclusion and connection for CALD communities, particularly new settlers.	2.1.2.3.1	Facilitate programs and partnerships to support CALD community and referral services for new settlers	People, Place and Civic Services	Completed	During the reporting period, Council's Certificate III Business Administration Course targeted and successfully attracted clients from CALD backgrounds. The course moved to online delivery due to COVID-19 restrictions.
	2.1.2.3.2	Coordinate and facilitate understanding of English language and awareness of Australian and local civic and customs	People, Place and Civic Services	Completed	During the reporting period, the Conversation Club, which teaches English skills and covers aspects of Australian and local culture moved to online delivery due to COVID-19 restrictions limited further initiatives.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
2.1.2.4 Facilitate programs and services for children and their families.	2.1.2.4.1	Plan and facilitate delivery of programs that support children and their families	People, Place and Civic Services	Completed	During the reporting period, the Go For Fun offered a 10-week healthy lifestyle program for children between 7– 13 years considered to be above weight for their age. COVID-19restrictions limited further initiatives over the reporting period
	2.1.2.4.2	Work with Sydney Local Health District in promoting health services for parents and young children eg vaccination and post-natal care	People, Place and Civic Services	Completed	Council provided facilities to support the local service and promoted the service via its community directory.
2.1.2.5 Facilitate programs and services for young people	2.1.2.5.1	In consultation with the Youth Advisory Committee, develop and implement programs and events that meet needs of young people	People, Place and Civic Services	Completed	The Strathfield Youth Engagement Committee met eight times in 2019. Four as a working group and four as a formal committee. Events were planned and facilitated by the group to celebrate Youth Week and one event was held to promote awareness to a key social issue important to young people (in 2019 this was the issue of Domestic Violence). COVID-19restrictions limited further initiatives over the current reporting period but plans to reactivate a youth program are in place once restrictions ease.
2.1.3.1 Develop or support programs to encourage community participation	2.1.3.1.1	Manage and facilitate volunteer programs for Council and with local community based and not for profit organisations	Office of CEO	Completed	While volunteer program participants increased over the reporting period, many events were cancelled due to COVID-19.
	2.1.3.1.2	Coordinate participation and activities for a Strathfield community choir	People, Place and Civic Services	Completed	The Community Choir has increased in members and performed at a number of local events prior to COVID-19restrictions. With COVID-19impacts, practice sessions were held on digital platforms and members developed a Facebook group to communicate.



## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
2.1.3.2 Provide financial assistance and incentives for local community programs and events	2.1.3.2.1	Review, promote and administer local community grants	People, Place and Civic Services	Completed	Council's Community Grants and Cultural events program issued in 2019. Acquittal of grants underway.
2.2.1.1 Review planning strategies for open space, community and recreational facilities.	2.2.1.1.1	Review planning strategies and management plans for parks and open space, community and recreational facilities to protect and beautify Strathfield's parklands and open areas.	People, Place and Civic Services	On Track	Draft Plans of Management for various parks and reserves exhibited in early 2020. Public hearing delayed due to COVID-19 and scheduled for later 2020. Preparation of Crown Lands Plans underway with community consultation in late 2020.
2.2.1.2 Manage and optimise use of parks, sportsgrounds and recreational facilities	2.2.1.2.1	Review formal use of sportsgrounds, parks and facilities and manage licencing, leases and casual and regular hire arrangements.	People, Place and Civic Services	Completed	Leasing, licensing and contract arrangements continued but in some cases, financial returns reduced due to the COVID-19 impacts on the licensees/lessees. Exclusive use of facilities in parks reserves and sports fields ceased on 17 March 2020 due to COVID-19 restrictions. Bookings recommenced after 4 June 2020 for sporting organisations with pre-closure bookings.
	2.2.1.2.2	Monitor and maintain parks, amenities and recreational facilities to a high standard.	People, Place and Civic Services	Completed	Due to COVID-19, amenities were closed. Public toilets reopened in early June 2020.
	2.2.1.2.3	Provide and maintain safe and age appropriate playgrounds and recreation facilities	People, Place and Civic Services	Completed	Due to COVID-19, playgrounds closed. They reopened in June with the implementation of a roster with daily and regular sanitising of play equipment.
2.2.2.1	2.2.2.1.1	Promote programs and work with local sporting and recreation	People, Place and	Completed	Refer to programs listed in 2.1.1.1.2

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
Facilitate community participation and partnerships to promote active and healthy living programs		<b>organisations to deliver health and social wellbeing for general community and specific target groups</b>	Civic Services		
	2.2.2.1.2	<b>Promote and support participation in Community Gardens programs</b>	Development Environment & Urban Services	Completed	Due to COVID-19, the Community Garden closed with only essential maintenance undertaken.
	2.2.2.1.3	<b>Work with partners to facilitate learning programs and health and wellbeing services</b>	People, Place and Civic Services	Completed	Refer to programs listed in 2.1.1.1.2
2.3.1.1 Liaise with key stakeholders and implement community safety programs eg police	2.3.1.1.1	<b>Meet with Police and participate in local and regional meetings concerned with community safety</b>	People, Place and Civic Services	Completed	Until COVID 19 Restrictions came into force, Council staff attended quarterly meetings at the Auburn Local Area Command Community Safety Precinct Committee. Information exchanged including reporting of progress against Council's Community Safety Strategy.
	2.3.1.1.2	<b>Support police and community safety education campaigns</b>	People, Place and Civic Services	Completed	During the reporting period, key initiatives / highlights have continued with Council's installation of additional CCTV and lighting in an effort to provide a deterrent. Street Lighting initiatives funded by the NSW Justice Department were implemented. Council worked cooperatively with the NSW Police on promotion of awareness and enforcement initiatives in relation to management of social distancing and other COVID 19 related initiatives.
	2.3.1.1.3	<b>Facilitate services that address domestic violence initiatives</b>	People, Place and	Completed	COVID-19 restricted further programs from being conducted.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
			Civic Services		
2.3.2.1 Plan and deliver community safety strategies and actions	2.3.2.1.1	Implement actions prioritised from Strathfield Community Safety Plan 2016-2020	People, Place and Civic Services	Completed	See comments for 2.3.1.1
	2.3.2.1.2	Review existing plan and prepare new Community Safety Plan	People, Place and Civic Services	Completed	Council's Community Safety Plan was reviewed and updated.
2.3.2.2 Maintain safe public areas in Strathfield	2.3.2.2.1	Maintain and implement CCTV programs in town centres and key locations and incorporate Crime Prevention Through Environmental Design (CPTED) principles into design of Council facilities	Corporate & Financial Services	Completed	During the reporting period, CCTV cameras were maintained at Town Centres. CCTV was installed in public amenity buildings at Cooke Park, Bressington Park, Bark Huts and in the Library upgrade.
	2.3.2.2.2	Review street and park lighting and action changes as required	Development Environment & Urban Services	Completed	All identified street lighting outages were reported to Ausgrid, their owner, to rectify. Numerous highly efficient solar lights were installed into the new Crane Street Community Park and in the Hudson District Park. The solar lights detect movement and automatically turns up the light intensity to 3000 lumens for a period of timer and reduces intensity when there is no movement.
	2.3.2.2.3	Manage effective tree pruning programs in streets and public areas	People, Place and Civic Services	Completed	Trees were monitored for safety with regular checks of trees at risk. Recent rain has improved the condition of Strathfield's trees.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
	2.3.2.2.4	Respond and address anti-social behaviours, graffiti, vandalism and illegal waste dumping	Development Environment & Urban Services	Completed	Illegal dumps were removed in a safe and timely manner
2.3.3.1 Prepare plans and support local emergency management	2.3.3.1.1	Work in partnership with other councils, government agencies and Strathfield State Emergency Services to prepare plans, participate, educate community and respond to emergencies.	Development Environment & Urban Services	Completed	The Emergency Management Plan (EMPlan) was facilitated by Strathfield Council and endorsed by the State Regional Committee. Local Emergency Evacuation centres have also been created, inspected and recorded in the EMPlan. Regular LEMC meeting were held during the COVID pandemic and support was given to all agencies especially NSW Police in fencing of Strathfield Square and Parks as well as installing social distancing signage on all Council operation vehicles.
3.1.1.1 Plan and implement strategies and projects to revitalise Strathfield's Town and Village Centres	3.1.1.1.1	Implement upgrades of the Homebush and Homebush West shopping centre	Development Environment & Urban Services	Completed	Works implemented at the Homebush West Council carpark including tree removal, widening the entrance driveway and negotiating driveway access with land/property owners to the carpark. To maximise community car spaces, parking meters, signage and new line marking implemented and changes of delivery loading zones from Henley Rd. Works scheduled to complete in July 2020.
	3.1.1.1.2	Develop feasibility plan for redevelopment of Homebush West carpark and plaza	Development Environment & Urban Services	Completed	Works implemented at the Homebush West Council carpark including tree removal, widening the entrance driveway and negotiating driveway access with land/property owners to the carpark. To maximise community car spaces, parking meters, signage and new line marking implemented and changes of delivery loading zones from Henley Rd. Works scheduled to complete in July 2020.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
	3.1.1.1.3	Develop plans for upgrading Strathfield Town Centre and integrating transport services	Development Environment & Urban Services	Completed	To be included with LEP.
	3.1.1.1.4	Investigate feasibility of public toilet facilities in town centres	Development Environment & Urban Services	On Hold	On hold
	3.1.1.1.5	Review parking facilities in Town and village centres to improve access and availability	Development Environment & Urban Services	Completed	Time restricted ticketless parking metres were installed at Homebush West, Strathfield South and Strathfield Town Centre to encourage turnover of vehicles and create greater access to parking spaces.
	3.1.1.1.6	Ensure cleanliness and safety of Town and village centres	Development Environment & Urban Services	Completed	During the reporting period, night rangers patrolled Town and Village Centres Monday to Sunday. Cleansing services staff undertook scheduled cleansing, litter and pressure cleaning on a daily basis. All town and village centre's bins were cleaned and emptied daily and areas swept and cleaned in accordance with maintenance schedules.
	3.1.1.1.7	Manage and monitor footpath trading, leases and promote alfresco dining in town centres	Corporate & Financial Services	Completed	Due to COVID-19 restrictions, outdoor dining was not permitted.
3.1.2.1 Develop and manage Strathfield place promotion	3.1.2.1.1	Develop strategies that promote Strathfield LGA	Office of CEO	Completed	Work on the style guide was delayed due to increase in work generated by COVID-19. This project is expected to be completed by end of 2020. In January 2020, Lunar New Year was hosted at Homebush West attracting up to 3000 people to the area, visiting the shops and watching local performers. The first instalment of "Strathfield Eats" #LittleKorea was

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
					launched showcasing restaurants and cafes in the Strathfield Town Centre.
	3.1.2.1.2	Review and upgrade gateway and directional signage in key sites and town centre locations. Investigate integration of electronic signage to promote events and provide timely information.	Office of CEO	Completed	Work on the gateway signage has been delayed due to new workloads generated by COVID-19. This project is expected to be completed at the end of 2020.
	3.1.2.1.3	Provide festive decorations at Strathfield Council Chambers, retail precincts and selected residential streets during Christmas/New Year season	Office of CEO	Completed	Decorations for Christmas New Year 2019-2020 were installed from mid-November 2019 to January 2020, which included Christmas Trees and garlands in selected areas. Work on the Christmas decorations for December 2020 will commence in August 2020.
3.1.3.1 Implement programs to educate, improve and monitor business regulation compliance	3.1.3.1.1	Implement inspections of food businesses and achieve 80% of 3 stars and above Food Safety 'Scores on Doors' program	Development Environment & Urban Services	Completed	86% of premises achieved a 3 star rating or above at the completion of enforcement action, which exceeded the target. 43% received 3 stars, 30% received 4 stars and 13% received 5 stars.
	3.1.3.1.2	Implement Business Compliance and Monitoring Program	Development Environment & Urban Services	Completed	Outdoor dining was not permitted during the fourth quarter 19/20 financial year due to COVID-19 restrictions. Businesses were not invoiced during this period.
3.2.1.1 Promote and provide library and information services to meet community and cultural needs	3.2.1.1.1	Redesign and upgrade interior of the Main Library	Development Environment & Urban Services	Completed	Refurbishment of the Library Facility in Rochester Street was completed and officially opened on Monday 29 July 2020 as the Strathfield Council Library and Innovation Hub. COVID 19 restrictions have limited the range of services and facilities available to the general public.



