

# COUNCIL MEETING AGENDA

Strathfield Municipal Council

**Tuesday 3 December 2019**

6:30pm  
Council Chambers  
65 Homebush Road, Strathfield

## **OPEN FORUM**

Open Forum is held during each Council Meeting to enable any person to address Council without notice on any matter NOT included in the Agenda of the meeting.

Speakers must give their name and address and are permitted five minutes to address council.

Members of the public are not permitted to make personal comments concerning Councillors, staff or other members of the public or engage in disorderly or offensive conduct at a meeting. Unacceptable conduct may result in rescinding speaking rights or expulsion from the meeting.

All comments made in Open Forum are recorded.

## **Recording of Council Meetings**

*Persons in the gallery are advised that under the Local Government Act, 1993 a person may NOT tape record the proceeding of a meeting of a council or committee without the authority of the council or committee. "Tape record" includes a video camera and an electronic device capable of recording speech.*

*Mobile phones must be turned off so as not to disrupt the meeting. Anyone, including Councillors, found using a mobile phone will be told to leave the meeting immediately and for the duration of the said meeting.*

*An audio recording of this meeting will be taken for minute taking purposes as authorised by the Local Government Act.*

*This meeting is live streamed on Council's website to allow the community to follow Council debates and decisions without the need to attend meetings in person. Members of the public attending or speaking at a meeting agree to have their image, voice and personal information (including name and address) recorded and publicly broadcast. Strathfield Council does not accept liability for any defamatory remarks or inappropriate comments that are made during the course of a meeting. Any part of the meeting that is held in closed session will not be streamed.*

**TABLE OF CONTENTS**

Item	Page No.
<b>1. Prayer</b>	
<b>2. Recognition of Traditional Custodians</b>	
<b>3. Apologies</b>	
<b>4. Open Forum</b>	
<b>5. Declarations of Pecuniary or Conflict of Interest (Nature of interest to be disclosed)</b>	
<b>6. Confirmation of Minutes</b>	
Ordinary Council Meeting 5 November 2019.....	5
<b>7. Acknowledgements</b>	
7.1 Acknowledgement 100th Birthday - Mr Cyril Clymo .....	14
<b>8. Deferred/outstanding matters awaiting report</b>	
Nil	
<b>9. Mayoral Minute(s) in accordance with Council's Code of Meeting Practice</b>	
Nil	
<b>10. Councillors' Questions to the Mayor (submitted in writing in accordance with Council's Code of Meeting Practice)</b>	
Nil	
<b>11. Questions With Notice</b>	
Nil	
<b>12. Reports from Committees</b>	
12.1 Report from Traffic Committee Meeting on 19 November 2019. ....	15
<b>13. Motions Pursuant to Notice</b>	
13.1 Pedestrian Crossing - Hampstead Road, Homebush West - Councillor Nella Hall .....	39
13.2 Council Support for the Australian Drought Appeal - Councillor Gulian Vaccari and Councillor Stephanie Kokkolis.....	40
13.3 Council Membership of the Australian Local Government Women's Association - Councillor Karen Pensabene.....	41
13.4 Creation of a Strathfield Council Multicultural Committee - Councillor Karen Pensabene.....	42

13.5	Support of Local Government NSW 'Save Our Recycling Campaign' - Councillor Karen Pensabene .....	43
13.6	Climate Change Policy and Strategy - Councillor Maryanne Duggan .....	45
13.7	International Day of People with a Disability 2019 - Councillor Maryanne Duggan.....	47
13.8	Donation to 'Symphonia Jubilate Outback' Initiative - Councillor Maryanne Duggan.....	48

**14. General Business****Office of the CEO Reports**

Nil

**Corporate Services Reports**

CS1	Investment Report as at 31 October 2019 .....	49
CS2	Current Status of Council Resolutions .....	54

**Development Environment and Urban Services Reports**

DEU1	Community Participation Plan - Outcome of Exhibition .....	68
------	--	----

**People, Place and Civic Services Reports**

Nil

**15. Matters of Urgency in Accordance with Clause 241 of the Local Government  
General Regulation, 2005****16. Closed Session**

Nil

HENRY T WONG  
CHIEF EXECUTIVE OFFICER

# **MINUTES**

**Council Meeting**  
**5 November 2019**

Minutes of the Council Meeting of Strathfield Municipal Council held on 5 November 2019, in the Council Chambers, 65 Homebush Road, Strathfield.

**COMMENCING:** 6:30pm

**PRESENT:** Councillor Matthew Blackmore  
Councillor Antoine Doueihi  
Councillor Maryanne Duggan  
Councillor Nella Hall  
Councillor Gulian Vaccari  
Councillor Stephanie Kokkolis

**STAFF:** Henry Wong, Chief Executive Officer  
Anthony Hewton, GM, People Place & Civic Services  
Stephen Clements, Deputy CEO, GM Planning, Environment & Urban Services  
Melinda Aitkenhead, Director - Corporate and Financial Services  
Jenny Nascimento, Executive Manager, Financial Service and Chief Financial Officer  
David McQuade, Senior Governance Officer

1. **OPENING:** The Prayer was read.

2. **RECOGNITION OF TRADITIONAL CUSTODIANS:** The Recognition was read.

3. **APOLOGIES**

Councillor Karen Pensabene.

4. **OPEN FORUM**

Mrs Bozica Despotov addressed the meeting to discuss an unresolved complaint regarding a Council tree.

Dr Robyn Pogmore addressed the meeting to discuss Development Application procedures.

5. **PECUNIARY INTEREST /CONFLICT OF INTEREST**

Councillor Hall declared a conflict of interest, non-significant non-pecuniary, in item 13.9 *Cycle Infrastructure – Draft Strathfield Strategic Planning Statement*.

## 6. CONFIRMATION OF MINUTES

154/19

**RESOLVED:** (Hall / Duggan)

That the minutes of the Ordinary Council Meeting meeting held on 1 October 2019, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

*Voting on this item was unanimous*

## 7. ACKNOWLEDGEMENTS

### 7.1 Mr Colandavelu Narayanasuwami Book Launch – Managing Development; People, Policies and Institutions

155/19

**RESOLVED:** (Hall / Duggan)

That Council acknowledge and congratulate long term Strathfield Council resident Mr Colandavelu Narayanasuwami's successful book launch of '*Managing Development; People, Policies and Institutions*'.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

## 8. DEFERRED/OUTSTANDING MATTERS AWAITING REPORT

Nil.

### PRESENTATION OF THE 2018/2019 FINANCIAL STATEMENT BY THE NSW AUDIT OFFICE

#### CS2 2018/19 Financial Statements

156/19

**RESOLVED:** (Hall / Duggan)

That the 2018/19 Financial Statements and Auditor's Report be received and noted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

Ms Reiky Jiang, Director, Financial Office of NSW addressed the meeting to summarise the findings of the audit and Council's financial performance.

**9. MAYORAL MINUTE(S) IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE**

**9.1 Mayoral Minute No 10/19 Change of Meeting Date**

The Mayor **withdrew** the Mayor Minute.

**10. COUNCILLORS' QUESTIONS TO THE MAYOR (SUBMITTED IN WRITING IN ACCORDANCE WITH COUNCIL'S CODE OF MEETING PRACTICE)**

Nil.

**11. QUESTIONS WITH NOTICE**

Nil.

**12. REPORTS FROM COMMITTEES**

**12.1 Report from Strathfield Youth Engagement Advisory Committee Meeting on 23 October 2019**

**157/19**

**RESOLVED:** (Hall / Kokkolis)

That the minutes of the Strathfield Youth Engagement Advisory Committee Meeting held on 23 October 2019 be noted and the recommendations be adopted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

**13. MOTIONS PURSUANT TO NOTICE**

**13.1 Moratorium on New Residential Planning Proposals – Councillor Nella Hall**

**MOVED:**

That Council write to the Minister for Planning and request a moratorium on planning proposals for the Strathfield Local Government Area until the completion of the adoption of the Local Environmental Plan due to be completed in 2021.

**158/19**

**RESOLVED:** (Hall / Duggan)

That Council write to the Minister for Planning and request a moratorium on planning proposals for the Strathfield Local Government Area until the completion of the adoption of the Local Environmental Plan due to be completed in 2021.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

### **13.2 Popularly Elected Mayor Referendum - Councillor Nella Hall**

Councillor Hall **withdrew** the Notice of Motion.

### **13.3 Possible New Greenspace Loftus Lane, Homebush – Councillor Matthew Blackmore**

MOVED:

That a report be prepared for the February 2020 Ordinary Council Meeting in relation to a possible new greenspace where Loftus Lane, Homebush currently exists (between Crane Street and Loftus Crescent, Homebush).

The report to include an implementation plan, budgetary implications, benefit to the community and possible designs.

**159/19**

**RESOLVED:** (Blackmore / Hall)

That a report be prepared for the February 2020 Ordinary Council Meeting in relation to a possible new greenspace where Loftus Lane, Homebush currently exists (between Crane Street and Loftus Crescent, Homebush).

The report to include an implementation plan, budgetary implications, benefit to the community and possible designs.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

### **13.4 Bridge Road Safety Improvements – Councillor Matthew Blackmore**

MOVED:

1. That a report be prepared for the next Traffic Committee in relation to the intersection of Bridge Road, Smallwood Avenue and Loftus Crescent, Homebush.
2. That the report investigates the following:
  - Possibility of a roundabout
  - Improvements to the pedestrian safety on Smallwood Avenue and Loftus Crescent informal crossings
  - Improvements to visibility due to rise upon entry and exit of the railway bridge
  - Budget implication
  - Possible grant funding available
3. That Council write to the State Member for Strathfield The Hon. Jodi McKay MP and the Minister for Transport and Roads The Hon. Andrew Constance MP to request assistance in funding these necessary safety upgrades.

**160/19**

**RESOLVED:** (Blackmore / Hall)

1. That a report be prepared for the next Traffic Committee in relation to the intersection of Bridge Road, Smallwood Avenue and Loftus Crescent, Homebush.
2. That the report investigates the following:
  - Possibility of a roundabout
  - Improvements to the pedestrian safety on Smallwood Avenue and Loftus Crescent informal crossings
  - Improvements to visibility due to rise upon entry and exit of the railway bridge
  - Budget implication
  - Possible grant funding available
3. That Council write to the State Member for Strathfield The Hon. Jodi McKay MP and the Minister of Transport and Roads The Hon. Andrew Constance MP to request assistance in funding these necessary safety upgrades.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

### **13.5 Strathfield Connector Belfield Route Reinstatement – Councillor Matthew Blackmore**

**MOVED:**

1. That Strathfield Council reinstate a Belfield Route in the Strathfield Connector bus route before the end of November 2019.
2. That the route as a minimum travel along a loop within a close vicinity of Cooke Park Belfield.
3. That Council review the connector route with a view of increasing patronage.

**161/19**

**RESOLVED:** (Blackmore / Kokkolis)

1. That Strathfield Council reinstate a Belfield Route in the Strathfield Connector bus route before the end of November 2019.
2. That the route as a minimum travel along a loop within a close vicinity of Cooke Park Belfield.
3. That Council review the connector route with a view of increasing patronage.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

### **13.6 Diwali Celebrations – Councillor Nella Hall**

I MOVE:

That Council wish the Hindu, Jain, Sikh and other communities a “Happy Diwali”.

**162/19**

**RESOLVED:** (Hall / Duggan)

That Council wish the Hindu, Jain, Sikh and other communities a “Happy Diwali”.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

Mr Ashwani Jain addressed the meeting.

### **13.7 Strathfield Shows Solace to the Lebanese Community in Strathfield – Councillor Nella Hall**

MOVED:

That Council convey its solace to the Lebanese community in Strathfield for the current unrest in Lebanon. The Lebanese protesters have come together across sectarian lines to symbolise a newfound national unit.

**163/19**

**RESOLVED:** (Hall / Doueihi)

That Council convey its solace to the Lebanese community in Strathfield for the current unrest in Lebanon. The Lebanese protesters have come together across sectarian lines to symbolise a newfound national unit.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

Miss Samantha Jabbout addressed the meeting.

### **13.8 Climate Change Policy – Councillor Maryanne Duggan**

Councillor Duggan **withdrew** the Notice of Motion.

**13.9 Cycle Infrastructure - Draft Strathfield Strategic Planning Statement – Councillor Maryanne Duggan**

MOVED:

That:

1. Due to community feedback in 2017 when the '*Active Travel Plan*' was exhibited, that Council remove references to the '*Active Travel Plan 2016*' (this includes Homebush Road and Arthur Street routes) in the '*Draft Strathfield Strategic Planning Statement*'.
2. Council prepare a report to a workshop in June 2020 (prepared with appropriate stakeholders e.g. RMS, Transport NSW, Bicycle NSW and any other relevant authority) on safe bicycle routes in the Strathfield LGA.

**164/19**

**RESOLVED:** (Duggan / Kokkolis)

1. Due to community feedback in 2017 when the '*Active Travel Plan*' was exhibited, that Council remove references to the '*Active Travel Plan 2016*' (this includes Homebush Road and Arthur Street routes) in the '*Draft Strathfield Strategic Planning Statement*'.
2. Council prepare a report to a workshop (prepared with appropriate stakeholders e.g. RMS, Transport NSW, Bicycle NSW and any other relevant authority) on safe bicycle routes in the Strathfield LGA.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Kokkolis and Vaccari

Against the Motion: Nil

Councillor Hall having declared a non-pecuniary, non-significant interest in item *13.9 Cycle Infrastructure – Draft Strathfield Strategic Planning Statement* left the Chamber at 7.37pm and took no part in the discussion or voting on the matter.

Councillor Nella Hall returned to the meeting, the time being 7:44 PM.

**14. GENERAL BUSINESS**

**CS1 Investment Report as at 30 September 2019**

**165/19**

**RESOLVED:** (Blackmore / Kokkolis)

That the record of cash investments as at 30 September 2019 be received and noted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

**CS3 Quarterly Budget Review as at 30 September 2019**

**166/19**

**RESOLVED:** (Kokkolis / Blackmore)

That the Budget Review Statement as at 30 September 2019 be received and adopted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

**CS4 Current Status of Council Resolutions**

**167/19**

**RESOLVED:** (Hall / Kokkolis)

That the report on the current status of Council resolutions be received and noted.

