

Report by Neale Redman, Director Corporate Services

RECOMMENDATION

- 1. That Council be in recess from 18 December 2013 to 3 February 2014.**
- 2. That pursuant to Section 377 of the Local Government Act 1993 delegated authority be granted to the Mayor, Deputy Mayor and General Manager jointly, to exercise any function of the Council during the Council recess with the exception of:**
 - **determination of applications for dwellings and ancillary structures and residential flat developments for which more than two objections have been received;**
 - **determination of applications for residential flat buildings of three storeys or more;**
 - **rezoning matters;**
 - **subdivision applications (with the exception of strata subdivisions); and**
 - **entering into of leases/licenses.**
- 3. That a full list of any matters considered under such delegation be submitted for Council's information to the meeting to be held on 4 February 2014.**

PURPOSE OF REPORT

To approve Council recess arrangements.

REPORT

In accordance with the Code of Meeting Practice and the recently adopted mayoral Minute No. 10/12 regarding Council Standing committees, meetings are held as follows:

First Tuesday of each month	Council
Third Tuesday of each month	Planning Committee
Quarterly, or as required	Community Wellbeing Committee
	Prosperity and Opportunities Committee
	Connectivity Committee

The Planning Committee meeting will be held on 17 December 2013 which will result in Council being in recess from 18 December 2013. Meetings will resume on 4 February 2014.

Delegation of Authority

During the last Council recess delegated authority was granted to the Mayor, Deputy Mayor and General Manager jointly, to exercise any function of Council excepting those functions which may not be delegated as set down in Section 377 of the *Local Government Act 1993* and the following:

- determination of applications for dwellings and ancillary structures and residential flat developments for which more than two objections have been received;
- determination of applications for residential flat buildings of three storeys or more;
- rezoning matters;
- subdivision applications (with the exception of strata subdivisions); and
- entering into of leases/licenses.

It is proposed to grant delegated authority during this recess period, and that a full list of any matters determined under delegated authority during the Council recess be submitted for Council's information to the meeting to be held on 4 February 2014.

REFERRAL FROM OTHER DEPARTMENT

No referral was required.

FINANCIAL IMPLICATIONS

There are no financial implications.