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Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
	3.2.1.1.2	Review future needs of Strathfield's library services in light of new development and population projections for the future.	People, Place and Civic Services	Completed	Funding to run multicultural programs such as Bilingual Storytime at the Strathfield Library and Innovation Hub was obtained during the funding period.
	3.2.1.1.3	Provide library and information services, including loans, reference services, target group collections, inter-library and digital resources	People, Place and Civic Services	Completed	The library service was significantly disrupted due to closures for renovation of the Rochester St site in December 2019 followed by COVID restrictions from March 2020. The book locker service and home library service continued until imposition of COVID-restrictions. Children's Storytime was provided in local parks until March 2020, with changed to online delivery of singing and Storytime from April 2020. When the service operates at full capacity, the Library averages between 4000-4500 loans per week. However, loans reduced due to COVID-19 restrictions.
	3.2.1.1.4	Design and deliver programs that facilitate and promote community learning for all ages including children, youth, adults and seniors	People, Place and Civic Services	Completed	Refer comments at 2.1.1.1
	3.2.1.2	Facilitate and deliver programs to embrace and celebrate culture			
	3.2.1.2.1	Develop programs promoting cultural, artistic, and historical and life long learning programs and/or displays	People, Place and Civic Services	Completed	Focus over the reporting period has been to develop new local history resources, which is being developed for on-line usage now and for exhibitions in the future.
	3.2.1.2.2	Coordinate and present displays and exhibitions of relevance and interest to the Strathfield LGA	People, Place and Civic Services	Completed	COVID-19 restrictions have prevented further activities. Chinese Art and Calligraphy courses moved to online delivery.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
3.2.2.1 Promote and facilitate events that respect and recognise civic and community achievements	3.2.2.1.1	Undertake recognition and celebrate civic and community achievements	Office of CEO	Completed	Citizenship was held in January and February with 200 conferees and moved to online ceremonies from July, while planning for the Art Show was disrupted due to COVID-19.
3.2.2.2 Facilitate events to connect and strengthen the community	3.2.2.2.1	Facilitate and promote events that provide a range of opportunities for community participation	Office of CEO	Completed	During the reporting period 3 events were held including Lunar New Year 25 January, 3,000pax, Movies in the Park – Top End Wedding 22 February 150pax, and Movies in the Park – Aquaman 29 February 150 pax. Two Movies in the Park screenings were washed out and unable to be rescheduled due to the COVID-19pandemic. Homebush Village Festival and Cooks River Fun Run were also cancelled due to the COVID-19pandemic.
4.1.1.1 Prepare, review and implement planning controls that respect local character, heritage and deliver quality liveability, aesthetics and sustainable development in the Strathfield LGA	4.1.1.1.1	Review heritage listings and update heritage requirements of the DCP	Development Environment & Urban Services	On Track	The Heritage Study commenced and is underway.
	4.1.1.1.2	As part of LEP review and preparation, undertake Land Use Review and Study including but not limited to review of conflicts arising from zoning	Development Environment & Urban Services	On Track	The draft Land Use Study completed. Review has been undertaken and policy to be completed by August 2020.
4.1.1.2 Work with the NSW Planning and Greater Sydney Commission planning strategies to deliver quality	4.1.1.2.1	Review and prepare new Local Environmental Plan (LEP) and Development Control Plans (DCP) for completion by 2021	Development Environment & Urban Services	Completed	LEP review to be completed by June 2021.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
design and development outcomes in Strathfield LGA					
4.1.2.1 Provide and monitor effective and efficient planning and development	4.1.2.1.1	<b>Advertise and notify development proposals on Council's website and in accordance with DCP guidelines</b>	Development Environment & Urban Services	Completed	During the reporting period, all DA's were notified in accordance with Council's Participation Policy.
	4.1.2.1.2	<b>Assess and determine development applications</b>	Development Environment & Urban Services	Completed	During the reporting period, delegated DA's were determined within 42 days and all DA's determined within 73.3 days.
	4.1.2.1.3	<b>Prepare agendas and support planning panels.</b>	Development Environment & Urban Services	Completed	During the reporting period, all agendas and reports were prepared one week prior to each SLPP meeting.
4.1.3.1 Develop plans and make representations to improve housing affordability	4.1.3.1.1	<b>Prepare and implement key worker affordable housing plans and adopt Value Sharing Policy</b>	Development Environment & Urban Services	On Track	This study has been delayed and will be completed by July 2020.
	4.1.3.1.2	<b>Work with State Agencies and advocate to NSW Government for programs to support housing affordability</b>	Development Environment & Urban Services	Completed	Council is involved in the Departmental working party.
4.2.1.1 Provide effective waste management and street cleaning services	4.2.1.1.1	<b>Provide general and green waste, recycling and on-call collection services to residential properties</b>	Development Environment & Urban Services	Completed	All waste weekly services provided including general waste, recycling, green waste, clean-up collections and illegal dumps were completed in a timely manner. During the reporting period, the following was collected: 5029.44 tonnes of general household putrescible-waste was collected, 1141.34 tonnes of recycling, 1291.62 tonnes greenwaste, 581.64 tonnes

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
					of clean-ups (non-putrescible waste), 150.16 illegal dumps (non-putrescible dry waste), 79.64 tonnes of weekend parks/public bins putrescible –waste and 3,464,155 Return & Earn volume.
	4.2.1.1.2	<b>Prepare and implement programs in accordance with Waste Management Plan</b>	Development Environment & Urban Services	Completed	Collections for waste has increased due to the new blocks that have come live – collection days Monday to Saturdays. Ensuring that new developed properties have correct allocated amount of bins for recycling and garbage. Provided assistance to stratas with clean-up bookings where they have been allocated access to 4 x bookings per block. Provided assistance at 81-86 Courallie Ave with clean-up collections and added more recycling 660 litre bins. Leaf litter campaigns delivered via e-news, website and social media, as well as flyers. The MUDs Better Waste program included 28 addresses patrolled on a weekly basis and 17 Strata Managers engaged. A total of 31 formal cautions and 4 fines issued. 2 “Operation Jacob” conducted by RID Squad (Homebush West and Margaret Street & Orr’s Lane)
	4.2.1.1.3	<b>Manage street sweeping programs</b>	Development Environment & Urban Services	Completed	During the reporting period, street sweeping programs undertaken on a scheduled three week turnover. During the reporting period, 181.77 tonnes of leaves and debris swept and collected. All street sweeping and drain waste collected was recycled.
4.2.2.1	4.2.2.1.1	<b>Investigate and monitor pollution events and take action on</b>	Development Environment	Completed	All pollution incidents were investigated within 24 hours of report or notification. Clean-Up notices or prevention notices issued to remove pollution and

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
Review and deliver public health and pollution control programs		<b>compliance breaches of the POEO Act 1997</b>	& Urban Services		remediate environment and/or implement measures to prevent future pollution from occurring.
	4.2.2.1.2	<b>Investigate complaints and/or breaches of permits</b>	Development Environment & Urban Services	Completed	All pollution incidents were investigated within 24 hours of report or notification. Clean-Up Notices or Prevention Notices issued to remove pollution and remediate environment and/or implement measures to prevent future pollution from occurring. Complaints regarding to unhealthy premises were investigated and action taken to remediate any unhealthy conditions.
4.2.2.2 Implement and enforce responsible animal management program	4.2.2.2.1	<b>Deliver responsible animal management programs</b>	Development Environment & Urban Services	Completed	During the reporting period, regulatory officers performed patrols across the LGA, specifically local reserves and parks. Regulatory officers responded to requests and provided education on responsible pet ownership. Registration databases were updated and dog attacks reported. Fines issued to dog owners with off-leash dogs or those that attacked another dog. Dog attacks have increased in the last 6 months compared with previous years.
4.2.2.3 Maintain high standards of public domain maintenance	4.2.2.3.1	<b>Implement public domain maintenance programs</b>	People, Place and Civic Services	Completed	During the reporting period, Council removed approximately 200 trolleys from the streets, impounded approximately 120 of them and released 80 back to the owners on collection. 111 abandoned vehicles were processed, with 29 impounded and the rest removed by the owner. Public domain maintenance programs will continue in the 2020-2021 financial year.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
<b>4.3.1.1</b>  Prepare and monitor plans to improve and protect Strathfield's ecological habitat and aquatic systems	<b>4.3.1.1.1</b>	<b>As part of LEP review, prepare Strathfield Biodiversity and Conservation Strategy to improve the resilience of Strathfield's ecosystems</b>	Development Environment & Urban Services	Completed	Strathfield Biodiversity and Conservation Strategy was completed. Recommendations from the study were included in the Local Strategic Planning Statement (LSPS).
	<b>4.3.1.1.2</b>	<b>Review and update Strathfield's Tree Management Strategies and Significant Tree Register</b>	People, Place and Civic Services	Completed	Drought conditions continue to cause stress on the new trees, however with increased watering, survival rates have been good and with recent rains, tree are now thriving.
	<b>4.3.1.1.3</b>	<b>Maintain and undertake restoration and/or naturalisation at Mason Park Wetlands and Cox's Creek with Sydney Water</b>	Development Environment & Urban Services	Completed	All Bushcare activities on hold due to COVID-19.
	<b>4.3.1.1.4</b>	<b>Prepare and implement 'Greening Strathfield' strategy</b>	People, Place and Civic Services	Completed	Plans to promote a greener Strathfield were developed including plans for six enhanced parks with themes.
	<b>4.3.1.1.5</b>	<b>Review and monitor tree canopy coverage and hotspots in Strathfield LGA</b>	People, Place and Civic Services	Completed	Drought conditions continued to cause stress on the new trees, however with increased watering survival, rates have been good and with recent rains, trees are now thriving.



## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
4.3.2.1 Work in partnership with key stakeholders and community to maintain, restore and improve natural environment	4.3.2.1.1	Participate in multi-council and regional partnerships to improve urban ecosystems across regional or catchment areas.	Development Environment & Urban Services	Completed	Strathfield Council is a member of the Cooks River Alliance and actively participates in the group meetings, project and events. Council is continuing its partnership with the Cooks River Alliance in the 2020-2021 financial year. During the reporting period, Council was also an active member of the RID Squad.
	4.3.2.1.2	Address rubbish dumping in Cooks River in accordance with Waste Strategy	Development Environment & Urban Services	Completed	Council is supporting the Cooks River Alliance to gain grant funds to address the issues of dumping in the Cooks River. If successful, this project will be run in the 2020-2021 financial year.
	4.3.2.1.3	Promote and manage National Tree Day, volunteers and Bushcare programs to align with Council's biodiversity and conservation strategies	Development Environment & Urban Services	Completed	The National Tree Day for 2019-2020 was held in July 2019 and was successful with over 3000 plants planted. However, due to COVID-19, planning was cancelled for the 2020 National Tree Day.
4.3.3.1 Plan and facilitate environmental community education and information programs	4.3.3.1.1	Engage with schools and general community in programs concerning environmental and stormwater education	Development Environment & Urban Services	On Track	During the reporting period, face to face community engagement was cancelled due to COVID-19. Material and collateral for "Strathfield Enviro Squad" was developed and ready for implementation. Further engagement programs to be scheduled post COVID-19.
4.3.4.1 Develop and implement energy savings and resource efficiency programs	4.3.4.1.1	Implement water and energy savings efficiencies in Council facilities	Development Environment & Urban Services	Completed	An 80kW solar system was installed at Strathfield Library. LED lighting was installed at new buildings where possible and water saving devices were installed at new facilities buildings.  Further solar installation is expected in the 2020-2021 financial year.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
5.1.1.1 Consult and engage with the community on significant plans and policies and take action on community priorities	5.1.1.1.1	Coordinate and prepare strategies including managing community panel and undertaking community engagement and consultation for major projects and proposals	Office of CEO  Cathy Jones	Completed	Review of community panel ongoing with new member refresh underway. Community engagement undertaken for various projects and studies including High Street Facility. CSP review delayed due to change of election until 2021. Plan to be developed for next CSP review.
	5.1.1.1.2	Make representations on issues of relevance to Strathfield LGA where required	Office of CEO	Completed	Representations were made to State Government and agencies as required or in accordance with Council resolutions.
5.1.2.1 Facilitate Council and Committee meetings and ensure compliance with statutory and policy obligations	5.1.2.1.1	Manage Council meetings including live broadcast of meeting proceedings	Corporate & Financial Services	Completed	During the reporting period, eleven ordinary Council meetings were held. Actions on Council resolutions were reported monthly to Council and a total of 185 Council resolutions were completed in 2019-2020.
	5.1.2.1.2	Publish and Council business paper and issue minutes within required timeframes	Corporate & Financial Services	Completed	Business papers and minutes were prepared in accordance with statutory requirements and were published on Council's website. Hard copies were available at Council's offices and library.
	5.1.2.1.3	Facilitate and support Council advisory committees	Corporate & Financial Services	Completed	Support was provided to facilitate and coordinate Council's advisory committees to ensure compliance with statutory and policy obligations. All recommendations from the advisory committees were presented to Council for resolution within the timeframe required.
5.1.3.1 Provide support to Councillors in order to	5.1.3.1.1	Develop, implement and report annually on Councillor's Learning and Development program.	Corporate & Financial Services	Completed	Councillors were offered and attended various training and development courses in line with the program to assist Councillors to meet their civic and council obligations. Due to COVID, various training and development courses were held online.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
perform and meet their responsibilities	5.1.3.1.2	Provide timely and accurate information and briefings or workshops to Councillors on current issues	Corporate & Financial Services	Completed	During the reporting period, Councillor workshops and briefings were held on a monthly basis with invitations provided to all Councillors. Councillors were provided with regular updates and information on current issues facing Council.
	5.1.3.1.3	Maintain and provide access to registers of pecuniary interests, voting, conflicts of interest and meeting attendance.	Office of CEO	Completed	Pecuniary Interest Returns were completed, processed and reported in accordance with statutory requirements. All registers were maintained and updated accordingly. Access to registers was provided in accordance with GIPPA and PPIPA legislation.
5.2.1.1 Undertake planning, reporting and maintain an effective monitoring, review and evaluation process for Strathfield 2030	5.2.1.1.1	Prepare plans, reviews and reports as required under the Integrated Planning and Reporting framework.	Office of CEO	Completed	The Annual Report 2018-2019 was completed, published and notified to Office of Local Government in November 2019. The CSP for 2020-2021 including the operational plan, budget and fees and charges was prepared, exhibited and adopted by Council in April 2020. Delivery Program reports for July to December 2020 were presented and adopted by Council in April 2020.
	5.2.1.1.2	Regularly survey, monitor and report on Council's performance	Office of CEO	Completed	Independent survey on Council's performance was completed. Results reported in Annual Report 2019, which issued in November 2019.
5.2.2.1 Ensure Council's workforce has skills and capacity to deliver the Community Strategic Plan.	5.2.2.1.1	Implement strategies and actions set out in the Workforce Management Strategy	Corporate & Financial Services	Completed	Training and development, recruitment and selection and Industrial Relations are all compliant with the Workforce Management Strategy and law. The Workforce Management Strategy to be reviewed in 2020 to ensure actions and targets are achievable.

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
5.2.3.1 Implement practices that promote safety and quality service outcomes	5.2.3.1.1	<b>Design and implement Enterprise Risk and Internal Audit and business continuity plans.</b>	Corporate & Financial Services	Completed	During the reporting period, plans were implemented for Enterprise Risk, Internal Audit & Business Continuity. Council's internal program completed and reported on internal audits for Physical Access Controls review, Complaint Management and Fraud & Corruption – Risk Assessment, Human Resources & Payroll.
	5.2.3.1.2	<b>Implement Work, Health and Safety programs to ensure compliance with statutory requirements</b>	Corporate & Financial Services	Completed	During the reporting period, no non-compliance issues were reported. The Vault reporting system was implemented along with SWMS creation and review. Workers compensation claims are low and the JCC/WHs Committee reviews all WHS operations each meeting in oversight to ensure compliance and best practice WHS activities.
5.2.4.1 Manage, monitor and report Council's financial sustainability	5.2.4.1.1	<b>Provide Council with regular budget, expenditures and investment reports to Council and meet all statutory requirements.</b>	Corporate & Financial Services	Completed	During the reporting period, investment reporting compliance was completed and reported to each monthly ordinary Council meeting. The Budget Quarterly Reports were also provided by due date. The December Review was reported in February 2020 meeting and March Review was reported at the May 2020 ordinary council meeting.
	5.2.4.1.2	<b>Manage Council's property and business undertakings</b>	Office of CEO	Completed	Leases, licences and contract arrangements continued but multiple adjustments were made during the final quarter in response to the effect of the government restrictions related to COVID-19. 1 new licence was prepared and executed and 2 others have been prepared and sent to other parties.

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Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
	5.2.4.1.3	<b>Provide accountable procurement systems in accordance with statutory requirements.</b>	Corporate & Financial Services	Completed	During the reporting period, finance and procurement modules in the Civica Authority System were implemented. Procurement procedures and processes were created, reviewed and updated. All users of procurement system and managers were trained in the procurement system. Accountable procurement system was implemented which meets statutory requirements.
5.2.5.1 Provide community focused customer services, complaints management and access to information	5.2.5.1.1	<b>Provide customer services in a professional and timely manner</b>	Corporate & Financial Services	Completed	During the reporting period, Council's Customer Service Centre welcomed approximately 10,000 customers and handled over 27,000 calls. Due to COVID restrictions, the number of face-to-face customers declined. The introduction of the Civica Authority System Customer Request Management module created the opportunity for the review of processes used to deliver customer experiences across the business.
	5.2.5.1.2	<b>Monitor and manage Council's complaint management processes in accordance with policy requirements.</b>	Corporate & Financial Services	Completed	During the reporting period, complaints were reviewed, responded and managed as appropriate. Information received via complaints were used to make improvements where opportunities are identified.
	5.2.5.1.3	<b>Provide access to information requests within timeframes</b>	Office of CEO	Completed	During the reporting period, Council processed 111 Access to Information Applications
	5.2.5.1.4	<b>Maintain effective records and information management system</b>	Corporate & Financial Services	Completed	Training in EDMS (Electronic Document Management System - Records Management System), procedures and ongoing support was provided to all new and existing staff. Continuous system maintenance has

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Delivery Program 2018-2022	Operational Plan 2019-2020 Actions		Department	Status	Progress – January to June 2020
					been undertaken to maintain an effective records system throughout the year.



## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

## Infrastructure Capital Works Program 2019-2020

## Capital works – Civic Services

Project	January to June 2020
Hudson Park – transformation from Golf Course to a District Park	Stage one of the project was completed.
Upgrade Hudson Park Driving Range	A revised landscape plan and cost plan for the driving range have commenced to be developed. Options to automate the operations are also being investigated.
Melville Community Hall – new building	Project will be completed in 2020.
Priority open space projects including pocket parks, road reserve upgrades and Sydney Water lands reverting to open space	Ongoing works
Bark Huts Reserve upgrade	Complete
Cooke Park upgrade	Complete
Loftus Linear Park	Road closure completed. Design prepared.
Main Library – Internal upgrade and refit	Complete
Powell's Creek Linear Park provisions of open space, playground, picnic areas, pathways and other amenities.	Complete
Strathfield Park synthetic sportsfield and amenities	Complete
Henley Road Homebush West	Complete
Progress Ford site open space development	Ongoing

## Road re-sheeting program

Roads	January to June 2020
Cosgrove Road, Strathfield South ( Pilcher Street to Hope Street)	Completed
Water Street, Strathfield South ( James Street to bridge)	Completed
Gould Lane, Strathfield South	Completed
Mount Street, Strathfield	Completed
High Street, Strathfield	Completed
Meredith Street, Homebush, from Burlington Road to The Crescent	Completed

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

Roads	January to June 2020
Cotswold Road from Albyn Road to Llandilo Avenue, Strathfield	Plan to commence in Y 2020-21
Cutbush Avenue from Chisholm Street to The End, Belfield	Plan to commence in Y 2020-21
Firth Avenue from Newton Road to Ada Avenue, Strathfield	Plan to commence in Y 2020-21
Fraser Street from Badgery Avenue to Arthur Street, Strathfield	Plan to commence in Y 2020-21
Gregory Street from Junction Street to the End, Strathfield South	Completed
Henley Road from Tavistock Road to Arthur Street, Homebush West	Plan to commence in Y 2020-21
High Street from Telopea Avenue to Homebush Road, Strathfield	Completed
Hudson Street from Dalton Lane to The end, Homebush	Plan to commence in Y 2020-21
Ismay Avenue from Allen Street to The end, Homebush	Plan to commence in Y 2020-21
John Street from St Annes Square to Gregory Street, Strathfield South	Completed
Junction Street from Gregory Street to Dean Street, Strathfield South	Plan to commence in Y 2020-21
Mitchell Road from Arthur Street to Shortland Avenue, Strathfield South	Plan to commence in Y 2020-21
Myrna Road from Newton to Yarrowee Road, Strathfield	Plan to commence in Y 2020-21
Newton Road from Firth Avenue to South Street, Strathfield	Plan to commence in Y 2020-21
Nichol Parade from Carrington Avenue to Torrington Road, Strathfield	Plan to commence in Y 2020-21
Powell Street from Underwood Road to Park Road, Homebush	Plan to commence in Y 2020-21
Prentice Lane from The end to Hume Highway, Strathfield	Plan to commence in Y 2020-21
Short Street West from Park Road to The end, Homebush	Plan to commence in Y 2020-21
Simone Crescent from Broughton Road to The end, Strathfield	Plan to commence in Y 2020-21
South Street from Barker Road to Newton Road, Strathfield	Plan to commence in Y 2020-21
The Causeway from Maria Street to Water Street, Strathfield South	Plan to commence in Y 2020-21
Torrington Road from Nichol Parade to Parsons Avenue, Strathfield	Plan to commence in Y 2020-21
Verona Street from The End to Rickard Road, Strathfield	Plan to commence in Y 2020-21
Woodward Avenue from The Boulevard to Parsons Avenue, Strathfield	Plan to commence in Y 2020-21
Belleverde Avenue from Amaroo Avenue to Rickard Road, Strathfield	Plan to commence in Y 2020-21
Hill Street from Coronation Parade to Coronation Parade, Strathfield South	Plan to commence in Y 2020-21

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

## Drainage program

Drainage	January to June 2020
Ford Park drainage works	Plan to commence in future
Highgate Street and Homebush Road intersection	Plan to commence in future
William Street, Strathfield Drainage improvement works	Completed in June 2019

## Kerb and gutter

Kerb and Gutter	January to June 2020
Cotswold Road from Albyn Road to Llandilo Avenue, Strathfield	Plan to commence in Y 2020-21
Cutbush Avenue from Chisholm Street to The End, Belfield	Plan to commence in Y 2020-21
Firth Avenue from Newton Road to Ada Avenue, Strathfield	Plan to commence in Y 2020-21
Fraser Street from Badgery Avenue to Arthur Street, Strathfield	Plan to commence in Y 2020-21
Gregory Street from Junction Street to the End, Strathfield South	completed
Henley Road from Tavistock Road to Arthur Street, Homebush West	Plan to commence in Y 2020-21
High Street from Telopea Avenue to Homebush Road, Strathfield	Plan to commence in Y 2020-21
Hudson Street from Dalton Lane to The end, Homebush	Plan to commence in Y 2020-21
Ismay Avenue from Allen Street to The end, Homebush	Plan to commence in Y 2020-21
John Street from St Annes Square to Gregory Street, Strathfield South	Plan to commence in Y 2020-21
Junction Street from Gregory Street to Dean Street, Strathfield South	Plan to commence in Y 2020-21
Mitchell Road from Arthur Street to Shortland Avenue, Strathfield South	Plan to commence in Y 2020-21
Myrna Road from Newton to Yarrowee Road, Strathfield	Plan to commence in Y 2020-21
Newton Road from frith Avenue to South Street, Strathfield	Plan to commence in Y 2020-21
Nichol Parade from Carrington Avenue to Torrington Road, Strathfield	Plan to commence in Y 2020-21
Powell Street from Underwood Road to Park Road, Homebush	Plan to commence in Y 2020-21
Prentice Lane from The end to Hume Highway, Strathfield	Plan to commence in Y 2020-21

## Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report

<b>Kerb and Gutter</b>	<b>January to June 2020</b>
Short Street West from Park Road to The end, Homebush	Plan to commence in Y 2020-21
Simone Crescent from Broughton Road to The end, Strathfield	Plan to commence in Y 2020-21
South Street from Barker Road to Newton Road, Strathfield	Plan to commence in Y 2020-21
The Causeway from Maria Street to Water Street, Strathfield South	Plan to commence in Y 2020-21
Torrington Road from Nichol Parade to Parsons Avenue, Strathfield	Plan to commence in Y 2020-21
Verona Street from The End to Rickard Road, Strathfield	Plan to commence in Y 2020-21
Woodward Avenue from The Boulevarde to Parsons Avenue, Strathfield	Plan to commence in Y 2020-21
Belleverde Avenue from Amaroo Avenue to Rickard Road, Strathfield	Plan to commence in Y 2020-21
Hill Street from Coronation Parade to Coronation Parade, Strathfield South	Plan to commence in Y 2020-21

## Footpath Program

<b>Footpath</b>	<b>January to June 2020</b>
Agnes Street from Kingsland Road to Cotswold Road, Strathfield	Completed
Parks Road from Derowie Avenue to Kanoon Avenue, Homebush	Completed
Wentworth Road South from Pomeroy Street to Cartwright Avenue, Homebush	Completed
Madeline Street from Birriwa Avenue to 110 Madeline Street, Belfield	Plan to commence in Q1 – Y 2020/21
Howard Street from Barker Road to The Close, Strathfield	Completed
Bede Street Anselm Street to Liverpool Road, Strathfield South	Plan to commence in Q1 – Y 2020/21
Ada Avenue from Wilson Street to Myrna Road, Strathfield	Completed
Victory Avenue from Elliott street to Punchbowl Road, Belfield	Completed
Pemberton Street from Newton Road to Barker Road, Strathfield	Completed
Kessell Avenue from Hampstead Road to The Crescent, Homebush	Completed
Barker Road from Albyn Road to Torrington Road	Plan to commence in Q1 – Y 2020/21
Vernon Street from Wallis Avenue and The end	Plan to commence in Q1 – Y 2020/21
Albyn Road from Homebush Road to Parson Avenue, Strathfield	Completed

**Strathfield 2030 – Delivery Program 2018-2022 and Operational Plan 2019-2020 Progress Report**

<b>Footpath</b>	<b>January to June 2020</b>
Llandilo Avenue from Cotswold Road to Kingsland Road, Strathfield	Completed
Kanoona Avenue from The end to Park Road, Homebush	Completed
Meredith Street from The Crescent to Burlington Road, Homebush	Plan to commence in Q1 – Y 2020/21
Beresford Road from Homebush Road to Rochester Street, Strathfield/Homebush	Plan to commence in Q1 – Y 2020/21

**CE02 COMMUNITY ENGAGEMENT PROGRAM**

**AUTHOR:** Naomi Searle, Manager, Communications, Events and Engagement

**APPROVER:** Henry T Wong, Chief Executive Officer

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**RECOMMENDATION**

That Council accept the program action plan as submitted.

**PURPOSE OF REPORT**

To present a report on community engagement programs.

At the Council Meeting of 7 July 2020, the following was resolved:

"126/20

*RESOLVED: (Hall / Blackmore)*

*That Council prepare a report on community engagement programs that addresses:*

*1. A program that includes:*

- Engagement with children on the benefits of composting and maintaining a garden;*
- Encourage children to grow their own produce and have a contest where they can send pictures in of their garden etc.*
- Education around the use and benefits of compost and advertising the council composting arrangements/subsidy, and*
- Expressions of interest for people who want to run the community gardens as a not for profit and plans to increase the amount of gardens in the LGA given population increase and density increase.*

*2. The financial implications of this program."*

**REPORT**

Council currently has two projects underway which relate to the above resolution:

- **Enviro Squad (Environment and Sustainability team):** Program to support Public Schools in Strathfield LGA to engage students, teachers, staff, parents and the whole community into better waste management and recycling, composting and worm farming.
- **Children's week (Community Development team):** Children's Week, occurring between the 24 October to the 1 November 2020, celebrates the right of children to enjoy childhood. It is also a time for children to demonstrate their talents, skills and abilities. Strathfield Council has been a strong supporter of Children's Week for many years and will continue to be in 2020 with the rollout of the Strathfield Enviro Squad.

**Community Engagement Program (Cont'd)**

The 'Enviro Squad' program, a combination of the above, will be rolled out to primary schools during Children's Week. The initial phase of the program focuses on the diversion of waste from landfill, including recycling and composting. The second phase concentrates on 'growing your own produce' as well as managing weeds to protect gardens.

**Enviro Squad Program**

Teachers will be engaged to work with the students to come up with a school project action and implementation plan which will include workbooks, waste auditing, games and competitions. After completing the school project, students will be encouraged to create action plans for home and the wider community.

Each participating school will receive:

- 30 SES Hi Vis
- 30 SES Journals
- 15 mini bins
- 1 Mini Bin USB Drive
- SES Student Journal (including Waste Audit Template and Action Plan Template)
- A3 classroom posters
- A4 bin stickers
- Waste Less Recycle More Card Game
- SES School Program Certificates to Students and Teachers
- Digital access to activities, references, recycling games, etc.
- In kind support from Council's Environmental Project Officer Waste
- Workshops for teachers and students

**Composting and Garden Feature**

As part of Council's pre-existing relationship with Compost Revolution, the program will include a voucher for schools to receive free compost bins. Additionally, kids will be sent home with advertising material for parents and the community, encouraging take up of Council's 50% discount for compost bins and worm farms.

The second phase of the program will focus on education on weed management and use of compost throughout gardens.



**Community Engagement Program (Cont'd)****Competition**

To further encourage school participation in the program, Council will hold a photo competition for the schools to submit pictures of their environmental and composting projects. Categories (to be confirmed) may include "School Resource Recovery Project", "Community Resource Recovery Project", "Return & Earn Fundraising Project", "Sustainable Leaders", "Weed Warriors Project", "Composting School Projects."

Prize/s and certificates will be distributed and photo submissions of the projects will be advertised in Council's eNews to inspire and encourage residents to get involved as well as advertise Council's composting subsidy program.

**Community Garden**

The Environment and Sustainability, and Community Development Teams are currently canvassing schools, not-for-profits and other community groups, for their interest in running the community gardens. Once the EOI phase is complete, the garden will be incorporated in the Enviro Squad program as a practical tool for engaging children with growing their own produce.

**FINANCIAL IMPLICATIONS**

Proposed Expenditure: \$13,240.00

**ATTACHMENTS**

There are no attachments for this report.

**CS2                    CURRENT STATUS OF COUNCIL RESOLUTIONS**

**AUTHOR:**        **David McQuade, Senior Governance Officer**

**APPROVER:**    **Melinda Aitkenhead, Director Corporate & Financial Services**

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**RECOMMENDATION**

That the report on the current status of Council Resolutions be noted.

**PURPOSE OF REPORT**

To update the Council on the status of previous Council resolutions.

**REPORT**

Attached is a summary of the outstanding Council resolutions.


**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

1.        Outstanding Council Resolutions

# ATTACHMENT 1



STRATHFIELD

COUNCIL

Outstanding Council Resolution Actions

Meeting Date	Subject	Section								
4/08/2020	Granting Financial Assistance to Local Sporting Clubs	Corporate Services Reports								
150/20	<p><b>RESOLVED:</b> (Hall / Blackmore)</p> <p>1. That Council offer not-for-profit local community sporting clubs (Clubs) with bookings for the 2020 winter season, that also meet the criteria set out in point 2 below, the following discounts based on loss in revenue due to COVID-19:</p> <p>Deterioration in revenue as compared to the previous season:</p> <table> <tr> <th>Percentage loss in revenue</th> <th>Discount</th> </tr> <tr> <td>Between 0 and 5%</td> <td>0%</td> </tr> <tr> <td>Between 5 and 10%</td> <td>10%</td> </tr> <tr> <td>&gt;10%</td> <td>10% + additional 5% for every 5% loss &gt;10%. Up to a maximum of 50%.</td> </tr> </table>		Percentage loss in revenue	Discount	Between 0 and 5%	0%	Between 5 and 10%	10%	>10%	10% + additional 5% for every 5% loss >10%. Up to a maximum of 50%.
Percentage loss in revenue	Discount									
Between 0 and 5%	0%									
Between 5 and 10%	10%									
>10%	10% + additional 5% for every 5% loss >10%. Up to a maximum of 50%.									
	<p>2. That the following criteria should be applied as per Office of Local Government Circular 06-32, Local Government Act 1993, Section 356, and relevant Council Policies</p> <p>a) Publicly offer financial assistance in the form of an applicable discount for ground hire costs for all not-for-profit sporting Clubs with bookings for the 2020 winter season.</p> <p>b) Consistent with the OLG and the Council's Policy, apply the following merit based and prudential assessment criteria.</p> <ul style="list-style-type: none"> <li>A definition of 'local' sporting clubs. For example, at least greater than 75% percent of registered players or members are bona fide locals to Strathfield.</li> <li>Demonstrated financial hardship and income loss because of COVID-19 impacts. This may include loss of sponsorship, loss of player registrations, loss of income e.g. inability to operate a public canteen. Clubs will be need to provide evidence to Council to verify this process.</li> </ul>									

**Outstanding Council Resolution Actions**

- Where the Club accepts an offer of a discount from the Council, they will agree to acknowledge Council's financial assistance on their website and social media pages.
- Consideration of any other relevant probative matter put forward by the club.

3. Include in the 2021-22 CSP a statement of intent to give effect to this recommendation.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

Resolutions 1 and 2 complete. Information to be provided for inclusion in CSP



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
4/08/2020 154/20	Airey Park - Informal Walkway and Lighting	Development Environment and Urban Services Reports
<b>RESOLVED:</b> (Vaccari / Hall)		
As a result of this consultation, Council is recommending the proposed works as per the report of 7 lights being installed and the grass path be improved and retained.		
For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil		
Design being developed and future works planned.		



### Outstanding Council Resolution Actions

Meeting Date	Subject	Section
4/08/2020	<b>Review of the Strathfield Community Participation Plan and General Development Control Plan Housekeeping Amendments</b>	Development Environment and Urban Services Reports
151/20		
<b>RESOLVED:</b> (Vaccari / Doueihi)		
<ol style="list-style-type: none"><li>1. That the revisions to the Community Participation Plan (CPP) be endorsed by Council.</li><li>2. That the draft amendments proposed to Strathfield Development Control Plan 2005 (SDCP) and the site specific Development Control Plans (DCPs) to remove the reference to Part L – Public Notifications and to update the DCP parts applicable to the relevant site specific DCPs be endorsed by Council.</li><li>3. That the draft amendments to the Strathfield DCPs and CPP be publicly exhibited on Council's website for a minimum of 28 days.</li><li>4. That following the public exhibition period, a report be provided back to Council advising of the outcome of the exhibition.</li></ol>		
For the Motion:	Councillors Blackmore, Doueihi, Hall, Kokkolis and Vaccari	
Against the Motion:	Councillors Duggan and Pensabene	
Report to go to October Council Meeting		





### Outstanding Council Resolution Actions

Meeting Date	Subject	Section
4/08/2020	Local Government Exclusion from the National Cabinet	Motions Pursuant to Notice
143/20		
<b>RESOLVED:</b> (Duggan / Hall)		
<ol style="list-style-type: none"><li>1. That Council send a letter to the Hon. Gladys Berejiklian, Premier of NSW, Federal Member for Reid Fiona Martin MP, and State Member for Strathfield Jodi McKay MP which highlights the Council's disappointment that local government is not represented on the newly formed National Cabinet and seeks their assistance in reviewing the First Ministers decision to exclude local government.</li><li>2. That Council seek a meeting with the local Federal and State Members to discuss in more detail the importance of having local government representation on National Cabinet and the value of partnerships with Councils in achieving the objectives of the National Cabinet and the national reform agenda.</li><li>3. That Council note that the Australian Local Government Association (ALGA), Local Government NSW and other state/territory local government associations will continue to advocate for local government representation on the National Cabinet and for local government's interests in all relevant forums.</li></ol>		
For the Motion:	Councillors Blackmore, Doueihi, Duggan, Hall and Pensabene	
Against the Motion:	Councillors Kokkolis and Vaccari	
Meeting to be organised.		