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari

Against the Motion: Nil

**15. MATTERS OF URGENCY IN ACCORDANCE WITH CLAUSE 241 OF THE LOCAL GOVERNMENT GENERAL REGULATION, 2005**

Nil.

**16. CLOSED SESSION**

Nil.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7:46pm.**

The foregoing Minutes were confirmed at the meeting of the Council of the Municipality of Strathfield on 3 December 2019.

Chairman\_\_\_\_\_

General Manager\_\_\_\_\_

**7.1 ACKNOWLEDGEMENT 100TH BIRTHDAY - MR CYRIL CLYMO**

**AUTHOR:** Cathryn Bush, Executive Manager Administration Services

**APPROVER:** Melinda Aitkenhead, Director Corporate & Financial Services

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**RECOMMENDATION**

That Council write to Mr Cyril Clymo on his 100<sup>th</sup> birthday to acknowledge Mr Clymo on reaching this milestone centenary birthday and to congratulate him on turning 100 years of age.

**PURPOSE OF REPORT**

To inform Council of an application for a congratulatory letter regarding the 100<sup>th</sup> birthday of Strathfield resident Mr Cyril Clymo.

**REPORT**

Council has received an application to issue a congratulatory letter to Mr Cyril Clymo to acknowledge the great milestone of his reaching 100 years old and celebrate his centenary birthday.

Mr Clymo is a Strathfield resident and a returned World War II veteran. He will celebrate his 100<sup>th</sup> birthday on 20 December 2019.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

There are no attachments for this report

**12.1           REPORT FROM TRAFFIC COMMITTEE MEETING ON 19 NOVEMBER 2019.**

**AUTHOR:       Gordon Malesevic, Executive Manager, Urban Services**

**APPROVER:   Stephen Clements, Deputy CEO and General Manager Planning,  
Environment and Urban Services**

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**RECOMMENDATION**

That the minutes of the Traffic Committee Meeting held on 19 November 2019 be noted and the recommendations be adopted.

**ATTACHMENTS**

1.       Traffic Committee Meeting Minutes - 19 November 2019

# ATTACHMENT 1



# MINUTES

**Traffic Committee Meeting**  
**19 November 2019**



## TRAFFIC COMMITTEE MEETING - 19 NOVEMBER 2019

## MINUTES

Minutes of the Traffic Committee Meeting of Strathfield Municipal Council held on 19 November 2019, in the Main Building Meeting Room, 65 Homebush Road, Strathfield.

**COMMENCING:** 11.10 am

<b>PRESENT:</b>	Antoine Doueihy Nella Hall Karen Pensabene Maryanne Duggan Nicole Bartolo Tanmila Samin Islam	Mayor Councillor Councillor Jodi Mackay Office Rep. Police Traffic Officer RMS
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**ALSO IN ATTENDANCE:**

Mr Stephen Clements Mr Gordon Malesevic Mr Fernando Rios Ms Usha Arvind Mrs Christine McColl	Deputy CEO Manager Urban Services Traffic Engineering Officer Road Safety Officer Catholic Institute of Sydney (spoke for 5 minutes)
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**1. WELCOME AND INTRODUCTION****2. APOLOGIES**

Mr Asith Nagodavithane	Transit Systems
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**3. DECLARATIONS OF INTEREST****4. CONFIRMATION OF MINUTES**

**Item 6.3** – Resolution to be adjusted as per Councillor Nella Hall comments: Not the validity but the inclusion of the far eastern section of The Crescent to be evaluated.

**RECOMMENDATION**

That the minutes of the Traffic Committee Meeting meeting held on 17 September 2019, a copy of which has been furnished to each Councillor, be taken as read and confirmed as a true and correct record of that meeting and that the Chairman and General Manager be authorised to sign such minutes.

*Voting on this item was unanimous*

**5. DEFERRED/OUTSTANDING ITEMS**

Nil

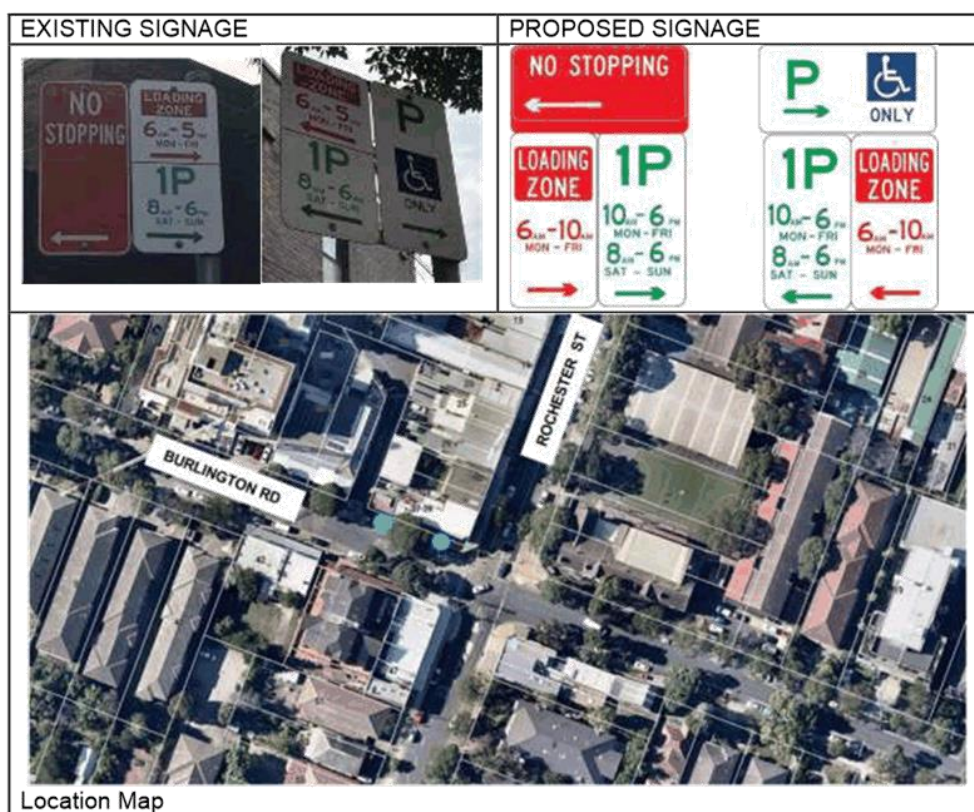


## 6. REPORTS

## 6.1 LOADING ZONE TIME RESTRICTIONS: 37-39 ROCHESTER STREET/BURLINGTON ROAD, HOMEBUSH

In an effort to increase parking for patrons to Homebush Shopping Area, a review of the loading zone, on Burlington Road was carried out.

Business owners and residents have expressed concerns with the current 6am to 5pm Loading Zone hours located on Burlington Road north side near Rochester Street and suggesting loading and unloading hours could be reduced.



## RESOLVED

To reconfigure signage as per RMS comments and adopt the proposed Loading Zone times be reduced to 6am to 10am and proposed 1P times (10am to 6pm)

*(Voting on this item was unanimous)*

**6.2 65-67 ABBOTSFORD ROAD, HOMEBUSH - REQUEST FOR MOBILITY PARKING SPACE AND TIMED PARKING SPACES**

Strathfield Council is carrying out a \$1.7million refurbishment of its main library and has requested the onsite mobility parking space be relocated to a kerbside space on nearby Abbotsford Road.

The refurbishments are forecast to commence Monday 25 November 2019 until approximately 30 April 2020 after which the mobility parking space will be brought back to its original onsite location



PLAN: Proposed short term on street parking diagram

**RESOLVED**

Adopt the proposed on street mobility parking space and 30 minute parking during refurbishment works.

*(Voting on this item was unanimous)*



## TRAFFIC COMMITTEE MEETING - 19 NOVEMBER 2019

## MINUTES

**6.3 31 THE CRESCENT HOMEBUSH - WORK ZONE APPLICATION**

The applicant requests permission to occupy the off street Council Parking Spaces due to the current high level of building activity that presents itself along The Crescent and Burlington Road.

The applicant Stanford Construction requests six (6) car spaces for a period of twelve (12) months. The Council Car Park has only 26 spaces and is occupying 6 spaces (equals 23%).

The applicants' construction site has the roundabout at The Crescent/underpass located at its frontage, hence the need for the Council six (6) spaces.

**RESOLVED**

The work zone to have four (4) spaces only for a period of 4 months and then be reviewed.

*(Voting on this item was unanimous)*

**6.4 ARTHUR STREET, STRATHFIELD – CONGESTION SOLUTION**

Council has been approached by residents of Hornsey Road and Hampstead Road, Homebush West requesting a traffic study be carried out by Roads and Maritime Services (RMS)/Council on the ways the intersection of Centenary Drive and Arthur Street can be improved to mitigate delays and congestion, especially when travelling west along Arthur Street and Centenary Drive.

**RESOLVED**

For RMS to provide a review of traffic post for WestConnex which may provide an answer to possible improvements to Centenary Drive and Arthur Street intersection phasing.

*(Voting on this item was unanimous)*

**6.5 CRANE STREET & PARRAMATTA ROAD – SAFETY ISSUES**

Council has been approached by resident of Bridge Road Homebush suggesting the intersection of Parramatta Road and Crane Street is deemed dangerous to vehicular traffic.

The traffic movement from Crane Street turning right onto Parramatta Road is the problematic maneuver.

Council research has uncovered two (2) minor and one (1) moderate accident, recorded between 2014-2018 for this location of Parramatta Road. Parramatta road is under the care and control of RMS.

**RESOLVED**

No action be taken at this time but monitor the intersection.

*(Voting on this item was unanimous)*

**6.6 99 ALBERT ROAD, STRATHFIELD – CATHOLIC INSTITUTE OF SYDNEY**

Council has been approached by the Catholic Institute of Sydney located at 99 Albert Road, Strathfield, with regards to the hardship they experience upon exiting their property via their formal driveway and lack of visibility immediately to the west of the driveway especially when cars are parked kerbside – and especially at school drop off and pick up times.

The request is to install a "No Parking" sign, one car length on the west side of the exiting driveway and possibly a convex mirror.



The subject driveway is located approximately 40m from a raised wombat type crossing which slows down vehicular traffic speeds and there are mature trees located adjacent to the driveway, east and west which do impact on visibility. Albert Road is a 40/50 km per hour speed zone and there has been one minor accident in 2014.

Convex Safety mirrors are not regarded as a primary traffic control device according to Roads and Maritime and in cases where the provision of a convex safety mirror on a public road is to assist access from a private driveway, the property owner or developer may be required by the Roads Authority to contribute to the installation and ongoing maintenance of the mirror.

**RESOLVED**

No support for removal of on street parking space but for the relocation of an existing "Bus Zone" sign to be adjacent to driveway and for the applicant to supply/install and maintain a convex mirror to Council/RMS standards and permission.

*(Voting on this item was unanimous)*



## TRAFFIC COMMITTEE MEETING - 19 NOVEMBER 2019

## MINUTES

**6.7 CORNER OF CAMERON STREET AND KINGSLAND ROAD – SIGNAGE UPGRADE**

Council has been approached to consider upgrading existing Give Way signs to Stop signs at the intersection of Cameron Street and Kingsland Road.

Onsite investigations have revealed all four (4) Give Way signs are identifiable to vehicles travelling both East and West along Cameron Street.



Two Give Way signs identified heading west along Cameron Street



Two Give Way signs identified heading east along Cameron Street



## TRAFFIC COMMITTEE MEETING - 19 NOVEMBER 2019

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MINUTES

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It was observed that the white linemarking at the following intersections,

- Kingsland Road and Highgate Street
- Kingsland Road and Mount Street
- Kingsland Road and Fairholm Street
- Kingsland Road and Cameron Street

are all dated and require refreshing to be more visible to vehicular traffic.

**RESOLVED**

To remove Give Way signs and replace with four (4) Stop signs and refresh the current linemarkings at the locations tabled.

*(Voting on this item was unanimous)*

**6.8 HENLEY ROAD AT THE CRESCENT – SAFETY CONCERNS**

Council has observed and also been made aware by local shop keepers at Homebush West, the ongoing tendency of vehicles to disobey the one way at Henley Road and The Crescent.

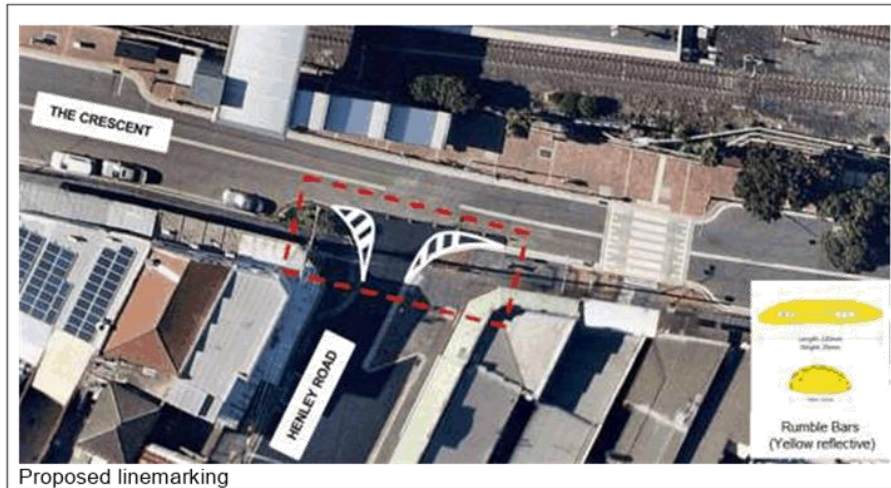
Cars entering off The Crescent in the wrong direction make crossing at the Zebra Crossing dangerous.

Onsite inspections reveal the appropriate signage is in place



Current line marking

The ongoing risk to the community is deemed to exist and it is proposed to supply and install on road linemarking chevron type and yellow reflective raised rumble bars to reduce the perceived available traffic flow.

**RESOLVED**

To install line markings with added yellow reflective rumble bars to the intersection.

