



[www.strathfield.nsw.gov.au](http://www.strathfield.nsw.gov.au)

Visit Council's eDA (electronic DA) portal using the above website

Council Office: 65 Homebush Road, STRATHFIELD NSW 2135  
Post: PO Box 120, STRATHFIELD NSW 2135

Telephone: 9748 9999  
Fax: 9764 1034

## DEVELOPMENT APPLICATION PRE-LODGEEMENT MEETING FORM

Application Fee		Receipt No.	
Date Received			

Council's pre-lodgement service provides prospective applicants with an opportunity to meet with relevant Council Officers and discuss their development proposal. At that meeting, any problems associated with the proposal are identified and a letter confirming any issues is then forwarded to the applicant. The issues raised by Council Officers should then be addressed prior to the submission of any future development application (DA).

Plans and supporting information must be lodged seven days prior to the meeting to allow Council Officers to review the proposal, visit the site (if required) and identify issues. The service has the benefit of highlighting any concerns and assists in the future processing of the DA.

The information required includes:

- Four (4) x copies of all the information: architectural plans or sketches, a survey plan, a written description of the proposal indicating compliance or otherwise with the Strathfield Consolidated Development Control Plan 2005, heritage impact information if relevant, stormwater management details, contamination studies and any other supporting information.

While the pre-lodgment service does not guarantee that an application will be approved once submitted, the process does increase the likelihood of a positive outcome and provides applicants with a good understanding of the assessment process.

### 1. Description (please select)

<b>Which of these activities does your development involve:</b>	<input type="checkbox"/> Erect, alter or demolish a building structure	<input type="checkbox"/> Subdivide the land
	<input type="checkbox"/> Change the use of the land or a building	<input type="checkbox"/> Erect or display advertising
	<input type="checkbox"/> Strata subdivide a building or development	<input type="checkbox"/> Carry out earthworks

**The proposal is for:**     residential     industrial     commercial     mixed use

### 2. Application and Site Details (please print)

<b>Applicant name, address and contact details</b>	Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	<input type="checkbox"/> Other	<input type="checkbox"/> Dr
	*Applicant Name or Company:						
	*Company Name:						
	*Postal Address:						
					Post Code		
	*Phone (daytime):			(AH):			
	Fax:			(M):			
	*Email:						

\*mandatory field

<b>Location &amp; Title description of the property</b>	Unit, Shop or Suite:	Street No.:	Street:
	Suburb:		
	Lot(s):	Section:	
	Deposited Plan(s):	Strata Plan:	
	Other:		

### 3. Development Details

**What is the property used for at present?**

---



---



---

**Description of the proposed Development**

---



---



---

Provide clear Information on exactly what it is you propose to do

### 4. Will you be attending the meeting with other people?

Name	Area of Expertise (if applicable)

#### Questions

Further inquiries regarding this service may be directed to Council's Customer Services Centre on (02) 9748 9999 or by visiting Council's website at [www.strathfield.nsw.gov.au](http://www.strathfield.nsw.gov.au). Alternatively, you may wish to visit Council at No. 65 Homebush Road, Strathfield between 8:30am-4:30pm Monday to Friday.

#### Fees

The fee per meeting is:

\$125 (incl GST) for development involving a dwelling house.

\$737 (incl GST) for development involving residential flat buildings, townhouses, industrial or commercial buildings.

\$847 (incl GST) for Pre-Construction Advice Panel

#### Payment methods

Payment can be made at the Customer Service Centre by the following methods: cash, EFTPOS, cheque or Money Order (made payable to Strathfield Council) or by credit card — American Express, Bankcard, Diners Club, MasterCard or Visa.