### Outstanding Council Resolution Actions

Meeting Date	Subject	Section
4/08/2020 134/20	<b>Mayoral Minute No 10/20 Facilities and Landscape Masterplan for Strathfield Park</b>	Mayoral Minute
<b>RESOLVED:</b> (Doueihi) <ol style="list-style-type: none"> <li>1. That Council undertakes a Facilities and Landscape Masterplan for Strathfield Park to guide Council when undertaking future initiatives in the park in the interests of ensuring a balance of activities:             <ul style="list-style-type: none"> <li>• For the whole community and all demographics;</li> <li>• Between both active and passive uses;</li> <li>• Between competition sports and non-competitive recreational activities offered;</li> <li>• Providing options for licensed concession activities for the public e.g. café, gymnasium, outdoor seating and umbrellas; and</li> <li>• In consideration of ensuring the amenity of local residents adjacent to the park.</li> </ul> </li> <li>2. That a community consultation process be conducted to canvas the community's views in the development of the Masterplan including an online survey and written submissions and that each Councillor be interviewed regarding their views on producing a Masterplan that will work for all stakeholders and members of the community.</li> <li>3. That a draft Masterplan be submitted to a Councillor Workshop prior to presentation to Council for exhibition.</li> </ol> <p>For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari</p> <p>Against the Motion: Nil</p> <p>Community Consultation commenced week beginning 24 August 2020.</p>		



### Outstanding Council Resolution Actions

Meeting Date	Subject	Section
4/08/2020 146/20	Privacy Controls in SCDP 2005	Motions Pursuant to Notice
<b>RESOLVED:</b> (Hall / Pensabene)		
1. That Strathfield Council investigate the strengthening of the current controls in Section 7 - Privacy in Council's Consolidated DCP and site specific DCPs.		
2. That Council report to a Planning Workshop and that this review be part of the LEP process.		
For the Motion:	Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari	
Against the Motion:	Nil	
Report to go to future Councillor Workshop		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
4/08/2020 144/20	<b>Strathfield Cricket Club Access to Airey Park Facilities</b>	Motions Pursuant to Notice
<b>RESOLVED:</b> (Duggan / Hall)		
That Strathfield Cricket Club (subject to relevant NSW Public Health Orders and COVID-19 safeguard requirements) have complete access to their existing onsite club facilities and storage at Airey Park from 1 September 2020.		
For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil		
Access to onsite club facilities and storage will be ready for week commencing 31 August 2020.		



### Outstanding Council Resolution Actions

Meeting Date	Subject	Section
4/08/2020	Graffiti Problem - Homebush West Shopping Precinct	Motions Pursuant to Notice
14/1/20		
RESOLVED: (Pensabene / Duggan)		
<div>1. That Council provide a report to the October Ordinary Council Meeting on possible deterrents and solutions to the increasing graffiti problem in the Homebush West Shopping Precinct.</div> <div>2. That the report also include future consultation plans with affected businesses in relation to the beautification program.</div> <div>3. That the report include how Council can promote the beautification program for shops and provide communication to all businesses that this program is available.</div>		
For the Motion:	Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari	
Against the Motion:	Nil	
Report to go to October Council Meeting		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
7/07/2020	Mayoral Minute No 9/20 Consultation for the Incorporation of areas with "Strathfield" in the geographical or suburb name in the Strathfield Council LGA	Mayoral Minute
11/1/20	<p><b>RESOLVED:</b> (Doueihi)</p> <p>That the Mayor invite the Mayor and General Manager of Burwood Council and the City of Canada Bay to a meeting to discuss the strategic planning of the Strathfield Town Centre as stated in the 'Strathfield 2040 Local Strategic Planning Statement (March 2020)' Actions A61, A62 and A64.</p> <p>For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari</p> <p>Against the Motion: Nil</p> <p>Awaiting response from Burwood Council.</p>	



### Outstanding Council Resolution Actions

Meeting Date	Subject	Section
7/07/2020 127/20	Mayoral and Councillor Annual Fees	Corporate Services Reports
RESOLVED: (Pensabene / Duggan)		
1) That Council approve the annual fees payable to the Mayor and Councillors for 2020/2021 under Sections 248 and 249 of the <i>Local Government Act 1993</i> to remain the same as the previous year as per the determination of the Local Government Remuneration Tribunal dated 10 June 2020.		
2) That the General Manager facilitate a mechanism for Councillors to voluntarily donate some or all of their Councillor fees to a nominated registered charity.		
For the Motion:	Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari	
Against the Motion:	Nil	
Planning underway		





### Outstanding Council Resolution Actions

Meeting Date	Subject	Section
7/07/2020 125/20	Community Grants	Motions Pursuant to Notice
<b>RESOLVED:</b> (Pensabene / Blackmore)		
1. In a Councillor Workshop prior to Community Grants being put to Council for approval, all Prospective Grant recipients are reviewed. 2. A report to be produced on the previous year recipients, on how the funding was used and how it helped their Community Group.		
For the Motion: Councillors Blackmore, Doueihy, Duggan, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil		
This year's grants have now determined and matter to be discussed at future Councillor Workshop		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
2/06/2020	<b>Streetscape Upgrade Plans Prepared for the South Strathfield Shopping and Residential Precinct (East and West from the Corner of Liverpool and Homebush Roads)</b>	Motions Pursuant to Notice
103/20		
<b>RESOLVED:</b> (Duggan / Pensabene)		
<ol style="list-style-type: none"><li>1. That the streetscape plans prepared for the South Strathfield Shopping and Residential Precinct (east and west from the corner of Liverpool and Homebush Roads) prepared for a recent Councillors Workshop be exhibited and traders, shop owners and residents living in the precinct be given an opportunity to provide comments and suggestions to Council on the plans after a one month exhibition period.</li><li>2. That the works to implement the finalised Streetscape plans mentioned above be referred to Council 2020/2021 budget and capital expenditure program considered for implementation in that financial year.</li><li>3. That Council clarify the budget and capital works expenditure program given the changes to Council's 2020/2021 budgetary position as a result of the impacts from COVID-19 and this be presented to a Councillor Workshop.</li></ol>		
For the Motion:	Councillors Blackmore, Doueihi, Duggan, Hall, Pensabene and Vaccari	
Against the Motion:	Nil	
Plans on notification until 16 September 2020		



### Outstanding Council Resolution Actions

Meeting Date	Subject	Section
2/06/2020 98/20	<b>Crossing Ramps Improved Accessibility for Prams, Wheelchairs etc.</b>	Motions Pursuant to Notice
<b>RESOLVED:</b> (Blackmore / Hall)		
<ol style="list-style-type: none"> <li>1. That Council conduct an audit of all pedestrian crossing ramps across the entire LGA to assess if they are safe for prams, wheelchairs etc. for crossing.</li> <li>2. That a report be prepared with required works, budgetary impacts and possible RMS funding opportunities for the September 2020 Council Meeting or earlier.</li> <li>3. That the audit count nominate those ramps that are flush and those that are slightly elevated.</li> <li>4. That Council's Access Committee be consulted regarding the audit and provided with information as the audit progresses.</li> </ol>		
For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Pensabene and Vaccari		
Against the Motion: Nil		
Report to go to October Council Meeting.		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
5/05/2020	Left Turn Expansion Arthur Street, Strathfield onto Centenary Drive, Homebush West	Motions Pursuant to Notice
76/20		
<b>RESOLVED:</b> (Blackmore / Vaccari)		
<ol style="list-style-type: none"><li>1. That the possibility of Council dedicating land to extend the Left hand turning bay from Arthur Street, Strathfield onto Centenary Drive, Homebush West be discussed at the July Traffic Committee.</li><li>2. That a traffic study be conducted by the RMS also include the extension of the left hand turning bay to improve the road network along Liverpool Road and Underwood Road along Centenary Drive and Homebush Bay Drive.</li><li>3. That funds are sought through either State or Federal grants for these works.</li></ol>		
For the Motion:	Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari	
Against the Motion:	Nil	
Awaiting response from Transport NSW		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
3/03/2020 47/20	Councillor Valedictory	Motions Pursuant to Notice
<b>RESOLVED:</b> (Duggan / Pensabene)		
That interested Councillors be given 5 minutes at the meeting on 7 July 2020 to discuss highlights of their term, and what the role has meant for them.		
For the Motion: Councillors Blackmore, Douelhi, Duggan, Hall, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil		
Deferred until September 2021.		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
3/03/2020 48/20	Council Mobile Office	Motions Pursuant to Notice
<p><b>RESOLVED:</b> (Duggan / Pensabene)</p> <p>1. That Strathfield Council conduct a (weekend or evening) mobile office every quarter commencing in July 2020. The mobile office will provide residents with an opportunity to meet with Councillors and key Council staff to discuss issues important to them, ask questions, and obtain information on Council activities. Future dates and venues to be advertised on Council's media platform, with rates notices, and letterbox delivery in vicinity of the scheduled mobile office.</p> <p>2. That attendance and support of the community to be reviewed after one year.</p> <p>For the Motion: Councillors Doueihi, Duggan, Hall and Pensabene Against the Motion: Councillors Blackmore, Kokkolis and Vaccari</p> <p>The Mayor declared the Motion <b>Carried</b>.</p>		
Deferred until February 2021.		



## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
4/02/2020 31/20	Strathfield Town Centre	Motions Pursuant to Notice
<b>RESOLVED:</b> (Duggan / Pensabene)		
That Council host an evening meeting at the Strathfield Town Hall be held in March/April 2020 to provide the Strathfield community an opportunity to be updated and ask questions regarding planning and development proposals for the Strathfield LGA.		
For the Motion: Councillors Blackmore, Douelhi, Duggan, Hall, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil		
<i>Note: this item was named 'Strathfield Town Centre' in the Agenda.</i>		
On hold due to pandemic.		





## Outstanding Council Resolution Actions

Meeting Date	Subject	Section
3/07/2018 139/18	Pomeroy Street - Former Bowling Club Site	Motions Pursuant to Notice
<b>RESOLVED:</b> (Hall / Pensabene)		
That Council prepare a report on the feasibility of the construction of Community facilities at the Pomeroy St – Former Bowling Club site. The community facility must provide space for a separate Men's shed, Women's Shed and green outdoor space.		
For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil		
Site inspection with Department organised		

**CS3 INVESTMENT REPORT - JULY 2020**

**AUTHOR:** Adora Cubelo, Senior Finance Officer, Finance

**APPROVER:** Melinda Aitkenhead, Director Corporate & Financial Services

**RECOMMENDATION**

That the record of cash investments as at 31 July 2020 be received and noted.

**PURPOSE OF REPORT**

To submit Council's record of cash investments as at 31 July 2020 pursuant to Clause 212 of the *Local Government (General) Regulation 2005*.