*(Voting on this item was unanimous)*

**6.9 ALBERT ROAD and HEYDE AVENUE HOMEBUSH – SAFETY CONCERNS**

Council has been approached by the community to consider removing the brick garden beds located on either side of the zebra crossing, as it is suggested the heights of the beds obstructs the view of small children walking across.

On site investigations reveal the garden beds are in good order and act as a safety barrier for children crossing the road and minimises the exposed travel distances from one side of the road to the other.



Photograph of the brick garden beds either side of the zebra crossing being requested to be removed completely.

Children up to the age of ten (10) years are required to be guided across the road by an adult.

**RESOLVED**

Keep the existing garden beds and maintain the vegetation.

*(Voting on this item was unanimous)*

**6.10 JUNO PARADE - TRAFFIC STUDY**

Council has been approached by the community of South Strathfield expressing concern at the dangers they face in making their way onto and off Juno Parade between Punchbowl Road and Roberts Road.

Especially streets such as Drew street, Matthews Street, Sylvanus Street, Pomona Street, Hebe Street and Wentworth Street.

Community suggests a Traffic Study be carried out which should include the timing and phasing of lights at the main intersections.

**RESOLVED**

Traffic study be carried out and report back to Traffic Committee .

*(Voting on this item was unanimous)*



## 7. SPECIAL EVENTS

### 7.1 SRI KARPAGE VINAYAKER TEMPLE – Known as the Chariot Event 2020

Council had received a request for road closure for a special event from Sri Karphaga Vinayaker Temple. The event is on a second year running. The ceremony will be held on Saturday 8 February, 8am to 12pm. The procession of members and friends will walk in a clockwise direction around the temple between 8am to 11am.

Location of the Temple is adjacent to residential dwellings (houses and apartments). The nearby Homebush West Public School is expected not be active during the period of the procession.

Traffic Control Plans for the Event have been prepared as follows:

- Signage advising for the special event in advance.
- Traffic controllers to manage the procession by the temporary closure of the nearby roads.
- A separate traffic control has been prepared for the roundabout of Hornsey Road with The Crescent. The roundabout will be open for westbound traffic on The Crescent to undertake a U-turn.
- All tenants within the procession area should receive a letter drop two (2) weeks in advance.

The following figures illustrate the traffic control measurements as explained in the above:

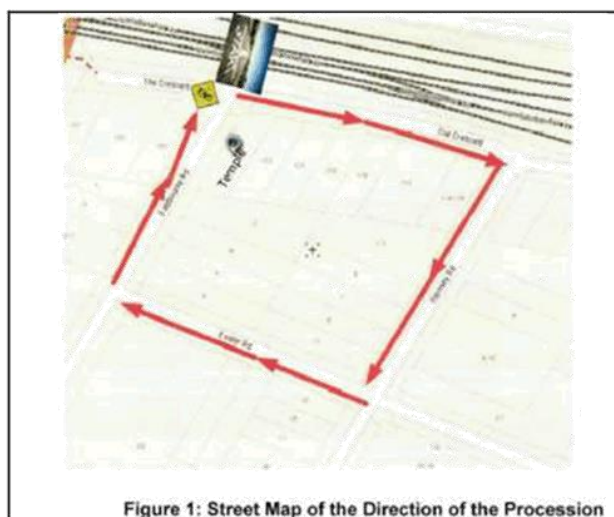
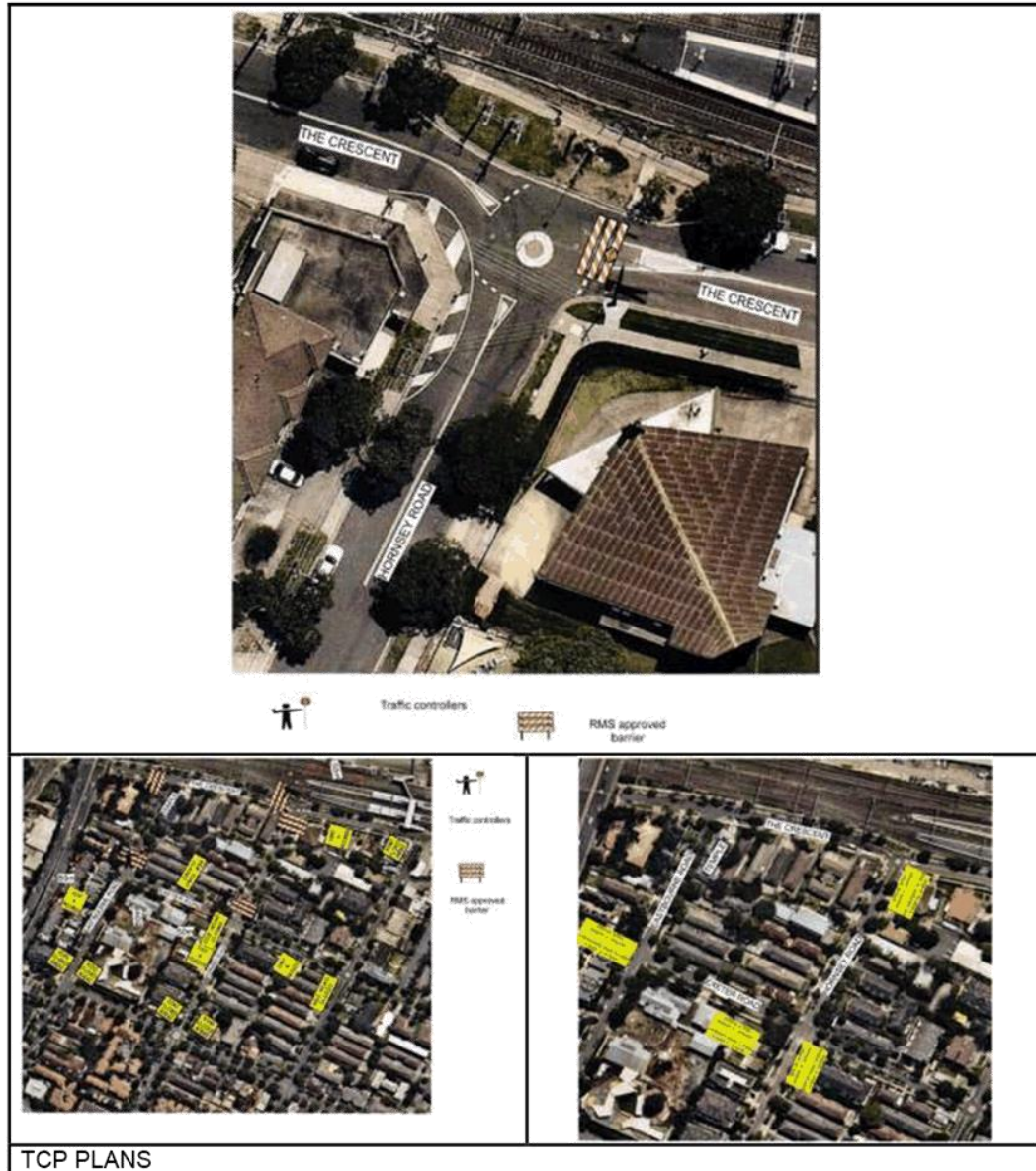


Figure 1: Street Map of the Direction of the Procession



## TRAFFIC COMMITTEE MEETING - 19 NOVEMBER 2019

## MINUTES

**RESOLVED**

Event is a Class 2 event and all warrants must be addressed with RMS approval – must be re-submitted.



## 8. ROAD SAFETY

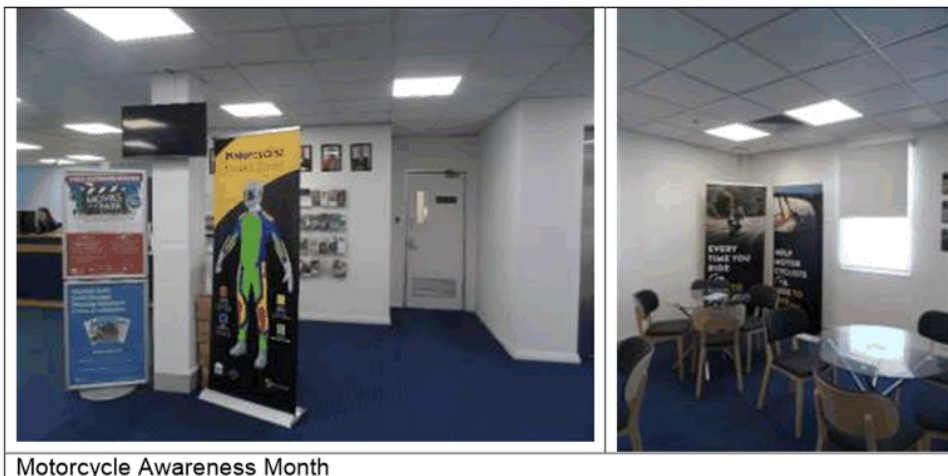
## 8.1 ROAD SAFETY REPORT - UPDATE

Strathfield Council - Road Safety		Activity Report November 2019
Safety Issue	Project Name and Description	Current Status
Safety Around Schools	<i>School Zones – Road User obligations, education &amp; enforcement</i>	<ul style="list-style-type: none"> <li>Back to School – School Zones road safety messaging</li> <li>Community engagement &amp; road rules awareness at kindergarten orientation mornings</li> <li>Education at Homebush Primary, Strathfield Girls &amp; Homebush Boys</li> <li>School Zone audit</li> <li>Need based ongoing support for local schools</li> </ul>
Passenger Restraints	<i>Choose Right Buckle Right</i>	<ul style="list-style-type: none"> <li>Excellent turnout at second child restraint fitting event of financial year. Fitting day moved to Tuesday to coincide with Strathfield Library's Baby Bounce program. Shorter more frequent fitting days planned for increased reach. Free giveaways with road safety messaging</li> </ul>
Young Drivers	<i>Keep Your Hands Off It</i> <i>Bus Awareness</i> <i>Slow Down</i>	<ul style="list-style-type: none"> <li>Road User distraction campaigns – Keep Your Hands Off It/Your Last Text messages, posters, fliers &amp; giveaways</li> <li>Your Driving can affect a bus load of people &amp; Give way to buses with wig wag lights</li> <li>Too many lives lost in NSW – Slow Down campaign</li> </ul>
Drink Driving	<i>Drink driving</i>	<ul style="list-style-type: none"> <li>Flemington Liquor Accord meetings at Sydney Olympic Park, Dooleys Lidcombe &amp; Wests Ashfield</li> </ul>
Driver Fatigue	<i>There is No Quick Fix</i>	<ul style="list-style-type: none"> <li>There is no quick fix - displayed in local area</li> <li>Test your Tired Self campaign</li> </ul>
Speed	<i>Slow Down in Strathfield</i>	<ul style="list-style-type: none"> <li>Social media campaigns</li> </ul>
Pedestrians	<i>School Crossing &amp; Pedestrian Crossing</i> <i>Look Out Before You Step Out</i>	<ul style="list-style-type: none"> <li>Social media campaigns &amp; council fliers</li> <li>Thermoplastic stencils to be installed near local schools</li> </ul>
Motorcyclists	<i>Motorcycle Awareness Month</i>	<ul style="list-style-type: none"> <li>Ride to Live banners displayed at customer service &amp; library foyer</li> <li>Community engagement at Strathfield Square</li> <li>Education on lane filtering, blind spots, helmet &amp; protective gear</li> </ul>
Other Activities	Mobile Phone Speed cameras Driveway Safety Bus & Truck Awareness Go Together – Bike Safety LGRSP 2019-20 NSW Road Safety Community grants	<ul style="list-style-type: none"> <li>Social media campaign ahead of new mobile phone cameras. Warning phase concludes in December</li> <li>Driveway safety posters, fliers, social media posts</li> <li>Bus &amp; Truck awareness campaigns on social media</li> <li>Social media campaign on Metre matters, helmets, shared areas.</li> <li>Funding application for 2019-20 financial year with specific programs targeted at younger drivers, passenger restraints, pedestrian safety, seniors &amp; alcohol awareness</li> <li>Supporting local not for profit organisations &amp; community groups with grant applications</li> </ul>
Media		



TRAFFIC COMMITTEE MEETING - 19 NOVEMBER 2019

MINUTES



Motorcycle Awareness Month

**RESOLVED**


Noted

*(Voting on this item was unanimous)*



## 9. GENERAL BUSINESS

## 9.1 GENERAL ITEMS - UPDATES

Strathfield Council – GENERAL ITEMS		NOVEMBER 2019				
Subject		Request / Status				
1	<b>Resident Parking Scheme – Extension of Area 30</b> (June 2019 - item 6.4)	<ul style="list-style-type: none"> <li>Collecting feedback from residents</li> <li>End date of feedback Friday 22 November</li> <li>Map:  </li> </ul>				
2	<b>The Crescent, Homebush West – Changes to Bus stops</b> (September 2019 - item 6.4)	<ul style="list-style-type: none"> <li>Collecting feedback from residents</li> <li>End date of feedback Friday 22 November</li> </ul>				
3	<b>The Crescent Flemington – Motorbike Parking Areas</b> (September 2019 - item 6.6)	<ul style="list-style-type: none"> <li>Location 1: The Crescent near Hampstead - To be re-design &amp; resubmitt.</li> <li>Location 2: The Crescent Flemington – Not supported.</li> <li>Location 3: The Crescent oppssite Homebush Train Station – redesign &amp; resubmit.</li> </ul>				
4	<b>ROADS AND MARITIME FUNDED PROJECTS - UPDATE</b>					
	<b>RMS Project Number</b>	<b>Project Name</b>	<b>Program Approved</b>	<b>Approved 18/19 Funding Application</b>	<b>Type of Funding</b>	
	P.00122 84.22	<b>Vernon Street</b> Raised Pedestrian Crossing with Kerb extension, drainage, signs and lines	<b>Pedestrian</b> "Pedestrian Safety Program"	\$52,500	50% State	
	Monthly Status	<b>Vernon Street</b> Meeting took place 18 July 2019 – School not agreeing with proposals				



## TRAFFIC COMMITTEE MEETING - 19 NOVEMBER 2019

## MINUTES

5	General Business items (Presented at meeting)
	<ul style="list-style-type: none"> <li>• Investigate at introducing limited parking at 5 Albert Road (outside the Russian Club) - <b>Clr Duggan</b></li> <li>• Concerns of Strathfield Bus Connector stopping at "NO STOPPING" zones - <b>Clr Duggan</b></li> <li>• Investigate at introducing a one space "Loading Zone" at 26 Burlington Road - <b>Clr Pensabene</b></li> <li>• Near Mount Street and The Boulevarde request for a pedestrian refuge - <b>Clr Pensabene</b></li> <li>• Request to introduce "Keep Clear" linemarking at Wallis Ave and Liverpool Road (near Bede St) - <b>Clr Pensabene</b></li> <li>• Speeding issue at 97 Redmyre road (cars speeding at corner), traffic count to be done. - <b>Clr Blackmore</b> via Stephen Clements</li> <li>• Speeding on Hedges Avenue from No.26 – traffic counts to be done – <b>Clr Hall</b></li> <li>• Request to introduce a roundabout at Homebush Road and Elwin Street - <b>Mayor Doueih</b></li> <li>• Investigate signage at Albyn Road &amp; Homebush Road (inconsistency) - <b>Mayor Doueih</b></li> </ul>

**RESOLVED**

To be noted.

*(Voting on this item was unanimous)*

**9.2 BRIDGE ROAD – SAFETY IMPROVEMENTS**

A motion pursuant to notice was raised on Tuesday 5 November 2019 at the Ordinary Meeting of Council in regards to Bridge Road and possible improvements and that a report be prepared and presented to the Local Traffic Committee for assessing:

- Possibility of a roundabout at the intersection of Bridge Road and Loftus Crescent
- Improvement to pedestrian safety along both sides of Bridge Road at Loftus Crescent.
- Improvement to visibility due to rise upon entry and exit of the railway bridge
- Budget implications
- Possible Grant Funding available



PLAN: Area of concern

Strathfield Council has participated in the Parramatta Road Corridor Urban Transformation Strategy established by Urban Growth NSW/Greater Sydney Commission and has been successful in securing funding to deliver public domain improvements to Bridge Road.

The Hon Anthony Roberts MP Minister for Planning and Minister for Housing approved on the 22 February 2018 a total combined estimate for five (5) infrastructure projects totalling \$5,530,384.00 of which \$606,480.00 was to be allocated to the Public Domain improvements to Bridge Road from the Crescent to Parramatta Road.

Council is undertaking preliminary designs for the area which will encompass safe pedestrian and vehicular movements. Current data shows no incidents have been recorded between 2014 to 2018.

**RESOLVED**

For Council to investigate and draft design options for Bridge Road from The Crescent to Parramatta Road

*(Voting on this item was unanimous)*



TRAFFIC COMMITTEE MEETING - 19 NOVEMBER 2019

MINUTES

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Meeting Closed: 12.45 pm

Next Meeting: 17 December 2019

**13.1 NOTICE OF MOTION SUBMITTED BY COUNCILLOR HALL**  
**SUBJECT: PEDESTRIAN CROSSING - HAMPSTEAD ROAD, HOMEBUSH WEST**

I MOVE:

That Council investigate with the Traffic Committee the possibility of installing a pedestrian crossing at the corner of Exeter Road and Hampstead Road.

Rationale

The pedestrian crossing will provide safety to families and children walking to Melville Reserve.

**RECOMMENDATION**

That Council investigate with the Traffic Committee the possibility of installing a pedestrian crossing at the corner of Exeter Road and Hampstead Road.

**ATTACHMENTS**

There are no attachments for this report.

**13.2 NOTICE OF MOTION SUBMITTED BY COUNCILLORS VACCARI AND KOKKOLIS**

**SUBJECT: COUNCIL SUPPORT FOR THE AUSTRALIAN DROUGHT APPEAL**

WE MOVE:

That in view of the recent and ongoing disastrous drought across a number of states, including NSW, that Council:

1. Make a \$5,000 donation to the recently launched Bendigo and Adelaide Bank/Rotary Clubs of Australia Drought Appeal.
2. Provide an opportunity for our community to also contribute by supporting the work which Strathfield Rotary will do in fundraising for this initiative at the upcoming Christmas Carols at Bressington Park.
3. Establish collection points at various customer interaction points (up until Christmas Eve).
4. Advertise this initiative on all of Council's electronic platforms, encouraging residents and ratepayers to also contribute, and noting that contributions can also be made at the Homebush and Strathfield Branches of the Bendigo Community Bank. That residents be made aware that donations above \$2 are tax deductible.

**Rationale**

It is appropriate that given the worst drought in 100 years on the eastern seaboard of Australia, that the Strathfield Community, initially through Council, make a contribution to assisting others in their time of desperate need.

Whilst there are many worthwhile charities, supporting the work of the Bendigo Community Bank and Rotary is appropriate on this occasion. In supporting this particular initiative, we can also work hand in glove with Strathfield Rotary at our upcoming Christmas Carols event rather than initiating a competing initiative (Strathfield Rotary will be running a substantial raffle and be collecting donations at the Christmas Carols to support the drought appeal).

**RECOMMENDATION**

That in view of the recent and ongoing disastrous drought across a number of states, including NSW, that Council:

1. Make a \$5,000 donation to the recently launched Bendigo and Adelaide Bank/Rotary Clubs of Australia Drought Appeal.
2. Provide an opportunity for our community to also contribute by supporting the work which Strathfield Rotary will do in fundraising for this initiative at the upcoming Christmas Carols at Bressington Park.
3. Establish collection points at various customer interaction points (up until Christmas Eve).
4. Advertise this initiative on all of Council's electronic platforms, encouraging residents and ratepayers to also contribute, and noting that contributions can also be made at the Homebush and Strathfield Branches of the Bendigo Community Bank. That residents be made aware that donations above \$2 are tax deductible.

**ATTACHMENTS**

There are no attachments for this report.

**13.3 NOTICE OF MOTION SUBMITTED BY COUNCILLOR PENSABENE**  
**SUBJECT: COUNCIL MEMBERSHIP OF THE AUSTRALIAN LOCAL GOVERNMENT**  
**WOMEN'S ASSOCIATION**

I MOVE:

1. That Strathfield Council become a member of the Australian Local Government Women's Association (ALGWA).
2. That the annual tax deductible membership fee of \$275 be funded from the general funds budget.

Rationale

Membership of the ALGWA would afford Council many opportunities including:

- The opportunity to host the ALGWA Conference;
- Receipt of the ALGWA newsletter;
- Promotion and elevation of local women in Council whether it be staff, Councillors or residents;
- Knowledge including forums, which Council can host within its local area, demonstrating Council's intention to educate local women in Local Government matters;
- Demonstration that Council is promoting Women within its local area;
- Demonstration of the benefits to work and live within this Council area;
- Opportunity for Council to demonstrate its unique local area, including any new developments and assets that have been created for the community;
- Gives a voice for women to present ideas, options and avenues;
- Supports NSW as a whole and showcases Council. Leading by example from Regional to City councils';
- Encourages women to step forward and think outside the box;
- Assists ALGWA in working alongside the Council to deliver forums and educate women and
- Gives a positive social impact on women in the local community.

**RECOMMENDATION**

1. That Strathfield Council become a member of the Australian Local Government Women's Association (ALGWA).
2. That the annual tax deductible membership fee of \$275 be funded from the general funds budget.

**ATTACHMENTS**

There are no attachments for this report.

**13.4 NOTICE OF MOTION SUBMITTED BY COUNCILLOR PENSABENE**  
**SUBJECT: CREATION OF A STRATHFIELD COUNCIL MULTICULTURAL COMMITTEE**

I MOVE:

That Strathfield Council report to the March 2020 Ordinary Council Meeting the possibility of introducing a Multicultural Committee in Strathfield.

Rationale

The purpose of the Committee would be a mechanism to enhance and encourage social and cultural inclusion in our Community.

**RECOMMENDATION**

That Strathfield Council report to the March 2020 Ordinary Council Meeting the possibility of introducing a Multicultural Committee in Strathfield.

**ATTACHMENTS**

There are no attachments for this report.

**13.5 NOTICE OF MOTION SUBMITTED BY COUNCILLOR PENSABENE**  
**SUBJECT: SUPPORT OF LOCAL GOVERNMENT NSW 'SAVE OUR RECYCLING CAMPAIGN'**

**I MOVE:**

1. That Council endorse Local Government NSW's campaign, '*Save Our Recycling*', to realise the reinvestment of 100% of the Waste Levy collected each year by the NSW Government in waste minimisation, recycling and resource recovery.
2. That Council make representation to the local State Member, The Hon. Jodi McKay MP, in support of this campaign objective – for the NSW Government to commit to reinvest 100% of the Waste Levy in waste minimisation, recycling and resource recovery.
3. That Council write to the Premier, The Hon. Gladys Berejiklian MP, Minister for Local Government, The Hon. Shelley Hancock MP, Minister for Energy and Environment, The Hon. Matt Kean MP, Treasurer, The Hon. Dominic Perrottet MP, Shadow Minister for the Environment and Heritage, The Hon. Penny Sharpe MLC, and Shadow Minister for Local Government, The Hon. Peter Primrose MLC, seeking support for the 100% reinvestment of the Waste Levy collected each year into waste minimisation, recycling and resource recovery.
4. That Council take a leading role in activating the Local Government NSW '*Save Our Recycling*' campaign locally.
5. That Council endorse the distribution and display of the Local Government NSW '*Save Our Recycling*' information on Council premises, as well as involvement in any actions arising from the initiative.
6. That Council formally advise Local Government NSW that Council has endorsed the '*Save Our Recycling*' advocacy initiative.

**RECOMMENDATION**

1. That Council endorse Local Government NSW's campaign, '*Save Our Recycling*', to realise the reinvestment of 100% of the Waste Levy collected each year by the NSW Government in waste minimisation, recycling and resource recovery.
2. That Council make representation to the local State Member, The Hon. Jodi McKay MP, in support of this campaign objective – for the NSW Government to commit to reinvest 100% of the Waste Levy in waste minimisation, recycling and resource recovery.
3. That Council write to the Premier, The Hon. Gladys Berejiklian MP, Minister for Local Government, The Hon. Shelley Hancock MP, Minister for Energy and Environment, The Hon. Matt Kean MP, Treasurer, The Hon. Dominic Perrottet MP, Shadow Minister for the Environment and Heritage, The Hon. Penny Sharpe MLC, and Shadow Minister for Local Government, The Hon. Peter Primrose MLC, seeking support for the 100% reinvestment of the Waste Levy collected each year into waste minimisation, recycling and resource recovery.

**Support of Local Government NSW 'Save Our Recycling Campaign' (Cont'd)**

4. That Council take a leading role in activating the Local Government NSW '*Save Our Recycling*' campaign locally.
5. That Council endorse the distribution and display of the Local Government NSW '*Save Our Recycling*' information on Council premises, as well as involvement in any actions arising from the initiative.
6. That Council formally advise Local Government NSW that Council has endorsed the '*Save Our Recycling*' advocacy initiative.

**ATTACHMENTS**

There are no attachments for this report.

**13.6 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DUGGAN**  
**SUBJECT: CLIMATE CHANGE POLICY AND STRATEGY**

I MOVE:

1. That Council prepare a draft Climate Change Policy and Strategy for an April 2020 Councillor Workshop which includes the following:
  - a. Action and initiatives to support Council, residents and local businesses to become more energy efficient and increase the use of low-carbon and renewable energy;
  - b. Membership of the Cities Power Partnership program;
  - c. Redesign of the Climate Change information on the Council website to incorporate information on impact on the local area, mitigation initiatives and support for local renewable energy projects;
  - d. Carbon emission targets for the Local Government Area and the incorporation of these targets in the Strathfield Local Strategic Planning Statement;
  - e. Establish a Climate Change Mitigation Grant in the Council's annual community grants program;
  - f. Establish Climate Change Leadership Awards in 2020 to recognise local businesses, schools, community and youth initiatives aimed at reducing carbon footprint, increasing the use of renewable energy, and/or action to reduce risks associated with climate change.
2. That Council provide a detailed report to the July 2020 Council Meeting on actions and achievements towards becoming a more energy efficient area and reducing the local carbon footprint.

**RECOMMENDATION**

1. That Council prepare a draft Climate Change Policy and Strategy for an April 2020 Councillor Workshop which includes the following:
  - a. Action and initiatives to support council, residents and local businesses to become more energy efficient and increase the use of low-carbon and renewable energy;
  - b. Membership of the Cities Power Partnership program;
  - c. Redesign of the Climate Change information on the Council website to incorporate information on impact on the local area, mitigation initiatives, and support for local renewable energy projects;
  - d. Carbon emission targets for the Local Government Area and the incorporation of these targets in the Strathfield Local Strategic Planning Statement;
  - e. Establish a Climate Change Mitigation Grant in the Council's annual community grants program;
  - f. Establish Climate Change Leadership Awards in 2020 to recognise local businesses, schools, community and youth initiatives aimed at reducing carbon footprint, increasing the use of renewable energy, and/or action to reduce risks associated with climate change.

**Climate Change Policy and Strategy (Cont'd)**

2. That Council provide a detailed report to the July 2020 Council Meeting on actions and achievements towards becoming a more energy efficient area and reducing the local carbon footprint.

**ATTACHMENTS**

There are no attachments for this report.

**13.7 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DUGGAN**  
**SUBJECT: INTERNATIONAL DAY OF PEOPLE WITH A DISABILITY 2019**

I MOVE:

1. That Council acknowledge '*International Day of People with a Disability 2019*' by becoming a member of The Australian Network on Disability.
2. That Council report back to the July 2020 Ordinary Council Meeting on achievements and initiatives in relation to inclusion of people with disability.

Rationale

Membership to The Australian Network on Disability starts from as little as \$1,470 per annum and will:

1. Support and inform Council's Community Access Advisory Committee;
2. Increase public awareness and understanding of the challenges faced by people with disability; and
3. Help identify barriers and potential barriers to residents and visitors with disability.