**REPORT**

Investment Portfolio as at 31 July 2020

Term Deposits	Rating	Investment Date	Maturity Date	Interest Rate	Amount (\$)
AMP	A2	17/02/2020	17/08/2020	1.80%	2,000,000
AMP	A2	9/03/2020	7/09/2020	1.55%	2,000,000
AMP	A2	1/06/2020	29/09/2020	1.40%	2,000,000
Auswide	A2	24/02/2020	24/08/2020	1.65%	1,000,000
Auswide	A2	10/06/2020	7/12/2020	1.20%	2,000,000
Auswide	A2	3/03/2020	31/08/2020	1.65%	2,000,000
Macquarie Bank	A1	25/05/2020	24/08/2020	0.80%	1,000,000
ME Bank	A2	25/05/2020	24/08/2020	1.20%	2,000,000
ME Bank	A2	25/05/2020	24/08/2020	1.20%	2,000,000
National Bank	A1+	1/06/2020	29/09/2020	0.91%	2,000,000
National Bank	A1+	30/06/2020	28/10/2020	0.85%	4,000,000
Bank of Queensland	A2	25/05/2020	24/08/2020	1.05%	3,000,000
Bank of Queensland	A2	10/06/2020	9/11/2020	1.00%	3,000,000
Bank of Queensland	A2	23/06/2020	23/11/2020	1.00%	2,000,000
					<b>\$30,000,000</b>

## Investment Report - July 2020 (Cont'd)

## Investment Portfolio as at 31 July 2020

Call Accounts	Rating	Term	Interest Rate	Amount
CBA General Fund	A1+	At Call	0.00%	716,653
CBA Business Online Saver	A1+	At Call	0.25%	1,255,758
AMP	A2	At Call	0.70%	112,084
TCorp IM Cash Fund	A1+	At Call	0.71%	2,103,449
				<b>\$4,187,944</b>

**Total Investments****1.06%****\$34,187,944**

In accordance with Council's Investment Policy the following charts demonstrate the cash and investments held as at the end of the month in relation to each credit rating category and maturity term.

Below is a table showing the restrictions placed on the cash and investments held:

Investments Represented by	as at 31 July 2020 (\$)
<b>Externally Restricted Reserves</b>	
Domestic Waste Management	2,614,581
Unexpended Grants	1,000,210
Section 94	12,787,269
Stormwater Management	411,930
<b>Total Externally Restricted Reserves</b>	<b>16,813,990</b>
<b>Internally Restricted Reserves</b>	
Plant Replacement	1,129,614
ELE	1,285,159
Deposits	8,773,295
Adshel	270,000
Technology	190,684
Carry Forwards	37,621
Future Major Expenditure	926,570
Parkscape Improvements	29,000
Risk Management	195,362
Election	228,510
<b>Total Internally Restricted Reserves</b>	<b>13,065,815</b>
<b>Total Restricted Reserves</b>	<b>29,879,805</b>
Unrestricted	4,308,139
<b>Total Investments</b>	<b>34,187,944</b>

^ The amounts as at 31 July 2020 are subject to change given that the annual financial statements haven't been completed.

\* Unrestricted funds, whilst not subject to a restriction for a specific purpose, are fully committed via Council's adopted Operational Plan.

**Investment Report - July 2020 (Cont'd)**

The Reserve Bank of Australia's official cash rate remains at 0.25% for the month of July 2020. Council's investment portfolio is returning an average of 1.06% as at 31 July 2020 which is 0.96% above the 90 day BBSW benchmark of 0.10%.

Council has earned interest revenue totaling \$33,482 as at 31 July 2020, being 4.21% of the original projected budget.

**Certification – Responsible Accounting Officer**

The Chief Executive Officer hereby certifies that the investments listed above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

**REFERRAL FROM OTHER DEPARTMENT**

The current Investment Policy will be reviewed to confirm that the current policy remains consistent with the Ministerial Investment Order and guidelines issued by the Office of Local Government. A recommendation will be made in respect of any changes to the list of approved investments or credit limit frameworks to the next meeting of the Audit, Risk and Improvement Committee.

**FINANCIAL IMPLICATIONS**

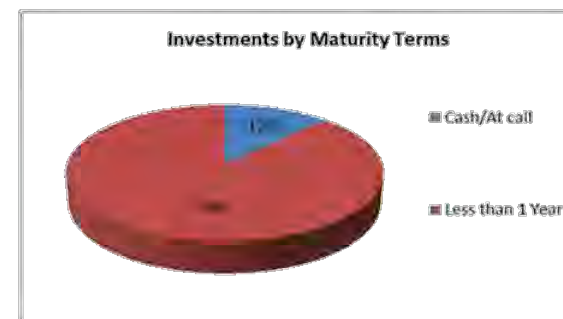
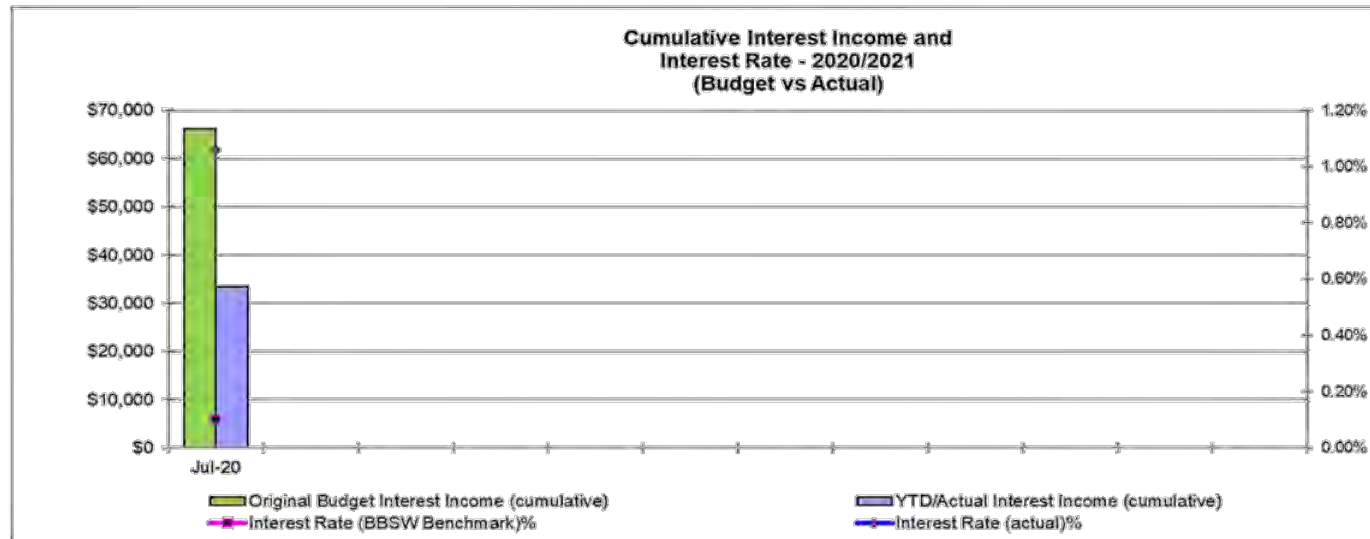
There are no financial implications.

**ATTACHMENTS**

1. Investment Charts July 2020

# ATTACHMENT 1

## INVESTMENTS - July 2020



**CS4 COUNCILLOR NUMBERS FOR 2021-2024 TERM OF OFFICE**

**AUTHOR:** Melinda Aitkenhead, Director Corporate & Financial Services

**APPROVER:** Henry T Wong, Chief Executive Officer

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**RECOMMENDATION**

That Council retain the current number of 7 Councillors (one of whom is the Mayor) for the 2021-2024 Council term of office.

**PURPOSE OF REPORT**

The purpose of this report is to enable Council to determine the number of Councillors for the 2021-2024 Council term.

**REPORT**

In accordance with section 224(2) of the *Local Government Act 1993* (the Act), states:

- 1) *A council must have at least 5 and not more than 15 councillors (one of whom is the mayor).*
- 2) *Not less than 12 months before the next ordinary election, the council must determine the number, in accordance with subsection (1), of its councillors for the following term of office.*
- 3) *If the council proposes to change the number of councillors, it must, before determining the number, obtain approval for the change at a constitutional referendum.*

Council must determine the number of Councillors for the 2021-2024 Council term of office not less than 12 months before the next ordinary election.

Under section 224 of the Act, Council is therefore to determine the number of Councillors for the term of office to follow the next local government election which is scheduled for September 2021. Strathfield Municipal Council currently has seven (7) Councillors, one of whom is the Mayor.

If Council proposes to change the number of Councillors, approval must be obtained via a constitutional referendum. A constitutional referendum may be taken on any Saturday, including the Saturday of an ordinary election. A decision made at a constitutional referendum binds the Council until changed by a subsequent constitutional referendum.

No provision has been made to hold a constitutional referendum to seek approval for a change to the number of Councillors.

Accordingly, there being no reason to propose an increase or decrease to the number of Councillors for the next term of office, this report recommends Council retain the current number of Councillors for the 2021-2024 term of office.

**Councillor Numbers for 2021-2024 Term of Office (Cont'd)****FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

There are no attachments for this report.



**DEU1            REPORT ON SUBMISSIONS - GREYWATER SYSTEMS**

**AUTHOR:**        George Andonoski, Specialist Strategic Planner

**APPROVER:**    Stephen Clements, Deputy CEO and General Manager Planning,  
Environment and Urban Services

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**RECOMMENDATION**

1. That Council note there were no submissions received during the exhibition period and amendments to the Strathfield Consolidated Development Control Plan 2005 become effective once a Public Notice is placed on Council's website.

**PURPOSE OF REPORT**

This report provides an overview of the public exhibition of the amendments to the Strathfield Consolidated Development Control Plan 2005 (SCDCP 2005). More specifically, amendments to;

- General Introduction
- Part A – Dwelling Houses
- Part B – Dual Occupancy Housing
- Part C – Multiple Unit Housing

**REPORT**

This report provides an overview of the public exhibition of the amendments to the Strathfield Consolidated Development Control Plan 2005 (SCDCP 2005).

Council, at its meeting of 7 July 2020, considered a report on greywater systems and the inclusion of draft controls within the Strathfield Consolidated DCP 2005 and resolved as follows;

*"129/20  
RESOLVED*

- 1. That the draft Controls be endorsed by Council for inclusion in the Strathfield Consolidated Development Control Plan 2005.*
- 2. That the draft amendments be publicly exhibited for a minimum of 28 days.*
- 3. That following the exhibition period, a report be provide back to Council advising of the outcome of the exhibition.*
- 4. That this apply only to new dwellings and also residential flat buildings."*

**Public Exhibition of Strathfield Consolidated Development Control Plan 2005**

In accordance with Council's resolution dated 7 July 2020, the amendments to the SCDCP 2005, more specifically the general introduction and Parts A, B and C were exhibited for a minimum period of 28 days in accordance with the *Environmental Planning and Assessment Act 1979* and *Regulations 2000*.

As part of the exhibition of the amendments to the DCP and Parts, the following were undertaken:

**Report on Submissions - Greywater Systems (Cont'd)**

- Notification of the exhibition on Council's website under the Public Notices section on 16 July 2020
- Provision of the public notice and exhibition documentation, including the Council minutes and copies of the Draft DCP amendments on Council's website and inviting comments/submissions from 16 July to 14 August 2020; and
- Information on the exhibition of the proposed amendments on Council's eNews.

During the exhibition period, no submissions were received.

**CONCLUSION**

Following the exhibition, it is recommended that the amendments to the Strathfield Consolidated DCP 2005, in particular;

- General Introduction
- Part A – Dwelling Houses
- Part B – Dual Occupancy Housing
- Part C – Multiple Unit Housing

be adopted as exhibited.

Once adopted, the amendments will become effective from the date of the Public Notice appearing in the local newspaper.

Further to this, appropriate conditions of consent for new dwellings and residential flat buildings requiring greywater systems will be incorporated into Strathfield Council's Standard Development Conditions.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

There are no attachments for this report.

**DEU2 RECYCLE SMART**

**AUTHOR:** Daniella MacDowell, Environmental Project Officer - Waste

**APPROVER:** Stephen Clements, Deputy CEO and General Manager Planning,  
Environment and Urban Services

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**RECOMMENDATION**

That Council consider the options offered by "Recycle Smart".

**PURPOSE OF REPORT**

To present information on the Recycle Smart company and to consider potential services available.

At the Council Meeting of 4 August 2020, Council resolved:

"140/20

RESOLVED

*That Council report to the October Ordinary Council Meeting on the introduction of the Recycle Smart company as a new Recycle Program for Strathfield LGA."*

**REPORT**

This report has been prepared with information regarding the Recycle Smart company considering services provided, costs, reviews from other Councils as well as current Waste Education Programs and Campaigns at Strathfield.