**RECOMMENDATION**

1. That Council acknowledge '*International Day of People with a Disability 2019*' by becoming a member of The Australian Network on Disability.
2. That Council report back to the July 2020 Ordinary Council Meeting on achievements and initiatives in relation to inclusion of people with disability.

**ATTACHMENTS**

There are no attachments for this report.

**13.8 NOTICE OF MOTION SUBMITTED BY COUNCILLOR DUGGAN**  
**SUBJECT: DONATION TO 'SYMPHONIA JUBILATE OUTBACK' INITIATIVE**

I MOVE:

That funds raised at the Strathfield Council Christmas Carols at Bressington Park on 7 December be donated to the Symphonia Jubilate Outback initiative.

Rationale:

Symphonia Jubilate ('SJ') is a symphony orchestra made up of students predominantly from primary and secondary schools in the Strathfield area. Founded in 2013 by Tracy Burjan and Luke Wallace, the orchestra aims to provide students with an opportunity to rehearse, learn and perform quality orchestral music from a diverse range of musical styles, as well as to foster a new level of music appreciation and skill (SJ website: <http://www.symphonijubilate.com/>).

SJ is launching 'Symphonia Jubilate Outback'. The hope is to establish a symphony orchestra of strings, winds, brass and percussion in Warren NSW.

Warren is a town located in the Central West of NSW approximately 7 hours' drive west of Sydney. Population approximately 1,600. An agricultural hub, Warren is famous for Merino sheep production, cotton, cattle and grain. The current drought, which now looks to stretch into its fourth year, has taken a huge toll on the people of Warren and the local economy (Frances Evans, Music Teacher, Warren Central School).

The SJ recently toured this drought ravaged town and the Warren Choir and student musicians were special guests at the recent SJ concert at the Marie Bashir School.

The town boasts a community choir, school choirs and instrumental tuition for children in Wind, Brass, Voice and Piano. The establishment of a Symphony in the town would draw talent from across western NSW, building community and providing opportunity for social activities in a region ravaged by drought.

SJ has commenced a fund-raising campaign to establish the Outback Symphony.

The benefit of Strathfield coordinating a fundraising effort is twofold, one to support SJ activities and two to support a community tragically suffering from multiple years of drought.

**RECOMMENDATION**

That funds raised at the Strathfield Council Christmas Carols at Bressington Park on 7 December be donated to the Outback Symphonia Jubilate initiative.

**ATTACHMENTS**

There are no attachments for this report.

**CS1 INVESTMENT REPORT AS AT 31 OCTOBER 2019**

**AUTHOR:** Jenny Nascimento, Executive Manager, Financial Service and Chief Financial Officer

**APPROVER:** Melinda Aitkenhead, Director Corporate & Financial Services

**RECOMMENDATION**

That the record of cash investments as at 31 October 2019 be noted.

**PURPOSE OF REPORT**

To submit Council's record of cash investments as at 31 October 2019 pursuant to Clause 212 of the *Local Government (General) Regulation 2005*.

**REPORT**

Investment Portfolio as at 31 October 2019.

Term Deposits	Rating	Investment Date	Maturity Date	Term (Days)	Interest Rate	Amount
AMP	A2	19/08/2019	17/02/2020	182	2.05%	2,000,000
AMP	A2	9/09/2019	9/03/2020	182	1.90%	2,000,000
Bank of Queensland	A2	8/07/2019	6/01/2020	182	2.00%	1,000,000
Bank of Queensland	A2	26/08/2019	26/02/2020	184	1.75%	1,000,000
Bank of Queensland	A2	2/09/2019	2/03/2020	182	1.70%	2,000,000
Bank of Queensland	A2	4/09/2019	2/03/2020	180	1.70%	3,000,000
Bendigo	A2	28/08/2019	26/11/2019	90	1.65%	1,000,000
Commonwealth Bank of Australia	A1+	26/08/2019	25/11/2019	91	1.65%	2,000,000
Commonwealth Bank of Australia	A1+	27/08/2019	25/11/2019	90	1.66%	3,000,000
Macquarie Bank	A1	10/09/2019	9/12/2019	90	1.80%	2,000,000
Macquarie Bank	A1	28/08/2019	24/02/2020	180	1.80%	2,000,000
ME Bank	A2	6/08/2019	4/11/2019	90	1.85%	1,000,000
ME Bank	A2	26/08/2019	25/11/2019	91	1.70%	2,000,000
ME Bank	A2	26/08/2019	25/11/2019	91	1.70%	2,000,000
National Bank	A1+	2/09/2019	2/12/2019	91	1.68%	2,000,000
National Bank	A1+	2/09/2019	2/12/2019	91	1.68%	2,000,000
National Bank	A1+	2/09/2019	2/12/2019	91	1.68%	1,000,000
National Bank	A1+	8/07/2019	6/01/2020	182	1.95%	2,000,000
Suncorp	A1	29/07/2019	28/01/2020	183	1.83%	2,000,000
Suncorp	A1	4/09/2019	3/02/2020	152	1.65%	2,000,000
						<b>\$37,000,000</b>

## Investment Report as at 31 October 2019 (Cont'd)

## Investment Portfolio as at 31 October 2019

Call Accounts	Rating	Term	Interest Rate	Amount
CBA General Fund	A1+	At Call	0.50%	918,469
CBA Business Online Saver	A1+	At Call	1.00%	2,405,758
AMP	A2	At Call	1.05%	91,417
TCorp IM Cash Fund	A1+	At Call	1.32%	2,090,088
				<b>5,505,732</b>

In accordance with Council's investment policy the following limits apply in relation to the maximum proportion of the total investment portfolio which can be invested for each credit rating category.

Investments Represented by	as at 31 October 2019
<b>Externally Restricted Reserves</b>	
Domestic Waste Management	2,614,581
Unexpended Grants	1,000,210
Section 94	20,610,484
Stormwater Management	436,177
<b>Total Externally Restricted Reserves</b>	<b>24,661,452</b>
<b>Internally Restricted Reserves</b>	
Plant Replacement	1,129,614
ELE	1,285,159
Deposits	8,773,295
Adshel	270,000
Technology	358,034
Carry Forwards	37,621
Future Major Expenditure	926,570
Parkscape Improvements	29,000
Risk Management	195,362
Election	143,510
<b>Total Internally Restricted Reserves</b>	<b>13,148,165</b>
<b>Total Restricted Reserves</b>	<b>37,809,617</b>
Unrestricted*	4,696,115
<b>Total Investments</b>	<b>42,505,732</b>

\* Unrestricted funds, whilst not subject to a restriction for a specific purpose, are fully committed via Council's adopted Operational Plan.

The Reserve Bank of Australia's official cash rate cut to 0.75% for the month of October 2019. Council's investment portfolio is returning an average of 2.09% as at 31 October 2019 which is 1.22% above the 90 day BBSW benchmark of 0.87%.

Council has earned interest revenue totaling \$289,855 as at 31 October 2019, being 21.53% of the original projected budget.

**Investment Report as at 31 October 2019 (Cont'd)****FINANCIAL IMPLICATIONS**

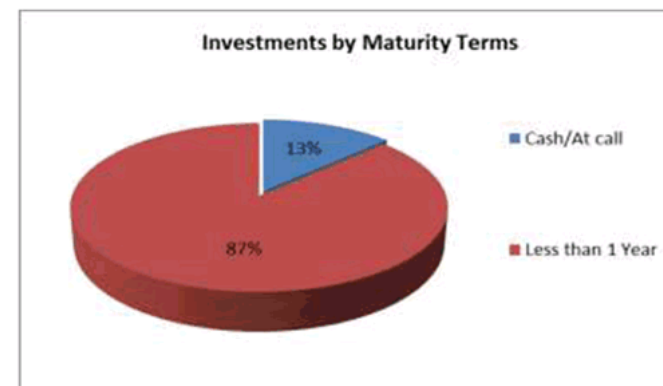
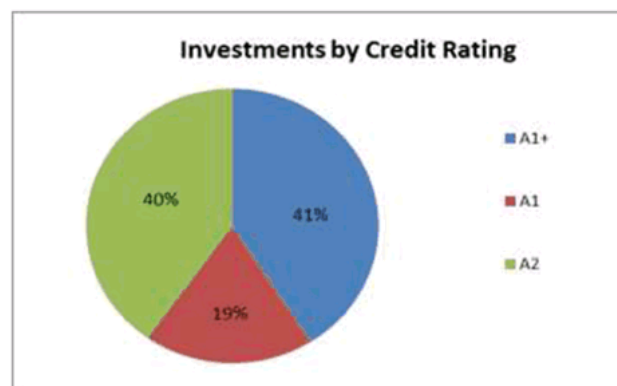
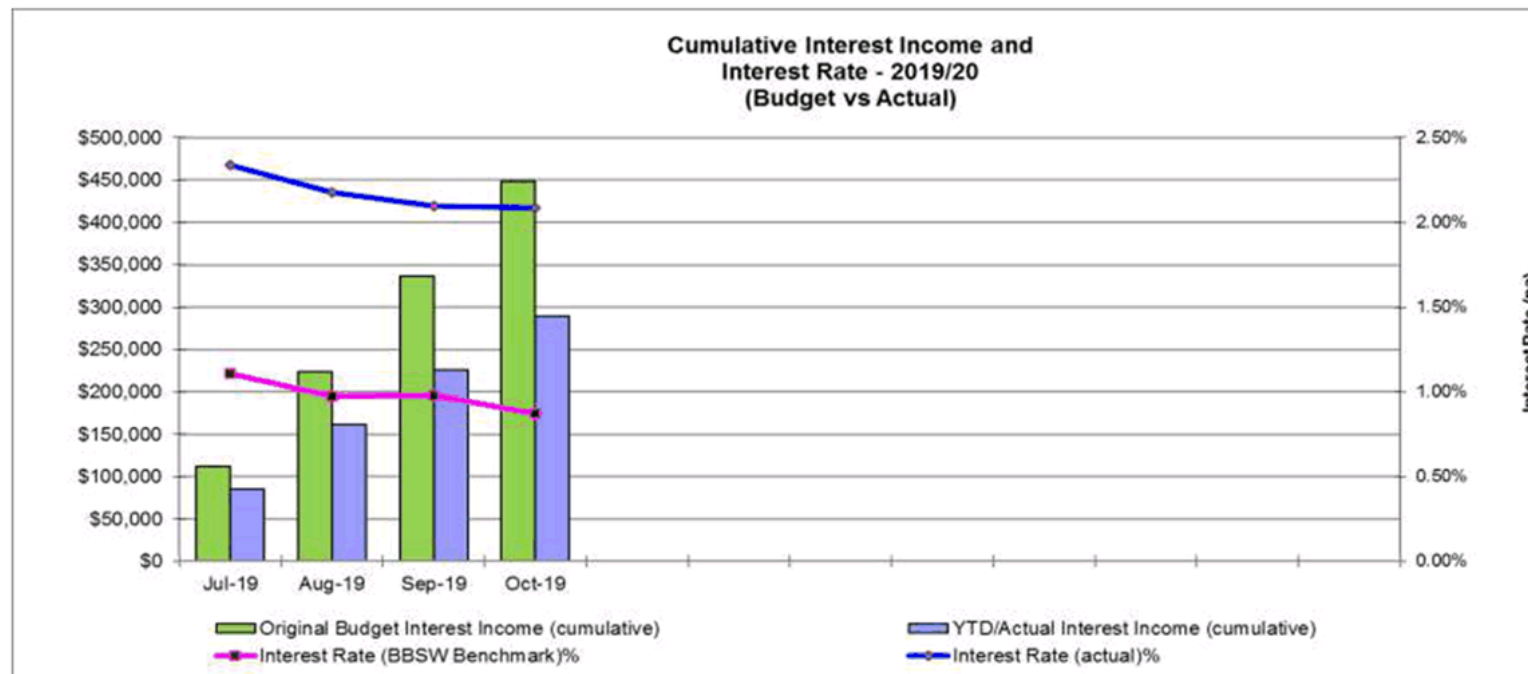
There are no financial implications.

**ATTACHMENTS**

1. Investment Performance -October 2019

# ATTACHMENT 1

## INVESTMENTS - Oct 2019



**CS2                    CURRENT STATUS OF COUNCIL RESOLUTIONS**

**AUTHOR:**        **David McQuade, Senior Governance Officer**

**APPROVER:**    **Melinda Aitkenhead, Director Corporate & Financial Services**

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**RECOMMENDATION**

That the report on the current status of Council resolutions be received and noted.

**PURPOSE OF REPORT**

To update the Council on the status of previous Council resolutions.

**REPORT**

Attached is a summary of the outstanding Council resolutions.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

1.        Outstanding Council Resolutions

# ATTACHMENT 1



## Outstanding Council Resolution Actions

Printed: Thursday, 28 November 2019  
11:35:15 PM

Meeting Date	Subject	Section
5/11/2019	Cycle Infrastructure - Draft Strathfield Strategic Planning Statement	Motions Pursuant to Notice
164/19		
RESOLVED: (Duggan / Kokkolis)		
<div>1. Due to community feedback in 2017 when the 'Active Travel Plan' was exhibited, that Council remove references to the 'Active Travel Plan 2016' (this includes Homebush Road and Arthur Street routes) in the 'Draft Strathfield Strategic Planning Statement'.</div> <div>2. Council prepare a report to a workshop (prepared with appropriate stakeholders e.g. RMS, Transport NSW, Bicycle NSW and any other relevant authority) on safe bicycle routes in the Strathfield LGA.</div>		
For the Motion:	Councillors Blackmore, Doueihi, Duggan, Kokkolis and Vaccari	
Against the Motion:	Nil	
Councillor Hall having declared a non-pecuniary, non-significant interest in item 13.9 Cycle Infrastructure – Draft Strathfield Strategic Planning Statement left the Chamber at 7.37pm and took no part in the discussion or voting on the matter.		
Councillor Nella Hall returned to the meeting, the time being 07:44 PM.		
Report being prepared		



## Outstanding Council Resolution Actions

Printed: Thursday, 28 November 2019  
11:35:15 PM

Meeting Date	Subject	Section
5/11/2019	Possible New Greenspace Loftus Lane, Homebush	Motions Pursuant to Notice
159/19		
<b>RESOLVED:</b> (Blackmore / Hall)		
That a report be prepared for the February 2020 Ordinary Council Meeting in relation to a possible new greenspace where Loftus Lane, Homebush currently exists (between Crane Street and Loftus Crescent, Homebush).		
The report to include an implementation plan, budgetary implications, benefit to the community and possible designs.		
For the Motion:	Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis and Vaccari	
Against the Motion:	Nil	
Survey and investigation results of Loftus Lane and its driveways are being reviewed.		