The Recycle Smart Company provides two services, and is currently working with five Councils (Randwick, Canada Bay, Waverly, Sutherland Shire and Noosa). The two services provided are as follows:

**Educational Service:** An Application that can be downloaded for free by residents and users can discover how to recycle more than 250 different items, as well as information about their local Councils' Waste Management Services. The cost for Council to have access to the Application is \$4,000.00 (+GST)/Year. Randwick, Waverly, Sutherland Shire and Noosa Councils currently provide this service through the Recycle Smart Application.

**PickUp Service:** Pickup of soft plastics, e-waste, clothes and problem waste (i.e. paint) at resident's address. They work on the collection logistics, picking waste up and dropping off at different recycling facilities and charities. The cost for Council to provide this service is: \$5,000 (+GST)/Month. The company also charges \$2.00/pick up from the residents on top of Council's monthly fee. Councils currently with this Service are Randwick, Sutherland Shire and Canada Bay Councils.

Therefore, the total cost for Council for providing both services is \$64,000.00 per year. Randwick and Sutherland Shire Councils provide both options.

Major issues raised by Councils already working with the Recycle Smart company were:

**Recycle Smart (Cont'd)**

- There is a need to have a population profile that heavily uses the Application, otherwise the cost per collection is too high and the cost for the service cannot be justified by the amount of waste collected. Canada Bay Council, for example, is paying \$5,000 per month for an average of 80-100 collections booked on the Application, thus the cost for collection will vary from \$50 – \$62.50.
- Council is investigating the cost of their own Application.

Major benefits raised by Councils already working with the Recycle Smart company were:

- Easy access for residents to information regarding the waste calendar, waste events, Council's waste services and how to better recycle. The Recycle Smart marketing team promotes waste related causes and movements for better recycling (such as Plastic Free July and Clean Up Australia Day).
- Council has access to the Application at the backend and can promote services, events and workshops as well as any important information/pop up messages about events or problems in waste collections at an additional cost.
- The service provides unlimited pick ups and quick responses (at Canada Bay they do a collection 1 or 2 days after the resident has booked a collection on the Application).
- Council can get monthly reports providing information for educational purposes. If Council also hires pick up service, report results are also provided.

**FINANCIAL IMPLICATIONS**

Proposed Expenditure – 3 Options:


- **Option 1:** Educational Service: AU\$ 4,000.00 (+GST)/year
- **Option 2:** Pick Up Service: AU\$ 60,000.00 (+GST)/year
- **Option 3:** Both Services: AU\$ 64,000.00 (+GST)/year

Funding has not been provided in the current budget for this purpose. Should Council approve the expenditure, the source of funding will need to be identified in the budget.

**ATTACHMENTS**

1. Recycle Smart


# ATTACHMENT 1

[Residents](#)[Workplaces](#)[Councils](#)[About Us](#)[SIGN UP](#)

RecycleSmart (RS) works with Councils and businesses to help communities benefit from the economic and environmental advantages of recycling and resource recovery.

Recycling isn't just the right thing to do, it also makes economic sense. Each month, we help councils save thousands by diverting thousands of tonnes from ending up in landfill. To find out more get in touch [info@recyclesmart.com](mailto:info@recyclesmart.com)

[Contact Us](#)[Discover more](#)



### Why partner with RecycleSmart?

First and foremost, your residents want this! They're environmentally engaged and looking for easy ways to up their recycling game.

- Communicate new Council information directly to your community members, instantly and efficiently.
- Digitalise all existing material related to waste management, through a dedicated customised page for your council.
- Cut Council costs significantly by changing community behaviour 'at the bin'.
- Receive valuable reports on a monthly, quarterly and yearly basis.

## PickUp Service

- **What we do:** RecycleSmart provides a convenient, cost effective and reliable waste management service for residents.
- **What we collect:** we help people recycle materials such as soft plastics, wearable clothing, e-waste and problem waste directly from their home.

## Educational Platform

- **What it is:** The RecycleSmart app is Australia's most comprehensive recycling database. It has been downloaded more than 100,000 times. Its basic information are available for free to over 550 Councils in Australia.
- **How it works:** It allows users to easily select between or search waste categories, for example Plastics, Glass, Batteries, Household. It shows what is the right bit or location to dispose of more than 250 different items.

### For Premium Membership councils there are few other functions available:

- **Calendar:** Partner councils can avail of the calendar function, allowing councils to notify their users when to put the bins out or to inform them of upcoming events. The RecycleSmart team will assist in setting it up and each partner council will be able to change it at any time.
- **Push notification:** this function allows partner councils to send notifications directly to residents in your council (reminding them of selected information, like chemical household pick up, etc)
- **Tell your council:** this function allows users to report issues to their council, like illegal dumping, broken bins, etc.
- **Manage in-app information:** councils have full control of the information provided in the app regarding their council. This allows councils to tailor the service to best serve their users.



## PickUp Service Sample Report

Total PickUps

## Educational Platform Sample Report

Monthly Report

### PickUp Service

Pickup Service: we pickup soft plastics, e-waste, clothes and problem waste right from your resident's door. It's convenient, cost effective and reliable.

COST: \$5,000 Australian Dollars (+GST), per month.

### Educational Service

Our app is Australia's most comprehensive recycling database and has been downloaded more than 100,000 times. Users can discover how to recycle more than 250 different items, as well as find out information about their local council's waste management services.

COST: \$4,000 Australian Dollars (+GST), per year.