## Outstanding Council Resolution Actions

Printed: Thursday, 28 November 2019  
11:35:15 PM

Meeting Date	Subject	Section
1/10/2019	South Strathfield Shopping Precinct	Motions Pursuant to Notice
148/19	<b>RESOLVED:</b> (Hall / Pensabene)	
That Council prepare a plan of the South Strathfield Shopping Precinct (Homebush Road and Liverpool Road) to revitalise the street-scape, public amenities and parking, and that the plan be presented at the February 2020 Councillor Workshop.		
For the Motion:	Councillors Doueihy, Duggan, Hall and Pensabene	
Against the Motion:	Councillors Blackmore, Kokkolis and Vaccari	
To be progressed.		



## Outstanding Council Resolution Actions

Printed: Thursday, 28 November 2019  
11:35:15 PM

Meeting Date	Subject	Section
1/10/2019	Climate Change	Development Environment and Urban Services Reports
152/19		
<b>RESOLVED:</b> (Vaccari / Hall)		
<div>1. That Council receive and note this Climate Change Report.</div> <div>2. That Council develop a Climate Change Policy and a Climate Change Adaption and Mitigation Strategy to reduce financial risks, build community resilience and deliver best practice.</div> <div>3. That Councillors discuss further action that can be taken at an upcoming Councillor workshop.</div>		
For the Motion:	Councillors Blackmore, Doueih, Duggan, Hall, Kokkolis, Pensabene and Vaccari	
Against the Motion:	Nil	
152/19		
<b>RESOLVED:</b> (Vaccari / Hall)		
<div>1. That Council receive and note this Climate Change Report.</div> <div>2. That Council develop a Climate Change Policy and a Climate Change Adaption and Mitigation Strategy to reduce financial risks, build community resilience and deliver best practice.</div> <div>3. That Councillors discuss further action that can be taken at an upcoming Councillor workshop.</div>		
For the Motion:	Councillors Blackmore, Doueih, Duggan, Hall, Kokkolis, Pensabene and Vaccari	
Against the Motion:	Nil	
Quotes received and proposal being prepared.		



## Outstanding Council Resolution Actions

Printed: Thursday, 28 November 2019  
11:35:15 PM

Meeting Date	Subject	Section
3/09/2019 128/19	<b>Management of Unsolicited Proposals Received by Council</b>	<b>Motions Pursuant to Notice</b>
<b>RESOLVED:</b> (Duggan / Pensabene)  That Strathfield Council develop local guidelines to manage unsolicited proposals.  Further, I also move that the Guidelines are presented in draft form to a Council Planning Policy and Urban Design Working Party Committee meeting for comment and then referred to a subsequent Ordinary Council meeting for public endorsement prior to the end of 2019.  For the Motion:       Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari Against the Motion:   Nil  Draft provided.		



## Outstanding Council Resolution Actions

Printed: Thursday, 28 November 2019  
11:35:15 PM

Meeting Date	Subject	Section
6/08/2019	Notice of Rescission - Closure of Rochester Street	Motions Pursuant to Notice
102/19	<b>RESOLVED:</b> (Hall / Kokkolis)	
	1. That the residents/community, RSL Cumberland sub branch and Strathfield Homebush Historical Society be consulted with regard to the possibility of the War Memorial being moved to the other side.	
	2. That Council prepare a report for the October 2019 Council Meeting that includes the cost of moving the memorial, the logistics and protocols (if any) and the result of the community consultation.	
	For the Motion:	Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari
	Against the Motion:	Nil
RSL Members meeting held 25/11/19 and awaiting response.		



## Outstanding Council Resolution Actions

Printed: Thursday, 28 November 2019  
11:35:15 PM

Meeting Date	Subject	Section
2/07/2019 91/19	20A and 20 Parramatta Road Proposed Park	Motions Pursuant to Notice
<b>RESOLVED:</b> (Hall / Doueihi)		
1. That Council prepare a report for the August 2019 Council Meeting that provides the following on the proposed park: 1. A map which includes the location and area of the proposed park 2. A background on the acquisition of the property 3. The layout and design of the proposed park 4. The timeline for its completion		
2. That Council recognise the exemplary work of the previous Council on this matter.		
For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Pensabene and Vaccari		
Against the Motion: Nil		
Offer not accepted on 20A and work to commence on 20.		



## Outstanding Council Resolution Actions

Printed: Thursday, 28 November 2019  
11:35:15 PM

Meeting Date	Subject	Section
4/06/2019 73/19	Welcome to New Residents Pilot Program	Motions Pursuant to Notice
<b>RESOLVED:</b> (Pensabene / Duggan)  That Strathfield Council pilot a 'Welcome to New Residents' information evening.  For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari Against the Motion: Nil  This will be done first quarter of 2020.		



## Outstanding Council Resolution Actions

Printed: Thursday, 28 November 2019  
11:35:15 PM

Meeting Date	Subject	Section
3/07/2018	<b>Underwood Road/WestConnex Stack Emissions</b>	Infrastructure and Development Reports
148/18	<p><b>RESOLVED:</b> (Duggan / Vaccari)</p> <ol style="list-style-type: none"> <li>1. That Council notes and endorses the report.</li> <li>2. Council conduct an assessment of the RMS's obligations under the original approval document and report back to the August Council meeting. In particular, assessment of plans and intentions around the following would be welcome:               <ul style="list-style-type: none"> <li>• Compliance monitoring and tracking</li> <li>• Solar access and overshadowing</li> <li>• Socio-economic – particularly any impact on property prices in the vicinity of the stack</li> <li>• Advice on building buffer zones</li> <li>• Community and Social Management Plan</li> <li>• Community cohesion plan</li> <li>• Community Information, consultation and involvement</li> <li>• Ambient Air Quality Goal Protocol</li> <li>• Air Quality notification and Reporting</li> <li>• Operational Environmental Management Plan</li> <li>• Operational noise and vibration plan</li> </ul> </li> </ol>	

**Outstanding Council Resolution Actions**

Printed: Thursday, 28 November 2019  
11:35:15 PM

- Operational noise and vibration compliance report
  - Emergency Response Plan
  - Independent Environmental Audit
  - The placement of an emission receptor to the west of the facility
  - The placement of above-ground level receptors
  - Impact of building height changes under the Parramatta Road Corridor Urban Transformation Strategy
  - Impact of potential rezoning in neighbouring streets.
3. Council invite the appropriate RMS staff to a governing body workshop in August to discuss any potential community impacts and also RMS obligations in relation to the facility, and
4. Council convene a forum in September for local residents and appropriate staff from Westconnex to discuss any concerns in relation to the facility
5. That Council consider an appropriate DCP along the lines of those considered by Lane Cove and Willoughby Councils at the time of the Lane Cove Tunnel

For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari

Against the Motion: Nil

Consultant engaged.



## Outstanding Council Resolution Actions

Printed: Thursday, 28 November 2019  
11:35:15 PM

Meeting Date	Subject	Section
3/07/2018 139/18	Pomeroy Street - Former Bowling Club Site	Motions Pursuant to Notice
<b>RESOLVED:</b> (Hall / Pensabene)		
That Council prepare a report on the feasibility of the construction of Community facilities at the Pomeroy St – Former Bowling Club site. The community facility must provide space for a separate Men's shed, Women's Shed and green outdoor space.		
For the Motion: Councillors Blackmore, Doueihi, Duggan, Hall, Kokkolis, Pensabene and Vaccari		
Against the Motion: Nil		
Awaiting feedback from the Department of Education.		



## Outstanding Council Resolution Actions

Printed: Thursday, 28 November 2019  
11:35:15 PM

Meeting Date	Subject	Section
3/10/2017	Draft Plan of Management for Community Lands	Motions Pursuant to Notice
155/17		
RESOLVED: (Hall / Blackmore)		
That:		
<div><div>1.</div><div>In accordance with the Local Government Act, 1993, Council provide any Report(s) prepared with regards to the Draft Community Lands Plan of Management, including providing a detailed summary/analysis of the submissions received from the period ending 22 June 2017.</div></div> <div><div>2.</div><div>In the event that such Report(s) are still pending, then these Report(s) as detailed above be prepared and presented to Council within 2 months.</div></div> <div><div>3.</div><div>A workshop be held prior to the December ordinary Council meeting to appraise Councillors on Councils Plans of Management for community land.</div></div> <div><div>4.</div><div>A presentation be made to Councillors, prior to the November Council Meeting, that includes but is not limited to detailing how the process complied with Section 36 (Preparation of draft plans of management for community land) and section 40A (Public hearing in relation to proposed plans of management) of the Local Government Act 1993.</div></div> <div><div>5.</div><div>That Council prepare a new Plan of Management, for each of the individual 17 parcels of Community Land listed in the recently exhibited "Draft Plan of Management for Community Lands". The Plan of Management has to be prepared in accordance with Section 36, Section 40A and Section 44 of the Local Government Act 1993.</div></div>		
Draft Plans of Management for Council community land to be publicly exhibited. Awaiting response from Crown Lands regarding the Crown Reserves.		

**DEU1 COMMUNITY PARTICIPATION PLAN - OUTCOME OF EXHIBITION**

**AUTHOR:** Kandace Lindeberg, Manager, Strategic Planning

**APPROVER:** Stephen Clements, Deputy CEO and General Manager Planning,  
Environment and Urban Services

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**RECOMMENDATION**

1. That Council note the Community Participation Plan is a transfer of existing advertising and notification procedures for development applications.
2. That the provisions of Part L in the Strathfield Consolidated Development Control Plan 2005 be repealed.
3. That Council accept the report and endorse the implementation of the draft Community Participation Plan as Council's community engagement framework.
4. That Authority be delegated to the Deputy Chief Executive Officer to make any further minor amendments, correct errors or technical revisions to the Community Participation Plan.

**PURPOSE OF REPORT**

The purpose of this report is to address the feedback received during the exhibition period of the Community Participation Plan and seek Council's endorsement to repeal Part L of the Strathfield Consolidated Development Control Plan 2005 in order to implement the Strathfield Community Participation Plan in its place.

**BACKGROUND**

Recent amendments to the *Environmental Planning and Assessment Act 1979* ('EP&A Act') now require all planning authorities such as councils to detail how and when the community can participate in planning matters. This was introduced as part of wider changes to the NSW planning system aimed at simplifying and standardising planning documents across councils. The intended outcome is to provide a clearer and easier framework for the community to understand how they can be involved in planning decisions. The mechanisms for detailing how this can be achieved is through either integrating participation requirements within an existing Community Engagement Strategy or through the making of a Community Participation Plan (CPP).

The draft Strathfield CPP is a single document that sets out all of Council's community participation requirements under planning legislation, including all minimum public exhibition timeframes. It only deals with planning matters specified under the EP&A Act. The Strathfield CPP consolidates the processes for engaging with the community on planning and development matters and serves as an administrative change; transferring the existing advertising and notification procedures for development applications contained within Part L of the Strathfield Consolidated Development Control Plan 2005 (the SCDCP). It also incorporates the consultation requirements set by legislation for strategic planning matters, such as Planning Proposals, Contribution Plans, Planning Agreements, Environmental Impact Assessments and draft Development Control Plans.

**Community Participation Plan - Outcome of Exhibition (Cont'd)****OUTCOME OF EXHIBITION**

The draft Strathfield CPP was prepared and publicly exhibited for 28 days to satisfy the requirements of the EP&A Act. Council's project page had over 120 views however only one (1) public submission was made during the period. Minor changes were made as a result to correct minor errors and omissions. The final document and outcome of exhibition is presented in a revised CPP detailed in **Attachment A**.

Minor changes made as a result to correct content are as listed below:

3.2 Making a Submission	Insert words "Where possible," before "submissions should include the following characteristics"
4.1 Notification Processes for Plan Making and Development Assessment	Insert word "will" before "utilise a wider range of consultation methods"
5.10 Notification Periods	Inclusion of extended notification during the Christmas holiday period.
6.0 Glossary	Add "Development Application" and its definition to table
	Add "Transport Infrastructure" as an example of State Significant Development

**MONITORING**

The draft Strathfield CPP emphasises Council's commitment to involve the community in planning processes and decisions to establish consistent consultation processes and increase transparency in decision-making. Staff will review the Strathfield CPP periodically and report changes beyond minor amendments, correction of errors or technical revisions to Council.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ATTACHMENTS**

1. Strathfield Council Draft Community Participation Plan 27 Nov

# ATTACHMENT 1



**STRATHFIELD COUNCIL**  
DRAFT COMMUNITY  
PARTICIPATION PLAN

**OCTOBER 2019**









## 1. Introduction and Principles



## 1.1 Introduction

The Strathfield Council Community Participation Plan (CPP) sets out how Council undertakes community participation in regard to planning and development.

The intention of this plan is to provide a single document that sets out all of the Council's community participation requirements under planning legislation, including all minimum mandatory exhibition timeframes in the *Environmental Planning and Assessment (EP&A) Act 1979* and relates to the planning functions of Council as set out in Schedule 1 of the Act.

This plan replaces the former Part L of the *Strathfield Consolidated Development Control Plan*, which set out controls for notifications for the development process.

## 1.2 What is the purpose of our Community Participation Plan?

The CPP is intended to provide the community with clear guidelines of how and when Council will undertake community participation for specific types of development and planning proposals to support transparent and clear timeframes and engagement processes.

This CPP is particularly concerned with community engagement in planning and development and incorporates the engagement and notification requirements outlined in the *EP&A Act*.

## 1.3 What is the new planning framework?

The Strathfield Community Strategic Plan – Strathfield 2030 sets out the strategic direction and vision for the Strathfield Local Government Area (LGA).