### Our Partner Councils

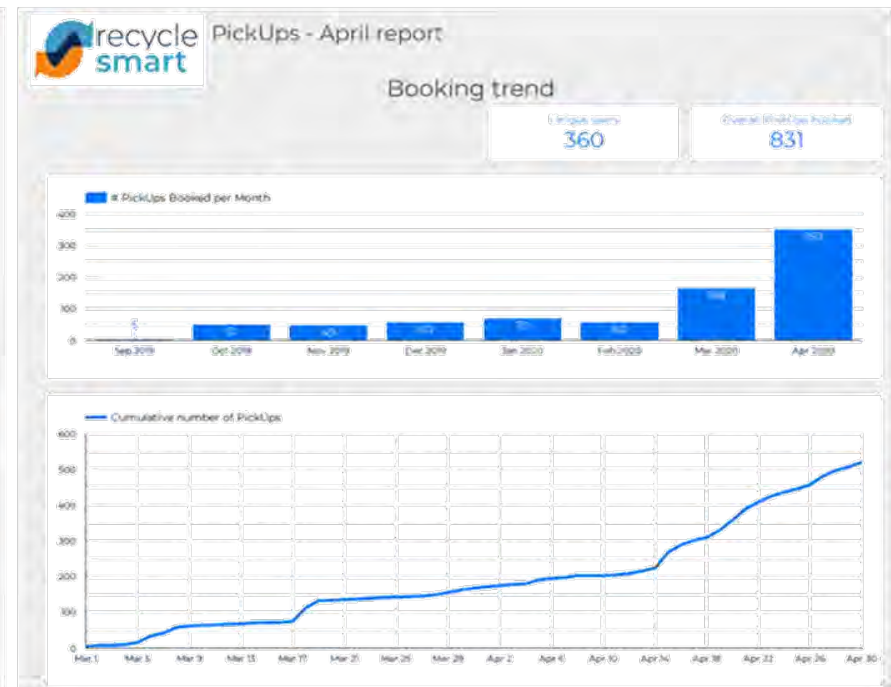


### Our Partner Councils





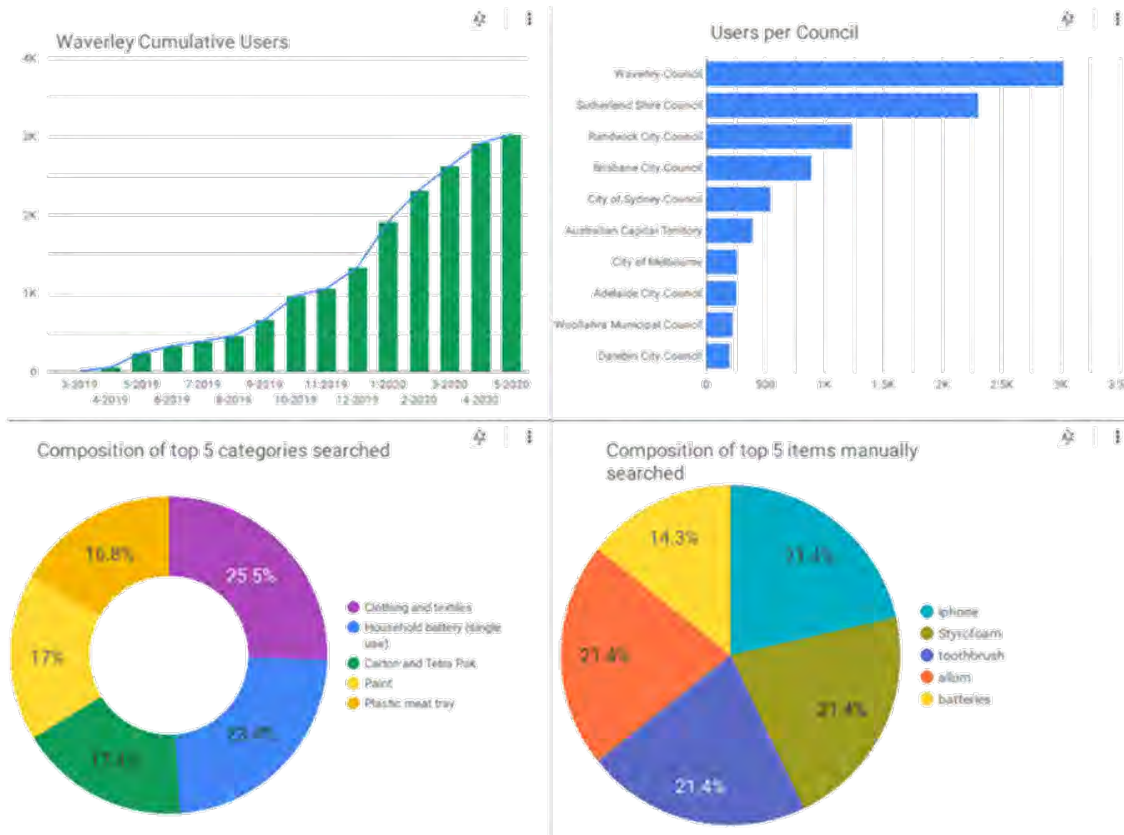
# PickUp Service Sample Report



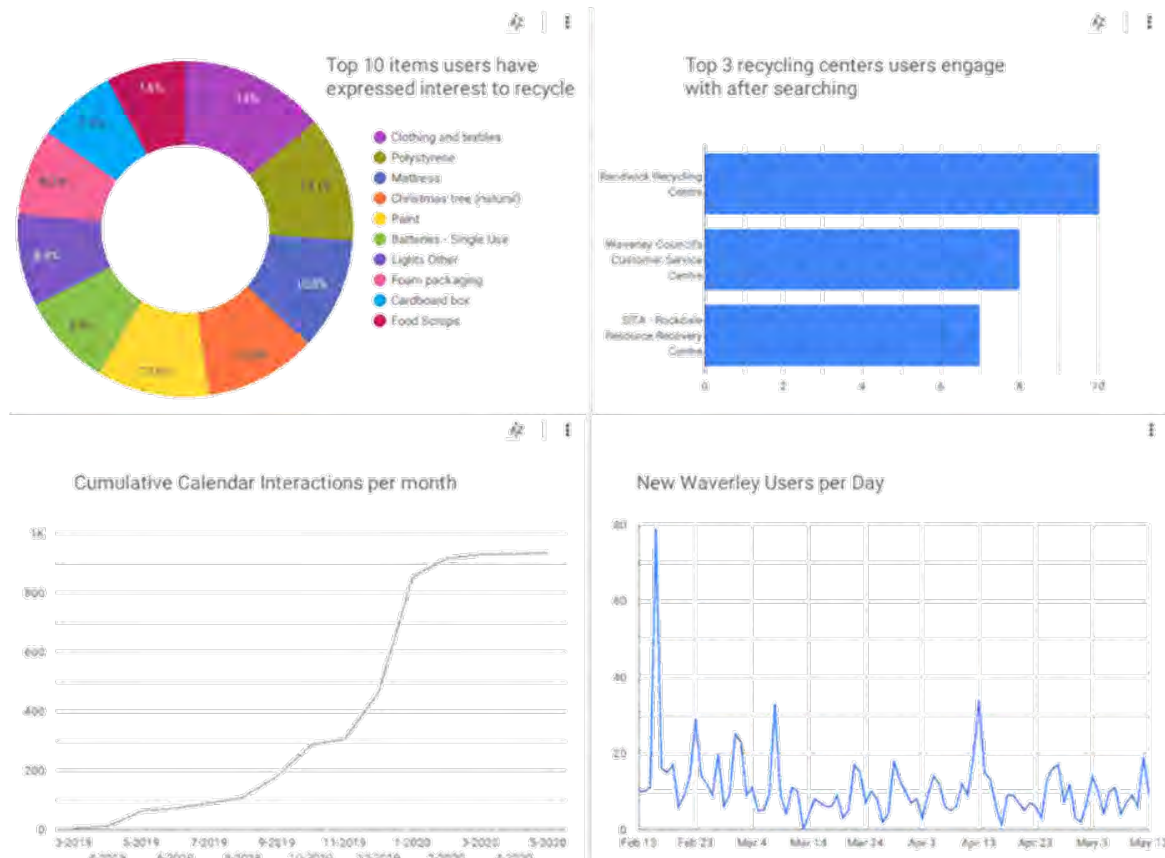
# PickUp Service Sample Report



# Educational Platform Sample Report



# Educational Platform Sample Report



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**DEU3 PUBLIC TOILET - HOMEBUSH WEST SHOPPING DISTRICT**

**AUTHOR:** Patrick Wong, Manager, Environment, Sustainability and Compliance

**APPROVER:** Stephen Clements, Deputy CEO and General Manager Planning,  
Environment and Urban Services

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**RECOMMENDATION**

That Council in the 2021-22 financial year, allocate funds to install a public toilet on the northern side of The Crescent adjacent to the stairs leading from the Railway Station.

**PURPOSE OF REPORT**

To present a suitable location for installing a public toilet in the Homebush West Shopping District.

At the Council Meeting of 4 August 2020, the following was resolved:

"1/20

*RESOLVED: (Pensabene / Duggan)*

- 1. That Strathfield Council report to the September Ordinary Council Meeting on the possible location, installation and financial implications of a public toilet in the Homebush West Shopping District.*
- 2. That the Homebush West Business Chamber be consulted for any further ideas for the location and should be considered in the report."*

**REPORT**

Following Council's resolution, an investigation was undertaken to determine a suitable location for a Public toilet facility in the Homebush West Shopping Precinct.

The most suitable pre-fabricated public toilet facility is the Excloo Self Cleaning Jupiter Single Toilet at a cost of \$130,000 plus \$25,000 for delivery and installation.

The facility is connected to the sewer and is self-cleaning. It is 3.4m in width and 2.3m in depth.

It is proposed to locate the toilet on the northern side of The Crescent adjacent to the stairs leading from the Railway Station. Hours of operation and access to the toilet can be controlled by Council.

We have spoken to Dr Tang from the Homebush West Chamber of Commerce on 20 August 2020 who advised Council that he has no objection to the siting of the public toilet as shown on the attached plans.

**CONCLUSION**

That Council install an Excloo Jupiter Single Self-Cleaning Toiler Facility on the northern side of The Crescent in the Homebush West Shopping Precinct.

**Public Toilet - Homebush West Shopping District (Cont'd)****FINANCIAL IMPLICATIONS**

Unbudgeted Expenditure: \$155,000.

**ATTACHMENTS**

1. Excloo Jupiter Intelligent Toilet System Pamphlet
2. Excloo Jupiter Intelligent Toilet System Location Map

# ATTACHMENT 1





## OUR MOST VERSATILE MODEL THE JUPITER DESIGN

**Perfect for Parks and Urban Streetscapes**  
offering the greatest level of customisation

### FAST FACTS

#### Arrives Fully Assembled

The concrete floor is integrated with the frame and arrives ready to be connected to prepared strip foundations making site works quick and easy.

#### After Sales Support

Our experts are just a free-phone call away. Exeloo also coordinates a broad network of service technicians ready to assist. See our website for a list of Exeloo approved technicians.

#### Built to Last

The **JUPITER** unit is crafted from internally and externally galvanised heavy duty steel framing with compressed fibre cement sheet for exceptional durability.

Our components are manufactured from high grade stainless steel and recessed into the wall space for industry leading resilience to vandalism and wear.

## 4 GREAT REASONS TO CHOOSE AN EXELOO JUPITER

1

#### Customise To Your Project Requirements

Our **JUPITER** units can be configured as single cubicle or multi-cubicle layouts. Exeloo also manufactures Dry Vault units for remote locations.

2

#### Tailor Fit Out To Your Budget

Exeloo models can be customised to a basic manual **BRONZE** level fit out right through to a fully automated **PLATINUM** level specification that delivers a virtually touchless environment and a cubicle Auto-Wash feature.

3

#### Relocatable

A fully integrated modular construction system means the unit can be disconnected from services and relocated if needed. This preserves the asset investment minimising demolition and re-construction costs.

4

#### Compact Design

A multiple cubicle **JUPITER** unit is 5.5 x 2.3m in size. This small footprint is perfect for any situation where space is a premium.



Exeloo AU 1800 501 069

INTELLIGENT PUBLIC TOILET SYSTEMS

[www.exeloo.com](http://www.exeloo.com)

Auckland, New Zealand | Sydney, Australia | Melbourne, Australia | San Luis Obispo, USA





### INTERIOR FIT OUT FEATURES

Exeloo public toilets can be configured to meet almost any budget or project requirement. Start with a BRONZE, SILVER, GOLD or PLATINUM level specification and choose from our comprehensive list of fit out options to get the best match for your project needs. Below are some examples of fit out options available.



RECESSED BABY CHANGING TABLE



TOUCH FREE SENSOR OPERATED BASIN

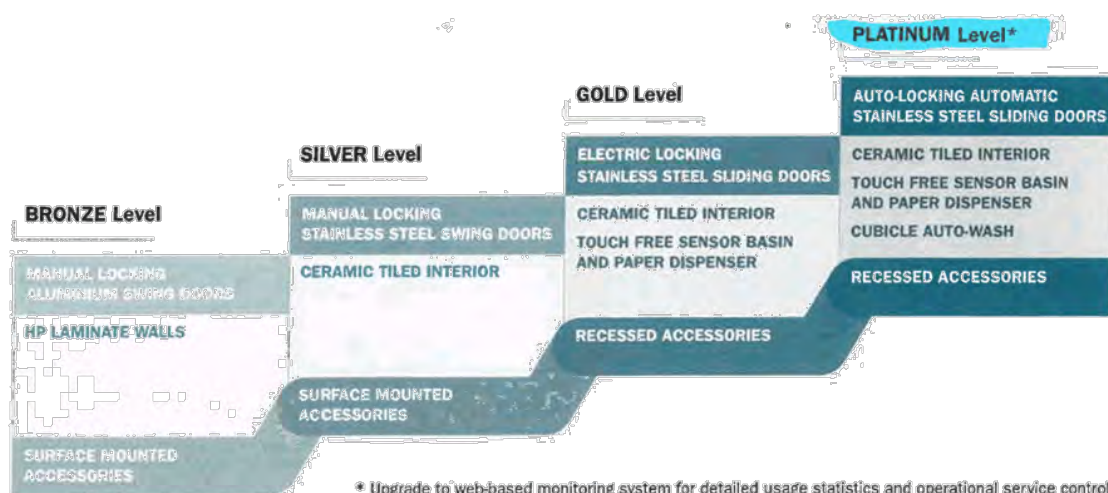


AUTO WASH AND FLOOR DRYING



RECESSED AUTOMATIC PAPER DISPENSER

### FIT OUT LEVELS



00076 AU Unit Information Sheet - Jupiter - Issue 1.0 Feb 2019

Exeloo AU 1800 501 069

INTELLIGENT PUBLIC TOILET SYSTEMS

[www.exeloo.com](http://www.exeloo.com)

Auckland, New Zealand | Sydney, Australia | Melbourne, Australia | San Luis Obispo, USA



# ATTACHMENT 2





Projections: GDA94 / MGA zone 56

Date: 25/08/2020

Created By: Sherie Sharmin



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Web: [www.strathfield.nsw.gov.au](http://www.strathfield.nsw.gov.au)

## EXCLOO Position Map

Map Scale: 1:543

**CS1 DEPUTY MAYORAL ELECTION**

**AUTHOR:** Cathryn Bush, Executive Manager Administration Services

**APPROVER:** Melinda Aitkenhead, Director Corporate & Financial Services

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**RECOMMENDATION**

1. That Council conduct the election of the Deputy Mayor by open voting.
2. That Council elect the Deputy Mayor for the 2020-2021 term.
3. That the Returning Officer conduct the election in accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*.

**PURPOSE OF REPORT**

To detail the procedures for the conduct of the election of the Deputy Mayor for the 2020-2021 term.

**REPORT**

Election of Deputy Mayor

Section 231 of the Act provides:

- (a) *The councillors may elect a person from among their number to be the Deputy Mayor.*
- (b) *The person may be elected for the mayoral term or a shorter term.*
- (c) *The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.*
- (d) *The councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this section or if no Deputy Mayor has been elected.*

The procedure to be followed for electing a Deputy Mayor is the same as that used for electing the Mayor (in 2019) and a nomination form for the position of Deputy Mayor has already been distributed on 4 August 2020, additional copies can also be obtained from the Returning Officer.

Procedure for the Deputy Mayor Election - Local Government (General) Regulation 2005 - Schedule 7

- a. The General Manager (or a person appointed by the general manager) is the Returning Officer.

**Deputy Mayoral Election (Cont'd)**

- b. A councillor may be nominated without notice. The nomination is to be made in writing by two or more councillors, one of whom may be the nominee. Nomination forms can be obtained from the Returning Officer. The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- c. The nomination is to be delivered or sent to the Returning Officer.
- d. The Returning Officer is to announce the names of the nominees at the council meeting at which the election is to be held.
- e. If only one councillor is nominated, that councillor is elected.
- f. If more than one councillor is nominated, council must resolve whether the election is to proceed by:
  - (i) preferential ballot, or
  - (ii) ordinary ballot, or
  - (iii) open voting.
- g. Preferential ballot and ordinary ballot will be secret ballots, open voting means voting by show of hands or similar means.
- h. If the election is to be held by ordinary or preferential ballot it shall be conducted by the preparation, marking and counting of the ballot papers in the presence of the Council. Clause 5 of Schedule 7 of the Regulation provides:

*“If the election proceeds by ordinary ballot, the returning officer is to decide the manner in which votes are to be marked on the ballot papers.”*

(Usual practice is to place a one (1) in the square opposite the name of your favoured candidate).

- i. Clause 6 of Schedule 7 deals with an election involving two (2) candidates and provides:
  - (1) *If there are only 2 candidates, the candidate with the higher number of votes is elected.*
  - (2) *If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.*

**NOTE:** To choose a candidate by lot, the names of the candidates who have equal numbers are written on similar slips of paper by the returning officer, the slips are folded by the returning officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the Returning Officer and the **candidate whose name is on the drawn slip is chosen** (Clause 12).

**Deputy Mayoral Election (Cont'd)**

- j. Clause 7 of Schedule 7 deals with an election involving three (3) or more candidates and provides:

Count – three (3) or more candidates

- (1) If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.*
- (2) If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.*
- (3) If, after that, 3 or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only 2 candidates remain.*
- (4) A further vote is to be taken of the 2 remaining candidates.*
- (5) Clause 6 of Schedule 7 then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.*
- (6) If at any stage during a count under subclause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.*

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

There are no attachments for this report