The Local Strategic Planning Statement (LSPS) interprets the community vision set out in Strathfield 2030 into a land use planning framework to guide the future of the Strathfield LGA up to 2040. The LSPS provides the framework for developing a new Local Environmental Plan (LEP) and Development Control Plan (DCP).

The planning framework is informed and underpinned by continuous community engagement.

## 1.4 Where does the CPP apply?

This CPP applies only to the Strathfield Local Government Area and the exercise of its planning functions under the *EP&A Act 1979*.

This CPP has been developed in accordance with the requirements of the *EP&A Act*, Council's Community Strategic Plan (CSP) and community engagement strategy. The intention of this plan is to consolidate the processes for engaging with the community on planning and development matters.

## 1.5 What are the objectives of the CPP?

Council's community engagement objectives are to:

- a) Enhance opportunities for all members of the community to participate in planning decisions to achieve better planning outcomes, in an open and transparent process
- b) Ensure the community understands how they can participate in planning decisions
- c) Ensure that the needs and concerns of the community are identified and addressed whenever possible
- d) Ensure our strategic planning reflects the aspirations of the community
- e) Ensure that Council meets its legislative requirements in regards to community engagement

## 1.6 Review of CPP

The CPP will be reviewed periodically.



## 2. Community Participation

## 2.1 Why is community participation important?

Community participation is important to create a shared sense of purpose, direction and understanding of the need to manage growth and change, while protecting the natural environment and preserving local character.

Participation assists decision makers to identify public interest concerns, allows stakeholders to hear each other's concerns and ideas, capture local knowledge and expertise and settle issues up-front to reduce potential disputes.

Community engagement can involve a broad range of activities, ranging from informing to active participation, which includes:

- "Informing" - notification of a proposal or that a decision has been made
- "Consulting" - takes place when a project or activities requires input or feedback before a decision is made, such as a draft plan
- "Active participation" - collaboration with or involvement of specific groups or community.

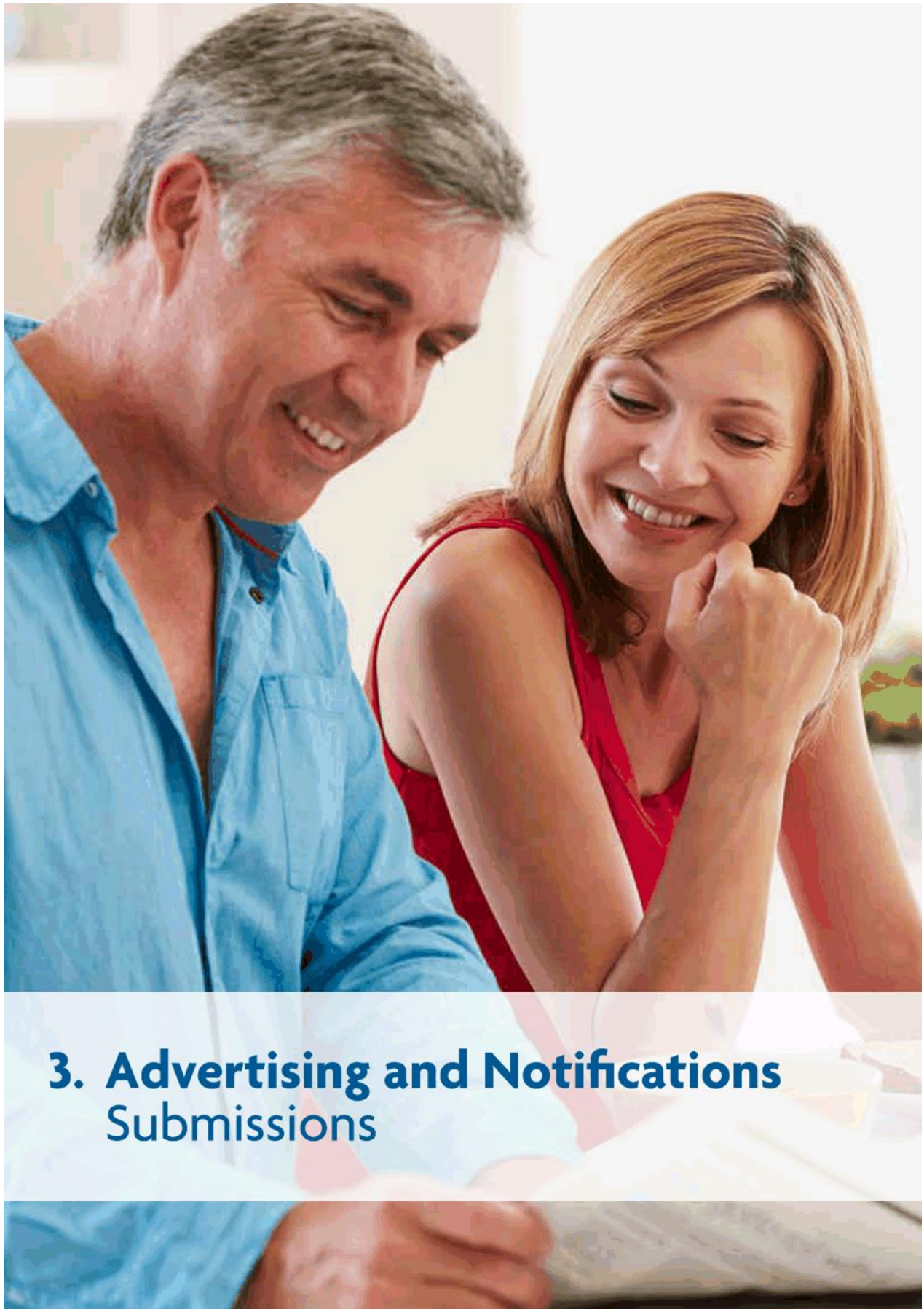
## 2.2 Our approach to community participation

Council encourages open, transparent, easy, relevant, timely and meaningful opportunities for the community to engage in planning decisions.

The *EP&A Act* established principles to ensure that community participation in planning decisions is clear and easy. These principles are consistent with the International Association for Public Participation (IAP2) and represent best practice engagement for planning matters.

These principles include:

- The community has a right to be informed about planning matters that affect it.
- Council will encourage effective and on-going partnerships with the community to provide meaningful opportunities for community participation in planning.
- Planning information should be in plain language, easily accessible and in a form that facilitates community participation in planning.
- The community should be given opportunities to participate in strategic planning as early as possible to enable community views to be genuinely considered.
- Community participation should be inclusive and planning authorities should actively seek views that are representative of the community.
- Members of the community who are affected by proposed major development should be consulted by the proponent before an application for planning approval is made.
- Planning decisions should be made in an open and transparent way and the community should be provided with reasons for those decisions (including how community views have been taken into account).
- Community participation methods (and the reasons given for planning decisions) should be appropriate having regard to the significance and likely impact of the proposed development.



### **3. Advertising and Notifications Submissions**

### 3.1 Submissions Period

Unless otherwise stated, the submission period for each application is in line with the notification period (except where an extended notification period is given) commencing one day after the day of the notification letter.

The newspaper advertisement and notice will refer to the development application and accompanying material as being on exhibition for a stated number of days at Council's Customer Service Centre, with the closing date for submissions being at the end of the stated period. If the period finishes on a weekend, the period is to be extended to the immediately following Monday.

The period may be increased, if the consent authority or council considers that a longer period should be given in the circumstances.

### 3.2 Making a Submission

Any person is entitled to make a submission which may object or support an application within the notification period, whether or not a notification letter has been forwarded to the person.

Submissions must be made in writing and delivered to the Council either personally, by post, or electronic mail. All submissions received within the notification period will be considered in the officer's assessment of the application. Council is not bound to adopt or support a submission when making its determination. The officer's assessment will involve consideration of the merits of all relevant matters having regard to section 415 of the Act.

Where possible, submissions should include the following characteristics:

- The reasons for objection or support;
- Submissions must be in writing, be addressed to the CEO, clearly indicate the name(s), address and contact details of the person(s) making the submission, quote the development application number, and clearly state the address of the property;
- Other documents (such as surveys, plans or photographs) may be included in support of a submission;
- Correspondents may suggest ways in which a proposal might be changed to address their concerns;
- If persons who lodge submissions wish their personal information to remain anonymous, a clear request must be including asking Council not to make such information available for public inspection;
- Note: Only one (1) submission will be counted per dwelling. In the case of strata title buildings, this means one submission per unit.

### 3.3 Notice to Persons Lodging Submissions

In the event that an application is to be determined at a Strathfield Local Planning Panel Meeting, the consent authority is to notify person(s) who have lodged a written submission, prior to the relevant meeting.

### 3.4 Petitions

Where petitions are received in respect of an application, the principal petitioner or where not nominated the first petitioner will be acknowledged for the purpose of future contact. Only the principal petitioner will be advised of timings regarding the determination of an application.

Contact details including name, address, telephone number and email are to be provided for the principal petitioner.

### 3.5 Disclosure of Submissions

Submissions are not confidential. Submissions may be accessed by the public through an application to access Council's records under the *Government Information (Public Access) Act 2009*.

### 3.6 Acknowledgment of Submissions

All submissions received during the assessment period are to be acknowledged within 2 weeks of receipt.

Council's policy is to notify all submitters prior to a Strathfield Local Planning Panel (SLPP) Meeting or other public meeting; and following determination of the application.

### 3.7 Anonymous Submissions

Anonymous submissions will not be considered.

### 3.8 Decisions

Once an application has been determined, Council will notify of the decision in the following ways:

- All of those person(s) who made a written submission in respect of an application will be notified in writing.
- A list of development applications approved will be published in the local paper in accordance with section 4.59 of the Act.

The following information will be provided on Council's website via the DA tracker consistent with the mandatory requirements of Schedule 1 of the Act.

- The decision
- The date of the decision
- The reasons for the decision
- How the community views were taken into account in the making of the decision.
- The decision and the date will be provided in the form of the Notice of Determination, and the reasons for the decision and consideration of community views will be contained within the Assessment Report.



## 4. Plan Making

## 4.1 Notification processes for plan making and development assessment (designated, integrated, state and EIS)

Table 1 and Table 2 set out NSW legislative requirements for notification of plan making (table 1) and development assessment for designated development, integrated development, State Significant Development and Environmental Impact Statements (table 2).

The tables set out the minimum standards for notifications. However, notification areas and times may be increased (not reduced) at the discretion of the authorised Council officer, considering the nature and likely impact of the proposal.

For plans or development assessments likely to generate major public interest or have major impacts on the Strathfield Local Government Area, in part or as a whole, Council will utilise a wider range of consultation methods which can include:

- Notify residents via a letterbox drop to an area deemed appropriate by a relevant Council Officer
- Arrange a public meeting, presentation or forum
- Use surveys, consult with community panels or focus groups.

**Table 1 – Legislative requirements for notification (plan making)**

NAME	NOTIFICATION PERIOD	FORM OF NOTIFICATION
Draft Community Participation Plans (Division 2.6)	Minimum 28 days	Newspaper E-News Council website
Draft regional or district strategic plans (Division 3.1)	Minimum 45 days	Newspaper E-News Council website
Draft Local Strategic Planning Statements (Division 3.1)	Minimum 28 days	Newspaper E-News Council website
Planning proposals for local environmental plans, subject to a Gateway determination	Minimum 28 days, or: a) If a different period of public exhibition is specified in the gateway determination for the proposal – the period so specified, or: b) If the gateway determination specifies that no public exhibition is required because of the minor nature of the proposal – no public exhibition	Newspaper E-News Council website Public Forum
Draft development control plans (Division 3.6)	Minimum 28 days	Newspaper E-News Council website
Draft contribution plans (Division 7.1)	Minimum 28 days	Newspaper E-News Council website

Table 2 – NSW legislative requirements for notification of plan making

NAME	NOTIFICATION PERIOD	FORM OF NOTIFICATION
"Nominated integrated development": any development requiring approval under the <i>Heritage Act 1977</i> , <i>Water Management Act 2000</i> or <i>Protection of the Environment Operations Act 1997</i>	Minimum advertising period of 28 days (cl. 89 of Regulations)	Newspaper E-News Council Website
Designated Development	Minimum advertising period of 28 days (cl. 89 of Regulations) For other requirements refer to clauses 77-81 of Regulations	Newspaper
State Significant Development	Minimum advertising period of 28 days (cl. 89 of Regulations) For other requirements refer clauses 82-85B of Regulations	Newspaper
Environmental Impact Statement obtained under the Division 5.1 or Environmental Impact Statement for State Significant Infrastructure under Division 5.2	Minimum advertising period of 28 days (cl. 89 of Regulations)	Newspaper



## 5. Development Assessment

## 5.1 Scope

This section sets out the minimum notification requirements for development proposals. Notification areas and times may be increased (not reduced) at the discretion of the authorised Council officer, considering the nature and likely impact of the proposal.

This section applies to:

- Development applications including tree removal applications;
- Modification of consent applications; and
- Review of determination applications.

## 5.2 Exclusions

These matters are not publicly notified

- Building and business identification signage that are considered to have minimal impact on the amenity of the locality and/or traffic safety; and
- Development applications involving minor changes or external works that are considered to have no measurable effect upon adjoining properties.

## 5.3 Advertising and Notification of Applications

The objectives of advertising and notification of application is:

- To advise adjoining and nearby land owners/occupiers of proposals lodged with Council.
- To provide the opportunity for public comment on applications, and for participation in the decision making process.
- To establish criteria where notification may, or may not, be required and those persons who will be notified;
- To outline the procedures for notifying owners and/or occupiers of land affected by an application;
- To ensure all stakeholders are aware of the notification process;
- To establish a communication process in relation to the assessment of development applications;
- Ensure there is consistency in the notification of similar applications.

## 5.4 Persons to be Notified

Notice of an application will be provided to the following:

- All persons who, according to Council's property records, own or occupy land adjoining the application site;
- Any persons who, in the opinion of the Council officer, own or occupy neighbouring land that may be detrimentally affected by the likely impacts of the proposal including, but not limited to loss of views, loss of heritage significance, loss of privacy, overshadowing, hours of operation, noise generation, visual bulk, traffic and parking impacts, and inconsistency with the streetscape;
- Any persons who, in the opinion of the Council Officer, may be adversely affected by works to a heritage item, works in the vicinity of a heritage item, or works in a Conservation Area;
- Where the notified property comprises a strata titled building, the Owners Corporation, owners of strata units (where a mailing address is known to Council), and non-owner occupiers within the building will be notified;
- Any person or group of persons whom Council believes may have an interest in the determination of the application;
- Any public authorities, which Council believes, may have an interest in the determination of the application;
- For notification relating to premises on the border of a Local Government Area, Council will send letters to the adjoining Council except those premises fronting Coronation Parade, Roberts Road and Powells Creek.

**Note:** For applications likely to generate major public interest or have major impacts on the local government area, in part or as a whole, Council may also:

- Notify residents via a letterbox drop to an area deemed appropriate by a relevant Council Officer; and or
- Arrange a public meeting, presentation or forum.

## 5.5 The Methods Used to Notify Applications

Development applications requiring notification will be notified in the following forms:

- Letters and/or emails to adjoining and neighbouring land owners/occupiers (written notice);
- A site notice placed on the subject site (site notice);
- Notice published in a local newspaper (e.g. Inner West Courier) for 'advertised development' (published notice);
- Information on Strathfield Council's website; and
- Notice published in Strathfield Council's eNews

## 5.6 Advertisement of Certain Applications

a) The consent authority, before determining any application to carry out development for the purpose of:

- a hospital/medical centre;
- a boarding house;
- a place of public worship;
- child care centre
- a sex services premises; and
- a restricted premise.

shall give notice of the receipt of the application in a newspaper (published notice) circulating in the locality in which the development the subject of the application is proposed to be carried out.

b) A published notice referred to (a) shall:

- set out particulars sufficient to identify the land to which the application relates in accordance with Clause 5.7 of this section; and
- be advertised and notified for a period of twenty one (21) calendar days from the date of the publication (excluding public holidays).

c) After expiry of the exhibition period, the consent authority shall consider the application having regard to any written submissions received.

## 5.7 Notification Content

The notice must contain the following information:

- The address of the land on which the development is proposed to be carried out;
- A description and address of the site to which the application relates;
- A brief description of the proposal that outlines the nature of the development including the number of storeys, number of residential units and/or commercial floor space, and the number of on-site parking spaces where applicable;
- The application reference number;
- The name of the applicant;
- Where and when the application can be inspected;
- The invitation of affected persons to make a written submission;
- The period during which the application can be inspected and submissions may be made;

**Note:** The written notice will be accompanied by an A4 size notification plan including a site plan and elevations of the proposed development, prepared by the applicant.

## 5.8 Minimum Notification Area

The notification area is expressed as a minimum and may be increased (not reduced) at the discretion of the assessing officer, considering the nature and the likely impact of the proposal.

For development that is notified, all properties within a 100m radius (measured from the centre of the site of the development application) or seven (7) properties either side of the subject properties and fourteen (14) properties across the road and fourteen (14) properties across the rear, whichever is the greater, are to be notified.

For development applications proposing the construction of, or use a building for a new Boarding House development, all properties within a minimum 500m radius, measured from the centre of the site of the development application are to be notified.

Where a site is partially affected by the 100m or 500m radius, the site shall be considered to be within the radius area and is to be notified of the development application.

The diagram below (Figure 1) shows the land to be notified and represents the minimum notification area for all development applications to which this section applies.



**Figure 1 – Minimum notification area**

## 5.9 Advertising and Notification Requirements

There are two (2) categories of public exhibition procedures for the purpose of this section, based on the anticipated impacts of the proposed development on its environment.

The two (2) categories of public exhibition procedures are:

- Category A – 14 days notification
- Category B – 21 days notification

CATEGORY A	CATEGORY B
Relates to all development types to which this section relates to excluding development to which Category B relates.	<ul style="list-style-type: none"> <li>• Relates to the following development types:</li> <li>• New residential flat buildings and additions greater than 3 storeys</li> <li>• New boarding house</li> <li>• New tourist and visitor accommodation</li> <li>• New hotel or motel accommodation</li> <li>• New bulky goods premises</li> <li>• New restricted premises</li> <li>• New sex services premises</li> <li>• New place of public worship</li> <li>• New seniors housing</li> <li>• New hospital/medical centre</li> <li>• New educational establishment</li> <li>• New child care centre</li> <li>• Mixed-use development: new and additions greater than three (3) storeys</li> <li>• Commercial development: new and additions greater than three (3) storeys</li> <li>• Other major non-residential development</li> </ul>

**Note:** the notification period may be altered at the discretion of the Council officer following consideration of the nature and likely impact of the proposal or the circumstances of the case.

## 5.10 Notification Periods

The notification period for all notified development commences one day after the date of the written notice.

Development that is notified only for fourteen (14) days is not advertised.

The notification period for all 'advertised development' commences from the day of publication of the first notice in the newspaper.

During the Christmas holiday period, notification will occur in accordance with the Environmental Planning and Assessment Regulations 2000.

## 5.11 Extension of Advertising and Notification Periods

The period for advertising and notification of applications to which this section applies may be extended in the following instances:

- During traditional holiday periods (e.g. the period from 20 December and 10 January is excluded from the calculation of a period of public exhibition); and
- Where the consent authority or its officers consider the form of development to warrant an extended consultation period.

## 5.12 Amendments, Modifications and Reviews

Where an application is amended prior to its determination, the application shall be readvertised or notified when the amended application is considered likely to result in additional environmental impacts. In this instance, Council will re-notify:

- Those persons who lodged a written submission to the original application;
- The originally notified area;
- Any additional persons who own/occupy neighbouring land that may, in the opinion of Council's officer, be adversely affected by the amended proposal.

Amended applications that are considered to result in a lesser impact on the environment are not required to be readvertised or renotified.

When an application is withdrawn and a subsequent application made, the new application will be readvertised or notified in accordance with the provisions of this section, as if the previous application had not been made. Submissions received in relation to the superseded application will not carry over to the new application.

## 5.13 Section 4.55 Applications

An applicant may amend a development consent under Section 4.55 of the Act. Section 4.55 provides for various types of applications to modify a consent, those being:

- Section 4.55(1) applications involving correction of minor errors and misdescriptions;
  - Section 4.55(1A) applications involving minimal environmental impacts;
  - Section 4.56 applications received in relation to consents granted by the Land and Environment Court; and
  - Section 4.55(2) applications involving other modifications.
- Section 4.55(1) applications will not be advertised or notified.
- Section 4.55(1A) applications will be advertised and notified for a maximum of 14 days in the same manner as the original application with all previous submitters notified unless:
- The modification application does not alter the external appearance of the originally approved development. Council is satisfied that the proposed development (as modified) is of minimal environmental impact and will not detrimentally affect the enjoyment of adjoining or neighbouring land.

Section 4.56 applications will be advertised and notified in accordance with the provisions of this section.

Section 4.55(2) applications will be advertised and notified for a maximum of 14 days in the same manner as the original application. Also, all previous submitters will be notified of the Section 4.55(2) application.

## 5.14 Section 8.2 Reviews

Pursuant to Section 8.2 of the Act, an applicant may request the Council to review a determination of an application within 6 months of the determination date, however sufficient time must be available for Council to be able to review, assess and determine the application within 6 months of the determination date.

Applications for a Section 8.2 review of determination will be re-advertised and re-notified in the same manner as the original application even if the development application is amended and is considered to have a lesser impact on the surrounding area than the original development application.

Those persons who lodged a written submission to the original application will also be notified of a Section 8.2 review application.

## 5.15 Other Provisions

### (a) NSW Land and Environment Court Appeals

Where an application is subject to an appeal in the Land and Environment Court (the Court), Council will notify:

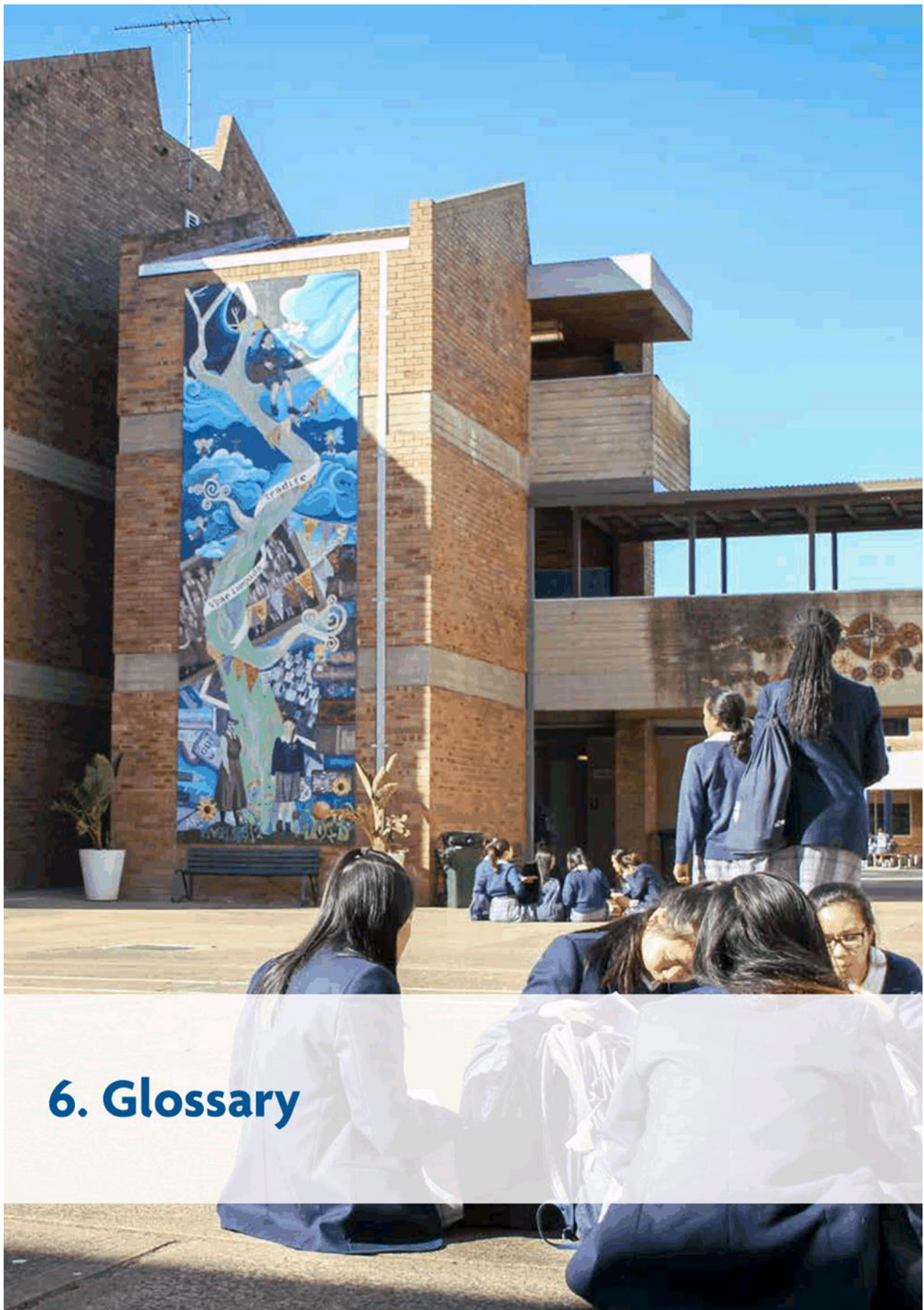
- Those persons who lodged a written submission to the original application; and
- Any other person(s) who own/occupy adjoining or neighbouring land who may, in the opinion of Council, may be adversely affected by the proposed development.

In the event the Court makes a determination on an application, Council will send notice of the determination to each person(s) who lodged a written submission in respect of the application.

### b) Cost of Advertising and Notification

The fees and charges associated with the advertising and notification of applications is available on Council's website:

<http://www.strathfield.nsw.gov.au/council-documents/fees-and-charges/>



## 6. Glossary

PLANNING TERM	DEFINITION
Contribution Plans	A plan developed by councils for the purpose of gaining financial contributions from new development towards the cost of new and upgraded public amenities and/or services required to accommodate the new development
Development Application	A development application is a formal request of council to build or carry out development
Designated Development	Designated Development refers to developments that are high impact developments (e.g. likely to generate pollution) or are located in or near an environmentally sensitive area (e.g. a coastal wetland or flood zone)
Development Control Plans (DCP)	A plan that provides detailed planning and design guidelines to support the planning controls in a LEP
Gateway Determination	A gateway determination is issued following an assessment of the strategic merit of a proposal to amend or create an LEP and allows for the proposal to proceed to public exhibition
Local Environmental Plan (LEP)	An environmental planning instrument developed by a local planning authority, generally a council. An LEP sets the planning framework for a Local Government Area
Regional Strategic Plan	20-year plans that address the community's needs for housing, jobs, infrastructure and a healthy environment for a DPE Region
State Environmental Planning Policy (SEPP)	An environmental planning instrument developed by the Department, that relates to planning matters that are state significant or are applicable across the state
State Significant Development (SSD)	Some types of development are deemed to have State significance due to the size, economic value or potential impacts that a development may have. Examples of possible SSD include: new educational establishments, hospitals and energy generating facilities
State Significant Infrastructure (SSI)	SSI includes major transport and services development that have a wider significance and impact than on just the local area. Examples of possible SSI include: rail infrastructure, road infrastructure and water storage and treatment plants
Urban Renewal Areas, includes:	<p>Growth centres: Land identified in State Environmental Planning Policy (Sydney Region Growth Centres) 2006, earmarked for the establishment of vibrant, sustainable and livable neighbourhoods that provide for community well-being and high quality local amenity</p> <p>Planned precincts: Identified locations across Greater Sydney with good access to existing or planned public transport connections, suitable for rejuvenation with new homes and jobs</p> <p>State significant precincts: State significant precincts are large areas of predominantly State-owned land, within Greater Sydney, that are identified by the State Government as areas for growth because of their social, economic or environmental characteristics</p>



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